

Contracts and Purchasing Board
County Administration Building, 4th Floor
December 3, 2012 11:30 A.M. **REVISED**

- I. Call to Order
- II. Review and Approve Minutes
- III. Public Comment
- IV. Contracts and Awards
- A. Tabled Items

Item	Requestor	Description	Board Action
CPB2012-823	Department of Information Technology	Submitting a contract with Pivotal Corporation in the amount not-to-exceed \$11,467.29 \$22,923.34 for Support and Maintenance of Respond Center Point Software for the period 7/1/11 – 6/30/14. 7/1/12-6/30/17. Funding Source:100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-1046	Office of Procurement & Diversity	Recommending an award: Medical Examiner a) on RQ25141 to Fisher Scientific Co. LLC (19-4) in the amount of \$40,146.17 for Thermo Scientific Jewett Refrigerator and Freezers. Funding Source: 100% Gruttadauria Fund.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2012-1060	Department of Development	Requesting approval of an amendment to contract CE0900689-01, 02 dated September 17, 2009 with the County Land Bank in the amount of \$21,053.00 for the purpose of demolition of blighted structures. Funding Source: 100% by State of Ohio NSP funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-1061	Department of Development	Requesting approval of a Sole Source contract with Philadelphia Industrial Development Corporation (PIDC), for Portfol Software Maintenance and Support Services for the anticipated cost of \$2,400.00 for the period of July 1, 2011 through December 31, 2012. Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-1062	Department of Development	A) Requesting approval of a brownfield environmental site assessment contract with URS Corporation in the amount not-to-exceed \$8,500. The start and completion dates are 12/03/2012 - 06/01/2013.	

		<p>B) Requesting approval of a brownfield environmental site assessment contract with Pandey Environmental LLC. in the amount of \$6,000.00. The start and completion dates are 12/03/2012 - 06/01/2013.</p> <p>C) Requesting approval of a brownfield environmental site assessment contract with HZW Environmental Consultants LLC in the amount of \$10,550.00. The start and completion dates are 12/03/2012 - 06/01/2013.</p> <p>Funding Source: 100% General Fund /Brownfield Revolving funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2012-1063	Department of Development	<p>Requesting approval of a contract with C.B. Mullins Construction Company, Inc. for the anticipated cost of \$30,200.00 for Lead Remediation Cases 167 Landriscina 168 Bewley 169 Vacant 170 Demeo at 1589 Hopkins Avenue Units 1-4 Lakewood. The anticipated start-completion dates are November 26, 2012 – May 31, 2013.</p> <p>Funding Source: 100% by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2012-1064	Department of Workforce Development	<p>A) Submitting a contract with American Center for Conflict Resolution Institute, Inc. dba Lakewood College in the amount not-to-exceed \$3,000.00 for the On-the-Job Training Program for the period 10/15/2012 - 2/15/2013.</p> <p>B) Submitting a contract with Steel Warehouse of Ohio, LLC in the amount not-to-exceed \$14,800.00 for the On-the-Job Training Program for the period 7/9/2012 - 12/31/2012.</p> <p>Funding Source: 100% by Federal Workforce Investment Act (WIA) Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2012-1065	Fiscal Office	<p>Submitting amendments to contracts with various providers for the 2012 sexennial reappraisal and annual maintenance for the period 5/23/2011 - 12/31/2012 for additional funds:</p> <p>1) Contract No. CE1100449-02 with Daniel P. Forrester in the amount not-to-exceed \$7,148.00.</p> <p>2) Contract No. CE1100448-02 with Edward D. Horton in the amount not-to-exceed \$6,304.00.</p> <p>Funding Source: 100% Real Estate Assessment fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2012-	County	Requesting the retention of OM Partners, LLC dba	

1066	Prosecutor	Ostendorf-Morris Company for appraisal services in the amount not-to-exceed \$4,500.00 for Cuyahoga County Department of Public Works in connection with Cuyahoga County (Whiskey Island) v. Cuyahoga County Board of Revision, Complaint Number 201104250255. Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-1067	Department of Public Safety and Justice Services	Public Safety Grants, recommending an award on RQ25604 and enter into a contract with Cinecraft Productions, Inc. in the amount not-to-exceed \$10,119.00 for development of multi-media campaign to promote the Northeast Ohio Regional Fusion Center in connection with the FY2010 State Homeland Security-Law Enforcement Grant Program for the period 11/1/2012 - 2/28/2013. Funding Source: 100% funded through the FY10 SHSP-LE	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-1068	Department of Justice Services	Public Safety Grants, submitting agreements with various municipalities for reimbursement of eligible training expenses in connection with the FY2010 Interoperable Emergency Communications Grant Program for the period 6/1/2010 - 12/31/2012: a) City of Cleveland Heights in the amount not-to-exceed \$285.60. b) City of Garfield Heights in the amount not-to-exceed \$305.37 Funding Source: 100% FY 10 Interoperable Emergency Communication Grant Program	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

C. Exemption Requests

Item	Requestor	Description	Board Action
CPB2012-1069	Department of Health and Human Services	Community Initiatives Division/Office of Early Childhood, submitting an RFP exemption to apply for and accept a grant application from the Treu-Mart Fund in the amount of \$50,000.00 for the Young Children's Emotional Development Exhibit at the Children's Health Museum for the period 12/1/2012 - 11/30/2013. 1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) In a proposal to the Treu- Mart Fund, the Office of Early Childhood/Invest in Children is proposing to contract with The Children's Museum of Cleveland (CMC) to develop an interactive, multi-sensorial exhibit that would	

		<p>help young children recognize and identify their own feelings, as well as suggest developmentally appropriate coping strategies for them to use when they are afraid, sad, angry, etc. In addition, the exhibit will provide parents and other caregivers with parallel information from to help them support young children's socio-emotional development and information derived from brain development research that demonstrates how early exposure to either supportive or traumatic experiences literally shapes the individual's brain and has a lifelong influence on their life trajectory. Specifically, the contract with The CMC would require them to design, fabricate, display and make readily available to the public this exhibit at their facility in University Circle.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>Based on the experience of The Children's Museum of Cleveland, it is estimated that design costs for the project will be \$25,000 and fabrication and construction costs will total \$145,000. We are requesting a grant of \$50,000 from the Treu Mart Fund which will allow us to begin the design process in earnest and also pay for a portion of fabrication costs. Conversations have begun with a number of other private foundations in the Cleveland area regarding the exhibit and other proposals will be submitted to cover the remaining costs of the project.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method</p> <p>The Children's Museum of Cleveland has a solid record of attracting parent-child groups and engaging them in experiential learning. Experiential learning involving both parent and child simultaneously is the most effective way to achieve an understanding of emotions because emotions must be experienced in an interpersonal context to be understood. Their mission is to provide unique, innovative, and impactful experiences, exhibits, and education programming, within and outside of the Museum, that will foster learning and development in all children ages birth-8; with a special emphasis on birth-5. Lastly, they are the only museum in northeast Ohio with a unique focus on young children and their families.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p>	
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		<p>None. The Children's Museum of Cleveland is the only museum in Northeast Ohio with a unique focus on young children and their families. No other museum, or other educational entity in the community, has the expertise and experience to develop and display an exhibit on the social-emotional development of young children.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? The Children's Museum of Cleveland has a solid track record of attracting parent-child groups and engaging them in experiential learning.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. None.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. None.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
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D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2012-1070	Office of Procurement & Diversity	Recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E)	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-1071	Department of Public Safety and Justice Services	<p>Public Safety Grants, submitting an agreement with City of Fairview Park for the purchase of equipment, valued in the amount of \$6,780.00, for the FY2008 State Homeland Security Grant Program for the period 9/1/2008 - 8/31/2011.</p> <p>Funding Source: 100% FY 08 State Homeland Security Program</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-1072	Department of Public Safety and Justice Services	<p>Public Safety Grants, submitting an amendment to a grant agreement with Ohio Emergency Management Agency in the amount \$141,225.00 for the FY2010 Interoperable Emergency Communications Grant Program for the period 6/1/2010 - 12/31/2012 to extend the time period to 5/15/2013.</p> <p>Funding Source: Department of Homeland Security funding through the Ohio Emergency Management Agency</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-	Department	Public Safety Grants, submitting a grant agreement with	

