

Cuyahoga County Board of Control
 County Administration Building, 4th Floor
 January 22, 2013 11:00 A.M.

1. Call to Order
2. Review and Approve Minutes
3. Public Comment
4. Tabled Items Returned for Review

Item	Requestor	Description	Board Action
BC2012-365	Department of Public Works	<p>a) Submitting a final amendment (Subsidiary No. 1) to Contract No. CE1000661-01 with Inland Waters Pollution Control, Inc. for rehabilitation of sanitary sewers and manholes in various County sewer districts for additional funds in the amount of \$43,467.69.</p> <p>b) Recommending to accept the project as complete and in accordance with plans and specifications.</p> <p>c) Requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.</p> <p>Funding Source: This project was funded by a Water Pollution Control Loan through the Ohio Environmental Protective Agency and the debt will be repaid through sewer cash balances.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

5. New Items for Review

Item	Requestor	Description	Board Action
BC2013-14	Department of Information Technology	<p>Submitting an amendment to Contract No. CE1200477-01 with Unify Solutions, Inc. for consultant services for SAP Human Capital Management professional support services for the period 7/2/2012 - 7/1/2013 for additional funds in the amount of \$210,000.00.</p> <p>Funding Source: 100% General Fund.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2013-15	County Sheriff	<p>Recommending an award on RQ25695 and enter into a contract with Intellitech Corporation, sole source, in the amount of \$106,055.00 for license renewal and maintenance on the IMACS Jail management system for the period 1/1/2013 - 12/31/2013.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

BC2013-16	Department of Public Safety and Justice Services	<p>Public Safety Grants, submitting an agreement with The Center for Health Affairs for the purchase of equipment, valued in the amount of \$280,425.00 for the FY2009 Urban Area Security Initiative Grant Program for the period 8/1/2009 - 9/30/2012.</p> <p>Funding Source:100% FY09 Urban Area Security Initiative funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA). No County Match was required.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
BC2013-17	Department of Health and Human Services	<p>Division of Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1100179-01, 02 with Synovate, Inc. for a Customer Satisfaction Tracking Survey for the period 1/1/2011 - 12/31/2011 to extend the time period to 12/31/2013 and for additional funds in the amount of \$51,896.20.</p> <p>Funding Source: 79% funded with PA (Public Assistance) funding and 21% Title IV-D (Child Support) funding.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
BC2013-18	County Executive's Office	<p>a) Submitting an RFP exemption on RQ26528 which will result in a contract with Public Policy Advocates LLC in the amount not-to-exceed \$102,000.00 for state legislative liaison services for the period 1/1/2013 - 12/31/2013.</p> <p>b) Recommending an award on RQ26528 and to enter into a contract with Public Policy Advocates LLC in the amount not-to-exceed \$102,000.00 for state legislative liaison services for the period 1/1/2013 - 12/31/2013.</p> <p>Funding Source: 100% General Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Public Policy Advocates will provide the County with legislative liaison services for State of Ohio policy issues.</p> <p>The primary goal of the project is to have the county's interests represented before the state government. The actions of the Ohio state government have significant impact on Cuyahoga County and the operations of the county government. The decisions of the Governor, General Assembly, and the state's regulatory agencies impact: financial support to the county from the Local</p>	

