

Minutes

Contracts and Purchasing Board
County Administration Building, 4th Floor
October 22, 2012 11:30 A.M.

I. Call to Order: The meeting was called to order at 11:39 A.M.

Attendees: County Executive Edward FitzGerald
Chief of Staff Matt Carroll
Fiscal Officer Wade Steen
Councilman Dave Greenspan
Director Bonnie Teeuwen
Director Lenora Lockett
Clerk of the Contracts and Purchasing Board David Merriman

II. Review and Approve Minutes: The minutes were approved as written.

III. Public Comment - There was no public comment.

IV. Contracts and Awards

A. Tabled Items - There were no tabled items

B. Scheduled Items

CPB2012-924

Department of Public Works, submitting an amendment to Contract No. CE1000183-01 with Diocese of Cleveland Facilities Services Corporation fka Catholic Charities Facilities Services Corporation for lease of office space located at Fatima Family Center, 6600 Lexington Avenue, Cleveland, for use by Division of Children & Family Services for the period 1/1/2010 - 12/31/2011 to extend the time period to 12/31/2013 and for additional funds in the amount not-to-exceed \$16,440.00.

Funding Source: 100% Health and Human Services Levy Funds

☒ X Approve
☐ Disapprove
☐ Hold

CPB2012-925

Department of Development,

A) requesting approval of a contract with American Building and Kitchen Products Inc. Lead Remediation Case 228 Calaway at 1232 St. Charles Avenue Lakewood for the anticipated cost \$6,675.00. The anticipated start-completion dates are October 22, 2012 – December 21, 2012.

B) requesting approval of a contract with BDL General Contracting, Inc. Lead Remediation Case 173 Lulo at 1570 Clarence Avenue Lakewood for the anticipated cost of \$10,000.00. The anticipated start-completion dates are October 22, 2012 – December 21, 2012.

C) requesting approval of a contract with BDL General Contracting, Inc. Lead Remediation Case 203 Kesegich at 5511 Clement Drive Maple Heights for the anticipated cost of \$8,000.00. The anticipated start-completion dates are October 22, 2012 – December 21, 2012.

D) requesting approval of a contract with Green Home Solutions, LLC Lead Remediation Case 262 Armstead at 3629 Ludgate Road Shaker Heights for the anticipated cost of \$18,450.00. The anticipated start-completion dates are October 22, 2012 – December 21, 2012.

Funding Source: 100% U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health.

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-926

Department of Information Technology, recommending an award and enter into a contract with Q-Mation, Inc dba Wonderware North., sole source, in the amount to-exceed \$9,389.00 for support of SCADA System Platform 2012 and InTouch 2012 Systems for the Department of Public Works for the period 12/16/2011 - 12/15/2014.

Funding Source: 100% General Fund

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-927

Department of Information Technology, submitting a contract with Rimini Street, Inc. in the amount of \$58,429.00 for consultant services for SAP Human Capital Management professional support services for the period 10/15/2012 - 10/14/2013.

Funding Source: 100% General Fund

☐ Approve
☐ Disapprove
☒ Hold

CPB2012-928

Department of Workforce Development,

A) submitting a contract with Forest City Tree Protection Co. in the amount not-to-exceed \$1,100.00 for the Incumbent Worker Training Program for the period 10/1/2012 - 10/31/2012.

B) submitting a contract with Talent Tool & Die, Inc. in the amount not-to-exceed \$1,260.00 for the On-the-Job Training Program for the period 9/24/2012 - 11/30/2012

Funding Source: 100% Federal Workforce Investment Act (WIA) Funds

☒ X __ Approve
☐ Disapprove
☐ Hold

CPB2012-929

Department of Public Safety and Justice Services, Cuyahoga Emergency Communications System Section,

1) Submitting an RFP exemption on RQ25244, which will result in a contract with Vasu Communications, Inc. in the amount not-to-exceed \$67,450.15 for narrowbanding and maintenance services for the period 10/22/2012 - 10/22/2014.

2) Submitting a contract with Vasu Communications, Inc. in the amount not-to-exceed \$67,450.15 for narrowbanding and maintenance services for the period 10/22/2012 - 10/22/2014.

