

Contracts and Purchasing Board
County Administration Building, 4th Floor
October 29, 2012 11:30A.M.

- I. Call to Order
- II. Review and Approve Minutes
- III. Public Comment
- IV. Contracts and Awards
- A. Tabled Items

Item	Requestor	Description	Board Action
CPB2012-935	Medical Examiner	<p>Submitting a sole source exemption on RQ25359, which will result in an award recommendation to Collaborative Testing Services, Inc. in the amount not-to-exceed \$3,990.00 for proficiency tests for Drug Chemistry and Trace Evidence disciplines for the period 10/15/2012 - 12/31/2012.</p> <p>1. Vendor/Contractor Name: Collaborative Testing Services</p> <p>2. What is the product/service that you seek to acquire? We are requesting to purchase proficiency tests for Toxicology, and Parentage & ID disciplines which are required to maintain accreditation of the Cuyahoga County Regional Forensic Science Laboratory.</p> <p>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? Yes <input checked="" type="checkbox"/> No If yes, please provide details regarding future obligations and/or needs. What is the duration of this purchase, including number of "potential" renewal options? Check the appropriate box. If yes, provide information regarding the duration of any potential commitments as well as the estimated costs for such commitments.</p> <p>4. Why do you need to acquire these goods or services? Provide information on the main requirement for this purchase. For example, detail the nature of the instructional, research, or community outreach activities for which the purchase is necessary.</p> <p>The requested proficiency tests are required to maintain accreditation for the Toxicology, and Parentage& ID</p>	

		<p>disciplines of the Cuyahoga County Regional Forensic Science Laboratory. Each accredited forensic laboratory is required to take proficiency tests on an annual basis in each category of testing performed by a discipline to maintain its accreditation in those disciplines.</p> <p>5. Why are the requested goods/services the only ones that can satisfy your requirements? Provide specific details on the compelling functional and/or technical reasons why the requested good or service is the only one that can satisfy the requirement. Indicate any features of the product or service that cannot be provided by an alternative product or service. In enumerating the unique aspects of the product or service, provide quantifiable details on the factors and/or qualifications that make the good or service distinctive. If the good or service is patented or copyrighted, provide the supporting information such as patent number or copyright holder.</p> <p>The Toxicology discipline of the Cuyahoga County Regional Forensic Science Laboratory is accredited under ASCLD/LAB-International accreditation (American Society of Crime Laboratory Directors/Laboratory Accreditation Board). As per the ASCLD/LAB accreditation requirements, the laboratory can only use those proficiency tests and providers for Toxicology that have been approved by the ASCLD/LAB. Currently the requested proficiency tests (AL1, FTC and T) are the only approved proficiency tests available in the Toxicology discipline from an ASCLD/LAB approved test provider.</p> <p>The Parentage and ID section of the Cuyahoga County Regional Forensic Science Laboratory is accredited by AABB (American Association of Blood Banks). As per the AABB accreditation requirements, the laboratory must participate in a proficiency tests program for which at least three samples three times per year are distributed for DNA relationship testing. Currently the requested proficiency test (PARF-Parentage/Relationship Testing-Filter paper) is the only test that meets these criteria.</p> <p>6. Were alternative goods/services evaluated? Provide names of alternate sources that were considered and specific reasons why each one was rejected. If other options were not evaluated, indicate the basis for not considering available alternatives.</p>	
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		<p>No, at this time, the requested proficiency tests are the only tests that meet the accreditation requirements of the Toxicology, and Parentage& ID disciplines of the laboratory.</p> <p>7. Identify specific steps taken to negate need for sole source provider. Provide specific information regarding methods of search, geographic areas searched, and time-frame of search for alternate providers. If no efforts were made to identify and/or locate alternate goods/services, identify rationale for acceptance of sole source.</p> <p>At this time, the requested proficiency tests are the only tests that meet the accreditation requirements of the Toxicology, and Parentage& ID disciplines of the laboratory, and they are only available from College of American Pathologists.</p> <p>8. Has your department bought these goods/services in the past? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Indicate whether the department has previously acquired the same goods or services. If the department has purchased the same goods or services, indicate if the purchase was based on a competitive process or a sole source. NOTE: If the same goods or services had been previously purchased based on a competitive process, provide additional details regarding why a sole source request is being made for this purchase. If the same goods or service had been previously purchased, indicate the date of last purchase and the price paid.</p> <p>The tests were acquired last year from the College of American Pathologists. The last orders were PO # 1107093 and 1107093 for a total cost of \$3,028. We have replaced one test from last year with the T-2013 – Toxicology test which is slightly more than the test ordered last year. All other cost have remained the same as 2011.</p> <p>9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future? Currently, the requested proficiency tests are only ones that meet the accreditation requirements and they are only available from College of American Pathologists.</p>	
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CPB2012-936	Medical Examiner	<p>1. Submitting a sole source exemption on RQ25360, which will result in an award recommendation to Forensic Science Consultants, Inc. in the amount not-to-exceed \$4,659.00 for Cuyahoga County Regional Forensic Science Laboratory proficiency tests for Drug Chemistry and Trace Evidence disciplines for the period 10/15/2012 - 12/31/2012.</p> <p>2. What is the product/service that you seek to acquire? We are requesting to purchase Trace Evidence proficiency tests in Tape, Physical Match, Gun Shot Residue and Hair examination categories for 2013 which are required to maintain accreditation of the Cuyahoga County Regional Forensic Science Laboratory.</p> <p>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? Yes X No</p> <p>4. Why do you need to acquire these goods or services? The requested proficiency tests are required to maintain accreditation for the Trace Evidence discipline of the Cuyahoga County Regional Forensic Science Laboratory. Each accredited forensic laboratory is required to take proficiency tests on an annual basis in each category of testing performed by a discipline to maintain its accreditation in those disciplines.</p> <p>5. Why are the requested goods/services the only ones that can satisfy your requirements? The Cuyahoga County Regional Forensic Science Laboratory is accredited by ASCLD/LAB-International (American Society of Crime Laboratory Directors/Laboratory Accreditation Board). As per the</p>	

		<p>accreditation requirements, the laboratory can only use the proficiency tests approved by the ASCLD/LAB. The requested proficiency tests (FTS-13 TAPE, FTS-3-PM, FTS-13-GSRSTUB and FTS-13-HAIR1) are the only approved tests available in the 'Tape, Physical Match, Gunshot residue and Hair Analysis' categories of the Trace Evidence discipline from an ASCLD/LAB approved test provider.</p> <p>6. Were alternative goods/services evaluated? No: At this time no other ASCLD/LAB approved proficiency tests are available for 'Tape, Physical Match, Gunshot residue and Hair Analysis' categories of the Trace Evidence discipline from an ASCLD/LAB approved test provider.</p> <p>7. Identify specific steps taken to negate need for sole source provider. At this time no other ASCLD/LAB approved proficiency tests are available in the Tape, Physical Match, Gunshot residue and Hair Analysis' categories of the Trace Evidence discipline from an ASCLD/LAB approved test provider.</p> <p>8. Has your department bought these goods/services in the past? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No The TAPE, GSRSTUB and Hair proficiency tests were acquired last year from the Forensic Testing Services as a Sole Source. The last purchase was made on PO1107092, 11 in the amount of \$4,479.00. The previous order included Chemical Unknown proficiency test, the current order will include Physical Match in its place. The current order will amount to \$4,659.00.</p> <p>9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future? Currently, the requested proficiency tests are only ones that meet the accreditation requirements and they are only available from Forensic Testing Services.</p> <p>10. What efforts were made to get the best possible price? Currently, the requested proficiency tests are only ones that meet the accreditation requirements and they are only available from Forensic Testing Services, however, the prices have remained the same as last year. The difference is cost from this year to last is that the Physical Match test is \$60 more than the Chemical Unknown test purchased last year.</p>	
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		<p>11. Why is the price for this purchase considered to be fair and reasonable? At this time, the requested proficiency tests are the only tests that meet the accreditation requirements of laboratory in Tape, Physical match, Gun Shot Residue and Hair examination categories of Trace Evidence and they are only available from Forensic Testing Services. The prices have remained the same as last year. The difference is cost from this year to last is that the Physical Match test is \$60 more than the Chemical Unknown test purchased last year.</p> <p>12. Amount to be paid: _____ \$4659.00</p>	<p>____ Approve ____ Disapprove ____ Hold</p>
CPB2012-937	Medical Examiner	<p>1.Submitting a sole source exemption on RQ25366, which will result in an award recommendation to The College of American Pathologists in the amount not-to-exceed \$3,148.00 for proficiency tests for Toxicology and Parentage/Identification for the period 10/15/2012 - 12/31/2012.</p> <p>2. What is the product/service that you seek to acquire? We are requesting to purchase proficiency tests for Toxicology, and Parentage & ID disciplines which are required to maintain accreditation of the Cuyahoga County Regional Forensic Science Laboratory.</p> <p>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? Yes <input checked="" type="checkbox"/> No</p> <p>4. Why do you need to acquire these goods or services? Provide information on the main requirement for this purchase. For example, detail the nature of the instructional, research, or community outreach activities for which the purchase is necessary.</p> <p>The requested proficiency tests are required to maintain accreditation for the Toxicology, and Parentage& ID disciplines of the Cuyahoga County Regional Forensic Science Laboratory. Each accredited forensic laboratory is required to take proficiency tests on an annual basis in each category of testing performed by a discipline to maintain its accreditation in those disciplines.</p> <p>5. Why are the requested goods/services the only ones that can satisfy your requirements? Provide specific details on the compelling functional</p>	

