

Contracts and Purchasing Board  
 County Administration Building, 4<sup>th</sup> Floor  
 July 16, 2012 11:30 PM

- I. Call to Order
- II. Review and Approve Minutes
- III. Public Comment
- IV. Contracts and Awards
  - A. Tabled Items

Item	Requestor	Description	Board Action
CPB2012-601	Office of Procurement & Diversity	<p>a) submitting an RFP exemption for a U.S. Communities/joint cooperative purchase which will result in an award recommendation to Safeware, Inc in the amount of \$53,750.00 for purchase of 1-First Defender RMX SW specialized detection unit for the Department of Public Safety and Justice Services.</p> <p>b) recommending an award on RQ24068 for a U.S. Communities/joint cooperative purchase to Safeware, Inc in the amount of \$53,750.00 for purchase of 1-First Defender RMX SW specialized detection unit for the Department of Public Safety and Justice Services Courts (Joint Cooperative Purchasing Program No. 4400001839/O2011-0044 Section 4.4(b)(19)).</p> <p>Funding Source: 100% FY09 UASI federal funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2012-643	Department of Health and Human Services	<p>Community Initiatives Division /Office of Early Childhood, submitting an amendment to Contract No. CE0900604-06 with Starting Point for administration of various initiatives of the Universal Pre-Kindergarten Program for the Invest in Children Program for the period 8/1/2009 - 7/31/2012 to change the scope of services and the terms, effective 8/1/2011, and for additional funds in the amount of \$24,906.00.</p> <p>Funding Source: 100% Health and Human Service Levy</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2012-644	Department of Health and Human Services	<p>Community Initiatives Division/Office of Early Childhood, submitting a contract with JAGI Cleveland-Independence, LLC in the amount not-to-exceed \$7,645.00 for rental of meeting space and related services for the Invest in Children Program annual meeting to be held on 11/30/2012</p> <p>Funding Source: 100% Grant Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

CPB2012-645	Department of Information Technology	Submitting an amendment to Contract No. CE1000256-01 with Service Express, Inc., state contract, for maintenance on the Sun Microsystems Server for various County departments for the period 2/1/2010 - 1/31/2013 to change the scope of services, effective 11/1/2011 and for additional funds in the amount of \$9,840.00.  Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold
CPB2012-646	Department of Information Technology	Submitting a contract with SHI International Corp. in the amount not-to-exceed \$1,298.97 for licenses and maintenance of Visual Click DSRAZOR and CPTRAX software for the County Sheriff's Office for the period 12/11/2011 - 12/11/2013.  Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold
CPB2012-647	Department of Public Safety and Justice Services	Public Safety Grants, submitting an agreement with City of Maple Heights for the purchase of equipment, valued in the amount of \$3,390.00, for the FY2008 State Homeland Security Grant Program for the period 9/1/2008 - 3/31/2011.  Funding Source: 100% FY2008 State Homeland Security Grant Program	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold
CPB2012-648	Department of Public Safety and Justice Services	Public Safety Grants, submitting agreements with various municipalities for reimbursement of eligible expenses in connection with the FY2010 State Homeland Security Grant Program for the period 8/1/2010 - 2/28/2013:  a) City of Cleveland Heights in the amount not-to-exceed \$1,300.00. b) City of Shaker Heights in the amount not-to-exceed \$1,300.00.  Funding Source: 100% FY2010 State Homeland Security Grant Program	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold
CPB2012-649	Human Resource Commission	Submitting a contract with The Archer Company, LLC for a classification and compensation study for the County Prosecutor's Office in the amount not-to-exceed \$12,000.00 for the period 7/16/2012 -12/31/2012.  Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold

C. Exemption Requests

Item	Requestor	Description	Board Action
CPB2012-650	Agency of the Inspector General	<b>1) Submitting a sole source exemption</b> , which will result in an award recommendation on RQ24367 to West Publishing Corporation dba West, a Thomson Reuters business for	

		<p>CLEAR Government Fraud database in the amount of \$2,721.60.</p> <p><b>2. What is the product/service that you seek to acquire?</b></p> <p>The Agency of Inspector General (“AIG”) is seeking to obtain a one (1) year subscription to the Thomson Reuters CLEAR for Government Fraud database (“CLEAR”). CLEAR compiles comprehensive data on business entities, including small and privately held companies and excluded parties lists and nonprofit organizations. By subscribing to CLEAR, the AIG will be able to instantly access the following information regarding entities doing business with the County:</p> <ul style="list-style-type: none"> <li>- Prior legal issues (e.g., criminal convictions of company principles);</li> <li>- Negative statements in the media;</li> <li>- Associate analytics (i.e., connections between people and businesses); and</li> <li>- Company family tree (business connections within an organization).</li> </ul> <p>The ability to quickly access this information will greatly enhance the AIG’s ability to perform the contractor investigation and due diligence duties prescribed to the AIG under Section 4.12 of the Contracting and Purchasing Procedures Ordinance.</p> <p><b>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need?</b>    <input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No</p> <p>The duration of this agreement is limited to one (1) year with no renewal options.</p> <p><b>4. Why do you need to acquire these goods or services?</b></p> <p>Section 4.12 of the Contracting and Purchasing Procedures Ordinance authorizes the AIG to audit, investigate, inspect and review the operations, activities, and performance of the contracting and procurement processes of Cuyahoga County government in order to detect corruption and fraud and</p>	
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		<p>insure compliance with the Contracting and Purchasing Procedures Ordinance. In addition, the Ethics Ordinance requires the AIG to maintain a database of approved county contractors. A subscription to CLEAR will greatly enhance the ability of the AIG to perform the investigation functions required by the Contracting and Purchasing Procedures Ordinance and the due diligence function required by the Ethics Ordinance. CLEAR will allow the AIG to quickly access the following critical information regarding a potential or existing county contractor:</p> <ul style="list-style-type: none"> <li>- Whether the contractor has been implicated in the County corruption investigation or any other criminal activity relating to contracting;</li> <li>- Whether the contractor has a negative performance history;</li> <li>- Whether the company is affiliated with an company that is being used as an SBE sub contractor on a County project; and</li> <li>- Who the actual principles of a contractor are and whether they have been implicated in any criminal or other negative activity relating to contracting.</li> </ul> <p><b>5. Why are the requested goods/services the only ones that can satisfy your requirements?</b></p> <p>What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.</p> <p>CLEAR for Government Fraud was specifically designed to address the investigative needs of government investigators, healthcare investigators and procurement and contract managers. The specific types of data collected and the format that the data is presented in is uniquely designed for an office of inspector general or other similarly situated internal investigation unit. Of particular note is the uniqueness of the customization of the user interface for the product. The user interface provides the following unique</p>	
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		<p>elements:</p> <ul style="list-style-type: none"> <li>- Quick Analysis Flags – save time by quickly classifying and understanding risks associated with a person or business;</li> <li>- Web Analytics – simultaneously search the Web for online personal and business references, including social networks, blogs, watchlists, and more;</li> <li>- Graphical Display – visualize connections between people and businesses; search into associates from the graphical display with a click;</li> <li>- Negative News – access news data, including filtering capabilities, to quickly see news results with negative sentiments of your target;</li> <li>- Associate Analytics – search out to 10 levels of key relationships from one place</li> <li>- Address Map – plot all known addresses associated with a search subject with Google Maps to view a quick geographical representation of a person or business; and</li> <li>- Company Family Tree – visualize business connections within an organization.</li> </ul> <p><b>6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable?</b></p> <p>The closest competitive product (LexisNexis Accurint for Government Plus) was considered, but did not contain the full range of information (e.g., Negative News) provided by CLEAR. In addition, AIG staff is familiar with the Westlaw interface, as it has been used for over a year as the legal research database for the AIG. Most of the other investigation research databases available are designed for law enforcement purposes that do not specifically meet the needs of the AIG with regard to contractor research. In addition, the AIG would not qualify to access many of the law enforcement databases.</p> <p><b>7. Identify specific steps taken to negate need for sole source provider.</b></p>	
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		<p>N/A</p> <p><b>8. Has your department bought these goods/services in the past?</b>    <input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No</p> <p>N/A</p> <p><b>9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?</b></p> <p>Upon the conclusion of this one (1) year contract, the AIG will again review the LexisNexis Accurint for Government Plus product to see what information has been added. In addition, the AIG will look for other comparable alternatives by surveying other inspector general offices.</p> <p><b>10. What efforts were made to get the best possible price?</b></p> <p>The AIG received a discounted rate due to its current use of the Westlaw legal research program.</p> <p><b>11. Why is the price for this purchase considered to be fair and reasonable?</b></p> <p>The AIG received a standard subscription rate with a discount for current use of the Westlaw legal research program.</p> <p><b>12. Amount to be paid:</b> \$2721.60/1 year (\$226.80 per month for one user)</p>	<p>___ Approve  ___ Disapprove  ___ Hold</p>
CPB2012-651	Common Pleas Court	<p>Corrections Planning Board, submitting an RFP exemption, which will result in a contract with Cuyahoga Community Corrections Association (4CA) for residential halfway house substance abuse treatment services in the amount of \$425,000.00. for the period 7/1/2012 - 6/30/2013.</p> <p><b>1. Description of Supplies or Services.</b></p> <p>This contract will provide residential halfway house substance abuse treatment services.</p> <p>The amount of the contract is \$425,000.00.</p> <p><b>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown</b></p>	