	<p>Government Fund and other sources; social service programs; transportation and infrastructure improvements; economic development opportunities; energy initiatives; and statutory and administration regulations that either provide flexibility or restrict the county in the performance of its function.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The value of the contract is \$102,00.00. The contract is funded by the General Fund.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method</p> <p>(include state contract # or GSA contract # and expiration date)</p> <p>The vendor was select through an RFP process. The RFP process was closed in April 2011.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Public Policy Advocates was selected through a competitive procurement process.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The vendor provides the County with state liaison services.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>The contract was bid with the understanding that multiple extensions could be added to the term.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.The County will bid this service in the future.</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
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<p>BC2013-19</p>	<p>Department of Health and Human Services</p>	<p>Community Initiatives Division/Office of Homeless Services,</p> <p>a) Submitting an RFP exemption on RQ26390 which will result in an award recommendation to Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$226,715.00 for property management services of the Community Women's Shelter, located at 2227 Payne Avenue, Cleveland, for the period 1/1/2013 - 12/31/2013.</p> <p>b) Recommending an award on RQ26390 and enter into a contract with Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$226,715.00 for property management services of the Community Women's Shelter, located at 2227 Payne Avenue, Cleveland, for the period 1/1/2013 - 12/31/2013.</p> <p>Funding Source: 100% Health & Human Services Levy.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Emerald Development & Economic Network, Inc. (EDEN) is the sole owner of 2227 Payne Avenue, which is the location for the Norma Herr Women’s Center(NHWC). The County and City worked with community partners for over 8 years to identify and secure an appropriate site for a community women’s shelter that would provide safe, decent shelter for 140 single adult women. This search led to the County taking title to 2227 Payne Avenue, which is located next to 2219 Payne Avenue, which is owned by EDEN. The plan to develop a community women’s shelter required combining the two properties. For purposes of raising the required renovation funds and managing the renovation process, the County transferred title of 2227 Payne to EDEN, through the City of Cleveland.</p> <p>EDEN has established a property management track record serving special needs populations over a period of 20 years. As owner of 2227 Payne Avenue, EDEN should be acknowledged as a sole source provider for the purpose of providing facility management services for the site.</p>	
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		<p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The annual, facilities operating budget is \$226,715. The funding source is General Fund, Health & Human Services Levy.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method</p> <p>(include state contract # or GSA contract # and expiration date)</p> <p>EDEN, Inc. is the owner of the building in which the NHWC is located. EDEN assisted in raising funds for the renovation of the property and coordinated the architectural and construction plans and development. Property management services are reimbursed on an “actual cost” basis.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>No other vendors were considered for property management of the facility because the facility is owned by EDEN and has the demonstrated property management skills and capacity to provide the facilities management services at the lowest cost.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Please see Answers in #3 and #4</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p> <p>The NHWC operates 365 days a year, on a 24 hour basis. The current census at the shelter is 160 women. It is necessary to maintain property management services at this facility without interruption.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent</p>	
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		purchases of the required supplies or services.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold
		In this situation, an Sole Source Exemption seems most appropriate.	

6. Other Business

Item	Requestor	Description	Board Action
CPBBC20 13-20	Department of Public Works	<p>Requesting approval of an alternative procurement process which will result in an award recommendation on RQ26467 in the amount not-to-exceed \$66,538.55 for furnishing, installation and delivery of furniture for meeting rooms and model reception Units - Floors 15-23 located at the Cuyahoga County Justice Center Court Tower for Common Pleas Court. (Contracting and Purchasing Ordinance 0211-0044, Section 4.4.(b)16) Funding Source: FY2009 Justice Assistance Grant: American Reinvestment & Recovery Act. Justification: PUBLIC WORKS 2012 FURNITURE RQ26467</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Furniture is for Common Pleas Courts located at the Cuyahoga County Justice Center Courts Tower Meeting Rooms & Model reception Units - Floors 15-23.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) Funding Source: 100% FY09 Justice Assistance Grant #679479: American Reinvestment & Recovery Act not to exceed \$64,795.53 Funded thru Common Pleas Index Code: CO719302</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (Include state contract # or GSA contract # and expiration date) This is a time sensitive purchase.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. Purchase Order to be placed on the County Procurements' Web site for 5 days to ensure the lowest and best bid/vendor.</p>	

		<p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? Furniture is desired by all parties involved being of a very good quality/durability to last for many years. The vendor is to be determined.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. The unacceptable delay in fulfilling the need for an award made through a competitive bid is that grant funds are being utilized to make this purchase. The grant ending date is 02/28/2013. A competitive bid will be utilized for 5 days.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. In the future, the purchase of furniture will remain on the OPD's Web site for a minimum of 10 days and advertised in the Cleveland Plain Dealer.</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
<p>BC2013-21</p>	<p>Department of Development</p>	<p>Requesting approval of an alternative procurement process to issue an informal Request for Proposals for eligible vacant housing renovation and new housing construction activities, to be carried out by local communities in eligible census tracts and block groups, under the rules of the federal Neighborhood Stabilization Program 3 (NSP3). (Contracting and Purchasing Ordinance 0211-0044, Section 4.4.(b)16)</p> <p>Justification: Development 2013 RFP Exemption NSP3 Second Round</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Development requests authorization to issue an informal Request for Proposals for eligible vacant housing renovation and new housing construction activities, to be carried out by local communities in eligible census tracts and block groups, under the rules of the federal Neighborhood Stabilization Program 3 (NSP3). The informal RFP will be limited to three communities that submitted proposals for eligible NSP3 activities in 2011 but did not receive funding awards in 2011 due to budget limitations. Funds unused by other communities are now available.</p>	