		<p>and/or technical reasons why the requested good or service is the only one that can satisfy the requirement. Indicate any features of the product or service that cannot be provided by an alternative product or service. In enumerating the unique aspects of the product or service, provide quantifiable details on the factors and/or qualifications that make the good or service distinctive. If the good or service is patented or copyrighted, provide the supporting information such as patent number or copyright holder.</p> <p>The Toxicology discipline of the Cuyahoga County Regional Forensic Science Laboratory is accredited under ASCLD/LAB-International accreditation (American Society of Crime Laboratory Directors/Laboratory Accreditation Board). As per the ASCLD/LAB accreditation requirements, the laboratory can only use those proficiency tests and providers for Toxicology that have been approved by the ASCLD/LAB. Currently the requested proficiency tests (AL1, FTC and T) are the only approved proficiency tests available in the Toxicology discipline from an ASCLD/LAB approved test provider.</p> <p>The Parentage and ID section of the Cuyahoga County Regional Forensic Science Laboratory is accredited by AABB (American Association of Blood Banks). As per the AABB accreditation requirements, the laboratory must participate in a proficiency tests program for which at least three samples three times per year are distributed for DNA relationship testing. Currently the requested proficiency test (PARF-Parentage/Relationship Testing-Filter paper) is the only test that meets these criteria.</p> <p>6. Were alternative goods/services evaluated? Provide names of alternate sources that were considered and specific reasons why each one was rejected. If other options were not evaluated, indicate the basis for not considering available alternatives.</p> <p>No, at this time, the requested proficiency tests are the only tests that meet the accreditation requirements of the Toxicology, and Parentage& ID disciplines of the laboratory.</p> <p>7. Identify specific steps taken to negate need for sole source provider. Provide specific information regarding methods of search,</p>	
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		<p>geographic areas searched, and time-frame of search for alternate providers. If no efforts were made to identify and/or locate alternate goods/services, identify rationale for acceptance of sole source.</p> <p>At this time, the requested proficiency tests are the only tests that meet the accreditation requirements of the Toxicology, and Parentage& ID disciplines of the laboratory, and they are only available from College of American Pathologists.</p> <p>8. Has your department bought these goods/services in the past? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Indicate whether the department has previously acquired the same goods or services. If the department has purchased the same goods or services, indicate if the purchase was based on a competitive process or a sole source. NOTE: If the same goods or services had been previously purchased based on a competitive process, provide additional details regarding why a sole source request is being made for this purchase. If the same goods or service had been previously purchased, indicate the date of last purchase and the price paid.</p> <p>The tests were acquired last year from the College of American Pathologists. The last orders were PO # 1107093 and 1107093 for a total cost of \$3,028. We have replaced one test from last year with the T-2013 – Toxicology test which is slightly more than the test ordered last year. All other cost have remained the same as 2011.</p> <p>9. What efforts have been made or are being made to reduce the Department’s reliance on a sole source provider for these goods/services in the future?</p> <p>Currently, the requested proficiency tests are only ones that meet the accreditation requirements and they are only available from College of American Pathologists.</p> <p>10. What efforts were made to get the best possible price?</p> <p>The current prices are the same as 2011.</p> <p>11. Why is the price for this purchase considered to be fair and reasonable?</p> <p>At this time, the requested proficiency tests are the only tests that meet the accreditation requirements of laboratory and they are only available from College of</p>	
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		American Pathologists, and the pricing has remained the same as last year.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
		12. Amount to be paid: _____\$3148.00_____	

B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2012-947	Department of Public Works	<p>Recommending a payment to East Ohio Gas Company dba Dominion East Ohio in the amount not-to-exceed \$45,700.00 for utility relocation work in connection with the improvement of East 105th Street/Martin Luther King Drive Intersection in the City of Cleveland.</p> <p>Funding Source: \$7.50 Vehicle License Tax Funds</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-948	Department of Development	<p>Recommending an award on RQ25430 and enter into a contract with Community Housing Solutions for Furnace Repairs for Low-Income Urban County Households for the anticipated cost of not-to-exceed \$24,000. The anticipated start and completion dates of the project are 11/1/2012 - 5/31/2013.</p> <p>Funding Source: 100% federal Community Development Block Grant funds.</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-949	Department of Development	Airport Division, requesting approval of a revenue generating agreement in the amount of \$2,000.00 with Canyon Properties, LLC, dba Cleveland Jet Center LLC. The anticipated start-complete dates are November 1, 2012 - April 30, 2013.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-950	Department of Information Technology	<p>a) Submitting an RFP exemption on RQ25227, which will result in an award recommendation to Compuware Corporation in the amount not-to-exceed \$91,830.00 for maintenance and support on File-AID software for the period 10/1/2012 - 9/30/2015.</p> <p>b) Recommending an award on RQ25227 and enter into a state contract with Compuware Corporation in the amount not-to-exceed \$91,830.00 for maintenance and support on File-AID software for the period 10/1/2012 - 9/30/2015.</p> <p>Funding Source: 100% General Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Contract with Compuware for support services for File Aid</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		<p>Licenses from 10/1112 thru 9/30/15.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) \$91,830.00 Index Code IS692301 0263</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method Compuware Corporation is a State of Ohio Vendor (#534062)</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. None. This product provides functionality required by the county and interfaces to other software components currently used by the county. The Compuware File-aid products have been very reliable and our staff is experienced with these products.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? The Compuware File-aid products are very highly regarded throughout the IT industry.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. Ad hoc payroll and accounting reports would be delayed, possibly impacting county business and application testing could also be delayed impacting production deadlines.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. Support software such as Compuware File-aid is often selected when a software environment is being built. When we are in the position of designing or redesigning our software environment, we should consider an RFP for such products.</p>	<p>____ Approve ____ Disapprove __ __ Hold</p>
CPB2012-951	Department of Information Technology	<p>a) Submitting an RFP exemption, which will result in an award recommendation on RQ25229 to Government Marketing & Procurement LLC in the amount not-to-exceed \$96,210.00 for e-mail defense and archiving services for various County departments for the period 7/6/2012 - 7/5/2013.</p>	

		<p>b) Recommending an award on RQ25229 and enter into a GSA contract with Government Marketing & Procurement LLC in the amount not-to-exceed \$96,210.00 for e-mail defense and archiving services for various County departments for the period 7/6/2012 - 7/5/2013.</p> <p>Funding Source: 100% General Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) GMP supplies a solution using Sonian Networks Hosted Archiving Email for the defense and archiving of our email.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) Amount not to exceed \$96,210.00 IS694059 0263</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method Government Marketing & Procurement, LLC is able to provide the services we need under GSA pricing #GS35F0858N.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. Other vendors or methods for storing archived email will be too expensive and do not offer the flexibility and affordability of the current vendor.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? An evaluation of email archiving solutions with local hardware and cloud based solutions were evaluated and the Sonian solution proved to be the best solution for our computer network and email environment. The vendor was not recommended by any particular agency or organization but was discovered through an evaluation process.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. An interruption of email archiving services could cause critical response time, delays or no response to public</p>	
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		<p>records request by the Federal Bureau of Investigation, legal requests from courts and the State of Ohio.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Plan ahead six months in advance of termination of contracts, or longer if the application or services are of an information technical nature requiring extensive review and testing.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2012-952	Department of Information Technology	<p>Recommending an award on RQ25202 and enter into a state contract with CA, Inc.. in the amount not-to-exceed \$14,999.99 for maintenance and support on DYNAM/TLMS Tape Management System for the period 10/24/2011 - 10/23/2013.</p> <p>Funding Source: 100% General Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2012-953	Department Of Workforce Development	<p>Submitting a contract with Phoenix Steel Service, Inc. in the amount not-to-exceed \$1,000.00 for the On-the-Job Training Program for the period 9/17/2012 - 10/31/2012.</p> <p>Funding Source: 100% Federal Workforce Investment Act (WIA) Funds.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2012-954	Office of Procurement & Diversity	<p>Recommending and award: <u>Department of Public Works</u></p> <p>a) on RQ24888 to PSX Inc. (11-3) in the amount not-to-exceed \$59,575.00 for Automated Parking Lot Revenue Collection Equipment located at Ameritrust Facility, 900 Prospect Avenue. (Deputy Chief Approval No. DC2012-139 - authority to advertise for bids.)</p> <p>Funding Source: 100% Capital Projects Special Revenue fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2012-955	Office of Procurement & Diversity	<p>Recommending an award: <u>Division of Job and Family Services</u></p> <p>a) on RQ24849 to Mercedes-Benz of North Olmsted (16-1) in the amount not-to-exceed \$37,591.00 for 1-Cargo Van. (Deputy Chief Approval No. DC2012-140 - authority to advertise for bids.)</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2012-956	Department of Public Safety and Justice Services	<p>1) Public Safety Grants, submitting an RFP exemption contracts on which will result in amendments to agreements with various municipalities for the FY2010 STOP Violence Against Women Act Grant Program for the period 1/1/2011 - 12/31/2011 to extend the time period to 12/31/2012 (Cuyahoga County Board of Control,</p>	

		<p>Contracting and Purchasing Ordinance, Section 3.5.a):</p> <p>a) Agreement No. AG1100031-01 with City of Cleveland (Law Department) no additional funds required.</p> <p>b) Agreement No. AG1100044-01 with City of Cleveland (Public Safety Department) and for additional funds in the amount not-to-exceed \$9,289.13.</p> <p>2) Submitting amendments to agreements with various municipalities for the FY2010 STOP Violence Against Women Act Grant Program for the period 1/1/2011 - 12/31/2011 to extend the time period to 12/31/2012:</p> <p>a) Agreement No. AG1100031-01 with City of Cleveland (Law Department) no additional funds required.</p> <p>b) Agreement No. AG1100044-01 with City of Cleveland (Public Safety Department) and for additional funds in the amount not-to-exceed \$9,289.13.</p> <p>Funding Source: FY2010 STOP VAWA Grant funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Public Safety and Justice Services has received a grant amendment extension from the Ohio Department of Criminal Justice Services under the FY2010 Violence Against Women Act Block Grant (2010 VAWA).The amendment extension under the 2010 VAWA was requested so that previously approved projects could complete identified activities.</p> <p>Public Safety & Justice Services submitting an RFP exemption- in connection with the 2010 VAWA grant agreement amendment which will result in agreement amendments in the amount of \$0.00 for the City of Cleveland (Law Department) and \$9,289.13 for the City of Cleveland (Public Safety Department) for the reduction of violence against women programs. The time period extension for both agreement amendments is 1/1/2011 through 12/31/2011 to 1/1/2011 through 12/31/2012.</p> <p>The VAWA Allocation Committee met on August 28, 2012 to recommend there- allocation of grant dollars in the amount of \$9,289.13 to the City of Cleveland (Public Safety Department) for approved activities under the grant.</p>	
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		<p>Agreement templates are being submitted for approval to be used with approved agencies under the 2010 VAWA extension amendment.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown City of Cleveland (Public Safety Department)-Original contracted amount is \$127,293.00. Additional amount of \$9,289.13 is a 7.30% increase.</p> <p>City of Cleveland, Law Department-original contracted amount is \$127.293.00. No additional funds are requested.</p> <p>Both amendments funding source is the Department of Justice, Office of Justice Programs, Office of Violence Against Women through the Ohio Office of Criminal Justice Services</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (Include state contract # or GSA contract # and expiration date) Grant allocation process.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. N/A</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? Grant allocation process.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. N/A</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. N/A</p>	<p>____ Approve ____ Disapprove ____ Hold</p>
CPB2012-957	Juvenile Court	<p>Recommending an award on RQ25057 and enter into a contract with ComDoc, Inc. in the amount not-to-exceed \$12,587.00 for maintenance and support on the DocuWare System for the period 11/1/2012 - 10/31/2014.</p> <p>Funding Source: 100% General Fund</p>	<p>____ Approve ____ Disapprove ____ Hold</p>