1073	of Public Safety and Justice Services	Ohio Emergency Management Agency in the amount of \$216,829.00 for the FY2012 State Homeland Security Grant Program - Law Enforcement for the period 9/1/2012 - 5/30/2014. Funding Source: State Homeland Security Grant Program-Law Enforcement grant funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-1074	Office of Procurement & Diversity	Presenting voucher payments for the week of December 3, 2012.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-1075	Department of Development	Presenting Voucher payments between November 22, 2012 and November 28, 2012.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

V. Other Business

Item	Requestor	Description	Board Action
CPB2012-1076	Department of Information Technology	Submitting a contract with Infor Global Solutions, Inc. in the amount of \$61,175.65 for maintenance and upgrade to the County's Payroll System for the period of July 2, 2012 – July 1, 2013. Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

RQ12-25060

The primary goals are to make sure payroll is run without problems and to make sure the County is compliant with all laws pertaining with government payroll.

The procurement method was a Justification for Other Than Full and Open Competition. The Justification was approved on September 24, 2012 at the Contracts and Purchasing Board.

Infor Global Solutions, Inc.

13560 Morris Rd. Suite 4100

Alpharetta, GA 30004

Council District does not apply.

The primary owner is Infor Enterprise Solutions Holdings, Inc.

President is Gregory Giangordano

The maintenance contract occurs annually. Infor Global is the sole proprietor of the software that is being maintained.

The maintenance contract started July 2, 2012. Late submission is due to the vendor not getting the paperwork back in a timely matter.

The funding source is the General Fund. The payment is due annually.

VI. Public Comment

VII. Adjournment

Minutes

Contracts and Purchasing Board

County Administration Building, 4th Floor

November 26, 2012 11:30 A.M.

I. Call to Order: The meeting was called to order at 11: 40 A.M.

Attendees: County Executive Edward FitzGerald
Chief of Staff Matt Carroll
Councilman Dale Miller – Alternate for Dave Greenspan
Fiscal Officer Wade Steen
Director Bonnie Teeuwen
Director Lenora Lockett
Andria Richardson – Alternate for David Merriman

Councilman Dave Greenspan and Clerk of the Contracts and Purchasing Board David Merriman were unavailable.

Note: the minutes for November 13, 2012 were approved as amended. Bonnie Teeuwen abstained.

II. Review and Approve Minutes: The minutes were approved as written

III. Public Comment - There was no public comment.

IV. Contracts and Awards

A. Tabled Items for Review

CPB2012-952

Department of Information Technology, recommending an award on RQ25202 and enter into a state contract with CA, Inc. in the amount not-to-exceed \$14,999.99 for maintenance and support on DYNAM/TLMS Tape Management System for the period 10/24/2011 - 10/23/2013.

Funding Source: 100% General Fund

☒ Approve

☐ Disapprove

☐ Hold

B. Scheduled Items

CPB2012-1038

Department of Public Works, submitting an amendment to Contract No. CE1100371-02 with Mid-West Presort Mailing Services, Inc. for presort mailing services for the period 2/1/2011 - 1/31/2013 to extend the time period to 1/31/2014 and for additional funds in the amount not-to-exceed \$29,160.00.

Funding Source: 100% Internal service fund

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-1039

Department of Public Works, recommending an award on RQ25297 and enter into a contract with Platinum Plumbing, Inc. dba Mayer Plumbing in the amount not-to-exceed \$24,000.00 for maintenance and repair on sanitary sewer lines on an emergency basis for the period 11/1/2012 - 10/31/2013.

Funding Source: 100% Sanitary Sewer District Funds

Note: This item was held at the request of the Department.

☐ Approve
☐ Disapprove
☒ Hold

CPB2012-1040

Department of Development, requesting approval of a contract with MAE Construction LLC for the anticipated cost of \$8,000.00 for Case 345 Marbley at 1505 East 221st Street Euclid The anticipated start-completion dates are November 26, 2012 – May 31, 2013.

Funding Source: \$8,000.00 U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health. Due to federal grant requirements the Lead Hazard Remediation Grant maximum contribution for this project is \$8,000.00. The homeowner is contributing \$1,195.00.

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-1041

Department of Information Technology, recommending an award on RQ25211 and enter into a contract with Entrust, Inc. in the amount not-to-exceed \$24,440.00 for renewal of 40 Entrust Certificate Services CMS Account Portal, maintenance and support for the period 10/23/2012 - 10/22/2013.

Funding Source: 100% General Fund

☒ Approve

☐ Disapprove
☐ Hold

CPB2012-1042

Recommending an award on on RQ25165 and enter into a contract with Periscope Holdings, Inc., sole source, in the amount of \$96,795.00 for AP license, support and maintenance on the BuySpeed Online System for the period 12/1/2012 - 11/30/2015.

Funding Source: 100% by the General Fund.

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-1043

Department of Workforce Development,

- A) Submitting a contract with Bula Forge & Machine, Inc. in the amount not-to-exceed \$6,400.00 for the On-the-Job Training Program for the period 11/12/2012 - 1/31/2013.
- B) Submitting a contract with PPG Industries, Inc. in the amount not-to-exceed \$9,600.00 for the On-the-Job Training Program for the period 10/22/2012 - 12/31/2012.

Funding Source: 100% by Federal Workforce Investment Act (WIA) Funds

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-1044

~~Department of Workforce Development~~, recommending an award on RQ25603 and enter into a contract with Sword Solutions, Inc., sole source in the amount not-to-exceed \$1,305.00 for support and maintenance on Fraud Recovery and Overpayment System Tracking software for the period 12/1/2012 - 11/30/2013.

Funding Source: Federal Public Assistance (PA) funds

Note: This item was amended to reflect the Department name as Division of Cuyahoga Job and Family Services.

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-1045

Office of Procurement & Diversity, recommending an Award:

Department of Public Works

a) on RQ24321 to CCI North Coast (6-1) in the amount of \$84,136.67 for 1-international cab and chassis.

Funding Source: 100% Sanitary Engineering Funds

☒ X Approve
☐ Disapprove
☐ Hold

CPB2012-1046

Office of Procurement & Diversity, recommending an Award:

Medical Examiner

a) on RQ25141 to Fisher Scientific Co. LLC (19-4) in the amount of \$40,146.17 for Thermo Scientific Jewett Refrigerator and Freezers.

