

Contracts and Purchasing Board  
County Administration Building, 4<sup>th</sup> Floor  
July 30, 2012 11:30 PM

- I. Call to Order
- II. Review and Approve Minutes
- III. Public Comment
- IV. Contracts and Awards
- A. Tabled Items

Item	Requestor	Description	Board Action
CPB2012-624	Department of Health and Human Services	<p>A) Justification: RFP Exemption relating to the Office of Early Childhood/Invest in Children West Side Ecumenical Ministry 2011- 2012 UPK Contract Amendment RQ# 13956</p> <p><b>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</b></p> <p>High-quality Universal Pre-Kindergarten (UPK) programming that promotes development and school-readiness to children 3 through 5 years of age, not enrolled in kindergarten.</p> <p><b>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</b></p> <p>Original Amount for West Side Ecumenical Ministry: Archwood Head Start: \$26,014.00 Amendment 1: \$37,687.17 Levy dollars Amendment 2: \$0 Levy dollars Amendment 3: \$40,521.57 Levy dollars Amendment 4: \$3,202.50 Levy dollars Total value of contract if this request is approved: \$107,425.24</p> <p>Original Amount for West Side Ecumenical Ministry: Youth and Family Learning Center: \$289,146.00 Amendment 1: \$75,157.26 Levy dollars Amendment 2: \$64,622.00 Levy dollars Amendment 3: \$150,094.27 Levy dollars Amendment 4: \$11,824.16 Levy dollars Total value of contract if this request is approved: \$461,599.69</p> <p><b>3. Rationale Supporting the Use of the Selected Procurement Method</b></p> <p>West Side Ecumenical Ministry- Archwood Head Start and West Side</p>	

		<p>Ecumenical Ministry- Youth and Family Learning Center were selected to provide UPK services through a Request for Proposal process in 2009 (RQ13956). The Request for Proposal states that “contracts will be awarded a contract for the time period August 1, 2009 through July 31, 2010 with a possible contract extension for up to two years (August 1, 2010 - July 31, 2011 and August 1, 2011 to July 31, 2012) dependent on budgetary considerations and contract performance”. All of the vendors currently providing UPK services have adequately performed services as outlined in their contracts and subsequent amendments and as indicated on the contract evaluations forms for each vendor.</p> <p><b>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</b>  No other vendors were evaluated for participation in UPK for the 2011-2012 program year. Current vendors for UPK services were selected through an RFP process in 2009 (RQ13956) and were subject to annual on-site monitoring as a condition of their continuation as a UPK vendor through the three-year period outlined in the original RFP. The Office of Early Childhood does not have the authority to conduct on-site monitoring of vendors with whom it does not have a contract for UPK services.</p> <p><b>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</b>  Current vendors for UPK services were selected through an RFP process in 2009 (RQ13956) and were subject to annual on-site monitoring as a condition of their continuation as a UPK vendor through the three-year period outlined in the original RFP. All of the vendors currently providing UPK services have adequately performed services as outlined in their contracts and subsequent amendments and as indicated on the contract evaluations forms completed for each vendor.</p> <p><b>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</b>  Continuity of care and maintenance of a high quality preschool program for children over the years that they are enrolled in it is key to the UPK program. An annual RFP would be counter to the basic tenets of high quality child care which focuses on maintaining program stability for young children.</p>	
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		<p><b>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</b></p> <p>The County issued a new Request for Proposal for UPK services in March of 2012.</p> <p>B) Community Initiatives Division/Office of Early Childhood, submitting amendments to various contracts for Universal Pre-Kindergarten Program services for the Invest in Children Program for the period 8/1/2009 - 7/31/2012:</p> <ul style="list-style-type: none"> <li>a) Contract No. CE0900695-01 with West Side Ecumenical Ministry - Archwood Head Start for additional funds in the amount of \$3,202.50.</li> <li>b) Contract No. CE0900696-01 with West Side Ecumenical Ministry - Youth and Family Learning Center to make budget line item revisions and for additional funds in the amount of \$11,824.16.</li> </ul> <p>Funding Source: 100% Health and Human Service Levy</p>	<p>____ Approve</p> <p>____ Disapprove</p> <p>____ Hold</p>
CPB2012-673	Medical Examiner	<p><b>A) Requesting a sole source purchase with:</b></p> <p><b>1. Vendor/Contractor Name:</b> Nova Biomedical</p> <p><b>2. What is the product/service that you seek to acquire?</b> A service contract for an electrolyte analyzer, NovaBiomedical CCX.</p> <p><b>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need?</b>    <input checked="" type="checkbox"/> Yes The service contract is for one year and has to be renewed each year thereafter.</p> <p><b>4. Why do you need to acquire these goods or services?</b> The NovaBiomedical CCX electrolyte analyzer is our instrument dedicated to measuring sodium, potassium, chloride, glucose, magnesium, calcium, urea and creatinine in the vitreous humor. This instrument is high maintenance and it is cost effective to have a service contract. It is the only instrument in the lab that has a service contract because we are able to repair and maintain other instruments in house.</p> <p><b>5. Why are the requested goods/services the only ones that can satisfy your requirements?</b> NovaBiomedical is the only company that manufactures this instrument and therefore they are the only source</p>	

		<p>available for a service contract.</p> <p><b>6. Were alternative goods/services evaluated?</b>  NO, NovaBiomedical is the only company that manufacturers this instrument and therefore they are the only source available for a service contract.</p> <p><b>7. Identify specific steps taken to negate need for sole source provider.</b>  None</p> <p><b>8. Has your department bought these goods/services in the past?</b>    <input type="checkbox"/>X Yes  The NovaBiomedical CCX is a new instrument and replaced the NovaBiomedical 16. The latter has had a service contract and this contract will expire in August 2012. We wish to continue the service contract, but on the new instrument.</p> <p><b>9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?</b>  none.</p> <p><b>10. What efforts were made to get the best possible price?</b>  The price is what they charge and they are the only provider.</p> <p><b>11. Why is the price for this purchase considered to be fair and reasonable?</b>  It is comparable to what has been charged in past years.</p> <p><b>12. Amount to be paid:</b> _____\$10,450.00_____</p> <p>B) Submitting a contract with Nova Biomedical Corporation, sole source, in the amount not-to-exceed \$10,450.00 for maintenance on the Stat Profile CCX-1 for the period 9/20/2012 - 9/19/2014.</p> <p>Funding Source:100% General Fund</p>	<p>____ Approve  ____ Disapprove  <u>    </u> Hold</p>
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B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2012-689	Department of Health and Human Service	Division of Senior and Adult Services, submitting a revenue generating grant agreement with <b>Cuyahoga County District Board of Health for Home and Community Based</b>	

		<b>Health and Home Health Care services for the Ryan White Part A</b> program in the amount not-to-exceed \$69,306.00 for the period 3/1/2012 - 2/28/2013.  Funding Source: 100% Federal Ryan White Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-690	Department of Public Safety and Justice Services	Public Safety Grants, submitting agreements with various providers for reimbursement of eligible training and exercise expenses in connection with the FY2009 Port Security Grant Program for the period 5/15/2012 - 11/15/2012:  a) City of Brooklyn in the amount not-to-exceed \$104.00. b) City of Cuyahoga Falls in the amount not-to-exceed \$693.13.  Funding Source:100% the FY2009 Port Security Grant	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-691	Department of Public Safety and Justice Services	Public Safety Grants, submitting an agreement with the City of North Royalton in the amount not-to-exceed \$595.63 for reimbursement of eligible training expenses in connection with the FY2010 Interoperable Emergency Communications Grant Program for the period 6/1/2010 - 12/31/2012.  Funding Source:100% FY2010 Interoperable Emergency Communications Grant	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-692	Department of Public Safety and Justice Services	1) Department of Public Safety and Justice Services/Public Safety Grants, submitting an agreement with City of Cleveland for the purchase of equipment, valued in the amount of \$424.80, for the FY2009 State Homeland Security Grant Program for the period 8/1/2009 - 4/30/2012.  2) Department of Public Safety and Justice Services/Public Safety Grants, submitting an agreement with Chagrin Southeast Council of Governments for the purchase of equipment, valued in the amount of \$424.80, for the FY2009 State Homeland Security Grant Program for the period 8/1/2009 - 4/30/2012.  Funding Source: 100%FY2009 State Homeland Security Grant	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-693	County Sheriff	A) Submitting an RFP exemption with 44 Blue Productions, Inc. <b>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</b> This justification will result in a revenue generating agreement between the Cuyahoga County Sheriff's Office	