C. Exemption Requests

Item	Requestor	Description	Board Action
CPB2012-958	Department of Information Technology	<p>Submitting an RFP exemption on RQ25385, which will result in an award recommendation to Hewlett-Packard in the amount not-to-exceed \$653,391.44 for the purchase of 750 - HPZ220 workstations.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) (750) HP Z220 Workstations & monitors which includes onsite deployment, agency specific imaging, and misc. computer hardware.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) Total amount of this purchase shall not exceed \$653,391.44. General Fund is covering a majority of this project along with various other funds. Appropriations are in place for this purchase.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method These workstations are being bought under the State of Ohio (WSCA/NASPO) Contract (OA1067) terms and conditions. This project is intended to replace aged systems and improve end user productivity. This will give the County a 5-year cycle plan for aged workstations.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. Multiple vendors were asked to provide their bid on the equipment/services that are associated with this project. HP, CDW, SHI, MNJ, and GovConnection were all evaluated. HP and CDW were the only vendors that can provide specific services to Cuyahoga County.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? From a technical standpoint, the County is gearing towards an HP environment. A project like this will enable multiple County agencies to be on same platform. HP will provide the services that would typically be done by County employees. Allowing HP to image and deploy the workstations will save the County time and money. HP</p>	

		<p>was also the lowest bid.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. This was done through competitive bid and HP was the lowest.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. The County needs to continue giving multiple vendors an opportunity on County business.</p>	<p>____ Approve ____ Disapprove ____ Hold</p>
CPB2012-959	Department of Information Technology	<p>1. Submitting sole source exemption on RQ25199 which will result in an award recommendation to Serena Software, Inc. in the amount not-to-exceed \$200,203.17 for maintenance on ChangeMan software for the period 3/15/2012 - 3/14/2015.</p> <p>2. What is the product/service that you seek to acquire? The Serena Changeman ZMF software provides a clear and straight forward move to production process that keeps copies of program source code for back-out or restoration.</p> <p>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? Yes X No</p> <p>4. Why do you need to acquire these goods or services? This software is an integrated component of our Enterprise Server software environment and we need to have licensing and support should the software fail.</p> <p>5. Why are the requested goods/services the only ones that can satisfy your requirements? The Changeman ZMF software product is written and maintained only by Sererta:-Irw as customized at installation to meet the procedural needs of the County and the software environment of the County. This software provides special handling of DB2 and IMS database components.</p> <p>6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? None were evaluated due to the fact that this software was customized specifically for the County.</p>	

		<p>7. Identify specific steps taken to negate need for sole source provider. Explained in #5 and #6 above.</p> <p>8. Has your department bought these goods/services in the past? X Yes D No If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services? Sole source. \$60,482.13 03/15/11-03/14/12</p> <p>9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future? None at this time. If the entire software environment were to change, this function would be reviewed for replacement</p> <p>10. What efforts were made to get the best possible price? N/A</p> <p>11. Why is the price for this purchase considered to be fair and reasonable? N/A .</p> <p>12. Amount to be paid: \$63,506.16 first year.</p>	<p>____ Approve ____ Disapprove ____ Hold</p>
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D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2012-960	Human Resource Commission	<p>Submitting amendments to various contracts for hearing officers for the Human Resource Commission; no additional funds required:</p> <p>1) for the period 12/30/2011 - 11/30/2012 to extend the time period to 11/30/2013:</p> <p>a) Contract No. CE1100755-01 with Komlavi Atsou.</p> <p>b) Contract No. CE1100757-01 with Michael J. Gordillo of Valore & Gordillo, LLP fka Michael J. Gordillo of Gordillo & Gordillo, LLC.</p> <p>c) Contract No. CE1100758-01 with Anthony M. Stevenson.</p> <p>d) Contract No. CE1100759-01 with Gregory P. Szuter.</p>	

		<p>e) Contract No. CE1100760-01 with Daniel G. Zeiser, of Daniel G. Zeiser Co., L.P.A.</p> <p>2) for the period 5/1/2012 - 11/30/2012 to extend the time period to 11/30/2013:</p> <p>f) Contract No. CE1200386-01 with Noelle Tsevdos</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2012-961	Office of Procurement & Diversity	<p>Recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2012-962	Department of Public Safety and Justice Services	<p>Public Safety Grants, submitting an agreement with City of Bedford in the amount not-to-exceed \$197.93 for reimbursement of eligible training expenses in connection with the FY2010 Interoperable Emergency Communication Grant Program for the period 6/1/2010 - 12/31/2012.</p> <p>Funding Source: 100% FY2010 Interoperable Emergency Communication Grant Program funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2012-963	Department of Public Safety and Justice Services	<p>Public Safety Grants, submitting an agreement with Orange Village in the amount not-to-exceed \$1,300.00 for reimbursement of eligible training expenses in connection with the FY2010 Interoperable Emergency Communication Grant Program for the period 6/1/2010 - 12/31/2012.</p> <p>Funding Source: 100% FY2010 Interoperable Emergency Communication Grant Program funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2012-964	Department of Health and Human Services	<p>Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. CE0900752-01 with Horizon Activities Center for Universal Pre-Kindergarten Program services for the Invest in Children Program for the period 8/1/2009 - 7/31/2012 to make budget line item revisions; no additional funds required.</p> <p>Funding Source: 80% by the Health and Human Services levy and 20% private grant funds.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2012-965	Office of Procurement & Diversity	<p>Presenting voucher payments for the week of October 29, 2012.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2012-966	Department of Development	<p>Presenting Voucher payments between 10/18/2012 and 10/24/2012.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

- V. Other Business
- VI. Public Comment
- VII. Adjournment

Minutes

Contracts and Purchasing Board
County Administration Building, 4th Floor
October 22, 2012 11:30 A.M.

I. Call to Order: The meeting was called to order at 11:39 A.M.

Attendees: County Executive Edward FitzGerald
Chief of Staff Matt Carroll
Fiscal Officer Wade Steen
Councilman Dave Greenspan
Director Bonnie Teeuwen
Director Lenora Lockett
Clerk of the Contracts and Purchasing Board David Merriman

II. Review and Approve Minutes: The minutes were approved as written.

III. Public Comment - There was no public comment.

IV. Contracts and Awards

A. Tabled Items - There were no tabled items

B. Scheduled Items

CPB2012-924

Department of Public Works, submitting an amendment to Contract No. CE1000183-01 with Diocese of Cleveland Facilities Services Corporation fka Catholic Charities Facilities Services Corporation for lease of office space located at Fatima Family Center, 6600 Lexington Avenue, Cleveland, for use by Division of Children & Family Services for the period 1/1/2010 - 12/31/2011 to extend the time period to 12/31/2013 and for additional funds in the amount not-to-exceed \$16,440.00.

Funding Source: 100% Health and Human Services Levy Funds

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-925

Department of Development,

A) requesting approval of a contract with American Building and Kitchen Products Inc. Lead Remediation Case 228 Calaway at 1232 St. Charles Avenue Lakewood for the anticipated cost \$6,675.00. The anticipated start-completion dates are October 22, 2012 – December 21, 2012.

B) requesting approval of a contract with BDL General Contracting, Inc. Lead Remediation Case 173 Lulo at 1570 Clarence Avenue Lakewood for the anticipated cost of \$10,000.00. The anticipated start-completion dates are October 22, 2012 – December 21, 2012.

C) requesting approval of a contract with BDL General Contracting, Inc. Lead Remediation Case 203 Kesegich at 5511 Clement Drive Maple Heights for the anticipated cost of \$8,000.00. The anticipated start-completion dates are October 22, 2012 – December 21, 2012.

D) requesting approval of a contract with Green Home Solutions, LLC Lead Remediation Case 262 Armstead at 3629 Ludgate Road Shaker Heights for the anticipated cost of \$18,450.00. The anticipated start-completion dates are October 22, 2012 – December 21, 2012.

Funding Source: 100% U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health.

☒ X Approve
☐ Disapprove
☐ Hold

CPB2012-926

Department of Information Technology, recommending an award and enter into a contract with Q-Mation, Inc dba Wonderware North., sole source, in the amount to-exceed \$9,389.00 for support of SCADA System Platform 2012 and InTouch 2012 Systems for the Department of Public Works for the period 12/16/2011 - 12/15/2014.

Funding Source: 100% General Fund

☒ X Approve
☐ Disapprove
☐ Hold

CPB2012-927

Department of Information Technology, submitting a contract with Rimini Street, Inc. in the amount of \$58,429.00 for consultant services for SAP Human Capital Management professional support services for the period 10/15/2012 - 10/14/2013.

Funding Source: 100% General Fund

☐ Approve
☐ Disapprove
☒ X Hold

CPB2012-928

Department of Workforce Development,

A) submitting a contract with Forest City Tree Protection Co. in the amount not-to-exceed \$1,100.00 for the Incumbent Worker Training Program for the period 10/1/2012 - 10/31/2012.

