



## **CRIMINAL JUSTICE SERVICES GOVERNING BOARD**

January 10, 2013 – 2:00 p.m.

Sheriff's Training Room

Justice Center 1<sup>st</sup> Floor

### **Meeting Minutes**

#### **Member Attendees:**

*Ed FitzGerald, Chair*

*C. Ellen Connally*

*Timothy McGinty*

*Robert Tobik*

*Bob Reid*

*Barbara Langhenry*

*Chief Christopher Kostura*

*Judge Patrick Carroll*

*Presiding & Adm. Judge Nancy Fuerst*

*Presiding & Adm. Judge Ronald Adrine*

Cuyahoga County Executive

Cuyahoga County Council President

Cuyahoga County Prosecutor

Cuyahoga County Public Defender

Cuyahoga County Sheriff

City of Cleveland Law Director

President, Cuyahoga County Police Chief Assoc.

Northern Ohio Municipal Judges Assoc.

Cuyahoga County Court of Common Pleas

Cleveland Municipal Court

#### **Members Not in Attendance:**

*Chief Michael McGrath*

*Mayor Georgine Welo*

*Presiding & Adm. Judge Thomas O'Malley*

City of Cleveland, Police Chief

President, Mayors and Managers Assoc.

Cuyahoga County Juvenile Court

#### **Call to Order**

County Executive Ed FitzGerald called the meeting to order, asking each member to introduce themselves at which time roll call was taken.

#### **Approval of Minutes**

Ed FitzGerald asked for any changes to the minutes from the November 8, 2012 meeting. Judge Fuerst corrected her comments on page 3 to reflect "integrate" instead of interface, and requested the reference to "E-Filing" be deleted. Motion to approve the minutes as amended made by Ed FitzGerald; Timothy McGinty seconded the motion; all in favor; none opposed; minutes approved.

#### **Public Comment**

Ed FitzGerald called for any public comment, of which there was none.

#### **New Business: Adopt Metrics**

Ed FitzGerald called for any new business and noted the adoption of the goals, objectives and performance measures on the agenda. He opened the floor to Board members for comment or explanation.

Prosecutor McGinty moved the Board to adopt the 2013 JSR Goals, Objectives and Measures proposed, noting the Justice Management Institute (JMI) asked the Board to adopt these over seven years ago and although there has been debate, goals are yet to be adopted. The goal of the JMI is to produce an effective, efficient, transparent, data-driven, performance-measured, goal setting public confidence building criminal justice system. It cannot be done without measures, objectives and goals.

Judge Nancy Fuerst submitted performance measures distributed by the Statistics Committee in November 2011. She stated she needed time to look over the new proposed measures since she received them the day before. Ed FitzGerald asked what had occurred with the November 2011 measures and what the difference was between the two.

Lisa Williamson of the County Prosecutor's Office and Co-Chair of the Statistics Committee, responded the November 2011 Justice System Reform (JSR) Measures were voluminous and that the Committee found it difficult to keep measures due to differing statistics from each agency. The Committee attempted to keep stats on Prisoner Board and Care (PB&C). Subsequent meetings in 2012 found that each agency's statistics on PB&C were different.

The Committee realized that the Committee itself was unable to keep statistics on all performance measures since it could not agree on the statistics for one item, prisoner board and care. It was suggested CountyStat or another neutral agency keep performance measure statistics on the goals that are adopted by the Board. She stated the 2013 JSR Goals, Objectives and Measures submitted today are a streamlined version with fewer metrics and therefore more manageable.

Ed FitzGerald commented although the issues are complex, we should resolve as much as we can today with a consensus on a unanimous vote by the next meeting. Prosecutor McGinty reiterated the importance of having the goals, objectives and measures to gauge how we are doing.

Judge Adrine requested more time to review the proposal submitted today. Judge Fuerst was in agreement, wanting to compare the two documents; in addition to reviewing existing available reports on some of the measures identified.

Ed FitzGerald noted for the record the attendance of Judge Adrine. He then asked for any additional comment on the objectives proposed. Law Director Barbara Langhenry indicated there had been no discussion on Sub-Objective 4a of the Objectives submitted today, but stated she would be willing to investigate the objective.

Robert Tobik, County Public Defender, mentioned the difference between system goals to be measured versus internal County Prosecutor, Municipal Court, and unified procedures; noting there has not been significant discussion on both sides regarding the issues.

Ed FitzGerald turned the floor over to Jeff Mowry, Chief Information Officer, who explained the process of keeping relevant statistics based on performance measures as he envisioned it. He explained there must be a consensus on the metrics, after which a "dashboard" would be created to see the metrics in real time or he could establish monitoring daily, weekly, monthly or

however often desired. Access to Proware in the Court, Justice Matters in the Prosecutor's Office and to IMACS in the Sheriff's Office is necessary. It will take approximately 30 days to design once the performance measures are decided upon.

The design can then be submitted to the Board for review and approval. This design can be done with existing resources. It will be necessary to involve and prioritize the IT staff from the Prosecutor's and the Court into the project. The initial design of the dashboard will require internal access with the ability to provide public reporting should the Board make this a requirement.

Ed FitzGerald stated all Board members should be prepared to vote on adoption of performance measures at the February 14<sup>th</sup> meeting. Judge Patrick Carroll asked that the Board set a deadline for written suggestions on the proposed performance measures. The Board agreed on January 31<sup>st</sup> as the deadline. Jennifer Scofield of CountyStat, present in the audience, agreed to collect the suggestions in order to compare and refine the document. Prosecutor McGinty agreed to table his motion for adoption of the performance measures until the next meeting.

**Ed FitzGerald moved to have the deadline for comments, suggestions to be submitted by January 31, 2013; Judge Nancy Fuerst seconded the motion; all in favor; none opposed.**

**Other Business:**

Sheriff Reid asked the Board to address recovery grant (stimulus) funds, which must be spent by the end of February. He reported that the Court has \$270,000.00 that is unspent, with \$120,000.00 encumbered for furniture, leaving \$150,000.00 of which \$75,000.00 was to be spent on salaries and psychotropic drugs. This leaves \$75,000.00. Greg Popovich, Court Administrator, stated that the money will be spent on capital projects and furniture instead of money coming out of the general fund for this use. The money had been allocated for attorney conference room renovations. The Sheriff stated that the money could also be spent on the transport unit.

Judge Fuerst asked how the project of reducing warrants was progressing. Sheriff Reid responded that they are down to about 13,500; their goal for last year was met.

Judge Adrine asked what the status of the detention transfer was between the City and County. Ed FitzGerald stated that he would be meeting with Mayor Jackson; that the City is not quite ready since they have some labor issues, so it is in the City's court. All substantial differences have been resolved, there are some implementation issues.

**Adjournment:**

Ed FitzGerald moved to adjourn the meeting; Robert Tobik seconded; all in favor; none opposed; meeting adjourned.

**Next Meeting:**

Thursday, February 14, 2013; 2:00 p.m. Sheriff's Training Room.