

Contracts and Purchasing Board
County Administration Building, 4th Floor
August 27, 2012 11:30 PM-**Amended**

- I. Call to Order
- II. Review and Approve Minutes
- III. Public Comment
- IV. Contracts and Awards
- A. Tabled Items

Item	Requestor	Description	Board Action
CPB2012-731	Medical Examiner	Submitting a contract with X-Ray Services of Ohio LLC in the amount not-to-exceed \$24,964.00 for maintenance services for the period 8/15/2012 - 8/14/2013. Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2012-765	Department of Health & Human Services	Division of Employment and Family Services, submitting a contract with Starting Point for referral agency services in the amount of \$70,704.00 for the period of 8/1/2012 - 7/31/2013. Funding Source:100% Federal Child Care Administration funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-766	Department of Information Technology	Submitting a contract with TEC Communications, Inc. in the amount not-to-exceed \$31,500.00 for a phone registration application software system for Foster Parent registrations for the period 8/1/2012 - 3/31/2013. Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-767	Department of Information Technology	Submitting a contract with SHI International Corp. in the amount not-to-exceed \$780.69 for maintenance and support services of TOAD and Quest software for the Division of Children & Family Services for the period 6/1/2012 - 6/30/2013. Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-768	Department of Information Technology	Submitting a state contract with Environmental Systems Research Institute, Inc. in the amount not-to-exceed \$10,205.00 for maintenance on ArchInfo Concurrent Use software for the period 1/1/2012 - 12/31/2012. Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

CPB2012-769	Department of Public Safety & Justice Services	<p>Witness Victim, submitting a contract with United Way of Greater Cleveland in the amount not-to-exceed \$19,500.00 for information and referral services for the Defending Childhood Initiative for the period 9/1/2012 - 9/30/2013.</p> <p>Funding Source: 100% US Dept. of Justice-Defending Childhood Grant</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2012-770	Department of Public Safety and Justice Services	<p>Recommending an award on RQ22826 and enter into a contract with Sport Spirit, Inc. dba Readiness Co. in the amount not-to-exceed \$10,000.00 for consultant services for Citizen Corps and Community Emergency Response Team Programs for the period 7/1/2012 - 2/28/2013.</p> <p>Funding Source: 100% FY2010 State Homeland Security Grant Program (SHSGP)</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2012-771	Department of Public Works	<p>Submitting a contract with The Craun-Liebing Company, sole source, in the amount not-to-exceed \$75,000.00 for maintenance and repair of Gorman Rupp Pumps and equipment for the period 9/1/2012 - 3/31/2013.</p> <p>Funding Source: 100% Sanitary Sewer Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2012-772	Department of Workforce Development	<p>1. Submitting a contract with Cynergies Consulting, Inc. in the amount not-to-exceed \$4,000.00 for the On-the-Job Training Program for the period 7/23/2012 - 11/26/2012.</p> <p>2. Submitting a contract with Menorah Park Center for Senior Living Bet Moshav Zekenim Hadati in the amount not-to-exceed \$2,402.24 for the On-the-Job Training Program for the period 8/1/2012 - 12/31/2012.</p> <p>3. Submitting a contract with 1 EDI Source, Inc. in the amount not-to-exceed \$5,454.16 for the On-the-Job Training Program for the period 4/30/2012 - 9/30/2012.</p> <p>4. Submitting a contract with University Hospitals Health System, Inc. in the amount not-to-exceed \$2,750.00 for the On-the-Job Training Program for the period 7/2/2012 - 8/31/2012.</p> <p>Funding Source: 100% Workforce Investment Act Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2012-773	Medical Examiner	<p>Submitting a contract with Calibrate, Inc. in the amount not-to-exceed \$19,600.00 for maintenance and calibration on pipettes for DNA analysis for the period 9/1/2012 - 12/31/2014.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

CPB2012-774	Medical Examiner	<p>1) Plans to amend a contract with Advantra Group Inc. to extend the time period an additional four months, from September 1st, 2012 – December 31st, 2012 for biomedical waste removal and seeks an additional amount of \$4,224.00.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) There is a need to extend the existing contract an additional four months, 9/1/2012-12/31/2012; as well as add an additional \$4,224.00 to this contract.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) The original contract amount was \$88,566 with one prior amendment of \$6,000. The MEO is requesting an additional amount of \$4,224.00. The additional funds will be made up of the following: \$791 from the MEO General Fund; \$2,868 from Common Pleas/Adult Probation; and \$565 from Juvenile Court. The Sheriff's Department does not need to increase its funds.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) The MEO followed protocol in an effort to secure a new contract for biomedical waste removal for the four County agencies listed above in section #1. Unfortunately, the vendors were either non-responsive or non-compliant with the County's bid specifications; therefore, we have to repeat the process. We are currently in the process of soliciting bids for a new 3 year contract.</p> <p>In an effort to continue to maintain a safe work environment at all four County agencies, the MEO is requesting this amendment to allow continuation of service from Advantra Group Inc. for the removal of biomedical waste through December 31st, 2012 and seek an additional \$4,224.00</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. Our current contract is with Advantra Group Inc, we are currently in the process of securing a new contract,</p>	
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		<p>however, the current contract is expiring on August 31st, 2012 and we are in dire need of continuing service for all 4 County agencies.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? Advantra Group Inc. won the bid in 2010 for the County's biomedical waste removal contract.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. We are currently seeking a new contract through a formal competitive bid process, however, we have a current need to continue the safe and timely removal of the biomedical waste that accumulates at all four County agencies.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. We are in the process of securing bids for a new 3 year contract for the removal of biomedical waste.</p> <p>2) Submitting an amendment to Contract No. CE1000750-03 with Advantra Group, Inc. for biomedical waste removal services for the Medical Examiner, Common Pleas Court/Adult Probation Department, Juvenile Court and County Sheriff's Office for the period 9/1/2010 - 8/31/2012 to extend the time period to 12/31/2012, and for additional funds in the amount not-to-exceed \$4,224.00.</p> <p>Funding Source: 61% from of the Medical Examiner's Office General Fund; 27% from the Common Pleas/Adult Probation General Fund; 7% from the Juvenile Court General Fund; and 5% from the Sheriff's General Fund.</p>	<p>____ Approve ____ Disapprove ____ Hold</p>
CPB2012-775	Office of Procurement & Diversity	<p>Recommending an award on RQ23243 and enter into a Contract No. CE1200554-01 with The Millcraft Paper Company (14-4) in the amount not-to-exceed \$82,909.23 for cut sheet paper and envelopes for the period 9/1/2012 - 8/31/2014. (Deputy Chief Approval No. DC2012-49 - authority to advertise.)</p> <p>Funding Source: 100% General Fund</p>	<p>____ Approve ____ Disapprove ____ Hold</p>

C. Exemption Requests

Item	Requestor	Description	Board Action
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CPB2012-776	Common Pleas Court	<p>Submitting an RFP exemption on RQ12853, which will result in an amendment to Contract No. CE0800654-03 with Sadler-NeCamp Financial Services, Inc. dba PROWARE for maintenance on the Civil Criminal Justice Information System for the period 1/1/2008 - 1/31/2013 for additional funds in the amount not-to-exceed \$173,645.00.</p> <p>Justification: Common Pleas Court 2012 Sole Source Amend CE0800654/RQ12853</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Contract time period is 01/01/08 – 01/31/13; Amend is to add a foreclosure module for use by the Sheriff’s Office and requiring software development and implementation.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) Original contract: \$9,703,662 (97.74%) Amendments to date: additional \$50,276 (.51%) This request: additional \$173,645 (1.75%) Total amended contract: \$9,927,583</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) This is a sole source vendor with proprietary rights of the PROWARE custom software application used by the Court of Common Pleas and the Clerk of Courts. This amendment will extend the use of PROWARE to the Cuyahoga County Sheriff’s Office.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. No other vendors were included due to the proprietary rights of Sadler NeCamp Financial Services, Inc.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? No other vendors were included due to the proprietary rights of Sadler NeCamp Financial Services, Inc.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p>	
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CPB2012-777	Department of Health and Human Service	<p>Division of Children & Family Services, submitting an RFP exemption on RQ24784, which will result in contracts with various providers each in the amount of \$5,000.00 for recruitment services for the Partners for Forever Families Initiative for the Adoption Opportunities Program.</p> <p>a) Catholic Charities (Fatima Center) b) The East End Neighborhood House c) Harvard Community Services Center d) Murtis Taylor Human Service System (Mt Pleasant) e) University Settlement, Inc.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The Cuyahoga County Division of Children and Family Services (CCDCFS) is requesting authorization to reimburse the following neighborhood collaboratives for the costs associated with various “out of the box” recruitment activities geared specifically towards the diligent recruitment of adoptive families for the grant’s target population of teens and sibling groups:</p> <p>East End Neighborhood House Harvard Community Services Center University Settlement, Inc. Murtis Taylor Human Services System (Mt. Pleasant) Catholic Charities (Fatima Center)</p> <p>In 2008, CCDCFS was awarded a federal Adoptions Opportunities Grant via the United States Department of Health and Human Services, Administration for Children and Families, Children’s Bureau to support the Partners for Forever Families initiative (PFFF) which focuses on diligent recruitment. This is a five year federal grant award for the period September 30, 2008 thru September 29, 2013 (award # 90CO1034).</p>	

		<p>61% from of the Medical Examiner's Office General Fund; 27% from the Common Pleas/Adult Probation General Fund; 7% from the Juvenile Court General Fund; and 5% from the Sheriff's General Fund. East End Neighborhood House – \$5,000 Harvard Community Services Center - \$5,000 University Settlement, Inc. - \$5,000 Murtis Taylor Human Services System (Mt. Pleasant) - \$5,000 Catholic Charities (Fatima Center) - \$5,000</p> <p>Total - \$25,000 per year Funds to support the Collaboratives are included in the \$400,000 annual award approved by the United States Department of Health and Human Services, Administration for Children and Families, Children's Bureau.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (Include state contract # or GSA contract # and expiration date) In 2008, CCDCFS was awarded a federal Adoptions Opportunities Grant via the United States Department of Health and Human Services, Administration for Children and Families, Children's Bureau to support the Partners for Forever Families initiative (PFFF). This is a five year grant award for the period September 30, 2008 thru September 29, 2013 (award # 90CO1034).</p> <p>In accordance with the federal approved work plan, the Partners for Forever Families initiative targets 5 neighborhoods within the agency's existing Family to Family Neighborhood Collaborative structure. The aforementioned Collaboratives represent the targeted areas.</p> <p>The federal grant award to CCDCFS is based on a collaborative partnership. The 5 Community Collaboratives were identified and included based on the targeted population identified in the grant.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. CCDCFS is in the 4th year of a five year grant award. The organizations were included as part of the original grant application submission in 2008 and the approved work plan. The federal grant award to CFS, in part, is based upon a collaborative partnership with these entities.</p>	
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CPB2012-778	Department of Health and Human Services	<p>Submitting an RFP exemption on RQ24725, which will result in a Contract with Maximus, Consulting Services, Inc. in the amount not-to-exceed \$1,075.00 for maintenance on the Quarterly Information Consolidation System Plus for the period 7/1/2012 - 12/31/2012.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Maximus Quarterly Information Consolidation System Plus (QulC+) software is mandated by the Ohio Dept. of Job and Family Services (ODJFS) for the electronic reporting of County Dept. of Job and Family Services (CDJFS) expenditures and completion of monthly reports to ODJFS. The software's maintenance, training, and updating can only be provided by Maximus Consulting Services, Inc.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) Total Contract: \$1,075.00 Breakdown: HHS Levy - \$358.34 – 34% Federal & State - 716.66 – 66% (\$358.33 – 33% each)</p>	