B) submitting a contract with Talent Tool & Die, Inc. in the amount not-to-exceed \$1,260.00 for the On-the-Job Training Program for the period 9/24/2012 - 11/30/2012

Funding Source: 100% Federal Workforce Investment Act (WIA) Funds

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-929

Department of Public Safety and Justice Services, Cuyahoga Emergency Communications System Section,

1) Submitting an RFP exemption on RQ25244, which will result in a contract with Vasu Communications, Inc. in the amount not-to-exceed \$67,450.15 for narrowbanding and maintenance services for the period 10/22/2012 - 10/22/2014.

2) Submitting a contract with Vasu Communications, Inc. in the amount not-to-exceed \$67,450.15 for narrowbanding and maintenance services for the period 10/22/2012 - 10/22/2014.

Funding Source: **CECOMS 51.8% totaling ~~\$34,939.83~~; Public Works 48.2% totaling ~~\$35,510.32~~**

Note: The percentages for the funding source was amended to reflect CECOMS 51.8% totaling **\$34,923.47**; Public Works 48.2% totaling **\$32,526.68**, which is split between Public Works and Sanitary Engineering departments.

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-930

Office of Procurement & Diversity, recommending an award on RQ23887 to Sauder Manufacturing Co. (11-1) in the amount of \$53,381.04 for Common Room Furniture for the Division of Children and Family Services. (Deputy Chief Approval No. DC2012-112 - authority to seek proposals.)

Funding Source: 100% Health and Human Services Levy Fund

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-931

Office of Procurement & Diversity, recommending and award,
Department of Public Works

a) on RQ23455 to J & L Door Service, Inc. (9-3) in the amount not-to-exceed \$50,000.00 for exterior/interior overhead door services at various County facilities for the period 11/1/2012 - 10/31/2014. (DC Approval No. 2012-80 - authority to seek proposals.)

Funding Source: 100% General Fund

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-932

County Sheriff, submitting a contract with Total ID Solutions, Inc., sole source, in the amount not-to-exceed \$6,920.00 for technical support on the Carry Concealed Weapon Identification System for the period 10/1/2012 - 9/30/2015.

Funding Source: 100% Carry Concealed Weapon Special Revenue Fund

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-933

Department of Health and Human Services, Community Initiatives Division/Office of Early Childhood, submitting amendments to contracts with various providers for Universal Pre-Kindergarten Program services for the Invest in Children Program for the period 8/1/2009 - 7/31/2012:

- a) Contract No. CE0900703-01 with Center for Families and Children - Mather Child Care for additional funds in the amount of \$14,920.00.
- b) Contract No. CE0900704-01 with Center for Families and Children - McMillan Child Care to make budget line item revisions; no additional funds required.

Funding Source: 80.18% Health and Human Services Levy, 19.82% Private Grant Dollars.

☒ Approve
☐ Disapprove
☐ Hold

C. Exemption Requests

CPB2012-934

Information Technology,

1. Submitting a sole source exemption on RQ25417, which will result in an award recommendation to Vanguard Integrity Professionals, Inc. in the amount not-to-exceed \$10,065 for maintenance and support on the Vanguard Administrator (RACF) for the period 6/26/2012 - 6/25/2015.

2. What is the product/service that you seek to acquire?

Renewal of maintenance for Vanguard Administrator software. This product provides a clear and straight forward interface to complex IBM security components on the Enterprise Server.

3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? Yes X No

4. Why do you need to acquire these goods or services?

This product is currently used by the Department of Technology to manage all user and resource security on the IBM Enterprise Server platform.

5. Why are the requested goods/services the only ones that can satisfy your requirements?

What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.

This proprietary software product has been used by the County for many years and is a part of the software environment of the IBM Enterprise Server environment, as it interfaces with the IBM security components on that platform. This software has been an industry standard software for the IBM security components.

6. Were alternative goods/services evaluated?

No. Software evaluation is based on function that is provided and compatibility with other software components. Product selection is based on the same factors and price. This product works in conjunction with software in use on the IBM Enterprise Server and the z/OS operating system.

7. Identify specific steps taken to negate need for sole source provider.

Explained in 5 and 6.

8. Has your department bought these goods/services in the past? Yes No

The department has previously acquired the same goods or services. Price for 2010-2011 was \$3,195.00.

9. What efforts have been made or are being made to reduce the Department's reliance on a sole-source provider for these goods/services in the future?

None.

10. What efforts were made to get the best possible price?

Pricing has remained the same since 2008.

11. Why is the price for this purchase considered to be fair and reasonable?

Price has been constant for the past three years. Could not obtain pricing through resellers as it is a proprietary product.

12. Amount to be paid: Not to exceed \$3,195.00

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-935

Medical Examiner, submitting a sole source exemption on RQ25359, which will result in an award recommendation to Collaborative Testing Services, Inc. in the amount not-to-exceed \$3,990.00 for proficiency tests for Drug Chemistry and Trace Evidence disciplines for the period 10/15/2012 - 12/31/2012.

1. Vendor/Contractor Name:

Collaborative Testing Services

2. What is the product/service that you seek to acquire?

We are requesting to purchase proficiency tests for Toxicology, and Parentage & ID disciplines which are required to maintain accreditation of the Cuyahoga County Regional Forensic Science Laboratory.

3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need?

Yes ☒ No

If yes, please provide details regarding future obligations and/or needs.

What is the duration of this purchase, including number of "potential" renewal options?

Check the appropriate box. If yes, provide information regarding the duration of any potential commitments as well as the estimated costs for such commitments.

4. Why do you need to acquire these goods or services?

Provide information on the main requirement for this purchase. For example, detail the nature of the instructional, research, or community outreach activities for which the purchase is necessary.

The requested proficiency tests are required to maintain accreditation for the Toxicology, and Parentage& ID disciplines of the Cuyahoga County Regional Forensic Science Laboratory. Each accredited forensic laboratory is required to take proficiency tests on an annual basis in each category of testing performed by a discipline to maintain its accreditation in those disciplines.

5. Why are the requested goods/services the only ones that can satisfy your requirements?

Provide specific details on the compelling functional and/or technical reasons why the requested good or service is the only one that can satisfy the requirement. Indicate any features of the product or service that cannot be provided by an alternative product or service. In enumerating the unique aspects of the product or service, provide quantifiable details on the factors and/or qualifications that make the good or service distinctive. If the good or service is patented or copyrighted, provide the supporting information such as patent number or copyright holder.

The Toxicology discipline of the Cuyahoga County Regional Forensic Science Laboratory is accredited under ASCLD/LAB-International accreditation (American Society of Crime Laboratory Directors/Laboratory Accreditation Board). As per the ASCLD/LAB accreditation requirements, the laboratory can only use those proficiency tests and providers for Toxicology that have been approved by the ASCLD/LAB. Currently the requested proficiency tests (AL1, FTC and T) are the only approved proficiency tests available in the Toxicology discipline from an ASCLD/LAB approved test provider.

The Parentage and ID section of the Cuyahoga County Regional Forensic Science Laboratory is accredited by AABB (American Association of Blood Banks). As per the AABB accreditation requirements, the laboratory must participate in a proficiency tests program for which at least three samples three times per year are distributed for DNA relationship testing. Currently the requested proficiency test (PARF-Parentage/Relationship Testing-Filter paper) is the only test that meets these criteria.

6. Were alternative goods/services evaluated?

Provide names of alternate sources that were considered and specific reasons why each one was rejected. If other options were not evaluated, indicate the basis for not considering available alternatives.

No, at this time, the requested proficiency tests are the only tests that meet the accreditation requirements of the Toxicology, and Parentage& ID disciplines of the laboratory.

7. Identify specific steps taken to negate need for sole source provider.

Provide specific information regarding methods of search, geographic areas searched, and time-frame of search for alternate providers. If no efforts were made to identify and/or locate alternate goods/services, identify rationale for acceptance of sole source.

At this time, the requested proficiency tests are the only tests that meet the accreditation requirements of the Toxicology, and Parentage& ID disciplines of the laboratory, and they are only available from College of American Pathologists.

8. Has your department bought these goods/services in the past? ☒ Yes ☐ No

Indicate whether the department has previously acquired the same goods or services. If the department has purchased the same goods or services, indicate if the purchase was based on a competitive process or a sole source. NOTE: If the same goods or services had been previously purchased based on a competitive process, provide additional details regarding why a sole source request is being made for this purchase. If the same goods or service had been previously purchased, indicate the date of last purchase and the price paid.

The tests were acquired last year from the College of American Pathologists. The last orders were PO # 1107093 and 1107093 for a total cost of \$3,028. We have replaced one test from last year with the T-2013 – Toxicology test which is slightly more than the test ordered last year. All other cost have remained the same as 2011.

9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?

Currently, the requested proficiency tests are only ones that meet the accreditation requirements and they are only available from College of American Pathologists.

10. What efforts were made to get the best possible price?

The current prices are the same as 2011.

11. Why is the price for this purchase considered to be fair and reasonable?

At this time, the requested proficiency tests are the only tests that meet the accreditation requirements of laboratory and they are only available from College of American Pathologists, and the pricing has remained the same as last year.

12. Amount to be paid: \$3148.00_____

____ Approve
____ Disapprove
X Hold

Medical Examiner,

1. Submitting a sole source exemption on RQ25360, which will result in an award recommendation to Forensic Science Consultants, Inc. in the amount not-to-exceed \$4,659.00 for Cuyahoga County Regional Forensic Science Laboratory proficiency tests for Drug Chemistry and Trace Evidence disciplines for the period 10/15/2012 - 12/31/2012.

2. What is the product/service that you seek to acquire?

We are requesting to purchase Trace Evidence proficiency tests in Tape, Physical Match, Gun Shot Residue and Hair examination categories for 2013 which are required to maintain accreditation of the Cuyahoga County Regional Forensic Science Laboratory.