Funding Source: **CECOMS 51.8% totaling ~~\$34,939.83~~; Public Works 48.2% totaling ~~\$35,510.32~~**

Note: The percentages for the funding source was amended to reflect CECOMS 51.8% totaling **\$34,923.47**; Public Works 48.2% totaling **\$32,526.68**, which is split between Public Works and Sanitary Engineering departments.

☒ X __ Approve
☐ Disapprove
☐ Hold

CPB2012-930

Office of Procurement & Diversity, recommending an award on RQ23887 to Sauder Manufacturing Co. (11-1) in the amount of \$53,381.04 for Common Room Furniture for the Division of Children and Family Services. (Deputy Chief Approval No. DC2012-112 - authority to seek proposals.)

Funding Source: 100% Health and Human Services Levy Fund

☒ X __ Approve
☐ Disapprove
☐ Hold

CPB2012-931

Office of Procurement & Diversity, recommending and award,
Department of Public Works

a) on RQ23455 to J & L Door Service, Inc. (9-3) in the amount not-to-exceed \$50,000.00 for exterior/interior overhead door services at various County facilities for the period 11/1/2012 - 10/31/2014. (DC Approval No. 2012-80 - authority to seek proposals.)

Funding Source: 100% General Fund

☒ X __ Approve
☐ Disapprove
☐ Hold

CPB2012-932

County Sheriff, submitting a contract with Total ID Solutions, Inc., sole source, in the amount not-to-exceed \$6,920.00 for technical support on the Carry Concealed Weapon Identification System for the period 10/1/2012 - 9/30/2015.

Funding Source: 100% Carry Concealed Weapon Special Revenue Fund

☒ X Approve
☐ Disapprove
☐ Hold

CPB2012-933

Department of Health and Human Services, Community Initiatives Division/Office of Early Childhood, submitting amendments to contracts with various providers for Universal Pre-Kindergarten Program services for the Invest in Children Program for the period 8/1/2009 - 7/31/2012:

- a) Contract No. CE0900703-01 with Center for Families and Children - Mather Child Care for additional funds in the amount of \$14,920.00.
- b) Contract No. CE0900704-01 with Center for Families and Children - McMillan Child Care to make budget line item revisions; no additional funds required.

Funding Source: 80.18% Health and Human Services Levy, 19.82% Private Grant Dollars.

☒ X Approve
☐ Disapprove
☐ Hold

C. Exemption Requests**CPB2012-934**

Information Technology,

1. Submitting a sole source exemption on RQ25417, which will result in an award recommendation to Vanguard Integrity Professionals, Inc. in the amount not-to-exceed \$10,065 for maintenance and support on the Vanguard Administrator (RACF) for the period 6/26/2012 - 6/25/2015.

2. What is the product/service that you seek to acquire?

Renewal of maintenance for Vanguard Administrator software. This product provides a clear and straight forward interface to complex IBM security components on the Enterprise Server.

3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? Yes X No

4. Why do you need to acquire these goods or services?

This product is currently used by the Department of Technology to manage all user and resource security on the IBM Enterprise Server platform.

5. Why are the requested goods/services the only ones that can satisfy your requirements?

What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.

This proprietary software product has been used by the County for many years and is a part of the software environment of the IBM Enterprise Server environment, as it interfaces with the IBM security components on that platform. This software has been an industry standard software for the IBM security components.

6. Were alternative goods/services evaluated?

No. Software evaluation is based on function that is provided and compatibility with other software components. Product selection is based on the same factors and price. This product works in conjunction with software in use on the IBM Enterprise Server and the z/OS operating system.

7. Identify specific steps taken to negate need for sole source provider.

Explained in 5 and 6.

8. Has your department bought these goods/services in the past? Yes No

The department has previously acquired the same goods or services. Price for 2010-2011 was \$3,195.00.

9. What efforts have been made or are being made to reduce the Department's reliance on a sole-source provider for these goods/services in the future?

None.

10. What efforts were made to get the best possible price?

Pricing has remained the same since 2008.