Funding Source: 100% Gruttadauria Fund.

Note: This item was held at the request of the Department.

☐ Approve
☐ Disapprove
☒ X Hold

CPB2012-1047

Medical Examiner, recommending an award on RQ25178 and enter into a contract with Electron Optics Service, Inc. in the amount not-to-exceed \$22,500.00 for maintenance on the AMRAY Electron Microscope for the period 1/31/2013 - 1/30/2016.

Funding Source: 100% General Fund.

☒ X Approve
☐ Disapprove
☐ Hold

CPB2012-1048

County Sheriff, requesting approval to apply for and accept grant funds from U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance in the amount of \$5,839.57 for the FY2012 Bulletproof Vest Partnership Grant Program for the period 9/10/2012 - 8/31/2014.

Funding Source: The U.S. Department of Justice, Office of Justice Programs will fund 50% of this project with the CCSO funding the remaining 50% of the project.

☒ X Approve
☐ Disapprove
☐ Hold

CPB2012-1049

Juvenile Court, recommending awards on RQ24070 and enter into contracts with various providers for evidence-based anger management group therapy services for the period 12/1/2012 - 6/30/2013:

A) Catholic Charities Services Corporation dba Parmadale Family Services, Inc. in the amount not-to-exceed \$59,062.50.

B) Guidestone in the amount not-to-exceed \$19,687.50.

Funding Source: 100% RECLAIM Funds

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-1050

Department of Health and Human Services, Community Initiatives Division/Office of Early Childhood, recommending an award on RQ25712 and enter into a contract with Starting Point in the amount not-to-exceed \$94,697.00 for administration of the Early Care and Education Center Capacity and Expansion Program for the Invest in Children for the period 1/1/2013 - 12/31/2013.

Funding Source: 100% by Health and Human Services levy funds.

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-1051

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ23754 and enter into a contract with the JRS Group, LTD in the amount not-to-exceed \$100,000.00 for strategic planning services for the period 12/1/2012 - 12/31/2014.

Funding Source: 100% Health and Human Services Levy funds.

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-1052

Department of Health and Human Services/Division of Cuyahoga Job and Family Services, recommending an award on RQ24347 and enter into a state contract with Harris, Mackessy & Brennan, Inc. dba HMB, Inc. in the amount not-to-exceed \$2,601.22 for maintenance and support of HMB RightFax software for the period 9/1/2012 - 8/31/2013.

Funding Source: 100% by Federal Public Assistance (PA) funds

☒ Approve

☐ Disapprove
☐ Hold

C. Exemption Requests

CPB2012-1053

Medical Examiner, submitting a sole source exemption, which will result in a contract with American Association of Blood Banks in the amount not-to-exceed \$10,740.00 for accreditation of Parentage and Identification Unit laboratories for the period 1/1/2013 - 12/31/2013.

Funding Source: 100% by the Medical Examiner's Crime Lab General Fund

A. Scope of Work Summary:

1. Medical Examiner's Office requesting approval of a Sole Source Justification for accreditation by American Association of Blood Banks, AABB, for the anticipated cost not-to-exceed \$10,740.00. The anticipated start-completion dates are 01/01/2013-12/31/2013, payment must be received no later than 12/31/2012.
2. The primary goal of the project is for the vendor to provide continued accreditation for the Medical Examiner's Parentage & Identification Unit of the laboratories. This department has been accredited by AABB since 2007.

B. Procurement:

1. The procurement method for this project is Sole Source. The total value is \$10,740.00.

Contractor and Project Information:

1. The address of the vendor is:

AABB

8101 Glenbrook Road

Bethesda, MD 20814-2749

2. Susan L. Stramer, PhD, President.

D. Project Status and Planning:

1. The project is an annual occurrence.
2. The purchase order needs a signature in ink by 12/01/12.

E. Funding:

1. The project is funded 100% by the Medical Examiner's Crime Lab General Fund.
2. The schedule of payment is by invoice.

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-1054

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an RFP exemption, which will result in a contract with Starting Point in the amount not-to-exceed \$2,038,762.00 for the coordination and management of the Family Child Care Home Regional System for the Invest in Children Program for the period 1/1/2013 - 12/31/2013.

Funding Source Health and Human Services Levy funds

☒ Approve

☐ Disapprove
☐ Hold

Consent Agenda

CPB2012-1055

Department of Public Works,

A) Submitting an amendment (Subsidiary No. 2) to Contract No. CE1100285-01 with Karvo Paving Company for the repair and resurfacing of Tiedeman Road from Brookpark Road to Memphis Avenue to Brookpark Road in the City of Brooklyn for a decrease in the amount of (\$547,572.97).

B) Recommending to accept said project, as complete and in accordance with plans and specifications.

C) Requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: Funding: 80% Federal Funds, 100% County using funds from the \$5.00 Vehicle License Tax fund, 10% City of Brooklyn.

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-1056

Cuyahoga County Board of Developmental Disabilities,

A) Submitting an amendment to Contract No. CE1200384-01 with M. Downing Construction Company, Inc. for renovation of toilet rooms at the Rocky River Adult Activities Center, located at 20120 Detroit Road, Rocky River, for a decrease in the amount of (\$800.00).

B) Recommending to accept said project as complete and in accordance with plans and specifications.

C) Requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: 100% General Funds

☒ Approve
☐ Disapprove
☐ Hold

CPB2012-1057

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. CE1000207-01-04 with Case Western Reserve University for evaluation of the Invest in Children Program for the period 12/1/2009 - 12/31/2012 to extend the time period to 6/30/2013; no additional funds required.

Funding Source: 99.65% (\$950,000) from private foundation resources (Gund and Cleveland Foundations) and 0.35% (\$3,333) from County Health & Human Services Levy funds.

☒ X Approve
☐ Disapprove
☐ Hold

CPB2012-1058

Department of Law, seeking authority to execute termination of Lease and ~~associated documents~~ ***Base Lease with West Side Deutscher Frauen Verein** necessary for the refinancing of conduit bonds that were issued in 1999 for the benefit of Altenheim, an assisted living center and 501c3.

Note: This item was amended to reflect additional language and the name of the vendor. (*see above.)

CPB2012-1059

Office of Procurement & Diversity, presenting voucher payments for the week of November 26, 2012.

☒ X Approve
☐ Disapprove
☐ Hold

V. Other Business

VI. Public Comment – There was no public comment.

VII. Adjournment: The meeting was adjourned at 12:22 P.M.

A. Tabled Items for Review

CPB2012-823

~~Department of Information Technology Submitting a contract with Pivotal Corporation in the amount not to exceed \$11,467.29 for Support and Maintenance of Respond Center Point Software for the period 7/1/11 – 6/30/14.~~

Submitting a contract with Pivotal Corporation in the amount not-to-exceed ~~\$11,467.29~~ **\$22,923.34** for Support and Maintenance of Respond Center Point Software for the period ~~7/1/11 – 6/30/14.~~ **7/1/12-6/30/17.**

SUMMARY OF REQUESTED ACTION:

A. Department of Information Technology requesting approval of a contract with Pivotal Corporation in the amount not-to-exceed ~~11,467.29~~ **\$22,923.34** for Support and Maintenance of Respond Center Point Software for the period ~~7/1/11 – 6/30/14.~~ **7/1/12-6/30/17.**

B. The proposed contract is an OPD approved sole source item with materials attached.

C. Pivotal Corporation
600-858 Beatty Street
Vancouver, BC
Canada V6B1C1

D. The project's term has already begun. The reason there was a delay, in this request, was a delay in receiving required documents from Vendor.