3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? Yes ☒ No

4. Why do you need to acquire these goods or services?

The requested proficiency tests are required to maintain accreditation for the Trace Evidence discipline of the Cuyahoga County Regional Forensic Science Laboratory. Each accredited forensic laboratory is required to take proficiency tests on an annual basis in each category of testing performed by a discipline to maintain its accreditation in those disciplines.

5. Why are the requested goods/services the only ones that can satisfy your requirements?

The Cuyahoga County Regional Forensic Science Laboratory is accredited by ASCLD/LAB-International (American Society of Crime Laboratory Directors/Laboratory Accreditation Board). As per the accreditation requirements, the laboratory can only use the proficiency tests approved by the ASCLD/LAB. The requested proficiency tests (FTS-13 TAPE, FTS-3-PM, FTS-13-GSRSTUB and FTS-13-HAIR1) are the only approved tests available in the 'Tape, Physical Match, Gunshot residue and Hair Analysis' categories of the Trace Evidence discipline from an ASCLD/LAB approved test provider.

6. Were alternative goods/services evaluated?

No: At this time no other ASCLD/LAB approved proficiency tests are available for 'Tape, Physical Match, Gunshot residue and Hair Analysis' categories of the Trace Evidence discipline from an ASCLD/LAB approved test provider.

7. Identify specific steps taken to negate need for sole source provider.

At this time no other ASCLD/LAB approved proficiency tests are available in the Tape, Physical Match, Gunshot residue and Hair Analysis' categories of the Trace Evidence discipline from an ASCLD/LAB approved test provider.

8. Has your department bought these goods/services in the past? ☒ Yes ☐ No

The TAPE, GSRSTUB and Hair proficiency tests were acquired last year from the Forensic Testing Services as a Sole Source. The last purchase was made on PO1107092, 11 in the amount of \$4,479.00. The previous order included Chemical Unknown proficiency test, the current order will include Physical Match in its place. The current order will amount to \$4,659.00.

9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?

Currently, the requested proficiency tests are only ones that meet the accreditation requirements and they are only available from Forensic Testing Services.

10. What efforts were made to get the best possible price?

Currently, the requested proficiency tests are only ones that meet the accreditation requirements and they are only available from Forensic Testing Services, however, the prices have remained the same as last year. The difference in cost from this year to last is that the Physical Match test is \$60 more than the Chemical Unknown test purchased last year.

11. Why is the price for this purchase considered to be fair and reasonable?

At this time, the requested proficiency tests are the only tests that meet the accreditation requirements of laboratory in Tape, Physical match, Gun Shot Residue and Hair examination categories of Trace Evidence and they are only available from Forensic Testing Services. The prices have remained the same as last year. The difference in cost from this year to last is that the Physical Match test is \$60 more than the Chemical Unknown test purchased last year.

12. Amount to be paid: _____\$4659.00

____Approve

____Disapprove

X Hold

CPB2012-937

Medical Examiner,

1. Medical Examiner, submitting a sole source exemption on RQ25366, which will result in an award recommendation to The College of American Pathologists in the amount not-to-exceed \$3,148.00 for proficiency tests for Toxicology and Parentage/Identification for the period 10/15/2012 - 12/31/2012.

2. What is the product/service that you seek to acquire?

We are requesting to purchase proficiency tests for Toxicology, and Parentage & ID disciplines which are required to maintain accreditation of the Cuyahoga County Regional Forensic Science Laboratory.

3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? Yes X No

4. Why do you need to acquire these goods or services?

Provide information on the main requirement for this purchase. For example, detail the nature of the instructional, research, or community outreach activities for which the purchase is necessary.

The requested proficiency tests are required to maintain accreditation for the Toxicology, and Parentage& ID disciplines of the Cuyahoga County Regional Forensic Science Laboratory. Each accredited forensic laboratory is required to take proficiency tests on an annual basis in each category of testing performed by a discipline to maintain its accreditation in those disciplines.

5. Why are the requested goods/services the only ones that can satisfy your requirements?

Provide specific details on the compelling functional and/or technical reasons why the requested good or service is the only one that can satisfy the requirement. Indicate any features of the product or service that cannot be provided by an alternative product or service. In enumerating the unique aspects of the product or service, provide quantifiable details on the factors and/or qualifications that make the

good or service distinctive. If the good or service is patented or copyrighted, provide the supporting information such as patent number or copyright holder.

The Toxicology discipline of the Cuyahoga County Regional Forensic Science Laboratory is accredited under ASCLD/LAB-International accreditation (American Society of Crime Laboratory Directors/Laboratory Accreditation Board). As per the ASCLD/LAB accreditation requirements, the laboratory can only use those proficiency tests and providers for Toxicology that have been approved by the ASCLD/LAB. Currently the requested proficiency tests (AL1, FTC and T) are the only approved proficiency tests available in the Toxicology discipline from an ASCLD/LAB approved test provider.

The Parentage and ID section of the Cuyahoga County Regional Forensic Science Laboratory is accredited by AABB (American Association of Blood Banks). As per the AABB accreditation requirements, the laboratory must participate in a proficiency tests program for which at least three samples three times per year are distributed for DNA relationship testing. Currently the requested proficiency test (PARF-Parentage/Relationship Testing-Filter paper) is the only test that meets these criteria.

6. Were alternative goods/services evaluated?

Provide names of alternate sources that were considered and specific reasons why each one was rejected. If other options were not evaluated, indicate the basis for not considering available alternatives.

No, at this time, the requested proficiency tests are the only tests that meet the accreditation requirements of the Toxicology, and Parentage& ID disciplines of the laboratory.

7. Identify specific steps taken to negate need for sole source provider.

Provide specific information regarding methods of search, geographic areas searched, and time-frame of search for alternate providers. If no efforts were made to identify and/or locate alternate goods/services, identify rationale for acceptance of sole source.

At this time, the requested proficiency tests are the only tests that meet the accreditation requirements of the Toxicology, and Parentage& ID disciplines of the laboratory, and they are only available from College of American Pathologists.

8. Has your department bought these goods/services in the past? ☒ Yes ☐ No

Indicate whether the department has previously acquired the same goods or services. If the department has purchased the same goods or services, indicate if the purchase was based on a competitive process or a sole source. NOTE: If the same goods or services had been previously purchased based on a competitive process, provide additional details regarding why a sole source request is being made for this purchase. If the same goods or service had been previously purchased, indicate the date of last purchase and the price paid.

The tests were acquired last year from the College of American Pathologists. The last orders were PO # 1107093 and 1107093 for a total cost of \$3,028. We have replaced one test from last year with the T-2013 – Toxicology test which is slightly more than the test ordered last year. All other cost have remained the same as 2011.

9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?

Currently, the requested proficiency tests are only ones that meet the accreditation requirements and they are only available from College of American Pathologists.

10. What efforts were made to get the best possible price?

The current prices are the same as 2011.

11. Why is the price for this purchase considered to be fair and reasonable?

At this time, the requested proficiency tests are the only tests that meet the accreditation requirements of laboratory and they are only available from College of American Pathologists, and the pricing has remained the same as last year.

12. Amount to be paid: _____\$3148.00_____

____ Approve

____ Disapprove

X Hold

CPB2012-938

Fiscal Office, submitting a justification for sole source with Midwest Direct to provide an electronic certified mail solution that incorporate a specialized certified envelope design that allows for a price reduction in postage and to keep electronic records of all certified mail.

1. Vendor/Department Information

Vendor/Contractor Name: Midwest Direct

2. What is the product/service that you seek to acquire?

Midwest Direct (through a partnership with Future Computer Systems Incorporated) is a provider of an electronic certified mail solution that incorporate a specialized certified envelope design that allows for a price reduction in postage and tracking software with interface capabilities with our current BOR applications to keep electronic records of all of the certified mail for a 7 year period.

All certified mail generated through this application will realize a saving from \$5.75 per piece to \$5.40 per piece (saving of \$0.35 per item).

The streamline processes will save time and money in manually processing all the aspects of certified mail by hand. Additionally Cuyahoga County will no longer need to maintain storage for copies of the postal documentation, nor disseminate it to the sender of the mail.

3. Will this purchase obligate Cuyahoga County to this or any other vendor for future

Purchases, for example, maintenance, licensing or continuing need? ☐ Yes ☒ No

4. Why do you need to acquire these goods or services?

Use of the custom envelopes and accessing the certified application will result in decrease postage costs for each piece of certified mail by at least \$.35 per mail piece (based upon current USPS pricing, this is subject to change with changes in USPS pricing) and could lead to additional savings. Additionally, Cuyahoga County will be able to track and maintain a record of all of the certified mail sent by client as well as eliminate the need for some postal materials, tracking or maintaining postal documentation, and the release and distribution of postal documents back to Cuyahoga County users.

5. Why are the requested goods/services the only ones that can satisfy your requirements?

Midwest is the only company that can provide these goods both through National Service Agreements and because they are the Approved Business Alliance Partner of the United States Postal Service. The system which Midwest Direct utilizes has several patents on the system. The combination of the electronic system as well as the use of the custom envelopes is the only one of its kind. The ability to take Cuyahoga County's current system and integrate a solution that costs less than current expenditures is unmatched. Cuyahoga County will have both national and local support for the system and The County is not required to buy any additional software or machinery, unlike with other solutions

6. Were alternative goods/services evaluated?

A review of like products was evaluated and none offered Cuyahoga County the goods in the form and application that Midwest Direct could perform in timely manner. Additionally, none of the alternatives offer the online ability to access and generate reporting as the Midwest solution provides. Also, other vendors would require a long term maintenance contract as well as additional costs for the installation of the system and integration into Cuyahoga Counties existing system.

7. Identify specific steps taken to negate need for sole source provider.

In order to eliminate the need for sole source provider, Cuyahoga County would need to purchase software from another vendor, pay for the tracking in a separate package from said vendor, buy the materials as well as purchase additional Cuyahoga County Envelopes. Cuyahoga County would also need to transport mail from County offices and deliver them to the post office. Beyond this, Cuyahoga County can work with other vendors to try and duplicate system functionality to meet County needs. While alternatives are available, they are at a greater cost than current production. Cuyahoga County would be responsible for bringing in separate contractors/vendors to complete the task that Midwest can accomplish in one vendor contract. This system integrates our system, enables every department to track their mail and has the ability to store everything Cuyahoga County completes through the software for a 7 year period. While the other options are available to complete this, none are as complete a system.

