

Contracts and Purchasing Board
County Administration Building, 4th Floor
November 13, 2012 11:30 A.M.

- I. Call to Order
- II. Review and Approve Minutes
- III. Public Comment
- IV. Contracts and Awards
 - A. Tabled Items
 - B. Scheduled Items

| Item | Requestor | Description | Board Action |
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| CPB2012-986 | Office of Procurement & Diversity | Submitting an amendment to Contract No. CE1200052-06 with Fifth Third Bank for procurement card services for the period 2/1/2012 - 12/31/2014 to change the terms, effective 11/13/2012 and for additional funds in the amount not-to-exceed \$5,000.00. Funding Source: 100% General Funds | <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold |
| CPB2012-987 | Office of Procurement & Diversity | Submitting an amendment to Contract No. CE1200053-01 with Novusolutions for maintenance on NovusAgenda software for the Automated Agenda Management System for the period 12/4/2011 - 12/4/2012 to extend the time period to 6/4/2013 and for additional funds in the amount of \$1,900.00. Funding Source: 100% General Funds | <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold |
| CPB2012-988 | Department of Public Safety and Justice Services | Public Safety Grants, submitting a grant award in the amount of 100,000.00 from U.S. Department of Justice, Office of Justice Programs, National Institute of Justice for the FY2012 Forensic DNA Backlog Reduction Program for the period 10/1/2012 - 3/31/2014. Funding Source: 100% Department of Justice, Office of Justice Programs, National Institute of Justice grant funds. | <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold |
| CPB2012-989 | Department of Health and Human Services | Division of Children and Family Services, recommending award on RQ24881 and enter into a contract with Neil Brown Consulting, Inc. in the amount not-to-exceed \$20,000.00 for consultant services for the Cuyahoga Tapestry System of Care High Fidelity Wraparound Initiative for the period 12/1/2012 - 11/30/2013. Funding Source: 100% Health and Human Services Levy funds. | <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold |
| CPB2012-990 | Department of Health and Human | Community Initiatives Division/Office of Early Childhood, submitting a contract with Corporation for Enterprise Development in the amount not-to-exceed \$22,000.00 for consulting services for the Cuyahoga County College | |

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| | Services | Saving Account Program for the period 11/1/2012 - 10/31/2013. Funding Source: 100% Health and Human Services Levy funds. | <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold |
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C. Exemption Requests

| Item | Requestor | Description | Board Action |
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| CPB2012-991 | Department of Public Works | <p>Submitting an RFP exemption on RQ25009, which will result in an award recommendation to GIS Cartography in the amount of \$3,950.00 for the printing of Highway Maps for Cuyahoga County.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Highway Map of Cuyahoga County</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>\$ 3,900.00 Road and Bridge Fund 100 %</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method</p> <p>This is a reprint of our previous map order (May 2011) with simple cosmetic changes only, providing a savings of approximately \$ 1,100.00 and six weeks in time. The informal bid process would require inclusion of additional costs and time delay factors for the analysis of the GIS roadway files, conversion of the files to the vendors software systems, set up of the print files, physical mailing of the proof files for viewing with an estimated cost of 25% of the total project.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>The cost factor of the start up conversion with a new vendor and it's relevant 25% cost to the entire</p> | |

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| | | <p>project is disproportionate to a small run reprint project. The conversion/set up cost will not apply to the vendor supplying our last order. This reason justifies the exclusion of other vendors.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>O.R.C. requires the County Engineer to publish a County Highway Map. GIS Cartography & Publishing Co won the award of our previous requisition and informal bid process.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>The process of interpreting the County's GIS files and the Engineer's Roadway/Survey files and the conversion to the vendors software and proofreading the resulting files are time consuming. The cost of this process for a short run printing is 25% of the total cost.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The production of the County Highway Map under current standards will always incur substantial start-up costs. County IT Department will need to standardize the GIS mapping system to conform with a standard acceptable to the map production industry so conversion/start-up costs can be brought to a more reasonable level in comparison to the printing costs.</p> | <p>____ Approve ____ Disapprove ____ Hold</p> |
| CPB2012-992 | Office of Human Resources | <p>Submitting an RFP exemption on RQ20292, which will result in an amendment to Contract No. CE1200104-01 with Sun Life Assurance Company of Canada for group healthcare benefits for County employees and their eligible dependents, including stop loss insurance services for the period 1/1/2012 - 12/31/2013 for additional funds in the amount not-to-exceed \$2,483,239.92.</p> | |

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| | | <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Department of Human Resources plans to amend a contract with Sun Life Assurance Company of Canada, to extend the time period one year from January 1, 2013- December 31, 2013 for stop loss coverage for County employees and their eligible dependents in the amount not-to-exceed \$2,483,239.92.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) Original contract was \$1,953,538.00. Amended contract would be not-to-exceed \$2,483,239.92 for the full year of 2013</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract# or GSA contract# and expiration date) An RFQ process was utilized. No vendors replied to the RFQ issued for the new contract</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. No other vendors were evaluated based on lack of responses.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? We did not receive any replies to the RFQ for Stop Loss Insurance as advertised October 1-17, 2012. The current vendor offered the attached renewal.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. We would need to release a new RFQ and do not have time prior to 1/11/13 and results may not improve.</p> <p>7. Describe what future plans, if any, the County can</p> | |
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| | | <p>take to permit competition before any subsequent purchases of the required supplies or services. A survey was conducted after responses were not received.</p> | <p>____ Approve ____ Disapprove ____ Hold</p> |
| CPB2012-993 | Office of Procurement & Diversity | <p>Submitting a sole source exemption on RQ25615, which will result in an award recommendation to Periscope Holdings, Inc. in the amount of \$96,795.00 for licenses and maintenance on the BuySpeed Online System for the period 12/1/2012 - 11/30/2015.</p> <p>1.. What is the product/service that you seek to acquire?</p> <p>The Office of Procurement and Diversity is seeking to obtain a three year maintenance contract for the existing BuySpeed software program and to obtain an additional 12 Accounts Payable (AP) licenses.</p> <p>The maintenance contract is an annual fee of \$29,535 for three years starting 12-01-12 to 11-30-15 totaling \$88,605.</p> <p>The AP license (one time) cost is \$8,190.</p> <p>The total request is for \$96,795.</p> <p>Periscope's BuySpeed system is a database, a forms program, and a processing system. This system maintains County requisitions, purchase orders, payment vouchers, and approval mechanisms. This is the central purchasing database maintained by Cuyahoga County's Office of Procurement and Diversity.</p> <p>2. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? X <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>This is the annual maintenance agreement for the BuySpeed system. This is a three year contract 12-1-12 to 11-30-15 at an annual cost of \$29,535 (for a total of \$88,605). The original purchase was in 2003. Unless there are special requests, there are no other charges involved.</p> <p>The AP licenses will be owned by Cuyahoga County.</p> <p>3. Why do you need to acquire these goods or services?</p> | |

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| | | <p>BuySpeed is utilized in the purchasing process from the start of the requisition up to the request to “cut a check” via a payment voucher. BuySpeed is to be linked to the OnBase system in order to better track the purchasing process. Buyspeed is also routinely utilized to complete Public Records requests, Public Viewing online at www.buyspeed.opd.cuyahogacounty.us, and is used to create the Purchase order list for weekly Contracts and Purchasing Board approvals.</p> <p>AP Licenses are required by user departments in order to process invoices in the BuySpeed system.</p> <p>4. Why are the requested goods/services the only ones that can satisfy your requirements?</p> <p>The Office of Procurement and Diversity recently successfully upgraded the BuySpeed system.</p> <p>The upgrades have brought us up-to-date with all new features of the software which include an internalized vendor database of close to 10,000 Cuyahoga County vendors. The existing system, is proprietary in nature, but the annual maintenance cost has remained relatively stable since the purchase of the system in 2003 (original maintenance was \$17,500 per year and this year with expanded Accounts Payable licensing the cost is \$29,535) with over 200 “Users” in 40 Cuyahoga County Departments.</p> <p>5. Were alternative goods/services evaluated?</p> <p>This is a maintenance contract for an existing system. BuySpeed is a proprietary software system.</p> <p>Procuring a new system would create significant changes, significant cost as well as training for staff. The cost of maintenance is deemed reasonable and maintenance services have been very efficient.</p> <p>6. Identify specific steps taken to negate need for sole source provider.</p> <p>BuySpeed is an existing system which provides procurement resources to the 40 County departments. This software maintenance can only be provided by</p> | |
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| | | <p>Periscope. A change in systems would involve great cost.</p> <p>7. Has your department bought these goods/services in the past? <input type="checkbox"/>X Yes <input type="checkbox"/> No</p> <p>This is a sole source maintenance contract. We had a maintenance contract for the last period (12-1-10 to 11-30-12) at a cost of \$27,925. We have included a request for 12 new Accounts Payable licenses.</p> <p>8. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?</p> <p>Describe specific steps, and/or alternate solutions under consideration.</p> <p>We have reduced our overall licenses to 205 from 269. We plan to utilize combined licensing access in order to minimize present and future cost.</p> <p>9. What efforts were made to get the best possible price?</p> <p>A complete audit was made of the BuySpeed system in order to reduce unnecessary licenses by 24%. This reduction avoided additional cost that may have been incurred. We also received an additional discount on all licenses.</p> <p>10. Why is the price for this purchase considered to be fair and reasonable?</p> <p>In the past year the annual maintenance cost was \$27,925. This has increased by \$1,610, but this figure is related to an expansion of 12 Accounts payable licenses. These licenses are used by 12 different departments within Cuyahoga County in order to process departmental purchase orders and process invoices. The AP licenses are at a discounted rate of \$682.50. each for a total of \$8,190</p> <p>11. Amount to be paid: <u>\$96,795.</u></p> | <p>____ Approve ____ Disapprove ____ Hold</p> |
| CPB2012-994 | Department of Public Safety and Justice Services | Public Safety Grants, submitting an RFP exemption on RQ25076, which will result in a U.S. Communities/Joint Cooperative Purchase award recommendation to Thermo Fisher Scientific in the amount of \$58,736.84 for a FirstDefender RMX S2 unit. | |

