

Minutes

Contracts and Purchasing Board
County Administration Building, 4th Floor
November 19, 2012 11:30 A.M.

I. Call to Order: The meeting was called to order at 12:10 P.M.

Attendees: Director Bonne Teeuwen
Director Lenora Lockett
Jim Boyle – attended as alternate for Ed FitzGerald
Councilman Dale Miller – attended as alternate for Councilman Dave Greenspan
Mark Parks – attended as alternate for Wade Steen
Clerk of the Contracts and Purchasing Board David Merriman

County Executive Edward FitzGerald, Chief of Staff Matt Carroll and Fiscal Officer Wade Steen were unavailable.

Note: Bonnie Teeuwen, Mark Parks and Jim Boyle abstained from approval of the minutes for November 13, 2012. Therefore, the minutes for the November 13, 2012 Contracts and Purchasing Board meeting will be approved at the November 26 meeting. (Please see attached minutes.)

II. Review and Approve Minutes:

III. Public Comment - There was no public comment.

IV. Contracts and Awards

A. Tabled Items - there were no tabled items.

B. Scheduled Items

CPB2012-1013

Department of Public Works, recommending an award on RQ25299 and enter into a contract with Precision Compaction Services, LLC in the amount not-to-exceed \$20,000.00 for maintenance on compactors for various County buildings for the period 1/1/2013 - 12/31/2014.

Funding Source:100% Internal Service Fund

Approve
 Disapprove
 Hold

CPB2012-1014

Department of Public Works, recommending a payment in the amount of \$21,000.00 to Craig Miller, Esq., Ulmer Berne LLP, for reimbursement of appraisal expenses to Roger Ritley and Richard Racek for arbitration proceedings over Ground Lease with Frangos at the P&H Building.

Funding Source: 100% General Funds

Note: Jim Boyle abstained from voting on this item, as Mr. Miller is a former co-worker of Mr. Boyle.

Approve
 Disapprove
 Hold

CPB2012-1015

Department of Development,

a) Requesting approval of a contract with BDL General Contracting, Inc. for the anticipated cost of \$11,755.00 for Contract Lead Remediation Case 282 Rice at 3753 Grosvenor Road South Euclid. The anticipated start-completion dates are November 19, 2012 – May 31, 2013.

Funding Source: U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant. The homeowner has been approved for a loan from the Department of Development’s Community Development Block Grant Program Funds to cover the balance of \$3,755.00.

b) Requesting approval of a contract with C.B. Mullins Construction Company, Inc. for Contract Lead Remediation Case 224 McDonald at 1552 Northland Avenue Lakewood for the anticipated cost of \$6,000.00. The anticipated start-completion dates are November 19, 2012 – May 31, 2013.

Funding Source: 100% by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health.

c) Requesting approval of a contract with C.B. Mullins Construction Company, Inc. for Contract Lead Remediation Case 337 Cooper at 1179 Bender Avenue East Cleveland for the anticipated cost of \$16,888.00. The anticipated start-completion dates are November 19, 2012 – May 31, 2013.

Funding Source: \$12,000.00 by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health, \$5,200.00 homeowner contribution, and \$4,888.00 by federal Community Development Block Grant Program Funds committed by the City of East Cleveland. The remaining balance in the City of East Cleveland's commitment is \$0.00.

d) Requesting approval of a contract with MAE Construction LLC for the anticipated cost of \$6,390.00 Contract Lead Remediation Case 383 Dos Santos at 10707 Elmwood Avenue Garfield Heights. The anticipated start-completion dates are November 19, 2012 – May 31, 2013.

Funding Source: 100% by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health.

Approve
 Disapprove
 Hold

CPB2012-1016

Department of Information Technology, submitting a contract with Computer Economics, Inc. in the amount not-to-exceed \$7,500.00 for technology research services for the period 10/1/2012 - 9/30/2013.

Funding Source: 100% General Funds

Note: The Department requested this item be held.

Approve
 Disapprove
 Hold

CPB2012-1017

Department of Information Technology, submitting a contract with OARnet/The Ohio State University in the amount not-to-exceed \$2,804.10 for maintenance and support services on VMware software for the period 12/17/2012 - 12/16/2013.