		<p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) Maximus Consulting Services, Inc. is the provider selected by ODJFS through their procurement process. All of Ohio's CDJFS are required to use this software for reporting purposes.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. None – see number 3 above.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? See number 3 above</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. N/A</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. N/A</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2012-779	Department of Health and Human Services	<p>Community Initiatives Division/Office of Early Childhood, submitting an RFP exemption on RQ23133, which will result in an amendment to Contract No. CE0900604-01 with Starting Point for administration of various initiatives of the Universal Pre-Kindergarten Program for the Invest in Children Program for the period 8/1/2009 - 7/31/2012 to extend the time period to 7/31/2013 and for additional funds in the amount of \$566,865.00.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Management of the Universal Pre-Kindergarten (UPK) Management Information system (MIS); UPK Safety Net Scholarship program; implementation of the UPK family engagement, resource coordination, and program enhancement components to support the provision of high-quality Universal Pre-Kindergarten (UPK) programming in UPK sites.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original</p>	

		<p>contracted amount and additional amount, if any) \$566,865.00</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) Starting Point is designated by the Ohio Department of Job and Family Services (ODJFS) as the child care resource and referral agency for service delivery area 3, which encompasses Cuyahoga, Lake, Geauga, and Ashtabula counties. Starting Point was selected through an RFP process conducted by ODJFS. As the child care resource and referral agency for Cuyahoga County, Starting Point provides assistance to parents needing care for their children, child care providers in need of technical assistance and training and employers seeking quality child care for their employees.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. Starting Point is the agency designated by ODJFS to serve as the child care Resource and Referral agency in Cuyahoga County. They are a unique, neutral resource and uniquely suited to perform the functions of this contract as it is their mandate to serve all child care entities in the county.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? The services provided by Starting Point as Cuyahoga County's child care resource and referral agency are complementary to the services provided by Starting Point to the UPK sites under their state contract and allow for better coordination with statewide initiatives that are prerequisites for sites to participate in UPK such as Step Up to Quality. Thus, by utilizing the designated R and R we are leveraging the state's funding and creating a well-coordinated system.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. Delays in implementation of these components of the program would result in a delay of technical assistance and other quality enhancement supports for UPK sites that allows programs to maintain quality services and eligibility for continuation in UPK.. In addition, this would cause a delay in the administration of the child assessments that are used to guide instruction and serve as outcomes measures for UPK.</p>	
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		<p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Use of the agency designated by ODJFS to provide child care resource and referral services allows for better use and coordination of services and allows the County to maximize state funding that flows to the County through the child care resource and referral system.</p>	<p>____ Approve</p> <p>____ Disapprove</p> <p>____ Hold</p>
CPB2012-780	Department of Information Technology	<p>Submitting an RFP exemption on RQ24638, which will result in an award recommendation for a state contract with TEC Communications, Inc. in the amount not-to-exceed \$31,500.00 for a phone registration application software system for Foster Parent registrations for the period 8/1/2012 - 3/31/2013. for the period 8/1/2012 - 3/31/2013.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Software, Software Upgrade, Project management and Configuration of Phone Registration Systems</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) \$31,500.00 100%- General Fund</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) State Contract needs posting on WEB, STS 533110-3018</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. Going out to bid for other resellers. Department got informal quotes.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? Need to replace and upgrade system to incorporate with VoIP Phone System</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. Would still have the same result, TAC has already worked on the System and their work was above average.</p>	

		7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. None, we are install system , hopefully it will work for years.	____ Approve ____ Disapprove ____ Hold
CPB2012-781	Department of Information Technology	<p>Submitting a sole source exemption on RQ24296, which will result in a contract with Allen Systems Group, Inc. in the amount not-to-exceed \$25,309.46 for support and maintenance on PRO/JCL software for the period 2/11/2012 - 2/10/2015.</p> <p>1. Vendor/Contractor Name: Allen Systems Group, Inc. (ASG)</p> <p>2. What is the product/service that you seek to acquire? PRO/JCL is a software product edits and checks Job Control Language (JCL) for jobs run on the IBM Enterprise Server.</p> <p>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>4. Why do you need to acquire these goods or services? This product is currently used by the Human Services for the jobs they run on the IBM Enterprise Server platform. Much of their work on this platform centers on forms that are printed and mailed to their clients.</p> <p>5. Why are the requested goods/services the only ones that can satisfy your requirements? This product has been used by the County for several years and is a part of the software environment of the IBM Enterprise Server environment, as it interfaces with the other software components on that platform. This product also enforces site specific standards and optimizes JCL.</p> <p>6. Were alternative goods/services evaluated? Software evaluation is based on function that is provided and compatibility with other software components. Product selection is based on the same factors and price. This product works in conjunction with software in use on the IBM Enterprise Server including IMS and DB2 database products and z/OS operating system.</p> <p>7. Identify specific steps taken to negate need for sole source provider. Explained in 5 and 6.</p>	

		<p>8. Has your department bought these goods/services in the past? <input type="checkbox"/> Yes <input type="checkbox"/> No The department has previously acquired the same goods or services. Price for 2010 – 2011 was \$8,188.38.</p> <p>9. What efforts have been made or are being made to reduce the Department's reliance on a sole-source provider for these goods/services in the future? None.</p> <p>10. What efforts were made to get the best possible price? Obtained three year pricing.</p> <p>11. Why is the price for this purchase considered to be fair and reasonable? Obtained pricing for three-year contract to prevent price increases over the next three years. Could not obtain pricing through resellers as it is a sole source product.</p> <p>12. Amount to be paid: Not to exceed \$25,309.46</p>	<p>____ Approve ____ Disapprove ____ Hold</p>
CPB2012-782	Department of Information Technology	<p>Submitting an RFP exemption on RQ24591, which will result in a state contract with Endicotts in the amount not-to-exceed \$208,150.00 for maintenance on Kodak scanners for various County departments for the period 7/1/2012 - 6/30/2013.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Maintenance of Kodak Scanners Countywide used for document imaging.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) \$208,150.00 100%- General Fund</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) State of Ohio MMA # 7090 or lowest bid</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. Going out to bid for other resellers. Replace existing Kodak scanners with a mew brand. This would not be cost effective.</p>	

		<p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? County owns about 45 Kodak scanners, they need authorized maintenance. County relies on High Speed Kodak scanners for maintaining records. These are mission critical tools that require authorized maintenance.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. Scanners can only be maintained by authorized technicians, and only a few vendors can re-sell the service. This is a yearly process we know that only a few companies can resell the Kodak service.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. As long as the county has Kodak scanners needing maintenance.</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
CPB2012-783	Department of Information Technology	<p>Submitting an RFP exemption on RQ24597, which will result in a state contract with En Point Technologies Sales, Inc. for \$3,577,071.15 for a Microsoft Enterprise Agreement for the period 6/30/2012 - 6/29/2017.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Microsoft Enterprise Agreement</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) \$3,577,071.15</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract# or GSA contract# and expiration date) Posted on Web to get quotes lower than STS</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. Going out to bid for other resellers. Posted on web with the option of getting lower quotes</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p>	

		<p>By purchasing a Microsoft Enterprise License Agreement the County will save from buying individual licenses at a much higher rate.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. Posting on WEB will insure the County of a greater savings without wasting the time and cost of a RFP.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. Continue purchasing MS licenses through an Enterprise Agreement</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2012-784	Department of Public Safety and Justice Services	<p>Submitting an RFP exemption on RQ24632, which will result in a U.S. Communities/Joint Cooperative Purchase award recommendation to Safeware, Inc. in the amount of \$51,237.60 for 1110-units of Duodote Auto-injector Anti-Nerve agent.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) This purchase is for 1110 units of Duodote Auto-injector Anti-nerve agent. This medication will be provided to first responder specialty teams (Hazmat, Tactical EMS) in the event of exposure to nerve agent release, most likely occurring during a response to a terrorist incident prior to detection of the agent.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) The quote from Safeware, Inc for this purchase is \$51,237.60. The funding source is FY2010 State Homeland Security Grant Program. No local/county match is requested.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method Cuyahoga County is a member of the U.S. Communities Cooperative Purchasing Program. This program provides competitive pricing based on the power of this quote being the same for all member agencies. This purchase method reduces the procurement time, placing the equipment into service months earlier. The end-users current cache of Duodote expired in 2010.</p>	

		<p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. The county purchased this medication in 2010 for distribution to all first responders. That purchase bid purchase began in July, 2009. The medication was delivered in March, 2010, following two open bid solicitations. The current price is competitive based on three years and one- fourth the quantity.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? The Public Safety Urban Area Working Group has supported the purchase of nerve agent antidote for first responders using grant funds two previous times. This investment allows first responders treatment when responding to an incident where nerve agent or insecticide exposure has unknowingly occurred. Safeware, Inc was selected because they have the U.S. Communities contract for first responder/Homeland Security related items.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. As explained in #4, the current cache of Duodote with the four county/regional Hazmat Teams expired in 2010. Using this purchasing method significantly speeds the ability to get current medications in the hands of the responders most likely to be exposed to this kind of terrorist attack</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. Many of the equipment choices of the regional first responders are supplied under state/GSA/cooperative purchasing contract. The vendors have already negotiated lowest-pricing with the purchasing program.</p>	<p>____ Approve ____ Disapprove ____ Hold</p>
CPB2012-785	Medical Examiner	<p>1. Submitting a sole source exemption on RQ24908, which will result in a contract with Nova Biomedical Corporation in the amount of \$4,324.00 for Reagent Kit Modules and Calibrators for a Nova CCX Electrolyte Analyzer.</p> <p>2. What is the product/service that you seek to acquire? A service contract for an electrolyte analyzer, Nova Biomedical CCX.</p> <p>3. Will this purchase obligate Cuyahoga County to this or</p>	