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| | | <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>This request is for the purchase of a specialized detection unit, FirstDefender RMX S2. This unit identifies and classifies solid and liquid compounds. The unit will be deployed to county bomb teams covering the West side of Cuyahoga County. This is the second unit purchased (Aug. 2012) for deployment. The unit will allow the bomb teams to remotely identify compounds in suspect packages to determine potential for harm to the general public. The unit can be mounted on in-service robots to further protect the safety of regional First Responders.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The purchase price for the unit is \$58,736.84 FY11 Urban Area Security Initiative (UASI) Grant Program</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method</p> <p>The FirstDefender is the sole product of Thermo Fisher Scientific. This product can be purchased only through Thermo Fisher, or cooperative contracts. Thermo offers the item on GSA, but not on a schedule available to county governments. This equipment is available through the U.S. Communities Cooperative Purchasing Program, which Cuyahoga County is a member. Safeware, Inc is the current contract vendor for this cooperative purchase program with U.S. Communities. Contract #4400001839 expires September 30, 2014.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> | |
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| | | <p>See above.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>See above. The FirstDefender RMX was identified by county area bomb teams to close a gap in the teams' ability to safely identify, and ultimately neutralize, suspected IEDs. The unit can be attached to the arm of the in- service robots for remote identification of liquid or solid substances.</p> <p>This purchase will foster cooperative support among Specialty Response teams. The county Hazmat teams have long considered this equipment to close gaps in their response capabilities. This unit, and the one purchased in August, 2012, though purchased by the regional bomb group, will spur sharing of scarce resources and essential team building through mutual training opportunities.</p> <p>Thermo Fisher Scientific is the manufacturer and sole distributor of the units. They make the unit available on GSA, but the schedule is not available to county governments. Thermo is making the unit available through Safeware, Inc,</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>This product cannot be purchased through competitive bid. Thermo Scientific (formerly Ahura Scientific) is manufacturer and sole distributor of this equipment. The equipment is listed on GSA by Thermo Scientific, but on Schedule 66, which is not available to local or county governments. Nor could this purchase be made as Sole Source as it is available through this cooperative purchasing program.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent</p> | |
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| | | <p>purchases of the required supplies or services.</p> <p>Many of the equipment needs of regional first responders are supplied directly through the manufacturer, or on a state/GSA/cooperative purchasing contract. The vendors have already negotiated lowest-pricing with the purchasing program. When items are available from multiple sources, market competition is preferable to obtain the best pricing opportunity.</p> | <p>____ Approve ____ Disapprove ____ Hold</p> |
| CPB2012-995 | Department of Health and Human Services | <p>Submitting an RFP exemption, which will result in an amendment to Contract No. CE0900732-01 with Case Western Reserve University for a lead screening, childhood obesity and dental decay in children research program in connection with the Medicaid Technical Assistance and Policy Program for the period 10/1/2009 - 6/30/2012 to extend the time period to 12/31/2012; no additional funds required.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>A request for Cuyahoga County to continue serving as public fiscal agent for the Center of Excellence in Child Healthcare ("the Center"), which is an Ohio Medicaid Technical Assistance and Policy Program (MEDTAPP) Project for six additional months (until Dec 2012) will allow the project to complete their findings. Case Western Reserve University (Leona Cutler, MD) is the point person for the project. The Center presently operates under an agreement between Cuyahoga County, the Chancellor of the Ohio Board of Regents, and Case Western Reserve University that was extended and approved by the County Executive on 9/26/11 extending the period until June 30, 2012. Because the State of Ohio does not function on calendar year, the extension that was approved could not run to the end of the calendar year 12/31/12 to coordinate with the project's end date. After the new agreement is signed, the contract between Case Western Reserve University and Cuyahoga County would also require an extension of the contract to 12/31/12. The extension requires no new money and simply extends the project's timeline.</p> <p>Approval of this request will enable CWRU to complete the research project. The Chancellor works with the Ohio</p> | |

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| | | <p>Department of Job and Family Services for the purpose of developing research in support of administrative and policy-making issues related to the Ohio Medicaid program.</p> <p>The research for this project includes: lead screening, childhood obesity, and dental decay in children. The project has the potential to positively impact the quality of care for children in Northeast Ohio and the entire state. The study is designed to help inform policy decisions for the Ohio Medicaid program and augment efforts currently underway in the Ohio Department of Health.</p> <p>All funding is pass-through on the MEDTAPP Project. Cuyahoga County is not required to match any dollars for this project.</p> <p>Case Western Reserve University is a registered contractor with the Inspector General #12-0751.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The contracts original dollar amount is \$802,392.00 for the period of 10/1/2009 -6/30/2011. There is no request for additional dollars. Remaining dollars to be spent is \$144,634.00. An additional request is being made to extend the time until 12/31/2012. See comments in Section 1</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method</p> <p>The Department of Jobs and Family Services works through an inner agency agreement that selects sites for research projects. We act only as Fiscal Agent and pass through of funds.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>The Department of Jobs and Family Services works through an inner agency agreement that selects sites for research projects. We act only as Fiscal Agent and pass</p> | |
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| | | <p>through of funds.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Case Western Reserve University needed a public institution to serve as Fiscal Agent. Approval of this request will enable CWRU to complete the research project. The Chancellor works with the Ohio Department of Job and Family Services for the purpose of developing research in support of administrative and policy-making issues related to the Ohio Medicaid program.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>The Ohio Department of Jobs Family Services and the Board of Regents make decisions on selecting their vendor.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. N/A</p> | <p>____ Approve ____ Disapprove ____ Hold</p> |
| CPB2012-996 | Department of Health and Human Services | <p>Community Initiatives Division/Office of Early Childhood, submitting and RFP exemption which will result in an award recommendations and enter into contracts with Starting Point for administration of various program in connection with the Invest in Children Program for the period 1/1/2013 - 12/31/2013.</p> <p>1) Early Care and Education Center Capacity and Expansion Program amount not-to-exceed \$94,697.00.</p> <p>2) Teacher Education and Compensation Helps Program in the amount not-to-exceed \$646,571.00</p> <p>Novus Title</p> <p>Justification: Office of Early Childhood 2013 Starting Point Contract Center</p> <p>Capacity and Expansion</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or</p> | |

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| | | <p>scope change)</p> <p>To serve as system coordinator for the Early Care and Education Center Capacity and Expansion program. As the System Coordinator, Starting Point will be responsible for maintaining an adequate number of child care slots in child care centers or Type A Homes in high need neighborhoods by: 1) Maintaining child care supply and demand data to be used for planning and reporting, and 2) Providing child care center expansion and start-up technical assistance and training to potential providers and employers.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>\$94,697.00 for the 2013 budget year.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method</p> <p>Starting Point is designated by the Ohio Department of Job and Family Services (ODJFS) as the child care resource and referral agency for service delivery area 3, which encompasses Cuyahoga, Lake, Geauga, and Ashtabula counties. Starting Point was selected through an RFP process conducted by ODJFS in 2009. As the state-designated child care resource and referral agency for Cuyahoga County, Starting Point provides assistance to parents needing child care for their children; child care providers in need of technical assistance, training, and professional development; and employers seeking quality child care for their employees.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Starting Point is the agency designated by ODJFS to serve as the child care Resource and Referral agency in Cuyahoga County. They are a unique, neutral resource and uniquely suited to perform the functions of this contract as it is their mandate to serve all child care entities in the county.</p> <p>5. What ultimately led you to this product or service?</p> | |
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| | | <p>Why was the recommended vendor selected?</p> <p>The services provided by Starting Point to Cuyahoga County under this contract are complementary to the services provided by Starting Point to the Early Care and Education Center Capacity and Expansion program under their state contract and allow for better coordination with statewide initiatives and planning processes. Thus, by utilizing the designated R and R we are leveraging the state's funding and creating a well-coordinated system.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>Delays in implementation of these components of the program would result in a lack of adequate data to use in ensuring that adequate child care is available to working families. In addition, the system would be unable to respond to the need for child care in low capacity neighborhoods due to a lack of resources for expansion.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Use of the agency designated by ODJFS to provide child care resource and referral services allows for better use and coordination of services and allows the County to maximize state funding that flows to the County through the child care resource and referral system..</p> <p>Novus Title</p> <p>Justification: Office of Early Childhood 2013 Starting Point Contract Professional</p> <p>Development & T.E.A.C.H.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>To serve as the system coordinator of the Center Professional Development System and administer the T.E.A.C.H. scholarship program. As the System</p> | |
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| | | <p>Coordinator, Starting Point will develop programs and services that are core elements to having a quality Early Care and Education Professional Development System for Child Care Centers including CDA training modules, train-the-trainer modules, and Leadership Development training that align with the State of Ohio Early Childhood Core Knowledge and Competencies, Step Up To Quality and Center for Early Childhood Development requirements. In addition, Starting Point will assume responsibility for the planning, policy and procedural development, oversight and administration of the Teacher Education and Compensation Help (T.E.A.C.H.) Program in conjunction with Cuyahoga County, the State of Ohio, and the Ohio Child Care Resource and Referral Association.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>\$646,571.00</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Starting Point is designated by the Ohio Department of Job and Family Services (ODJFS) as the child care resource and referral agency for service delivery area 3, which encompasses Cuyahoga, Lake, Geauga, and Ashtabula counties. Starting Point was selected through an RFP process conducted by ODJFS in 2009. As the state-designated child care resource and referral agency for Cuyahoga County, Starting Point provides assistance to parents needing child care for their children; child care providers in need of technical assistance, training, and professional development; and employers seeking quality child care for their employees.</p> <p>4. What other available options and/or vendors</p> | |
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| | | <p>were evaluated? If none, include the reasons why.</p> <p>Starting Point is the agency designated by ODJFS to serve as the child care Resource and Referral agency in Cuyahoga County. They are a unique, neutral resource and uniquely suited to perform the functions of this contract as it is their mandate to serve all child care entities in the county.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The services provided by Starting Point to Cuyahoga County under this contract are complementary to the services provided by Starting Point to the Center Professional Development System and T.E.A.C.H. program under their state contract and allow for better coordination with statewide initiatives and planning processes. Thus, by utilizing the designated R and R we are leveraging the state's funding and creating a well-coordinated system.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>Delays in implementation of these components of the program would result in a delay in, and/or, absence of services for center-based child care staff needing training, technical assistance, and professional development in order to maintain compliance with state licensing and quality rating system requirements that allow centers to provide high-quality care for children.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Use of the agency designated by ODJFS to provide child care resource and referral services allows for better use and coordination of services and allows the County to maximize state funding that flows to</p> | <p>____ Approve</p> |
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| | | the County through the child care resource and referral system. | <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold |
| CPB2012-997 | Department of Health and Human Services | <p>Division of Cuyahoga Jobs and Family Services, submitting a sole source exemption on RQ25603, which will result in an award recommendation to Sword Solutions, Inc. in the amount of \$1,305.00 for maintenance on Fraud Recovery and Overpayment System Tracking software for the period 12/1/2012 - 11/30/2013.</p> <p>1. What is the product/service that you seek to acquire?</p> <p>The Fraud Recovery and Overpayment System Tracking (FROST) application by Sword Solutions Inc., is a proprietary software application and provides the ability to track, analyze, and insure correct benefit payments are delivered to clients.</p> <p>This system improves the verification of eligibility and accuracy of data and provides alerts to workers on fraud possibility and notification for payment recovery.</p> <p>This application is used by the Investigations Department to prevent and determine any trends toward fraud or misapplication of benefits.</p> <p>The service we are requesting is continued maintenance and support services.</p> <p>2. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need X Yes No</p> <p>This is not a new purchase. This is a renewal for proprietary software, licensing, maintenance, upgrades and support on Frost.</p> <p>As EFS continues to find this system useful and functional, EFS will probably continue to request support annually.</p> <p>The investment in staff training, usability, knowledge of the product and the ability maximize the usefulness of this product will continue. No new costs except annual maintenance are anticipated.</p> <p>3. Why do you need to acquire these goods or services?</p> <p>Refer to above answer. The product being maintained is a</p> | |

