

MINUTES
Cuyahoga County Human Resource Commission
Wednesday, October 17, 2012
Lakeside Place Building
323 W. Lakeside Avenue, Suite 400
5:00 p.m.

1) CALL TO ORDER

Chairman Wolff called the meeting to order at 5:00 p.m. Chairman Wolff made a motion to approve the minutes from the October 3, 2012 meeting. Commissioner Palmer seconded the motion. All were in favor; no objections.

2) ATTENDANCE

Chairman Robert Wolff, Commissioner Kathleen Palmer, Commissioner Angela Simmons, HRC Administrator Rebecca Kopcienski, HRC Coordinator Jessica Vezina, Assistant Prosecutor Sara DeCaro, Assistant Law Director Amy Marquit Renwald, HR Director Elise Hara, Training Manager Kathy Jackson (HR), Lisa Durkin (HR), Pat Smock (HR), James Jones (HR), Laurie Mickey, Donald Roy, and Lou Lipchek.

3) PUBLIC COMMENT – Nothing Submitted

4) UNFINISHED BUSINESS - – Nothing Submitted

5) NEW BUSINESS

a) Ethics Training Presentation by Human Resources

Kathy Jackson presented the annual ethics training presentation to the Commission. Ms. Jackson stated that everyone must participate with ethics training every year per the Charter. The presentation lasted approximately 20 minutes and then all who were in attendance signed the required documentation noting their participation.

b) Appeals

i) Apostoluk, E. - Report and Recommendation

Commissioners requested that the audio recording of Mr. Apostoluk's hearing be made available to them before they take final action on this appeal. Ms. Vezina will make the recording available to the Commissioners before the next meeting.

Chairman Wolff made a motion to postpone this Report & Recommendation until all three of the Commissioners have had an opportunity to listen to the audio transcript of the hearing; Commissioner Palmer seconded the motion. All were in favor; no objections. This appeal has been moved to the November 7, 2012 HRC meeting.

ii) Roy, D. - Report and Recommendation

Appellant Don Roy was present. Discussion ensued. Commissioners requested that the audio recording of Mr. Roy's hearing be made available to them before they take final

action on this appeal. Ms. Vezina will make the recording available to the Commissioners before the next meeting.

Chairman Wolff made a motion to postpone this Report & Recommendation until all three of the Commissioners have had an opportunity to listen to the audio transcript of the hearing; Commissioner Palmer seconded the motion. All were in favor; no objections. This appeal has been moved to the November 7, 2012 HRC meeting.

iii) Gallagher, S. - Report and Recommendation

Chairman Wolff made a motion to affirm the Report & Recommendation submitted by Hearing Officer Szuter; Commissioner Simmons seconded the motion. All were in favor; no objections.

iv) Lipchek, L. - - Report and Recommendation

Appellant Lou Lipchek was present. Discussion ensued. Chairman Wolff noted that the Commission will invite Mr. Jim Battigaglia from the Archer Company to come to one of the HRC meetings to address their questions about the classifications at issue in Mr. Lipchek's appeal.

Chairman Wolff made a motion to affirm the Report & Recommendation submitted by Hearing Officer Gordillo; Commissioner Simmons seconded the motion. All were in favor; no objections.

v) Mickey, L. - Report and Recommendation

Appellant Laurie Mickey was present. Discussion ensued.

Chairman Wolff made a motion to postpone this Report & Recommendation until the November 7, 2012 meeting; Commissioner Palmer seconded the motion. All were in favor; no objections. This appeal has been moved to the November 7, 2012 HRC meeting.

vi) Cooney, J. - Report and Recommendation

Chairman Wolff made a motion to affirm the Report & Recommendation submitted by Hearing Officer Atsou; Commissioner Palmer seconded the motion. All were in favor; no objections.

vii) Louis, M. - Report and Recommendation

Chairman Wolff made a motion to affirm the Report & Recommendation submitted by Hearing Officer Atsou; Commissioner Simmons seconded the motion. All were in favor; no objections.

viii) Chisholm, R. - Report and Recommendation

Chairman Wolff made a motion to remand the Report & Recommendation back to Hearing Officer Atsou; Commissioner Simmons seconded the motion. All were in favor; no objections.

ix) Kupcik, B. - Report and Recommendation

Chairman Wolff made a motion to affirm the Report & Recommendation submitted by Hearing Officer Szuter; Commissioner Palmer seconded the motion. All were in favor; no objections.

c) Pay Equity Matters

The Commissioners asked Administrator Kopcienski to obtain a report listing all classified employees and show where they fall within the pay range/steps. Commissioner Palmer also asked that Administrator Kopcienski find out how many persons have not yet been classified into the new classification system by Archer. To be addressed at the next HRC meeting on November 7, 2012.

d) Archer study update

Administrator Kopcienski updated the Commissioners of the upcoming meeting with Archer, Prosecutor McGinty and members of the Prosecutor's office, Public Defender Tobik and members from the Public Defenders' office and members of Council that is to be held on Wednesday, October 24, 2012. Discussion ensued.

e) Administrator's Report

Administrator Kopcienski presented updated reports to the Commissioners regarding the Commission's activities to date. Discussion ensued.

6) PUBLIC COMMENT– Nothing Submitted

7) OTHER BUSINESS – Nothing Submitted

8) ADJOURNMENT

Chairman Wolff made a motion to adjourn the meeting at 7:15 p.m. Commissioner Palmer seconded the motion. All were in favor; no objections.

Next Human Resource Commission meeting is scheduled for Wednesday, November 7, 2012 at 5:00 p.m. at Lakeside Place (323 W. Lakeside Avenue, Suite 400).