		<p>any other vendor for future purchases, for example, maintenance, licensing or continuing need? X <input type="checkbox"/> Yes</p> <p>If yes, please provide details regarding future obligations and/or needs.</p> <p>What is the duration of this purchase, including number of “potential” renewal options?</p> <p>The service contract is for two years and has to be renewed at it’s expiration.</p> <p>4. Why do you need to acquire these goods or services? The Nova Biomedical CCX electrolyte analyzer is our instrument dedicated to measuring sodium, potassium, chloride, glucose, magnesium, calcium, urea and creatinine in the vitreous humor. This instrument is high maintenance and it is cost effective to have a service contract. It is the only instrument in the lab that has a service contract because we are able to repair and maintain other instruments in house.</p> <p>5. Why are the requested goods/services the only ones that can satisfy your requirements?</p> <p>Nova Biomedical is the only company that manufactures this instrument and therefore they are the only source available for a service contract.</p> <p>6. Were alternative goods/services evaluated? NO, Nova Biomedical is the only company that manufactures this instrument and therefore they are the only source available for a service contract.</p> <p>7. Identify specific steps taken to negate need for sole source provider. None</p> <p>8. Has your department bought these goods/services in the past? <input type="checkbox"/> X <input checked="" type="checkbox"/> Yes The Nova Biomedical CCX is a new instrument and replaced the Nova Biomedical 16. The latter has had a service contract and this contract will expire in August 2012. We wish to continue the service contract, but on the new instrument.</p> <p>9. What efforts have been made or are being made to reduce the Department’s reliance on a sole source provider for these goods/services in the future? None, as there are no other options.</p> <p>10. What efforts were made to get the best possible price?</p>	
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		<p>A multi-year discount was requested, however, Nova Biomedical does not offer this discount, the price will be locked in for 2 years.</p> <p>11. Why is the price for this purchase considered to be fair and reasonable? It is comparable to what has been charged in past years.</p> <p>12. Amount to be paid: _____\$10,450.00</p>	<p>____ Approve ____ Disapprove ____ Hold</p>
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D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2012-786	Department of Health and Human Services	Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. CE1100634-01 with Educational Service Center of Cuyahoga County for fiscal and administrative services for the Help Me Grow Home Visiting Program for the period 7/1/2011 - 6/30/2012 to extend the time period to 6/30/2013; no additional funds required.	<p>____ Approve ____ Disapprove ____ Hold</p>
CPB2012-787	Department of Health and Human Services	Community Initiatives Division/Office of Reentry, submitting an amendment to Contract No. CE1000249-01 with Oriana House, Inc. for operation of a Neighborhood Reentry Resource Center for the period 2/1/2010 - 7/31/2012 to extend the time period to 12/31/2012, to change the terms, effective 8/1/2012; no additional funds required.	<p>____ Approve ____ Disapprove ____ Hold</p>
CPB2012-788	County Sheriff Office	Submitting an amendment to Contract No. CE1200039-01 with Consilium Staffing, LLC for medical and psychiatric services for the period 1/1/2012 - 12/31/2012 to change the scope of services; no additional funds required. Funding Source: 100% General Fund	<p>____ Approve ____ Disapprove ____ Hold</p>
CPB2012-789	Department of Development	Presenting voucher payments between August 16, 2012- August 22, 2012	<p>____ Approve ____ Disapprove ____ Hold</p>

E. Amended Calendar-New Items

Item	Requestor	Description	Board Action
CPB2012-790	Department of Health and Human Services	Division of Senior and Adult Services, submitting a contract with Evergreen Alliance Golf Limited, LP dba LaCentre Conference & Banquet Facility in the amount not-to-exceed \$16,177.50 for the Conference on Aging/Space Rental for the period 10/19/2012.	<p>____ Approve ____ Disapprove</p>

		Funding Source: 100% Health and Human Service Levy	<input type="checkbox"/> Hold
CPB2012-791	Office of Procurement and Diversity	Presenting voucher payments between August 16, 2012- August 27, 2012	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

- V. Other Business
- VI. General Business
- VII. Public Comment
- VIII. Adjournment

Minutes

Contracts and Purchasing Board
County Administration Building, 4th Floor
August 20, 2012 11:30 A.M.

I. Call to Order: The meeting was called to order at 11:31 A.M.

David Merriman, Clerk of the Contracts and Purchasing Board informed the Board that County Executive Ed FitzGerald and Chief of Staff Matt Carroll, who serve as Chairs were unable to attend the meeting. Mr. Merriman requested the Board make a motion to appoint a Chair for the meeting. Director Bonnie Teeuwen made a motion to appoint Fiscal Officer Wade Steen as Chair, Councilman Dave Greenspan, seconded, the motion was approved.

Board members present:

Wade Steen

Dave Greenspan

Bonnie Teeuwen

Richard Opre – Alternate for Lenora Lockett

Jennifer Scoefield – Alternate for Matt Carroll

II. Review and Approve Minutes: Richard Opre abstained. The minutes were approved as written.

III. Public Comment: There was no public comment

IV. Contracts and Awards

V. Tabled Items – There were no tabled items.

B. Scheduled Items

CPB2012-744

Department of Development, submitting a contract with HzW Environmental Consultants, LLC in the amount not-to-exceed \$35,000.00 for a brownfield environmental site assessment of property located at 1200 West 76th Street, Cleveland, for the period 8/20/2012 - 2/16/2013.

Funding Source: 100% Brownfield Economic Development Funds

☒ **Approve**

☐ **Disapprove**

☐ **Hold**

CPB2012-745

Department of Health & Human Services/Division of Children & Family Services, submitting a contract with The Mokita Center Inc. in the amount not-to-exceed \$14,000.00 for Sex Offender assessment services for the period 9/1/2012 - 8/31/2013.

Funding Source: 100% Health and Human Services Levy

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-746

Department of Public Safety and Justice Services, submitting an amendment to Contract No. CE1200040-01 with Case Western Reserve University for program evaluation services for the Common Pleas Court Felony Drug Court Project in connection with the FY2010 Adult Treatment Drug Courts Grant Program for the period 7/1/2011 - 9/29/2013 for additional funds in the amount of \$1,376.88.

Funding Source: 100% U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, Adult Treatment Drug Courts Grant

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-747

Department of Public Works, submitting an amendment to Contract No. CE1000662-04 with Terminix International Company, L.P. for pest control services for various County buildings for the period 9/1/2010 - 8/31/2012 to extend the time period to 10/31/2012 and for additional funds in the amount of \$24,143.00.

Funding Source: 100% Internal Service Fund

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-748

Fiscal Office, submitting amendments to contracts with various providers for the 2012 sexennial reappraisal and annual maintenance for the period 8/15/2011 - 12/31/2012:

1) for a decrease:

- a) Contract No. CE1100441-02 with Mark A. Butler in the amount of (\$3,808.00).
- b) Contract No. CE1100444-02 with Gregory W. Conte in the amount of (\$110.50).
- c) Contract No. CE1100445-02 with James P. Evans in the amount of (\$993.50).
- d) Contract No. CE1100446-01 with Timothy A. Finkler in the amount of (\$9,448.50).
- e) Contract No. CE1100454-01 with John H. Koz in the amount of (\$5,906.00).
- f) Contract No. CE1100455-01 with John F. Lenehan in the amount of (\$166.50).
- g) Contract No. CE1100458-02 with Paul G. McLaughlin in the amount of (\$118.00).
- h) Contract No. CE1100466-02 with Andrea Jo Roff in the amount of (\$1,707.50).
- i) Contract No. CE1100468-02 with Thomas W. Shepard in the amount of (\$796.00).
- j) Contract No. CE1100524-02 with William J. Barnes in the amount of (\$3,731.50).
- k) Contract No. CE1100527-01 with Ruth Lassiter in the amount of (\$9.50).

2) for additional funds:

- l) Contract No. CE1100439-02 with John Andrews in the amount of \$1,483.00.
- m) Contract No. CE1100442-02 with Richard W. Carey in the amount of \$1,195.50.
- n) Contract No. CE1100443-02 with Anthony Colabianchi in the amount of \$5,758.50.

- o) Contract No. CE1100447-02 with Thomas P. Hogan in the amount of \$1,990.50.
- p) Contract No. CE1100452-02 with Christina L. Kapusi in the amount of \$2,263.50.
- q) Contract No. CE1100453-02 with Paul Kinczel in the amount of \$5,238.00.
- r) Contract No. CE1100456-02 with Christopher J. Loftus in the amount of \$7,709.00.
- s) Contract No. CE1100459-02 with Maria Joanne Neal in the amount of \$1,029.00.
- t) Contract No. CE1100461-02 with Stanley R. Patriski in the amount of \$313.00.
- u) Contract No. CE1100462-02 with Debbie A. Pattie in the amount of \$1,490.00.
- v) Contract No. CE1100463-02 with Ronald C. Retych in the amount of \$1,930.50.
- w) Contract No. CE1100465-02 with Daniel Rocco in the amount of \$2,793.50.
- x) Contract No. CE1100467-02 with Kristin Sarkisian in the amount of \$4,946.00.
- y) Contract No. CE1100469-02 with David W. Ward in the amount of \$7,074.50.
- z) Contract No. CE1100470-02 with Crystal A. Williams in the amount of \$3,121.50.
- aa) Contract No. CE1100471-02 with Gregory P. Zimmer in the amount of \$2,889.00.
- ab) Contract No. CE1100526-02 with Erin Kovacic in the amount of \$5,958.50.
- ac) Contract No. CE1100525-02 with Anthony Gober in the amount of \$421.00.

Funding Source: 100% Assessment Fund

☒ X Approve
☐ Disapprove
☐ Hold

CPB2012-749

Medical Examiner, submitting revenue generating agreements with various counties for autopsy and forensic testing services for the period 6/1/2012 - 12/31/2013:

- a) Ashland
- b) Ashtabula
- c) Mahoning
- d) Richland
- e) Medina
- f) Lorain

☒ X Approve
☐ Disapprove
☐ Hold

CPB2012-750

Department of Information Technology, submitting a state contract with TEC Communications, Inc. in the amount not-to-exceed \$24,500.00 for support services on Voice Over Internet Protocol hardware and software for the period 8/20/2012 - 7/1/2013.

Funding Source: 100% General Fund

☒ X Approve
☐ Disapprove
☐ Hold

C. Exemption Requests

CPB2012-751

Department of Information Technology, Submitting sole source exemption on RQ24353, which will result in a contract with Latitude Geographics Group Ltd. in the amount of \$19,420.00 for web development and implementation of GIS websites and applications.

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

The GIS staff would like to purchase (1) ESRI ArcGIS Server Standard Enterprise for Windows Up to Four Core License and (1) ESRI ArcGIS Server Standard Enterprise for Windows Up to Four Cores "Staging" Server License for migration to ESRI Server Environment.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

The total amount of this purchase will not exceed \$25,994.00. Funding source- transfer from Real Estate Assessment fund (Fiscal Office).