		<p>Estimated dollar value of this contract is \$425,000.00.</p> <p>All monies are 100% funded by the Ohio Department of Rehabilitation and Correction's Community Correction Act Grant FY2012.</p> <p><b>3. Rationale Supporting the Use of the Selected Procurement Method</b></p> <p>Previously this contract was exempted from competitive bid because it met the conditions contained in Section 3.4(b)(12) of the Board of Control, Contracting and Purchasing Ordinance. The contract is for criminal justice services, the contractor is a nonprofit corporation, and the program is funded by state grants.</p> <p><b>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</b></p> <p>There are only 3 certified Halfway Houses in the City of Cleveland. All of the certified Halfway Houses are part of the provider panel within this contract.</p> <p><b>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</b></p> <p>Offenders placed into one of the three, Ohio Department of Rehabilitation and Correction certified halfway houses for residential substance abuse treatment services and mentally disordered substance abuse treatment services are expected to relieve overcrowding in the County jail while offering the most appropriate treatment services to the offenders to avoid recidivism. There are only 3 certified Halfway Houses in Cuyahoga County. All of the certified Halfway Houses are part of the provider panel within this contract.</p> <p><b>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</b></p> <p>Not applicable</p> <p><b>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the</b></p>	
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		<p><b>required supplies or services.</b></p> <p>There are only 3 certified Halfway Houses in Cuyahoga County. All of the certified Halfway Houses are part of the provider panel within this contract.</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
<p>CPB2012-652</p>	<p>County Prosecutor</p>	<p>1) Submitting a sole source exemption which will result in an award recommendation on RQ24269 to Porter Lee Corporation for support and maintenance on Crime Fighter BEAST Police Property Inventory System Evidence Management software in the amount of \$10,932.10 for the period_____.</p> <p><b>2. What is the product/service that you seek to acquire?</b></p> <p>The Crime Fighter Beast Police Property Inventory System developed by Porter Lee Corporation is evidence management software for law enforcement agencies and labs of all sizes. The system features powerful chain of custody tracking and comprehensive evidence management with reporting.</p> <p><b>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need?</b></p> <p>Yes, this purchase includes ongoing software maintenance and support. This will ensure that our tools are always up to date, and that our investigators have vendor support for this critical function. Contractually, there is an "opt out" clause, if we desire to terminate maintenance.and support.</p> <p><b>4. Why do you need to acquire these goods or services?</b></p> <p>At present, the Ohio Internet Crimes Against Children (ICAC) Task Force, under the direction of the Cuyahoga County Prosecutor's Office, processes thousands of pieces of evidence, including computers, laptops, and other electronic devices, confiscated from executed search warrants here in Cuyahoga County. Additionally, affiliated law enforcement agencies, located across Ohio, regularly bring evidence from</p>	

		<p>their investigations to the Task Force for forensic analysis.</p> <p>The basic "in-house" system used to manage evidence in the past is antiquated and can no longer effectively manage the increasing amounts of evidence that must be processed and reliably tracked. Between the evidence acquired as a result of our own investigations, and items needing forensic examination, an efficient, automated evidence management system is required.</p> <p>This evidence was acquired during investigations by law enforcement because there is reason to believe that they were used in relation to a crime being committed against a child. This could include the creation of child pornography or the memorialization of a sexual crime against a child. This system will aid law enforcement by strengthening chain of custody tracking and by providing more efficient evidence processing. Without effective evidence management, investigations and prosecutions could be jeopardized, potentially allowing those seeking to sexually harm our children to escape justice.</p> <p><b>5. Why are the requested goods/services the only ones that can satisfy your requirements?</b></p> <p>This system is used by multiple area law enforcement agencies, including the Cuyahoga County Sheriff's Office, Bay Village Police Department, North Olmsted Police Department, Avon Police Department, and the Strongsville Police Department as well as the State of Ohio Bureau of Criminal Investigation (BCI) Crime Laboratories.</p> <p>Given the nature of the highly coordinated efforts between the Task Force and its partners, it is important to have all of these systems "talk" to each other in the most reliable way possible. Though interfaces are possible, having the same system will ensure the most seamless real-time exchange of information. The Sheriff's Office and BCI currently enjoy this compatibility and effective exchange of information. Once the Internet Crimes Against Children (ICAC) Task Force deploys this system, evidence management will be automated between all agencies using the BEAST system. This evidence management network under one vendor provides a</p>	
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		<p>key piece of the infrastructure required to protect our children as bring justice to online sexual predators.</p> <p><b>6. Were alternative goods/services evaluated?</b></p> <p>No other evidence management system possesses compatibility and information exchange without significant additional interface costs and complexity. Given the features, interoperability and cost, standardizing on the Porter Lee platform makes sound business sense.</p> <p>It is impractical for the Cuyahoga County Prosecutor's Office to develop and support such a system in house. As such, there is not a direct applicable alternative.</p> <p><b>7. Identify specific steps taken to negate need for sole source provider.</b></p> <p>There is no viable alternative given the evidence management environment currently in place county wide. A patchwork evidence management environment composed of disparate systems and multiple vendors will never provide better consolidated evidence management than a system supported by a proven vendor's in this area.</p> <p><b>8. Has your department bought these goods/services in the past? No</b></p> <p>If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services?</p> <p><b>9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?</b></p> <p>There is no viable alternative given the evidence management environment currently in place county wide. A patchwork evidence management environment composed of disparate systems and multiple vendors will never provide better consolidated evidence management than a system supported by a proven vendor's in this area. As long as support and maintenance costs remain stable and reasonable, and software quality remains high, it makes sense to stay with the proposed infrastructure until future</p>	
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		<p>business needs dictate otherwise.</p> <p><b>10. What efforts were made to get the best possible price?</b></p> <p>This purchase leverages the County's investment in the Sheriff's BEAST implementation. Also, only essential functionality is provided for in this purchase.</p> <p><b>11. Why is the price for this purchase considered to be fair and reasonable?</b></p> <p>The pricing is in line with the BEAST implementations for both the Cuyahoga County Sheriff's Office and Ohio BCI Crime Laboratories and is fair and reasonable given the scope of the project.</p> <p><b>12. Amount to be paid:</b> \$10,932.10</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
<p>CPB2012-653</p>	<p>County Prosecutor</p>	<p>1) Submitting a sole source exemption which will result in an award recommendation to Access Data Group, LLC for license renewal of Forensic Tool Kit forensic recovery software for computer forensic recover and examination software in the amount of \$5,780.00 for the period_____.</p> <p><b>2) What is the product/service that you seek to acquire?</b></p> <p>This request is for the LICENSE RENEWAL of the software currently being used for COMPUTER FORENSIC RECOVERY and EXAMINATION of digital evidence, computer hard drives, and other devices which may contain evidence in criminal investigation being conducted by the Cuyahoga County Prosecutor's Office/Ohio ICAC Task Force.</p> <p><b>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need?</b>    X Yes    D No</p> <p>License renewal is required each year for a period of 1 year.</p> <p>I am working on a 3-year renewal deal that will discount the cost, and will add a license for additional software for each license.</p> <p><b>4. Why do you need to acquire these goods or services?</b></p> <p>This software is needed to perform the daily tasks of the Ohio</p>	

		<p>ICAC Task Force Forensic Unit. This is to recover the evidence needed for the prosecution of the offenders arrested by the Task Force.</p> <p><b>5. Why are the requested goods/services the only ones that can satisfy your requirements?</b></p> <p>What are the unique features of the product or service that are not available in any other product or service?</p> <p>At the time of purchase and presently there are other COMPUTER FORENSIC EXAMINATION programs available at similar cost and yearly renewal expense. One such program is from Guidance Software called EnCase which is available for \$2995.00 plus a yearly maintenance of \$599.00. The ICAC Task Force currently has 3 licenses for this software as well. It is a best practice in the field of computer forensics to use more than one type of examination software. There are proprietary pieces to each program that offer features that the other does not, and can be used as a solution when one program fails to recover data. The Task Force primarily uses the FTK product as it is what is taught to examiners taking classes through the State of Ohio Peace Officer Training Academy, and so the majority of examiners statewide use the FTK product.</p> <p><b>6. Were alternative goods/services evaluated?</b></p> <p>Other COMPUTER FORENSIC EXAMINATION software that may be available on the market does not have any additional feature or abilities that are not already in the currently owned and used products.</p> <p>7. Identify specific steps taken to negate need for sole source provider. This software is proprietary and there is no other vendor available for it.</p> <p><b>8. Has your department bought these goods/services in the past?</b> X Yes 0 No</p> <p>The COMPUTER FORENSIC EXAMINATION program FTK (Forensic Tool Kit) was originally purchased around 2001 and has been renewed for 1-year periods every year since. This purchase was made from AccessData the SOLE SOURCE for</p>	
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		<p>the software. During this time the number of licenses purchased has increased to a total of 10 for the FTK program and 3 licenses for the MPE+ (Mobile Phone Examiner) program have been added to the Task Force.</p> <p>The last renewal was in MARCH 2011 for 5 licenses at the cost of \$4200.00</p> <p><b>9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?</b></p> <p>Due to the nature of this software there are no other solutions at this time.</p> <p><b>10. What efforts were made to get the best possible price?</b></p> <p>This renewal is pro-rated as it is designed to extend the expiration dates of these 5 licenses to</p> <p>October of 2012 so that the Task Force can then renew all of its licenses at one time and receive a discount due to the number of owned licenses. This purchase also includes the purchase of one additional license a discount of 33.22%, and will also allow it to be renewed in October 2012 to add to the discount for the renewal.</p> <p><b>11. Why is the price for this purchase considered to be fair and reasonable? Refer to #5</b></p> <p>The Digital Forensic Examination of evidence completed by the Ohio ICAC Task Force is specific to</p> <p>Law Enforcement. It involves the examination and review of evidence that has been obtained by court ordered search warrant, and the chain of custody is critical to proper evidence handling. This process is very time consuming, and would be cost prohibitive if performed by an outside source.</p> <p><b>12) Amount to be paid :\$ 5,780.00</b></p>	<p>___ Approve  ___ Disapprove  ___ Hold</p>
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CPB2012-654	Department of Health & Human Services/	<p>Division of Employment and Family Services, submitting an RFP exemption, which will result in a contract with Starting Point for referral agency services in the amount of \$70,704.00 for the period of 8/1/2012 - 7/31/2013.</p> <p><b>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</b></p> <p>Starting Point operates a Comprehensive Child Care Resource and Referral Service. Their goal is to improve the accessibility of early childhood services by maintaining a telephone referral service whereby parents and others are provided accurate information on child care services; to increase the supply of affordable child care; to improve and enhance the overall quality of care; and to educate the public on the social/cultural, political and economic changes that affect the supply and demand for early childhood programs. Starting Point provides a focal point for future planning, advocacy and coordinating efforts related to all types of early childhood programming. In addition they provide on a limited basis, financial subsidies to low income families that may not qualify for government funded child care.</p> <p><b>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</b></p> <p>The estimated dollar value is \$70,704.00 and the funding source is 100% child care administration.</p> <p><b>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</b></p> <p>This procurement method best meets the requirement to contract with Starting Point.</p> <p><b>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</b></p> <p>No other vendors were evaluated. Starting Point has been designated by ODJFS through an RFP process, as the child care resource and referral service organization for service</p>	
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		<p>delivery area 3 which includes Cuyahoga County.</p> <p><b>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</b></p> <p>Starting Point has been the designated organization for this service.</p> <p><b>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</b></p> <p>None</p> <p><b>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</b></p> <p>We have no plans to competitively procure this service unless ODJFS no longer issues an RFP for these services in our service delivery area.</p>	<p>___ Approve          ___ Disapprove          ___ Hold</p>
CPB2012-655	Department of Information Technology	<p>1. Submitting a sole source exemption, which will result in an award recommendation on RQ23773 to Fluke Electronics Corporation for maintenance and support of OptiView equipment in the amount of \$15,562,00. for the period of 4/16/2012 - 4/15/2013.</p> <p><b>2. What is the product/service that you seek to acquire?</b></p> <p>Fluke Network Gold Maintenance for calendar year 2012-2013 for all County-owned Fluke hardware software products.</p> <p><b>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need?</b>    <input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No</p> <p>1 Year Maintenance 2012-2013    4/16/12 – 4/15/13</p> <p><b>4. Why do you need to acquire these goods or services?</b></p> <p>To maintain hardware &amp; software and have capacity to upgrade software and replacement of failed hardware.</p> <p><b>5. Why are the requested goods/services the only ones that</b></p>	