		<p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) Development estimates that \$400,000 of federal Neighborhood Stabilization Program 3 (NSP3) funds are available to make awards under this informal RFP.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) Since all eligible communities had the opportunity to submit proposals for NSP3 funding in 2011, and since all but three of the eligible proposals submitted in 2011 were already funded in 2011, the fairest and most efficient way to allocate the remaining funds is to offer each of the three formerly unsuccessful cities an opportunity to update their proposals, if they wish. Due to a strict federal spending deadline for all NSP3 funds, little time remains to make these awards.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. Development considered asking the U.S. Department of HUD for approval to change its NSP3 program to allow parties other than local communities to carry out these activities, but the time required to request and receive approval for such a change, along with the need for a new proposal process open to private parties as well as local communities, would make it impossible to have all NSP3 funds expended by the NSP3 spending deadline in early 2014.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? Development chose to allocate its NSP3 funds to local communities since they are best suited to control the selection of vacant houses to be renovated and new houses to be constructed to support each local community’s neighborhood stabilization strategy.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid. Since local communities already had the opportunity to submit proposals in 2011, conducting a new full proposal</p>	
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		<p>process would not increase the number of potential funded communities, while it would require significantly longer than an informal RFP process and jeopardize meeting the HUD spending deadline.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. If Congress appropriates further rounds of Neighborhood Stabilization Program or similar funding in the future, Development intends to offer the opportunity to submit proposals to all eligible local communities, as it did in 2011 for NSP3.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
<p>BC2013-22</p>	<p>Department of Information Technology</p>	<p>a) Submitting an RFP exemption which will result in a contract with the Greater Cleveland Regional Transit Authority (GCRTA), in the amount of \$14,062.75. for use of space for storage from approximately January 23, 2013 through July 23,2013.</p> <p>b)) Submitting a contract with the Greater Cleveland Regional Transit Authority (GCRTA), in the amount of \$14,062.75. for use of space for storage from approximately January 23, 2013 through July 23,2013.</p> <p>Funding Source: 100% General Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>A temporary license for the use of space (approximately 11,250 square feet of space) for storage of items currently located in the Prospect and Huron Buildings to provide for work to be done in those buildings.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>Department of Public Works General Fund dollars shall be utilized. The space is being rented for a period of six (6) months, for a total of \$14,062.75 or approximately \$2.50 per square foot/ \$2,343.75 per month.</p> <p>3. Rationale Supporting the Use of the Selected</p>	

		<p>Procurement Method</p> <p>(include state contract # or GSA contract # and expiration date)</p> <p>Immediate need is required to facilitate work to be done in the Prospect and Huron Buildings. Secondly the total dollar value is less than \$25,000.00. Thirdly the vendor is another governmental agency, The Greater Cleveland Regional Transit Authority.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Why the market was surveyed, this was the lowest price available and with another governmental agency.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Looked to maximize and cooperate with our fellow County agencies to utilize currently publicly owned facilities.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>Immediate need required to facilitate the work needed at the Prospect and Huron Buildings.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>No future plans at this time.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
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7. Public Comment

8. Adjournment

Minutes

Cuyahoga County Board of Control
 County Administration Building, 4th Floor
 January 14, 2012 11:00 A.M.

1. Call to Order: The meeting was called to order at 11:09 A.M.

Attendees: County Executive Edward FitzGerald

Councilman Michael Gallagher
Councilman Dale Miller
Councilman Pernel Jones Jr.
Fiscal Officer Wade Steen
Director Bonnie Teeuwen
Director Lenora Lockett
Board of Control Clerk David Merriman

Review and Approve Minutes - Ed FitzGerald made a motion to approve, Wade Steen seconded, the minutes were approved as written.

