

Cuyahoga County Board of Control
 County Administration Building, 4th Floor
 November 19, 2012 11:00 A.M.

1. Call to Order
2. Review and Approve Minutes
3. Public Comment
4. Tabled Items Returned for Review

Item	Requestor	Description	Board Action
BC2012-312	Department of Information Technology	<p>a) Submitting an RFP exemption for a lower than state term contract on RQ25228, which will result in an award recommendation to SHI International Corp. in the amount not-to-exceed \$167,413.37 for Countywide maintenance on Novell software products for the period 7/1/2012 - 6/30/2013.</p> <p>b) Recommending an award on RQ25228 and enter into a contract with SHI International Corp. in the amount not-to-exceed \$167,413.37 for Countywide maintenance on Novell software products for the period 7/1/2012 - 6/30/2013.</p> <p>Funding Source: 100% General Fund.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Software support and maintenance of Novell products countywide.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) \$167,413.37</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method Posted Novell bid (which was a State Vendor) SHI placed lowest bid.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. Novell bid posted and picked lowest bid.</p>	

		<p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? Software has been used countywide for years. This vendor was selected for pricing.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. Software is being used countywide and not having support could lead to costly delays.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. None at this time.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
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5. New Items for Review

Item	Requestor	Description	Board Action
BC2012-316	Department of Public Works	<p>Submitting an amendment to Contract No. CE1000225-02 with KONE, Inc. for Group A only for elevator maintenance and repair for various County buildings for the period 9/1/2009 - 11/30/2012 to extend the time period to 5/31/2013 and for additional funds in the amount of \$158,939.17.</p> <p>Funding Source: 100% Internal Service Funds</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
BC2012-317	Office of Human Resources	<p>Submitting an amendment to Contract No. CE1200077-01 with Wellness IQ, Inc. for Vitality Wellness services for tracking County employees participating in the County's health benefits plans for the period 1/1/2012 - 12/31/2014 for additional funds in the amount of \$61,550.00.</p> <p>Funding Source: 100% General Funds</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
BC2012-318	Office of Procurement & Diversity	<p><u>Recommending an award:</u></p> <p><u>Department of Public Works</u></p> <p>a) on RQ24315 to CCI North Coast (7-1) in the amount of \$193,020.26 for 1-International 7500 Tandem Dump Cab/Chassis.</p> <p>Funding Source: 100% Sanitary Engineering Funds</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

BC2012-319	Department of Health and Human Services	Community Initiatives Division/Office of Homeless Services, submitting a contract with Stella Maris, Inc. in the amount not-to-exceed \$130,000.00 for shelter, alcohol and drug treatment services for homeless men for the period 11/1/2012 - 6/30/2013. (Deputy Chief Approval No. DC2012-__ authority to seek proposals.) Funding Source: 100% by the Health & Human Services Levy - County General Fund.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-320	Department of Health and Human Services	Division of Cuyahoga Job and Family Services, recommending an award on RQ23352 and enter into a contract with various providers for employment and refugee resettlement services for the period 10/1/2012 - 9/30/2013: a) Catholic Charities Health & Human Services in the amount not-to-exceed \$267,230.00. b) El Barrio, Incorporated. in the amount not-to-exceed \$157,873.00. Funding Source: 100% by the Federal Refugee Social Services Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

6. Other Business

Item	Requestor	Description	Board Action
BC2012-321	Department of Development	Pursuant to the Cuyahoga County Contracting and Purchasing Procedures Ordinance, Section 4.4.b.17., Cuyahoga County Department of Development is requesting approval of the Community Development Block Grant and/or General Fund supported Storefront Renovation program, which provides PARTIAL FUNDING FOR EXTERIOR REPAIRS TO REMEDY BLIGHTING CONDITIONS, AS AUTHORIZED BY the U.S. Department of Housing and Urban Development. Contracts will be awarded through an application process and DEVELOPMENT is requesting an exemption from aggregation. This request will amend Board of Control Approval No. BC2011-114 dated 11/14/2011, which amended Board of Control Approval No. BC2011-43 dated 8/1/2011, which established the Storefront Renovation Rebate Program in the amount not-to-exceed \$300,000.00 for the period 8/1/2011 - 12/31/2012 to extend the time period to 12/31/2015. 1. Description of Supplies or Services (If contract	