3. Rationale Supporting the Use of the Selected Procurement Method

Migration to ESRI server environment will provide greater support and services because this software is used more widely than the current software, and thus provides a larger developer and user base. State Term Schedule 533197-3, ESRI Contract No. 2003MPA1955

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

None, ESRI is the sole-source provider of software maintenance (technical support plus ESRI software updates/upgrades) for ESRI Products in the commercial, state, and local government marketplace.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

The County GIS staff needs these items for migration of GIS infrastructure to ESRI server environment and ESRI was recommended because they are the sole provider of these products.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

I don't believe any competitor would be legally allowed to sell ESRI Software to local government. This software is required to fulfill current needs.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

All future hardware and software purchases are considered before final purchase. In this case, ESRI happens to be a leader in providing GIS solutions.

☒ Approve

☐ Disapprove

☐ Hold

CPB2012-752

Department of Information Technology, submitting a sole source exemption on RQ24790, which will result in a contract with iData Technologies, Inc. in the amount of \$57,900.00 for maintenance and support services on the Synapse Publisher Web Content Management System for the period of 8/20/12 - 6/30/14.

1. What is the product/service that you seek to acquire?

2. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? ☐ Yes ☐ No

3. Why do you need to acquire these goods or services?

4. Why are the requested goods/services the only ones that can satisfy your requirements?

5. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable?

The alternative is to go without support. This could result in significant website downtime or complete loss of service.

6. Identify specific steps taken to negate need for sole source provider.

There is no reseller of this product. If the County chooses to migrate off this platform, an RFP will be published for competitive bidding.

7. Has your department bought these goods/services in the past? ☒ Yes ☐ No

Yes, this was a sole source purchase in 2007. We have purchased maintenance over the past 5 years.

8. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?

We will evaluate the need to migrate to a different CMS in the future.

9. What efforts were made to get the best possible price?

Rates have only risen less than 1%.

10. Why is the price for this purchase considered to be fair and reasonable?

The price of this product is less than the cost of competitive products. The hourly rate of \$95.00 per hour is reasonable for this skill set.

11. Amount to be paid: \$57,900.00.

☒ Approve

☐ Disapprove

☐ Hold

CPB2012-753

Department of Information Technology, Submitting a sole source exemption on RQ24790, which will result in a contract with Repliweb Inc. in the amount of \$12,150.00 for maintenance and license renewal for the period of 12/31/2011 - 12/31/2014.

1. What is the product/service that you seek to acquire?

This product allows not only for the replication of web sites, but also their settings and required link libraries. It also allows for the web developers to access it without engineering input via a GUI.

2. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? ☐ Yes ☒ No

There is no obligation to purchase in the future, however all further upgrades and support would be lost.

3. Why do you need to acquire these goods or services?

This product is critical to the automated replication of most of the County redundant load balanced web sites. Without this product over eighty web sites must be maintained by hand.

4. Why are the requested goods/services the only ones that can satisfy your requirements?

What are the unique features of the product or service that are not available in any other

product or service? Provide specific, quantifiable factors/qualifications.
This product allows not only for the replication of web sites, but also their settings and required link libraries. It also allows for the web developers to access it without engineering input via a GUI.

5. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?
Several open source/freeware solutions were evaluated, but a lack of features and unacceptable lack of support ruled those packages out.

6. Identify specific steps taken to negate need for sole source provider.
Did research other products.

7. Has your department bought these goods/services in the past? ☒ Yes ☐ No
This product and maintenance has been purchased for 6+ years. Repliweb, Inc. was the supplier. The follow up maintenance is sole source.

8. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?

N/A

9. What efforts were made to get the best possible price?
Discounted/Government/Quantity pricing was requested.

10. Why is the price for this purchase considered to be fair and reasonable?
It is within reasonable industry standard pricing for maintenance contracts.

11. Amount to be paid: Not to exceed \$12,150.00 or \$4,050.00 per year

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-754

Department of Public Safety and Justice Services/Public Safety Grants, submitting an RFP exemption on RQ24602 which will result in a state term contract with Eltag North America in the amount of \$45,951.50 for maintenance on Region 2 ALPR system for the period 7/1/2012 - 7/1/2013.

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Department of Public Safety & Justice Services seeks permission for contract with ELSAG North America for the time period 7/1/2012-7/1/2013 in the amount not-to-exceed \$45,951.50.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)
The amount of the contract will be \$45,951.50 and it is anticipated FY10 and FY11 SHSP-LE funds will be used for the contract.

3. Rationale Supporting the Use of the Selected Procurement Method

Ohio State Term number 800067-expiration 10/31/2013. This is proprietary technology and we must continue to use this vendor to continue maintenance services through extending the warranty. The vendor is on state contract and STS pricing is lower than open market pricing.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

Because of the proprietary nature of the services, no other vendors were evaluated. It is necessary to use the vendor to continue the maintenance services thereby extending the warranty.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

The vendor was selected from the initial License Plate Reader purchase by a multi-jurisdictional committee from agencies within Cuyahoga County and across Homeland Security Region 2.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Further delays could mean that law enforcement agencies in need of ALPR maintenance don't receive maintenance as the previous contract for maintenance expires soon.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Continuation of the use of the License Plate Readers will require a maintenance service contract with the vendor. It will be necessary to use the vendor in the future if it is determined that the Readers will continue to be used throughout the County and Region 2.

☒ X Approve

☐ Disapprove

☐ Hold

CPB2012-755

Department of Public Works/County Kennel, submitting an RFP exemption on RQ24722, which will result in a contract with Dr. Karen Ganofsky for veterinarian services at the County Kennel in the amount of \$12,000.00 for the period 8/1/2012-12/31/2012.

1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change)

The Department of Public Works is requesting a twelve month RFP Exemption contract in the amount not to exceed \$12,000 with Dr. Karen Ganofsky for the period of August 1, 2012 – December 31, 2012. The Dr. Karen Ganofsky is a Veterinarian that provides on-site spay /neuter surgeries, and specialty surgeries for dogs housed at the County Kennel.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown

The estimated contract amount is \$12,000 for the period of August 1, 2012 to December 31, 2012. The funding for this contract is from dog license fees. The index code is CT050047.

3. Rationale Supporting the Use of the Selected Procurement Method

The Department of Public Works has previously advertised for bids for these Veterinary services and no bids were received. The Department is currently rebidding the services. This exemption will allow the Kennel to continue the needed/vital services for the dogs housed at the Kennel.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

As noted above, the Department advertised for bids and no bids were received. The Department is currently rebidding the veterinary services. The named Veterinarian is one of three vets that have responded to the Kennels needs and schedule. A similar RFP exemption is being submitted for the other two, in order to meet operational need of the Kennel.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

The named Veterinarian has been selected because they have provided past services in good standard and they meet the operational needs of the Kennel.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Delays will result in dogs not be adopted, and more importantly, dogs will not received the specialty care and surgeries that is part of the mission of the Kennel.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

The Department of Public Works is currently rebidding these services. In the future the Kennel will start this process sooner and allow sufficient time for rebidding as needed.

☒ Approve

☐ Disapprove

☐ Hold

CPB2012-756

Juvenile Court, submitting an RFP exemption, which will result in an amendment to Contract No. CE1200346-01 with Applewood Centers, Inc. for the Staff Secure Shelter Program and Placement Planning Day Report services for the period 6/1/2012 - 5/31/2014 to change the terms, and for additional funds in the amount not-to-exceed \$800,000.00.

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Juvenile Court is requesting approval of the contract amendment for the Placement Planning Day Report Contract with Applewood Centers, Inc for the period of June 1, 2012 to May 31, 2014, to decrease the length of the contract to June 1, 2012 to June 30, 2013, and to increase the not-to-exceed amount in the amount of \$800,000.00. The primary goal of the project is to provide a day report center for Court-involved youth as an alternative to secure Detention.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

This amendment will allow for an additional \$800,000.00 to the contract. The original contract amount was \$100,000.00. This is the first amendment to this contract. The original contract funding was 100% RECLAIM funded. The funding for the amendment amount is funded 100% by Title IV-E Revenue Funds. As the program is partially funded through the RECLAIM Ohio grant, the contract term cannot exceed the state fiscal year.

3. Rationale Supporting the Use of the Selected Procurement Method

The procurement method for this contract (CE1200346) was an RFP process (RFP #22544).

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

Three vendors submitted responses to the RFP: one for ShelterCare services only, one for both ShelterCare and Placement Planning Day Report, and one for Placement Planning Day Report only. All submitted proposals were considered and reviewed, and all three vendors were awarded services.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

This vendor submitted the only proposal for the Placement Planning Day Report Center, which met all desired parameters of the program.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

This amendment will allow for additional funding in order to continue participation of Court-involved youth in the day report center as an alternative to secure Detention.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

This amendment is for additional funding on a one year contract. At this time, the Court does not anticipate any additional increases.

Note: Councilman Dave Greenspan requested the contract amendment for this exemption be presented to Council for consideration.

☒ X Approve
☐ Disapprove
☐ Hold

D. Consent Agenda

Note: The consent agenda was amended to add additional buyspeed purchases and 2 time sensitive mission critical items to CPB2012-763.

CPB2012-757

County Sheriff Office, submitting a Memorandum of Understanding with National Purchasing Partners for marketing and administrative services for the procurement of goods and services for the Joint Purchasing Program.

☒ X Approve
☐ Disapprove
☐ Hold

CPB2012-758

Department of Health and Human Services Community Initiatives Division/Office of Early Childhood,

1) submitting a grant award in the amount of \$150,000.00 from William J. and Dorothy K. O'Neill Foundation for FY2012-2013 Positively Moms Initiative for the period 8/1/2012 - 7/31/2013.

2) Community Initiatives Division/Office of Early Childhood, submitting an amendment to a grant award from the William J. and Dorothy K. O'Neill Foundation in the amount of \$150,000.00 for FY2011-2012 Positively Moms Initiative for the period 8/1/2011 - 7/31/2012 to extend the time period to 12/31/2012.

☒ X Approve
☐ Disapprove
☐ Hold

CPB2012-759

Department of Public Safety and Justice Services, submitting an amendment to Agreement No. AG1100062-01 with City of Cleveland for reimbursement of eligible expenses in connection with the FY2009 State Homeland Security Program - Law Enforcement for the period 8/1/2009 - 5/31/2012 to extend the time period to 9/15/2012; no additional funds required.

Funding Source: 100% FY2009 State Homeland Security Grant

☒ X Approve
☐ Disapprove
☐ Hold

CPB2012-760

Department of Public Safety and Justice Services/Public Safety Grants, submitting an agreement with City of Cleveland in the amount not-to-exceed \$8,153.10 for reimbursement of eligible training expenses in connection with the FY2009 Port Security Grant Program for the period 5/30/2012 - 11/30/2012.

