Minutes

Contracts and Purchasing Board County Administration Building, 4th Floor December 17, 2012 11:30 A.M.

I. Call to Order: The meeting was called to order at 11:34 A.M.

Attendees: Chief of Staff Matt Carroll Councilman Dale Miller – Alternate for Councilman Dave Greenspan Fiscal Officer Wade Steen Director Bonnie Teeuwen Richard Opre – Alternate for Director Lenora Lockett Clerk of the Contracts and Purchasing Board David Merriman

Edward FitzGerald was unavailable.

- II. Review and Approve Minutes: The minutes were approved as written. Richard Opre abstained.
- III. Public Comment There was no public comment.

IV. Contracts and Awards

A. Tabled Items for Review – There were no tabled items

B. Scheduled Items

CPB2012-1097

Department of Public Works, recommending an award on RQ25653 and enter into a contract with ABC Fire, Inc. in the amount not-to-exceed \$25,000.00 for maintenance of fire suppression systems and fire extinguishers for various County buildings for the period 1/1/2013 - 12/31/2013.

Funding Source: 100% General Fund

X	_Approve
	_Disapprove
	_Hold

CPB2012-1098

Department of Information Technology, submitting an amendment to Contract No. CE1000182-02 with Service Express, Inc. for maintenance on Hewlett Packard hardware for various County departments for the period 1/1/2010 - 12/31/2012 for additional funds in the amount of \$5,257.56.

Funding Source: 100% General Fund

X_	_Approve
	Disapprove
	Hold

Department of Information Technology, submitting an amendment to Contract No. CE1200376-01 with SHI International Corp. for maintenance and licenses for DSRazor for Windows Visual Click software for the period 5/11/2012 - 12/11/2013, to change the scope of services, effective 12/1/2012 and for additional funds in the amount of \$3,398.35.

Funding Source: 100% General Funds

___X__Approve ____Disapprove ____Hold

CPB2012-1100

Department of Information Technology, recommending an award and enter into a contract with DC Group Inc. in the amount not-to-exceed \$2,300.00 for maintenance and support of APC MGE 3500 30KVA Uninterruptible Power System with 12 batteries (SYBTU1-PLP) for the period 12/1/2012 - 11/30/2013.

Funding Source: : 100 % General Funds

___X__Approve ____Disapprove ____Hold

CPB2012-1101

Office of Human Resources, recommending an award on RQ24707 and enter into a contract with Ceridian Corporation in the amount not-to-exceed \$51,000.00 for group healthcare benefits for County employees and their dependents, including dental, life insurance and Consolidated Omnibus Budget Reconciliation Act administrative services for the period 1/1/2013 - 12/31/2015. (Deputy Chief Approval No. DC2012-182 - authority to seek proposals.)

Funding Source: 100% General Fund

Note: This item was held pending Inspector General Ethics Registration.

____Approve ____Disapprove _X___Hold

CPB2012-1102

Office of Human Resources, recommending an award on RQ24707 and enter into a contract with Guardian Life Insurance Company of America in the amount not-to-exceed \$69,000.00 for group healthcare benefits for County employees and their dependents, including dental, life insurance and Consolidated Omnibus Budget Reconciliation Act administrative services for the period 1/1/2013 - 12/31/2015. (Deputy Chief Approval No. DC2012-182 - authority to seek proposals.)

Funding Source: 100% General Fund

X_	_Approve
	Disapprove
	Hold

Office of Procurement & Diversity, recommending an Award: <u>County Planning Commission</u>

a) on RQ24245 to Fondries Environmental, Inc. (10-1) for specialized environmental monitoring equipment for the Green Bulkhead Project for an estimated cost in the amount of \$99,255.46. (Deputy Chief Approval No. DC2012-____ - authority to advertise for bids.)

Funding Source: 100% U.S. Department of the Army grant funds

___X_Approve ____Disapprove ____Hold

CPB2012-1104

Juvenile Court, submitting an amendment to Contract No. CE1000196-01 with Catholic Charities Services Corporation dba Parmadale for in-home family therapy treatment services for the period of 2/1/2010 - 1/31/2012 for additional funds in the amount of \$7,000.00.

