

**Cuyahoga Regional Information System
Board of Advisors Meeting
September 27, 2012**

Voting Members Present – 2012

Chairman Chief Gregory M. Loftus
Cuyahoga County Police Chiefs' Assoc. - Chief Tim Malley
Cuyahoga County Executive Representative – Director Norberto Colón
Mayors and City Managers Association and Vice Chairman – Chief David Maine
Cuyahoga County Medical Examiner – Alt. Felicia Harrison
Council District 2 – Chief James F. Foster
Council District 3 – Alt. Commander Leroy Morrow
Council District 4 – Chief Robert C. Miller
Council District 7 – Alt. Captain Frank Bova
Council District 10 – Chief Jeffrey E. Robertson
Council District 11 – Chief Thomas Brickman
Regional Representation – RTA – Alt. Sgt. Orlando Hudson

Voting Members Not Present – 2012

Cuyahoga County Prosecutor - Mr. Michael C. O'Malley
Federal Law Enforcement Representative – To be determined
Cuyahoga County Court of Common Pleas - Mr. Tom Arnaut
Cuyahoga County Council Representative – To be determined
Council District 5 – Chief Charles Goss
Council District 6 – Chief James Brosius
Council District 8 – Chief Robert J. Sackett
Council District 9 – Chief Christopher Kostura
Contiguous County Representative - Lorain – Chief Richard Bosley
Contiguous County Representative – Medina – Ms. Veronica M. Perry

Observers

Captain Jack Hall – Cleveland Metropark Rangers
Veronica Devese – REDSS
Sgt. Linda Sealey – Cleveland PD
Lt. Jim Savage - Euclid
Linda Wyman – Parma PD
Captain Kim Cornachio, Parma PD
Carolyn Ludrosky, Cleveland PD
Khisa Hudson – RTA
Barb Giffen – REDSS

Excused

Past Chairman – Chief Richard Walling
Council District 1 – Chief David Wright

Pledge of Allegiance led by Chief Greg Loftus.

1. **Call to Order – Roll Call – We did not have a quorum at the beginning of the meeting but later into the meeting, more members came in and we did have a quorum and voted as needed.**

2. **Approval of Previous Meeting Minutes**

Norberto Colón made a motion to approve the June, 2012 Minutes. Captain Frank Bova seconded the motion; all in favor, none opposed.

Chief David Maine made a motion to approve the July, 2012 Minutes. Captain Frank Bova seconded the motion, all in favor, none opposed.

3. **Public Comment**

No Comments

4. **Reports - Committee**

- A. **Deputy Chief of Staff – Norberto Colón**

Conflict of Interest Form – Deputy Colón spoke about the new form that has been send out and is requesting all REDSS Board Members complete the form.

REDSS Manager Veronica Devese has been selected to be the new REDSS Manager.

REDSS Ordinance - The By-Laws and name change have been approved by County Council. Changes may be made to the By-Laws without Council approval but any changes to the Board Members must be approved by County Council.

Financial Review update – Deputy Colón spoke about the recommendations that have been made and wants us to be 100% compliant by year-end.

Formal Audit – Brief overview – we are working to correct items as we are made aware of them.

Deputy Colón noted we are working on REDSS 2013 Contract and User Fees for 2013.

Projects - - Veronica gave an overview of the various projects that REDSS Staff is working on: AFIS – ALPR – Breathalyzer Machines and Review of Records Management pkg.

User Fees – Deputy Colón presented an overview and handout on current and proposed user fees for 2013. He also noted there will no longer be a charge for printing out parking tickets.

Budget Update – Felicia Harrison gave an overview of a handout showing income & expenditures for 2012. She will be giving us updated information on a monthly basis and attend meetings as needed to answer questions.

Barb Giffen did a presentation on the status of updates for My CRIS.

- B. **Action Item**

Combining of Committees - Executive/Finance - Security/Records - Technology/Interface
Chief Loftus made a motion to approve the combining of the committees and Chief Maine seconded the motion.

Chief Loftus made a motion to accept the User Fees for 2013 as presented and Chief Maine seconded the motion.

Deputy Colón noted we have begun to work on 2013 Agreements.

C. Executive/Finance – Chief Greg Loftus -

D. Technology-Interface – Captain Jack Hall

Captain Hall gave an update on what the REDSS Staff have been working on.

E. Security/Records – Michael O'Malley – No Report

Open Discussion –

Adjournment: - Deputy Colón made a motion to adjourn and Chief Maine seconded the motion.

Please note:

Next meeting will be **October 25th** at **9:30 AM** at:
High Intensity Drug Trafficking Area (HIDTA) Office
984 Keynote Circle