Funding Source: 100% FY2009 Port Security Grant

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-761

Department of Public Safety and Justice Services/Public Safety Grants, submitting agreements with various providers for reimbursement of eligible training expenses in connection with the FY2009 Port Security Grant Program for the period 5/15/2012 - 11/15/2012:

- a) City of Brecksville in the amount not-to-exceed \$1,377.20.
- b) City of Parma in the amount not-to-exceed \$702.62.

Funding Source: 100% FY2009 Port Security Grant

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-762

Department of Public Safety and Justice Services, submitting an amendment to Contract No. CE1200328-01 with Knowledge Center, Inc. for a Crisis Information Management System for the period 3/1/2012 - 7/31/2012 to extend the time period to 8/31/2012; no additional funds required.

Funding Source: 100% Ohio Emergency Management Agency from the Department of Homeland Security Grant

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-763

Office of Procurement and Diversity, presenting BuySpeed purchases for the week of August 20, 2012

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-764

Department of Development, presenting voucher payments between August 9, 2012-August 15, 2012

☒ Approve
☐ Disapprove
☐ Hold

V. Other Business – None.

VI. General Business - None

VII. Public Comment: There was no public comment

VIII. Adjournment: The meeting was adjourned at 12:05 P.M.

A. Tabled Item

CPB2012-731

A. Scope of Work Summary:

1. Medical Examiner's Office requesting approval of a contract with X-Ray Services of Ohio LLC for the anticipated cost not-to-exceed \$24,964.00. The anticipated start-completion dates are 08/15/2012-08/14/2013.

2. The primary goal of the project is for the vendor to provide the annually planned maintenance as well as any necessary repairs and 24/7 technical support throughout the contract year on the following x-ray equipment: Siemens Mobilette Plus - s/n 20166; Bennett HFQ450 - s/n BHF-99D2513; Bennett P425AT - s/n B-13578; Faxitron Specimen Cabinet - s/n 2317A01163; Philips Dental - s/n 8223319; Carestream Vita CR Reader - s/n 180511-019; Carestream Vita CR Reader - s/n 180511-049; and Omni-Archive Server eid#04401, and includes formal, written report for State inspection. The service contract includes free repair of the instrument during the term of the contract. This inturn, saves money as well as time by the timely response by X-Ray Services of Ohio LLC when service or repair is required.

B. Procurement:

1. The procurement method for this project is competitive quotes. The total value is \$24,964.00.

C. Contractor and Project Information:

1. The address of the vendor is:

X-Ray Services of Ohio LLC
394 Weatherstone Drive
Wadsworth, Ohio 44281
Owned by Kathy Johnson

D. Project Status and Planning:

1. The project will reoccurs annually.

2. The contract needs a signature in ink by 8/20/12.

E. Funding:

1. The project is funded 100% by the Medical Examiner's Lab Fund.

2. The schedule of payment is by annual invoice.

B. Scheduled Items

CPB2012-765 Department of Health & Human Services Division of Employment and Family Services, submitting a contract with Starting Point for referral agency services in the amount of \$70,704.00 for the period of 8/1/2012 - 7/31/2013.

SUMMARY OF REQUESTED ACTION:

I. NovusAgenda Summary of Requested Action

Title: Employment & Family Services 2012-2013

Starting Point, Contract: Child Care Resource and Agency Services

4600 Euclid Ave., Suite 500

Cleveland, OH 44103

A. Scope of Work Summary

1. EFS is requesting approval of a contract with Starting Point for the cost of \$70,704.00 with the contract period from August 1, 2012 to July 31, 2013.

2. The primary goals of the project are:

- Participating parents will have an opportunity to maintain as well as enhance their work and home lives by having access to affordable and quality child care services that meet their needs and budget restraints.

B. Procurement

1. The procurement method for this project was an RFP exemption.
3. The proposed contract received OPD approval to proceed with an RFP exemption on 7/5/2012 and documented in NOVUS Agenda. The justification form is attached for review.

C. Contractor and Project Information

1. The address vendor:

Starting Point

4600 Euclid Ave. Suite 500

Cleveland, OH 44103

Council District 07

2. The executive director for the vendor is Billie Osborne-Fears.
3. a. Same as 1 above.

D. Project Status and Planning

1. The program reoccurs annually.
4. The contract was delayed due to obtaining the proper documentation for contract processing.

E. Funding

1. The project is funded 100% through Federal Child Care Administration funds.
2. The schedule of payments is by monthly invoice.

CPB2012-766 Department of Information Technology Submitting a contract with TEC Communications, Inc. in the amount not-to-exceed \$31,500.00 for a phone registration application software system for Foster Parent registrations for the period 8/1/2012 - 3/31/2013.

SUMMARY OF REQUESTED ACTION:

Department of Information Technology 2012 TEC Communications, Inc. Contract

A) Department of Information Technology submitting a contract with TEC Communications, Inc. in the amount not-to-exceed \$31,500.00 for Registration Line replacement application for Foster Parent phone registrationsystem, including software, software upgrade, project management and configuration services for the period 8/1/12 - 3/31/13.

B) State of Ohio Term Vendor #533110-3-18

C) TEC Communications, Inc.

20234 Detroit Rd

Rocky River, Ohio 44116

Council District 1

D) The project reoccurs annually as the terms of the contract expire.

E) General Fund - Invoice

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Outcome: Registration Line replacement application for Foster Parent phone registrationsystem, including software, software upgrade, project management and configuration services.

Owner: Timothy J. Murnane - Chairman
Melanie M. Schilling - President
Eleanor B. Murnane - Secretary/Treasurer

Registered with the State of Ohio

CPB2012-767 Department of Information Technology Submitting a contract with SHI International Corp. in the amount not-to-exceed \$780.69 for maintenance and support services of TOAD and Quest software for the Division of Children & Family Services for the period 6/1/2012 - 6/30/2013.

SUMMARY OF REQUESTED ACTION:

Department of Information Technology (DoIT) 2012 Shi International Corp. Contract - TOAD & Quest Software

A) DoIT submitting a contract with SHI International Corp. in the amount not-to-exceed \$780.69 for support of TOAD and Quesst DBA software located at the Dept. of Children & Family Services for the period 6/1/12 - 6/30/13.

B) Lowest of (3) three bids

C) SHI International Corp.
290 Davidson Avenue
Somerset, NJ 08873
Thai Lee - CEO

D) The project reoccurs annually the terms of the contract expire.

E) General Fund - invoice

CPB2012-768 Department of Information Technology Submitting a state contract with Environmental Systems Research Institute, Inc. in the amount not-to-exceed \$10,205.00 for maintenance on ArchInfo Concurrent Use software for the period 1/1/2012 - 12/31/2012.

SUMMARY OF REQUESTED ACTION:

CCISC 2012 Environmental Systems Research Institute, Inc Contract

A)

1. CCISC is submitting a contract with Environmental Systems Research Institute, Inc in the amount not-to-exceed \$10,250.00 for software and server support maintenance service of ESRI's ArcInfo Concurrent License products used by the CCISC for the one year period 1/1/12 - 12/31/12.

B)

1. The procurement method for this contract was Sole Source.

C)

1. Environmental Systems Research Institute, Inc.
380 New York Street
Redlands, CA 92373

D)

1. The contract's term has already begun. The reason for the delay was acquiring the necessary paperwork from the vendor.

E)

1. The contract is funded 100% by the General Fund.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Last contract was for \$16,000.34 or \$5,189., per year, the 2012 contract looks like a 50% increase in cost, however the cost includes two new products, totaling \$5,018. increase. There was a \$2.00 yearly decrease in maintenance of the products on the 2008 contract.

CPB2012-769 Department of Public Safety & Justice Services Witness Victim, submitting a contract with United Way of Greater Cleveland in the amount not-to-exceed \$19,500.00 for information and referral services for the Defending Childhood Initiative for the period 9/1/2012 - 9/30/2013.

SUMMARY OF REQUESTED ACTION:

Department of Public Safety & Justice Services / Witness Victim Service Center submitting a contract with United Way of Greater Cleveland in the amount not-to-exceed \$19,500 for Defending Childhood Community Access Services for the period September 1, 2012 through September 30, 2013.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

A. Scope of Work Summary

1. Department of Public Safety & Justice Services, Witness Victim Service Center, requesting approval of a contract with United Way of Greater Cleveland for the anticipated cost not-to-exceed \$19,500.00. The anticipated dates of service are September 1, 2012 through September 30, 2013.
2. The primary goals of the project are to: (a) answer general community inquiries about Defending Childhood as a result of a community awareness campaign, (b) provide a brief, non-clinical screening to callers to determine if they would benefit from Defending Childhood services, and (c) provide appropriate referrals as a result of the screening exercises.

B. Procurement

1. The procurement method for this project was an informal RFP/bid. The total value of the informal RFP/bid was \$19,500.00.
2. The informal process began on April 9, 2012 and closed on May 1, 2012. There was no SBE goal.
3. Witness Victim Service Center staff sent notice of the RFP to the entire e-mail list of Defending Childhood (100+ individuals), advertising the opportunity. In addition, the informal RFP was sent directly to twelve different agencies that expressed interest. An informational session was held. One proposal was received, submitted for review, and approved.

C. Contractor and Project Information

1. The address of the vendor is:
United Way of Greater Cleveland
211 First Call for Help
1331 Euclid Avenue
Cleveland, Ohio 44115

Council District 7

2. The contact person for this project is Stephen Wertheim.
3. The address or location of the project is 1331 Euclid Avenue, Cleveland, Ohio 44115; however, as this is a hotline service, all residents of Cuyahoga County may access services. There is no geographic limitation.

D. Project Status and Planning

1. The project is new to the County.

E. Funding

1. The project is funded 100% by a grant from the United States Department of Justice.
2. The schedule of payment is monthly, upon receipt of invoice.

CPB2012-770 Department of Public Safety and Justice Services Recommending an award on RQ22826 and enter into a contract with Sport Spirit, Inc. dba Readiness Co. in the amount not-to-exceed \$10,000.00 for consultant services for Citizen Corps and Community Emergency Response Team Programs for the period 7/1/2012 - 2/28/2013.

Requesting authority to recommend the Award; and enter into a contract with Sport Spirit, Inc. dba Readiness Co. on RFQ JA-12-22826.

I. NovusAgenda Summary of Requested Action - Form

Title: (Dept. of Public Safety & Justice Services, Office of Emergency Management) (2012-2013) (Sport Spirit, Inc. dba Readiness Co. – Sharon Nicastro) (Contract) (Citizen Corps Coordination) (Cuyahoga County)

A. Scope of Work Summary

1. (Dept. of Public Safety & Justice Services, Office of Emergency Management) requesting approval of a (Contract) with (Sport Spirit, Inc. dba Readiness Co. - Sharon Nicastro) for the anticipated cost (not-to-exceed \$10,000.00). The anticipated start-completion dates are (July 1, 2012 thru February 28, 2013).
2. The primary goals of the project are (list 2 to 3 goals).
 1. The Citizen Corps Coordination will assist in the development and management of the Cuyahoga County Citizen Corps Program.
 2. This position will provide assistance in coordination, supportive communications, assistance in grant support and administrative aid to the Cuyahoga County Citizen Corps and the increased development of Cuyahoga County Citizen Corps Program reporting to the Cuyahoga County Office of Emergency Management.
 3. [NA] The project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc).