Funding Source: 100% General Funds

_ X_ Approve ____Disapprove Hold

CPB2012-1105

Juvenile Court, recommending an award on RQ24900 and enter into a contract with Redwood Toxicology Laboratory, Inc. in the amount not-to-exceed \$56,000.00 for drug screening and testing services for the period 2/1/2013 - 1/31/2015.

Funding Source: 100% Health and Human Services Levy

_X__Approve ____Disapprove ____Hold

CPB2012-1106

Juvenile Court, recommending an award on RQ24925 and enter into a contract with Premier Office Technologies, Inc. in the amount not-to-exceed \$60,000.00 for clinician dictation and transcription services for the period 1/1/2013 - 12/31/2014.

Funding Source: 100% General Fund

_X__Approve ____Disapprove ____Hold

CPB2012-1107

Department of Health and Human Services, Community Initiatives Division/Office of Homeless Services, submitting a contract with Bowman Systems L.L.C., sole source, in the amount not-to-exceed \$30,000.00 for maintenance on the Homeless Management Information System for the period 1/1/2012 - 12/31/2012.

Funding Source: 100% Health and Human Services Levy funds

___X_Approve ____Disapprove ____Hold

C. Exemption Requests

CPB2012-1108

Submitting a sole source exemption on RQ25882 which will result in a contract with Philadelphia Industrial Development Corporation in the amount not-to-exceed \$12,050.00 for license, maintenance and support on the Portfol Management System for use by Department of Development for the period 1/1/2013 - 12/31/2015.

1.Vendor/Contractor Name: Philadelphia Industrial Development Corporation (PIDC)

2. What is the product/service that you seek to acquire?

License enhancements for the existing loan portfolio management software "Portfol" and support and maintenance services for the time period of 1/1/13 through 12/31/15.. This software is utilized in the management of the Department's Economic Development Loan portfolio.

3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need?

0 Yes X No

This purchase does not obligate Cuyahoga County to any future purchase from PIDC. However, as loan volume increases, additional capacity may be need to be purchased. Support and maintenance service must be current in order to purchase additional capacity. These services are recommended and include the latest upgrades and enhancements.

4. Why do you need to acquire these goods or services?

This software has been purchased to manage the Economic Development loan portfolio. The price of the software is based on the volume of loans being serviced. Currently, the department is at the maximum amount of loans for the purchased liGense. In order to continue servicing loans through the software, an increment to the current license must be purchased.

The support and maintenance services will give the County the most current upgrades to the software and 6 hours of technical support annually.

5. Why are the requested goods/services the only ones that can satisfy your requirements? What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.

The software is tailored for the management of an Economic Development Loan Portfolio and contains a variety of amortization schedules and management tools needed to manage Economic Development and Brownfield Redevelopment Projects. The support and maintenance for Portfol can only be provided by PIDC.

6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable?

The department evaluated One Roof software but found that its features were focused on the management of Housing Projects. One Roof did not have the variety of amortization schedules and management tools needed to manage Economic Development and Brownfield Redevelopment Projects.

7. Identify specific steps taken to negate need for sole source provider. Only PIDC is legally authorized to provide support and maintenance for Portfol.

8. Has your department bought these goods/services in the past?

X Yes ONo

The initial license for the software was purchased on 111112011 for \$5,000 which allowed servicing of ISO

loans. Maintenance/Support for one year was \$750 and training was \$650 totaling \$6,400. The department is currently processing a purchase for support and maintenance services for the time period of

7/1/11 through 12/31112 under Requisition #25594.

9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?

Only PIDC is legally authorized to provide support and maintenance for Portfol.

10. What efforts were made to get the best possible price?

The vendor is presenting a reduced rate schedule to the County for this purchase.

11. Why is the price for this purchase considered to be fair and reasonable? The software and support and maintenance can only be provided by PIDC. The vendor is presenting a reduced rate schedule (attached) to the County for this purchase.

