

## Minutest

Cuyahoga County Board of Control  
County Administration Building, 4th Floor  
September 17, 2012 11:00 AM

1. Call to Order: The meeting was called to order at 11:05 AM
2. Review and Approve Minutes: Wade Steen made a motion to approve, Bonnie Teeuwen seconded, the minutes were approved. Ed FitzGerald was not available, Wade Steen chaired the meeting.
3. Public Comment: There was no public comment
4. Tabled Items Returned for Review
5. New Items for Review

BC2012-262 Department of Development Requesting to amend Board of Control Approval No. BC2012-124 to read as follows: recommending an economic development loan in the amount not-to-exceed \$212,000 to Kamac, Inc. to purchase property, located at 4878 Van Epps Road, Brooklyn Heights. Funding Source:100%Community Development Block Grant (Department of Housing and Urban Development).

Wade Steen made a motion to approve, Dale Miller seconded, the item was approved.

Approve  
 Disapprove  
 Hold

BC2012-263 Department of Development Requesting to amend Board of Control Approval No. BC2012-125 to read as follows: recommending an economic development loan in the amount not-to-exceed \$110,000 to SP Data, LLC for the purchase of equipment to be located at 1500 West 3rd Street, Cleveland.

Funding Source:100% General Fund

Wade Steen made a motion to approve, Dale Miller seconded, the item was approved.

Approve  
 Disapprove  
 Hold

BC2012-264 Department of Development Requesting to amend Board of Control BC2012-126 Approval to read as follows: recommending an economic development loan in the amount not-to exceed \$202,000 to 5400 Warner Road, LLC/ J & F Transportation for acquisition of a building located at 5400 Warner Road, Valley View , Ohio.

Funding Source: 100% Community Development Block Grant (Department of Housing and Urban Development).

Wade Steen made a motion to approve, Dale Miller seconded, the item was approved.

Approve  
 Disapprove  
 Hold

BC2012-265 Department of Public Safety and Justice Services Public Safety Grants, submitting an amendment to Contract No. CE1100363-01 with Community Assessment and Treatment Services, Inc. for treatment services in connection with the FY2010 Adult Treatment Drug Courts Grant Program for the period 9/30/2010 - 9/29/2013 for additional funds in the amount of \$79,561.00.

Funding Source:100% Department of Health and Human Services, Substance and Mental Health Services Administration.

Wade Steen made a motion to approve, Pernel Jones Jr., seconded, the item was approved.

Approve  
 Disapprove  
 Hold

BC2012-266 Department of Public Works Requesting authority to apply for and accept various grant applications to the District One Public Works Integrating Committee for Ohio Public Works Commission State Issue I Program funds for various projects:

A) in the amount of \$6,500,000.00 for reconstruction and widening of Pleasant Valley/Bagley Road from Pearl Road to York Road in the Cities of Parma and Middleburg Heights.

B) in the amount of \$500,000.00 for replacement of Bagley Road Bridge No. 3.45 over Plum Creek in Olmsted Falls.

Wade Steen made a motion to approve, Pernel Jones Jr., seconded, the item was approved.

Approve  
 Disapprove  
 Hold

BC2012-267 Juvenile Court 1) Submitting amendments to contracts with various providers for residential treatment services for the Youth and Family Community Partnership Program for the period 2/1/2012 - 1/31/2014 for additional funds:

a) Contract No. CE1200428-01 with Beech Brook in the amount of \$25,000.00.

b) Contract No. CE1200431-01 with Berea Children's Home aka Guidestone in the amount of \$100,000.00.

c) Contract No. CE1200436-01 with The Glen Mills Schools in the amount of \$95,000.00.

d) Contract No. CE1200438-01 with Keystone Richland Center, LLC, dba Foundations for Living in the amount of \$125,000.00.

e) Contract No. CE1200441-01 with The Village Network in the amount of \$75,000.00.

2) Submitting amendments to contracts with various providers for residential treatment services for the Youth and Family Community Partnership Program for the period 1/1/2012 - 12/31/2013 for additional funds:

a) Contract No. CE1200321-01 with Beech Brook in the amount not-to-exceed \$100,000.00.

b) Contract No. CE1200322-01 with Bellefaire Jewish Children's Bureau in the amount not-to-exceed \$75,000.00.

Funding Source: 100% Health and Human Service Levy

Wade Steen made a motion to approve, Dale Miller seconded, the item was approved.

Approve  
 Disapprove  
 Hold

BC2012-268 Office of Procurement & Diversity Recommending an award:

Department of Public Works

a) on RQ23635 to Statewide Ford Mercury of Kenton, Ohio, Inc. in the amount of \$104,162.00 for the purchase of 4-2012 Ford Explorer Police Interceptor vehicles for use by County Sheriff (State Contract No. RS900912/ORC 125.04(B)).

Funding Source: 100% General Fund

Wade Steen made a motion to approve, Bonnie Teeuwen seconded, the item was approved.

Approve

\_\_\_Disapprove  
\_\_\_Hold

BC2012-269 Information Technology Department A) Fiscal Office, submitting a sole source exemption, which will result in a contract with Manatron, Inc., in the amount not-to-exceed \$486,190.00 for support and maintenance on the Manatron Visual Property Tax System and SIGMA CAMA software system for the period 1/1/2012 - 12/31/2012.

1. Vendor/Contractor Name: Manatron Inc.

2. What is the product/service that you seek to acquire?

Maintenance on the MVP Tax System for the Fiscal Office/Treasurer and Fiscal/Appraisal Department. Also maintenance on the CAMA Sigma System for the Fiscal/Appraisal Department.

3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need?  Ye  No

4. Why do you need to acquire these goods or services?

There was a RFP done and RQ002 was issued September 23, 1999 for the purchase of Manatron's software. Manatron is the sole proprietor of the software. Manatron is the only company to provide maintenance to the software.

5. Why are the requested goods/services the only ones that can satisfy your requirements?

Provide specific details on the compelling functional and/or technical reasons why the requested good or service is the only one that can satisfy the requirement. Indicate any features of the product or service that cannot be provided by an alternative product or service. In enumerating the unique aspects of the product or service, provide quantifiable details on the factors and/or qualifications that make the good or service distinctive. If the good or service is patented or copyrighted, provide the supporting information such as patent number or copyright holder.

Manatron was selected through a formal RFQ process. Manatron is the only vendor capable of providing patch upgrades and yearly maintenance to the system. Manatron is the sole proprietor.

6. Were alternative goods/services evaluated?

The County is in the process of developing an upgrade or replacement strategy for the Manatron systems. Due to the complexity and cost of upgrading these systems, it is recommended to continue with the yearly maintenance contract.

7. Identify specific steps taken to negate need for sole source provider.

An upgrade/replacement strategy is underway between the Fiscal and IT Departments.

8. Has your department bought these goods/services in the past?  Yes  No

There was and RFP done and RQ002 was issued September 23, 1999 for the purchase of Manatron's software. Manatron is the sole proprietor of the software. Manatron is the only company that can provide maintenance to their software.

The estimated yearly cost for the previous maintenance contracts were \$432,653 for the MVP maintenance and \$87,708 for the Sigma Cama System.

9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?

The County is in the process of developing an upgrade or replacement strategy for the Manatron systems.

10. What efforts were made to get the best possible price?

There were extensive negotiations between Manatron and the ISC Department. The ISC Department was able to consolidate both maintenance agreements under one contract and were able to have Manatron waive the cost of the Data Tables which will save the county approximately \$79,000.00.

11. Why is the price for this purchase considered to be fair and reasonable?