		<p>and 44 Blue Productions, Inc. for the CCSO to provide security to the film crew on the television show Lockup: Extended Stay which will begin filming in the Cuyahoga County Corrections Center on 08/06/2012.</p> <p><b>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</b> \$0 – revenue generating at \$27.24/hour</p> <p><b>3. Rationale Supporting the Use of the Selected Procurement Method</b> 44 Blue Productions, Inc. approached Cuyahoga County in order to film Lockup: Extended Stay in the Cuyahoga County Corrections Center; an RFP exemption is required due to the absence of a formal RFP.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. <b>n/a – Cuyahoga County was approached by the vendor to film this television series</b></p> <p><b>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</b> n/a</p> <p><b>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</b> n/a</p> <p><b>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</b> n/a</p> <p>B) Submitting a license agreement with 44 Blue Productions, Inc. for use of certain County-owned property located at the Cuyahoga County Correctional Center, Cleveland, and for reimbursement of expenses in connection with the film production of Lockup Extended Stay for the period 8/6/2012 - 11/7/2012.</p>	<p>____ Approve ____ Disapprove ____ Hold</p>
CPB2012-694	Fiscal Office	Submitting an agreement with Cuyahoga Community College District in the amount of \$14,700.00 for rental of meeting space and related services for the 2012 sexennial reappraisal for the period 8/3/2012 - 8/25/2012.	

		Funding Source:100% Assessment Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
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C. Exemption Requests

D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2012-695	Department of Public Safety and Justice Services	Submitting an amendment to Contract No. CE1200283-01 with Audio Visual Innovations, Inc. for an audio visual system located at the Juvenile Justice Center training room for the period 4/13/2012 - 6/30/2012 to extend the time period to 7/31/2012; no additional funds required.  Funding Source: 100% grant funded from Ohio Emergency Management Agency from the Department of Homeland Security	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-696	Department of Public Works	Recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-697	Office of Procurement & Diversity	Recommending an award on RQ24312 to Ohio Department of Mental Health in the amount not-to-exceed \$32,770.06 for anti-viral medication for the maintenance of cache for first responders in connection with the FY2009 Urban Area Security Initiative Grant Program for the Department of Public Safety and Justice Services.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-698	Office of Procurement and Diversity	Presenting BuySpeed purchases for the week of July 30, 2012	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-699	Department of Development	Presenting voucher payments between July 19, 2012-July 25, 2012	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

V. Other Business

VI. General Business

VII. Public Comment

VIII. Adjournment

**Minutes**

Contracts and Purchasing Board

County Administration Building, 4th Floor

July 23, 2012 11:30 PM-Revised

- I. Call to Order: The meeting was called to order at 11:34 AM
- II. Review and Approve Minutes: The minutes were approved as written
- III. Public Comment: There was no public comment
- IV. Contracts and Awards
  - A. Tabled Items

CPB2012-573 Department of Health and Human Services Division of Senior & Adult Services, submitting a state contract with Compuware Corporation in the amount not-to-exceed \$12,800.00 for maintenance on the Home Health Aide Monitoring System for the period 6/1/2012 - 5/31/2013.

Funding Source:100% Health and Human Service Levy

☒X Approve  
☐ Disapprove  
☐ Hold

CPB2012-652 County Prosecutor 1) Submitting a sole source exemption which will result in an award recommendation on RQ24269 to Porter Lee Corporation for support and maintenance on Crime Fighter BEAST Police Property Inventory System Evidence Management software in the amount of \$10,932.10 for the period\_\_\_\_\_.

2. What is the product/service that you seek to acquire?

The Crime Fighter Beast Police Property Inventory System developed by Porter Lee Corporation is evidence management software for law enforcement agencies and labs of all sizes. The system features powerful chain of custody tracking and comprehensive evidence management with reporting.

3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need?

Yes, this purchase includes ongoing software maintenance and support. This will ensure that our tools are always up to date, and that our investigators have vendor support for this critical function.

Contractually, there is an "opt out" clause, if we desire to terminate maintenance and support.

4. Why do you need to acquire these goods or services?

At present, the Ohio Internet Crimes Against Children (ICAC) Task Force, under the direction of the Cuyahoga County Prosecutor's Office, processes thousands of pieces of evidence, including computers, laptops, and other electronic devices, confiscated from executed search warrants here in Cuyahoga County. Additionally, affiliated law enforcement agencies, located across Ohio, regularly bring evidence from their investigations to the Task Force for forensic analysis.

The basic "in-house" system used to manage evidence in the past is antiquated and can no longer effectively manage the increasing amounts of evidence that must be processed and reliably tracked.

Between the evidence acquired as a result of our own investigations, and items needing forensic examination, an efficient, automated evidence management system is required.

This evidence was acquired during investigations by law enforcement because there is reason to believe that they were used in relation to a crime being committed against a child. This could include the creation of child pornography or the memorialization of a sexual crime against a child. This system will aid law enforcement by strengthening chain of custody tracking and by providing more efficient evidence processing. Without effective evidence management, investigations and prosecutions could be jeopardized, potentially allowing those seeking to sexually harm our children to escape justice.

5. Why are the requested goods/services the only ones that can satisfy your requirements?

This system is used by multiple area law enforcement agencies, including the Cuyahoga County Sheriff's Office, Bay Village Police Department, North Olmsted Police Department, Avon Police Department, and the Strongsville Police Department as well as the State of Ohio Bureau of Criminal Investigation (BCI) Crime Laboratories.



Given the nature of the highly coordinated efforts between the Task Force and its partners, it is important to have all of these systems "talk" to each other in the most reliable way possible. Though interfaces are possible, having the same system will ensure the most seamless real-time exchange of information. The Sheriff's Office and BCI currently enjoy this compatibility and effective exchange of information. Once the Internet Crimes Against Children (ICAC) Task Force deploys this system, evidence management will be automated between all agencies using the BEAST system. This evidence management network under one vendor provides a key piece of the infrastructure required to protect our children as bring justice to online sexual predators.

6. Were alternative goods/services evaluated?

No other evidence management system possesses compatibility and information exchange without significant additional interface costs and complexity. Given the features, interoperability and cost, standardizing on the Porter Lee platform makes sound business sense.

It is impractical for the Cuyahoga County Prosecutor's Office to develop and support such a system in house. As such, there is not a direct applicable alternative.

7. Identify specific steps taken to negate need for sole source provider.

There is no viable alternative given the evidence management environment currently in place county wide. A patchwork evidence management environment composed of disparate systems and multiple vendors will never provide better consolidated evidence management than a system supported by a proven vendor's in this area.

8. Has your department bought these goods/services in the past? **No**

If yes, who was the contractor/supplier and was the requirement competitively bid or sole source?

What was the last date and price paid for goods/services?

9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?

There is no viable alternative given the evidence management environment currently in place county wide. A patchwork evidence management environment composed of disparate systems and multiple vendors will never provide better consolidated evidence management than a system supported by a proven vendor's in this area. As long as support and maintenance costs remain stable and reasonable, and software quality remains high, it makes sense to stay with the proposed infrastructure until future business needs dictate otherwise.

10. What efforts were made to get the best possible price?

This purchase leverages the County's investment in the Sheriff's BEAST implementation. Also, only essential functionality is provided for in this purchase.

11. Why is the price for this purchase considered to be fair and reasonable?

The pricing is in line with the BEAST implementations for both the Cuyahoga County Sheriff's Office and Ohio BCI Crime Laboratories and is fair and reasonable given the scope of the project.

12. Amount to be paid: \$10,932.10

☒ Approve

☐ Disapprove

☐ Hold

CPB2012-653 County Prosecutor 1) Submitting a sole source exemption which will result in an award recommendation to Access Data Group, LLC for license renewal of Forensic Tool Kit forensic recovery software for computer forensic recover and examination software in the amount of \$5,780.00 for the period\_\_\_\_\_.

2) What is the product/service that you seek to acquire?

This request is for the LICENSE RENEWAL of the software currently being used for COMPUTER FORENSIC RECOVERY and EXAMINATION of digital evidence, computer hard drives, and other devices which may

contain evidence in criminal investigation being conducted by the Cuyahoga County Prosecutor's Office/Ohio ICAC Task Force.

3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? ☒ Yes ☐ No

License renewal is required each year for a period of 1 year.

I am working on a 3-year renewal deal that will discount the cost, and will add a license for additional software for each license.