12. Amount to be paid: \$12,050 (\$5,000 for upgrade to current license and \$7,050 for support and maintenance for the time period of 111113 through 12/31115)

Funding Source: 100% General fund

X_	_Approve
	Disapprove
	Hold

CPB2012-1109

Department of Information Technology, submitting an RFP exemption on RQ25852which will result in a contract with International Business Machines in the amount of \$497,128.00 for mainframe, licensing and maintenance for the period 1/1/2013 - 12/31/2013.

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Software licensing and support for the IBM mainframe core components.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) \$497,128.00

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract# or GSA contract# and expiration date) State Contract purchase #534133

4. What other available options and/or vendors were evaluated? If none, include the reasons why. None, proprietary software licensing for the mainframe platform

5. What ultimately led you to this product or service? Why was the recommended vendor selected? Vendor was selected to help support the required licensing for the mainframe platform.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Equipment this software runs houses important County applications.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Steps are being taken to remove the County off of this platform with the development of an ERP system.

Funding Source: 100% General fund

___X_Approve ____Disapprove ____Hold

CPB2012-1110

County Sheriff,

- A) Submitting an RFP exemption, which will result in an amendment to Agreement No. AG1100179 with The MetroHealth System for medical, psychiatric, dental and pharmacy services for the period 12/14/2011 12/13/2012 to extend the time period to 1/31/2013, to change the scope of services effective 12/14/2012; no additional funds required.
- B) Submitting an amendment to Agreement No. AG1100179 with The MetroHealth System for medical, psychiatric, dental and pharmacy services for the period 12/14/2011 - 12/13/2012 to extend the time period to 1/31/2013, to change the scope of services effective12/14/2012; no additional funds required.

Funding Source: 100% General Fund

Justification: Sheriff 2012: The MetroHealth System Contract Amendment for time and scope change of Medical Staffing.

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Provide medical care to the inmates housed in Cuyahoga County Corrections Center. Original contract dates 12/14/2011 – 12/13/2012; amended expiration date for original scope 12/31/2012; scope change to include the following positions only: Psychiatrist, Psychiatry Nurse Practitioner, General Medicine Nurse Practitioner, Orthopedist, Dentist, and Pharmacist, expiring 01/31/2013.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

\$1,550,000.00 original contract amount; amendment for no additional funds

3. Rationale Supporting the Use of the Selected Procurement Method

(include state contract # or GSA contract # and expiration date)

The MetroHealth System is a county hospital organized and operated under Chapter 339 of the Ohio Revised Code which eliminates the need for a procurement method.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

The other available option was to hire physicians as Sheriff's Office employees. There has been less success in hiring these staff positions than was originally anticipated; the Sheriff's Office will continue attempting to fill the physician positions. The need to continue using MetroHealth System physicians arises from the mandate to be in compliance with the Ohio Revised Code 5120:1-8-09 - Medical which outlines that the responsibility of Full Service Jails includes providing medical, dental, and mental health services to County Inmates.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

The MetroHealth System is a county hospital organized and operated under Chapter 339 of the Ohio Revised Code which eliminates the need for a procurement method.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

It would be unacceptable to delay this amendment due to the liability the County would endure and the non-compliance to a state mandate to provide health care services to inmates.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

County Human Resources and the Sheriff's Office will continue to fill the positions in the Jail Medical Unit throughout the contract timeline in order to not need this service from the MetroHealth System in the future..

X_	_Approve
	Disapprove
	Hold

Medical Examiner, submitting a sole source exemption on RQ25545, which will result in a contract with Nova Biomedical Corporation in the amount of \$3,315.94 for purchase of reagent kit modules and calibrators for the Nova CCX-1 Electrolyte Analyzer for the period 11/12/2012-12/12/2012.

Funding Source: 100 % General Funds

1. Vendor/Contractor Name: Nova Biomedical

2. What is the product/service that you seek to acquire?

Reagent Kit Modules and calibrators for a Nova CCX Electrolyte Analyzer

3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need?

X Yes □ No We will continue to need expendable supplies.