		<p>amendment, please identify contract time period and/or scope change)</p> <p>The Storefront Renovation Rebate Program assists property and/or business owners within the Urban County to make facade improvements, property upgrades or correct code violations. The improvements create revitalized commercial areas through eliminating blighted conditions. The program offers rebates up to 50% of the project cost for qualified exterior improvements. The program is open to businesses in the 51 Urban County Communities.</p> <p>Requesting to change the program term from August 1, 2011 – December 31, 2012 to August 1, 2011 – December 31, 2015, effective immediately and; requesting the alternate method allow approved applications to be placed on the Consent Agenda with no additional action required.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>Original Contract amount is \$300,000 with no change requested.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method</p> <p>All 51 Urban County communities are eligible to have their storefront owners apply to the program. Bidding the funds would eliminate the availability of the funding to the small business community in all of the 51 eligible communities.</p> <p>Urban County Communities receive the Storefront applications from the Department of Development. These communities then market the program to their business owners. Interested businesses owners complete the required application and submit all applicable documents to the Department through the city where the property is located. These applications are then evaluated, analyzed and reviewed. The department determines whether the</p>	
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	<p>application will be denied or recommended for approval consideration.</p> <p>Placing the recommended applications on the consent agenda would allow the application approval to be expedited, permitting items, some of which remedy safety violations, all eliminating some blighting influence in the neighborhood, to be resolved in a timely manner.</p> <p>The program, which is funded annually with Community Development Block Grant and/or General Funds, operates on an ongoing basis.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. The program is organized to allow any business located in one of the 51 eligible communities the opportunity to obtain funding as the need is determined</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? This service is prescribed by the U.S. Department of Housing and Urban Development as an eligible activity when using Community Development Block Grant funding .</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid. The work performed on individual storefronts is currently bid by the owner to obtain bids particular to the work required for that individual structure.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. The Department of Development will continue to provide funding opportunities to the small businesses in the 51 urban county communities.</p>	<p>_____ Approve _____ Disapprove _____ Hold</p>
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7. Public Comment
8. Adjournment

Minutes

Cuyahoga County Board of Control
County Administration Building, 4th Floor
November 13, 2012 11:00 A.M.

1. Call to Order: The meeting was called to order at 11:05 A.M.

Attendees: County Executive Edward FitzGerald
Fiscal Officer Wade Steen
Councilman Michael J. Gallagher
Councilman Dale Miller
Councilman Pernel Jones, Jr.
Stan Kosilesky - Director Bonnie Teeuwen was unavailable
Director Lenora Lockett
Clerk of the Board of Control David Merriman

2. Review and Approve Minutes: Ed FitzGerald made a motion to approve, Dale Miller seconded, the minutes were approved as written.
3. Public Comment: There was no public comment.
4. Tabled Items Returned for Review - There were no tabled items.
5. Scheduled Items for Review

BC2012-311

Department of Development, requesting approval of an NCO Technology Fund Loan with BoxCast, LLC in the amount not-to-exceed \$125,000.00 and requesting authority for the Director to execute all documents required in connection with said loan.

Funding Source: 100% Western Reserve Fund

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-312

Department of Information Technology, submitting a contract with SHI International Corp. in the amount not-to-exceed \$167,143.37 for Countywide maintenance on Oracle software products for the period 7/1/2012 - 6/30/2013.

Funding Source: 100% General Fund.

Approve

Disapprove
 Hold

BC2012-313

Juvenile Court, recommending an award on RQ25059 and enter into a contract with CourtSmart Digital Systems Inc., in the amount not-to-exceed \$192,886.79 for audio and visual recording system maintenance for the period 1/1/2013 - 12/31/2014.
Funding Source: 100% General Funds.

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-314

Department of Health and Human Services/ Division of Children and Family Services, requesting approval to accept grant funds from U.S. Department of Health & Human Services in the amount of \$400,000.00 for the Adoption Opportunities Grant Program for the period 09/30/2012 - 9/29/2013.

The following vendors will be the recipient of this award:

1. Adoption Network Cleveland to extend the time period to 9/29/2013 and for additional funds in the amount of \$131,000.00.
2. Beechbrook to extend the time period to 9/29/2013 and for additional funds in the amount of \$80,132.00.
3. Case Western Reserve University to extend the time period to 9/29/2013 and for additional funds in the amount of \$147,031.00.