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| | | <p>critical part of our fraud prevention efforts.</p> <p>4. Why are the requested goods/services the only ones that can satisfy your requirements?</p> <p>What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.</p> <p>The developer of the FROST application is the only source of support.</p> <p>5. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?</p> <p>Support and maintenance is only available from the developer.</p> <p>6. Identify specific steps taken to negate need for sole source provider.</p> <p>Support and maintenance is only available from the developer.</p> <p>7. Has your department bought these goods/services in the past? XD Yes D No</p> <p>If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services?</p> <p>Service and support for this product is only available from the developer.</p> <p>EFS has contracted with Sword Solutions Inc. since 2006 to provide support and maintenance On this application. This application was first introduced in EFS at that time, no other similar Applications were previously used.</p> <p>The Investigation Department searched for this tool in 2005 and this application was found to Perform the needs of the department. No other apparent software tool met the needs as evaluated. Support and maintenance was renewed in 2011 at a cost of\$1,305.00 at no increase from</p> | |
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| | | <p>2010.</p> <p>8. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?</p> <p>Support for this product is only available from the developer.</p> <p>9. What efforts were made to get the best possible price?</p> <p>Support for this product is only available from the developer.</p> <p>10. Why is the price for this purchase considered to be fair and reasonable?</p> <p>Support for this product is only available from the developer and it is the lowest of all our agreements.</p> <p>11.Amount to be paid: _\$1,305.00</p> | <p>___ Approve ___ Disapprove ___ Hold</p> |
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D. Consent Agenda

| Item | Requestor | Description | Board Action |
|-------------|----------------------------|---|--|
| CPB2012-998 | Department of Public Works | <p>a) Submitting an amendment (Subsidiary No. 2) to Contract No. CE1100344-01 with Chemsteel Construction Company for rehabilitation of Old Mill Road Bridge No. 162 over the Chagrin River in the Village of Gates Mills for a decrease in the amount of (\$17,783.88).</p> <p>b) Recommending to accept the project as complete and in accordance with plans and specifications; requesting authority to release the escrow account, in accordance with Ohio Revised Code Section 153.63.</p> <p>Funding Source: 70% Ohio Public Works Commission (Issue 1), 15% County using the \$5.00 Vehicle License Tax Fund and 15% Municipalities.</p> | <p>___ Approve ___ Disapprove ___ Hold</p> |
| CPB2012-999 | Department of Public Works | <p>Submitting an amendment to a revenue generating agreement with Securus Technologies, Inc. fka Z Venture Capital Frontiers, Inc.. for payphones for various County departments for the period 8/1/2007 - 7/31/2012 to extend the time period to 2/28/2013 and to change the scope of services, effective 8/1/2012.</p> <p>Funding Source: Revenue Generating</p> | <p>___ Approve ___ Disapprove ___ Hold</p> |
| CPB2012- | Department of | Submitting an Urban Jobs and Ohio Enterprise Zone | |

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| 1000 | Development | <p>agreement among City of Solon and Nestle R & D Center, Inc. and Nestle Prepared Foods Company.</p> <p>Funding Source: This is a local tax abatement agreement and does not require and funding.</p> | <p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p> |
| CPB2012-1001 | Department of Information Technology | <p>Submitting an amendment to Contract No. CE1200128-01 with SHI International Corp. for maintenance and software support services for Blackberry Enterprise Server Software for the period 11/1/2011 - 10/31/2012 to extend the time period to 8/20/2013; no additional funds required.</p> <p>Funding Source: 100% General Funds</p> | <p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p> |
| CPB2012-1002 | Department of Information Technology | <p>Recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00.</p> | <p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p> |
| CPB2012-1003 | Office of Procurement & Diversity | <p>Requesting authority to dispose of surplus County property no longer needed for public use by internet auction for the period 1/1/2013 - 12/31/2013; requesting authority for the Director to advertise, post notice and conduct the internet auctions via its representative GovDeals, Inc., in accordance with Ohio Revised Code Section 307.12(E).</p> | <p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p> |
| CPB2012-1004 | Department of Public Safety and Justice Services | <p>Public Safety Grants,</p> <p>A) submitting an agreement with City of Cleveland in the amount not-to-exceed \$709.78 for reimbursement of eligible training expenses in connection with the FY2010 Interoperable Emergency Communications Grant Program for the period 5/12/2012 - 10/15/2012.</p> <p>B) submitting an agreement with City of Solon in the amount not-to-exceed \$1,048.61 for reimbursement of eligible training expenses in connection with the FY2010 Interoperable Emergency Communications Grant Program for the period 6/1/2010 - 12/31/2012.</p> <p>Funding Source: 100% by DHS through OEMA.</p> | <p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p> |
| CPB2012-1005 | Department of Public Safety and Justice Services | <p>Public Safety Grants, submitting agreements with various municipalities for the purchase of equipment for the FY2007 State Homeland Security Grant Program for the period 7/1/2007 - 3/31/2010:</p> <p>a) City of Bedford Heights valued in the amount of \$32,685.40.</p> | |

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| | | <p>b) City of Independence valued in the amount of \$5,846.80.</p> <p>Funding Source: 100% FY 07 State Homeland Security Grant Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).</p> | <p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p> |
| CPB2012-1006 | Department of Public Safety and Justice Services | <p>Public Safety Grants, submitting an agreement with City of Bedford Heights for the purchase of equipment, valued in the amount of \$25,984.50, for the FY2007 Urban Area Security Initiative Grant Program for the period 7/1/2007 - 9/30/2010.</p> <p>Funding Source: 100% FY 07 Urban Area Security Initiative funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).</p> | <p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p> |
| CPB2012-1007 | Department of Public Safety and Justice Services | <p>Public Safety Grants, submitting an agreement with City of Brooklyn for the purchase of equipment, valued in the amount of \$10,170.00, for the FY2008 State Homeland Security Grant Program for the period 9/1/2008 - 3/31/2011.</p> <p>Funding Source: 100% FY 08 State Homeland Security Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).</p> | <p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p> |
| CPB2012-1008 | Department of Public Safety and Justice Services | <p>Public Safety Grants, submitting an agreement with City of Independence for the purchase of equipment, valued in the amount of \$7,426.50, for the FY2007 Urban Area Security Initiative Grant Program for the period 7/1/2007 - 9/30/2010.</p> <p>Funding Source: 100% FY 07 Urban Area Security Initiative grant funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).</p> | <p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p> |
| CPB2012-1009 | Department of Public Safety and Justice Services | <p>Public Safety Grants, submitting an agreement with City of Independence for the purchase of equipment, valued in the amount not-to-exceed \$10,170.00, for the FY2008 State Homeland Security Program for the period 9/1/2008 - 3/31/2011.</p> <p>Funding Source: 100% FY 08 State Homeland Security Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).</p> | <p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> |

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| | | | <u> </u> Hold |
| CPB2012-1010 | Department of Health and Human Services | Division of Children and Family Services, submitting an amendment to Contract No. CE1100582-01 with Case Western Reserve University on behalf of The Begun Center for Violence Prevention Research and Education for evaluation and planning services for various initiatives for the Cuyahoga Tapestry System of Care for the period 7/1/2011 - 6/30/2012 to extend the time period to 12/31/2012; no additional funds required. Funding Source: 100% Health and Human Services Levy. | <u> </u> Approve <u> </u> Disapprove <u> </u> Hold |
| CPB2012-1011 | Office of Procurement & Diversity | Presenting voucher payments for the week of November 13, 2012. | <u> </u> Approve <u> </u> Disapprove <u> </u> Hold |
| CPB2012-1012 | Department of Development | Presenting Voucher payments between November 1, 2012 and November 11, 2012. | <u> </u> Approve <u> </u> Disapprove <u> </u> Hold |

- V. Other Business
- VI. Public Comment
- VII. Adjournment

Minutes

Contracts and Purchasing Board
County Administration Building, 4th Floor
November 5, 2012 11:30 A.M.

I. Call to Order: The meeting was called to order at 11:38 A.M.

Attendees: County Executive Edward FitzGerald
Chief of Staff Matt Carroll
Fiscal Officer Wade Steen
Councilman Dave Greenspan
Director Bonnie Teeuwen
Director Lenora Lockett
Clerk of the Contracts and Purchasing Board David Merriman

II. Review and Approve Minutes: The minutes were amended to reflect the following item was approved at the October 29th meeting and not held:

CPB2012-950

Department of Information Technology,
a) Submitting an RFP exemption on RQ25227,

which will result in an award recommendation to Compuware Corporation in the amount not-to-exceed \$91,830.00 for maintenance and support on File-AID software for the period 10/1/2012 - 9/30/2015.

- b) Recommending an award on RQ25227 and enter into a state contract with Compuware Corporation in the amount not-to-exceed \$91,830.00 for maintenance and support on File-AID software for the period 10/1/2012 - 9/30/2015.

Funding Source: 100% General Funds

☒ Approve
☐ Disapprove
☐ Hold

The amended minutes were approved.