8. Has your department bought these goods /services in the past? ☐ Yes ☒ No

No, this would be a new application ** the Cuyahoga county treasurer's division has used this vendor for certified mail projects in the past

9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?

We are looking for several of the contractors competitors to catch up and get something near to this in the next 12-18 months as well as looking for alternative ways to reduce the amount of mail that we are sending out in general. This would allow us to get a better price on the current contract or future contracts as well as allow for some flexibility to get into better or more advanced systems in the future.

10. What efforts were made to get the best possible price?

Vendor offered a discount on the contract value of the amount if material bought was increased from initial order point of 100,000 envelopes. This would not only be a reduction on what we are already experiencing, but an additional increase from the \$.35 per piece.

The bulk of the cost is set by the US post office, therefore the only saving would stem from the cost of the custom envelopes.

11. Why is the price for this purchase considered to be fair and reasonable?

Not only are the prices fair, they are discounted as Cuyahoga County has pre-existing contracts with Midwest Direct to run daily mail presorting. Initial price is an additional discount from the advertised price by Midwest Direct and the postage is determined by the US post office.

12. Amount to be paid: \$2.00 per custom envelope purchased in quantity of 1st 100,000 - \$1.95 per for the next 200,000 envelopes (this would replace the on-going cost of the envelopes we currently use for the manual certified mail mailing application).

Funding Source: Real Estate Assessment Funds

☒ Approve
☐ Disapprove
☐ Hold

There were no time sensitive/mission critical purchase items presented.

Consent Agenda

CPB2012-939

Department of Public Works,

A) Submitting an amendment (Subsidiary No. 1) to Contract No. CE0900552-01 with Nerone & Sons, Inc. for various 2009 Pump Station Renovations for a decrease in the amount of (\$2,296.14).

B) Recommending to accept the project as complete and in accordance with plans and specifications; requesting authority to release the escrow account, in accordance with Ohio Revised Code Section 153.63

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-940

Department of Information Technology, recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00.

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-941

Department of Information Technology , submitting an amendment to Contract No. CE1000769-01 with Sprint Solutions, Inc. for wireless communication services for various County departments for the period 9/1/2010 - 12/31/2013 to change the scope of services, effective 6/1/2012; no additional funds required.

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-942

County Law Library, submitting a grant agreement with Statewide Consortium of County Law Library Resources Boards in the amount of \$3,519.11 for defrayment of a portion of Consortium Board Dues.

Funding Source: 100% Statewide Consortium of County Law Library Resources Boards grant funds

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-943

Department of Health and Human Services, Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. CE0900696-01 with West Side Ecumenical Ministry - Youth and Family Learning Center for Universal Pre-Kindergarten Program services for the Invest in Children Program for the period 8/1/2009 - 7/31/2012 to make budget line item revisions; no additional funds required.

Funding Source: 80.18% Health and Human services Levy funds and 19.82% private grant dollars.

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-944

Department of Health and Human Services, Division of Children and Family Services, submitting amendments to contracts with various providers for evidence-based family focused parenting services for the period 12/1/2010 - 11/30/2012 to extend the time period to 11/30/2013:

- 1) for evidence-based family focused parenting services identified as trauma-focused cognitive behavioral therapy services:
 - a) No. CE1000878-01 with Applewood Centers, Inc. for a decrease in the amount of (\$146,112.00).
 - b) No. CE1000879-01 with Beech Brook for a decrease in the amount of (\$142,611.00).
 - c) No. CE1000880-01 with The Cleveland Christian Home Incorporated; no additional funds required.
- 2) for evidence-based family focused parenting services identified as parent child interaction therapy services:
 - d) No. CE1000881-01 with Beech Brook for a decrease in the amount (\$84,166.00).
 - e) No. CE1000882-01 with The Cleveland Christian Home Incorporated for a decrease in the amount of (\$84,166.00).

Funding Source: 100% General Fund

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-945

Office of Procurement & Diversity presenting voucher payments for the week of October 22, 2012.

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-946

Department of Development, presenting voucher payments between 10/11/2012 and 10/17/2012.

☒ Approve
☐ Disapprove
☐ Hold

- V. Other Business - There was no other business
- VI. Public Comment – There was no public comment
- VII. Adjournment: The meeting was adjourned at 11:56 A.M.

A. Tabled Items

Exemption Requests

CPB2012-935 through CPB2012-937

See items detail above

B. New Business

CPB2012-947

Department of Public Works:

A) SCOPE OF WORK SUMMARY

1. is recommending a payment to The East Ohio Gas Company dba Dominion East Ohio (DEO) for an amount not-to-exceed \$45,700.00 for required utility relocation work on RQ24294 improvement of East 105th Street/Martin Luther King Drive Intersection in the City of Cleveland.

2) The primary goal is to complete utility relocation work necessary to proceed with construction on the above captioned project. Construction is anticipated to start in October of 2012.

3) N/A.

PROCUREMENT

1) N/A.

2) N/A

3) N/A.

C) CONTRACTOR AND PROJECT INFORMATION

1. The project is in Council District 7

2. N/A.

D. PROJECT STATUS AND PLANNING

1. DEO is prepared to start utility work.

E. FUNDING

1. The County will use funds from the \$7.50 Vehicle License Tax Fund for this expense.

CPB2012-948

A. Scope of Work Summary

1. Department of Development submitting a contract with Community Housing Solutions for Furnace Repairs for Low-Income Urban County Households for the anticipated cost of not-to-exceed \$24,000. The anticipated start and completion dates of the project are 11/1/2012 - 5/31/2013.

2. The primary goals of the project are to provide heating unit repairs to low-income residents of 51 suburbs and to preserve the housing stock of Cuyahoga County by maintaining occupancy of houses that would otherwise be vacated due to lack of heat in the wintertime.

B. Procurement

1. The procurement method for this project was an informal RFP issued by the Department of Development. The total value of the RFP is \$24,000.

2. The RFP was closed on September 28, 2012.

3. The Request for Proposals was emailed to 5 local nonprofit agencies which were potential vendors. Only 1 proposal was submitted.

C. Contractor and Project Information

1. The address of the recommended vendor is:

Community Housing Solutions

12114 Larchmere

Cleveland, Ohio 44120

Council District 7

2. The Executive Director of the Vendor is Mr. Andris Nikiforovs.

3. The location of the project is the 51 suburbs making up the Cuyahoga Urban County. This includes every city, village, and township in Cuyahoga County except for Brecksville, Cleveland, Cleveland Heights, Euclid, Hunting Valley, Lakewood, and Parma. The Council Districts including these 51 suburbs are 1,2,4,5,6,8,9,10 and 11.

D. Project Status and Planning

1. The project reoccurs annually, depending on continued federal funding being available.

E. Funding

1. The project is funded 100% by federal Community Development Block Grant funds.
2. The schedule of payments is monthly based on invoicing and proof of costs incurred.

CPB2012-949

Title: Department of Development/Airport Division, 2012, /Revenue Generating Agreement /Cleveland Jet Center LLC, Snow Removal

A. Scope of Work Summary:

1. Department of Development/Airport Division requesting approval of a revenue generating agreement in the amount of \$2,000.00 with Canyon Properties, LLC, dba Cleveland Jet Center LLC. The anticipated start-complete dates are November 1, 2012 - April 30, 2013.
2. The primary goals of the project are to provide tenants with snow removal services and generate airport revenue.

B. Procurement

Revenue Generating Agreement

C. Contract and Project Information

- 1.a Mr. Tim L. Collins, Esq. Receiver for Cleveland Jet Center
26380 Curtiss Wright Parkway,
Richmond Hts, Ohio, 44143
- 1.b County Council District # 11
- 2.a Mr. Tim L. Collins, Esq. Receiver for Cleveland Jet Center

D. Project Status and Planning

1. The agreement is offered annually
2. The project's term will begin November 1, 2012

E. NA

CPB2012-950

A. See item detail above

B. **OPD review (10-17-12). OK to process as RFP Exemption and recommendation of award for the Contracts and Purchasing Board approval.

Department of Information Technology **submitting a Justification** for Compuware Corporation in the amount not-to-exceed \$91,830.00 for support of File Aid License for the period 10/1/2012 - 9/30/2015.

A. Department of Information Technology **submitting a Justification** for Compuware Corporation in the amount not-to-exceed \$91,830.00 for support of File Aid License for the period 10/1/2012 - 9/30/2015.

B. The proposed contract is available under State Term Schedule Number 534062.

C. Compuware Corporation

One Campus Martius
Detroit, Michigan 48226
Timothy Gray

D. The project reoccurs annually.

E. The project is funded 100% by the General Fund.

A. Department of Information Technology **submitting a contract** with Compuware Corporation in the amount not-to-exceed \$91,830.00 for maintenance and support of Compuware File Aid Software License for the period 10/01/2012 - 09/30/2015.

B. The procurement was under an existing State Term Schedule Number 534062.

C. Compuware Corporation
One Campus Martius
Detroit, MI 48226
Timothy Gray

D. The project reoccurs annually.

E. The project is funded 100% by the General Fund.

CPB2012-951

A. See item detail above

B. **OPD review (10-17-12). OK to process as RFP Exemption and recommendation of award for the Contracts and Purchasing Board approval.

Department of Information Technology **submitting a justification** with Government Marketing & Procurement, LLC in the amount not-to-exceed \$96,210.00 for email defense and archiving solutions using Sonian Networks Hosted Archiving email archiving solutions for the period 7/6/12 - 7/5/13.

A. Department of Information Technology **submitting a Contract** with Government Marketing & Procurement, LLC in the amount not-to-exceed \$96,210.00 for email defense and archiving solutions using Sonian Networks Hosted Archiving email archiving solutions for the period 7/6/12 - 7/5/13.