Funding Source: 100% General Fund.

Approve
 Disapprove
 Hold

CPB2012-1018

Department of Information Technology, recommending an award on RQ25417 and enter into a contract, sole source, with Vanguard Integrity Professionals, Inc. in the amount not-to-exceed \$10,065.00 for maintenance and support on the Vanguard Administrator (RACF) for the period 6/26/2012 - 6/25/2015.

Funding Source: 100% General Fund

Approve
 Disapprove
 Hold

CPB2012-1019

Department of Workforce Development, recommending an award and enter into a contract with Long Term Care Ombudsman in the amount not-to-exceed \$3,520.00 for the Incumbent Worker Training Program for the period 11/1/2012 - 8/31/2013.

Funding Source: 100% by Federal Workforce Investment Act (WIA) Funds.

Approve
 Disapprove
 Hold

CPB2012-1020

Department of Workforce Development, recommending an award and enter into a contract with The Radix Wire Company in the amount not-to-exceed \$2,000.00 for the On-the-Job Training Program for the period 10/15/2012 - 1/31/2013.

Funding Source: 100% by Federal Workforce Investment Act (WIA) Funds.

Approve
 Disapprove
 Hold

CPB2012-1021

Fiscal Office, submitting an agreement with State of Ohio, Office of the Auditor in the amount not-to-exceed \$2,400.00 for the Comprehensive Annual Financial Report for Calendar Year 2010 for the period 10/29/2012-10/31/2012.

Funding Source: General Fund

Approve
 Disapprove
 Hold

CPB2012-1022

Office of Procurement & Diversity, recommending an award on RQ22844 and enter into a contract with Lake Erie Winnelson Co. (10-2) in the amount not-to-exceed \$100,000.00 for plumbing supplies for various County buildings for the period 11/1/2012 - 10/31/2014. (Contracts and Purchasing Board Approval No. CPB2012-248 - authority to advertise).

Funding Source: 100% General Fund

Approve
 Disapprove
 Hold

CPB2012-1023

Office of Procurement & Diversity, recommending an award:

Department of Public Works

a) on RQ24322 to Valley Ford Truck, Inc. (12-1) in the amount not-to-exceed \$41,630.46 for 1-Ford F-450 cab and chassis.

Funding Source: 100% Sanitary Engineering Funds

Approve
 Disapprove
 Hold

CPB2012-1024

Public Defender, recommending an award and enter into a contract with Kreig J. Brusnahan in the amount not-to-exceed \$24,500.00 for legal services for indigent clients in Domestic Relations Court for the period 11/5/2012 - 11/4/2013.

Funding Source: 100% General Fund

Note: This item was amended to reflect the start time of the term as 11/5/2012

Approve
 Disapprove
 Hold

Note: Director Teeuwen was not able to stay for the remainder of the meeting. Mike Chambers sat in as her alternate.

CPB2012-1025

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending an award and enter into a contract with Cleveland Mediation Center in the amount not-to-exceed \$15,000.00 for Third Party Resolution and Conflict De-escalation training for the period 12/1/2012 - 11/30/2013.

Funding Source: 100% Health & Human Services Levy Funds

Approve
 Disapprove
 Hold

C. Exemption Requests

CPB2012-1026

Department of Information Technology, submitting an RFP exemption on RQ25525, which will result in an award recommendation to TEC Communications in the amount not to exceed \$78,875.00 for Nimble CS220 Storage Array expansions for the Division of Children and Family Services.

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Requesting the purchase of (1) Nimble CS220 Storage Array with extended warranty and installation. (1) Nimble ES1-H45 Expansion Shelf with extended warranty.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

The total amount will not exceed \$78,875.00. This amount will be charged to the general fund.

3. Rationale Supporting the Use of the Selected Procurement Method

These products are needed to provide an expandable technology upgrade to the current SAN Storage that is no longer on maintenance, is non-expandable and is now at full capacity. These products are being purchased off of State Term Schedule Number 534354; STS-033.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

SHI & CDW-G were evaluated on the same specifications but were substantially more expensive.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

TEC Communications was the lowest bid with their State Term Schedule.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

This request went through the process of competitive bidding.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

All items/products that can be bided on should go through the County's competitive bidding process.

