

Minutes

Contracts and Purchasing Board

County Administration Building, 4th Floor

June 4, 2012 11:30 PM Revised

I. Call to Order: The meeting was called to order at 11:36 AM: Ed FitzGerald was not available, Stan Kosilesky sat in for Bonnie Teeuwen.

II. Review and Approve Minutes: The minutes were approved, Stan Kosilesky abstained.

III. Public Comment: There was no public comment

IV. Contracts and Awards

A. Tabled Items

CPB2012-495 Medical Examiner's Office Requesting a sole source purchase with:

1. Vendor: Cayman Chemical

2. What is the product/service that you seek to acquire?

Drug standards to be used in the identification of unknown drugs.

3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? Yes No

What is the duration of this purchase, including number of "potential" renewal options?

4. Why do you need to acquire these goods or services?

Our accrediting body requires traceability to a suitable reference standard. Our operating procedure requires that we obtain and analyze a commercial standard of any compound that we seek to identify in routine casework prior to making these identifications.

5. Why are the requested goods/services the only ones that can satisfy your requirements?

Due to the nature of these standards in that they are very new compounds they are not being routinely produced and are only available from this particular vendor.

6. Were alternative goods/services evaluated

These are specific compounds. Substitutions are not possible.

7. Identify specific steps taken to negate need for sole source provider.

All approved company catalogs were searched for these items.

8. Has your department bought these goods/services in the past? Yes No

9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?

Dependence on a sole source will be eliminated once other approved vendors begin manufacturing or selling these items.

10. What efforts were made to get the best possible price?

A generous discount was received from the company for this order, averaging approximately a discount of 27%.

11. Why is the price for this purchase considered to be fair and reasonable?

These are scientific reference standards that must be produced under very strict guidelines since criminal convictions may result from the identifications being made using these standards.

12. Amount to be paid: _____\$1260.00_____

Approve

Disapprove

Hold

B. Scheduled Items

CPB2012-505 Department of Development

1) Submitting a contract with Paragon CMS in the amount of \$17,914.00 for Lead Remediation of property located at 1647 and 1649 Victoria Avenue, Lakewood, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 6/4/2012 - 8/3/2012.

2) Submitting a contract with Paragon CMS in the amount of \$7,845.00 for Lead Remediation of property located at 1252 East 144th Street, East Cleveland, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 6/4/2012 - 8/3/2012.

3) Submitting a contract with Paragon CMS in the amount not-to-exceed \$16,670.00 for Lead Remediation of property located at 1681 Carlyon Road, East Cleveland, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 6/4/2012 - 8/3/2012.

4) Submitting a contract with Steel Valley Construction LLC in the amount of \$1,620.00 for Lead Remediation for property located at 865 East 258 Street, Euclid, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 6/4/2012 - 8/3/2012.

Funding Source: 100% FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant

Approve
 Disapprove
 Hold

CPB2012-506 Department of Health and Human Services Division of Employment & Family Services/Cuyahoga Support Enforcement Agency, submitting a contract with Outlier Technologies, Inc., sole source, in the amount not-to-exceed \$22,800.00 for maintenance on SansWrite Form Development and Inspection Software Enterprise Edition for the period 7/1/2012 - 6/30/2013.

Funding Source: 100% by PA (Public Assistance) Linkage Funds

Approve
 Disapprove
 Hold

CPB2012-507 Department of Health and Human Services Division of Employment & Family Services/Cuyahoga Support Enforcement Agency, submitting a state contract with Northwoods Consulting Partners, Inc. in the amount not-to-exceed \$70,600.00 for maintenance on the Compass Appointment Manager System for the period 7/1/2012 - 6/30/2013. (Exemption Approval - CPB2012-465.)

Funding Source: 100% by PA (Public Assistance) Linkage Funds

Approve
 Disapprove
 Hold

CPB2012-508 Department of Public Safety and Justice Services Public Safety Grants, submitting an agreement with the City of Brecksville in the amount not-to-exceed \$1,472.00 for reimbursement of eligible training expenses in connection with the FY2009 Urban Area Security Grant Program for the period 2/27/2012 - 4/15/2012.

Funding Source: 100% the FY2009 Urban Area Security Grant Funds

Approve
 Disapprove

Hold

CPB2012-509 Department of Public Safety and Justice Services Public Safety Grants, submitting agreements with various providers for the purchase of equipment, for the FY2009 Interoperable Emergency Communications Grant Program

1) for the period 6/1/2009 - 12/31/2010:

a) City of Brook Park in the amount not-to-exceed \$390.00.

2) for the period 7/1/2001 - 9/30/2010:

b) Orange Village in the amount not-to-exceed \$20,742.78.

Funding Source:100% FY2009 Interoperable Emergency Communications Grant Funds

Approve

Disapprove

Hold

CPB2012-510 Department of Public Safety and Justice Services Public Safety Grants, submitting agreement with various providers for reimbursement of eligible training expenses in connection with the FY2010 Interoperable Emergency Communications Grant Program for the period 6/1/2010 - 12/31/2012:

a) City of Brecksville in the amount not-to-exceed 2,281.82.

b) City of Brooklyn in the amount not-to-exceed \$1,783.88.

c) City of Brunswick in the amount not-to-exceed \$3,149.37.

d) City of North Royalton in the amount not-to-exceed \$741.04.