B. Procurement

1. The procurement method for this project was (RFQ). The total value of the (RFQ) is (\$22,500.00).
2. The (RFQ) was closed on (March 23, 2012). (NA) There is an SBE or DBE participation/goal (list the % of both).
3. [Option 1] There were (1 proposal # bids/proposals/applications) pulled from OPD, (1 proposal# bids/proposals/ applications) submitted for review, (1 proposal # bids/proposals/applications) approved.
3. [Option 2] The proposed (contract, loan, agreement, etc.) is an OPD approved sole source item with materials attached.

3.[Option 3] The proposed (contract, loan, agreement, etc.) received an (RFB, RFP, RFQ, or other [specify]) exemption on (list date). The approval letter is attached for review.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is: (provide the full address in the following format:
(Sport Spirit, Inc dba Readiness Co.)
(6611 Sunset Avenue)
(Independence, Ohio 44131)
Council District (xx)
2. The (Owner) for the contractor/vendor is (Sharon Nicastro).
3. a. [NA When applicable] The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):
(Sport Spirit, Inc. dba Readiness Co.)
(6611 Sunset Avenue)
(Independence, Ohio 44131)
3. b. [NA When applicable] The project is located in Council District (xx)

D. Project Status and Planning

1. The project (is an occasional service).
2. [NAWhen applicable] The project has (#) phases. The next steps, dates, and anticipated cost of these are (list each critical step and the date of start and completion).
3. [NAWhen applicable] The project is on a critical action path because (present the reason for the delay in the request or mitigating circumstances requiring expedited action).
4. [NAWhen applicable] The project's term has (already begun or ended). The reason there was a delay in this request is (present the detail for the delay).
- 5.[When applicable] The contract or agreement needs a signature in ink by (ASAP).

E. Funding

1. The project is funded (FY2010 State Homeland Security Grant Program (SHSGP).
Initial funding for RFQ Citizen Corps Coordination JA-12-22826 was to be 100% FY2010 State Homeland Security Grant Program (JA 753483) for the period April 2012 - Sept. 2013. As the contract was delayed it was discovered funding would not be permitted past the grant period which ends February 28, 2012. Checking with our buyer in OPD, it was determined with the contract being under \$25,000, for formal processes, as long as the contract is for the same amount of time, or shorter period of time, it was acceptable, therefore the contract time period was amended to July 2012 - Feb. 2013. We would seek to extend the contract after it expires, to completion with another funding source if/when available
2. The schedule of payments is by (Invoice.)
3. [NAWhen applicable] The project is an amendment to a (contract, loan, lease, grant, amendment, agreement, or other [specify]). This amendment changes (list the changes to the value, term, scope, etc.) and is the (x) amendment of the contract. The history of the amendments is: (list the year and associated value of each of the previous amendments).

CPB2012-771 Department of Public Works Submitting a contract with The Craun-Liebing Company, sole source, in the amount not-to-exceed \$75,000.00 for maintenance and repair of Gorman Rupp Pumps and equipment for the period 9/1/2012 - 3/31/2013.

SUMMARY OF REQUESTED ACTION:

A.

1. Department of Public Works requesting approval of a contract with The Craun-Liebing Company for the anticipated cost not-to-exceed \$75,000.00. The anticipated start-completion dates are 09/01/2012 - 03/31/2013.

2. The Craun-Liebing Company is the only Regional Supplier capable of providing services related to the maintenance and repairs of Gorman Rupp Pumps and Equipment.

B.

1. The procurement method for the project was Sole Source under Req. ST 12-22862. The total value of the Sole Source is \$75,000.00.

3. The proposed contract is an OPD Sole Source item with materials attached. Approved by Contract Purchasing Board on 02/27/2012.

C.

1. The Craun-Liebing Company
11801 Clifton Blvd.

Cleveland, Ohio 44107

Council District 02

2. Randall Keefe, President

D.

1. The County maintains 50 pump stations throughout Cuyahoga County. Many of these pump stations are outfitted with Gorman Rupp Pumps. The Craun-Liebing Company is the authorized dealer. This contract will reoccur annually to ensure timely repair of these vital pumps and avoid basement flooding and raw sewage discharge.

E.

1. The project is funded 100% by the Sanitary Sewer District Funds. The schedule of payments is by invoice.

CPB2012-772 Department of Workforce Development 1. Submitting a contract with Cynergies Consulting, Inc. in the amount not-to-exceed \$4,000.00 for the On-the-Job Training Program for the period 7/23/2012 - 11/26/2012.

SUMMARY OF REQUESTED ACTION:

Title: Cynergies Consulting, Inc. - OJT Contract

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with Cynergies Consulting, Inc.- OJT for the anticipated cost of not more than \$4,000. The anticipated start-completion dates are 7/23/2012 to 11/26/2012.

2. The primary goals of the project are to hire and train 1 trainee under an On-the-Job Training Program. Cynergies Consulting, Inc. will be reimbursed 50% of the wages paid for the contract period.

3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. Cynergies Consulting, Inc.- OJT, 387 Golf View Lane, Suite 100, Highland Heights, OH 44143 Council District # 9.
2. Debra Holy, President. Cynergies Consulting, Inc.dba as Cynergies Solution Group, is a software consulting and contracting firm offering outsourcing, direct job placement and contract-to-hire programs.

D. Project Status and Planning

1. This is a new contract; however the employer has prior history of OJT contract with the department and the evaluation of previous contract is very satisfactory.
2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

City of Cleveland/Cuyahoga County Department of Workforce Development is submitting a contract with Cynergies Consulting, Inc. in the amount not to exceed \$4,000 for an On-the-Job Training Program for the period 7/23/12 through 11/26/12. The Contractor will hire one Workforce Investment Act job seeker. Cynergies Consulting, Inc. will be reimbursed 50% of the wages paid for the contract period while the new employees are being trained.

2. Submitting a contract with Menorah Park Center for Senior Living Bet Moshav Zekenim Hadati in the amount not-to-exceed \$2,402.24 for the On-the-Job Training Program for the period 8/1/2012 - 12/31/2012.

SUMMARY OF REQUESTED ACTION:

Title: Menorah Park Center for Senior Living BET Moshav Zekenim Hadati - Incumbent Worker Training Contract

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an Incumbent Worker Training Program grant with Menorah Park Center for Senior Living BET Moshav Zekenim Hadati - for the anticipated cost of not more than \$2,402.24. The anticipated start-completion dates are 8/1/12 - 12/31/12.
2. The primary goals of the project are to train 18 existing workers in various clinical technician operations. Menorah Park Center for Senior Living BET Moshav Zekenim Hadati will provide no less than 50% of the overall costs of the training program.

3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The Incumbent Worker Training (IWT) program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the IWT policy which was approved by the Workforce Investment Board. The IWT policy is attached.

C. Contractor and Project Information

1. Menorah Park Center for Senior Living BET Moshav Zekenim Hadati - OJT, 27100 Cedar Road, Beachwood, Ohio 44122

Council District # 11

2. Steven R. Raichilson is the Executive Director. Menorah Park Center for Senior Living BET Moshav Zekenim Hadati is a non-profit organization providing facility and care for elderly seniors.

D. Project Status and Planning

1. This is a new contract; however the employer has prior history of OJT contracts with the department and the evaluation of previous contract is very satisfactory.

2. The IWT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's training needs.

E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.

2. The schedule of payments is by invoice received from the employer on a monthly basis.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

City of Cleveland/Cuyahoga County Department of Workforce Development is submitting a contract with Menorah Center for Senior Living BET Moshav Zekenim Hadati in the amount not to exceed \$2402.24 for an Incumbent Worker Training Program for the period 8/1/12 through 12/31/12. The Contractor will train at least 18 incumbent workers. Menorah Center for Senior Living BET Moshav Zekenim Hadati will provide no less than 50% of the total costs of training.

Steven R. Raichilson, Executive Director

The employer is a non-profit organization providing facility and care for elderly seniors.

3. Submitting a contract with 1 EDI Source, Inc. in the amount not-to-exceed \$5,454.16 for the On-the-Job Training Program for the period 4/30/2012 - 9/30/2012.

SUMMARY OF REQUESTED ACTION:

Title: 1 EDI Source, Inc. - OJT Contract

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of On-the-Job Training Program grant with 1 EDI Source, Inc. for the anticipated cost of not more than \$5,454.16. The anticipated start-completion dates are 4/30/2012 to 9/30/2012.

2. The primary goals of the project are to hire and train 6 trainees under an On-the-Job Training Program. The employer will be reimbursed 50% of the wages paid for the contract period.

3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. 1 EDI Source, Inc., 31875 Solon Road #2, Solon, Ohio 44139
Council District # 6

2. The Principal is Kelly Coode, President.

1 EDI Source, Inc. is a software solutions company that provides individualized support to customer for over 20 years.

D. Project Status and Planning

1. This is a new contract.

2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.

2. The schedule of payments is by invoice received from the employer on a monthly basis.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

City of Cleveland/Cuyahoga County Department of Workforce Development is submitting a contract with 1 EDI Source, Inc. in the amount not to exceed \$5,454.16 for an On-the-Job Training Program for the period 4/30/12 through 9/30/12. The Contractor will hire six Workforce Investment Act job seekers. Hugo Boss Cleveland, Inc. will be reimbursed 50% of the wages paid for the contract period

4. Submitting a contract with University Hospitals Health System, Inc. in the amount not-to-exceed \$2,750.00 for the On-the-Job Training Program for the period 7/2/2012 - 8/31/2012.

SUMMARY OF REQUESTED ACTION:

Title: University HospitalsHealth System, Inc. - OJT Contract

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with University Hospitals Health System, Inc. for the anticipated cost of not more than \$2,750.00. The anticipated start-completion dates are 7/2/12 - 8/31/12.

2. The primary goals of the project are to hire and train 5 trainees under an On-the-Job Training Program. The employer will be reimbursed 50% of the wages paid for the contract period.

3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. University Hospitals Health System, Inc, 3605 Warrensville Road, Shaker Heights, Ohio 44122
Council District # 9.

The Principal Owner is Thomas Zenty, CEO

D. Project Status and Planning

1. This is a new contract.
2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

contract with University Hospitals Health System, Inc. in the amount not to exceed \$10,400.00 for an On-the-Job Training Program for the period 3/7/11 through 5/31/11. The Contractor will hire 13 Workforce Investment Act job seekers. The employer will be reimbursed 50% of the wages paid for the contract period while the new employees are trained as Patient Care Assistants.