Approve
 Disapprove
 Hold

CPB2012-1027

Department of Information Technology, submitting an RFP exemption on RQ25587, which will result in an award recommendation to Smart Solutions, Inc. in the amount not to exceed \$40,066.00 for 26 HP Elite Book 8470w laptops with docking stations, carrying cases, mini cards, and computrace software for the Department of Public Safety & Justice Services.

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

(26) HP EliteBook 8470w Mobile Workstations w/docking station & carrying case
(26) HP 5 year 9x5NBD on-site extended warranty w/Computrace
(26) Module Gobi mini card

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

The total amount will not exceed \$40,066.00. This is being purchased with grant money.

3. Rationale Supporting the Use of the Selected Procurement Method

These products were quoted through the State of Ohio WSCA Contract#: OA1067. The mobile workstations are replacing aged workstations that are malfunctioning. The Department of Public Safety & Justice Services will be using these mobile workstations when working on cases out in the field.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

MNJ Direct & GBS Computer Solutions were evaluated on the same specifications but were more expensive.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?
Smart Solutions, Inc. was the lowest bid with the State of Ohio WSCA Contract.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

This request went through the process of competitive bidding.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

All items/products that can be bided on should go through the County's competitive bidding process.

Approve
 Disapprove
 Hold

CPB2012-1028

County Sheriff, submitting a sole source exemption on RQ25695, which will result in an award recommendation to Intellitech Corporation in the amount of \$106,055.00 for license renewal and maintenance on the IMACS Jail management system for the period 1/1/2013 - 12/31/2013.

1. Vendor/Contractor Name: Intellitech Corporation

2. What is the product/service that you seek to acquire?

The Sheriff's Office is seeking renewal of the license agreement with Intellitech Corporation for our Jail Management System, IMACS. IMACS is the system used by our Corrections Center to book and release inmates, track property and clothing, schedule visits, handle commissary, and a host of other jail functions.

3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? Yes No

This purchase will obligate Cuyahoga County to this vendor for future purchases because their software is a licensed product. This purchase is a one year renewal and would need to be renewed as long as the system is in use.

4. Why do you need to acquire these goods or services?

We need to acquire this license renewal in order to continue having access to our Jail Management System, IMACS. IMACS currently is one of the core, mission critical applications of the Corrections Center.

5. Why are the requested goods/services the only ones that can satisfy your requirements?

Provide specific details on the compelling functional and/or technical reasons why the requested good or service is the only one that can satisfy the requirement. Indicate any features of the product or service that cannot be provided by an alternative product or service. In enumerating the unique aspects

of the product or service, provide quantifiable details on the factors and/or qualifications that make the good or service distinctive. If the good or service is patented or copyrighted, provide the supporting information such as patent number or copyright holder.

The software is licensed and no other company has permission to provide software support or make changes to their product.

6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable?

Initial examination of two other jail management systems were conducted late last year – Aegis Corrections Management by New World Systems and Offender Management System by DSI-ITI. The Sheriff’s Office is planning an upgrade to IMACS V with this vendor.

7. Identify specific steps taken to negate need for sole source provider.

Until the county has the resources to create and support large, mission critical applications, there will be a need for some sole source license and maintenance agreements with outside vendors. Smaller applications are being handled in-house.

8. Has your department bought these goods/services in the past? Yes No

Intellitech Corporation has been the contractor/supplier of our jail management system since it was implemented in December 2002. Last year’s contract dated January 01, 2012 was for \$106,055.00.

9. What efforts have been made or are being made to reduce the Department’s reliance on a sole source provider for these goods/services in the future?

The Sheriff’s Office does not foresee any short term resolution to our reliance on a sole source provider.

10. What efforts were made to get the best possible price?

The contract provides a 10% discount on software enhancements.

11. Why is the price for this purchase considered to be fair and reasonable?

The price for this purchase is very reasonable. Most license/maintenance agreements are 15% to 20% of the purchase price. The price of this license renewal is less than 10%.

12. Amount to be paid: \$106,055.00

Approve
 Disapprove
 Hold

CPB2012-1029

Medical Examiner, submitting a sole source exemption on RQ25586, which will result in an award recommendation to Siemens Healthcare Diagnostics Inc. in the amount not-to-exceed \$32,000.00 for the period 1/1/2013 - 12/31/2015.