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve
 Disapprove
 Hold

7. Other Business

BC2012-315

Department of Public Works,
NOTE: M-A Building and Maintenance Co. vendor registration is pending.

- 1) Pursuant to the Cuyahoga County Contracting and Purchasing Procedures Ordinance, Section 4.4.b.15., Cuyahoga County Department of Public Works is requesting an exemption from the requirements of competitive bidding, that an alternative procurement process would be advantageous to the County to enter into a contract with a vendor for the emergency replacement/repair of the Cuyahoga County Courthouse Square Parapet Wall located at 310 Lakeside Ave., NW, Cleveland, Ohio 44113 for the period November 3, 2012 through November 30, 2012

2) the Department of Public Works is recommending award and enter into a contract with M-A Building and Maintenance Co. in the approximate amount of \$75,103.00 for the emergency replacement/repair of the Cuyahoga County Courthouse Square Parapet Wall during the period Tuesday, November 13, 2012 through November 30, 2012.

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

The Department of Public Works is seeking proposals to repair/replace the parapet wall of the Courthouse Square Building. The damaged occurred as the result of the storms and severe weather that occurred during the week of October 29, 2012.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

The estimated cost to repair/replace the parapet wall of Courthouse Square is \$100,000.00.

3. Rationale Supporting the Use of the Selected Procurement Method

The procurement method for this contract was an informal bid. Multiple contractors were contacted to request their informal bids for the repair/replacement, but given the extent of the damage as well as the availability of restoration contractors, the County has elected not to complete the formal bid process.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

None, due to the time constraint.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

The selected vendor proposed the best price and was available to begin work immediately.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

The parapet wall could fall at anytime. The sidewalk below is closed, so the repairs need to be started immediately. Delay could lead to damage to County property, equipment and/or people.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

The impact of the severe weather could not have been accurately predicted, so there were no contracts in place to provide emergency parapet wall repair.

Funding Source: 100% General Fund

Ed FitzGerald made a motion to approve the item as amended, Michael Gallagher seconded, the item was approved.

Approve
 Disapprove
 Hold

8. Public Comment – There was no public comment.
9. Adjournment – Ed FitzGerald made a motion to adjourn, Dale Miller seconded, the meeting was adjourned at 11:18 A.M.

Tabled Items Returned for Review

BC2012-312

A) Submitting an RFP exemption for a lower than state term contract on RQ25228, which will result in an award recommendation to SHI International Corp. in the amount not-to-exceed \$167,413.37 for Countywide maintenance on Novell software products for the period 7/1/2012 - 6/30/2013. See item

b) Recommending an award on RQ25228 and enter into a contract with SHI International Corp. in the amount not-to-exceed \$167,413.37 for Countywide maintenance on Novell software products for the period 7/1/2012 - 6/30/2013.

B. The Vendor is lowest of three bidders.

C. SHI International Corp.
1408 Newell Court
Columbus, Ohio 43228
Steve Burnside

D. The project reoccurs annually.

E. The project is funded 100% by the General Fund.

New Business

BC2012-316

PUBLIC WORKS 2012 AMENDMENT RQ14668 KONE CE1000225

A. SCOPE OF WORK SUMMARY

The Department of Public Works is requesting an amendment to CE1000225-02, on RQ14668 - with Kone, Inc. for elevator maintenance and repair services for the Justice Center for the period August 1, 2009 - November 30, 2012 an additional six (6) months to May 31, 2013 and for additional funds in the amount of \$158,939.17

The primary goals of the project are to 1) consolidate various elevator service agreements to create one standard elevator service contract for all elevators and escalators throughout the County and 2) to avoid unnecessary costs.

B. PROCUREMENT

The procurement method was a RFP The Total Value of the RFP is \$953,635.00. The SBE is 15% There

were 3 pulled from OPD and submitted for review, Kone being the lowest and best vendor. The first Contract Amendment was approved for Justification for Other than Full and Open - Completion on 5/23/12 by Rich Opre, OPD - BC2012-169 - prior 094650.

C. CONTRACTOR AND PROJECT INFORMATION

The address of the vendor is

Kone, Inc.