		<p><b>can satisfy your requirements?</b></p> <p>No other renewal maintenance options for Fluke Equipment.</p> <p><b>6. Were alternative goods/services evaluated?</b></p> <p>Not an option as there is no other maintenance contracts for Fluke Equipment.</p> <p><b>7. Identify specific steps taken to negate need for sole source provider.</b></p> <p>No other option to renew maintenance for Fluke Equipment.</p> <p><b>8. Has your department bought these goods/services in the past?</b>    <input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p>There is no option. Fluke is the only vendor that offers maintenance renewal contracts on their gear.</p> <p>Fluke Maintenance renewal is yearly.</p> <p><b>9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?</b></p> <p><b>10. What efforts were made to get the best possible price?</b></p> <p>State term</p> <p><b>11. Why is the price for this purchase considered to be fair and reasonable?</b></p> <p>N/A</p> <p><b>12. Amount to be paid:</b> \$15, 562.00</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
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D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2012-656	Department of Information Technology	Information Services Center, submitting an agreement of cooperation among City of Cleveland and Greater Cleveland Regional Transit Authority for shared Fiber Optic Resources for the period 4/30/2012 - 4/29/2013.	<p>___ Approve ___ Disapprove ___ Hold</p>

CPB2012-657	Department of Public Safety and Justice Services	Public Safety Grants, submitting an amendment to a grant agreement with Ohio Emergency Management Agency for the FY2009 State Homeland Security Grant Program for the period 8/1/2009 - 6/30/2012 to extend the time period to 9/30/2012.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-658	Department of Public Safety and Justice Services	Public Safety Grants, submitting an amendment to a grant agreement with Ohio Emergency Management Agency for FY2009 Urban Area Security Initiative Grant program for the period 8/1/2009 - 7/31/2012 to extend the time period to 9/30/2012.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-659	Department of Public Safety and Justice Services	Witness/Victim, recommending a payment in the amount of \$21,490.03 to Avon Foundation for Women as reimbursement of unused grant funds in connection with the Avon Empowerment Self-Sufficiency Program for the period 10/1/2010 - 3/31/2012.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-660	Cuyahoga County Board of Developmental Disabilities	<p>a) submitting an amendment to Contract No. CE1000622-01 with Building Technicians Corporation for various Roof Replacement Projects for the period 9/1/2010 - 5/30/2011 to extend the time period to 11/16/2011 and for a decrease in the amount of (\$8,262.23):</p> <p>1) Beachwood Adult Activity Center, located at 23750 Mercantile Road, Beachwood.</p> <p>2) Maple Heights Adult Activity Center, located at 14775 Broadway Avenue, Maple Heights.</p> <p>3) Forest Hill Center, located at 14800 Private Drive, East Cleveland.</p> <p>b) recommending to accept the projects as complete and in accordance with plans and specifications; requesting authority to release the escrow account, in accordance with Ohio Revised Code Section 153.63.</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-661	Office of Procurement and Diversity	Presenting BuySpeed purchases for the week of July 16, 2012	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

- V. Other Business
- VI. General Business
- VII. Public Comment
- VIII. Adjournment

## Minutes

Contracts and Purchasing Board

County Administration Building, 4th Floor

July 9, 2012 11:30 PM

I. Call to Order: The meeting was called to order at 11:36 AM

II. Review and Approve Minutes: The minutes were approved as written: Rich Opre sat in for Lenora Lockett and Mark Parks sat in for Wade Steen

III. Public Comment: There was no public comment

IV. Contracts and Awards

A. Tabled Items

CPB2012-601 Office of Procurement & Diversity a) Submitting an RFP exemption for a U.S. Communities/joint cooperative purchase which will result in an award recommendation to Safeware, Inc in the amount of \$53,750.00 for purchase of 1-First Defender RMX SW specialized detection unit for the Department of Public Safety and Justice Services.

b) Recommending an award on RQ24068 for a U.S. Communities/joint cooperative purchase to Safeware, Inc in the amount of \$53,750.00 for purchase of 1-First Defender RMX SW specialized detection unit for the Department of Public Safety and Justice Services Courts (Joint Cooperative Purchasing Program No. 4400001839/O2011-0044 Section 4.4(b)(19)).

Funding Source: 100% FY09 UASI federal funds

Approve

Disapprove

Hold

CPB2012-602 Department of Health and Human Services Division of Children & Family Services, submitting an exemption for a Government purchase, which will result in an award recommendation on RQ23939 to Kardex Remstar, LLC, c/o Professional Business Systems in the amount of \$46,110.55 for purchase of 1-Four Post Shelving Unit System.

1. Description of Supplies or Services

A Four Post Shelving Unit System to house closed records at the Tyler Building. DCFS is required to maintain hard copy closed records in accordance with the Cuyahoga County Records Retention Schedule.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown

\$46,110.55 This will be funded by the HHS Levy.

3. Rationale Supporting the Use of the Selected Procurement Method

Three quotes were solicited, all respondents referenced the State Contract #STS143.

4. What other available options and/or vendors were evaluated?

The evaluated vendors were: Kardex Remstar. LLC

AJ-Allegheny Systems, LLC

Professional Business Systems

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

This product was chosen because it meets the storage needs for our Agency. The vendor was selected because they proposed the lowest cost to deliver and install the product.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

The items requested are specific to the need for storage in the Tyler Building (DCFS' closed records storage facility). Other respondents might have shelving units/systems but they will not meet the specifications, needed by DCFS.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

A competitive process was used, various vendors were solicited however they are all sub-contractors of the actual State contracted vendor.

Approve  
 Disapprove  
 Hold

CPB2012-616 Fiscal Office Submitting an agreement and plan with Cuyahoga County Land Reutilization Corporation for the benefit of the holders of debt obligations of a land reutilization corporation, including a pledge by the county treasurer of and a grant of a security interest in the penalties and interest deposited in a land reutilization fund to the payment of debt service on those obligations and a covenant by the county treasurer to continue to make special tax advances while those obligations remain outstanding in accordance with Ohio Revised Code Section 321.343.

Approve  
 Disapprove  
 Hold

#### B. Scheduled Items

CPB2012-620 Common Pleas Court Corrections Planning Board, recommending an award on RQ23435 and enter into a contract with Fieldware, LLC in the amount not-to-exceed \$99,125.00 for an Automated Notification System for the period 6/1/2012 - 11/30/2012. (Deputy Chief Approval No. DC2012-57 - authority to seek proposals).

Funding Source:100% General Fund

Approve  
 Disapprove  
 Hold

CPB2012-621 County Sheriff Submitting an agreement with City of Cleveland, Division of Police in the amount not-to-exceed \$9,000.00 for reimbursement of eligible expenses for the Child Sexual Predator project in connection with the FY2010 Community Oriented Policing Services Grant program for the period 9/1/2010 - 8/31/2012.

Funding Source: 100% FY10 COPS grant

Approve  
 Disapprove  
 Hold

CPB2012-622 Department of Development 1) Submitting a contract with Paragon CMS in the amount of \$17,000.00 for Lead Remediation of property located at 1894 Wadena Street, East Cleveland, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 7/9/2012 - 9/7/2012.

2) Submitting a contract with Paragon CMS in the amount of \$14,270.00 for Lead Remediation of property located at 3574 Ludgate Road, Shaker Heights, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 7/9/2012 - 9/7/2012.