III. Public Comment - There was no public comment.

IV. Contracts and Awards

A. Tabled Items - there were no tabled items.

B. Scheduled Items

CPB2012-967

Department of Development, requesting approval of a contract with Allenbey Construction Co., LLC for the anticipated cost of \$16,970.00. Cases 252 Garner & 323 Vacant at 1741 & 1739 Noble Road East Cleveland The anticipated start-completion dates are November 5, 2012 - May 31, 2013.

Funding Source: 100% by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health.

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-968

Department of Information Technology, recommending an award on RQ24713 and enter into a contract with CDW Government LLC, in the amount not-to-exceed \$15,705.00 for maintenance on CA eTrust/Pest and Total Defense software for the period 8/26/2012 - 8/25/2013.

Funding Source: 100% General Funds

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-969

Department of Development,

- A) Submitting a contract with Consulting Engineering Inc. in the amount not-to-exceed \$2,846.25 for the On-the-Job Training Program for the period 10/1/2012 - 12/31/2012.
- B) Submitting a contract with ECO - S.U.R.E. in the amount not-to-exceed \$3,900.00 for the On-the-Job Training Program for the period 8/27/2012 - 1/7/2013.
- C) Submitting a contract with PPG Industries, Inc. in the amount not-to-exceed \$22,100.00 for the On-the-Job Training Program for the period 9/10/2012 - 12/31/2012.
- D) Submitting a contract with Talent Tool & Die, Inc. in the amount not-to-exceed \$5,000.00 for the On-the-Job Training Program for the period 10/1/2012 - 4/1/2013.

Funding Source: 100% Federal Workforce Investment Act (WIA) Funds.

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-970

Fiscal Office, submitting an amendment to Contract No. CE1100440-01 with George Gerald Burke for the 2012 sexennial reappraisal and annual maintenance for the period 8/15/2011 - 12/31/2012 for additional funds in the amount not-to-exceed \$575.00.

Funding Source: 100% Real Estate Assessment Fund

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-971

Office of Procurement & Diversity recommending an award:

Fiscal Office

a) on RQ25068 to R.R. Donnelley & Sons Company (1-1) in the amount of \$54,475.00 for printing of 2013 Homestead Exemption Forms.

Funding Source: 100% Real Estate Assessment Fund.

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-972

Department of Health and Human Services, Division of ~~Employment & Family Services~~
~~Division/Cuyahoga Support Enforcement Agency~~, submitting a contract with The Rushmore Group, LLC, sole source, in the amount not-to-exceed \$13,500.00 for maintenance and support on the Case Review System for the period 8/8/2012 - 8/7/2013.

Funding Source: 100% Federal Public Assistance (PA) funds

Note: The agenda was amended to reflect the Department's new name: Division of Cuyahoga Job and Family Services.

☒ Approve
☐ Disapprove
☐ Hold

C. Exemption Requests

CPB2012-973

1. Department of Development, submitting a sole source request that will result in a contract with Philadelphia Industrial Development Corporation in the amount not-to-exceed \$2,400.00 for support and maintenance on the Portfol Management System for the period 7/1/2011 - 12/31/2012.

2. What is the product/service that you seek to acquire?

Portfol software support and maintenance services for the time period of 7/1/11 through 12/31/12. This software is utilized in the management of the Department's Economic Development Loan portfolio.

3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? Yes X No

This purchase does not obligate Cuyahoga County to any future purchase from PIDC. However these services are recommended and include the latest upgrades and enhancements.

4. Why do you need to acquire these goods or services?

The software was purchased to manage the Economic Development Loan Portfolio. The support and maintenance contract is an essential component in utilizing the software for this purpose and to receive the latest upgrades and enhancements.

5. Why are the requested goods/services the only ones that can satisfy your requirements?

What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.

The software is tailored for the management of an Economic Development Loan Portfolio and contains a variety of amortization schedules and management tools needed to manage Economic Development and Brownfield Redevelopment Projects. The support and maintenance for Portfol can only be provided by PIDC.

6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable?

The department evaluated One Roof software but found that its features were focused on the management of Housing Projects. One Roof did not have the variety of amortization schedules and management tools needed to manage Economic Development and Brownfield Redevelopment Projects.

7. Identify specific steps taken to negate need for sole source provider.

Only PIDC is legally authorized to provide support and maintenance for Portfol.

8. Has your department bought these goods /services in the past?

X Yes No

If yes, who was the contractor/supplier and was the requirement competitively bid or sole source?
What was the last date and price paid for goods/services?

The contract for the initial purchase of the software included a support and maintenance fee of \$750 for the first year which was 7/1/2010 through 6/30/2011.

9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?

Only PIDC is legally authorized to provide support and maintenance for Portfol.

10. What efforts were made to get the best possible price?

The vendor has reduced the price for this current purchase. They have provided a one-time discount of \$890 off the standard pricing of \$2,490 making the 2012 support and maintenance fee \$1,600.

11. Why is the price for this purchase considered to be fair and reasonable?

The support and maintenance for Portfol can only be provided by PIDC. The vendor provided a one-time discount to assist the County in its continued use of the software.

12. Amount to be paid: \$2,400 (7/1/2011 through 12/31/11 Invoice is \$800 and 1/1/12 through 12/31/12 Invoice is \$1,600)

☒ X Approve
☐ Disapprove
☐ Hold

CPB2012-974

Juvenile Court,

1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change)

The Court of Common Pleas, Juvenile Court Division plans to amend contracts for Staff Secure Shelter Care with Carrington Youth Academy, LLC, to increase the funds in the amount of \$2,121,340.00; and The Cleveland Christian Home Incorporated, to increase the funds in the amount of \$1,152,512.00. The term of the contracts remains the same, with a time period of March 1, 2012 to February 28, 2014. These amendments increase the not-to-exceed amounts to include the FY 2013 funding and also provide additional FY 2012 funding in anticipation of exceeding the previously projected usage. The primary goal of the program is to provide staff secure shelter care for Court-involved youth as an alternative to secure Detention.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

The contract amendments for the time period of March 1, 2012 to February 28, 2014, are funded by the Health and Human Services fund, RECLAIM fund, and Title IV-E fund. These amendments will change the not-to-exceed amounts as follows:

a. Carrington Youth Academy, LLC, CE1200344, will increase in the amount of \$2,121,340.00, which changes the not-to-exceed value of the contract from \$1,618,852.00 to \$3,740,192.00.

b. The Cleveland Christian Home Incorporated, CE1200345, will increase in the amount of \$1,152,512.00, which changes the not-to-exceed value of the contract from \$534,000.00 to \$1,686,512.00.

These amendments increase the not-to-exceed amounts to include the FY 2013 funding and also provide additional FY 2012 funding in anticipation of exceeding the previously projected usage.

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract# or GSA contract# and expiration date)

The procurement method for these contracts (CE1200344 and CE1200345) was an RFP process (RFP #22544).

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

Three vendors submitted responses to the RFP: one for Shelter Care services only, one for both Shelter Care and Placement Planning Day Report, and one for Placement Planning Day Report only. All submitted proposals were considered and reviewed, and all three vendors were awarded services. Two vendors were awarded Shelter Care Services.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

These vendors submitted the only proposals for Staff Secure Shelter Care, which met all desired parameters of the program.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

These amendments will allow for additional funding in order to continue participation of Court-involved youth in Shelter Care as an alternative to secure Detention.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

This amendment is for additional funding on a two year contract. At this time, the Court does not anticipate any additional increases.

Funding Source: Health and Human Services fund, RECLAIM fund, and Title IV-E fund.

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-975

Department of Health and Human Services, Office of Early Childhood/Invest in Children seeking authority to approve a contract with the Corporation for Enterprise Development (CFED) for consulting services by other than full and open competition. Procurement method is RFP exemption. The amount of the contract is \$22,000 and the term will run November 1, 2012 through October 31, 2013.

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change.

The Corporation for Enterprise Development will supply consultation services related to the Cuyahoga County Kindergarten to College program on all of the following:

- ≠ Account Design
- ≠ Procurement of financial institution and community partner (intermediary)
- ≠ Development of program policies and procedures
- ≠ Rollout and execution strategy
- ≠ Showcasing and publicizing the initiative on the national stage

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

\$22,000 not to exceed contract.

The Corporation for Enterprise Development will bill at an hourly rate of \$140 for consultation services. Travel to Cleveland from Washington D.C. will be reimbursed at a flat rate of \$600/person for one overnight or less; \$850/person for two overnights.

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

The Corporation for Enterprise Development is unique in their role nationally as an advocate for and consultant to college savings account programs. They have consulted on 18 different programs across the country and recently hosted the College Savings Account Institute in Washington D.C., a national forum on this program. They have recently served as a consultant to the Promise Neighborhood locally on the development of a college savings program within the Central Neighborhood and so already have knowledge of the local community.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

No other consultant with the same experience and expertise exists, to the best of our knowledge.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

The Corporation for Enterprise Development's expertise and unique experience in this area and the fact that they have already been a consultant on the Promise Neighborhood college savings account program was the reason we selected this vendor.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

The program needs to be launched asap in order to be able to implement for the upcoming school year.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

There is no anticipated need for future procurement for this type of service once the program has been established.

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-976

County Sheriff, 1. Requesting approval of a sole source justification with ~~Total ID Solutions, Inc.~~
Biometric Information Management for the anticipated cost of \$2,640.00 (\$880.00/year). The anticipated start and completion dates are 11/03/2012 - ~~11/02/2015~~. **11/02/2013**

2. What is the product/service that you seek to acquire?

The Sheriff's Office is seeking a 3 year renewal of the Warranty and Support Agreement that covers our Background Check Fingerprint System located at our Parma Carry Conceal Weapon License Office. This system captures fingerprints for state and/or federal background checks for the public.

3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? X Yes No If yes, please provide details regarding future obligations and/or needs.

The Sheriff's Office would be committed to this vendor for annual maintenance on hardware and software.

4. Why do you need to acquire these goods or services?

Provide information on the main requirement for this purchase. For example, detail the nature of the instructional, research, or community outreach activities for which the purchase is necessary.

This is a revenue generating service that the Sheriff's Office provides to the public. This device is approved by BCI & I who conducts and coordinates the fingerprint searches.

5. Why are the requested goods/services the only ones that can satisfy your requirements?

What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.

Provide specific, quantifiable factors/qualifications.