One Kone Court

Moline, IL 61265

Council District: N/A

Vendor is registered with IG's office

The Representative for Kone is:

Michael DeStefanis, District Manager

1(440) 546-1100 x201

The location of the elevator:

Justice Center

1200 Ontario Street

Cleveland, Ohio 44113

D. PROJECT STATUS & PLANNING

The project is an extension of an existing service - Bids were received and will be rejected through Novus. The next step is to re-issue/advertise RFB w/tentative dates being:

11-5-12 Items approved in Novus

11-12-12 Contracts and Purchasing/Deputy Chief of Staff Approval

11-19-12 1st Advertisement

12-3-12 Pre-con

12-17-12 Proposal Due/Bid Closes

1-14-13 OPD has reviewed/Proposals

1-15-13 Elevator Group meets to review and make recommendation

1-28-13 Contracts and forms to selected vendor

3-4-13 Signed contracts and forms entered into NOVUS

4-15-13 County Council to process through their process

4-15-13 OPD can authorize contract.

BC2012-317

Department of Human Resources requesting permission to amend contract CE1200077 to add certification for the wellness program for County employees in the amount of \$61,550.00 over a three year period (1/1/12 - 12/31/14) to pay for the SBE requirement left out of the original award.

Title: Human Resources 2012 Wellness IQ, Inc. contract amendment to increase the amount of the contract to pay for the SBE left out in the amount of \$61,500.00, which will increase the annual amount \$20,516.66 per year.

A. Scope of Work Summary

1. Human Resources requesting approval to amend the current contract with Wellness IQ, Inc. to increase the contract by \$61,550.00.

2. The primary goals of the project are to administer the County's wellness initiative and programs for its employees and dependents.

B. Procurement

1. The procurement method for this project was RFP 21089. The total value of the RFP is \$1,235,000.00.

2. The (above procurement method) was closed on October 7, 2011. (When applicable) There is an SBE goal of 5%

3. The proposed contract amendment received a justification on October 4, 2012.

C. Contractor and Project Information

Wellness IQ
4700 Rockside Road,
Summit 1, Suite 505
Independence, Ohio 44131
Council District 06
Bravo Wellness, LLC
36711 American Way, Suite 2F
Avon, Ohio 44011

No District

2. The Principal Owners for the Wellness IQ are Jim Dustin and Thomas Caito.

3. The address or location of the project is

Wellness IQ
4700 Rockside Road,
Summit 1, Suite 505
Independence, Ohio 44131

The project is located in Council District 06

D. Project Status and Planning

1. The project is new to the County.

E. Funding

1. The project is funded 100% by the General Fund.

2. The schedule of payments is monthly by invoice in advance of the current month.

BC2012-318

Title: OPD 2012 CCI North Coast, Award Recommendation for an International Cab & Chassis Dump Truck for the department of Public Works/Sanitary Engineering -RQ 24315

A. Scope of Work Summary

1. The Office of Procurement and Diversity is requesting approval of a recommendation of award to CCI North Coast for an international cab and chassis dump truck for the department of Public Works/Sanitary Engineering in the amount of \$193,020.26.
2. The primary goal is to have a twin rear axle cab/chassis that will be built out into a dump truck this truck will carry dirt, gravel and tow trailer with backhoe or skidsteer.

B. Procurement

1. The procurement method for this project was a (RFB) Formal Competitive Bid. The estimated cost of the project was \$196,000.00.
2. The bid closed on October 11, 2012. SBE Goal 0%.
3. There were 7 bids distributed from OPD and 1 bid received for review and 1 bid approved.

C. Contractor and Project Information

1. The address of the vendor is
CCI North Coast
13960 Brookpark Road
Cleveland, OH 44135
2. The president is Mr. Timothy Reilly; Mr. Patrick Pesta, VP
3. The location of the equipment will be:
Sanitary Engineering
6100 W. Canal Road
Valley View, OH 44125.

D. Project Status and Planning

1. The project is a new truck purchase to support the additional communities being serviced by the Sanitary Sewer Division of Public Works.

E. Funding

1. The project is funded 100% by the Sanitary Engineering Funds (ST540286).
2. The schedule of payment will be purchase order, Net 30 days by Invoice.

BC2012-319

Submitting a contract with Stella Maris, Inc. in the amount of \$130,000 for shelter and outpatient alcohol and drug treatment services for homeless men for the period November 1, 2012 - June 30, 2013.