Funding Source:100% FY2009 Interoperable Emergency Communications Grant

Approve

Disapprove

Hold

CPB2012-511 Department of Public Safety and Justice Services Public Safety Grants, submitting an agreement with Orange Village for the purchase of equipment, valued in the amount of \$6,780.00, for the FY2008 State Homeland Security Grant Program for the period 9/1/2008 - 3/31/2011.

Funding Source:100% FY2008 State Homeland Security Grant Program

Approve

Disapprove

Hold

CPB2012-512 Department of Public Safety and Justice Services Public Safety Grants, submitting an agreement with Orange Village for the purchase of equipment, valued in the amount of \$52,824.82, for the FY2008 Urban Area Security Grant Program for the period 9/1/2008 - 8/31/2011.

Funding Source:100% the FY2008 Urban Area Security Grant

Approve

Disapprove

Hold

CPB2012-513 Department of Workforce Development Submitting a contract with 1st Security Services of Ohio Corp. in the amount not-to-exceed \$2,400.00 for the On-the-Job Training Program for the period 4/2/2012 - 10/5/2012.

Funding Source:100% WIA Funds

Approve

Disapprove
 Hold

CPB2012-514 Human Resource Commission Requesting an award on RQ20547 to Noelle Tsevdos, in the amount of \$23,000 for the period of 6/1/2012 to 5/1/2013.

Funding Source:100% General Fund

Approve
 Disapprove
 Hold

CPB2012-515 Juvenile Court Submitting an amendment to a grant agreement and funding application to State of Ohio, Department of Youth Services for community-based services for youth for the period 7/1/2011 - 6/30/2013 for additional funds in the amount of \$673,391.85.

Approve
 Disapprove
 Hold

CPB2012-516 Office of Procurement & Diversity Recommending an award:

a) on RQ23738 to MNJ Technologies Direct, Inc. (1-1) in the amount of \$49,200.00 for purchase of laptops/notebooks for Division of Children and Family Services (State Contract No. 533268-2/ORC 125.04(B)).

Funding Source:100% General Fund

Approve
 Disapprove
 Hold

C. Exemption Requests

D. Consent Agenda

CPB2012-517 County Law Library

a) requesting authority to apply for and accept grant funds from the Statewide Consortium of Ohio County Law Library Resources Boards in the amount of \$3,373.40 for the public access kiosk initiative for the period 4/1/2012 - 12/31/2012.

b) submitting a grant award in the amount of \$3,373.40 from Statewide Consortium of Ohio County Law Library Resources Boards in connection with said application.

c) submitting a grant agreement with Statewide Consortium of County Law Library Resource Boards in connection with said award.

Funding Source: 100% Statewide Consortium of Ohio County Law Library Resources Board Funds

Approve
 Disapprove
 Hold

CPB2012-518 Department of Public Works

a) submitting the 2012 Annual Fee Assessment Statement/Statement of Financial Responsibility to the Petroleum Underground Storage Tank Release Compensation Board.

b) recommending a payment in the amount of \$6,000.00 to State of Ohio UST Fund for coverage of 10- underground storage tanks for the period 7/1/2012 - 6/30/2013.

Funding Source: 100% General Fund

Approve

Disapprove
 Hold

CPB2012-519 Department of Development Submitting an amendment to a grant agreement with State of Ohio, Department of Development for a Clean Ohio Assistance Fund grant in connection with the Emerald Alliance VII Redevelopment Project located at 9431 Lorain Avenue, Cleveland, and 3147 West 95th Street, Cleveland for the period 10/10/2011 - 10/9/2015, to make budget line item revisions.

Approve
 Disapprove
 Hold

CPB2012-520 Department of Development Submitting an amendment to Contract No. CE12000079-01 with URS Corporation - Ohio for a brownfield environmental site assessment of property located at 4400 Woodland Avenue, Cleveland, for the period 12/7/2011 - 6/4/2012 to extend the time period to 7/31/2012; no additional funds required.

Funding Source: 100% Brownfield Revolving Loan Funds

Approve
 Disapprove
 Hold

CPB2012-521 Department of Development Airport Division, submitting a permit with SB Diversified, LLC dba Bump, Set & Splat for use of a portion of the County Airport for practice sessions and a tournament for the period 7/13/2012 - 8/4/2012.

Approve
 Disapprove
 Hold

CPB2012-522 Executive Office Submitting a contract with Sammy's Food & Beverage Services in the amount not-to-exceed \$925.00 for Economic Inclusion Summit held on 5/15/2012.

Funding Source: 100% General Fund

Approve
 Disapprove
 Hold

CPB2012-523 Office of Procurement and Diversity Presenting BuySpeed purchases for the week of June 4, 2012

Approve
 Disapprove
 Hold

CPB2012-524 Department of Development Presenting voucher payments between May 24, 2012-May 30, 2012

Approve
 Disapprove
 Hold

V. Other Business

VI. General Business

VII. Public Comment: There was no public comment

VIII. Adjournment: The meeting was adjourned at 11:57 AM