Provide specific details on the compelling functional and/or technical reasons why the requested good or service is the only one that can satisfy the requirement. Indicate any features of the product or service that cannot be provided by an alternative product or service. In enumerating the unique aspects

of the product or service, provide quantifiable details on the factors and/or qualifications that make the good or service distinctive. If the good or service is patented or copyrighted, provide the supporting information such as patent number or copyright holder.

The hardware and software is proprietary. Only this vendor can provide maintenance and support to this device. There are other approved devices that provide this service, but their hardware and software is also proprietary. This device, which has a value of \$6,000.00, was provided to the Sheriff's Office free of charge.

6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?

Provide names of alternate sources that were considered and specific reasons why each one was rejected. If other options were not evaluated, indicate the basis for not considering available alternatives.

We have a similar Cogent device that provides the same service in our Sheriff's Records Department at the Justice Center. This device, also with a value of \$6,000.00, was provided to the Sheriff's Office free of charge from the State of Ohio.

7. Identify specific steps taken to negate need for sole source provider.

Provide specific information regarding methods of search, geographic areas searched, and time-frame of search for alternate providers. If no efforts were made to identify and/or locate alternate goods/services, identify rationale for acceptance of sole source.

There are no steps at this time that can be taken to negate the need for this sole source provider.

8. Has your department bought these goods/services in the past? ☒ Yes ☐ No

A one year Warranty and Support Agreement was purchased November 2011 from Biometric Information

Management at a cost of \$780.00. All maintenance agreements are sole source.

9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?

Describe specific steps, and/or alternate solutions under consideration.

The Sheriff's Office will need to rely on this sole source provider well into the future.

10. What efforts were made to get the best possible price?

Identify any initiatives made with the vendor to obtain the most favorable pricing. For example, indicate if any quotes or discounted pricing was requested from the vendor. Additionally, if discounts or special

pricing was provided please indicate the amount of the discounts as a percentage of the original or published selling price. If any other value added services such as training or extended warranty were provided, please provide details on those services.

The vendor offered no price discounts.

11. Why is the price for this purchase considered to be fair and reasonable?

The maintenance cost is less than 15% of the original system value of \$6,000.00 which is considered fair and reasonable. This contract also covers software updates at no additional charge and replacement coverage of the fingerprint scanner.

12. Amount to be paid: \$2,640.00 for a 3 year contract.

Note: The agenda was amended to reflect the corrected name of the vendor: Biometric Information Management and the corrected time period end date 11/02/2013.

☒X__ Approve
☐ Disapprove
☐ Hold

Consent Agenda

CPB2012-977

Department of Development, requesting approval of an amendment to the United States Department of Energy Energy Efficiency and Conservation Block Grant for the time period 09/28/2009 - 09/27/2012 to extend the time period to 03/27/2013.

Funding Source: 100% by USDOE.

☒X__ Approve
☐ Disapprove
☐ Hold

CPB2012-978

County Sheriff, requesting approval to apply for and accept grant funds from Ohio Department of Public Safety, Office of Criminal Justice Services - Traffic Safety in the amount of \$67,356.03 for the FY2013 High Visibility Enforcement Overtime Program for the period 10/1/2012 - 9/30/2013.

Funding Source: 100% Ohio Department of Public Safety Office of Criminal Justice Services grant dollars

☒X__ Approve
☐ Disapprove
☐ Hold

CPB2012-979

Public Safety Grants, submitting an amendment to Agreement No. AG1100028-01 with City of Elyria for reimbursement of eligible expenses in connection with the FY2008 Port Security Grant Program for the period 8/1/2008 - 6/30/2012 to extend the time period to 6/30/2013.

Funding Source: 75% federal dollars by the Department of Homeland Security FEMA. The subgrantee is responsible for 25% match

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-980

Department of Public Safety and Justice Services, Cuyahoga Regional Information System, submitting agreements with various users of the Automatic License Plate Reader Program for the period 1/1/2012 - 12/31/2012:

- a) Bedford Heights Police Department
- b) Cleveland Heights Police Department
- c) Geauga County Sheriff's Department
- d) Lyndhurst Police Department
- e) North Royalton Police Department
- f) Painesville Police Department
- g) Rocky River Police Department
- h) Solon Police Department

Funding Source: There is no cost to the County for these Agreements

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-981

Department of Public Safety and Justice Services, Public Safety Grants, submitting agreements with various municipalities for reimbursement of eligible training expenses in connection with the FY2010 Interoperable Emergency Communications Grant Program for the period 6/1/2010 - 12/31/2012:

- a) City of Lyndhurst in the amount not-to-exceed \$161.75.
- b) City of Mayfield Heights in the amount not-to-exceed \$634.51.
- c) City of Middleburg Heights in the amount not-to-exceed \$1,684.13.
- d) City of Strongsville in the amount not-to-exceed \$471.02.
- e) Village of Hunting Valley in the amount not-to-exceed \$271.49.

Funding Source: 100% FY2010 Interoperable Emergency Communication Grant Program funded

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-982

Department of Public Safety and Justice Services, Public Safety Grants, submitting an agreement with City of Cleveland Heights in the amount not-to-exceed \$1,960.21 for reimbursement of eligible training expenses in connection with the FY2010 Interoperable Emergency Communications Grant Program for the period 6/1/2010 - 12/31/2012.

Funding Source; 100% FY 10 Interoperable Emergency Communication Grant Program funded

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-983

Health and Human Services, Community Initiatives Division/Office of Early Childhood, submitting an amendment to a grant award in the amount of \$700,000.00 for operational support of the Invest in Children Program for the period 6/1/2011 - 12/31/2012 to extend the time period to 6/30/2013; no additional funds required.

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-984

Office of Procurement & Diversity, presenting voucher payments for the week of November 5, 2012.

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-985

Department of Development, presenting voucher payments between October 25, 2012 and October 31, 2012.

☒ Approve
☐ Disapprove
☐ Hold

V. Other Business

The agenda was amended to introduce the following **time sensitive/ mission critical purchases items**

Presented by Mike Chambers, Department of Public Works

1. **Recommending an award on RQ24524 and enter into a contract with Industrial First, Inc. in the amount of \$89,750.00 for Metzenbaum Roof Replacement in connection with the Storm damage.**

2. **Purchase of a generator from Industrial First, Inc. in the amount of \$875.00 for the Board of Elections Halle warehouse due to a power outage in connection with the Storm damage.**
3. **Purchase of a sanitary engineer vehicle in the amount of \$1,735. This is a revenue generating machine.**

Presented by Larry Benders, Department of Development

4. Department of Development, submitting a contract with Lea Barwell in the amount not-to-exceed \$13,362.50 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 50 Front Street, Berea, for the period 11/6/2012 - 12/31/2012.

Presented by Sheriff Bob Reid and Beth Supan, County Sheriff

5. **an RFP exemption to utilize a cooperative purchase enter into a contract in connection with the purchase of 12 Mobile Radios for Vehicles in the amount of \$68,781.60 for the Capital Radio Project in connection with Narrowbanding.requirements.**

VI. Public Comment – There was no public comment

VII. Adjournment: The meeting was adjourned at 12:08 P.M.

New Business

CPB2012-986

Title: OPD 2012 Fifth Third Bank/Contract Amendment/ to add Internal Audit to the P-Card Program RQ20612

A. Scope of Work Summary:

1. Office of Procurement & Diversity, submitting an amendment to Contract No. CE1200052 with Fifth Third Bank for procurement card services for the County for the period 2/1/2012 - 12/31/2014.
2. The primary goal is to add the Department of Internal Audit to the P-Card Program. The department will encumber \$5,000.00 for use during the remaining term of the contract.

B. Procurement Method:

Contract Amendment

C. Contract and Project Information:

Fifth Third Bank
38 Fountain Square Plaza
Cincinnati, OH 45263
Thomas Radis , Vice Pres.

D. Project Status:

The project is current until Dec. 31, 2014.

E. Funding:
Index IA018002 Object 060

CPB2012-987

A. Scope of Work Summary

1. Office of Procurement & Diversity submitting an amendment to CE1200053-01 with Novusolutions for maintenance on NovusAgenda software for the the Automated Agenda Management System for the period 12/4/2011 - 12/4/2012 to extend the time period to 6/4/2013 and for additional funds in the amount of \$1,900.00.

2. The primary goals of the project are continue to process calendars for various Board until OnBase Agenda Management Program is in full production. Once OnBase software "goes live", NovusAgenda items will still need to be accessible in order to complete processing of all items, including document execution, for any remaining items submitted in existing system.

B. Procurement

1. The procurement method for this project was sole source purchase. The total value of the amendment is \$1,900.00.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors:

Novusolutions

10012 N. Dale Mabry Highway, Suite 115

Tampa, FL 33618

2. The Managing Partners are John Kercher and Jay Vickers.

D. Project Status and Planning

1. The project is an extension of the existing annual maintenance contract for NovusAgenda software for the Automated Agenda Management System. The current contract will expire 12/4/2012.

2. A six-month extension of this contract will allow all items submitted under this software to be finalized and exported to OnBase for signature. Once OnBase Agenda Management System is in full production and all NovusAgenda items are finalized, NovusAgenda software will no longer be used, with the exception of document retrieval. All data entered into NovusAgenda will remain the property of the County.

3. The project is on a critical action path because in the event of a software malfunction, the weekly calendars for Board of Control, Contracts & Purchasing Board and bi-weekly Council agendas will not be able to be processed or created for distribution, without support from Novusolutions.

4. The contract or agreement will need to be signed electronically.

E. Funding

1. The project is funded 100% by the General Fund.

2. The schedule of payments is a one-time payment upon execution of the contract.

3. The project is an amendment to a contract. This amendment extends the end date from 12/4/2012 to 6/4/2013 and provides additional funds in the amount of \$1,900.00. This is the first amendment to the contract.

CPB2012-988

Department of Public Safety and Justice Services submitting a grant award in the amount of \$100,000.00 in connection with the 2012 DNA Backlog Reduction Program grant for the time period 10/1/2012 through 3/31/2014. There is no match requirement associated with this grant.

Public Safety and Justice Services is also requesting authority for Paula Young, Manager to act as the project director and to expend funds in accordance with the approved budget under the grant.

The primary goals under the grant are to purchase supplies for the DNA lab in an effort to reduce the DNA Backlog as well as to fund 5% of the grant award toward professional development for various staff of the DNA Lab.