E. The project is funded 100% by General Fund.

CPB2012-1046

Title: OPD 2012 Award Recommendation to Fisher Scientific Co. LLC for a Scientific Refrigerator & Freezer for the Office of the Medical Examiner on RQ 25141:

A. Scope of Work:

1. OPD requesting approval of a recommendation of award with Fisher Scientific Co. LLC for the anticipated cost of \$40,146.17.
2. The primary goal of the project is to award Fisher Scientific the purchase order in the said amount for a Scientific Refrigerator & Freezer for the Office of the Medical Examiner.
3. This purchase will replace the existing refrigerators and freezers in the DNA department. The current equipment is old and in risk of maintaining the constant temperature required for DNA storage.

B. Procurement:

1. The procurement method for this project was by formal competitive bid. The bids were opened on 10/19/2012. (Please note this was a re-bid as the first process failed to have a responsive bidder.)
2. There was 0% SBE goal.
3. There were 19 bids distributed from OPD, 3 bids submitted for review; one bid recommended as the lowest and best bid.

C. Contractor and Project Information:

1. The address of the vendor is:
Fisher Scientific Co. LLC
300 Industry Drive
Pittsburgh, PA 15275
2. Mr. Ed Pesicka is the President and Stacy McManhan is the VP.
3. The equipment location shall be the Office of the Medical Examiner, 11001 Cedar Avenue, Cleveland, OH 44106

D. Project Status and Planning:

1. This is an one-time equipment purchase.
2. This purchase is critical. The current equipment is failing to maintain the necessary temperatures in a consistent manner.

E. Funding

1. The project is funded 100% by the Gruttadauria Fund.
2. The schedule of payment will be by PO/invoice. Net 30 days

New Business

CPB2012-1060

A. Scope of Service

1. Department of Development requesting approval of an amendment to contract CE0900689-01, 02 dated September 17, 2009 with the County Land Bank in the amount of \$21,053.00 for the purpose of demolition of blighted structures.

2. The anticipated start-completion dates are: September 17, 2009 – January 31, 2013.

B. Procurement

The proposed amendment received an exemption.

**OPD has reviewed this item (10-03-12) and determined that it is ok to process in accordance with county policies/procedures/ordinances.

C. Contractor and Project Information

Cuyahoga County Land Reutilization Corp.

323 W. Lakeside, Suite 160

Cleveland, Ohio 44113

County Council District 7

2. Executive Director is Gus Frangos

3. The list of eligible communities is attached.

D. Project Status and Planning

1. The project is an extension of an existing project using NSP funds to demolish residential structures.

3. The project is on a critical action path because of the deadlines imposed by the State of Ohio for completion.

E. Funding

1. The amended project will be funded 100% by State of Ohio NSP funds.

2. The schedule of payments is by invoice.

3. The project is an amendment to a contract with the County Land Bank. This amendment changes the value and time of performance. This is the second amendment to the contract.

The history of the amendments is:

Original contract - September 17, 2009- July 31, 2010 \$1,010,000

First amendment - Extended time of performance from July 31, 2010 to December 31, 2012

CPB2012-1061

Title: Department of Development/ 2012/ PIDC / Sole Source Contract/ Portfol Software Maintenance & Support. RQ25594

A. Scope of Work Summary

1. Department of Development is requesting approval of a Sole Source contract with Philadelphia Industrial Development Corporation (PIDC), for Portfol Software Maintenance and Support Services for the anticipated cost of \$2,400.00 for the period of July 1, 2011 through December 31, 2012

2. The primary goal of the contract is to receive Maintenance and Support Services for PIDC's Portfol Software.

B. Procurement

1. The procurement method for this contract for services is Sole Source.

The Sole Source Justification was approved by Contracts and Purchasing Board on November 5, 2012 - CPB2012-973

C. Contractor and Project Information

1. The address of the vendor is:

Philadelphia Industrial Development Corporation (PIDC)
1500 West Market Street
Suite 2600 West
Philadelphia, PA 19102.

2. The officer for the vendor is:

Ms. Jean DeBellis
Vice President, Operations

D. Project Status and Planning

The contract is normally renewed annually.

The contract term has already begun. The reason there is a delay in this submission is because the department needed additional time to setup and test the software prior to making an additional commitment to the vendor for its continued use.

E. Funding

1. The project is funded 100% by the General Fund.
2. The schedule of payments is annual.

CPB2012-1062

Title: Development /2012 /URS Corporation/ Brownfield Assessment ESA /4971 Woodland Avenue
Cleveland, Ohio 44104

A. Scope of Work Summary

1. Department of Development requesting approval of a brownfield environmental site assessment contract with URS Corporation in the amount not-to-exceed \$8,500.

The start and completion dates are 12/03/2012 - 06/01/2013.

2. The primary goals of the project are:

- a. To perform a file review to determine historic uses of site.
- b. To conduct a Pre-demolition asbestos Survey of building.

B. PROCUREMENT:

RFQ20596, which closed on August 26, 2011.

URS Corporation was one of the five highest scoring firms approved for this program at the Contracts and Purchasing Board on November 14, 2011.

C. CONTRACTOR AND PROJECT INFORMATION:

1. URS Corporation
1375 Euclid Avenue
Suite 600
Cleveland, Ohio 44115-1808

County Council District 6

2. URS is a publicly held company registered in Nevada and listed on the New York Stock Exchange under the symbol URS. Their Cleveland Ohio Office is located at 1375 Euclid Avenue.

3a. The project is located at 4971 Woodland Avenue Cleveland, Ohio, 44104

3b. This Project site is in Council District 8

D. Project Status and Planning:

1. The project is for brownfield assessment review of databases to determine historic uses of the site and sampling of Asbestos containing materials.

2. The time period will be for 180 days (12/03/2012 - 06/01/2013).

3. The scope of services are attached and made part of the contract.

E. Funding:

1. The project is funded by General Fund /brownfield revolving funds.

2. The schedule of payments is typically monthly invoice submissions from consultant.

3. This project is to allow for records review along with sampling for Asbestos Containing Materials (ACM) that could potentially hinder the redevelopment of this property.

Title: Development 2012\ Pandey Environmental LLC \Brownfield Assessment ESA \Euclid 115 LLC\11601-11607 Euclid Avenue Cleveland, Ohio

A. Scope of Work Summary

1. Department of Development requesting approval of a brownfield environmental site assessment contract with Pandey Environmental LLC. in the amount of \$6,000.00.

The start and completion dates are 12/03/2012 - 06/01/2013.

2. The primary goals of the project are:

a. To review former environmental reports (Phase I, II and Asbestos Survey) on this property provided for other entities.

b. To provide an ASTM E1527-05 inclusive of the Federal All Appropriate Inquire (AAI) standard on behalf of applicant/potential purchaser Euclid 115 LLC.