4. Why do you need to acquire these goods or services?

This software is needed to perform the daily tasks of the Ohio ICAC Task Force Forensic Unit. This is to recover the evidence needed for the prosecution of the offenders arrested by the Task Force.

5. Why are the requested goods/services the only ones that can satisfy your requirements?

What are the unique features of the product or service that are not available in any other product or service?

At the time of purchase and presently there are other COMPUTER FORENSIC EXAMINATION programs available at similar cost and yearly renewal expense. One such program is from Guidance Software called EnCase which is available for \$2995.00 plus a yearly maintenance of \$599.00. The ICAC Task Force currently has 3 licenses for this software as well. It is a best practice in the field of computer forensics to use more than one type of examination software. There are proprietary pieces to each program that offer features that the other does not, and can be used as a solution when one program fails to recover data. The Task Force primarily uses the FTK product as it is what is taught to examiners taking classes through the State of Ohio Peace Officer Training Academy, and so the majority of examiners statewide use the FTK product.

6. Were alternative goods/services evaluated?

Other COMPUTER FORENSIC EXAMINATION software that may be available on the market does not have any additional feature or abilities that are not already in the currently owned and used products.

7. Identify specific steps taken to negate need for sole source provider.

This software is proprietary and there is no other vendor available for it.

8. Has your department bought these goods/services in the past? ☒ Yes ☐ No

The COMPUTER FORENSIC EXAMINATION program FTK (Forensic Tool Kit) was originally purchased around 2001 and has been renewed for 1-year periods every year since. This purchase was made from AccessData the SOLE SOURCE for the software. During this time the number of licenses purchased has increased to a total of 10 for the FTK program and 3 licenses for the MPE+ (Mobile Phone Examiner) program have been added to the Task Force.

The last renewal was in MARCH 2011 for 5 licenses at the cost of \$4200.00

9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?

Due to the nature of this software there are no other solutions at this time.

10. What efforts were made to get the best possible price?

This renewal is pro-rated as it is designed to extend the expiration dates of these 5 licenses to October of 2012 so that the Task Force can then renew all of its licenses at one time and receive a discount due to the number of owned licenses. This purchase also includes the purchase of one additional license a discount of 33.22%, and will also allow it to be renewed in October 2012 to add to the discount for the renewal.

11. Why is the price for this purchase considered to be fair and reasonable? Refer to #5

The Digital Forensic Examination of evidence completed by the Ohio ICAC Task Force is specific to Law Enforcement. It involves the examination and review of evidence that has been obtained by court ordered search warrant, and the chain of custody is critical to proper evidence handling. This process is very time consuming, and would be cost prohibitive if performed by an outside source.

12) Amount to be paid :\$ 5,780.00

☒ Approve  
☐ Disapprove  
☐ Hold

#### B. Scheduled Items

CPB2012-662 Department of Development Submitting a contract with Allenbey Construction Co., LLC in the amount of \$10,650.00 for Lead Remediation for property located at 17316 Madison Avenue (Down), Lakewood, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 7/23/2012 - 9/21/2012.

Funding Source: 100% FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant

☒ Approve  
☐ Disapprove  
☐ Hold

CPB2012-663 Department of Development 1) Submitting a contract with American Building and Kitchen Products Inc. in the amount of \$19,960.00 for Lead Remediation for property located at 15332-15334 Richmond Place, East Cleveland, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 7/23/2012 - 9/21/2012.

2) Submitting a contract with BDL General Contracting, Inc. in the amount of \$16,330.00 for Lead Remediation of property located at 13405 S. Parkway Drive, Garfield Heights, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 7/23/2012 - 9/21/2012.

3) Submitting a contract with Paragon CMS in the amount of \$25,840.00 for Lead Remediation of property located at 13809-13811 Beaumont Avenue, East Cleveland, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 7/23/2012 - 9/21/2012.

4) Submitting a contract with Property Rejuvenation, Inc. in the amount of \$10,000.00 for Lead Remediation for property located at 1575 Wyandotte Avenue, Lakewood, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 7/23/2012 - 9/21/2012.

Funding Source: 100% FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant

☒ Approve  
☐ Disapprove  
☐ Hold

CPB2012-664 Department of Health and Human Service Division of Children & Family Services, submitting a contract with Gateway-Longview, Inc. in the amount not-to-exceed \$7,000.00 for adoption services for the period 1/1/2012 - 12/31/2012.

Funding Source: 100% Health and Human Service Levy

☒ Approve  
☐ Disapprove  
☐ Hold

CPB2012-665 Department of Public Safety and Justice Services 1) Public Safety Grants, submitting an agreement with Cuyahoga Metropolitan Housing Authority for the purchase of

equipment, valued in the amount of \$7,373.70, for the FY2008 Urban Area Security Initiative Grant Program for the period 9/1/2008 - 2/28/2012.

2) Public Safety Grants, submitting an agreement with City of Fairview Park for the purchase of equipment, valued in the amount of \$292.50, for the FY2008 Urban Area Security Initiative Grant Program for the period 9/1/2008 - 8/31/2011.

3) Public Safety Grants, submitting an agreement with City of Middleburg Heights for the purchase of equipment, valued in the amount of \$2,598.75, for the FY2008 Urban Area Security Initiative Grant Program for the period 9/1/2008 - 8/31/2011.

Funding Source: 100% the FY2008 Urban Area Security Initiative Grant

☒ Approve  
☐ Disapprove  
☐ Hold

CPB2012-666 Department of Public Safety and Justice Services Public Safety Grants, submitting an agreement with City of Fairview Park for the purchase of equipment, valued in the amount of \$877.50 for the FY2007 Urban Area Security Initiative Grant Program for the period 7/1/2007 - 9/30/2010.

Funding Source: 100% FY2007 Urban Area Security Initiative Grant

☒ Approve  
☐ Disapprove  
☐ Hold

CPB2012-667 Department of Public Safety and Justice Services Public Safety Grants, submitting an agreement with City of Fairview Park for the purchase of equipment, valued in the amount of \$10,371.39, for the FY2009 Interoperable Emergency Communication Grant Program for the period 6/1/2009 - 12/31/2010.

Funding Source: 100% FY2009 Interoperable Emergency Communication Grant

☒ Approve  
☐ Disapprove  
☐ Hold

CPB2012-668 Department of Public Safety and Justice Services Public Safety Grants, submitting an agreement with City of Broadview Heights in the amount of \$1,152.68 for reimbursement of eligible training expenses in connection with the FY2010 Interoperable Emergency Communications Grant Program for the period 6/1/2010 - 12/31/2012.

Funding Source: 100% FY2010 Interoperable Emergency Communications Grant

☒ Approve  
☐ Disapprove  
☐ Hold

CPB2012-669 Department of Public Safety and Justice Services Public Safety Grants, submitting an agreement with City of Westshore Council of Governments for the purchase of equipment, valued in the amount of \$424.80, for the FY2009 State Homeland Security Grant Program for the period 8/1/2009 - 4/30/2012.

Funding Source: 100% FY2009 State Homeland Security Grant

☒ Approve  
☐ Disapprove  
☐ Hold

CPB2012-670 Department of Public Safety and Justice Services Public Safety Grants, submitting an agreement with City of Cleveland in the amount not-to-exceed \$2,363.40 for reimbursement of eligible training expenses in connection with the FY2009 Urban Area Security Initiative Grant Program for the period 2/27/2012 - 4/15/2012.

Funding Source: 100% FY2009 Urban Area Security Initiative Grant

☒X\_\_ Approve  
☐\_\_ Disapprove  
☐\_\_ Hold

CPB2012-671 Department of Public Works Submitting an amendment to Contract No. CE1000412-01 with MCG Trust for lease of storage space located at 1278 West 4th Street, Cleveland, for use by the Clerk of Courts for the period 5/1/2010 - 4/30/2012 to extend the time period to 10/31/2012, and for additional funds in the amount not-to-exceed \$12,485.00.

Funding Source:100% General Fund

☒X\_\_ Approve  
☐\_\_ Disapprove  
☐\_\_ Hold

CPB2012-672 Department of Workforce Development 1) Submitting a contract with Jennings Center for Older Adults in the amount not-to-exceed \$25,000.00 for the Customized Training Program for the period 7/1/2012 - 6/30/2013.

2) Submitting a contract with Menorah Park Center for Senior Living Bet Moshav Zekenim Hadati in the amount not-to-exceed \$4,464.40 for the On-the-Job Training Program for the period 6/4/2012 - 7/31/2012.