Procurement- N/A

Contractor and Project Information-N/A

Project Status and Planning:

The 2012 DNA Backlog grant project period is currently open. After a resolution for the acceptance is processed, fiscal appropriations will be completed and then activities of the grant can commence.

Funding:

Funding for the 2012 DNA Backlog Reduction Program grant is from the Department of Justice, Office of Justice Programs, National Institute of Justice. There is no match requirement associated with this award.

CPB2012-989

DCFS-2012-2013 Contract Approval for Neil Brown Consulting, Inc. for RQ 24881

A. Scope of Work Summary

1. Children and Family Services is requesting authority to approve a contract with Neil Brown Consulting, Inc for the time period of December 1, 2012 to November 30, 2013. The total amount of the contract is not-to-exceed \$20,000.00.

Total Amount.-\$20,000.00

2. The primary goal of the project is for the vendor to provide Wraparound/Consultation services for

the Tapestry System of Care program. Another goal is to strengthen and improve fidelity and competencies in the delivery of High Fidelity Wraparound in Cuyahoga County according to the National Wraparound Initiative.

3. NA-Not Mandated

B. Procurement

- 1.The procurement method for this project was an Informal Bid Solicitation process (RQ24881).The total value of the project is \$20,000.00.
- 2.The above procurement method was closed on August 24, 2012. The SBE goal was 0%.
3. Three vendors were solicited for bids; however only one responded. One vendor declined and the other vendor was non-responsive.

C. Contract and Project Information

1. Please see attached Principle Owner for information:-Vendor is outside of Cuyahoga County

D. Project Status and Planning

1. The project will occur as needed.

E. Funding

1. The project is funded 100% by the General Fund (Health and Human Services Levy). The schedule of payments will be by invoice.

CPB2012-990

SUMMARY OF REQUESTED ACTION:

Submitting a contract with the Corporation for Enterprise Development in the amount not-to-exceed \$22,000.00 for consulting services related to the Cuyahoga County College Savings Account program for the period November 1, 2012 through October 31, 2013.

A. Scope of Work Summary

1. The Office of Early Childhood/Invest in Children requesting approval of a contract with the Corporation for Enterprise Development for the anticipated cost not-to-exceed \$22,000.00. The anticipated start-completion dates are November 1, 2012 through October 31, 2013.
2. The primary goals of the project are to provide consulting services to the County related to the Cuyahoga County College Savings Account program.

B. Procurement

1. The procurement method for this project was RFP Exemption. The total value of the RFP Exemption is \$22,000.00

C. Contractor and Project Information

1. Corporation for Enterprise Development
1200 G Street, N.W. Suite 400
Washington, D.C. 2005

2. The Director of Savings & Financial Security for the Corporation for Enterprise Development is:

Leigh Tivol
Corporation for Enterprise Development
1200 G Street, N.W. Suite 400
Washington, D.C. 2005

D. Project Status and Planning

1. The project is new to the County.

2. N/A

3. The project is on a critical action path because the College Savings Account program is required by the County Charter and this program is a top priority of the Executive.

E. Funding

1. The project is funded 100% by Health & Human Services levy funds.

RFP Exemptions
CPB2012-991 through CPB2012-997

See item detail above

Consent Agenda

CPB2012-998
Department of Public Works (DOPW):

A. Summary of Scope

a) is submitting an the final amendment (Subsidiary No. 2) to Contract CE1100344-01 with Chemsteel Construction Co.. for the rehabilitation of Old Mill Road Bridge No. 162 over the Chagrin River in the Village of Gates Mills for a decreased amount of (\$17,783.88)

(b) is requesting that the above referenced project be accepted as complete in accordance with the plans and specifications.

(c) is requesting that the County Treasurer be authorized to release the escrow account upon notification from the DOPW in accordance with O.R.C. 153.63.

The project is staffed with the following DOPW employees:
Jaoudat S. Charif, P.E., Area Construction Engineer
Calvin Overmyer, Project Supervisor
Domenic DeSciscio, Project Inspector

Original Contract Amount: \$1,163,153.00
Amendment No. 1: \$25,645.73
Amendment No. 2: (\$17,783.88)
Rev. Contract Amount: \$1,171,014.85 .68% over original contract amount)

2) The primary goal is add new plan items needed to continue construction as per plan and adjust plan quantities based on actual field measurements.

B. Procurement

1. Competitive Bid Process (original contract).

C. Contractor and Project Information

1. Contractor: Chemsteel Construction, Co., 7850 Freeway Circle, Suite 110, Middleburg Heights, Ohio, 44130 (Council District 5). Project Location: Village of Gates Mills (Council District 6).

D. Project Status and Planning

1. Construction is complete.

E. Funding

1. Funding: 70% Ohio Public Works Commission (Issue 1), 15% County using the \$5.00 Vehicle License Tax Fund and 15% Municipalities.

Chemsteel Construction Co. has completed ethics training.

CPB2012-999

****OPD review (9/26/12). OK to process as RFP Exemption for the Contracts and Purchasing Board approval.**

A. Scope of Work

The Department of Public Works is requesting approval to amended Agreement REV-IS-07-8390 to furnish all materials and labor and perform all the work required for Inmate Operations System (IOS) for the Cuyahoga County Juvenile Justice Center for the period August 1, 2007 through July 31, 2012, requesting an additional five (7) month period beginning August 1, 2012 through February 28, 2013. This a revenue generating agreement. No funds needed. The anticipated start date for the new contract is March 1, 2013 for a term of five (5) years. The primary goal is to ensure a phone provider for inmates and to continue collecting revenue on a monthly basis. The Department of Public Works is currently working on a new RFP to reflect a more precise framework of expectations and will proceed with a competitive bid.

B. Procurement

The procurement method for the project was a Request for Bids with Securus Technologies, Inc. (2 vendors repsonding) selected being the highest and best bidder. Revenue Generating. SBE 0%.

C. Contractor Information

Securus Technologies, Inc.
14651 Dallas Parkway, Suite 600
Dallas, Texas 75254
Rick Perk
216-276-3289
Registering w/Inspector General's office

D. Project Status

The project is an extension of the existing project. The next steps:
11/19/12 - Contracts and Purchasing/Deputy Chief of Staff Approval
11/26/12 - 1st Advertisement
12/11/12 - Proposal Due/Bid Closes - OPD has reviewed/Proposals
12/11/12 - RFP technical review by PW
12/17/12 - Contracts and forms to selected vendor
12/27/12 - Signed contracts and forms entered into NOVUS
1/28/12 - County Council to process through their process
1/28/12 - Department can authorize contract.

The reason for delay: This Contract was turned over to the Department of Public Works on September 10, 2012 from ISC due to organizational and transition-related changes.

E. Funding

The project is Revenue Generating Agreement. The schedule of payments is monthly that contributes on an average of \$2,475.00 each month. The project is an amendment to an Agreement. This amendment changes the term by seven (7) months. History: No Amendments.

CPB2012-1000

A. Scope of Work

1. Department of Development, submitting an urban jobs and Enterprise Zone Agreement between the City of Solon and Nestle R&D Center Inc. and Nestle Prepared Foods Company. In keeping with state requirements for tax abatements under the Ohio Revised Code, this request confirms the City of Solon consent to enter into an Enterprise Zone Abatement with Nestle R&D Center Inc. and Nestle Prepared Food Company (the Company).

2. The company is planning a \$50 million expansion project. The project will consist of the construction of a 180,000 square foot new research center at a cost of \$34 million, a machinery/equipment purchase at a cost of \$14 million and new furniture and fixtures at a cost of \$2 million.

Tax incentives related to the Enterprise Zone will support the company's decision to expand in the City of Solon. The City has offered real property tax exemption at 5% in year one and 50% each year thereafter and end in year six (6). No exemption shall commence after December 31, 2015 nor extend beyond December 31, 2020.

3. As a result of the investment, the Company will retain seventy-five 75 jobs with a payroll of \$7,221,000 and create forty-one (41) new full-time permanent jobs with a payroll of \$4,891,000.

4. A Workforce Agreement is in the process of being completed by Nestle R&D Center Inc. and Nestle Prepared Food Company.

B. Procurement

ORC 5709.66 provides for the creation of Enterprise Zone. The City of Solon is requesting the County to approve the Enterprise Zone Agreement tax exemption. Under the ORC 5709, the County is required to approve or disapprove Enterprise Zone Agreement tax exemption.

C. Project Information

City of Solon
34200 Bainbridge Road
Solon, Ohio 44139

Nestle R&D Center, Inc.
5750 Harper Road
Solon, Ohio 44139
Project Address

D. Project Status and Planning

The exemption property is a one-time approval with six (6) years of abatement.
Effective at execution of Enterprise Zone Agreement

The Enterprise Zone Agreement needs to a signature in ink.

E. Funding

This is a local tax abatement agreement and does not require and funding.

CPB2012-1001

Department of Information Technology, submitting an amendment to Contract No. CE1200128 with SHI International Corporation for Blackberry Enterprise Software Support for the period 11/1/11-10/31/12 (to extend the time period to 8/20/13) for no additional funds.

A. Department of Information Technology, submitting an amendment to Contract No. CE1200128 with SHI International Corporation for Blackberry Enterprise Software Support for the period 11/1/11-10/31/12 (to extend the time period to 8/20/13) for no additional funds.

B: The proposed contract amendment was submitted as the lowest of three bidders.

C. SHI International Corporation
290 Davidson Avenue
Somerset, NJ. 08873
Thai Lee

D: The project has already begun.

E: Funding 100% General Fund.

CPB2012-1002

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property in accordance with EA02012-0001.

Sale of property to:
RET3 Job Corp.
1814 E. 40th Street
Cleveland, Ohio 44103
Ken Kovatch - Director

CPB2012-1003

Title: OPD 2012 Annual Resolution per the O.R.C. to Authorize Online Surplus

A. Scope of Work:

Office of Procurement & Diversity, requesting authority to dispose of surplus County property no longer needed for public use via internet auction by its representative. The anticipated start-completion dates are January 1, 2013 through December 31, 2013.

2. The primary goal is to have the authority for the Director to advertise, post notice and conduct the internet auctions via its representative GovDeals, Inc.

3. This action is in accordance with the Ohio Revised Code Section 307.12(E).

B. Procurement:

N/A

C. Contractor and Project Information:

The address of the surplus representative is:

GovDeals, Inc.