Funding Source: FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant

Approve

Disapprove  
 Hold

CPB2012-623 Department of Health and Human Services Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. CE0900676-01 with Guidestone - Family Life Center of Berea for Universal Pre-Kindergarten Program services for the Invest in Children Program for the period 8/1/2009 - 7/31/2012 for additional funds in the amount of \$8,757.25.  
Funding Source: 100% Health and Human Service Levy

Approve  
 Disapprove  
 Hold

CPB2012-624 Department of Health and Human Services Community Initiatives Division/Office of Early Childhood, submitting amendments to various contracts for Universal Pre-Kindergarten Program services for the Invest in Children Program for the period 8/1/2009 - 7/31/2012:

- a) Contract No. CE0900695-01 with West Side Ecumenical Ministry - Archwood Head Start for additional funds in the amount of \$3,202.50.
- b) Contract No. CE0900696-01 with West Side Ecumenical Ministry - Youth and Family Learning Center to make budget line item revisions and for additional funds in the amount of \$11,824.16.

Funding Source: 100% Health and Human Service Levy

Approve  
 Disapprove  
 Hold

CPB2012-625 Department of Public Safety and Justice Services Public Safety Grants, submitting a contract with Great Lakes Museum of Science, Environment and Technology aka Great Lakes Science Center in the amount not-to-exceed \$2,018.18.00 for rental of meeting space and related services for the Terrorism Liaison Officer Conference for the period 6/1/2012 - 7/18/2012.

Funding Source: 100% Grant Funds

Approve  
 Disapprove  
 Hold

CPB2012-626 Department of Public Safety and Justice Services Submitting a contract with SHI International Corp. in the amount not-to-exceed \$19,190.00 for maintenance and support services for LogMein-Rescue A-A software for the period 11/30/2011 - 11/30/2013.

Funding Source:100% General Fund

Approve  
 Disapprove  
 Hold

CPB2012-627 Department of Public Safety and Justice Services Public Safety Grants, submitting an agreement with City of Middleburg Heights for the purchase of equipment, valued in the amount of \$2,103.75, for the FY2008 State Homeland Security Grant Program for the period 9/1/2008 - 3/31/2011.

Funding Source:100% FY2008 State Homeland Security Grant

Approve  
 Disapprove  
 Hold

CPB2012-628 Information Technology Department Submitting a contract with International Business Machine Corporation in the amount not-to-exceed \$1,822.35 for maintenance on IBM SPSS software products for the Medical Examiner for the period 11/1/2011 - 10/31/2014.

Funding Source: 100% General Fund

Approve  
 Disapprove  
 Hold

CPB2012-629 Information Technology Department Submitting a contract with Peak Technologies, Inc., sole source, in the amount not-to-exceed \$86,422.11 for maintenance on the Pressure Seal Systems Heavy Duty Detacher and Station Collator for the period 5/25/2012 - 5/24/2015.

Funding Source: 100% General Fund

Approve  
 Disapprove  
 Hold

CPB2012-630 Information Technology Department Submitting a contract with Service Express, Inc. in the amount not-to-exceed \$96,768.00 for maintenance and support of the IBM Enterprise Server for the period 1/1/2012 - 12/31/2012.

Funding Source: 100% General Fund

Approve  
 Disapprove  
 Hold

CPB2012-631 Information Technology Department Submitting a contract with SHI International Corp. in the amount not-to-exceed \$1,567.94 for support of RSA Secure Appliance Authentication Manager Software for the period 12/31/2011 - 12/31/2013.

Funding Source: 100% General Fund

Approve  
 Disapprove  
 Hold

#### C. Exemption Requests

CPB2012-632 Juvenile Court Submitting a sole source exemption with MST Group LLC, dba MST Services in the amount not-to-exceed \$28,000.00 for licensure services for Multi-Systemic Therapy for the period 7/1/2012 - 6/30/2014.

1. Vendor/Contractor Name: MST Group LLC, dba MST Services

2. What is the product/service that you seek to acquire?

Professional and technical services to license certain information and materials for a comprehensive system for the use of Multisystemic Therapy® (MST).

3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? XYes 0 No

Appropriate licensure will always be required if MST® services are utilized.

4. Why do you need to acquire these goods or services?

MST® licensure is required if utilizing the MST® services, due to due to an exclusive agreement that licensed certain intellectual property rights.

5. Why are the requested goods/services the only ones that can satisfy your requirements?

Multisystemic Therapy (MST) is an effective and best practice service modality consisting of an intensive family-and community-based treatment program that utilizes a holistic service provision for chronic and violent juvenile offenders. MST Group, LLC, dba MST Services is the only vendor able to provide licensure in Multisystem Therapy.

6. Were alternative goods/services evaluated?

Other in home therapies are also utilized as well; Multisystemic Therapy is a unique approach that is best suited for many Court-involved youth and families.

7. Identify specific steps taken to negate need for sole source provider.

None.

8. Has your department bought these goods/services in the past?     Yes     No

Juvenile Court has been purchasing MST® licenses since prior to 2000. The Department of Children and Family Services has been purchasing MST® licenses since 2009. MST Group, LLC, dba MST Services is the only vendor able to provide licensure in Multisystemic Therapy.

9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?

None.

10. What efforts were made to get the best possible price?

In an effort to reduce expenses, Juvenile Court and the Department of Children and Family services have combined their "MST-agency" identification under Cuyahoga County, thus saving \$4,000.00 in annual MST-identified agency costs. The costs that are required per MST® team are still applicable. All costs are established by MST Group, LLC, dba MST Services.

11. Why is the price for this purchase considered to be fair and reasonable?

All costs are established by MST Group, LLC, dba MST Services.

12. Amount to be paid: \_not-to-exceed \$28,000.00 annually

Approve

Disapprove

Hold

CPB2012-633 Juvenile Court Submitting an RFP exemption, which will result in an amendment to Contract No. CE1100151 with Guidestone for Community-based Treatment Center management services for the period 1/1/2011 - 6/30/2011 to extend the time period to 6/30/2013, and for additional funds in the amount of \$1,253,828.80.

1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change)

The primary goal of the project is to provide a Community-based Treatment Center for adjudicated youth who would otherwise be committed to the Ohio Department of Youth Services. The contract term is currently January 1, 2011 – June 30, 2012. This amendment will also add an additional twelve (12) months to the agreement, for a new end date of June 30, 2013. This vendor is currently written into the RECLAIM Ohio grant agreement.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

This amendment will allow for an additional \$1,253,828.80 to the contract. The original agreement amount was \$507,600.00. The contract has been amended twice, which added to the value and the term of the contract. 100% of funding is currently from the RECLAIM Ohio grant funds, specifically the Targeted RECLAIM Initiative.

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

The service provider is the only provider of the Cognitive Behavioral Treatment Center type of residential services as developed and specifically trained by the University of Cincinnati. In addition, the services are part of the Targeted RECLAIM Initiative of the Ohio Department of Youth Services and Guidestone is written into that proposal as the vendor for the Cognitive Behavioral Treatment Center provider.

This service provider was selected utilizing a modified Request for Interested Vendors process, where 100% of eligible vendors, based on the Ohio Department of Youth Services regulations, were asked to a meeting to learn about the project and the required scope of services. All interested vendors then submitted an official response and commitment letter, indicating their commitment to the rules and protocols of the project as well as outlining the facility and staff that would be dedicated to the project. All responses were reviewed independently and scored.

4. What other available options and/or vendors were evaluated? If none, include the reasons why. Four applicants submitted responses to the project and all submitted proposals were considered and reviewed. Currently, Guidestone is the only Cuyahoga-based provider of this type of residential treatment.

5. What ultimately led you to this product or service? Why was the recommended vendor selected? Four applicants submitted responses to the project and all submitted proposals were considered and reviewed. This vendor provided the lowest price as well as the best facility and ancillary services to meet parameters of the program specifications.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Services for this project have continued uninterrupted since the contract began on July 1, 2011. If this amendment is not approved, Cuyahoga County Juvenile Court could possibly lose all RECLAIM funding, totaling over \$5,000,000.00 in funds that support community-based direct services for youth.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

There is no plan to complete a competitive bid for these services. The competitive bidding requirements are exempt under Cuyahoga County Ordinance #O2011-0044 Section 4.4(b) (16 & 18).

Approve  
 Disapprove  
 Hold

CPB2012-634 Juvenile Court Submitting an RFP exemption, which will result in an amendment to Contract No. CE1000723 with Applewood Centers Inc. for the Multi-Systemic Therapy and Multi-Systemic Therapy - Problem Sexual Behavior Programs for the period 7/1/2010 - 6/30/2012 to extend the time period to 6/30/2013 and for additional funds in the amount of \$410,472.00.

1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change)

The primary goal of the project is to provide Multisystemic Therapy and Multisystemic Therapy – Problem Sexual Behavior (MST or MST/PSB) services for adjudicated youth who would otherwise be committed to the Ohio Department of Youth Services. MST and MST/PSB services provide community-based in home family therapy to help families become more self-sufficient. The contract term is currently July 1, 2010 – June 30, 2012. This amendment will also add an additional twelve (12) months to the agreement, for a new end date of June 30, 2013. This vendor is currently written into the RECLAIM Ohio grant agreement.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

This amendment will allow for an additional \$410,472.00 to the contract. The original agreement amount was \$698,167.87. The contract has been amended once, which added to the value and the term of the contract. 100% of funding is currently from the RECLAIM Ohio grant funds, specifically the Targeted RECLAIM Initiative.

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

The service provider is the only provider of the Multisystemic Therapy and Multisystemic Therapy – Problem Sexual Behavior Therapy in Cuyahoga County. In addition, the services are part of the Targeted RECLAIM Initiative of the Ohio Department of Youth Services and Applewood Center, Inc. is written into that grant agreement as the vendor for the MST – MST/PSB provider.