4. Why do you need to acquire these goods or services?

July 2011, we acquired a new instrument from Nova Biochemical for electrolyte analysis (called a Nova CCX). This instrument measures sodium, potassium, chloride, calcium, magnesium, Creatinine, urea nitrogen and glucose in vitreous humor. To operate the instrument requires that consumable supplies (reagent packs, electrode caps, tubing, electrode sensors and the like, be purchased for the instrument. These supplies are specific for the Nova CCX and are not available from any other source.

5. Why are the requested goods/services the only ones that can satisfy your requirements?

What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.

Operation of the Nova CCX instrument requires that consumable supplies: reagent packs, electrode caps, tubing, electrode sensors and the like, be purchased for the instrument. These supplies are specific for the Nova CCX and are not available from any other source.

6. Were alternative goods/services evaluated?

NO If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?

No other company manufactures the Nova CCX.

7. Identify specific steps taken to negate need for sole source provider.

Although no other company manufactures the Nova CCX or can supply the consumables, Nova Biomedical Corporation has offered a 7% discount.

8. Has your department bought these goods/services in the past? X Yes

We have purchased similar consumable supplies from Nova Biochemical for a different instrument (Nova 16). The new instrument is an upgrade to replace the Nova 16. Since acquiring the Nova CCX we

have purchased reagent modules from Nova for the new instrument. These purchases are a sole source and Nova Biomedical Corporation has offered a 7% discount.

9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?

None; We have purchased the instrument that requires the specific reagents manufactured only by Nova Biomedical.

10. What efforts were made to get the best possible price?

A discount was requested and a 7% discount has been extended and accepted.

11. Why is the price for this purchase considered to be fair and reasonable?

Although no other company manufactures the Nova CCX or can supply the consumables, Nova Biomedical Corporation has offered a 7% discount upon request of a discount.

12. Amount to be paid: _____\$3,315.94_____

___X__Approve ____Disapprove ____Hold

CPB2012-1112

Domestic Relations Court, submitting a sole source exemption on RQ25340, which will result in a contract with Proware Case Management System in the amount of \$1,866.080 for maintenance and support services for the period 1/1/2013 - 1/31/2018.

1. Vendor Information: Proware Case Management System

2. What is the product/service that you seek to acquire?

Management and maintenance services, systems analyst and program analyst services, and ongoing system management and support services for the Court's PROWARE Case Management System (CMS).

3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? X Yes \square No

This contract with PROWARE is for a period of five (5) years, from 1/1/2013 thru 1/31/2018. Contained in the contract in addition to ongoing maintenance is future purchases/renewal of software licenses and replacement of hardware.

4. Why do you need to acquire these goods or services?

The Domestic Relations Court has been operating with its PROWARE CMS since 1997, is very satisfied with its operation, and wishes to retain using it.

5. Why are the requested goods/services the only ones that can satisfy your requirements?

Provide specific, quantifiable factors/qualifications.

The Domestic Relations Court has been operating with its PROWARE CMS since 1997 when it was implemented and modified to fulfill the specific operational needs of the Court. From 1997 to present we have implemented 4,430 Software Action Requests to add to, change or update the manner in which the CMS operates. No other product would be able to provide the specific services that our

current CMS does without having to incur substantial development and/or modification costs to implement.

6. Were alternative goods/services evaluated?

No. Due to the fact that we are extremely satisfied with the performance of our CMS and with PROWARE's performance, we do not wish to consider utilizing any other CMS.

7. Identify specific steps taken to negate need for sole source provider.

None. Due to the fact that we are extremely satisfied with the performance of our CMS and with PROWARE's performance, we do not wish to consider utilizing any other CMS.

8. Has your department bought these goods/services in the past? X Yes No

Yes, PROWARE has been used in the past on a sole source basis.

9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?

None. Due to the fact that we are extremely satisfied with the performance of our CMS and with PROWARE's performance, we do not wish to consider utilizing any other CMS.