1. Vendor: Siemens Healthcare Diagnostics, Inc.

2. What is the product/service that you seek to acquire?

A three year contract for the following Viva-Jr. Auto Analyzer Reagents and Supplies:

Amphetamine Assays; Calibrator/Control Level 0, 1, 3, and 5; Emit II Plus Benzodiazapine Reagent; Emit II Cocaine Reagent; Emit II Opiate Reagent; Emit II PCP Reagent; Emit II THC Reagent; System Solution.

3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? Yes No

4. Why do you need to acquire these goods or services?

All these products are consumables and supplies used in Toxicology for the analysis of urine using the existing Viva-Jr. Analyzer. This instrument is provided to us as a reagent-lease instrument. If we don't purchase their reagents then Siemens will remove the instrument from the lab.

5. Why are the requested goods/services the only ones that can satisfy your requirements?

The instrument used to screen urine specimens for the presence of drugs is the Viva-Jr. Analyzer. This is a specific instrument requiring specific reagent packs made for the Viva-Jr. Analyzer. No other reagent package will work in this instrument.

6. Were alternative goods/services evaluated?

No. There are no alternatives available for these products.

7. Identify specific steps taken to negate need for sole source provider.

No steps were taken because Siemens is the only provider for these reagent packages.

8. Has your department bought these goods/services in the past? Yes No

Siemens Healthcare Diagnostics, Inc. formerly Dade Behring. We are at the end of a 5 year purchase agreement and seek to renew for an additional 3 years.

9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?

The requested supplies are of highly specialized nature and are used on highly specialized instrumentation to perform highly critical forensic casework analysis and can only be supplied by Siemens Healthcare Diagnostics, Inc.

10. What efforts were made to get the best possible price?

The price is what they charge and they are the only provider.

11. Why is the price for this purchase considered to be fair and reasonable?

It is comparable to what has been charged for the past five years.

12. Amount to be paid: Estimated at \$31,171.65, will enter into a not-to-exceed \$32,000.00 contract.

Approve
 Disapprove
 Hold

CPB2012-1030

Juvenile Court, submitting an RFP exemption, which will result in amendments to contracts with various providers for in-home family therapy treatment services for the period 2/1/2012 - 1/31/2014 :

A) Contract No. CE1200227 with Beech Brook for additional funds in the amount of \$30,000.00.

B) Contract No. CE1200229 with Catholic Charities Services Corporation d.b.a. CCSC/Parmadale Family Services, Inc. to change the scope of services and for additional funds in the amount of \$235,000.00.

C) Contract No. CE1200231 with Guidestone for additional funds in the amount of \$15,000.00.

Funding Source: 100% General Funds

1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change)

The primary goal of these programs is to provide youth and their families with In Home Treatment programming. The current contract term is for February 1, 2012 through January 31, 2014. This amendment will increase the funds for all three vendors as listed below. This amendment will also change the description of services in the current contract for Catholic Charities Services Corporation d.b.a. CCSC/Parmadale Family Services, Inc. The original contract allowed for Anger Management Group Services, however, the Court would like to remove that service from the contract as we are implementing other programming.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

The contract amendments for the following providers for the time period of February 1, 2012 through January 31, 2014 will be funded 100% by the General Fund for the amounts listed below:

CE1200227 Beech Brook for an increase in the amount of \$30,000.00, which changes the not-to-exceed amount of the contract from \$55,000.00 to \$85,000.00.

CE1200229 Catholic Charities Services Corporation d.b.a. CCSC/Parmadale Family Services, Inc. for an increase in the amount of \$235,000.00, which changes the not-to-exceed amount of the contract from \$120,000.00 to \$355,000.00.

CE1200231 Guidestone for an increase in the amount of \$15,000.00, which changes the not-to-exceed amount of the contract from \$35,000.00 to \$50,000.00.

The reason for the increase in funding is to allow for the 2013 funding to be placed into the current contracts.