4. What other available options and/or vendors were evaluated? If none, include the reasons why. Applewood Centers, Inc. is the only licensed local provider of MST/PSB services. In addition, the vendor was written into the Targeted RECLAIM Initiative and was selected by the Ohio Department of Youth Services.

5. What ultimately led you to this product or service? Why was the recommended vendor selected? The vendor was selected by the Ohio Department of Youth Services as part of the Targeted RECLAIM Initiative. The competitive bidding requirements are exempt under Cuyahoga County Ordinance #O2011-0044 Section 4.4(b) (16 & 18).

6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.

Services for this project have continued uninterrupted since the contract began on July 1, 2011. If this amendment is not approved, Cuyahoga County Juvenile Court could possibly lose all RECLAIM funding, totaling over \$5,000,000.00 in funds that support community-based direct services for youth.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

There is no plan to complete a competitive bid for these services. The competitive bidding requirements are exempt under Cuyahoga County Ordinance #O2011-0044 Section 4.4(b) (16 & 18).

Approve  
 Disapprove  
 Hold

#### D. Consent Agenda

CPB2012-635 Department of Public Safety and Justice Services Public Safety Grants, submitting amendments to various agreements for the FY2009 Port Security Grant Program for the period 6/1/2009 - 5/31/2012 to extend the time period to 5/31/2013 no additional funds required:

- a) Agreement No. AG1100155-01 with Lake County Board of Commissioners.
- b) Agreement No. AG1100156-01 with City of Elyria, Ohio.
- c) Agreement No. AG1200008-01 with City of Cleveland.

Funding Source: 100% FY2009 Port Security Grant

Approve  
 Disapprove  
 Hold

CPB2012-636 Department of Public Safety and Justice Services Public Safety Grants, submitting amendments to various agreements for the FY2009 Port Security Grant Program for the period 6/1/2009 - 5/31/2012 to extend the time period to 5/31/2013; no additional funds required:

- a) Agreement No. AG1200019-01 with City of Lakewood.
- b) Agreement No. AG1200010-01 with Ohio Department of Natural Resources - Division of Watercraft.

Funding Source: 100% FY2009 Port Security Grant

Approve  
 Disapprove  
 Hold

CPB2012-637 Department of Public Works Submitting an amendment (Subsidiary No. 10) to Contract No. CE0800032-01 with Anthony Allega Cement Contractor, Inc. for the grading, draining and paving of Eastland Road from Bagley Road to State Route 237 including the grade separation at the Conrail Railroad and the replacement of Eastland Road Bridge No. 27 over Lake Abrams Ditch in the Cities of Berea, Brook Park and Middleburg Heights for a decrease in the amount of (\$7,363.59).  
Funding Source: Eighty (80%) percent federal funds, thirteen (13%) percent county funds using the \$5.00 Vehicle License Tax Fund and seven (7%) percent the Cities of Berea, Brookpark and Middleburg Heights.

Approve  
 Disapprove  
 Hold

CPB2012-638 Information Technology Department Submitting an amendment to Contract No. CE0800381-01 with OneCleveland dba OneCommunity for Wide Area Network expansion, enhancement and replacement services for use by various County departments and Cuyahoga Regional Information System agencies for the period 5/1/2008 - 12/31/2013 to change the terms, effective 10/31/2011, and for a decrease in the amount of (\$11,830.00).

Funding Source: 100% General Fund

Approve  
 Disapprove  
 Hold

CPB2012-639 Information Technology Department Submitting an amendment to Contract No. CE0800381-01 with OneCleveland dba OneCommunity for Wide Area Network expansion, enhancement and replacement services for use by various County departments and Cuyahoga Regional Information System agencies for the period 5/1/2008 - 12/31/2013 to change the scope of services, effective 1/1/2012, no additional funds required.

Funding Source: 100% General Fund

Approve  
 Disapprove  
 Hold

CPB2012-640 Information Technology Department Submitting an amendment to Contract No. CE0800381-01 with One Cleveland dba OneCommunity for various Wide Area Network expansion, enhancement and replacement services for use by various County departments and Cuyahoga Regional Information System Agencies for the period 5/1/2008 - 8/31/2013 to change the terms, effective 10/1/2011 and for additional funds in the amount of \$2,025.00.

Funding Source: 100% General Fund  Approve

Disapprove  
 Hold

CPB2012-641 Juvenile Court Submitting an amendment to a grant agreement to State of Ohio, Department of Youth Services for community-based services for youth for the period 7/1/2011 - 6/30/2013 for additional funds in the amount of \$4,471,536.01  Approve

Disapprove

Hold

CPB2012-642 Office of Procurement and Diversity Presenting BuySpeed purchases for the week of July 9, 2012

Approve

Disapprove

Hold

V. Other Business

VI. General Business

VII. Public Comment: There was no public comment

VIII. Adjournment: The meeting was adjourned at 12:01 PM

### Tabled Items

CPB2012-601 Office of Procurement & Diversity

a) submitting an RFP exemption for a U.S. Communities/joint cooperative purchase which will result in an award recommendation to Safeware, Inc in the amount of \$53,750.00 for purchase of 1-First Defender RMX SW specialized detection unit for the Department of Public Safety and Justice Services.

b) recommending an award on RQ24068 for a U.S. Communities/joint cooperative purchase to Safeware, Inc in the amount of \$53,750.00 for purchase of 1-First Defender RMX SW specialized detection unit for the Department of Public Safety and Justice Services Courts (Joint Cooperative Purchasing Program No. 4400001839/O2011-0044 Section 4.4(b)(19)).

#### SUMMARY OF REQUESTED ACTION:

Title: OPD 2012 Safeware, Inc. Exemption Request and Award Recommendation for Specialized Detection Unit for Department of Public Safety & Justice Services RQ24068

#### A. Scope of Work Summary

1a. The Office of Procurement & Diversity is requesting approval of an Exemption from Competitive Bidding, per O2011-0044, Section 4.4(b)(19) for use of a joint cooperative purchasing program under US Communities Contract # 4400001839, expiration 9/30/2014. The quoted price of \$53,750 is less than the open market quote of \$55,000 from the manufacturer. The item is offered on GSA, but is not on an allowable schedule for local and county governments to purchase. The complete department request for Exemption to purchase off of Cooperative Purchasing is attached.

1b. The Office of Procurement & Diversity is requesting approval of a purchase of equipment with Safeware, Inc. for the cost of \$53,750.00 for the Department of Public Safety and Justice Services.

2. The primary goals of the project, the purchase of a specialized detection unit, FirstDefender RMX S1, that identifies and classifies solid and liquid compounds to help to remotely determine compounds in suspect packages to determine potential for harm to the public and first responders. The equipment will be deployed for use with County Bomb Teams to cover the County.

#### B. Procurement

1. The procurement method for this project is purchase off of US Communities Contract # 4400001839, expiration 9/30/2014, as allowed by exemption to competitive bidding from Cuyahoga County Ordinance 2011-0044(b)(19). The total value of the equipment is \$53,750.00.

#### C. Contractor and Project Information

1. The address of the vendor is:

Safeware, Inc.

3200 Hubbard Road

Landover, Maryland 20785

There is no County Council representation, as the vendor is located out-of-state.

2. The owner of the company is Edward Simons, President.

3. The equipment will be housed at: City of Cleveland Bomb Squad at Hopkins International Airport.

3b. The equipment will be located in Council District 2.

#### D. Project Status and Planning

1. This is a new purchase for the County.

2. The project has 2 phases. This would be the first of 2 purchases of the same type of equipment. The second purchase is expected to occur in late 2012.

#### E. Funding

1. The project is funded 100% using FY09 UASI federal funds (Urban Area Security Initiative).

2. The schedule of payment will be via invoice.

#### **Scheduled Items**

CPB2012-643

##### SUMMARY OF REQUESTED ACTION:

The Office of Early Childhood, submitting an amendment to Contract No. CE0900604-01 with Starting Point for Universal Pre-Kindergarten program for the period August 1, 2009-July 31, 2012 for revisions to the Scope of Work/Provider Deliverables and additional funds in the amount not-to-exceed \$24,906.00. Title: Office of Early Childhood 2012 Starting Point Contract Amendment #6 Universal Pre-Kindergarten (UPK) Support Services

##### A. Scope of Work Summary

1. Office of Early Childhood requesting approval of a contract amendment with Starting Point for the anticipated cost of \$24,906.00, not-to-exceed. The anticipated start-completion dates of this portion of the project are 08/01/2011- 07/31/2012. The overall UPK program period runs 08/01/2009 – 07/31/2012. 2. The primary goals of the project are the management of the UPK Learning through the Arts project, and achieving expected performance outcomes.

B. Procurement 1. Starting point has been designated, through a state-wide RFP process, by the State of Ohio as Cuyahoga County's child care resource and referral agency. The total value of the original contract is \$460,410.00.

##### C. Contractor and Project Information

1. The address of the vendor is:

Starting Point

4600 Euclid Avenue, Suite 500

Cleveland, OH 44103

Council District 7

2. The Executive Director for the contractor/vendor is Billie Osborne-Fears

##### D. Project Status and Planning

1. The project reoccurs annually.

2. The project's term has already begun. The reason there was a delay in this request was the need to determine a new budget based on revisions to specific program activities

#### E. Funding

1. The project is funded 100% by private grant funds. The overall UPK project is funded 98% by the Health and Human Services levy and 2% private grant funds.