10. What efforts were made to get the best possible price?

The three (3) County Common Pleas Courts, General Division, Domestic Relations & Probate all have PROWARE contracts expiring the end of this year and we all sat down with Mr. Sadler from PROWARE and negotiated with him together, thus getting very favorable contract pricing.

11. Why is the price for this purchase considered to be fair and reasonable?

The total cost of the last five (5) year contract was \$1,569,876, The total cost of the five (5) year renewal contract is \$1,866,080, for an increase of \$296,204 over the five (5) year period. This includes the increased cost of replacement equipment and software. We consider the cost increase in the contract to be within the County guidelines.

12. Amount to be paid: \$1,866,080 over the five (5) year period.

X_Approve
Disapprove
Hold

CPB2012-1113

Department of Public Safety and Justice Services, submitting an RFP exemption, which will result in an amendment to Contract No. CE1200359-01with Pointe Blank Solutions, Ltd. for maintenance and enhancements of the Internet Judicial Assessment Inmate Locator (inJail) System software for the period 1/1/2011 - 12/31/2012 to extend the time period to 12/31/2013 and for additional funds in the amount of \$30,000.00.

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

The time extension required to allow for new REDSS virtualized server environment (procurement in progress) delivery and implementation. The InJail Database would be moved into the REDSS environment and knowledge transfer would go hand in hand. ...

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any).

The original contract CE1200359-0I/CE1200359-02 was originally \$117,500.00 and was expensed against two index codes:

*Funding Source- (DOIT) JA100990/\$105,000.00 *Funding Source- (REDSS) JA090068/\$12,500.00

The increase of \$30,000.00 will be added to index code: JA100990. This increase percentage is 26% of the original contract amount and is a 29% increase to index code JA100990.

3. Rationale Supporting the Use of the Selected Procurement Method (Include state contract# or GSA contract# and expiration date)

NA

4. What other available options and/or vendors were evaluated? If none, include the reasons why. This was originally an RFP.

5. What ultimately led you to this product. or service? Why was the recommended vendor selected?

The vendor was originally selected through an RFP. Cuyahoga County Department of Public Safety and Justice Services requested a vendor to maintain and upgrade inJail, including consulting services for the maintenance of the system, coding of any modifications, enhancements, and required updates, and the testing of the modifications, enhancements, and updates in accordance with industry best practices.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Amendment, Bid process is not required for amendments.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Continue to conduct a Formal RFP process for services

X_Approve	
Disapprove	9
Hold	

D. Consent Agenda

CPB2012-1114

Department of Public Works, submitting an amendment to a revenue generating agreement for lease of outdoor wall space for advertising, located at 2073 E. 9th Street, Cleveland, for the period 9/1/2009 - 8/31/2019 by assigning the interest to Whelan Walls LLC, effective 12/1/2012.

Funding Source: Revenue Generating

Note: This item was held at the request of the department.

	_Approve
	_Disapprove
X	Hold

County Sheriff, submitting an amendment to a grant award in the amount of \$749,678.00 from U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance for Project RESTORE (Reentry Strategies Toward Reintegration) in connection with the FY2010 Second Chance Act Prisoner Reentry Initiative for the period 10/1/2010 - 9/30/2011 to extend the time period to 9/30/2013.

Funding Source: 100% Project RESTORE grant funds

___X_Approve ____Disapprove ____Hold

CPB2012-1116

Juvenile Court, Submitting an agreement with Cuyahoga County Office of Health & Human Services in the amount not-to-exceed \$443,445.00 for administrative services for the Tapestry System of Care Project for the period 1/1/2013 - 12/31/2013.

Funding Source: 100% Health and Human Services Levy

___X_Approve ____Disapprove ____Hold

CPB2012-1117

Juvenile Court, recommending awards and enter into agreements with various municipalities for the Community Diversion Program for the period 1/1/2013 - 12/31/2013:

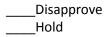
- a) Village of Bratenahl
- b) Village of Gates Mills
- c) Village of Hunting Valley
- d) Village of Moreland Hills
- e) Olmsted Township

Recommending awards and enter into agreements with various municipalities for the Community Diversion Program for the period 1/1/2013 - 12/31/2013:

- a) City of Middleburg Heights
- b) Village of Brooklyn Heights

Funding Source: 100% by General Fund.