5907 Carmichael Place

Montgomery, Alabama 36117

The President for the vendor is Robert L. DeBardelaben.

D. Project Status and Planning

This request is made annually.

OPD will identify the surplus property no longer needed for public use to be sold via internet auction. The auctions will be conducted according to the online sales terms and conditions on the contractor's website after a bidding period of at least 15 days, not including Saturdays, Sundays and legal holidays. This project is on a critical path to ensure the County has means and authority to properly dispose of surplus property.

E. Funding

N/A

CPB2012-1004

Title: Public Safety and Justice Services 2012 Agreement FY10 UASI Grant City of Cleveland Exercise Reimbursement

A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval of an agreement with the City of Cleveland for the cost of \$709.78. The start-end date of the agreement is May12, 2012 through October 15, 2012.

2. The primary goals of the project are:

Provide funding for First Responders to prepare for, prevent, respond to and recover from natural and man-made disasters.

Provide funding for homeland security related equipment, training, exercises.

This agreement reimburses the City of Cleveland for Overtime and Backfill expenses associated with a FEMA-approved exercise.

B. Procurement

1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The FEMA exercise was an approved project.
2. The grant agreement will close on 7/31/2013

C. Contractor and Project Information

1. City of Cleveland

601 Lakeside Avenue

Cleveland, Ohio 44114

County Council District 7

2. The Mayor of the City of Cleveland is Frank Jackson.

D. Project Status and Planning

1. The UASI grant is awarded yearly based on DHS receiving funding from Congress and including Cleveland/Cuyahoga County in the list of recipient Urban Areas.
2. The reimbursed expenses for exercises involve an ongoing project to offer real-world scenarios to Hazmat technicians and other Cuyahoga County First Responders, to test current preparedness levels, assess current procedures, and determine additional training needs.

E. Funding

1. The project is funded 100% by DHS through OEMA.
2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

Title: Public Safety & Justice Services 2012, City of Solon, FY 10 Interoperable Emergency Communication Grant Program TICP and Radio Usage Seminar Reimbursement Agreement

A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval to enter into an agreement with the City of Solon for reimbursement of personnel costs associated with attendance at the TICP and Radio Usage Seminar . The agreement is in the amount of \$1,048.61.
2. The primary goals of the project are;

§ Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.

§ Provide funding for homeland security related equipment, training, exercises.

§ This agreement reimburses the City of Solon for Overtime and Backfill expenses associated with training.

B. Procurement

1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The exercise was an approved project.

2. The performance period of the agreement is the grant period from June 1, 2010 through December 31, 2012.

C. Contractor and Project Information

1. City of Solon
34200 Bainbridge Road
Solon, OH 44139

Council District: 6. The Mayor of the City of Solon is Susan A. Drucker.

D. Project Status and Planning

1. The agreement is utilizing FY 10 Interoperable Emergency Communication Grant Program (IECGP) funds which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area Working Group committees.

2. This project is a one time agreement with the City of Solon for the reimbursement of first responders.

E. Funding

1. The project is 100% FY 10 Interoperable Emergency Communication Grant Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).

2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

CPB2012-1005

Title: Public Safety & Justice Services 2012 City of Bedford Heights FY 07 State Homeland Security Program Asset Transfer Agreement

A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval to enter into an agreement for a transfer of assets with the City of Bedford Heights. The asset transfer is in the amount of \$32,685.40.

2. The primary goals of the project are;

§ Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.

§ Funding equips, trains, exercises and evaluates first responders in this goal

§ Utilizing FY 07 State Homeland Security Grant Program Funds, Cuyahoga County purchased equipment utilized on behalf of the City of Bedford Heights

§ Urban Area Working Group Communications Committee awarded funding for end user equipment for municipalities throughout Cuyahoga County.

B. Procurement

1. The procurement method for this project was the grant agreement with OEMA utilizing FY FY 07 State Homeland Security Grant Program funds.

2. The performance period of the agreement is the grant period from July 1, 2007 through March 31, 2010. There is no termination date for the transfer of equipment as the equipment will remain with the City of Bedford Heights unless as noted in the agreement.

C. Contractor and Project Information

1. City of Bedford Heights
5661 Perkins Road
Bedford Heights, OH 44146

Council District: 9 The Mayor of the City of Bedford Heights is Fletcher D. Berger.

D. Project Status and Planning

1. This project is completed one time agreement with the City of Bedford Heights for an asset transfer. The agreement is utilizing FY 07 State Homeland Security Grant Program grant funds which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area Working Group committees.

2. This is a one-time agreement to transfer the communications equipment to the City of Bedford Heights.

E. Funding

1. The project is 100% FY 07 State Homeland Security Grant Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).

2. Cuyahoga County procured the equipment in the amount of \$32,685.40 for the City of Bedford Heights. There is no transfer of funds, just equipment.

Title: Public Safety & Justice Services 2012 City of Independence FY 07 State Homeland Security Program Asset Transfer Agreement

A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval to enter into an agreement for a transfer of assets with the City of Independence. The asset transfer is in the amount of \$5,846.80.

2. The primary goals of the project are;

§ Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.

§ Funding equips, trains, exercises and evaluates first responders in this goal

§ Utilizing FY 07 State Homeland Security Grant Program Funds, Cuyahoga County purchased equipment utilized on behalf of the City of Independence

§ Urban Area Working Group Communications Committee awarded funding for end user equipment for municipalities throughout Cuyahoga County.

B. Procurement

1. The procurement method for this project was the grant agreement with OEMA utilizing FY FY 07 State Homeland Security Grant Program funds.

2. The performance period of the agreement is the grant period from July 1, 2007 through March 31, 2010. There is no termination date for the transfer of equipment as the equipment will remain with the City of Independence unless as noted in the agreement.

C. Contractor and Project Information

1. City of Independence
6800 Brecksville Road
Independence, OH 44131

Council District: 9 The Mayor of the City of Independence is Gregory P. Kurtz.

D. Project Status and Planning

1. This project is completed one time agreement with the City of Independence for an asset transfer. The agreement is utilizing FY 07 State Homeland Security Grant Program grant funds which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area Working Group committees.

2. This is a one-time agreement to transfer the communications equipment to the City of Independence.

E. Funding

1. The project is 100% FY 07 State Homeland Security Grant Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).

2. Cuyahoga County procured the equipment in the amount of \$5,846.80 for the City of Independence. There is no transfer of funds, just equipment.

CPB2012-1006

Title: Public Safety & Justice Services 2012 City of Bedford Heights FY 07 Urban Area Security Initiative Asset Transfer Agreement

A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval to enter into an agreement for a transfer of assets with the City of Bedford Heights. The asset transfer is in the amount of \$25,984.50. The primary goals of the project are:

§ Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.

§ Funding equips, trains, exercises and evaluates first responders in this goal

§ Utilizing FY 07 Urban Area Security Initiative Funds, Cuyahoga County purchased equipment utilized on behalf of the City of Bedford Heights

§ Urban Area Working Group Communications Committee awarded funding for end user equipment for municipalities throughout Cuyahoga County.

B. Procurement

1. The procurement method for this project was the grant agreement with OEMA utilizing FY 07 Urban Area Security Initiative grant funds.

2. The performance period of the agreement is the grant period from July 1, 2007 through September 30, 2010. There is no termination date for the transfer of equipment as the equipment will remain with the City of Bedford Heights unless as noted in the agreement.

C. Contractor and Project Information

1. City of Bedford Heights
5661 Perkins Road
Bedford Heights, OH 44146

Council District: 9 The Mayor of the City of Bedford Heights is Fletcher D. Berger.

D. Project Status and Planning

1. This project is completed one time agreement with the City of Bedford Heights for an asset transfer. The agreement is utilizing FY 07 Urban Area Security Initiative grant funds which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area Working Group committees.
2. This is a one-time agreement to transfer the communications equipment to the City of Bedford Heights

E. Funding

1. The project is 100% FY 07 Urban Area Security Initiative funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).
2. Cuyahoga County procured the equipment in the amount of \$25,984.50 for the City of Bedford Heights. There is no transfer of funds, just equipment.

CPB2012-1007

Title: Public Safety & Justice Services 2012 City of Brooklyn FY 08 State Homeland Security Program Asset Transfer Agreement

A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval to enter into an agreement for a transfer of assets with the City of Brooklyn. The asset transfer is in the amount of \$10,170.00
2. The primary goals of the project are;

§ Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.

§ Funding equips, trains, exercises and evaluates first responders in this goal

§ Utilizing FY 08 State Homeland Security Program Funds, Cuyahoga County purchased equipment utilized on behalf of the City of Brooklyn

§ Urban Area Working Group Communications Committee awarded funding for end user equipment for municipalities throughout Cuyahoga County.

B. Procurement

1. The procurement method for this project was the grant agreement with OEMA utilizing FY 08 State Homeland Security Program grant funds.

2. The performance period of the agreement is the grant period from September 1, 2009 through March 31, 2011. There is no termination date for the transfer of equipment as the equipment will remain with the City of Brooklyn unless as noted in the agreement.

C. Contractor and Project Information

1. City of Brooklyn
7619 Memphis Avenue
Brooklyn, OH 44144

Council District: 4 The Mayor of the City of Brooklyn is Richard H. Albier.

D. Project Status and Planning

1. This project is completed one time agreement with the City of Brooklyn for an asset transfer. The agreement is utilizing FY 08 State Homeland Security Program grant funds which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area Working Group committees.

2. This is a one-time agreement to transfer the communications equipment to the City of Brooklyn.

E. Funding

1. The project is 100% FY 08 State Homeland Security Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).

2. Cuyahoga County procured the equipment in the amount of \$10,170.00 for the City of Brooklyn. There is no transfer of funds, just equipment.

CPB2012-1008

Cuyahoga County procured the equipment in the amount of \$7,426.50 for the City of Independence. There is no transfer of funds, just equipment.

Title: Public Safety & Justice Services 2012 Village of Chagrin Falls FY 07 Urban Area Security Initiative Asset Transfer Agreement

A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval to enter into an agreement for a transfer of assets with the Village of Chagrin Falls. The asset transfer is in the amount of \$18,742.55. The primary goals of the project are;

§ Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.

§ Funding equips, trains, exercises and evaluates first responders in this goal

§ Utilizing FY 07 Urban Area Security Initiative Funds, Cuyahoga County purchased equipment utilized on behalf of the Village of Chagrin Falls

§ Urban Area Working Group Communications Committee awarded funding for end user equipment for municipalities throughout Cuyahoga County.