A. Scope of Work Summary

1. OHS requesting approval of a Contract with Stella Maris, Inc. in the amount of \$130,000. The contract start date is November 1, 2012 through June 30, 2013.
2. The primary goals of the contract are a) to accept referrals from 2100 Lakeside Shelter of homeless men in need of AOD support services; b) to provide shelter to 20 men a night, and c) to provide outpatient, drug and alcohol services as well as employment and housing stabilization supports.

3. N/A

B. Procurement

1. The procurement method was through RFP RQ25169. The annual value of the RFP is \$195,000.
2. The RFP was closed on October 2, 2012. No SBE or DBE participation is required.
3. There was only one response to the RFP which was submitted by Stella Maris, Inc. This bid was reviewed and recommended for award. It was awarded the bid on November 5, 2012.

C. Contractor and Project Information

1. The contact information for the vendor is:
Stella Maris, Inc.
1320 Washington Ave.
Cleveland, OH 44113
Council District # 7
2. Stella Maris, Inc. is a non-profit organization. The acting Executive Director is Dennis Madden.
3. See #1

D. Project Status and Planning

1. This is a project that has been provided as a critical link to homeless, addicted men for the past four years.
2. N/A
3. The project is on a critical path to assure continuity of services. The current contract expires 10/31/2012. The new contract takes effect 11/01/2012. By approving the contract at the 11/05/12 meeting, services will continue to receive reimbursement appropriately.
4. The contract start date is November 1, 2012.
5. N/A

E. Funding

1. The project is funded 100% by the Health & Human Services Levy - County General Fund.
2. The provider bills monthly, on a reimbursement basis.
3. N/A

BC2012-320

Title: Employment & Family Services 2012-2013;
Award Recommendations RQ#23352

Title: Employment and Refugee Resettlement Services

(a) Catholic Charities Health & Human Services (Migration & Refugee Services)
7911 Detroit Ave.
Cleveland, OH 44102

(b) El Barrio, Inc
5209 Detroit Ave
Cleveland, OH 44102

A. Scope of Work Summary

1. EFS is recommending approval of RFP RQ# 23352 awards with Catholic Charities Health & Human

Services/Migration & Refugee Services for the cost of \$267,230.00 and El Barrio, Inc for the cost of \$157,873.00. The award dates are October 1, 2012 – September 30, 2013 with 2-one year option years.

2. The primary goals of the project are

- To assist eligible refugees in gaining employment and self-sufficiency within the shortest period of time after their arrival in the United States
- To assist eligible refugees in receipt of OWF cash assistance to meet their work requirements.

3. The project is mandated by Section 5101: 1-2-40.2 of the ORC to provide social services for up to five (5) years from the date of refugees arrival in the U.S.

B. Procurement

1. The procurement method for this project was RFP. The total value of the RFP was estimated for \$320,000.00 pending the State's RSSP Funding allocation. State sub grant award letter dated 9/28/2012 allocated \$425,103.00 for Cuyahoga's program.

2. The RFP RQ#23352 was closed on May 11, 2012.

3. There were 3 proposals submitted for review, 2 proposals are being recommended.

C. Contractor and Project Information

1. The addresses of all vendors:

- (a) Catholic Charities Health & Human Services (Migration & Refugee Service)
7911 Detroit Ave.
Cleveland, OH 44102
Council District 03

In Partnership With:

- 1) Asian Services In Action, Inc (ASIA)
3631 Perkins Avenue, Suite 2A-W
Cleveland, OH 44114

- 2) Lakewood ABLE
13701 Lake Avenue
Lakewood, OH

- (b) El Barrio, Inc
5209 Detroit Ave
Cleveland, OH 44102
Council District 03

In Partnership With:

- 1) US Together, inc
24800 chagrin Blvd., Suite 210
Beachwood, OH 44022

2. The executive directors for the vendors are:

- Patrick Gareau, President / CEO, Catholic Charities Health & Human Services
- Sharon Sobol Jordan, President / CEO, The Centers (Center for Families & Children / WSEM / El Barrio)

3. a. Same as 1. Above.

D. Project Status and Planning

1. The project reoccurs annually.
2. The program term began October 1, 2012, awards were delayed due to pending Refugee Social Services Allocation from the State.

E. Funding

1. The project is funded 100% by the Federal Refugee Social Services Funding.
2. The schedule of payments is monthly invoices.

Other Business

BC2012-321

See item detail above