B. PROCUREMENT:

RFQ20596, which closed on August 26, 2011. Of the eleven proposals submitted to OPD, Pandey Environmental LLC was one of the five highest scoring firms approved for this program at the Contracts and Purchasing Board on November 14, 2011.

C. CONTRACTOR AND PROJECT INFORMATION:

1. Pandey Environmental LLC.

673 Mohawk Street Suite 300

Columbus, Ohio 43208

2a. Atul Pandey is the President and sole owner of this firm. Ownership list is attached

2b. Pandey Environmental is also DBE Certified in the State of Ohio.

3a. The project is located at :

11601-11607 Euclid Avenue

Cleveland, Ohio 44106

3b. This Project site is in Council District 7

D. Project Status and Planning

1. The project is for Phase I brownfield assessment along with review of former site reports.
- 2b. This contract will provide Phase I on behalf of purchaser.
3. The time period will be 180 days term from 12/03/2012 - 06/01/2013.
4. The scope of services are attached and made part of the contract.

E. Funding

1. The project is funded by general fund / brownfield revolving fund.
2. The schedule of payments is typically monthly invoice submissions from consultant.
3. This project is to allow for assessment activities.
4. The schedule of payments will be approximately monthly to the consultant.

Title: Development/2012/HZW Environmental Consultants LLC/Brownfield Assessment/Rockside Redevelopment ESA/24801 Rockside Road, Bedford Heights Ohio.

A. Scope of Work Summary :

1. Department of Development requesting approval of a brownfield environmental site assessment contract with HZW Environmental Consultants LLC in the amount of \$10,550.00. The start and completion dates are 12/03/2012 - 06/01/2013.
2. The primary goal of the project is to determine the extent of asbestos containing materials throughout this 7 story former hotel structure, (Circa 1970's) that could impact the redevelopment of this site for highest and best use.

PROCUREMENT:

RFQ20596, which closed on August 26, 2011. Of the eleven proposals submitted, HZW Environmental Consultants LLC was the highest scoring of the five approved firms for this program at the Contracts and Purchasing Board on November 14, 2011.

C. CONTRACTOR AND PROJECT INFORMATION:

1. HZW Environmental Consultants, LLC
6105 Heisley Road Mentor, Ohio 44060
(Lake County)
2. Barbara L. Knecht is the CEO of the Company
The list of the principal owners for HZW is attached.
3. The project is located at:
24801 Rockside Road
Bedford Heights, Ohio, 44146.
- 3b. This Project site is in Council District 9.
4. HZW Ownership list is attached.

D. Project Status and Planning

1. This project is for brownfield assessment of the amount of Asbestos Containing Materials (ACM) through-out this seven story former hotel structure built in the 1970's. ACM materials need to be assessed in order to determine redevelopment costs.
2. This project will provide ACM Survey ASSESSMENT SERVICES.
- 3a. This project will commence after approval on December 1, 2012. The time period will be for 180 days (12/03/2012 - 06/01/2013).
- 3b. HZW is a Women Owned Business.
- 3c. An estimated 68% (\$7,250) of this project will be DBE participation.
4. The scope of services are attached and made part of the contract.

E. Funding.

1. This project is funded by General Fund / Brownfield Revolving funds.
2. The schedule of payments are typically monthly invoice submissions from consultant.
3. This project is to allow for Environmental testing to determine the amount of asbestos contaminants on site that could potentially hinder the redevelopment of this property.

CPB2012-1063

Title: Department of Development 2012 C.B. Mullins Construction Company, Inc. Contract Lead Remediation Cases 167 Landriscina 168 Bewley 169 Vacant 170 Demeo at 1589 Hopkins Avenue Units 1-4 Lakewood RQ# 25716

A. Scope of Work Summary

1. Department of Development requesting approval of a contract with C.B. Mullins Construction Company, Inc. for the anticipated cost of \$30,200.00. The anticipated start-completion dates are November 26, 2012 – May 31, 2013.
2. The primary goals of the project are removing lead hazards at the home of a low-income family, maintaining the housing stock of Cuyahoga County's inner ring suburbs, and reducing the risk of lead poisoning in young children.

B. Procurement

1. The procurement method for this project was competitive bidding administered by the Department of Development. The total value of the winning competitive bid is \$30,200.00.
2. The competitive bid was closed on 09/26/2012.
3. There were 4 bids received by the Department of Development, lowest combined bidder approved.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:
C.B. Mullins Construction Company Inc.
P.O. Box 200
Berea, Ohio 44017
Council District 05
2. The president for the contractor/vendor is Chris Mullins.
- 3.a. The address or location of the project is:
Landriscina, Bewley, Vacant, Demeo
1589 Hopkins Avenue Unit 1-4
Lakewood, Ohio 44107
- 3.b. The project is located in Council District 02.

D. Project Status and Planning

1. This is one of 250 such contracts that will be issued during the three-year grant period.

E. Funding

1. The project is funded 100% by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health.
2. The schedule of payments is payment upon completion of project.

CPB2012-1064

Title: American Center for Conflict Resolution Institute, Inc.
DBA Lakewood College - OJT Contract

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with American Center for Conflict Resolution Institute, Inc. DBA Lakewood College for the anticipated cost of not more than \$3,000.00. The anticipated start-completion dates are 10/15/2012 to 2/15/2013.

2. The primary goals of the project are to hire and train two trainees under an On-the-Job Training Program. The employer will be reimbursed 50% of the wages paid for the contract period.

3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. American Center for Conflict Resolution Institute, Inc. DBA Lakewood College, 12900 Lake Avenue, #003A, Lakewood, OH 44107
Council District # 2

2. The Principal Owner is Tanya Haggins, President

The employer is an online non-profit college that offers paralegal and mediation training programs throughout the world.

D. Project Status and Planning

1. This is a new contract. However, the employer has previous contracts with the department and the evaluation is satisfactory.

2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.

2. The schedule of payments is by invoice received from the employer on a monthly basis.

Title: Steel Warehouse of Ohio, LLC - OJT Contract

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with Steel Warehouse of Ohio, LLC for the anticipated cost of not more than \$14,800.00. The anticipated start-completion dates are 7/9/2012 to 9/30/2012.

2. The primary goals of the project are to hire and train 6 trainees under an On-the-Job Training Program. The employer will be reimbursed 50% of the wages paid for the contract period.

3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. Steel Warehouse of Ohio, LLC, 3193 Independence Road, Cleveland, Ohio 44105
Council District # 8

2. The Principal Owner is Lerman Enterprises; its CEO is Dave Lerman.
Steel Warehouse of Ohio, LLC is in the business of steel processing, laser profiling, leveling and tempering steel. A family-owned business since 1947 and has more than 65 employees in Ohio.

D. Project Status and Planning

1. This is a new contract. However, the employer has previous contracts with the department and the evaluation is satisfactory.

2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.

2. The schedule of payments is by invoice received from the employer on a monthly basis.

CPB2012-1065

Title: Fiscal Office 2012, Appraisal/Forrester/Horton Amendments Rq20573, 20572.

Project Title: 2012 Reappraisal. The contractors work out of 5398 1/2 Northfield Road, Maple Heights, OH 44137.