3) Submitting a contract with Phoenix Steel Service, Inc. in the amount not-to-exceed \$1,500.00 for the On-the-Job Training Program for the period 7/2/2012 - 9/30/2012.

4) Submitting a contract with S&P Data Ohio, LLC in the amount not-to-exceed \$50,000.00 for the On-the-Job Training Program for the period 7/1/2012 - 6/30/2013.

Funding Source:100% Workforce Investment Act Funds

☒X\_\_ Approve  
☐\_\_ Disapprove  
☐\_\_ Hold

CPB2012-673 Medical Examiner Submitting a contract with Nova Biomedical Corporation, sole source, in the amount not-to-exceed \$10,450.00 for maintenance on the Stat Profile CCX-1 for the period 9/20/2012 - 9/19/2014.

Funding Source:100% General Fund

☐\_\_ Approve  
☐\_\_ Disapprove  
☒X\_\_ Hold

CPB2012-674 Juvenile Court Submitting a revenue generating agreement with Cleveland Heights-University Heights City School District in the amount not-to-exceed \$26,000.00 for school based liaison services for the period 7/1/2012 - 6/30/2013.

Funding Source:100% General Fund

☒X\_\_ Approve  
☐\_\_ Disapprove  
☐\_\_ Hold

CPB2012-675 Juvenile Court Submitting a contract with MST Group, LLC, dba MST Services, sole source, in the amount not-to-exceed \$28,000.00 for franchise licenses for the Multi-Systemic Therapy Program for the period 7/1/2017 to 6/30/2014.

Funding Source: 50% by Title IV-E Revenue Funds and 50% by General Funds

☐ Approve

☐ Disapprove

☒ Hold

CPB2012-676 Department of Law a) recommending an award on RQ23105 to Giffen & Kaminski, LLC in the amount not-to-exceed \$100,000.00 for legal representation of Cuyahoga County before the Human Resource Commission Hearing Officers and the Human Resource Commission, effective 3/1/2012.

b) submitting a contract with Giffen & Kaminski, LLC in the amount not-to-exceed \$100,000.00 for legal representation of Cuyahoga County before the Human Resource Commission Hearing Officers and the Human Resource Commission, effective 3/1/2012 in connection with said award.

Funding Source:100% General Fund

☐ Approve

☐ Disapprove

☐ Hold

#### C. Exemption Requests

CPB2012-677 Department of Health and Human Service Office of Homeless Services, submitting an RFP exemption which will result in an amendment to Contract No.CE1100491-01 with Stella Maris Inc. for transitional housing and recovery services for homeless men for the period 7/1/2011 - 6/30/2012 to extend the time period to 10/31/2012 and for additional funds in the amount of \$65,000.00.

Justification: Office of Homeless Services 2012 Amending CE1100491-01

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change ) Office of Homeless Services is requesting an amendment to CE1100491-01 with Stella Maris, Inc. to extend the time period through October 31, 2012 and increase the dollar amount by \$65,000; Stella Maris, Inc. provides twenty beds of shelter and alcohol and drug treatment services to homeless, indigent men referred by 2100 Lakeside Ave. Men's Shelter. The current contract with Stella Maris , Inc expires on June 30, 2012. A Request for Sole Source status to continue contracting with Stella Maris has been submitted in NOVUS on July , 2012. If this request for Sole Source contracting is denied, the OHS requests an amendment to the existing contract to provide time to conduct an RFP. This amendment would provide authority to maintain these critically needed services in the community and to reimburse the provider during the RFP period.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) The original contract amount for CE1100491-01 was \$195,000. The proposed amendment would add \$65,000 of FY 2012 HHS/OHS Budget to the contract to maintain shelter and drug treatment services to homeless men for a period of 4months, the prorated amount on a 12 month contract.

3. Rationale Supporting the Use of the Selected Procurement Method  
(include state contract # or GSA contract # and expiration date)

N/A

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

Simultaneous with this Justification for an Amendment, a Request to accept Stella Maris, Inc. as a Sole Source provider has been submitted. If that request is denied, this amendment will enable services to be maintained during an RFP process.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

In FY 2007 the 160 bed, emergency shelter overflow site for men, located at Aviation High School, was closed. As part of the strategy to replace those beds, and to increase access to direly needed Alcohol and Drug (AOD) addiction treatment services for homeless men, the County and Stella Maris developed a program called "Habitat Hope" specifically targeted to this population. Stella Maris was the only AOD provider with the residential capacity, the expertise servicing the homeless indigent population, and the vision and willingness to partner with the City and the County to serve this underserved population.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Requesting an Amendment to existing contract to provide for continuity of service in the event an RFP is required.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

A request for Sole Source has been submitted on behalf of the provider that is providing these services.

☒ X Approve

☐ Disapprove

☐ Hold

#### D. Consent Agenda

CPB2012-678 Department of Health and Human Service Office of Homeless Services, submitting a grant agreement with U.S. Department of Housing & Urban Development in the amount of \$1,464,552.00 for the Shelter Plus Care Sponsor Based Rental Assistance Program in connection with the FY2011 Continuum of Care Homeless Assistance Grant Programs and the McKinney-Vento Homeless Assistance Act for the period 8/1/2011 - 7/31/2012.

☒ X Approve

☐ Disapprove

☐ Hold

CPB2012-679 Department of Health and Human Service Community Initiatives Division/Office of Early Childhood, requesting approval to apply for and accept grant funds from U.S. Department of Health & Human Services, Administration for Children and Families, in the amount of \$5,000,000 for the FY2012 Networking for Engagement, Stability and Transformation Project for the period 10/1/2012 - 9/30/2017.

☒ X Approve

☐ Disapprove

☐ Hold

CPB2012-680 Department of Health and Human Service Division of Children and Family Services, submitting amendments to contracts and a Memorandum of understanding with various providers for various services to change the name of the provider from Berea Children's Home to Guidestone, effective 3/19/2012.

a) Contract No. CE1100079-02 with Berea Children's Home for adoption services for the period 1/1/2011 - 12/31/2011 to extend the time period to 12/31/2012 and for additional funds in the amount of \$14,500.00.

b) Contract No. CE1000870-01 with Berea Children's Home for child and family-focused services for the period 12/1/2010 - 11/30/2012; no additional funds required.

c) Memorandum of Understanding with Berea Children's Home & Family Services for the Cuyahoga Tapestry System of Care Provider Services Network for the period 2/1/2010 - 12/31/2012.

Funding Source: 100% Health and Human Service Levy

☒ Approve

☐ Disapprove

☐ Hold

CPB2012-681 Department of Public Safety and Justice Services a) requesting authority to apply for and accept grant funds from State of Ohio Emergency Management Agency in the amount of \$28,000.00 for the FY2010 School Emergency Management Performance Grant Program for the period 10/1/2009 - 9/30/2012.

b) submitting a grant award in the amount of \$28,000.00 from State of Ohio Emergency Management Agency in connection with said application.

c) submitting a grant agreement with State of Ohio Emergency Management Agency in connection with said award.

☒ Approve

☐ Disapprove

☐ Hold

CPB2012-682 Department of Public Safety and Justice Services Public Safety Grants, submitting an amendment to a grant agreement with Ohio Emergency Management Agency for the FY2009 State Homeland Security Program - Law Enforcement for the period 8/1/2009 - 6/30/2012 to extend the time period to 9/30/2012.

Funding Source: 100% FY2009 State Homeland Security Program - Law Enforcement

☒ Approve

☐ Disapprove

☐ Hold

CPB2012-683 County Sheriff a) requesting approval to apply for and accept grant funds from Ohio Department of Rehabilitation and Correction, Division of Parole and Community Services, Bureau of Community Sanctions in the amount of \$200,001.00 for the Local Incarceration Program in connection with the FY2012 Community Correction Act Grant Program for the period 7/1/2012 - 6/30/2013.

b) submitting a grant agreement with Ohio Department of Rehabilitation and Correction, Division of Parole and Community Services, Bureau of Community Sanctions in the amount of \$200,001.00 for the Local Incarceration Program in connection with the FY2012 Community Correction Act Grant Program for the period 7/1/2012 - 6/30/2013.