11. Why is the price for this purchase considered to be fair and reasonable?

Price has been constant for the past three years. Could not obtain pricing through resellers as it is a proprietary product.

12. Amount to be paid: Not to exceed \$3,195.00

☒ X Approve
☐ Disapprove
☐ Hold

CPB2012-935

Medical Examiner, submitting a sole source exemption on RQ25359, which will result in an award recommendation to Collaborative Testing Services, Inc. in the amount not-to-exceed \$3,990.00 for proficiency tests for Drug Chemistry and Trace Evidence disciplines for the period 10/15/2012 - 12/31/2012.

1. Vendor/Contractor Name:

Collaborative Testing Services

2. What is the product/service that you seek to acquire?

We are requesting to purchase proficiency tests for Toxicology, and Parentage & ID disciplines which are required to maintain accreditation of the Cuyahoga County Regional Forensic Science Laboratory.

3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need?

Yes ☒ No

If yes, please provide details regarding future obligations and/or needs.

What is the duration of this purchase, including number of "potential" renewal options?

Check the appropriate box. If yes, provide information regarding the duration of any potential commitments as well as the estimated costs for such commitments.

4. Why do you need to acquire these goods or services?

Provide information on the main requirement for this purchase. For example, detail the nature of the instructional, research, or community outreach activities for which the purchase is necessary.

The requested proficiency tests are required to maintain accreditation for the Toxicology, and Parentage& ID disciplines of the Cuyahoga County Regional Forensic Science Laboratory. Each accredited forensic laboratory is required to take proficiency tests on an annual basis in each category of testing performed by a discipline to maintain its accreditation in those disciplines.

5. Why are the requested goods/services the only ones that can satisfy your requirements?

Provide specific details on the compelling functional and/or technical reasons why the requested good or service is the only one that can satisfy the requirement. Indicate any features of the product or service that cannot be provided by an alternative product or service. In enumerating the unique aspects of the product or service, provide quantifiable details on the factors and/or qualifications that make the good or service distinctive. If the good or service is patented or copyrighted, provide the supporting information such as patent number or copyright holder.

The Toxicology discipline of the Cuyahoga County Regional Forensic Science Laboratory is accredited under ASCLD/LAB-International accreditation (American Society of Crime Laboratory Directors/Laboratory Accreditation Board). As per the ASCLD/LAB accreditation requirements, the laboratory can only use those proficiency tests and providers for Toxicology that have been approved by the ASCLD/LAB. Currently the requested proficiency tests (AL1, FTC and T) are the only approved proficiency tests available in the Toxicology discipline from an ASCLD/LAB approved test provider.

The Parentage and ID section of the Cuyahoga County Regional Forensic Science Laboratory is accredited by AABB (American Association of Blood Banks). As per the AABB accreditation requirements, the laboratory must participate in a proficiency tests program for which at least three samples three times per year are distributed for DNA relationship testing. Currently the requested proficiency test (PARF-Parentage/Relationship Testing-Filter paper) is the only test that meets these criteria.

6. Were alternative goods/services evaluated?

Provide names of alternate sources that were considered and specific reasons why each one was rejected. If other options were not evaluated, indicate the basis for not considering available alternatives.

No, at this time, the requested proficiency tests are the only tests that meet the accreditation requirements of the Toxicology, and Parentage& ID disciplines of the laboratory.

7. Identify specific steps taken to negate need for sole source provider.

Provide specific information regarding methods of search, geographic areas searched, and time-frame of search for alternate providers. If no efforts were made to identify and/or locate alternate goods/services, identify rationale for acceptance of sole source.

At this time, the requested proficiency tests are the only tests that meet the accreditation requirements of the Toxicology, and Parentage& ID disciplines of the laboratory, and they are only available from College of American Pathologists.

8. Has your department bought these goods/services in the past? ☒ Yes ☐ No

Indicate whether the department has previously acquired the same goods or services. If the department has purchased the same goods or services, indicate if the purchase was based on a competitive process or a sole source. NOTE: If the same goods or services had been previously purchased based on a competitive process, provide additional details regarding why a sole source request is being made for this purchase. If the same goods or service had been previously purchased, indicate the date of last purchase and the price paid.