Scope of Work : Fiscal Office/Appraisal Department requesting approval of amendments to

Contract #CE1100449-02 with Daniel P. Forrester for an increase of \$7,148.00. The total contract should not exceed \$58,972.00

Contract #CE1100448-01 with Edward D. Horton for an increase of \$6,304.00. The time period is 5/23/11- 12/31/12. Total contract should not exceed \$49,204.00.

The primary goal of the project is to appraise every parcel located in Cuyahoga County. The above contractors are responsible for appraising commercial property. The ORC requires a full re-appraisal of all parcels in the County every 6 years.

The procurement method was an RFQ then interviews with Human Resources.

Contract Information:

CE1100449-02

Daniel P. Forrester

4502 West 152nd

Cleveland, OH 44135

Increase \$7,148.00

District 3

CE1100448-01

Edward D. Horton

3674 Rolliston Road

Shaker Heights, OH 44120

District 9

The project will reoccur in 6 years.

The project is funded by the Assessment fund. The schedule of payment is based on the Contractor's work assignments.

CPB2012-1066

The Cuyahoga County Prosecutor's Office is requesting you enact a resolution authorizing the retention of OM Partners, LLC as the appraiser for Cuyahoga County Public Works with respect to Cuyahoga County (Whiskey Island) v. Cuyahoga County Board of Revision, Complaint Number 201104250255. Lawrence A. Kell, ASA, will be the appraiser and has agreed to a not-to-exceed amount of \$4,500.00 which will include an appraisal of the Whiskey Island property, the cost for his attendance at the Board of Revision hearing and typical pre-hearing preparation.

CPB2012-1067

Novus Title: Department of Public Safety & Justice Services, 2012, Cinecraft Productions, See Something Suspicious Say Something Campaign, RQ 25604

A. Scope of Work Summary

1. Department of Public Safety & Justice Services requesting approval of a contract with Cinecraft Productions, Inc., for the anticipated cost of \$10,119.00. The anticipated start-completion dates of the project are 11/1/2012-2/28/2013.

2. The primary goal of the project is to develop a multi-media campaign that will raise awareness of the work of the Fusion Center and with the increased awareness encourage citizens to report suspicious activity to them. This package will incorporate elements of the larger, federal See Something, Say Something campaign.

3. N/A

B. Procurement

1. The procurement method for this project was a request for quotes, which has been attached to this action. Cinecraft Productions, Inc. was the lowest bidder who also most closely complied with the needs of the Fusion Center as articulated in the request for quotes.

2. The above procurement method was closed on August 3, 2012. A copy of the request for quotes that was sent out is attached to this action. The vendor has assented their quote is still valid through contract negotiations and their signature on the contract.

3. N/A

C. Contractor and Project Information

1. The address of the contractor is:

Cinecraft Productions, Inc.

2515 Franklin Boulevard

Cleveland, OH 44113

Council District: 7

2. The President of Cinecraft Productions, Inc is Maria Keckan

3. The address or location of the project is same as above as the work will be performed there. The Council District is still 7.

D. Project Status and Planning

1. This is a one-time project and the Fusion Center will own the product at the end of the contract period.

2. The project has no phases. The contract period is 11/1/2012-2/28/2012 and the contract stipulates that payment shall be made within thirty (30) days following the receipt of a detailed, documented invoice of services.

3. N/A

4. The project's term will have already begun by the time this action is heard. The reason for late submission was waiting on approval from the Communications Dept, vendor registration requirements and contract negotiations with the contractor.

5. N/A

E. Funding

1. The project is 100% funded through the FY10 SHSP-LE award.

2. N/A--no schedule of payments has been established. Contract dictates terms of payment.

3. N/A

CPB2012-1068

Title: Public Safety & Justice Services 2012, City of Cleveland Heights, FY 10 Interoperable Emergency Communication Grant Program TICP and Radio Usage Seminar Reimbursement Agreement

A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval to enter into an agreement with the City of Cleveland Heights for reimbursement of personnel costs associated with attendance at the TICP and Radio Usage Seminar . The agreement is in the amount of \$285.60. The primary goals of the project are;

§ Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.

§ Provide funding for homeland security related equipment, training, exercises.

§ This agreement reimburses the City of Cleveland Heights for Overtime and Backfill expenses associated with training.

B. Procurement

1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The exercise was an approved project.

2. The performance period of the agreement is the grant period from June 1, 2010 through December 31, 2012.

C. Contractor and Project Information

1. City of Cleveland Heights
40 Severance Circle
Cleveland Heights, OH 44118

Council District: 10. The Mayor of the City of Cleveland Heights is Edward J. Kelley.

D. Project Status and Planning

1. The agreement is utilizing FY 10 Interoperable Emergency Communication Grant Program (IECGP) funds which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area Working Group committees.

2. This project is a one time agreement with the City of Middleburg Heights for the reimbursement of first responders.

E. Funding

1. The project is 100% FY 10 Interoperable Emergency Communication Grant Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).

2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

Title: Public Safety & Justice Services 2012, City of Garfield Heights, FY 10 Interoperable Emergency Communication Grant Program TICP and Radio Usage Seminar Reimbursement Agreement

A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval to enter into an agreement with the City of Garfield Heights for reimbursement of personnel costs associated with attendance at the TICP and Radio Usage Seminar . The agreement is in the amount of \$305.37

2. The primary goals of the project are;

§ Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.

§ Provide funding for homeland security related equipment, training, exercises.

§ This agreement reimburses the City of Garfield Heights for Overtime and Backfill expenses associated with training.

B. Procurement

1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The exercise was an approved project.

2. The performance period of the agreement is the grant period from June 1, 2010 through December 31, 2012.

C. Contractor and Project Information

1. City of Garfield Heights
5407 Turney Raod
Garfield Heights, OH 44125

Council District: 8. The Mayor of the City of Garfield Heights is Vic Collova.

D. Project Status and Planning

1. The agreement is utilizing FY 10 Interoperable Emergency Communication Grant Program (IECGP) funds which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area Working Group committees.

2. This project is a one time agreement with the City of Garfield Heights for the reimbursement of first responders.

E. Funding

1. The project is 100% FY 10 Interoperable Emergency Communication Grant Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).

2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

RFP Exemptions

CPB2012-1069

See item detail above

Consent Agenda

CPB2012-1070

A. Scope of Work Summary:

1. Office of Procurement & Diversity, requesting to declare property from the Board of Developmental Disabilities as surplus County property no longer needed for public use. Recommending to sell said property via the internet through GovDeals Inc. The anticipated start-completion dates will be fifteen days after CPB approval.
2. The primary goals of the the project is to sell said property via internet auction, to the highest bidder. through GovDeals. A memo and the auction surplus list (Exhibit "A") is attached.
3. The project is mandated by the Ohio Revised Code, Section 307.(E).

B. Procurement - N/A (Revenue Generating Process)

1. The items (Exhibit A) will be sold to the highest bidder; 7.5% of the total will be paid to GovDeals and, the department will realize 92.5% profit of the item sold, in accordance to the GovDeals contract.

