

**Cuyahoga Regional Information System
Board of Advisors Meeting
August 24, 2012**

Voting Members Present – 2012

Chairman Chief Gregory M. Loftus
Cuyahoga County Police Chiefs' Assoc. - Chief Tim Malley
Cuyahoga County Executive Representative – Director Norberto Colón
Cuyahoga County Court of Common Pleas – Alt. Mr. Nick Marton
Council District 3 – Alt. Sgt. Linda Sealey.
Council District 4 – Chief Robert C. Miller
Council District 6 – Chief James Brosius
Council District 7 – Sheriff Bob Reid
Council District 10 – Chief Jeffrey E. Robertson
Regional Representation – RTA – Alt. Sgt. Khisa Hudson

Voting Members Not Present – 2012

Cuyahoga County Prosecutor - Mr. Michael C. O'Malley
Federal Law Enforcement Representative – To be determined
Cuyahoga County Council Representative – To be determined
Cuyahoga County Medical Examiner – Dr. Thomas P. Gilson
Council District 2 – Chief James F. Foster
Council District 5 – Chief Charles Goss
Council District 8 – Chief Robert J. Sackett
Council District 9 – Chief Christopher Kostura
Council District 11 – Chief Thomas Brickman
Contiguous County Representative - Lorain – Chief Richard Bossley
Contiguous County Representative – Medina – Ms. Veronica M. Perry

Observers

Captain Jack Hall – Cleveland Metropark Rangers
Veronica Devese – REDSS
Chief Richard Mannarino, Brecksville PD
Barb Giffen – REDSS
Felicia Harrison – Public Safety/Justice Services
Capt. Kim Cornachio, Parma PD

Excused

Mayors and City Managers Association and Vice Chairman – Chief David Maine
Past Chairman – Chief Richard Walling
Council District 1 – Chief David Wright

Pledge of Allegiance led by Chief Loftus

1. **Call to Order – Roll Call – We passed around sign in sheet and marked off those in attendance. We do not have a quorum.**

2. **Approval of Previous Meeting Minutes**

Since we do not have a quorum to approve the minutes we will do this at the next meeting.

3. **Public Comment**

No Comments

4. **Reports - Committee**

A. **Deputy Chief of Staff – Norberto Colón**

CRIS MANAGER POSITION

Director Colon advised that the Executive Board voted and made their recommendation to the HR Director.

Financial Review

This was the initial financial assessment that Mark Parks did. Director Colon took all of the recommendations from that report and placed them on a matrix with the intent of estimating when they will be completed. We should be able to complete these recommendations in the next couple of months.

Conflict of Interest Form

Director Colon gave an overview of the updated form and asked that all Board Members and anyone that participates in the Sub-Committees fill out this form. If you filled out the old 3-page form, you are not required to fill this one.

Programmer Contract

Director Colon advised that this contract is scheduled for the Board of Control. The Technical Committee will be handling a lot of this project after the initial meeting.

Ordinance for REDSS

This meeting is scheduled for 9/11 and will probably be assigned to the Public Safety Committee on 9/18.

Deputy Colón spoke about a meeting that the Executive Board had with Jeff Mowry and Mike Young. They gave a presentation on what they believe is going to be the Organizational Chart and things they can do to help us.

Strategic Plan – Deputy Colón gave an update on the 5 part plan and stated we would achieve 4 of the 5 by year-end. The questions remains – how much of the 5 (New Application) structure are we going to have completed by December.

CareWorks – We contracted with them to do a network assessment – they made recommendations on what we need to do.

Equipment List – Deputy Colón passed out a list of CRIS equipment which was discussed and noted that 3 servers will be procured soon but not with CRIS money

Financial Reporting – Felicia Harrison, Public Safety & Justice Services
Felicia prepared and handed out reports for discussion. She is available to answer questions regarding 2012 Projected Budget, Revenue & Expenditures and subsidy from the General Fund. Deputy Colón gave an overview of the reports and Felicia explained more in detail and answered questions.

B. Executive/Finance – Chief Greg Loftus -

Chief Loftus covered a letter received from Valerie Harry regarding the upcoming audit.

C. Technology-Interface – Captain Jack Hall

Captain Hall spoke about the various projects that staff is working on and hope to have a presentation at the next board meeting.

D. Security/Records – Michael O'Malley – No Report

Barb Giffen covered a handout of a summary of the changes LEADS Security policy. These are things that must be in compliance by 2014.

Open Discussion –

Deputy Colón stated he will be providing some information regarding record retention. There will be more discussion with the Security/Records Committee.

He also mentioned he has been working on an affordable networking solution that allows connectivity to all police departments.

. Not a quorum so no motion to adjourn.

Please note: Next meeting will be **September 25, 2012** at **9:30 AM** at:
6335 Selig Drive, Independence, Ohio