2. The schedule of payments is monthly by invoice.

3. The project is an amendment to a contract. This amendment changes the value and is the sixth amendment of the contract. The history of the amendments is:

Original contract 2009- \$460,410

Amendment #1 2009- \$95,000

Amendment #2 2010- \$590,995

Amendment #3 2011- \$64,000

Amendment #4 2011- \$521,376

Amendment #5 2011- \$34,800

#### PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Starting Point will provide management and administration of the Cuyahoga County Universal Pre-Kindergarten (UPK) Management Information System (MIS) and the UPK Safety Net Scholarship program; and implementation of the UPK Family Engagement, Resource Coordination, and Program Enhancement Components. Specifically, this amendment provides resources for Starting Point to provide the above named services to UPK sites located at: Tremont Elementary, Marion Sterling Elementary, and Carl & Louis Stokes Academy (Cleveland Metropolitan School District), and Prospect Elementary and Superior Elementary (East Cleveland School District).

A. MIS Administration § Develop and implement a MIS for the UPK program using Child Outcome, Planning, and Administration (COPA) system § Train UPK providers on the use of the system § Update MIS information on an on-going basis § Provide access to the MIS for UPK evaluators and Office of Early Childhood (OEC) staff § Provide technical assistance to UPK providers and staff on the use of the MIS B. UPK Safety Net Scholarship § With OEC staff, review and revise family eligibility for the UPK Safety Net Scholarship and revise protocols for its administration § Administer funds to UPK providers for families determined to be eligible for the UPK Safety Net Scholarship § Collect and report data to OEC on usage of the scholarship C. Family Engagement § Maintain enrollment of Cuyahoga County UPK program in the National Network of Partnership Schools (NNPS) § Assist UPK providers in maintaining enrollment in the NNPS § Provide training to UPK providers on the Epstein model of family engagement § Provide technical assistance to providers in developing and implementing family engagement plans § Collect and report data to be used in evaluating the effectiveness of UPK provider family engagement plans Provide technical assistance and coordination of family support programs in partnership with the Office of Early Childhood and the Family Support Consortium.

D. Resource Coordination § Collect information on resource needs of UPK families § Collect and disseminate resources to UPK providers § Provide technical assistance and training to providers in making appropriate referrals and linking participating families to needed services § Collect and report data to be used in determining the effectiveness of the resource coordination component of UPK § Link with other resource coordination initiatives including, but not limited to, Family and Children First Council Service Coordination team E. Program Enhancement § Conduct Early Childhood Environment Rating Scale on UPK providers and use as the basis for the development of Quality Enhancement Plans § Report ECERS scores to UPK evaluators § Provide technical assistance to UPK providers in improving

quality in areas of need § Assist UPK providers in developing and implementing program enhancement plans § Provide career counseling services to UPK provider staff engaged in or seeking to engage in professional development activities § Assist OEC with refinement of the UPK fiscal model and development of the statewide fiscal model working with the state Director of Early Care and Education

Starting Point will also meet additional performance outcomes as agreed upon in the amended "Scope of Work/Provider Deliverables" attached.

**SUMMARY OF REQUESTED ACTION:**

Submitting an agreement with the City of Cleveland and the Greater Cleveland Regional Transit Authority for the sharing of Fiber Optic Resources for the period 4/30/12 - 4/29/13.

CPB2012-644

**SUMMARY OF REQUESTED ACTION:**

Title: The Office of Early Childhood 2012, JAGI Cleveland-Independence, LLC, the corporate alias for Holiday Inn Cleveland South located in Independence, contract, Invest in Children Program Annual Meeting and Early Childhood Conference, Holiday Inn, 6001 Rockside Road, Independence, Ohio 44131.

The Office of Early Childhood is requesting approval of a contract with JAGI Cleveland-Independence, LLC, located at 6001 Rockside Road, Independence, Ohio 44131, for a contract not to exceed \$7,645.00 for the Invest in Children Annual Meeting and Early Childhood Conference. The anticipated start date is November 30, 2012 and the completion date is November 30, 2012.

1)The primary goal of the project is to convene up to 350 community stakeholders including elected officials, civic leaders, and early childhood service providers. - to celebrate the accomplishments of our early childhood system to date, -and to learn new and exciting advancements and practices in the field of early childhood.

B. Procurement The procurement method for this project was through an informal request for bid (RFB) process. The total value of the contract is not to exceed \$7,645.00. The RFB process was closed on February 27, 2012. The Office of Early Childhood issued an informal RFB and received 3 bids. Upon reviewing all 3 bids, we chose Holiday Inn Cleveland South located in Independence, Ohio. This venue is accessible to our audience, offers ample free parking, appropriate meeting space including breakout rooms, and a continental breakfast, all at a reasonable rate.

**C. Contractor and Project Information**

The address(es) of all vendors and/or contractors is:

Principal Ownership:

Thomas J. Sherman, Esq., Limited Liability Company (LLC) Agent

1900 Chemed Center

255 E. Fifth Street

Cincinnati, Ohio 45202

JAGI Cleveland-Independence, LLC

Holiday Inn -Independence

6001 Rockside Road

Independence, Ohio 44115 County Council District 6 Manager/Coordinator at Holiday Inn Independence is Laura Surace

3.b The project is located in Council District 6

D. Project Status and Planning

1. This is the Invest in Children Annual Meeting for 2012 which occurs every year.
2. N/A
3. N/A 4. N/A
5. N/A

E. Funding

1. The project is funded in part by private donations and also HHS Levy dollars. Private donations will cover the expenses related to all the food.
2. The schedule of payment will be by invoice.
3. N/A

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

The purpose of the Invest in Children Annual Meeting and Early Childhood Conference is to convene our Invest in Children partners including early childhood providers, key stakeholders, civic leaders, and elected officials to celebrate the accomplishments of our early childhood system to date, while providing the opportunity for our audience to learn about new and exciting practices in the field of early childhood and encouraging continued support and investments in the future of Cuyahoga County.

Principal Ownership:

Thomas J. Sherman, Esq., Limited Liability Company (LLC) Agent

1900 Chemed Center

255 E. Fifth Street

Cincinnati, Ohio 45202 JAGI Cleveland-Independence, LLC Holiday Inn Cleveland South 6001 Rockside Road Independence, Ohio 44131 Laura Surace, Manager/Coordinator

Holiday Inn Cleveland South

(216) 264-2606 The project is located in Council District 6

CPB2012-645

SUMMARY OF REQUESTED ACTION:

Title: Service Express Amendment to CE1000256 to include service to CFS

Scope:

Submitting an amendment to CE1000256 with Service Express, Inc. for HWM of Sun Servers for the period 2/1/10 - 1/31/13, effective 11/1/11, for additional funds in the amount of \$9,840.00.

Procurement: State of Ohio MMA #7292 - Other approved 4/11/12 # 542

Contractor: Service Express, 3854 Broadmoor Avenue SE, Grand Rapids, Mich 49512 2. Owner: Mike McCullough 3. - NA

D. - NA E. 100% General Fund

CPB2012-646

SUMMARY OF REQUESTED ACTION:

Title: Service Express Amendment to CE1000256 to include service to CFS

Scope:

Submitting an amendment to CE1000256 with Service Express, Inc. for HWM of Sun Servers for the period 2/1/10 - 1/31/13, effective 11/1/11, for additional funds in the amount of \$9,840.00.

Procurement: State of Ohio MMA #7292 - Other approved 4/11/12 # 542

Contractor: Service Express, 3854 Broadmoor Avenue SE, Grand Rapids, Mich 49512 2. Owner: Mike McCullough 3. - NA

D. - NA E. 100% General Fund

CPB2012-647

SUMMARY OF REQUESTED ACTION:

Title: Public Safety & Justice Services 2012 City of Maple Heights FY 08 State Homeland Security Program Asset Transfer Agreement

A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval to enter into an agreement for a transfer of assets with the City of Maple Heights. The asset transfer is in the amount of \$3,390.00
2. The primary goals of the project are; § Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters. § Funding equips, trains, exercises and evaluates first responders in this goal § Utilizing FY 08 State Homeland Security Program Funds, Cuyahoga County purchased equipment utilized on behalf of the City of Maple Heights § Urban Area Working Group Communications Committee awarded funding for end user equipment for municipalities throughout Cuyahoga County.

B. Procurement

1. The procurement method for this project was the grant agreement with OEMA utilizing FY 08 State Homeland Security Program grant funds.
2. The performance period of the agreement is the grant period from September 1, 2009 through March 31, 2011. There is no termination date for the transfer of equipment as the equipment will remain with the City of Maple Heights unless as noted in the agreement.

C. Contractor and Project Information 1. City of Maple Heights

5353 Lee Road

Maple Heights, OH 44137

Council District: 8 The Mayor of the City of Maple Heights is Jeffrey A. Lansky.

D. Project Status and Planning

1. This project is completed one time agreement with the City of Maple Heights for an asset transfer. The agreement is utilizing FY 08 State Homeland Security Program grant funds which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area Working Group committees.
2. This is a one-time agreement to transfer the communications equipment to the City of Maple Heights.

E. Funding 1. The project is 100% FY 08 State Homeland Security Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).

2. Cuyahoga County procured the equipment in the amount of \$3,390.00 for the City of Maple Heights. There is no transfer of funds, just equipment.

CPB2012-648

SUMMARY OF REQUESTED ACTION:

Title: Public Safety & Justice Services, 2012, City of Cleveland Heights, CERT Agreement, FY2010 State Homeland Security Program (SHSP)

A. Scope of Work Summary

1. Public Safety & Justice Services requesting approval for an agreement with the City of Cleveland Heights for FY10 SHSP in an amount not-to-exceed \$1,300.00 for the period 8/1/2010-2/28/2013 (anticipated project start and completion dates).

2. The primary goals of the project are:

Continue to develop secure local-, regional-, and state-level intelligence and information sharing systems with the goal of inter-connecting and standardizing these systems so that they may ultimately join the national information sharing environment.

All jurisdictions will have plans and procedures in place to manage volunteers and donations during an emergency.