B. Government Purchase #GS35F0858N

C. Government Marketing & Procurement, LLC
1818 Library Street
Suite 500
Reston, VA 20190
Travis Kuykendall

D. The reason for the delay in this request was product analysis.

E. The project is funded 100% by the General Fund.

CPB2012-952

Department of Information Technology submitting a contract with CA, Inc. in the amount not-to-exceed \$14,999.99 for support services for Dynam/TLMS Site License for the period 10/24/11 - 10/23/13.

A. Department of Information Technology submitting a contract with CA, Inc. in the amount not-to-exceed \$14,999.99 for support services for Dynam/TLMS Site License for the period 10/24/11 - 10/23/13.

B. State Term Schedule Number 533095-2.

C. CA, Inc.
One CA Plaza
Islandia, NY 11749
Tina Ratcliff

D. The project reoccurs annually.

E. The project is funded 100% by the General Fund.

CPB2012-953

Title: Phoenix Steel Service, Inc. - OJT Contract

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with Phoenix Steel Service, Inc. in the amount not-to-exceed \$1,000.00 for On-the-Job training for the period 9/17/2012 - 10/31/2012.

2. The primary goal of the project is to hire and train one trainee under an On-the-Job Training Program. The employer will be reimbursed 50% of the wages paid for the contract period.

3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. Phoenix Steel Service, Inc.
4679 Johnston Parkway, Cleveland, OH 44128
Council District: #8

2. Principal Owner: Joseph Williams, CEO

Phoenix Steel has been in business for 7 years. It employs 43 employees and hopes to hire an additional 6 - 10 over the next year. It processes carbon flat rolled tolls into silt, blank or sheet products.

D. Project Status and Planning

1. This is a new contract.
2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's

hiring needs.

E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.

CPB2012-954

Title: OPD/DPW Recommend Award to PSX, Inc. for Automated Parking Lot Revenue Collection Equipment on RQ24888

A. Scope of Work Summary

1. Office of Procurement & Diversity requesting approval of an Award Recommendation to PSX, Inc. for to furnish and install Automated Parking Lot Revenue Collection Equipment at the Ameritrust Site for the Department of Public Works in the amount of \$59,575.00 on RQ24888.

B. Procurement

1. The total value of the RFB was in the estimated amount of \$48,500.00. OBM approved the overage of \$11,075.00.
2. 11 bids were pulled from OPD, 1 bids was submitted, evaluated and recommended for award. (2 "no-bids" were received.)
3. The SBE goal was waived.

C. Contractor and Project Information

- 1.a. The name/address of the contractor is:

PSX, Inc.

2340 Hamilton Avenue

Cleveland, Ohio 44114

- 1.b. The owner for the contractor is Anthony P. Hutchinson, CEO, 610-444-8210.

D. Project Status and Planning

1. The project is a one-time purchase.

E. Funding

1. The project is funded 100% by Capital Projects (Special Revenue fund CC571125).
2. The schedule of payment will be upon completion of the installation.

CPB2012-955

Title: OPD/EFS Recommend Award to Mercedes-Benz of North Olmsted for one (1) High Roof Cargo Van on RQ24849

A. Scope of Work Summary

1. Office of Procurement & Diversity requesting approval of an Award Recommendation to Mercedes-Benz of North Olmsted on RQ24849 for one (1) High Roof Cargo Van for Employment & Family Services in the amount of \$37,591.00.

The Contractor will furnish the vehicle in accordance with the bid requirements. REF: Mercedes-Benz #MZCA144 (144" wheelbase Sprinter Van)

B. Procurement

1. The total value of the RFB was in the estimated amount of \$44,000.00.
2. 16 bids were pulled from OPD, 1 bid was submitted and has been evaluated and recommended for award.
3. The SBE goal was waived.

C. Contractor and Project Information

1.a. The name/address of the contractor is:
Mercedes-Benz of North Olmsted
28450 Lorain Road
North Olmsted, Ohio 44070

1.b. The owner for the contractor is Bernardo F. Moreno, President, (440) 716-2700.

D. Project Status and Planning

1. THE PROJECT IS A one-time purchase.

E. Funding

1. The project is funded 100% by Index Cobe WT137463.
2. The schedule of payment will be upon delivery and acceptance of the vehicle.

CPB2012-956**SUMMARY OF REQUESTED ACTION:**

Title: Department of Public Safety & Justice Services, 2012, Ohio Criminal Justice Services FY2010 Violence Against Women Act Block Grant, submitting a grant amendment extension, submitting an alternative procurement justification for agreement amendments and agreement amendment templates to be used with approved vendors.

1) Department of

Public Safety & Justice Services is requesting approval of a grant agreement amendment under the FY2010 Violence Against Women Act Block Grant award (2010 VAWA) with the Ohio Office of Criminal Justice Services in the amount of \$509,170.63. The purpose of this grant amendment is to extend the time period from 01/01/2011 - 6/30/2012 to 01/1/2011 to 12/31/2012. No additional funds are requested.

A 25% match is assumed by the awarded agencies under the grant award.

Scope of Work Summary The grant application requires that the County provide 0% match under this Grant Amendment. Approved projects are required to assume the 25% grant match requirement. The grant amendment requires that the County submit agreement amendments with all vendors identified for the proposed services. The addresses of all vendors and/or contractors are:

City of Cleveland,
Public Safety Department
601 Lakeside Avenue
Cleveland, OH 44114
Martin Flask, Director of Public Safety Department

Mr. Frank Jackson, Mayor

City of Cleveland, Law Department
601 Lakeside Avenue
Cleveland, OH 44114
Barbara Langhenry, Interim Director of Law
Mr. Frank Jackson, Mayor

2) Department of Public Safety & Justice Services submitting an RFP exemption-Alternative Procurement in connection with the 2010 VAWA grant agreement amendment which will result in agreement amendments with the above awarded projects in the amount of \$0.00 for the City of Cleveland (Law Department) and \$9,289.13 for the City of Cleveland (Public Safety Department) for the reduction of violence against women programs. The time period extension for both Vendors' is listed below:
City of Cleveland, (Public Safety Department)-from 1/1/2011 through 12/31/2011 to 1/1/2011 through 12/31/2012. City of Cleveland, (Law Department)-from 1/1/2011 through 12/31/2011 to 1/1/2011 through 12/31/2012.

Procurement

The 2010 VAWA Grant Award was not subject to the alternative procurement/open and full justification process at the time that original agreements were executed under the grant. The vendor projects under the 2010 VAWA were determined by a grant allocation process. The alternative procurement exemption for the agreement amendments is attached for consideration of approval. The VAWA Allocation Committee met on August 28, 2012 to recommend the reallocation of grant dollars in the amount of \$9,289.13 to the City of Cleveland (Public Safety Department) for approved activities under the grant.

3) Department of Public Safety & Justice Services submitting agreement amendment templates to be used with the following vendors in the amount of \$0.0 for the City of Cleveland (Law Department) and \$9,289.13 for the City of Cleveland (Public Safety Department) for the reduction of violence against women programs and to extend the project scope period as listed below:
City of Cleveland, (Public Safety Department)-from 1/1/2011 through 12/31/2011 to 1/1/2011 through 12/31/2012. City of Cleveland, (Law Department)-from 1/1/2011 through 12/31/2011 to 1/1/2011 through 12/31/2012.

A. Contractor and Project Information

1. The address or locations of the projects are: City of Cleveland, Public Safety Department
601 Lakeside Avenue
Cleveland, OH 44114
Martin Flask, Director of Public Safety Department

City of Cleveland, Law Department
601 Lakeside Avenue
Cleveland, OH 44114
Barbara Langhenry, Interim Director of Law

B. Project Status and Planning

This project is an extension of the existing 2010 VAWA project. The extension is requested so that identified and approved projects can complete their respective programs.

C. Funding

2010 VAWA is funded through the Department of Justice, Office of Justice Programs, Office of Violence Against Women, through the Ohio Office of Criminal Justice Services.

CPB2012-957

SUMMARY OF REQUESTED ACTION:

A. Scope of Work Summary

1. Juvenile Court is requesting authority to negotiate and approval of a contract with ComDoc, Inc. for the period November 1, 2012 to October 31, 2014, with funds in the not-to-exceed amount of \$12,587.00.
2. The primary goal of this project is to provide maintenance and support for the Court's DocuWare system.
3. N/A.

B. Procurement

1. The procurement method for this project was an informal bid. The total value of this contract is \$12,587.00.
2. The informal bid was closed on August 24, 2012; There was no SBE or DBE participation/goal.
3. The request for bids was sent to three separate vendors. Two vendors provided bids. The lowest and best bid was selected.

C. Contractor and Project Information

1. ComDoc, Inc.
2458 Massillon Road
Uniontown, Ohio 44685
Council District: N/A
2. Larry S. Frank, COO
- 3.a. The location of the service is:
9300 Quincy Avenue
Cleveland, Ohio 44106
- 3.b. The project is located in Council District 7

D. Project Status and Planning

1. This project reoccurs, as it is maintenance and support.
2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. The project is 100% funded by General Funds.
2. The schedule of payments is by invoice.
3. N/A

Exemption Requests

CPB2012-958 through CPB2012-959

See items detail above

Consent Agenda

CPB2012-960

Human Resource Commission, submitting amendments to Contracts No. CE1100755-01 with Komlavi Atsou, Contract No. CE 1100757-01 with Michael Gordillo, Contract No. CE 1100758-01 with Anthony Stevenson, Contract No. CE1100759-01 with Gregory Szuter, CE1100760-01 with Daniel Zeiser, for the period December 30, 2011 to November 30, 2012, to extend the time period to November 30, 2013, and submitting amendment to Contract No. CE 1200386-01 with Noelle Tsevdos, for the period of May 2, 2012 to November 30, 2012 to extend the time period to 11/30/13. *Please note Michael Gordillo now doing business as Valore & Gordillo; attachments include new W-9.

CPB2012-961

Title: OPD/2012/ Bd of Developmental Disabilities / Surplus recommendation for Auction via GovDeals, Inc.