Principal Owner: Corporation - Thomas F. Zenty III, CEO

CPB2012-773 Medical Examiner Submitting a contract with Calibrate, Inc. in the amount not-to-exceed \$19,600.00 for maintenance and calibration on pipettes for DNA analysis for the period 9/1/2012 - 12/31/2014.

SUMMARY OF REQUESTED ACTION:

A. Scope of Work Summary:

1. Medical Examiner's Office requesting approval of a contract with Calibrate, Inc. for the anticipated cost not-to-exceed \$19,600.00. The anticipated start-completion dates are 09/01/2012-12/31/2014.
2. The primary goal of the project is for the vendor to provide semi-annually planned maintenance and calibration on single channel, multi-channel, and repeater channel pipettes including ISO 17025 certification where applicable, as per our accreditation and quality assurance requirements.

B. Procurement:

1. The procurement method for this project is informal bidding process. The total value is \$19,600.00.

Contractor and Project Information:

1. The address of the vendor is:

Calibrate, Inc.

610 Jones Ferry Road, Suite 210

Carrboro, North Carolina 27510

2. Owned by: D. Michael Hartke, President and CEO

D. Project Status and Planning:

1. The project will reoccur bi-annually.
2. The contract needs a signature in ink by 8/15/12.

E. Funding:

1. The project is funded 100% by the Medical Examiner's General Fund.
2. The schedule of payment is upon services rendered, semi-annual invoice.

CPB2012-774

- 1) See item detail above

2) . Scope of Work Summary:

1. Medical Examiner's Office requesting approval to amend Contract No. CE1000750-01, 02, 04 with Advantra Group, Inc. for the period September 1st, 2010-August 31st, 2012, to extend this contract from September 1st, 2012-December 31st, 2012. The anticipated cost not-to-exceed \$98,790.00. The anticipated start-completion dates are 09/01/2012-12/31/2012. This contract was placed out for a re-bid, however, vendor bids were not received and/or were non-compliant with our bid stipulations.
2. The primary goal of the project is for the vendor to continue providing biomedical waste removal for the Medical Examiner's Office, Sheriff's Department, Juvenile Court, and Common Pleas/Adult Probation until the next contract is in place January 1st, 2013.

B. Procurement:

1. The procurement method for this project was formal bidding process. The original total value was \$88,566.00 and a previous amendment with an additional \$6,000 for a total of \$94,566. This amendment will add an additional \$4,224.00 for a new total of \$98,790.00.

C. Contractor and Project Information:

1. The address of the vendor is:

Advantra Group Inc.

PO Box 467021

Atlanta, GA 31146

2. Owned by: Jamie Reid

Project Status and Planning:

1. The project is ongoing, with weekly or bi-weekly service provided to the four named agencies. (Formal bid is in process for 2013 through 2015).
2. The contract needs a signature in ink by 8/27/12 to ensure continued service.

E. Funding:

1. The project is funded by: 61% from of the Medical Examiner's Office General Fund; 27% from the Common Pleas/Adult Probation General Fund; 7% from the Juvenile Court General Fund; and 5% from the Sheriff's General Fund.
2. The schedule of payment is upon montly invoice.

CPB2012-775

Office of Procurement & Diversity Recommending an award on RQ23243 and enter into a Contract No. CE1200554-01 with The Millcraft Paper Company (14-4) in the amount not-to-exceed \$82,909.23 for cut sheet paper and envelopes for the period 9/1/2012 - 8/31/2014. (Deputy Chief Approval No. DC2012-49 - authority to advertise.)

SUMMARY OF REQUESTED ACTION:

Title: OPD/DPW Award/Submit Contract to Millcraft for Cut Sheet Paper on RQ23243

A. Scope of Work Summary

1. Office of Procurement & Diversity requesting approval of an Award Recommendation and Submission of Contract to The Millcraft Paper Company on RQ23243 for Cut Sheet Paper (Classification #1) for the Department of Public Works in the amount of \$82,909.20 for the period 9/1/2012 - 8/31/2014, with an option for one additional year.
2. The Contractor will furnish various weights and sizes of paper for the County Printing and Reproduction Department.

B. Procurement

1. The total value of the RFB was \$140,000.00 for two (2) years. The bid closed on June 15, 2012.
2. Fourteen bids were pulled from OPD, four bids were submitted, two bids were non-responsive, and two bids were evaluated; one bid is recommended for award for class #1 (Paper), no bid is recommended for class #2 (envelopes).
2. There was an SBE goal of 10% participation. No bidders were SBE compliant, however the Price Preference applied (per Director Lockett).

C. Contractor and Project Information

- 1.a. The name/address of the Contractor is:

The Millcraft Paper Company
6800 Grant Avenue
Cleveland, Ohio 44105

- 1.b. The owner for the Contractor is Katherine Mlakar, Chairwomen of the Board
(216) 442-5500

D. Project Status and Planning

1. The project is a first-time formal bid for what will be a reoccurring contract.
2. The resulting contract will be for two years with an option for one year renewal at the year two pricing.
3. Millcraft was the low bidder on both classifications (#1 Paper, #2 Envelopes), but their Bid Guarantee was insufficient to cover 5% of their Total Bid as required. The Bid Bond was ruled to be valid for one class only (confirmed by the Law Department). The second responsive bidder for class #2 was more than 10% higher than the low bid. Public Works is recommending to reject bids for this class and rebid at a later date. Note: This was the 2nd issuance of RFB, the first resulted in no bids received.

E. Funding

1. The contract is funded 100% by General Fund (CC577551).
2. The schedule of payment is upon receipt of goods.

CPB2012-776-785

CPB2012-786 Department of Health and Human Services Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. CE1100634-01 with Educational Service Center of Cuyahoga County for fiscal and administrative services for the Help Me Grow Home Visiting Program for the period 7/1/2011 - 6/30/2012 to extend the time period to 6/30/2013; no additional funds required.

SUMMARY OF REQUESTED ACTION:

Office of Early Childhood/Invest In Children, submitting an amendment to Contract No. 1100634-01 with the Educational Service Center for the Help Me Grow State Home Visiting Program for the period July 1, 2012 -June 30, 2012 (to extend the time period to June 30, 2013). No additional funds required.

Title:

Office of Early Childhood/Invest In Children 2012 Educational Service Center Contract Amendment Help Me Grow State Home Visiting Program 5811 Canal Road, Valley View, Ohio 44125

A. Scope of Work Summary

1. Office of Early Childhood/Invest In Children requesting approval of a Contract amendment with Educational Service Center for the anticipated cost of \$0.00. The anticipated start-completion dates are (07/01/2011- 6/30/2012).
2. The primary goals of the project are:
To implement and maintain a coordinated, community-based infrastructure that promotes family-centered services for expectant parents, newborns, infants, toddlers and their families.

Activities shall support the following commitments to family and child-well being:

- Increase healthy pregnancies
- Improve parenting confidence and competence
- Increase family connectedness to community and social support
- Improve child health, development and readiness

3. The project is mandated by a Subsidy Agreement as authorized by Am. Sub. HB 153 of the 129th General Assembly with funds made available through the Help Me Grow line item in the state biennial budget to the Ohio Department of Health. County Executive FitzGerald approved and signed the Subsidy Agreement on the August 29, 2011 Contracts and Purchasing Board meeting.

B. Procurement

1. The procurement method for this project was that funds are made available through the Help Me Grow line item in the state biennial budget to the Ohio Department of Health The total value of this contract amendment is \$0.00.
2. County Executive FitzGerald approved and signed the Subsidy Agreement for the Help Me Grow Home Visiting Program at the August 29, 2011 Contracts and Purchasing Board meeting. Help Me Grow through The Educational Service Center is the entity identified to provide these services.
3. The proposed contract amendment will receive a governmental purchase exemption on July 3, 2012.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:

Educational Service Center
5811 Canal Road
Valley View, Ohio 44125
Council District (6)

Help Me Grow of Cuyahoga County
8111 Quincy Avenue #344
Cleveland, Ohio 44104
Council District (8)

2. The executive director for the contractor/vendor is Dr. Robert Mengerik-ESC and Melissa Manos-HMG

D. Project Status and Planning

1. The project reoccurs annually. However, this is the final year the County will be receiving funds from the state for this purpose. The state is shifting to a different funding model.

E. Funding

1. The project is funded 100% by State Fiscal Year 2012 General Revenue Fund.

2. The schedule of payments is by invoice

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

ESC continues to serve as the administrative and fiscal agent for Help Me Grow (HMG), which is a program charged with providing services to families with children prenatal to age three who meet the eligibility criteria as determined by the Ohio Department of Health (ODH). Specifically these funds will be used to implement the State Home Visiting Program which is targeted to at-risk children and families.

Activities conducted through the Help Me Grow Home Visiting Program will support the following commitments to family and Child Well Being:

1. Increase healthy pregnancies and births
2. Improve parenting confidence and competence
3. Increase family connectedness to community and social support
4. Improve child health, development and readiness

Program components include:

1. Outreach, child find, intake and referral, and parent's rights
2. Screening, assessment, and program evaluation
3. Home visiting by home visitors
4. Parent education using an evidenced-based curriculum approved by ODH
5. Family need-based referral and resource linkage
6. Transition into a development-enhancing program at age three

ESC will continue to secure appropriate client-related services to effectively manage HMG programs and provide regular fiscal and programmatic reports for all programs to OEC.

ESC shall continue to receive, disburse and monitor funds for direct child/family services for Home Visiting

FUNDING:

The Ohio Department of Health's Bureau of Early Intervention Services is the funding source for this subsidy agreement for the Help Me Grow Program

CPB2012-787 Department of Health and Human Services Community Initiatives Division/Office of Reentry, submitting an amendment to Contract No. CE1000249-01 with Oriana House, Inc. for operation of a Neighborhood Reentry Resource Center for the period 2/1/2010 - 7/31/2012 to extend the time period to 12/31/2012, to change the terms, effective 8/1/2012; no additional funds required.

SUMMARY OF REQUESTED ACTION:

Department of Health & Human Services Office of Reentry, submitting an amendment to Contract No. *** with Oriana House, Inc. for operating the Neighborhood Reentry Resource Center (North Star) for the period 2/1/12-7/31/12 (to extend the time period to 12/31/12)

Scope of Work: The primary goals of the project are to operate a neighborhood reentry resource center that assists those involved in the criminal justice system and their families in navigating the challenges involved with reentry, resulting in lower recidivism rates, crime rates and victimization rates.

The North Star Neighborhood Reentry Resource Center is designed to provide information , a range of direct services, and convenient access to other community resources in a welcoming, supportive setting.