3. The funding for FY10 SHSP is passed through to Cuyahoga County from the Ohio Emergency Management Agency (OEMA) and the Department of Homeland Security (DHS).

B. Procurement

1. The procurement method for this project was a request for applications and a review process conducted by the Urban Area Working Group (Cuyahoga County's Terrorism Advisory Team) and with oversight of OEMA. Per guidance provided for the FY10 SHSP program, the Terrorism Advisory Team must consist of AT LEAST one member from the following disciplines: Fire Services; Emergency Medical Services; Emergency Management Agency; Police Departments; Sheriff's Office; Public Works Departments; Public Health Organizations; Township Trustees; Mayor's Office; the County Executives Office. No one person on the team may represent multiple disciplines. Specific names can be provided if necessary, but this group accepted applications for FY10 SHSP and determined awards with OEMA's oversight.

2. The performance period of the agreement ends February 28, 2013.

3. The City of Cleveland Heights follows their own procurement policy, which must at least be compliant with Cuyahoga County's procurement policy for all equipment procured.

C. Contractor and Project Information

1. The address of the City of Cleveland Heights:

40 Severance Circle

Cleveland Heights, OH 44118

Council District 10

2. N/A

3a. The address of the project is same as above.

3b. Council District 10

D. Project Status and Planning

1. The SHSP is awarded on a yearly basis provided DHS receives funding from Congress.

2. The project is underway and will be completed by February 28, 2013.

3. The project is not on a critical action path.

4. The project's term has begun. The reason for the delay in this request was the project working its way through the application/approval process and the execution of the agreement by the City.
5. N/A

#### E. Funding

1. The project is funded 100% by DHS through OEMA.
2. The grant is a reimbursement grant so expenses are submitted for reimbursement as they occur. The City has until February 28, 2013 to request reimbursement for expenses incurred against the FY10 SHSP award.
3. N/A

Title: Public Safety & Justice Services, 2012, City of Shaker Heights, CERT Agreement, FY2010 State Homeland Security Program (SHSP)

#### A. Scope of Work Summary

1. Public Safety & Justice Services requesting approval for an agreement with the City of Shaker Heights for FY10 SHSP in an amount not-to-exceed \$1,300.00 for the period 8/1/2010-2/28/2013 (anticipated project start and completion dates).
2. The primary goals of the project are:  
Continue to develop secure local-, regional-, and state-level intelligence and information sharing systems with the goal of inter-connecting and standardizing these systems so that they may ultimately join the national information sharing environment.  
All jurisdictions will have plans and procedures in place to manage volunteers and donations during an emergency.
3. The funding for FY10 SHSP is passed through to Cuyahoga County from the Ohio Emergency Management Agency (OEMA) and the Department of Homeland Security (DHS).

#### B. Procurement

1. The procurement method for this project was a request for applications and a review process conducted by the Urban Area Working Group (Cuyahoga County's Terrorism Advisory Team) and with oversight of OEMA. Per guidance provided for the FY10 SHSP program, the Terrorism Advisory Team must consist of AT LEAST one member from the following disciplines: Fire Services; Emergency Medical Services; Emergency Management Agency; Police Departments; Sheriff's Office; Public Works Departments; Public Health Organizations; Township Trustees; Mayor's Office; the County Executives Office. No one person on the team may represent multiple disciplines. Specific names can be provided if necessary, but this group accepted applications for FY10 SHSP and determined awards with OEMA's oversight.
2. The performance period of the agreement ends February 28, 2013.
3. The City of Shaker Heights follows their own procurement policy, which must at least be compliant with Cuyahoga County's procurement policy for all equipment procured.

#### C. Contractor and Project Information

1. The address of the City of Shaker Heights:  
3400 Lee Road  
Shaker Heights, OH 44120  
Council District 9
2. N/A
- 3a. The address of the project is same as above.

### 3b. Council District 9

#### D. Project Status and Planning

1. The SHSP is awarded on a yearly basis provided DHS receives funding from Congress.
2. The project is underway and will be completed by February 28, 2013.
3. The project is not on a critical action path.
4. The project's term has begun. The reason for the delay in this request was the project working its way through the application/approval process and the execution of the agreement by the City.
5. N/A

#### E. Funding

1. The project is funded 100% by DHS through OEMA.
2. The grant is a reimbursement grant so expenses are submitted for reimbursement as they occur. The City has until February 28, 2013 to request reimbursement for expenses incurred against the FY10 SHSP award.
3. N/A

#### CPB2012-649

Novus Title: Human Resource Commission 2012 The Archer Company Contract for Compensation and Classification Studies in Prosecutor and Public Defender agencies (RFQ Exemption approved 4.16.12)

#### A. Scope of Work Summary

1. The Human Resource Commission is requesting approval of a contract with The Archer Company for the anticipated cost not-to-exceed \$21,000. The anticipated start-completion dates are July 16, 2012 to December 31, 2012.
2. The purpose of the project is to conduct a compensation and classification study of the Prosecutor and Public Defender offices, to establish compensation systems in these offices which incorporate the principles of both internal and external pay equity.
3. The project is mandated by County Council of Cuyahoga County, Ohio Resolution R2011-0291, Section 4 which reads in part, as follows: The County Executive's Office, in cooperation with the Human Resources Commission shall provide to Council a market salary survey of both the County Prosecutor and the Public Defender offices in an effort to ensure pay equity.

#### B. Procurement

3. The proposed contract received an RFQ exemption on April 16, 2012. The minutes of the Contracts and Purchasing Board are attached for review.

#### C. Contractor and Project Information

1. The corporate address of the contractor is:

The Archer Company, LLC  
Rock Hill / Charlotte  
454 South Anderson Road  
BTC 556  
Rock Hill, SC 29730

2. The President and CEO for the Contractor is Dr. Ernest R. Archer, Ph.D., P.E., SPHR

The primary contact for this proposal is:

Jim Battigaglia, Regional Director  
The Archer Company

7652 Sawmill Road, Suite 295  
Dublin, Ohio 43016

3. NA

#### D. Project Status and Planning

1. Similar projects have been conducted in the past in these two offices, but the data is now dated. Also, similar classification studies have recently been conducted in other County offices, and these are aligned with the Human Resource Commission's responsibility to ensure pay equity in the County's pay practices, but this project is the first one of its kind to involve the Human Resource Commission.

2. The project has two phases, one which will focus on the collection of information from current employees working in these offices, and one which will involve collection of data from a market survey of similar organizations. Also, the first focus of the project will be the work in the Prosecutor's office.

3. NA

4. NA

5. The contract or agreement needs a signature in ink by July 18, 2012 in order for the Contractor to complete the project by the deadlines established in the contract.

#### E. Funding

1. The project is funded 100% by the General Fund.

2. The schedule of payments is every thirty days.

3. NA

CPB2012-650-655

See item detail above

CPB2012-656

#### A. Scope of Work

1. The Department of Information Technology requesting the approval of an agreement with the City of Cleveland and the Greater Cleveland Regional Transit Authority for the anticipated cost of \$0.00. The anticipated start-completion dates are (4/30/12 – 4/29/13).

2. The primary goals of this agreement are to provide an additional network path from the Sterling Building to the Justice Center and a network path to the Ameritrust complex.

#### B. Procurement 1. None

#### C. Contractor and Project Information

1. No Vendors and/or contractors

#### D. Project Status and Planning

1. The newly formed Fiber Optic Sharing Committee agreed to renew the commitment to share resources annually. This is year two of a five year renewal.E. Funding 1. NoneA.

#### PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

This is the year two renewal of a five year agreement for the continuance of the Fiber resource sharing agreement between the City of Cleveland, Cuyahoga County and the Regional Transit Authority.

CPB2012-657

SUMMARY OF REQUESTED ACTION:

Title: Public Safety & Justice Services, 2012, Amend Grant Agreement; 2nd Request; FY09 SHSP WET SIGNATURE

A. Scope of Work Summary

1. Public Safety & Justice Services requesting approval of an amended grant agreement for FY2009 SHSP extending the performance period of the grant from 8/1/2009-9/30/2012; no additional dollars.

2. The primary goals of the FY2009 SHSP are:

Expand interoperable communications in Cuyahoga County

Emergency management regional preparedness, planning, and training

3. The funding for FY2009 SHSP is passed through to Cuyahoga County from the Ohio Emergency Management Agency (OEMA) and the Department of Homeland Security (DHS).

B. Procurement

1. N/A

2. N/A

3. N/A

C. Contractor and Project Information

N/A

D. Project Status and Planning

1. SHSP dollars are provided to Cuyahoga County on a yearly basis, through DHS and EMA, as long as Congress authorizes the funding.

2. N/A

3. N/A

4. The project's terms has already begun. The amended grant agreement merely extends the performance period; no extra dollars are being awarded.

CPB2012-658

SUMMARY OF REQUESTED ACTION:

Title: Public Safety & Justice Services, 2012, Amend Grant Agreement; FY09 UASI WET SIGNATURE

A. Scope of Work Summary

1. Public Safety & Justice Services requesting approval of an amended grant agreement for FY09 UASI extending the performance period of the grant from 8/1/2009-9/30/2012; no additional dollars.

2. The primary goals of the FY2009 UASI are:

Develop and enhance plans and protocols

Acquire equipment necessary to implement plans and protocols

3. The funding for FY2009 UASI is passed through to Cuyahoga County from the Ohio Emergency Management Agency (OEMA) and the Department of Homeland Security (DHS).

B. Procurement

1. N/A
2. N/A
3. N/A

C. Contractor and Project Information:

N/A

D. Project Status and Planning

1. UASI dollars are provided to Cuyahoga County on a yearly basis, through DHS and EMA, as long as Congress authorizes funding.
2. N/A
3. N/A
4. The project's term has already begun. The amended grant agreement merely extends the performance period; no extra dollars are being awarded.
5. The amended grant agreement needs the WET SIGNATURE of the County Executive.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Extending the time period will allow for additional time to complete projects which requires equipment procurement, receiving the equipment, and paying for the equipment before the expiration of the grant period.