The tests were acquired last year from the College of American Pathologists. The last orders were PO # 1107093 and 1107093 for a total cost of \$3,028. We have replaced one test from last year with the T-2013 – Toxicology test which is slightly more than the test ordered last year. All other cost have remained the same as 2011.

9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?

Currently, the requested proficiency tests are only ones that meet the accreditation requirements and they are only available from College of American Pathologists.

10. What efforts were made to get the best possible price?

The current prices are the same as 2011.

11. Why is the price for this purchase considered to be fair and reasonable?

At this time, the requested proficiency tests are the only tests that meet the accreditation requirements of laboratory and they are only available from College of American Pathologists, and the pricing has remained the same as last year.

12. Amount to be paid: \$3148.00 _____

____ Approve
____ Disapprove
 X Hold

CPB2012-936

Medical Examiner,

1. Submitting a sole source exemption on RQ25360, which will result in an award recommendation to Forensic Science Consultants, Inc. in the amount not-to-exceed \$4,659.00 for Cuyahoga County Regional Forensic Science Laboratory proficiency tests for Drug Chemistry and Trace Evidence disciplines for the period 10/15/2012 - 12/31/2012.

2. What is the product/service that you seek to acquire?

We are requesting to purchase Trace Evidence proficiency tests in Tape, Physical Match, Gun Shot Residue and Hair examination categories for 2013 which are required to maintain accreditation of the Cuyahoga County Regional Forensic Science Laboratory.

3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? Yes ☐ No ☒

4. Why do you need to acquire these goods or services?

The requested proficiency tests are required to maintain accreditation for the Trace Evidence discipline of the Cuyahoga County Regional Forensic Science Laboratory. Each accredited forensic laboratory is required to take proficiency tests on an annual basis in each category of testing performed by a discipline to maintain its accreditation in those disciplines.

5. Why are the requested goods/services the only ones that can satisfy your requirements?

The Cuyahoga County Regional Forensic Science Laboratory is accredited by ASCLD/LAB-International (American Society of Crime Laboratory Directors/Laboratory Accreditation Board). As per the accreditation requirements, the laboratory can only use the proficiency tests approved by the ASCLD/LAB. The requested proficiency tests (FTS-13 TAPE, FTS-3-PM, FTS-13-GSRSTUB and FTS-13-HAIR1) are the only approved tests available in the 'Tape, Physical Match, Gunshot residue and Hair Analysis' categories of the Trace Evidence discipline from an ASCLD/LAB approved test provider.

6. Were alternative goods/services evaluated?

No: At this time no other ASCLD/LAB approved proficiency tests are available for 'Tape, Physical Match, Gunshot residue and Hair Analysis' categories of the Trace Evidence discipline from an ASCLD/LAB approved test provider.

7. Identify specific steps taken to negate need for sole source provider.

At this time no other ASCLD/LAB approved proficiency tests are available in the Tape, Physical Match, Gunshot residue and Hair Analysis' categories of the Trace Evidence discipline from an ASCLD/LAB approved test provider.

8. Has your department bought these goods/services in the past? X Yes ☐ No

The TAPE, GSRSTUB and Hair proficiency tests were acquired last year from the Forensic Testing Services as a Sole Source. The last purchase was made on PO1107092, 11 in the amount of \$4,479.00. The previous order included Chemical Unknown proficiency test, the current order will include Physical Match in its place. The current order will amount to \$4,659.00.

9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?

Currently, the requested proficiency tests are only ones that meet the accreditation requirements and they are only available from Forensic Testing Services.

10. What efforts were made to get the best possible price?

Currently, the requested proficiency tests are only ones that meet the accreditation requirements and they are only available from Forensic Testing Services, however, the prices have remained the same as

last year. The difference in cost from this year to last is that the Physical Match test is \$60 more than the Chemical Unknown test purchased last year.

11. Why is the price for this purchase considered to be fair and reasonable?

At this time, the requested proficiency tests are the only tests that meet the accreditation requirements of laboratory in Tape, Physical match, Gun Shot Residue and Hair examination categories of Trace Evidence and they are only available from Forensic Testing Services. The prices have remained the same as last year. The difference in cost from this year to last is that the Physical Match test is \$60 more than the Chemical Unknown test purchased last year.

