

MINUTES
Cuyahoga County Human Resource Commission
Wednesday, October 3, 2012
Lakeside Place Building
323 W. Lakeside Avenue, Suite 400
5:00 p.m.

1) CALL TO ORDER

Chairman Wolff called the meeting to order at 5:05 p.m. Commissioner Simmons made a motion to approve the minutes from the September 19, 2012 meeting. Chairman Wolff seconded the motion. All were in favor; no objections.

2) ATTENDANCE

Chairman Robert Wolff, Commissioner Kathleen Palmer, Commissioner Angela Simmons, HRC Administrator Rebecca Kopcienski, HRC Coordinator Jessica Vezina, Assistant Prosecutor Sara DeCaro, Assistant Law Director Amy Marquit Renwald.

3) PUBLIC COMMENT– None submitted.

4) UNFINISHED BUSINESS

a) Proposed HRC Administrative Rules and Hearing Guidelines

Chairman Wolff made a motion to adopt the HRC's Administrative Rules and Guidelines. Commissioner Simmons seconded the motion. All were in favor; no objections.

b) Appeals

i) Burkhart, J. – Report and Recommendation

Chairman Wolff made a motion to disaffirm the Report & Recommendation submitted by Hearing Officer Atsou regarding the step placement and affirm the Report & Recommendation submitted by Hearing Officer Atsou regarding adoption of the reclassification; Commissioner Simmons seconded the motion. All were in favor; no objections.

ii) Murray-Kovacic, L. – Report and Recommendation

Chairman Wolff made a motion to disaffirm the Report & Recommendation submitted by Hearing Officer Atsou regarding the step placement and affirm the Report & Recommendation submitted by Hearing Officer Atsou regarding adoption of the reclassification; Commissioner Simmons seconded the motion. All were in favor; no objections.

iii) Timoteo, D. – Report and Recommendation

Chairman Wolff made a motion to disaffirm the Report & Recommendation submitted by Hearing Officer Atsou regarding the step placement and affirm the Report & Recommendation submitted by Hearing Officer Atsou regarding adoption of the reclassification; Commissioner Simmons seconded the motion. All were in favor; no objections.

5) NEW BUSINESS

a) Appeals

i) Price, P. - Report and Recommendation

Chairman Wolff made a motion to affirm the Report & Recommendation submitted by Hearing Officer Stevenson; Commissioner Palmer seconded the motion. All were in favor; no objections.

ii) Murphy, M. - Report and Recommendation

Chairman Wolff made a motion to affirm the Report & Recommendation submitted by Hearing Officer Szuter; Commissioner Simmons seconded the motion. All were in favor; no objections.

iii) DeSouza, L. - Recommendation for dismissal of appeal

Chairman Wolff made a motion to dismiss this appeal due to lack of jurisdiction; Commissioner Simmons seconded the motion. All were in favor; no objections.

iv) Overmyer, C. - Recommendation for dismissal of appeal

Chairman Wolff made a motion to dismiss this appeal due to lack of jurisdiction; Commissioner Simmons seconded the motion. All were in favor; no objections.

b) HRC Responsibilities and Authority

Chairman Wolff asked that the next agenda include discussion of the HRC's responsibilities and authority. Commissioner Palmer noted that the HRC should be notified of all meetings that involve the HRC. Discussion ensued. After discussion, it was decided to add discussion of HRC's responsibilities to November 7, 2012 meeting agenda.

6) PUBLIC COMMENT – None submitted.

7) OTHER BUSINESS – Commissioners were sworn in by APA DeCaro.

8) ADJOURNMENT

Commissioner Palmer made a motion to adjourn the meeting at 6:20 p.m. Chairman Wolff seconded the motion. All were in favor; no objections.

Next Human Resource Commission meeting is scheduled for Wednesday, October 17, 2012 at 5:00 p.m. at Lakeside Place (323 W. Lakeside Avenue, Suite 400).