☒ Approve

☐ Disapprove

☐ Hold

CPB2012-684 Department of Public Works a) submitting an amendment (Subsidiary No.1) to Contract No. CE1100396-01 with Burton Scot Contractors, LLC for repair and resurfacing of Monticello Boulevard from Mayfield Road to Taylor Road in the City of Cleveland Heights for a decrease in the amount of (\$254,361.66).

b) recommending to accept the project as complete and in accordance with plans and specifications.



c) requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

☒ Approve  
☐ Disapprove  
☐ Hold

CPB2012-685    Fiscal Office    Recommending payments to various fellows for the Cuyahoga County Public Fellowship Program in the amount not-to-exceed \$2,000.00 each, for the period 6/4/2012 - 8/10/2012:

- a) Daniel Francis Humphrey
- b) Anand Narasima Kadambi
- c) Christopher Leeb Martin
- d) Annamarie Morino
- e) Nicholas Jacob Panos
- f) James J. Thomas
- g) Jiarui Tu
- h) Sherry A. Tulk
- i) Abigail Whisler
- j) Alexander Robert Meany Zempolich

☒ Approve  
☐ Disapprove  
☐ Hold

CPB2012-686    Department of Health and Human Services    Community Initiatives Division/Office of Homeless Services, submitting an amendment to a grant agreement from Ohio Department of Development for the Homelessness Prevention and Rapid Re-Housing Program for the period 9/10/2009 - 8/31/2012 for additional funds in the amount of \$55,000.00.

☒ Approve  
☐ Disapprove  
☐ Hold

CPB2012-687    Department of Health and Human Services    Community Initiatives Division/Office of Homeless services, submitting a grant agreement with U.S. Department of Housing and Urban Development in the amount of \$537,741.00 for the PASS Transitional Housing Program for the FY2011 Continuum of Care Homeless Assistance Grant Program in connection with the McKinney-Vento Homeless Assistance Act for the period 10/1/2012-9/30/2013

☒ Approve  
☐ Disapprove  
☐ Hold

CPB2012-688    Office of Procurement and Diversity    Presenting BuySpeed purchases for the week of July 23, 2012

☒ Approve  
☐ Disapprove  
☐ Hold

V. Other Business

VI. General Business: There was no general business

VII. Public Comment: There was no public comment

VIII. Adjournment: The meeting was adjourned at 12:03 PM

**Tabled Items**

CPB2012-624

A) See item detail above

B) Submitting an amendment to multiple contracts with West Side Ecumenical Ministry for the Universal Pre-Kindergarten (UPK) program for the period August 1, 2009 through July 31, 2012 for additional funds in the amount of \$15,026.66.

Novus Title:

Office of Early Childhood

2011

West Side Ecumenical Ministry

Contract Amendments

Universal Pre-Kindergarten (UPK)

A. Scope of Work Summary

1. Office of Early Childhood requesting approval of contract amendments with West Side Ecumenical Ministry for the anticipated cost of \$15,026.66, with the total contract value not-to-exceed \$569,024.93 in the aggregate. The anticipated start-completion dates are 08/01/2009 through 07/31/2012.

2. The primary goals of the project are to provide an early care and education experience of a quality that will ensure that children 3 through 5 years of age are adequately prepared for kindergarten.

B. Procurement

1. The procurement method for this project was RFP (#13956). The total value of the RFP is \$2,677,601.00.

2. The RFP was closed on May 14, 2009.

3. There were 30 proposals representing 39 sites pulled from OPD, 30 proposals representing 39 sites submitted for review, 15 proposal representing 23 sites approved.

C. Contractor and Project Information

1. The address(es) of the vendors:

West Side Ecumenical Ministry

5209 Detroit Avenue

Cleveland, Ohio 44102

Council District 3

2. The Vice President of Early Childhood for the vendor is Donald Fuzer.

3.a The address or location of the project is: 3

West Side Ecumenical Ministry- Archwood Head Start

2800 Archwood Avenue

Cleveland, Ohio 44102

3.b The project is located in Council District 3

West Side Ecumenical Ministry- Youth and Family Learning Center

5209 Detroit Avenue

Cleveland, Ohio 44102

3.b The project is located in Council District 3

D. Project Status and Planning

1. The project reoccurs annually.

2. The project's term has already begun. The reason there was a delay in this request is due to the need to increase the value of the contract and to reallocate funds to cover this amendment.

#### E. Funding

1. The project is funded 99% by the Health and Human Services Levy and 1% Federal Appropriations funds.

2. The schedule of payments is monthly.

3. The project is an amendment to a contract. This amendment changes the dollar amount value and is the fifth amendment of the contract. The history of the amendments is:

West Side Ecumenical Ministry - Archwood Head Start

Original Contract Amount: \$26,014.00

Amendment I Amount: \$37,687.17

Amendment II Amount: \$0.00

Amendment III Amount: \$40,521.57

West Side Ecumenical Ministry - Youth and Family Learning Center

Original Contract Amount: \$289,146.00

Amendment I Amount: \$75,157.26

Amendment II Amount: (\$64,622.00)

Amendment III Amount: \$150,094.27

CPB2012-673

#### SUMMARY OF REQUESTED ACTION:

##### A. Scope of Work Summary:

1. Medical Examiner's Office requesting approval of a contract with Nova Biomedical Corporation for the anticipated cost not-to-exceed \$10,450.00. The anticipated start-completion dates are 09/20/2012-09/19/2014.

2. The primary goal of the project is for the vendor to provide the annually planned maintenance required for the Stat Profile CCX-1 as per our accreditation and quality assurance requirements. The service contract includes free repair of the instrument during the term of the contract. This in turn, saves money as well as time by the timely response by Nova Biomedical Corporation when service or repair is required.

##### B. Procurement:

1. The procurement method for this project is Sole Source. The total value is \$10,450.00.

##### Contractor and Project Information:

1. The address of the vendor is:

Nova Biomedical Corporation

200 Prospect Street

Waltham, Massachusetts 02254

2. Owned by Francis Manganaro, President

James Fowler, Executive Vice President

Chung Chang Young - Executive Vice President

##### Project Status and Planning:

1. The project reoccurs annually.

2. The contract needs a signature in ink by 8/06/12.

#### E. Funding:

1. The project is funded 100% by the Medical Examiner's General Fund.

2. The schedule of payments is by annual invoice.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

To provide the required annual planned maintenance required for the Stat Profile CCX-1 instruments as per our accreditation and quality assurance requirements, as well as any necessary repairs throughout the year.

Nova Biomedical Corporation  
Francis Manganaro - President  
James Fowler - Executive Vice President  
Chung Chang Young - Executive Vice President  
CPB2012-676

Funding Source: 50% by Title IV-E Revenue Funds and 50% by General Funds

**Scheduled Items**

CPB2012-689 Department of Health and Human Service Division of Senior and Adult Services, submitting a grant agreement with Cuyahoga County District Board of Health for Home and Community Based Health and Home Health Care services for the Ryan White Part A program in the amount not-to-exceed \$69,306.00 for the period 3/1/2012 - 2/28/2013.

**SUMMARY OF REQUESTED ACTION:**

Submitting a grant agreement with Cuyahoga County District Board of Health in the amount of \$69,306 for Ryan White Part A program for the period 3/1/2012-2/28/2013.

**A. Scope of Work Summary**

1. The Division of Senior & Adult Services is requesting approval of a grant agreement with the Cuyahoga County District Board of Health in the amount of \$69,306 for Ryan White Part A program. The anticipated start-completion dates are 3/1/2012-2/28/2013.
2. The grant application does not include any County match funds nor does it obligate the County to contract with external service providers or vendors.

**B. Procurement**

**C. Contractor and Project Information**

**D. Project Status and Planning**

1. This grant reoccurs annually.
2. Not applicable.
3. The project requires immediate action. DSAS is unable to draw down grant monies until this agreement is executed and returned to the funding agency.
4. The project's term has already begun. This request was delayed as the original agreement was not received from the funder until 5/1/12. This request was further delayed as it was internally forwarded to an incorrect e-mail address.
5. This agreement needs a signature in ink asap.

**E. Funding**

1. The project is funded by Cuyahoga County by the District Board of Health. The amount of the award is determined by the Board of Health.
2. Not applicable.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Through this grant, the Division of Senior & Adult Services is reimbursed for Home & Community Based Health Services as well as Home Health Care services delivered to clients living with HIV and AIDS. DSAS serves approximately 78 clients per year through this grant.

CPB2012-690 Department of Public Safety and Justice Services Public Safety Grants, submitting agreements with various providers for reimbursement of eligible training and exercise expenses in connection with the FY2009 Port Security Grant Program for the period 5/15/2012 - 11/15/2012:

- a) City of Brooklyn in the amount not-to-exceed \$104.00.
- b) City of Cuyahoga Falls in the amount not-to-exceed \$693.13.