4. Tabled Items Returned for Review - There were no tabled items.
5. Scheduled items

BC2013-05

Department of Public Works, submitting an amendment to Contract No. CE1100423-01 with Lakefront Automotive Parts, Co. for automotive replacement parts for the County garage for the period 5/1/2011 - 4/30/2013 to extend the time period 4/30/2014 and for additional funds in the amount not-to-exceed \$135,000.00.

Funding Source: 100% Internal Service Fund

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2013-06

Common Pleas Court/Corrections Planning Board, submitting a revenue generating agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the total amount of \$321,290.00 for various treatment services for various programs for the period 1/1/2013 - 12/31/2013.

Funding Source: 100% Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County grant funds.

Ed FitzGerald made a motion to approve, Bonnie Teeuwen. seconded, the item was approved as amended.

Approve
 Disapprove
 Hold

BC2013-07

Juvenile Court, recommending awards on RQ24878 and enter into contracts with various providers for sex offender assessment and community-based treatment services for the period 2/1/2013 - 1/31/2015:

- a) Applewood Centers, Inc. in the amount not-to-exceed \$110,600.00.
- b) Guidestone in the amount not-to-exceed \$31,600.00.
- c) The Mokita Center, Inc. in the amount not-to-exceed \$181,700.00.
- d) The Village Network in the amount not-to-exceed \$31,600.00.

Funding Source: ~~27%~~ Title IV-E Funds and ~~63%~~ RECLAIM Funds

Note: This item was amended to reflect the Funding Source percentage as 16% Title IV-E Funds and 84% RECLAIM Funds.

Ed FitzGerald made a motion to approve, Dale Miller, seconded, the item was approved as amended.

- Approve
- Disapprove
- Hold

BC2013-08

Juvenile Court, recommending an award on RQ24867 and enter into a contract with various providers for substance abuse assessment and treatment services and dual diagnosis assessment services for the period 2/1/2013 - 1/31/2015:

- a) Bellefaire Jewish Children's Bureau in the amount not-to-exceed \$31,600.00.
- b) Catholic Charities Corporation fka Catholic Charities Services Corporation in the amount not-to-exceed \$360,600.00.
- c) The Covenant Adolescent Chemical Dependency Treatment and Prevention Center, Inc. in the amount not-to-exceed \$31,600.00.
- d) Guidestone in the amount not-to-exceed \$47,400.00.

Funding Source: 17% Title IV-E Funds, 30% RECLAIM Funds, and 53% Health & Human Services Fund

Ed FitzGerald made a motion to approve, Dale Miller, seconded, the item was approved.

- Approve
- Disapprove
- Hold

BC2013-09

Juvenile Court, recommending awards on various requisitions and enter into contracts with various municipalities in the total value amount of \$219,300.00 for Community Diversion Program for the period 1/1/2013 - 12/31/2013:

- a) on RQ25537 with City of Broadview Heights in the amount of \$1,200.00.
- b) on RQ25567 with City of Olmsted Falls, Olmsted Falls in the amount of \$1,200.00.

Funding Source: 100% General Fund

Ed FitzGerald made a motion to approve, Dale Miller, seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2013-10

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, recommending awards on RQ23133 and enter into contracts with various providers for Universal Pre-Kindergarten services for the period 8/22/2012 - 7/31/2013:

- a) Cleveland Municipal School District - Carl and Louis Stokes Central Academy in the amount not-to-exceed \$44,856.00.
- b) Cleveland Municipal School District - Marion-Sterling Elementary School in the amount not-to-exceed \$22,428.00.
- c) Cleveland Municipal School District- Tremont Montessori School in the amount not-to-exceed \$58,301.00.

Note: Cleveland Municipal School District item Nos. A – C were held pending completion of Ethics registration and training.

Approve
 Disapprove
 Hold

Recommending awards on RQ23133 and enter into contracts with various providers for Universal Pre-Kindergarten services for the period 8/31/2012 - 7/31/2013:

- a) East Cleveland City School District - Prospect Elementary School in the amount not-to-exceed \$23,800.00.
- b) East Cleveland City School District - Superior Elementary School in the amount not-to-exceed \$76,160.00.

Funding Source: 100% Health and Human Services Levy Funds

Clerk of the Board David Merriman referenced Councilwoman Yvonne Conwell requested the minutes reflect she supports this project and associated contracts.

Note: East Cleveland City School District item Nos. A – B were approved.