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

These service providers were selected through a RFP Process, which closed on December 8, 2011. The vendors did meet the qualifications requested of them and were granted contracts.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

Seven applicants submitted responses to the original RFP. The Court reviewed all of the submitted proposals and six applicants were chosen to receive contracts to provide In Home Treatment Services to Court youth.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

The Court was in need of multiple vendors to provide In Home Treatment Services. All six of the vendors met the necessary qualifications and it was determined that they would all be able to provide services to our youth.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

The vendors have been providing services to our youth on a continuous basis since the original contract was started. If this amendment is not approved, Cuyahoga County Juvenile Court youth would be unable to continue in necessary therapy sessions that are currently ongoing and new youth would be unable to be referred to the various vendors' programming.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

There is no plan to complete a competitive bid for these services at this time. However, the Court did complete a competitive bid process back in December 2011. The Court plans on completing another competitive bid process during the third quarter of 2013.

Approve
 Disapprove
 Hold

CPB2012-1031

Juvenile Court, submitting an RFP exemption on RQ25732, which will result in an award recommendation to Functional Family Therapy Associates Inc. in the amount of \$105,000.00 for Functional Family Therapy (FFT) Training and Licensure for the period of 1/1/2013 - 6/30/2013.

1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change)

Juvenile Court is requesting to contract with FFT Associates Inc. for Functional Family Therapy (FFT) Training and Licensure for the period of January 1, 2013 to June 30, 2013, for the not-to-exceed amount \$105,000.00. The primary goal of the project is to provide professional services and training to license certain information and materials for a comprehensive system for the use of FFT.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

The total value of this contract is the not-to-exceed amount of \$105,000.00. This contract is 100% funded by the RECLAIM Grant.

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

FFT is an empirically grounded, well-documented and highly successful family intervention for at-risk youth ages 10 to 18 whose problems range from acting out to conduct disorders to alcohol and/or substance abuse. There are only two vendors in the United States that provide FFT training and licensure for clinicians. These two vendors are comparable in service and cost, with the only difference being location. FFT Associates Inc. is located in Indiana, while the other vendor is located in Utah. As the Court will be paying for the cost of travel to provide the training services, the cost will be significantly decreased contracting with FFT Associates Inc.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

In doing research on the evidenced-based FFT program, two vendors were identified as able to provide the training and licensure. FFT Associates Inc., located in Indiana, and FFT Inc., located in Utah. Both vendors are comparable in service and cost, with the only difference being location. As the Court will be paying for the cost of travel to provide the training services, the cost will be significantly decreased contracting with FFT Associates Inc. from Indiana.

6. What ultimately led you to this product or service? Why was the recommended vendor selected?

The Court has decided to utilize the community-based FFT Program, as it is an evidenced-based in-home program. A program is judged to be evidence-based if (a) evaluation research shows that the program produces the expected positive results; (b) the results can be attributed to the program itself, rather than to other extraneous factors or events; (c) the evaluation is peer-reviewed by experts in the field; and (d) the program is "endorsed" by a federal agency or respected research organization and included in their list of effective programs. In order to provide FFT services, training and licensure must be

obtained through one of two vendors. The selected vendor was chosen due to the close proximity of their location, which lowers the travel costs.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

The Court recently received proposals from local agencies to provide FFT services. This contract will provide the training and licensure needed by these contracting agencies to begin the implementation of the FFT Program.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

At this time, there are only two vendors who provide FFT training and licensure, which is required in order to provide the FFT Program.

Note: This item was amended to reflect the time period as ~~1/1/2013—6/30/2013~~ 2/1/2010 – 1/31/2012.

Approve
 Disapprove
 Hold

CPB2012-1032

Juvenile Court, submitting an RFP exemption on RQ15550, which will result in an amendment to contract No. CE1000196 with Catholic Charities Services Corporation d.b.a. CCSC/Parmadale Family Services, Inc. for the In-home family therapy treatment services for the period of 1/1/2013 - 6/30/2013.

1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change)

The primary goal of this project is to provide in home family treatment services to youth and their families. The original time frame for this contract was from February 1, 2010 through January 31, 2012. This amendment is to increase the funds in the amount of \$7,000.00, which changes the not-to-exceed amount to \$247,000.00. There is no change to the time frame of this contract.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

The vendor was receiving 100% of their funds through the General Fund. The current funding for this contract is \$240,000.00. This amendment is to add funds in the amount of \$7,000.00 in order to pay the vendor for services that were conducted in January 2012. The bills for these services were not submitted to the Court until past due.