12. Amount to be paid: _____\$4659.00

____ Approve
____ Disapprove
☒ Hold

CPB2012-937

Medical Examiner,

1. Medical Examiner, submitting a sole source exemption on RQ25366, which will result in an award recommendation to The College of American Pathologists in the amount not-to-exceed \$3,148.00 for proficiency tests for Toxicology and Parentage/Identification for the period 10/15/2012 - 12/31/2012.

2. What is the product/service that you seek to acquire?

We are requesting to purchase proficiency tests for Toxicology, and Parentage & ID disciplines which are required to maintain accreditation of the Cuyahoga County Regional Forensic Science Laboratory.

3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? Yes ☐ No ☒

4. Why do you need to acquire these goods or services?

Provide information on the main requirement for this purchase. For example, detail the nature of the instructional, research, or community outreach activities for which the purchase is necessary.

The requested proficiency tests are required to maintain accreditation for the Toxicology, and Parentage & ID disciplines of the Cuyahoga County Regional Forensic Science Laboratory. Each accredited forensic laboratory is required to take proficiency tests on an annual basis in each category of testing performed by a discipline to maintain its accreditation in those disciplines.

5. Why are the requested goods/services the only ones that can satisfy your requirements?

Provide specific details on the compelling functional and/or technical reasons why the requested good or service is the only one that can satisfy the requirement. Indicate any features of the product or service that cannot be provided by an alternative product or service. In enumerating the unique aspects of the product or service, provide quantifiable details on the factors and/or qualifications that make the good or service distinctive. If the good or service is patented or copyrighted, provide the supporting information such as patent number or copyright holder.

The Toxicology discipline of the Cuyahoga County Regional Forensic Science Laboratory is accredited under ASCLD/LAB-International accreditation (American Society of Crime Laboratory Directors/Laboratory Accreditation Board). As per the ASCLD/LAB accreditation requirements, the laboratory can only use those proficiency tests and providers for Toxicology that have been approved by the ASCLD/LAB. Currently the requested proficiency tests (AL1, FTC and T) are the only approved proficiency tests available in the Toxicology discipline from an ASCLD/LAB approved test provider.

The Parentage and ID section of the Cuyahoga County Regional Forensic Science Laboratory is accredited by AABB (American Association of Blood Banks). As per the AABB accreditation requirements, the laboratory must participate in a proficiency tests program for which at least three samples three times per year are distributed for DNA relationship testing. Currently the requested proficiency test (PARF-Parentage/Relationship Testing-Filter paper) is the only test that meets these criteria.

6. Were alternative goods/services evaluated?

Provide names of alternate sources that were considered and specific reasons why each one was rejected. If other options were not evaluated, indicate the basis for not considering available alternatives.

No, at this time, the requested proficiency tests are the only tests that meet the accreditation requirements of the Toxicology, and Parentage& ID disciplines of the laboratory.

7. Identify specific steps taken to negate need for sole source provider.

Provide specific information regarding methods of search, geographic areas searched, and time-frame of search for alternate providers. If no efforts were made to identify and/or locate alternate goods/services, identify rationale for acceptance of sole source.

At this time, the requested proficiency tests are the only tests that meet the accreditation requirements of the Toxicology, and Parentage& ID disciplines of the laboratory, and they are only available from College of American Pathologists.

8. Has your department bought these goods/services in the past? ☒ Yes ☐ No

Indicate whether the department has previously acquired the same goods or services. If the department has purchased the same goods or services, indicate if the purchase was based on a competitive process or a sole source. NOTE: If the same goods or services had been previously purchased based on a competitive process, provide additional details regarding why a sole source request is being made for this purchase. If the same goods or service had been previously purchased, indicate the date of last purchase and the price paid.

The tests were acquired last year from the College of American Pathologists. The last orders were PO # 1107093 and 1107093 for a total cost of \$3,028. We have replaced one test from last year with the T-2013 – Toxicology test which is slightly more than the test ordered last year. All other cost have remained the same as 2011.