Title: Agreement City of Brooklyn Exercise Reimbursement FY09 Port Security Grant Program.

A. Scope of Work Summary

1. Public Safety & Justice Services Public Safety Grants requesting approval of an agreement with the City of Brooklyn for the cost of \$104.00. The start-end date of the agreement is May 15, 2012 through November 15, 2012.
2. The primary goals of the project are;
  - 1) Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.
  - 2) Funding equips, trains, exercises and evaluates first responders in this goal.
  - 3) This agreement reimburses the City of Brooklyn for Overtime and Backfill-OT/BF expenses associated with FEMA-approved exercises.
3. N/A

B. Procurement

1. The procurement method for the project was a grant agreement with Cuyahoga County Office of Emergency Management. The agreement is not for goods or services. The total value of the project award is \$301,794.42. The exercise was approved by FEMA.
2. The procurement method is due to close on 5/31//2013.
3. N/A

C. Contractor and Project Information

1. City of Brooklyn  
7619 Memphis Avenue  
Brooklyn, Ohio 44144  
Council District 4
2. The Mayor of the City of Brooklyn is Jeffrey Lunde
3. N/A

D. Project Status and Planning

1. The Port Security Grant Program has been awarded yearly through U.S Department of Homeland Security Federal Emergency Management Agency -FEMA.
2. The project has one phase.
3. N/A
4. The project term has already begun. There is a process in preparing the overtime/backfill reimbursement to enter into agreement.

#### E. Funding

1. The project is funded 75% through FEMA. The subgrantee is responsible for 25% inkind or cash match.
2. The schedule of payment is documentation showing paid OT/BF expenses.
3. N/A

Title: Agreement City of Cuyahoga Falls, Ohio Exercise Reimbursement FY09 Port Security Grant Program.

#### A. Scope of Work Summary

1. Public Safety & Justice Services Public Safety Grants requesting approval of an agreement with the City of Cuyahoga Falls, Ohio for the cost of \$693.13. The start-end date of the agreement is May 15, 2012 through November 15, 2012.
2. The primary goals of the project are;
  - 1) Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.
  - 2) Funding equips, trains, exercises and evaluates first responders in this goal.
  - 3) This agreement reimburses the City of Brooklyn for Overtime and Backfill-OT/BF expenses associated with FEMA-approved exercises.
3. N/A

#### B. Procurement

1. The procurement method for the project was a grant agreement with Cuyahoga County Office of Emergency Management. The agreement is not for goods or services. The total value of the project award is \$301,794.42. The exercise was approved by FEMA.
2. The procurement method is due to close on 5/31/2013.
3. N/A

#### C. Contractor and Project Information

1. City of Cuyahoga Falls, Ohio  
2310 2nd Street  
Cuyahoga Falls, OH 44221  
Council District 6
2. The Mayor of the City of Cuyahoga Falls, Ohio is Don L. Robart
3. N/A

#### D. Project Status and Planning

1. The Port Security Grant Program has been awarded yearly through U.S Department of Homeland Security Federal Emergency Management Agency -FEMA.
2. The project has one phase.
3. N/A
4. The project term has already begun. There is a process in preparing the overtime/backfill reimbursement to enter into agreement.

#### E. Funding

1. The project is funded 75% through FEMA. The subgrantee is responsible for 25% inkind or cash match.
2. The schedule of payment is documentation showing paid OT/BF expenses.
3. N/A

City of Brooklyn \$104.00 Agreement  
City of Cuyahoga Falls, Ohio \$693.13 Agreement

Total \$797.13

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

The purpose of the FY2009 Port Security Grant Program (PSGP) is to create a sustainable, risk-based effort to protect critical port infrastructure from terrorism, particularly attacks using explosives and non-conventional threats that could cause major disruption to commerce.

The PSGP funds are primarily intended to assist ports in enhancing maritime awareness, enhancing risk management capabilities to prevent, detect, respond to and recover from attacks involving improvised explosive devices (IED's), Chemical, Biological, Radiological, Nuclear, Explosive (CBRNE), port resilience and recovery capabilities and other non-conventional weapons, as well as training and exercises and Transportation worker Identification Credential (TWIC) implementation. CPB2012-695 Department of Public Safety and Justice Services Public Safety Grants, submitting an agreement with the City of North Royalton in the amount not-to-exceed \$595.63 for reimbursement of eligible training expenses in connection with the FY2010 Interoperable Emergency Communications Grant Program for the period 6/1/2010 - 12/31/2012.

CPB2012-691 Department of Public Safety and Justice Services Public Safety Grants, submitting an agreement with the City of North Royalton in the amount not-to-exceed \$595.63 for reimbursement of eligible training expenses in connection with the FY2010 Interoperable Emergency Communications Grant Program for the period 6/1/2010 - 12/31/2012.

**SUMMARY OF REQUESTED ACTION:**

Title: Public Safety & Justice Services 2012, City of North Royalton FY 10 Interoperable Emergency Communication Grant Program March 23, 2012 Exercise Reimbursement Agreement

**A. Scope of Work Summary**

1. Public Safety and Justice Services requesting approval to enter into an agreement with the City of North Royalton for reimbursement of personnel costs associated with attendance at the March 23, 2010 Communications. The agreement is in the amount of \$595.63.
2. The primary goals of the project are;§ Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.§ Provide funding for homeland security related equipment, training, exercises.§ This agreement reimburses the City of North Royalton for Overtime and Backfill expenses associated with exercises.

- B. Procurement**
1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The exercise was an approved project.
  2. The performance period of the agreement is the grant period from June 1, 2010 through December 31, 2012.

**C. Contractor and Project Information**

1. City of North Royalton  
13834 Ridge Road  
North Royalton, OH 44133  
Council District: 5
2. The Mayor of the City of North Royalton is Robert A. Stefanik.

**D. Project Status and Planning**

1. The agreement is utilizing FY 10 Interoperable Emergency Communication Grant Program (IECGP) funds which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area Working Group committees.
2. This project is a one time agreement with the City of North Royalton for the reimbursement of first responders.

#### E. Funding

1. The project is 100% FY 10 Interoperable Emergency Communication Grant Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).
2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

CPB2012-692

1)Title: Public Safety & Justice Services 2012 City of Cleveland Asset Transfer Agreement HAZMAT FY 09 State Homeland Security Program

#### A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval to enter into an agreement for a transfer of assets with the City of Cleveland. The asset transfer is in the amount of \$424.80.
2. The primary goals of the project are;
  - § Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.
  - § Funding equips, trains, exercises and evaluates first responders in this goal
  - § Utilizing FY 09 State Homeland Security Program Funds, Cuyahoga County purchased equipment utilized on behalf of the City of Cleveland's HAZMAT team.
  - § Urban Area Working Group Communications Committee awarded funding for lapel microphone equipment to four HAZMAT Teams throughout Cuyahoga County.

#### B. Procurement

1. The procurement method for this project was the grant agreement with OEMA utilizing FY 09 State Homeland Security Program (SHSP) grant funds.
2. The performance period of the agreement is the grant period from August 1, 2009 – June 30, 2012. There is no termination date for the transfer of equipment as the equipment will remain with the City of Cleveland unless as noted in the agreement.

#### C. Contractor and Project Information

1. City of Cleveland  
601 Lakeside Ave  
Cleveland, OH 44114  
Council Districts: 2, 3, 7 8
2. The Mayor of City of Cleveland is Frank Jackson

#### D. Project Status and Planning

1. This project is completed one time agreement with the City of Cleveland for an asset transfer. The agreement is utilizing FY 09 State Homeland Security Program Funds (SHSP) grant funds which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area Working Group committees.



2. This is a one-time agreement to transfer the communications equipment to the City of Cleveland's HAZMAT team.

#### E. Funding

1. The project is 100% FY 09 State Homeland Security Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).
2. Cuyahoga County procured the equipment in the amount of \$424.80 for the City of Cleveland. There is no transfer of funds, just equipment.