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

The original procurement method for this item was a RFP Process. The RFP was closed in December 2009. The vendor did meet the qualifications requested of them and was granted a contract.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

Six applicants submitted responses to the original RFP. The Court reviewed all of the proposals and five out of the six vendors were chosen to be granted contracts to serve those youth in need of In Home Treatment Services.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

In reviewing the vendor's proposal, it was determined that the vendor would meet all of the necessary requirements and would be able to provide services to our youth.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

The vendor has been providing services to our youth on a continuous basis since the contract was put into place. If this amendment is not approved, the Court will be unable to pay the vendor for services already rendered back in January 2012.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

There is no plan to complete a competitive bid for these services at this time. The Court did complete a competitive bid on this back in December 2009 and plans to complete another bid process during the third quarter of 2013.

Approve
 Disapprove
 Hold

Consent Agenda

CPB2012-1033

Department of Development, submitting a grant agreement with the State of Ohio, Development Services Agency, formerly known as the Department of Development, in the amount of \$100,000 from the Local Government Innovation Fund to the Department of Regional Collaboration's Merger/Shared Services Study.

Approve
 Disapprove
 Hold

CPB2012-1034

Department of Development/Airport Division requesting approval of a revenue generating agreement in the amount of \$8,000.00 with Flight Options LLC. The anticipated start-complete dates are November 1, 2012 - April 30, 2013.

Approve
 Disapprove
 Hold

CPB2012-1035

Department of Public Safety and Justice Services/Public Safety Grants, submitting an agreement with City of Bedford Heights for the purchase of equipment, valued in the amount of \$729.30 for the FY2008 Urban Area Security Initiative Grant Program for the period 9/1/2008 - 8/31/2011.

Funding Source: 100% FY 08 Urban Area Security Initiative grant funds.

Approve
 Disapprove
 Hold

CPB2012-1036

Office of Procurement & Diversity, presenting voucher payments for the week of November 19, 2012.

Funding Source: 100% General Funds

Approve
 Disapprove
 Hold

CPB2012-1037

Department of Development, presenting Voucher payments between November 8, 2012 and November 12, 2012.

Approve
 Disapprove
 Hold

V. Other Business

The agenda was amended to introduce the following **time sensitive/ mission critical item**

Presented by Paul Herdeg, Department of Development

1. Department of Development, submitting a contract with King Insurance & Financial Services, LLC in the amount not-to-exceed \$13,040.39 for exterior improvements in connection with a Storefront Renovation Rebate Program project located at 181 West Bagley Road, Berea, for the period 10/1/2012 - 12/31/2012.

2. **Note: Councilman Dale Miller, on behalf of Councilman Dave Greenspan requested that the calendar back-up information for the item below, which was originally listed on the November 13 Contracts and Purchasing Board Calendar be amended to read as follows:**

"This project is on a critical action path because the College Savings Account program is in line with the County Charter mandate to provide for educational assistance and this program is a top priority of the Executive."

Councilman Dale Miller requested the record reflect that he and Councilman Greenspan believe this program should be funded through the Scholarship Program and not through the Health and Human Services Levy fund. David Merriman noted this request will be acknowledged at the November 26 Board meeting prior to the approval of the minutes for November 13.

Approve
 Disapprove
 Hold

CPB2012-990

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting a contract with Corporation for Enterprise Development in the amount not-to-exceed \$22,000.00 for consulting services for the Cuyahoga County College Saving Account Program for the period 11/1/2012 - 10/31/2013.

Funding Source: 100% Health and Human Services Levy funds.

Note: David Merriman announced that he will not be in attendance at the November 26 Board Meeting. The meeting will be Clerked by the Office of Procurement staff. To accommodate Board members who may have holiday travel plans, Mr. Merriman stated that in two weeks the Board will have a discussion to determine the date of the last meeting of the year.

- VI. Public Comment – There was not public comment.
- VII. Adjournment: The meeting was adjourned at 12:52 P.M.