9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?

Currently, the requested proficiency tests are only ones that meet the accreditation requirements and they are only available from College of American Pathologists.

10. What efforts were made to get the best possible price?

The current prices are the same as 2011.

11. Why is the price for this purchase considered to be fair and reasonable?

At this time, the requested proficiency tests are the only tests that meet the accreditation requirements of laboratory and they are only available from College of American Pathologists, and the pricing has remained the same as last year.

12. Amount to be paid: _____\$3148.00_____

____Approve

____Disapprove

_X_Hold

CPB2012-938

Fiscal Office, submitting a justification for sole source with Midwest Direct to provide an electronic certified mail solution that incorporate a specialized certified envelope design that allows for a price reduction in postage and to keep electronic records of all certified mail.

1. Vendor/Department Information

Vendor/Contractor Name: Midwest Direct

2. What is the product/service that you seek to acquire?

Midwest Direct (through a partnership with Future Computer Systems Incorporated) is a provider of an electronic certified mail solution that incorporate a specialized certified envelope design that allows for a price reduction in postage and tracking software with interface capabilities with our current BOR applications to keep electronic records of all of the certified mail for a 7 year period.

All certified mail generated through this application will realize a saving from \$5.75 per piece to \$5.40 per piece (saving of \$0.35 per item).

The streamline processes will save time and money in manually processing all the aspects of certified mail by hand. Additionally Cuyahoga County will no longer need to maintain storage for copies of the postal documentation, nor disseminate it to the sender of the mail.

3. Will this purchase obligate Cuyahoga County to this or any other vendor for future

Purchases, for example, maintenance, licensing or continuing need? ☐ Yes ☒ No

4. Why do you need to acquire these goods or services?

Use of the custom envelopes and accessing the certified application will result in decrease postage costs for each piece of certified mail by at least \$.35 per mail piece (based upon current USPS pricing, this is subject to change with changes in USPS pricing) and could lead to additional savings. Additionally, Cuyahoga County will be able to track and maintain a record of all of the certified mail sent by client as well as eliminate the need for some postal materials, tracking or maintaining postal documentation, and the release and distribution of postal documents back to Cuyahoga County users.

5. Why are the requested goods/services the only ones that can satisfy your requirements?

Midwest is the only company that can provide these goods both through National Service Agreements and because they are the Approved Business Alliance Partner of the United States Postal Service. The system which Midwest Direct utilizes has several patents on the system. The combination of the electronic system as well as the use of the custom envelopes is the only one of its kind. The ability to take Cuyahoga County's current system and integrate a solution that costs less than current expenditures is unmatched. Cuyahoga County will have both national and local support for the system and The County is not required to buy any additional software or machinery, unlike with other solutions

6. Were alternative goods/services evaluated?

A review of like products was evaluated and none offered Cuyahoga County the goods in the form and application that Midwest Direct could perform in timely manner. Additionally, none of the alternatives offer the online ability to access and generate reporting as the Midwest solution provides. Also, other vendors would require a long term maintenance contract as well as additional costs for the installation of the system and integration into Cuyahoga Counties existing system.

7. Identify specific steps taken to negate need for sole source provider.

In order to eliminate the need for sole source provider, Cuyahoga County would need to purchase software from another vendor, pay for the tracking in a separate package from said vendor, buy the materials as well as purchase additional Cuyahoga County Envelopes. Cuyahoga County would also need to transport mail from County offices and deliver them to the post office. Beyond this, Cuyahoga County can work with other vendors to try and duplicate system functionality to meet County needs. While alternatives are available, they are at a greater cost than current production. Cuyahoga County would be responsible for bringing in separate contractors/vendors to complete the task that Midwest can accomplish in one vendor contract. This system integrates our system, enables every department to track their mail and has the ability to store everything Cuyahoga County completes through the software for a 7 year period. While the other options are available to complete this, none are as complete a system.

8. Has your department bought these goods /services in the past? ☐ Yes ☒ No

No, this would be a new application ** the Cuyahoga county treasurer's division has used this vendor for certified mail projects in the past

9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?