C. Contractor and Project Information:

1. The item will be sold to the highest bidder nationwide.

D. Project Status and Planning:

1. The project reoccurs when County departments have surplus property no longer needed, and recommends to sell the property via the internet.
2. The project planning has four (4) phases. Request approval to list the item on GovDeals; Post & Sell to the highest bidder; Collect and deposit the funds into the appropriate County agency fund; Process the payment to GovDeals.

Funding:

1. The project is a revenue generating project.

CPB2012-1071

Title: Public Safety & Justice Services 2012 City of Fairview Park FY 08 State Homeland Security Program Asset Transfer Agreement

A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval to enter into an agreement for a transfer of assets with the City of Fairview Park. The asset transfer is in the amount of \$6,780.00.

2. The primary goals of the project are;

§ Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.

§ Funding equips, trains, exercises and evaluates first responders in this goal

§ Utilizing FY 08 State Homeland Security Program Funds, Cuyahoga County purchased equipment utilized on behalf of the City of Fairview Park

§ Urban Area Working Group Communications Committee awarded funding for end user equipment for municipalities throughout Cuyahoga County.

B. Procurement

1. The procurement method for this project was the grant agreement with OEMA utilizing FY 08 State Homeland Security Program grant funds.

2. The performance period of the agreement is the grant period from September 1, 2009 through March 31, 2011. There is no termination date for the transfer of equipment as the equipment will remain with the City of Fairview Park unless as noted in the agreement.

C. Contractor and Project Information

1. City of Fairview Park
20777 Lorain Road
Fairview Park, OH 44126

Council District: 1 The Mayor of the City of Fairview Park is Eileen A. Patton.

D. Project Status and Planning

1. This project is completed one time agreement with the City of Fairview Park for an asset transfer. The agreement is utilizing FY 08 State Homeland Security Program grant funds which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area Working Group committees.

2. This is a one-time agreement to transfer the communications equipment to the City of Fairview Park

E. Funding

1. The project is 100% FY 08 State Homeland Security Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).

2. Cuyahoga County procured the equipment in the amount of \$6,780.00 for the City of Fairview Park. There is no transfer of funds, just equipment.

CPB2012-1072

Title: Public Safety & Justice Services, 2012, Amend Grant Agreement FY2010 Interoperable Emergency Communication Grant Program

A. Scope of Work Summary

1. Public Safety & Justice Services requesting approval of an amended grant agreement for FY2010 Interoperable Emergency Communication Grant Program (IECGP) extending the performance period of the grant to 6/1/2010-5/15/2013; no additional dollars.

2. The primary goals of the FY2010 IECGP are:

Enhance Interoperable Communications through planning, training and exercises.

3. The funding for FY2010 IECGP is passed through to Cuyahoga County from the Ohio Emergency Management Agency (OEMA) and the Department of Homeland Security (DHS) Office of Emergency Communications (OEC).

B. Procurement

1. N/A

2. N/A

3. N/A

C. Contractor and Project Information

N/A

D. Project Status and Planning

1. IECGP Funds have been provided provided to Cuyahoga County on a yearly basis from FY 08 through FY 10. There are no available for FY 2011.

2. N/A

3. N/A

4. The project's term has already begun. The amended agreement merely extends the performance period of the grant; no extra dollars are being awarded.

5. The amended grant agreement needs the WET SIGNATURE of the County Executive.

E. Funding

1. N/A

2. N/A

3. This is an amendment to a grant agreement that extends the performance period of the grant from 6/1/2010-5/15/2013; no additional dollars.

DCFS-2012 Award Recommendation and Contract Approval for RQ23754.

A. Scope of Work Summary

1. Children and Family Services is requesting authority to submit an award recommendation and contract approval for RFP 23754 Strategic Planning. The total cost of this award is \$100,000.00 for the following vendor: The JRS Group, Ltd., for the period of December 1, 2012 through December 31, 2014.

2. The primary goals of the project is for the Consultant to work with the:

- ☐ Agency Administrator
- ☐ Agency Staff
- ☐ External partners and stakeholders

To assist the agency in:

- ☐ Affirming the agency mission, and surfacing and prioritizing agency goals.
- ☐ Assessing current agency performance using a Strengths, Weaknesses, Opportunities, Threats (S.W.O.T.) analysis, environmental scan, or similar tool.

To develop a three year strategic plan for the agency that will:

- ☐ Establishes agency and service priorities,
- ☐ Identifies opportunities to achieve goals, and improve performance and outcomes,
- ☐ Articulates and prioritizes action plans.

3. NA

B. Procurement

1. The procurement method for this project was RFP # 23754. The total value of this RFP is \$100,000.00.
2. The RFP bid close date was June 28, 2012. The SBE goal is 15%
3. There were two (2) proposals submitted for RFP # 23754. The proposals were reviewed, and one proposal was awarded.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors:

The JRS Group, Ltd.
6405 Lake Trail Drive
Westerville, Ohio 43082
Jacqueline Romer-Sensky: President
Council District (NA)

D. Project Status and Planning

1. The project reoccurs annually.
2. NA

E. Funding

1. The project is funded 100% by the General Fund (Health and Human Services Levy). The schedule of payments will be by invoice.

2. The schedule of payments will be monthly.

3. NA

CPB2012-1073

Title: Department of Public Safety & Justice Services, 2012, Ohio Emergency Management Agency, Grant Agreement, FY2012 State Homeland Security Grant Program-Law Enforcement

A. Scope of Work Summary

1. Department of Public Safety & Justice Services requesting approval of a grant agreement with the Ohio Emergency Management Agency in an amount not-to-exceed \$216,829 for the period 9/1/2012-5/30/2014 (project start and completion dates); requesting authority for Norberto Colon or Paula Young to execute all fiscal and programmatic reports in connection with said grant.

2. The primary goals of the project are:

Enhance Intelligence Fusion and Information Sharing Capabilities

Strengthen CBRNE Prevention, Protection, Detection and Response

3. N/A

B. Procurement

1. N/A--no procurement as this is a grant award.

2. N/A

3. N/A

C. Contractor and Project Information

1. N/A as this is a grant award and vendors and/or contractors are TBD.

2. N/A

3. N/A

D. Project Status and Planning

1. State Homeland Security Grant Program-Law Enforcement is released yearly provided Congress allocates the funding.

2. N/A

3. The project is not on a critical action path.

4. The project's term has already begun. The reason there was a delay in processing this request is the process that the agreement goes through with the Federal and State governments.