Procurement: The procurement method for this project was an RFP full and open competition conducted in 2009. The first contract started on 2/1/2010. The contract was extended by amendment in 2011 and in 2012. We seek to extend by amendment again for time only so services can continue as we undergo an RFP process for this service.

The original procurement process produced five proposals from five different vendors. Oriana House, Inc. scored the highest overall and was selected.

Contractor and Project Information:

Oriana House, Inc.
885 East Buchtel Ave.
PO Box 1501 Akron, OH 44309

The project address:
North Star Neighborhood Reentry Resource Center
1834 East 55th Street
Cleveland, OH 44103
District 7

Oriana House, Inc. is a not-for-profit and its President and CEO is James Lawrence.

The project is a free-standing structure wherein the information services and other programming is provided.

CPB2012-788 County Sheriff Office Submitting an amendment to Contract No. CE1200039-01 with Consilium Staffing, LLC for medical and psychiatric services for the period 1/1/2012 - 12/31/2012 to change the scope of services; no additional funds required.

SUMMARY OF REQUESTED ACTION:

NOVUS TITLE:

Sheriff 2012: Consilium Staffing, LLC, Contract Amendment for Temporary Medical and Psychiatric Practitioner Services, RQ 21453

SCOPE OF WORK SUMMARY

The Cuyahoga County Sheriff's Department is requesting approval of a contract amendment with Consilium Staffing, LLC for the anticipated cost of \$0.00. The anticipated start-completion dates are July 2012 and will continue through December 31, 2012 on an as needed basis.

The primary goal of this project is for Consilium Staffing, LLC to continue to provide Temporary Medical and Psychiatric Practitioner Services, but also to provide Nurse Practitioner Services, for the inmate population at the Cuyahoga County Corrections Center on an as needed basis.

PROCUREMENT:

OPD attempted a competitive bid but it was non-responsive so the Sheriff's Dept received an RFP exemption which was approved on 12/27/11.

CONTRACTOR AND PROJECT INFORMATION:

The address of the vendor and/or contractors is:

Consilium Staffing, LLC
5215 N. O'Connor Blvd., Suite 325
Irving, TX 75039

PROJECT STATUS AND PLANNING:

This vendor is new to the county in 2012. The previous vendor for this project was Midwest Medical whose contract expired on 12/31/11.

FUNDING:

The project is funded 100% by the General Fund. The Sheriff's Office will be invoiced monthly.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

The purpose of this First Amendment is to delete Paragraph 1 entitled "Services" in the Agreement and replace with the following:

"1. Services. Consilium shall provide temporary medical, psychiatric and nurse practitioner services for the Center in compliance with the Cuyahoga County Sheriff Department's policies and procedures, on an as needed basis, at the following hourly rates:

Primary Care: \$117.00 per hour;
Psychiatric Care: \$168.00 per hour; and
Nurse Practitioner; \$82.00 per hour

Principal Owner(s) - Vice Presidents of Company, Matt Baade, John Moberly, Kyle Etter, Monique Degraauw and Amy Gentile (formerly Crowdis)

CPB2012-789 Department of Development Presenting voucher payments between August 16, 2012-August 22, 2012					
DEPARTMENT OF DEVELOPMENT					
VOUCHER LIST FOR THE PERIOD 08/16/2012 - 08/22/2012					
VOUCHER NO.		PAYEE	AMOUNT	FUNDING SOURCE	AUTHORIZATION
DV1250270		Calabro & Sons, Inc	\$4,855.00	Federal CDBG Grant	Rehab Loan Ordinance
DV1250271		MAE Construction LLC	\$3,300.00	Federal HOME Grant	Rehab Loan Ordinance
			\$8,155.00		

CPB2012-790

Submitting a contract with Evergreen Alliance Golf Limited, LP dba LaCentre Conference & Banquet Facility in the amount not-to-exceed \$16,177.50 for the Conference on Aging/Space Rental for the period October 19, 2012.

I. NovusAgenda Summary of Requested Action

Title: Senior & Adult Services; 2012; Evergreen Alliance Golf Limited, LP dba LaCentre Conference & Banquet Facility: Contract; Conference on Aging.

A. Scope of Work Summary

1. The Department of Senior and Adult Services is requesting approval of a contract with Evergreen Alliance Golf Limited, LP dba LaCentre Conference & Banquet Facility for the anticipated cost not-to-exceed \$16,177.50 for the time period 10/18/12 through 10/19/12.
2. The primary goal of the Conference on Aging is to provide professionals in aging access to expert training that will enhance their ability to appropriately address growing concerns and issues within the field of aging, as well as prepare them for emerging trends in the aging population.
3. The project is not mandated.

B. Procurement

1. The procurement method for this project was requested as an informal bid. The total value of the project is \$16,177.50.
2. The bid closed on July 27, 2012 @ 11:00 am.
3. There were five (5) bids released: 700 Beta Banquet & Conference Center, LaCentre Conference & Banquet Facility, Marriott - Downtown, Signature of Solon, Wyndham Hotel - Downtown. One (1) of the aforementioned bidders was compliant and submitted for review. LaCentre Conference & Banquet Facility was recommended for a contract to host the venue for the annual 2012 Conference on Aging event.

C. Contractor and Project Information

1. The address of the provider is:
LaCentre Conference & Banquet Facility
25777 Detroit Road
Westlake, OH 44145
2. The owner for the provider is as follows:
Premier Golf Management, Inc.
(440)250-2000
- 3.a The address or location of the project:
LaCentre Conference & Banquet Facility
25777 Detroit Road
Westlake, Oh 44125
The project is located in Council District: District 1

D. Project Status and Planning

1. The project is an annual event.
2. The annual event starts and ends on October 19, 2012.
3. Not applicable.
4. Not applicable.
5. Not applicable.

E. Funding

1. The Conference on Aging is funded by the County Health & Human Services levy in the amount of \$16,177.50.
2. The schedule of payment is by invoice.
3. Not applicable.

CPB2012-791 Office of Procurement and Diversity Presenting voucher payments between August 16, 2012-August 27, 2012

**Cuyahoga
County -
Contracts and Purchasing
Board
Purchase Order Approvals
(08-27-12)**

Department/Location Key:					
AU: Fiscal Officer	CE: Public Works (Engineer)	CT: Public Works	JA: Cuyahoga County Public Safety and Justice Services	SH: Sheriff	TR: Treasurer
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	JC: Juvenile Court	SA: Senior & Adult Svs.	WI: Workforce Development
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SE: Support Enforcement Agency	WT: Employment & Family Svs.
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	MI: HIV/AIDS Services	SM: Solid Waste District	
CC-002: Human Resources	CR: Medical Examiner	IS: Information Systems	OPD: Procurement and Diversity	ST: Public Works (Sanitary)	

Direct Open Market Purchases (Purchases between \$500.- \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)

Requisition #	Requisition Date	Description	Dept/Loc	Total
CT-12-24993	8/22/2012	VAR. BLDGS- SOLID WASTE DISPOSAL	CT / CT01	\$735.13
CT-12-24992	8/22/2012	BOE- 17.5 x 22.5 90# White Index	CT / CT09	\$8,760.00
CT-12-24984	8/20/2012	BOE ELECTION DAY STANDBY ELEVATOR TECHNICIANS	CT / CT01	\$3,299.00

CT-12-24973	8/16/2012	ALL BLDGS.- MOVING CART	CT / CT01	\$950.92
CT-12-24844	8/7/2012	BOE SHEET METAL/SUPPLIES	CT / CT01	\$1,610.40
CT-12-24716	7/30/2012	VARIOUS LOCATIONS ENVELOPES FOR ONE YEAR	CT / CT01	\$24,000.00
CT-12-24983	8/20/2012	BOE STANDBY GENERATOR	CT/CT01	\$2,047.32
<u>CT-12-24298</u>	6/14/2012	Legal for Furnishing HVAC Filters for various County Buildings (RQ24297)	CT/CT01	\$800.00
CR-12-24964	8/15/2012	Drug Standards - Toxicology	CR / CR00	\$2,738.00
CR-12-24934	8/13/2012	Laundry Service	CR / CR00	\$2,860.00
CR-12-24792	8/3/2012	Scalpel Blades/Microscope Slides	CR / CR00	\$2,152.00
CR-12-24782	8/2/2012	Lab Supplies	CR / CR00	\$9,620.35
<u>JC-12-24865</u>	8/8/2012	Legal / RFP24867 Substance Abuse	JC	\$500.00
<u>TR-12-24890</u>	8/9/2012	Legal/RFP24899 Tax Investor	TR	\$500.00
<u>JC-12-24899</u>	8/9/2012	Legal/RFP24900 Drug Screens	JC	\$500.00
<u>JC-12-24924</u>	8/13/2012	Legal/RFP Clinician Dictation & Transcription	JC	\$500.00
<u>SH-12-24977</u>	8/17/2012	Saddle and Tack	SH / SH01	\$3,710.00
<u>SH-12-24940</u>	8/14/2012	Spot Lights for Patrol Vehicles	SH / SH01	\$973.80
<u>SH-12-24841</u>	8/6/2012	Jackets for Correction Sgts	SH / SH01	\$1,079.00
<u>IS-12-24961</u>	8/15/2012	HP 900GB SAS 10K 2.5 Hard Drive	IS / IS01	\$11,200.00
<u>IS-12-24960</u>	8/15/2012	USB KVM Adapters	IS / IS01	\$527.79
<u>CE-12-24926</u>	8/13/2012	Rental Mini Excavator	CE / CE01	\$2,400.00
CE-12-24456	7/2/2012	Safety Footwear	CE / CE01	\$600.00

*Already purchased

<u>JA-12-24694</u>	7/25/2012	TICP Seminars Breakfast	JA	\$576.75
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There was an unanticipated increase in the number of registrants at each breakfast.

This was intended to be under \$500.

**Open Market Purchases (Over \$25,000 or requiring assistance from
The Office of Procurement & Diversity)**

Purchase Order #	Purchase Order Date	Description	Dept/Loc	Total
1209444	8/21/2012	Justice Services Purchase (Confidential)	JA/JA00	\$4,027.00
1209424	8/17/2012	LEGAL/HEADQUARTERS/STORAGE/DISPOSITION OF EXCESS PROPERTY	CT/CT01	\$314.37
1209423	8/17/2012	LEGAL/AIRPORT OPERATIONAL STUDY	CT/CT01	\$224.55
1209422	8/17/2012	LEGAL/HVAC FILTERS REPLACEMENT FOR VARIOUS BLDGS	CT/CT01	\$523.95
1209421	8/17/2012	MARION BLDG 1264 W. 3RD LEGAL/LEASE 1ST FL INN	CT/CT01	\$334.33
1209420	8/17/2012	Advt Sheriff Vans	CE/CE01	\$508.98
1209102	7/13/2012	RX30 Pharmacy System	IS/IS01	\$2,500.00