A. Scope of Work Summary:

1. Office of Procurement & Diversity, requesting to declare property from the Bd of Developmental Disabilities as surplus County property no longer needed for public use. Recommending to sell said property via the internet through GovDeals Inc. The anticipated start-completion dates will be fifteen days after CPB approval.
2. The primary goals of the the project is to sell said property via internet auction, to the highest bidder. through GovDeals. A memo and the auction surplus list (Exhibit "A") is attached.
3. The project is mandated by the Ohio Revised Code, Section 307.(E).

B. Procurement

1. The procurement method for this project was RFP. GovDeals, Inc. was selected through this process to host on line surplus auction services.
2. The items (Exhibit A) will be sold to the highest bidder; 7.5% of the total will be paid to GovDeals and, the department will realize 92.5% profit of the item sold, in accordance to the GovDeals contract.

C. Contractor and Project Information:

1. The item will be sold to the highest bidder nationwide.

D. Project Status and Planning:

1. The project reoccurs when County departments have surplus property no longer needed, and recommends to sell the property vi the internet.
2. The project planning has four (4) phases. Request approval to list the item on GovDeals; Post & Sell to the highest bidder; Collect and deposit the funds into the appropriate County agency fund; Process the payment to GovDeals.

Funding:

1. The project is a revenue generating project.

CPB2012-962

Title: Public Safety & Justice Services 2012, City of Bedford, FY 10 Interoperable Emergency Communication Grant Program August 7, 2012 TICP Seminar Reimbursement Agreement

A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval to enter into an agreement with the City of Bedford for reimbursement of personnel costs associated with attendance at the August 7, 2012 Communications training. The agreement is in the amount of \$197.93.

2. The primary goals of the project are;

§ Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.

§ Provide funding for homeland security related equipment, training, exercises.

§ This agreement reimburses the City of Bedford for Overtime and Backfill expenses associated with exercises.

B. Procurement

1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The exercise was an approved project.

2. The performance period of the agreement is the grant period from June 1, 2010 through December 31, 2012.

C. Contractor and Project Information

1. City of Bedford
165 Center Road
Bedford, OH 44146

Council District: 9. The Mayor of the City of Bedford is Daniel S. Pocek.

D. Project Status and Planning

1. The agreement is utilizing FY 10 Interoperable Emergency Communication Grant Program (IECGP) funds which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area Working Group committees.

2. This project is a one-time agreement with the City of Bedford for the reimbursement of first responders.

E. Funding

1. The project is 100% FY 10 Interoperable Emergency Communication Grant Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).

2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

CPB2012-963

Title: Public Safety/Justice Services, 2012, Orange Village, Agreement with Orange Village FY10 Interoperable Emergency Communication Grant Program

A. Scope of Work Summary

1. Public Safety Justice Services requesting approval of an agreement, Orange Village for the cost not-to-exceed \$1,300.00. The anticipated start-completion dates are 8/1/2012– 12/31/2012.

2. The primary goals of the project are to:

- Provide reimbursement to the Orange Village for expenses occurred with the Ohio Emergency Management Agency approved radio programming course.
- Utilize grant funds for training

B. Procurement

1. The procurement method for this project was an agreement utilizing FY10 Interoperable Emergency Communication Grant Program Funds.

2. The performance period of the agreement is January 1, 2012 – December 31, 2012.

C. Contractor and Project Information

1. Orange Village
4600 Lander Road
Orange Village, OH 44022
Council District 9

D. Project Status and Planning

1. The agreement is a one-time agreement for the reimbursement of expenses occurred for an Ohio Emergency Management Agency approved radio training course.

2. No additional phases are anticipated.

E. Funding

1. The project is funded 100% by FY10 Interoperable Emergency Communication Grant Program funds and is passed through to Cuyahoga County from the Ohio Emergency Management Agency and the Department of Homeland Security.

2. Payments is based on invoices received.

CPB2012-964

Office of Early Childhood

Title:

Office of Early Childhood

2012

Horizon Activities Center

Contract Amendment#5

Universal Pre-Kindergarten (UPK)

A. Scope of Work Summary

1. Office of Early Childhood requesting approval of a contract amendment for a line item revision with Horizon Activities Center for the anticipated cost of \$0.00. The anticipated start-completion dates are 08/01/2009- 07/31/2012.

2. The primary goals of the project are to provide an early care and education experience of a quality that will ensure that children 3 through 5 years of age are adequately prepared for kindergarten.

B. Procurement

1. The procurement method for this project was RFP (#13956). The total value of the RFP is \$2,677,601.

2. The RFP was closed on May 14, 2009.

3. There were 30 proposals representing 39 sites pulled from OPD, 30 proposals representing 39 sites were submitted for review, 15 proposal representing 23 sites were approved.

C. Contractor and Project Information

1. The address(es) of the vendors is:

1a. Horizon Activities Center
29510 Lorain Rd.
North Olmsted, OH 44070
Council District 3

2a. The Director for the vendor is David Smith.

3.a The address or location of the project is:

Horizon Activities Center
29510 Lorain Rd.
North Olmsted, OH 44070
Council District 3

D. Project Status and Planning

1. The project reoccurs annually.
2. The project's term has already begun. The reason there was a delay in this request is the need to calculate the contract amendment amounts based on final expenditures and remaining funds available.

E. Funding

1. The overall Universal Pre-Kindergarten project is funded 80% by the Health and Human Services levy and 20% private grant funds.
2. The schedule of payments is monthly by invoice.
3. The project is an amendment to a contract. This amendment does not change the value of the contract, but it does change the term and is the fifth amendment of the contract. The history of the amendments is:

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**Cuyahoga County -
Contracts and Purchasing Board
Purchase Order Approvals (10-29-
12)**

Department/Location Key:					
AU: Fiscal Officer	CE: Public Works (Engineer)	CT: Public Works	JA: Cuyahoga County Public Safety and Justice Services	SH: Sheriff	TR: Treasurer
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	JC: Juvenile Court	SA: Senior & Adult Svs.	WI: Workforce Development
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SE: Support Enforcement Agency	WT: Employment & Family Svs.
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	MI: HIV/AIDS Services	SM: Solid Waste District	
CC-002: Human Resources	CR: Medical Examiner	IS: Information Systems	OPD: Procurement and Diversity	ST: Public Works (Sanitary)	

Direct Open Market Purchases (Purchases between \$500.- \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)

Requisition #	Requisition Date	Description	Dept/Loc	Total
AU-12-25471	10/10/12	Dog license applications	AU/AU01	\$20,209.09
AU-12-25465	10/10/12	Dog License & Kennel Tags	AU/AU01	\$10,729.57
CR-12-25585	10/18/12	Forensic Testing Toxicology	CR / CR00	\$724.67
CR-12-25350	10/1/12	Consumable Lab Products	CR / CR00	\$9,665.28
CT-12-25650	10/24/12	VEB SUPERIOR EXTERIOR DOOR REPAIR	CT / CT01	\$824.00
CT-12-25646	10/24/12	VEB FILTER SERVICE	CT / CT01	\$525.00
CT-12-25633	10/23/12	PW SANITARY ENGINEER ELECTRICAL WIRE	CT / CT01	\$2,564.91
CT-12-25625	10/23/12	JAIL II- FLEX CONNECTOR 8"	CT / CT01	\$752.00
CT-12-25621	10/22/12	ELECTRIC WIRE ROPE HOIST	CT / CT01	\$1,347.50
CT-12-25600	10/22/12	JC COURT TOWER HEAT MOTOR PUMP	CT / CT01	\$5,631.00
CT-12-25597	10/22/12	COURTHOUSE BATTERY	CT / CT01	\$1,489.18
CT-12-25573	10/17/12	Justice Center 20 Elevators	CT / CT01	\$7,315.17
CT-12-25622	10/22/12	EFS- APPLICATION FOR CHILD CARE	CT / CT09	\$1,463.00
IS-12-25644	10/24/12	7 HP Z220 Workstations for Public Works	IS / IS01	\$6,864.00
IS-12-25642	10/24/12	25 Apple iPads for CFS Pilot Program	IS / IS01	\$17,602.75
IS-12-25596	10/19/12	Labor Charge for Service	IS / IS01	\$1,039.50

IS-12-25595	10/19/12	HP Laptop Batteries	IS / IS01	\$4,520.00
IS-12-25593	10/19/12	HP EliteBook 8570w	IS / IS01	\$9,631.15
IS-12-25475	10/10/12	Desks for Support Center- DoIT	IS / IS01	\$2,657.91
SH-12-25613	10/22/12	Camera	SH / SH01	\$532.00
SH-12-25590	10/19/12	Micro Camcorders	SH / SH01	\$1,584.00
SH-12-25577	10/17/12	APC-UPS Tower	SH / SH01	\$1,111.00
SH-12-25624	10/23/12	Installation of Vehicle Spotlights - Impact Unit	SH / SH01	\$600.00
SM-12-25605	10/22/12	2012-GO COMPOSTERS	SM / SM01	\$14,715.60
ST-12-25599	10/22/12	Fuel System Repair #S-417	ST / ST01	\$811.70
ST-12-25523	10/16/12	Manual Release Quick Coupler	ST / ST01	\$1,137.40
TR-12-25296	9/24/12	property information	TR	\$1,800.00

Already purchased:

IS-12-25652	10/24/12	VMWare Server Maintenance	IS / IS01	\$13,774.80
IS-12-25651	10/24/12	VMWare Server Maintenance	IS / IS01	\$13,774.80

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Purchase Order #	Purchase Order Date	Description	Dept/Loc	Total
1209935	10/24/2012	NUTRI CAL / SMART MILK	SH/SHFS	\$3,220.00

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DEPARTMENT OF DEVELOPMENT						
VOUCHER LIST FOR THE PERIOD 10/18/2012 - 10/24/2012						
VOUCHER NO.		PAYEE	AMOUNT	FUNDING SOURCE	AUTHORIZATION	
DV1280610		Green Home Solutions	\$6,885.37	Formula HWAP	Weatherization Alternate Procurement	
DV1280611		Aviles Construction	\$6,303.33	Formula HWAP	Weatherization Alternate Procurement	
DV1280612		R. J. Heating & Cooling	\$2,675.80	Formula HWAP	Weatherization Alternate Procurement	
			\$15,864.50			