5. The grant agreement needs a signature in ink as soon as possible.

E. Funding

1. The project is 100% funded through grant dollars.
2. There is no schedule of payments for this grant. All dollars must be expended by May 30, 2014.
3. N/A

CPB2012-1074

Cuyahoga County - Contracts and Purchasing Board Purchase Order Approvals (12-03-12)

Department/Location Key:					
AU: Fiscal Officer	CE: Public Works (Engineer)	CT: Public Works	JA: Cuyahoga County Public Safety and Justice Services	SH: Sheriff	TR: Treasurer
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	JC: Juvenile Court	SA: Senior & Adult Svs.	WI: Workforce Development
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SE: Support Enforcement Agency	WT: Employment & Family Svs.
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	MI: HIV/AIDS Services	SM: Solid Waste District	
CC-002: Human Resources	CR: Medical Examiner	IS: Information Systems	OPD: Procurement and Diversity	ST: Public Works (Sanitary)	

Direct Open Market Purchases (Purchases between \$500.- \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)

Requisition #	Requisition Date	Description	Dept/Loc	Total
<u>CE-12-25880</u>	11/16/2012	U-Channel Sign Posts	CE / CE01	\$3,375.00
<u>CE-12-25874</u>	11/16/2012	Tubular Sign Posts	CE / CE01	\$1,155.00
TR-12-25924	11/21/2012	Easy Pay Coupons / ACH Letters	CF	\$13,000
CF-12-25935	11/26/2012	Independent Living - College Tour	CF	\$640
CF-12-25709	11/2/2012	Independent Living Department	CF	\$20,844
CF-12-25936	11/26/2012	PASSS-Residential (exempt/services provided)	CF	\$14,250
CR-12-25965	11/28/2012	Toxicology - Outside Testing	CR / CR00	\$1,855
CR-12-25448	10/9/2012	DNA Promega Consumables	CR / CR00	\$19,175
CR-12-25447	10/9/2012	DNA Life Technologies Consumables	CR / CR00	\$17,030

CT-13-25659	10/26/2012	ALL FACILITIES/PIPE INSULATION SUPPLIES	CT / CT01	\$20,000.00
CT-12-25961	11/28/2012	VARIOUS/POLY PROPELENE GLYCOL	CT / CT01	\$6,400.00
<u>CT-12-25958</u>	11/28/2012	JAIL II- LABOR COSTS RELATED TO RQ25625	CT / CT01	\$780.00
<u>CT-12-25937</u>	11/26/2012	BOE BADGES	CT / CT01	\$624.65
<u>CT-12-25904</u>	11/20/2012	VARIOUS US OHIO FLAGS	CT / CT01	\$8,209.90
<u>CT-12-25824</u>	11/9/2012	JAIL I JAIL LOCKSETS	CT / CT01	\$4,267.74
CT-12-25942	11/27/2012	Advertise Huntington Park Garage Repair Project	CT / CT05	\$900.00
<u>CT-12-25959</u>	11/28/2012	STOCK- POLYESTER SHEETS 3 MIL	CT / CT09	\$735.93
IS-12-25971	11/28/2012	Cisco 7937G Conference VoIP Phone	IS / IS01	\$825
IS-12-25968	11/28/2012	XR Wireless Array	IS / IS01	\$10,105
IS-12-25966	11/28/2012	IPsession Premier Edition	IS / IS01	\$9,990
IS-12-25947	11/27/2012	Photo Identification System	IS / IS01	\$14,419
SA-12-25679	10/30/2012	2012 Home Support Uniform Bid	SA / SA01	\$10,000.00
<u>SH-12-25944</u>	11/27/2012	Portable Hot Food Table	SH / SH01	\$1,696.00
<u>SH-12-25943</u>	11/27/2012	Training Materials	SH / SH01	\$3,512.62
<u>SH-12-25927</u>	11/26/2012	Protective Services Guns - Top Gun Supply	SH / SH01	\$24,360.00
<u>SH-12-25916</u>	11/21/2012	Base TransCAD Software Support	SH / SH01	\$1,600.00
<u>SH-12-25914</u>	11/20/2012	Evidence Bags	SH / SH01	\$660.36
<u>SH-12-25911</u>	11/20/2012	National Webcheck Maintenance - CCW	SH / SH01	\$780.00
<u>SH-12-25908</u>	11/20/2012	Mobile DVR	SH / SH01	\$2,249.75
<u>SH-12-25907</u>	11/20/2012	Mini HD Action Camcorder	SH / SH01	\$5,490.00

*Already purchased

ST-12-25954	41240	Install Overhead Door	ST / ST01	\$1,850.00
<u>CT-12-25899</u>	11/19/2012	JAIL II- CENTRAL CONTROL IC REPAIR	CT / CT03	\$782.59
<u>CT-12-25896</u>	11/19/2012	JAIL I- INTERCOM REPAIRS	CT / CT03	\$733.52

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Purchase Order #	Purchase Order Date	Description	Dept/Loc	Total
1210154	11/26/2012	Advt Sweeper/Scrubber	CE/CE01	\$479.04
1210153	11/26/2012	LEGAL/VARIOUS BUILDINGS REVENUE GENERATING PAY PHONES	CT/CT01	\$289.42
1210147	11/26/2012	Advt RFP - Vending Equip	CT/CT01	\$224.55
1210145	11/26/2012	LEGAL/VARIOUS/CENTRAL HEATING AND COOLING PLANT	CT/CT01	\$289.42
1210149	11/26/2012	Advt Assessment Project	CT/CT03	\$379.24
1210146	11/26/2012	Advert. for Deicer	DV/DV01	\$479.04
1210136	11/26/2012	IIC Annual Meeting Invitation Preparation and Mailings	EC/EC01	\$1,010.65
1210167	11/27/2012	FY 2012 JABG Legal Notice	JA/JA00	\$194.61
1210109	11/19/2012	Furniture for ADA Accommodation	SE/SE01	\$1,136.36
1210108	11/19/2012	Furniture for ADA Accommodation	SE/SE01	\$1,107.60
1210107	11/19/2012	Furniture for ADA Accommodation	SE/SE01	\$715.50

CPB2012-1075

DEPARTMENT OF DEVELOPMENT					
VOUCHER LIST FOR THE PERIOD 11/22/2012 - 11/28/2012					
VOUCHER NO.	PAYEE	AMOUNT	FUNDING SOURCE	AUTHORIZATION	
DV1280647	A-1 Energy Conservation Services LLC	\$1,750.00	Formula HWAP	Weatherization Alternate Procurement	
DV1280648	A-1 Energy Conservation Services LLC	\$1,000.00	Formula HWAP	Weatherization Alternate Procurement	
DV1280651	A.B.A. INSULATION	\$5,181.09	Formula HWAP	Weatherization Alternate Procurement	
DV1280626	COAD	\$750.00	Formula HWAP	Weatherization Alternate Procurement	
		\$8,681.09			

Other Business

CPB2012-1076

Department of Information Technology Submitting a contract with Infor Global Solutions, Inc. in the amount of \$61,175.65 for maintenance and upgrade to the County's Payroll System for the period of July 2, 2012 – July 1, 2013.

Funding Source: 100% General Fund

RQ12-25060

The ISC Department is submitting a contract with Infor Global Solutions, Inc. in the amount of \$61,175.65 for maintenance and upgrade to the County's Payroll System for the period of July 2, 2012 – July 1, 2013.

The primary goals are to make sure payroll is run without problems and to make sure the County is compliant with all laws pertaining with government payroll.

The procurement method was a Justification for Other Than Full and Open Competition. The Justification was approved on September 24, 2012 at the Contracts and Purchasing Board.

Infor Global Solutions, Inc.

13560 Morris Rd. Suite 4100

Alpharetta, GA 30004

Council District does not apply.

The primary owner is Infor Enterprise Solutions Holdings, Inc.

President is Gregory Giangordano

The maintenance contract occurs annually. Infor Global is the sole proprietor of the software that is being maintained.

The maintenance contract started July 2, 2012. Late submission is due to the vendor not getting the paperwork back in a timely matter.

The funding source is the General Fund. The payment is due annually.