We are looking for several of the contractors competitors to catch up and get something near to this in the next 12-18 months as well as looking for alternative ways to reduce the amount of mail that we are sending out in general. This would allow us to get a better price on the current contract or future contracts as well as allow for some flexibility to get into better or more advanced systems in the future.

10. What efforts were made to get the best possible price?

Vendor offered a discount on the contract value of the amount if material bought was increased from initial order point of 100,000 envelopes. This would not only be a reduction on what we are already experiencing, but an additional increase from the \$.35 per piece.

The bulk of the cost is set by the US post office, therefore the only saving would stem from the cost of the custom envelopes.

11. Why is the price for this purchase considered to be fair and reasonable?

Not only are the prices fair, they are discounted as Cuyahoga County has pre-existing contracts with Midwest Direct to run daily mail presorting. Initial price is an additional discount from the advertised price by Midwest Direct and the postage is determined by the US post office.

12. Amount to be paid: \$2.00 per custom envelope purchased in quantity of 1st 100,000 - \$1.95 per for the next 200,000 envelopes (this would replace the on-going cost of the envelopes we currently use for the manual certified mail mailing application).

Funding Source: Real Estate Assessment Funds

☒ Approve
☐ Disapprove
☐ Hold

There were no time sensitive/mission critical purchase items presented.

Consent Agenda

CPB2012-939

Department of Public Works,

A) Submitting an amendment (Subsidiary No. 1) to Contract No. CE0900552-01 with Nerone & Sons, Inc. for various 2009 Pump Station Renovations for a decrease in the amount of (\$2,296.14).

B) Recommending to accept the project as complete and in accordance with plans and specifications; requesting authority to release the escrow account, in accordance with Ohio Revised Code Section 153.63

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-940

Department of Information Technology, recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00.

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-941

Department of Information Technology , submitting an amendment to Contract No. CE1000769-01 with Sprint Solutions, Inc. for wireless communication services for various County departments for the period 9/1/2010 - 12/31/2013 to change the scope of services, effective 6/1/2012; no additional funds required.

☒ Approve
☐ Disapprove

☐ Hold

CPB2012-942

County Law Library, submitting a grant agreement with Statewide Consortium of County Law Library Resources Boards in the amount of \$3,519.11 for defrayment of a portion of Consortium Board Dues.

Funding Source: 100% Statewide Consortium of County Law Library Resources Boards grant funds

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-943

Department of Health and Human Services, Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. CE0900696-01 with West Side Ecumenical Ministry - Youth and Family Learning Center for Universal Pre-Kindergarten Program services for the Invest in Children Program for the period 8/1/2009 - 7/31/2012 to make budget line item revisions; no additional funds required.

Funding Source: 80.18% Health and Human services Levy funds and 19.82% private grant dollars.

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-944

Department of Health and Human Services, Division of Children and Family Services, submitting amendments to contracts with various providers for evidence-based family focused parenting services for the period 12/1/2010 - 11/30/2012 to extend the time period to 11/30/2013:

- 1) for evidence-based family focused parenting services identified as trauma-focused cognitive behavioral therapy services:
 - a) No. CE1000878-01 with Applewood Centers, Inc. for a decrease in the amount of (\$146,112.00).
 - b) No. CE1000879-01 with Beech Brook for a decrease in the amount of (\$142,611.00).
 - c) No. CE1000880-01 with The Cleveland Christian Home Incorporated; no additional funds required.
- 2) for evidence-based family focused parenting services identified as parent child interaction therapy services:
 - d) No. CE1000881-01 with Beech Brook for a decrease in the amount (\$84,166.00).
 - e) No. CE1000882-01 with The Cleveland Christian Home Incorporated for a decrease in the amount of (\$84,166.00).

Funding Source: 100% General Fund

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-945

Office of Procurement & Diversity presenting voucher payments for the week of October 22, 2012.

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-946

Department of Development, presenting voucher payments between 10/11/2012 and 10/17/2012.

☒ Approve
☐ Disapprove
☐ Hold

- V. Other Business - There was no other business
- VI. Public Comment – There was no public comment
- VII. Adjournment: The meeting was adjourned at 11:56 A.M.