2) Title: Public Safety & Justice Services 2012 Chagrin Southeast Council of Governments Asset Transfer Agreement Southwest Council of Government HAZMAT FY 09 State Homeland Security Program

#### A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval to enter into an agreement for a transfer of assets with the Chagrin Southeast Council of Governments. The asset transfer is in the amount of \$424.80.
2. The primary goals of the project are;
  - § Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.
  - § Funding equips, trains, exercises and evaluates first responders in this goal
  - § Utilizing FY 09 State Homeland Security Program Funds, Cuyahoga County purchased equipment utilized on behalf of the Southwest Council of Governments HAZMAT team.
  - § Urban Area Working Group Communications Committee awarded funding for lapel microphone equipment to four HAZMAT Teams throughout Cuyahoga County.

#### B. Procurement

1. The procurement method for this project was the grant agreement with OEMA utilizing FY 09 State Homeland Security Program (SHSP) grant funds.
2. The performance period of the agreement is the grant period from August 1, 2009 – April 30, 2012. There is no termination date for the transfer of equipment as the equipment will remain with the Chagrin Southeast Council of Governments unless as noted in the agreement.

#### C. Contractor and Project Information

1. Chagrin Southeast Council of Governments  
6320 Som Center Road  
Solon, OH 44130  
Council Districts: 6

The Chagrin Southeast Council of Governments includes: Bedford, Bedford Heights, Maple Heights, Grafield Heights, North Randall, Warrensville Heights, Oakwood, Walton Hill, Solon Chagrin Falls, Pepper Pike, Mayfield Heights, Mayfield Village, Beachwood, Oranger, Woodmere, Glenwillow, Moreland hills, highland Heights, Richmond Heights, Lyndhurst and Gates Mills

2. The current Southwest Council of Government Chair, Thomas Perciak, is the Mayor of the City of Strongsville.

#### D. Project Status and Planning

1. This project is completed one time agreement with the Southwest Council of Government for an asset transfer. The agreement is utilizing FY 09 State Homeland Security Program Funds (SHSP) grant funds

which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area Working Group committees.

2. This is a one-time agreement to transfer the communications equipment to the Chagrin Southeast Council of Government's HAZMAT team.

#### E. Funding

1. The project is 100% FY 09 State Homeland Security Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).

2. Cuyahoga County procured the equipment in the amount of \$424.80 for the Chagrin Southeast Council of Government. There is no transfer of funds, just equipment.

CPB2012-693 County Sheriff

A) See item detail above

#### B) SUMMARY OF REQUESTED ACTION:

##### A) Scope of Work Summary:

The Cuyahoga County Sheriff's Office is requesting approval of a revenue generating agreement with 44 Blue Productions, Inc. The anticipated start date and completion dates for the project are 08/06/2012 - 11/07/2012. The primary goal of the project is for the Cuyahoga County Sheriff's Office to provide security to the film crew on the television show Lockup: Extended Stay which will begin filming in the Cuyahoga County Corrections Center on 08/06/2012. B) Procurement:

N/A C) Contractor and Project Information:

The address(es) of all vendors and /or contractors is (provide the full address in the following format): 44 Blue Productions, Inc.

4040 Vineland Avenue

Suite 105

Studio City, CA 91604D) Project Status and Planning:

The project is a one-time revenue generating project. E) Funding:

The project is a revenue generating project for the CCSO.

CPB2012-694 Fiscal Office

#### SUMMARY OF REQUESTED ACTION:

Fiscal Office 2012 Cuyahoga Community College/Government Agreement/RQ12-24220

Fiscal Office requesting approval of a government agreement with Cuyahoga Community College for the cost of \$14,700. The start-completion dates are 8/3/2012 - 8/25/12

The primary goal is to provide community meetings for the citizens of Cuyahoga County to come and discuss their new proposed property valuation due the 2012 Septennial Reappraisal.

Procurement method was a Justification for Other than Full and Open Competition. The total value is \$14,700.

The Address Cuyahoga Community College, 700 Carnegie, Cleveland Ohio

Cuyahoga Community College is a Government Agency.

The Reappraisal occurs every six year with updates every 3 years..

The funding source is the Assessment Fund. It is a one-time payment

CPB2012-695 Department of Public Safety and Justice Services Submitting an amendment to Contract No. CE1200283-01 with Audio Visual Innovations, Inc. for an audio visual system located at the Juvenile Justice Center training room for the period 4/13/2012 - 6/30/2012 to extend the time period to 7/31/2012; no additional funds required.

**SUMMARY OF REQUESTED ACTION:**

Title: Public Safety & Justice Services, 2012, Audio Visual Innovations, Inc., Amended Contract, RFP22817

**A. Scope of Work Summary**

1. Public Safety & Justice Services requesting approval of an amended contract with Audio Visual Innovations, Inc., for an extension of the performance period from 4/13/2012-7/31/2012; all other conditions of the original agreement remain the same.
2. The primary goal of this project is to build out a multi-purpose room with an AV system at the Juvenile Justice Center using a mixture of owner furnished equipment and new equipment.
3. N/A

**B. Procurement**

1. The procurement method for this project was an Other Than Full and Open Justification for a Contract Amendment, which OPD approved on 6/27/12 and the preview screen from that approval is attached to this action.
2. N/A
3. The proposed Contract Amendment recieved an Other Than Full and Open Justification approval and the preview screen for that approval is attached to this action.

**C. Contractor and Project Information**

1. The address of the vendor is:  
335 Ken Mar Industrial Parkway  
Broadview Heights, OH 44147  
Council District: 6  
David Frantz, General Manager, AVI-SPL Ohio  
The address of the project is:  
Cuyahoga County Juvenile Justice Center  
9300 Quincy Avenue  
Cleveland, OH 44106  
The project is located in Council District 7

**D. Project Status and Planning**

1. This is a one time only project.
2. The project will be completed by July 31, 2012.
3. N/A
4. The project's term has already begun. This action was presented as soon as the vendor made the request for an extension of time.
5. N/A

**E. Funding**

1. The project is 100% grant funded from grants provided to Ohio Emergency Management Agency from the Department of Homeland Security.

2. A schedule of payments has been arranged with the vendor.

3. N/A

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

The purpose of this project is to deploy an audio-visual system in a multi-purpose training room within the Cuyahoga County Juvenile Justice Center. The system will be designed for easy use by several different agencies within Cuyahoga County and will utilize both existing County provided equipment and new equipment provided by the vendor.

David Frantz, General Manager, AVI-SPL Ohio

Explanation for late submittal:

Action submitted as soon as vendor requested extension. The only delay was in getting the executed documents back from the vendor and in getting OPD approval.

CPB2012-696

SUMMARY OF REQUESTED ACTION:

Department of Public Works in cooperation with IT, recommending to declare excess County computers and equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property in accordance with EAO2012-0001.

Sale of property to:

RET3 Job Corp.

1814 E. 40th Street

Cleveland, Ohio 44103

Ken Kovatch - Director

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Authority and Permission to declare excess County computer equipment as surplus, and to sell to the RET3 Job Corps. for recycling of computers to local charitable organizations and schools.

CPB2012-697

SUMMARY OF REQUESTED ACTION:

Title: OPD 2012 Ohio Department of Mental Health Award Recommendation for Dept. of Public Safety & Justice Services RQ24312

A. Scope of Work Summary

1. The Office of Procurement & Diversity is requesting approval of an Award Recommendation with the Ohio Department of Mental Health for the cost of \$32,770.06 for the purchase of medications for the Department of Public Safety & Justice Services.
2. The primary goal of the project is to maintain the cache of medications for first responders and their families in the event of a bacterial or viral disaster.

B. Procurement

1. The procurement method for this purchase is Purchase with a Government Entity. The total value is \$32,770.06.
2. OPD approved the justification for this purchase on May 30, 2012.

C. Contractor and Project Information

1. The address of the vendor is:

Ohio Department of Mental Health / Office of Support Services

2150 West Broad Street

Columbus, Ohio 43223

There is no Council District representation as the vendor is located out of County.

2. The Director of ODMH is Tracy J. Plouck. The Chief Executive Officer is Leonard N. Mills.

3a. The medication will be housed by the Cuyahoga County Board of Health.

3b. The location is in Council District 4.

#### D. Project Status and Planning

1. This purchase occurs on an as-needed basis, depending upon the expiration dates of the doxy and cipro.

2. These meds are specifically for first responders and their families so the County can be certain to have committed personnel available who are not preoccupied with the welfare of their own family during a potential crisis.

3. The project is on a critical path as some of the medications will be expiring the end of July 2012, with some expiring in December 2012. The federal grant to purchase these meds must be expended by September 2012.