Grant History:

FY 2003 UASI \$5,868,371.00  
FY 2004 UASI \$10,398,748.00  
FY 2005 UASI \$7,385,100.00  
FY 2006 UASI \$4,730,000.00  
FY 2007 UASI \$5,520,000.00  
FY 2008 UASI \$5,354,500.00

CPB2012-659

SUMMARY OF REQUESTED ACTION:

A. Recommending a payment to the Avon Foundation for Women in the amount of \$21,490.03. This payment is a return of unused funds from a grant issued to the Witness Victim Service Center for the Avon Empowerment Self-Sufficiency Program for the period October 1, 2010 through March 31, 2012.

B. Procurement

The procurement method was a grant agreement.

C. Contractor/Vendor Information

Avon Foundation for Women  
1345 Avenue of the Americas  
New York, NY 10105-0196

D. Project Status

The project is closed.

E. Funding  
100% grant funds.

CPB2012-660

**SUMMARY OF REQUESTED ACTION:**

Cuyahoga County Board of Developmental Disabilities (CCBDD) is submitting an amendment to Contract No. CE-1000622-01 with Building Technicians Corporation for Roof Replacements at Beachwood and Maple Heights Adult Activities Centers and Forest Hill Center. Also, extend the Substantial Completion Date from 5-30-11 to 11-26-11 and decrease the contract amount by \$8,262.23.

CCBDD is also certifying that the contractor has completed all work in accordance with plans and specifications and requesting authorization to release the escrow in the amount of \$60,868.40.

The extension is due to inclement weather conditions shutting down roof construction work for a period of 180 days as shown in Change Directive #15. Not all the contract allowances were used to unforeseen conditions decreasing the contract amount by \$8,262.23 to a new contract amount of \$1,513,447.77. The signing of the attached contract completion certificate for CE-1000662-01 will close out the project and authorize the release of escrow to Building Technicians Corporation.

Principal Owner:  
Ellen J. Cumpston, President  
Phone: 440-466-1651  
Fax: 440-466-8107

**Cuyahoga County -  
Contracts and  
Purchasing Board  
Purchase Order  
Approvals (7-16-12)**

Department/Location Key:					
AU: Fiscal Officer	CE: Public Works (Engineer)	CT: Public Works	JA: Cuyahoga County Public Safety and Justice Services	SA: Senior & Adult Svs.	WI: Workforce Development
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	JC: Juvenile Court	SE: Support Enforcement Agency	WT: Employment & Family Svs.
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SM: Solid Waste District	
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	MI: HIV/AIDS Services	ST: Public Works (Sanitary)	
CC-002: Human Resources	CR: Medical Examiner	IS: Information Systems	SH: Sheriff	TR: Treasurer	

***Direct Open Market Purchases (Purchases between \$500.- \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)***

Requisition #	Requisition Date	Description	Dept/Loc	Total
<u>CE-12-24455</u>	7/2/2012	30# HR Beam	CE / CE01	\$750.00
<u>CE-12-24317</u>	6/15/2012	Motor	CE / CE01	\$739.00
CE-12-24188	6/4/2012	Pavillion	CE / CE01	\$23,900.00
CF-12-24571	7/11/2012	Furniture PO 251628	CF / CF01	\$1,600.00
CF-12-24569	7/11/2012	Furniture PO 251624	CF / CF01	\$550.00
CF-12-24559	7/10/2012	PASSS	CF / CF01	\$1,042.34
CF-12-24558	7/10/2012	PASSS	CF / CF01	\$763.94
CF-12-24554	7/10/2012	PASSS - Mental Health Services	CF / CF01	\$2,030.75
CF-12-24553	7/10/2012	PASSS - Residential	CF / CF01	\$3,932.78
CF-12-24552	7/10/2012	PASSS	CF / CF01	\$1,584.00
CF-12-24550	7/10/2012	PASSS -	CF / CF01	\$1,064.00
CF-12-24546	7/10/2012	PASSS	CF / CF01	\$750.00
CF-12-24512	7/6/2012	PASSS PO 251474	CF / CF01	\$976.08
CF-12-24473	7/3/2012	PASSS	CF / CF01	\$1,000.00
CF-12-24090	5/24/2012	ADA Furniture	CF / CF01	\$2,261.40
CR-12-24424	6/27/2012	2010 PORT - Various Misc Items	CR / CR00	\$2,043.38
CR-12-24419	6/27/2012	Ready Kits	CR / CR00	\$976.20
CR-12-24383	6/26/2012	PM & Calibration of Pipettes - Contract	CR / CR00	\$19,600.00
CR-12-24062	5/18/2012	20' Trailer	CR / CR00	\$7,499.00

CT-12-24523	7/9/2012	HIGH TEMP PROXIMITY CARDS	CT / CT01	\$4,340.00
CT-12-24471	7/3/2012	SIGN SHOP SPINDLE MOTOR	CT / CT01	\$985.00
CT-12-24463	7/3/2012	VEB FILTER SERVICE	CT / CT01	\$525.00
CT-12-24462	7/3/2012	VEB SUPERIOR EXTERIOR DOOR REPAIR	CT / CT01	\$714.25
CT-12-24329	6/19/2012	JJC FIRE ALARM MODIFICATIONS	CT / CT01	\$4,420.29
CT-12-24566	7/11/2012	2011 GENISYS SOFTWARE UPDATE	CT / CT04	\$649.00
CT-12-24570	7/11/2012	FS- REAL PROPERTY CONVEYANCE FORM	CT / CT09	\$1,362.75
CT-12-24565	7/11/2012	DCFS BROWN RECORD JACKETS	CT / CT09	\$2,370.00
CT-12-24525	7/9/2012	BOE 8.5X11 AND 8.5X14 LAMINATION	CT / CT09	\$858.00
CT-12-24461	7/3/2012	EFS 9X12 BROWN KRAFT ENVELOPES	CT / CT09	\$760.00
LL001-12-24510	7/6/2012	CCH Books- Employee Benefits	Direct Open Market	KATHLEEN SASALA
DV-12-24430	6/28/2012	CSU - Ops Tech Training	DV / DV01	\$3,900.00
<u>IS-12-24466</u>	7/3/2012	60 Cartons of 2 up Labels (0014)	IS / IS01	\$975.00
<u>IS-12-24348</u>	6/20/2012	Dell Latitude E5520	IS / IS01	\$3,950.00
SH-12-24563	41100	Bio Suits	SH / SH01	\$792.60
SH-12-24561	41100	Standard Law Enforcement - Deputy Sheriff New Hire Vests	SH / SH01	\$24,393.60
SH-12-24520	41096	Antenna Kit - Patrol	SH / SH01	\$565.50
<u>SH-12-24518</u>	7/6/2012	Uniform Traffic Tickets - Stuart	SH / SH01	\$1,934.50
SM-12-24515	7/6/2012	KLEAN SWEEP-warehouse	SM / SM01	\$1,050.00
ST-12-24548	7/10/2012	Electrical Enclosure - West Hill P/S	ST / ST01	\$508.04
ST-12-24527	7/9/2012	Engine Repair #S-112	ST / ST01	\$949.61
ST-12-24479	7/5/2012	Tractor & Camera Repairs #S-310	ST / ST01	\$2,592.99
ST-12-24478	7/5/2012	Radiator, Fan, & Shroud #S-223	ST / ST01	\$1,198.87
ST-12-24385	6/26/2012	House Motor Parts	ST / ST01	\$948.81
WT-12-24567	7/11/2012	Plastic Die Cut Handle Bag for program promotion (Imgrp 61212B)	WT / WT01	\$997.50

**Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)**

Purchase Order #	Purchase Order Date	Description	Dept/Loc	Total
1209094	7/11/2012	Advertising REQ for CF-12- 23754	CF/CF01	\$299.40
1209096	7/11/2012	Public Notice of Availability of 2012 Cons Plan	DV/DV01	\$1,152.69
1209099	7/12/2012	HMLD-Fusion Center PSA	JA/JA00	\$12,000.00
1209089	7/10/2012	Legal Ad	JA/JA00	\$304.39
1209085	7/9/2012	Justice Services - Confidential	JA/JA00	\$2,645.00
1209084	7/9/2012	Justice Services - Confidential	JA/JA00	\$7,278.00
1209090	7/10/2012	Legal/RFP GAL services	JC/JC01	\$254.49
1209083	7/9/2012	August 2012 JD Bananas	JC/JC10	\$1,782.50
1209081	7/9/2012	August 2012 JD Meats	JC/JC10	\$1,130.52
1209082	7/9/2012	August 2012 JD Meats	JC/JC10	\$1,061.40
1209080	7/9/2012	August 2012 JD Lunch Meats	JC/JC10	\$185.60
1209079	7/9/2012	August 2012 JD Dairy Products	JC/JC10	\$215.42
1209077	7/9/2012	August 2012 JD Lima Beans	JC/JC10	\$1,004.55
1209078	7/9/2012	August 2012 JD Lima Beans	JC/JC10	\$751.80
1209075	7/9/2012	August 2012 JD Pork & Beans	JC/JC10	\$374.50
1209076	7/9/2012	August 2012 JD Pork & Beans	JC/JC10	\$598.20
1209074	7/9/2012	August 2012 JD Peaches, etc.	JC/JC10	\$1,044.81
1209073	7/9/2012	August 2012 JD Milk	JC/JC10	\$3,661.04
1209072	7/9/2012	Aug 2012 JD Bread	JC/JC10	\$2,014.00
1209095	7/11/2012	Advt Sewer Project	ST/ST01	\$1,062.87