B. Procurement

1. The procurement method for this project was the grant agreement with OEMA utilizing FY FY 07 Urban Area Security Initiative funds.

2. The performance period of the agreement is the grant period from July 1, 2007 through September 30, 2010. There is no termination date for the transfer of equipment as the equipment will remain with the Village of Chagrin Falls unless as noted in the agreement.

C. Contractor and Project Information

1. Village of Chagrin Falls
21 West Washington Street
Chagrin Falls, OH 44022

Council District: 6 The Mayor of the Village of Chagrin Falls is Thomas Brick

D. Project Status and Planning

1. This project is completed one time agreement with the Village of Chagrin Falls for an asset transfer. The agreement is utilizing FY 07 Urban Area Security Initiative funds which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area Working Group committees.

2. This is a one-time agreement to transfer the communications equipment to the Village of Chagrin Falls

E. Funding

1. The project is 100% FY 07 Urban Area Security Initiative grant funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).

2. Cuyahoga County procured the equipment in the amount of \$18,742.55 for the Village of Chagrin Falls. There is no transfer of funds, just equipment.

CPB2012-1009

Title: Public Safety & Justice Services 2012 City of Independence FY 08 State Homeland Security Program Asset Transfer Agreement

A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval to enter into an agreement for a transfer of assets with the City of Independence. The asset transfer is in the amount of \$10,170.00
2. The primary goals of the project are;

§ Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.

§ Funding equips, trains, exercises and evaluates first responders in this goal

§ Utilizing FY 08 State Homeland Security Program Funds, Cuyahoga County purchased equipment utilized on behalf of the City of Independence

§ Urban Area Working Group Communications Committee awarded funding for end user equipment for municipalities throughout Cuyahoga County.

B. Procurement

1. The procurement method for this project was the grant agreement with OEMA utilizing FY 08 State Homeland Security Program grant funds.
2. The performance period of the agreement is the grant period from September 1, 2009 through March 31, 2011. There is no termination date for the transfer of equipment as the equipment will remain with the City of Independence unless as noted in the agreement.

C. Contractor and Project Information

1. City of Independence
6800 Brecksville Road
Independence, OH 44131

Council District: 6 The Mayor of the City of Independence is Gregory P. Kurtz

D. Project Status and Planning

1. This project is completed one time agreement with the City of Independence for an asset transfer. The agreement is utilizing FY 08 State Homeland Security Program grant funds which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area Working Group committees.
2. This is a one-time agreement to transfer the communications equipment to the City of Independence.

E. Funding

1. The project is 100% FY 08 State Homeland Security Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).

CPB2012-1010

CFS:2012 Tapestry Evaluation Contract Amendment-Case Western Reserve University

A. Scope of Work Summary

1. Children and Family Services is requesting authority to amend a contract with Case Western Reserve University. This amendment will extend the time frame for evaluation services from the original time frame of July 1, 2011 through June 30, 2012 through December 31, 2012 with no additional cost (\$0.00).

Total Amount.-\$0-Time Only Extension

2. The primary goal of the project is for the vendor to act as the centralized evaluator and data collection lead for the Tapestry System of Care program.

3. NA

B. Procurement

1.This contract was exempt from the competitive bid process (approved at Executive Board of Control)

2. NA

3. NA

4. NA

C. Contract and Project Information

1. Please see attached Principle Owner for information:

D. Project Status and Planning

1. The project occurs annually.

E. Funding

1. The project is funded 100% by the General Fund (Health and Human Services Levy). The schedule of payments will be by invoice.

CPB2012-1011

Cuyahoga County - Contracts and Purchasing Board Purchase Order Approvals (11-13-12)

| Department/Location Key: | | | | | |
|--------------------------|-----------------------------|------------------|--|-------------|---------------|
| AU: Fiscal Officer | CE: Public Works (Engineer) | CT: Public Works | JA: Cuyahoga County Public Safety and Justice Services | SH: Sheriff | TR: Treasurer |

| | | | | | |
|-------------------------------|----------------------------|-------------------------|--------------------------------|--------------------------------|------------------------------|
| BE: Board of Elections | CF: Children & Family Svs. | DV: Development | JC: Juvenile Court | SA: Senior & Adult Svs. | WI: Workforce Development |
| CA: Court of Appeals | CL: Clerk of Courts | EC: Early Childhood | LLOO: Law library | SE: Support Enforcement Agency | WT: Employment & Family Svs. |
| CC-010: County Administration | CO: Common Pleas | HS: Health & Human Svs. | MI: HIV/AIDS Services | SM: Solid Waste District | |
| CC-002: Human Resources | CR: Medical Examiner | IS: Information Systems | OPD: Procurement and Diversity | ST: Public Works (Sanitary) | |

Direct Open Market Purchases (Purchases between \$500.- \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)

| Requisition # | Requisition Date | Description | Dept/Loc | Total |
|-----------------------------|------------------|--|-----------|------------|
| AU-12-25742 | 11/6/2012 | Stools | AU / AU01 | \$1,704.00 |
| AU-12-25737 | 11/6/2012 | 4 drawer fire proof lateral file cabinets | AU / AU01 | \$5,386.50 |
| CE-12-25798 | 11/6/2012 | Legal Notice for Resurfacing of Columbus Road from West 25th Street to Center Street | CE / CE01 | \$900.00 |
| CF-12-25748 | 11/6/2012 | Independent Living Incentives | CF | \$3,750.00 |
| CF-12-25731 | 11/5/2012 | PASSS | CF | \$1,425.00 |
| CF-12-25729 | 11/5/2012 | PASSS | CF | \$525.00 |
| CF-12-25724 | 11/5/2012 | PASSS | CF | \$2,533.50 |
| CF-12-25723 | 11/5/2012 | PASSS - Residential | CF | \$4,622.10 |
| CF-12-25722 | 11/5/2012 | PASSS - Residential | CF | \$5,544.16 |
| CF-12-25730 | 11/5/2012 | PASSS - Individual and Family Therapy | CF | \$613.44 |
| CE-12-25270 | 9/21/2012 | ACI Code Books | 12 | \$799.50 |
| CR-12-25791 | 11/6/2012 | Forensic Testing Toxicology | CR / CR00 | \$991.67 |
| CR-12-25711 | 11/2/2012 | Microscope Accessories | CR / CR00 | \$883.00 |
| CR-12-25500 | 10/12/2012 | Gem Replacement Parts | CR / CR00 | \$929.20 |
| CT-12-25804 | 11/7/2012 | PW SANITARY ENGINEER EXTENSION CORD FOR BLOCK HEATERS | CT / CT01 | \$2,264.50 |

| | | | | |
|----------------|------------|---|--------------|-------------|
| CT-12-25762 | 11/6/2012 | BOE STANDBY GENERATOR CHANGE ORDER | CT / CT01 | \$875.00 |
| CT-12-25720 | 11/3/2012 | SANITARY ENGINEER TRANSFORMER | CT / CT01 | \$8,536.76 |
| CT-12-25685 | 10/30/2012 | JJC- BARRIER GATE REPAIR | CT / CT01 | \$784.26 |
| CT-12-25813 | 11/7/2012 | STOCK- 2 PART NCR, 17.5X22.5 | CT / CT09 | \$1,829.25 |
| CT-12-25747 | 11/6/2012 | DCFS- BROWN KRAFT RECORD JACKET | CT / CT09 | \$8,447.40 |
| CT-12-25745 | 11/6/2012 | EFS 9X12 BROWN KRAFT WINDOW ENV. | CT / CT09 | \$1,702.00 |
| CT-12-25735 | 11/5/2012 | EFS- APPLICATION FOR CHILD CARE | CT / CT09 | \$650.00 |
| IS-12-25792 | 11/6/2012 | Dell PowerEdge R720 | IS / IS01 | \$13,244.48 |
| IS-12-25789 | 11/6/2012 | Mini SAS Connector | IS / IS01 | \$2,077.60 |
| LL001-12-25800 | 11/6/2012 | Lexis MBender Books Oct 2012 | LL001 / LL00 | \$1,232.49 |
| SH-12-25725 | 11/5/2012 | L.E.A.D.S. | SH / SH01 | \$919.00 |
| SH-12-25702 | 11/1/2012 | Manila Medical Charts | SH / SH01 | \$2,184.00 |
| ST-12-25661 | 10/26/2012 | Locker Room Equipment | ST / ST01 | \$4,367.00 |
| ST-12-25660 | 10/26/2012 | High Pressure Hydrant Manifolds | ST / ST01 | \$3,288.00 |
| ST-12-25592 | 10/19/2012 | Confined Space Entry Tripod | ST / ST01 | \$8,740.00 |
| CE-12-25715 | 11/2/2012 | Jet Vac Grit Disposal | ST / ST01 | \$24,503.60 |
| WT-12-25819 | 11/8/2012 | Inmage LLC invce | WT / WT01 | \$749.00 |

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

| Purchase Order # | Purchase Order Date | Description | Dept/Loc | Total |
|-------------------------|---------------------|--------------------|----------|----------|
| 1210002 | 11/6/2012 | Legal/Block Notice | AU/AU01 | \$678.64 |

CPB2012-1012

| DEPARTMENT OF DEVELOPMENT | | | | | |
|---|----------------------------|--------------------|--------------------|--------------------------------------|--|
| VOUCHER LIST FOR THE PERIOD 11/01/2012 - 11/07/2012 | | | | | |
| VOUCHER NO. | PAYEE | AMOUNT | FUNDING SOURCE | AUTHORIZATION | |
| DV1250341 | Brennan & Associates, Inc. | \$1,190.00 | Federal CDBG Grant | Rehab Loan Ordinance | |
| DV1250342 | Brad Smith Roofing | \$6,411.61 | Federal CDBG Grant | Rehab Loan Ordinance | |
| DV1250343 | MAE Construction LLC | \$12,765.00 | Federal CDBG Grant | Rehab Loan Ordinance | |
| DV1250345 | Dependable Electric | \$3,725.00 | Federal CDBG Grant | Rehab Loan Ordinance | |
| DV1250346 | EGB Construction, Inc. | \$18,785.00 | Federal HOME Grant | Rehab Loan Ordinance | |
| DV1280618 | Juan Hernandez | \$1,250.00 | Formula HWAP | Weatherization Alternate Procurement | |
| | | \$44,126.61 | | | |