#### E. Funding

1. The project is funded 100% using FY09 UASI grant funds (Urban Area Security Initiative).

2. Payment will be Net 30 days.

CPB2012-698    Office of Procurement and Diversity    Presenting BuySpeed purchases for the week of July 30, 2012

## Cuyahoga County - Contracts and Purchasing Board Purchase Order Approvals (7-30-12)

Department/Location Key:					
AU: Fiscal Officer	CE: Public Works (Engineer)	CT: Public Works	JA: Cuyahoga County Public Safety and Justice Services	SH: Sheriff	TR: Treasurer
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	JC: Juvenile Court	SA: Senior & Adult Svs.	WI: Workforce Development
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SE: Support Enforcement Agency	WT: Employment & Family Svs.
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	MI: HIV/AIDS Services	SM: Solid Waste District	
CC-002: Human Resources	CR: Medical Examiner	IS: Information Systems	OPD: Procurement and Diversity	ST: Public Works (Sanitary)	

***Direct Open Market Purchases (Purchases between \$500.- \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)***

Requisition #	Requisition Date	Description	Dept/Loc	Total
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<u>AU-12-24680</u>	7/24/2012	printing of direct deposits	AU	\$2,741.20
<u>CE-12-24378</u>	6/25/2012	Road Striping - 2012	CE / CE01	\$3,240.00
<u>CF-12-24676</u>	7/23/2012	PASSS - Various	CF / CF01	\$ 5,462.50
<u>CF-12-24673</u>	7/23/2012	PASSS - Various	CF / CF01	\$ 16,608.20
<u>CF-12-24671</u>	7/23/2012	PASSS - Mental Health Respite	CF / CF01	\$ 1,880.31
<u>CF-12-24670</u>	7/23/2012	PASSS - Residential	CF / CF01	\$ 5,996.82
<u>CF-12-24668</u>	7/23/2012	PASSS - Residential Treatment	CF / CF01	\$ 6,875.00
<u>CF-12-24660</u>	7/20/2012	client beds	CF / CF01	\$ 712.00
<u>CF-12-24648</u>	7/20/2012	client beds	CF / CF01	\$ 609.00
<u>CR-12-24629</u>	7/18/2012	Television	CR / CR00	\$ 2,359.95
<u>CR-12-24437</u>	6/29/2012	Death Investigation Certification	CR / CR00	\$ 1,010.00
<u>CR-12-24391</u>	6/26/2012	Preventive Maintenance Contract - X-ray Equipment - Autopsy	CR / CR00	\$ 24,964.00
<u>CR-12-24383</u>	6/26/2012	PM & Calibration of Pipettes - Contract	CR / CR00	\$ 19,600.00
<u>CR-12-24114</u>	5/25/2012	Zebra Labels & Ink Rollers	CR / CR00	\$ 7,502.90
CT-12-24692	07/25/12	CLMNT CNTR-SOLID WASTE DISPOSAL	CT / CT01	\$582.48
CT-12-24688	07/25/12	AD BLDG.-HALSEY 5500 WATER COOLER	CT / CT01	\$587.00
CT-12-24679	07/24/12	PW SANITARY ENGINEER RENTAL OF 80' BOOM	CT / CT01	\$1,589.00
CT-12-24669	07/23/12	CRT HSE-DUMBWAITER REPAIR	CT / CT01	\$1,067.39
CT-12-24647	07/20/12	ADMIN BLDG DOOR LOCK BUTTON	CT / CT01	\$2,840.98

CT-12-24637	07/18/12	JC SHERIFF EVIDENCE ROOM OPENER	CT / CT01	\$1,745.00
CT-12-24628	07/18/12	JJC BLDG FILTERS	CT / CT01	\$995.40
CT-12-24627	07/18/12	VEB- VAV CONTROLLERS	CT / CT01	\$922.68
CT-12-24623	07/17/12	CRTHSE- 55 GALLON FLOOR FINISH	CT / CT01	\$770.00
CT-12-24617	07/17/12	AMERITRUST P BUILDING & TOWER DOCK BAY DOORS	CT / CT01	\$5,070.00
CT-12-24615	07/17/12	VEB OVERHANG GLASS REPAIR FOR DOCK	CT / CT01	\$2,390.00
CT-12-24613	07/17/12	PUBLIC WORKS 2008 CHEVY VAN REPAIR	CT / CT01	\$1,355.70
CT-12-24611	07/17/12	DSAS- MOVING BOXES	CT / CT01	\$2,568.00
CT-12-24607	07/17/12	VEB FILTER SERVICE	CT / CT01	\$525.00
CT-12-24587	07/12/12	HPG TOILET RENTAL FOR HOME CLEVELAND BROWNS GAMES	CT / CT01	\$2,800.00
CT-12-23825	05/01/12	ANIMAL SHELTER 1 YEAR RADIO ADVERTISING	CT / CT01	\$15,000.00
CT-12-23453	03/21/12	ECOLOGICAL LAWN CARE @ VARIOUS LOCATIONS	CT / CT01	\$9,676.00
CT-12-24663	07/23/12	JUST CTR.- - TENNANT PARTS FOR REPAIR	CT / CT03	\$824.20
CT-12-24622	07/17/12	JAIL I - PLUMBING PIPE REPAIR	CT / CT03	\$855.05

CT-12-24664	07/23/12	FS- OHIO SALES TAX ENVELOPE	CT / CT09	\$779.40
CT-12-24653	07/20/12	BOH 6X9 WINDOW ENVELOPE	CT / CT09	\$525.00
CT-12-24651	07/20/12	BOH- SEWER DISTRIC MAIL PKG	CT / CT09	\$838.19
CT-12-24633	07/18/12	STOCK- 2 PART NCR, 17.5X22.5	CT / CT09	\$1,351.00
CT-12-24625	07/18/12	BOE- 110LB WHITE INDEX	CT / CT09	\$6,715.00
CT-12-24624	07/18/12	BOE- VOTING INSTRUCTIONS POSTER	CT / CT09	\$688.00
CT-12-24606	07/17/12	SH- BROWN RECORD JACKETS	CT / CT09	\$637.50
<u>DV-12-24440</u>	6/29/2012	Crack Sealer	DV / DV01	\$ 4,080.00
IS-12-24666	41113	SHI International Corp.	IS / IS02	\$780.69
<u>LL001-12- 24649</u>	7/20/2012	CCH Loislaw Collection	LL	\$10,800.00
CE-12-24256	06/11/12	Advt Sheriff Vans	OPD	\$900.00
CT-12-23742	04/20/12	LEGAL/HVAC FILTERS REPLACEMENT FOR VARIOUS BLDGS	OPD	\$900.00
<u>CT-12-24055</u>	5/18/2012	MARION BLDG 1264 W. 3RD LEGAL/LEASE 1ST FL INN	OPD	\$800.00
<u>CT-12-24530</u>	7/9/2012	LEGAL / IPM PEST CONTROL VARIOUS BLDGS	OPD	\$800.00
<u>CT-12-24403</u>	6/27/2012	LEGAL/ELEVATOR MAINTENANCE	OPD	\$1,600.00
SH-12-24665	7/23/2012	SWAT Shields	SH / SH01	\$4,500.00
SH-12-24655	41110	Patrol - Unity Mobile	SH / SH01	\$5,850.20
SH-12-24517	41096	Jail Radio Upgrade	SH / S H01	\$8,085.30
<u>ST-12-24614</u>	7/17/2012	Flow Meter Repair	ST / ST01	\$ 1,863.29



**Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)**

Purchase Order #	Purchase Order Date	Description	Dept/Loc	Total
1209214	7/24/2012	Advertisement for solicitation of proposals	CC002/HR004	\$239.52
1209208	7/24/2012	Cisco 3750 and 2960 Switches for CA VoIP	IS/IS01	\$17,426.70
<u>1209222</u>	7/26/2012	Justice services - Confidential	JA/JA00	\$8,264.00
1209220	7/25/2012	Pitney Bowes Maintenance	SA/SA01	\$1,613.30
1209209	7/24/2012	AUGUST - OCTOBER COOKIES	SH/SHFS	\$6,251.75

VOUCHER LIST FOR THE PERIOD 07/19/2012 - 07/25/2012					
VOUCHER NO.		PAYEE	AMOUNT	FUNDING SOURCE	AUTHORIZATION
DV1250219		MAE Construction LLC	\$11,645.00	Federal HOME Grant	Rehab Loan Ordinance
DV1250221		EGB Construction, Inc.	\$9,025.00	Federal CDBG Grant	Rehab Loan Ordinance
			\$20,670.00		