___X_Approve



Department of Public Safety and Justice Services, Public Safety Grants, Regional Enterprise Data Sharing System, submitting an amendment to Agreement No. AG1200017-01 with City of Lakewood for development, implementation and deployment of an automated interface system to link HTE Crimes Records Management System, Cuyahoga County Regional Information System and Cuyahoga InJail application for the period 12/21/2011 - 12/20/2012 to extend the time period to 7/21/2013; no additional funds required.

Funding Source: 100% by the Cuyahoga Regional Information System (CRIS). CRIS is funded primarily by User Fees and Moving Violation Fees, The CRIS index code is expected to received approximately 18% of its funding through a General Fund Subsidy.

X	_Approve
	_Disapprove
	_Hold

CPB2012-1119

Department of Public Safety and Justice Services, Public Safety Grants, submitting an agreement with City of Cleveland in the amount not-to-exceed \$6,153.07 for reimbursement of eligible training expenses in connection with the FY2010 Urban Area Security Initiative Grant Program for the period 2/27/2012 - 10/15/2012.

Funding Source: 100% Department of Homeland Security through Ohio Emergency Management Agency

___X_Approve ____Disapprove ____Hold

CPB2012-1120

Office of Procurement & Diversity, presenting voucher payments for the week of December 17, 2012.

___X_Approve _____Disapprove _____Hold

CPB2012-1121

Department of Development, presenting Voucher payments between December 6, 2012 and December 12, 2012.

___X_Approve

____Disapprove ____Hold

V. Other Business

Submitting an RFP exemption which will result in an amendment to contract CE1000322 with Underground Archives. This amendment will include the phone service with Verizon .

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

In 2010 the Recorder's Office entered into a contract with Underground Archives (CE1000322). This is underground storage for County records. By law the County must have remote access to the records. The telephone company that supports Underground Archives is Verizon. The Verizon service was not included in the contract with Underground Archives.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) \$21,165.36

The funding source is the General Fund.

3. Rationale Supporting the Use of the Selected Procurement Method

(include state contract # or GSA contract # and expiration date)

In 2010 the Recorder's Office entered into a contract with Underground Archives (CE1000322). The County Recorder at the time did not include the telephone service into the contract. They entered into an agreement with Verizon without going through the Procurement method as established by the County.

4. What other available options and/or vendors were evaluated? If none, include the reasons why. NONE. Verizon is the only phone service to Underground Archives.

5. What ultimately led you to this product or service? Why was the recommended vendor selected? There was a bid process done to enter into contract CE1000322 with Underground Archives. The phone service was not included and not done according to County Policies. Verizon cannot be at fault here because the Recorder did not follow policies.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Verizon will stop their service. We will not be compliant with Ohio Law.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. Currently the Fiscal Office/Recorder is working on an amendment to CE1000322 with Underground Archives. This amendment will include the phone service with Verizon. Verizon is the only telephone service available to Underground Archives.

X_	Approve
	Disapprove
	Hold

The agenda was amended to introduce the following time sensitive/ mission critical purchase item:

Presented by Mike Chambers, Department of Public Works, 1. Sanitary Engineering vehicle repair purchase to CCI North Coast in the amount of \$1,416.76.

2. Vehicle repair purchase to Elmans in the amount of \$940.00.

Presented by Jeff Mowry, Department of Information Technology, Purchase of 6 additional Hyland software workview licenses and maintenance agreement for procurement workflow testing to OneLink in the amount of \$9,151.00.

The full allotment of time sensitive mission critical purchase funds available to the Departments were restored.

___X_Approve ____Disapprove ____Hold

David Merriman announced the last meeting of this year will be held on Thursday, December 27 at 11:00a.m. The first meeting of the new year will be held on Monday, January 7th at 11:00 a.m.

- VI. Public Comment There was no public comment.
- VII. Adjournment: The meeting was adjourned at 12:20 P.M.