Ed FitzGerald made a motion to approve, Pernel Jones Jr., seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2013-11

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to Agreement No. AG1200164-01, 02 with Cuyahoga County District Board of Health for the Newborn Home Visiting Program for the period 4/1/2012 - 1/31/2013 to extend the time period to 12/31/2013 and for additional funds in the amount of \$453,000.00.

Funding Source: 100% Health and Human Services Levy Funds

Ed FitzGerald made a motion to approve, Dale Miller., seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2013-12

Department of Health and Human Services/Division of Children and Family Services, submitting Memoranda of Understanding with various providers in the total amount of \$450,000.00 for the Cuyahoga Tapestry System of Care Provider Services Network for the period 2/1/2013 - 12/31/2014:

- a) Reading-R.A.M.M.
- b) V.O.I.C.E. Consulting (Vision, Opportunity, Investment, Commitment, Enterprise)

Funding Source: 100% Health and Human Services Levy Funds

Ed FitzGerald made a motion to approve, Pernel Jones Jr., seconded, the item was approved.

Approve
 Disapprove
 Hold

6. Other Business

BC2013-13

Fiscal Office/recommending a payment of Marriage License Funds to the Domestic Violence and Child Advocacy Center in the amount of \$118,982.29 per ORC 3113.33-3113.40 for the approximate period of January 1, 2012 through December 31, 2012.

Funding Source: 100% Marriage License Funds

Ed FitzGerald made a motion to approve, Wade Steen, seconded, the item was approved.

Approve
 Disapprove
 Hold

David Merriman referenced that due to a scheduling conflict the February 19, 2013 Board of Control meeting will be rescheduled as members of the Board will be attending the State of the County address scheduled for that day. An alternate date will be decided prior to February 19.

7. Public Comment – There was no public comment.
8. Adjournment – Ed FitzGerald made a motion to adjourn, Dale Miller seconded, the meeting was adjourned at 11:32 A.M.

Tabled Items Returned for Review

BC2012-365

Department of Public Works,

(a) Submitting the final amendment (Subsidiary No. 1) to Contract CE1000661-01 with Inland Water Pollution Control, Inc. for the rehabilitation of sanitary sewers and manholes in various Cuyahoga County Sewer Districts for an amount not-to-exceed \$43,467.69.

(b) is requesting that the above referenced project be accepted as complete in accordance with the plans and specifications.

(c) is requesting that the County Treasurer be authorized to release the escrow account upon notification from the DOPW in accordance with O.R.C. 153.63.

Funding Source: 100Water Pollution Control Loan through the Ohio Environmental Protective Agency and the debt will be repaid through sewer cash balances.

New Business

BC2013-14

The Department of Information Technology, submitting an amendment to Contract No. CE1200477 with Unify Solutions, Inc. for staff assistance in SAP Application Development, Configuration Development and ancillary development services for the period 7/1/12-7/1/13 and for additional funds in the amount of not-to-exceed \$210,000.00.

A. The Department of Information Technology, submitting an amendment to Contract No. CE1200477 with Unify Solutions, Inc. for staff assistance in SAP Application Development, Configuration Development and ancillary development services for the period 7/1/12-7/1/13 and for additional funds in the amount of not-to-exceed \$210,000.00.

B. The procurement method for this project: RFP 23233. Initial two (2) year Professional SAP services contract with up to three (3) one (1) year renewal options at the County's discretion.

C. Unify Solutions, Inc.
4 West Rolling Crossroads
Suite #9
Catonsville, MD 21228
Krishna Reddy

D. The project's term has already begun.

E. The project is funded 100% by the General Fund.

BC2013-15

A) Scope of Work Summary:

The Cuyahoga County Sheriff's Office is requesting approval of a contract with Intellitech Corporation for the anticipated cost of \$106,055.00. The anticipated start and completion dates are 01/01/2013 – 12/31/2013. The primary goal of the project is to have the Cuyahoga County Corrections Center continue to run in a smooth and efficient manner with a highly integrated jail management system.

B) Procurement:

1. The procurement method for this project was sole source. The total value of the contract is \$106,055.00
2. The proposed contract is an OPD approved sole source item with materials attached.

C) Contractor and Project Information:

1. The address(es) of all vendors and /or contractors is:
Intellitech Corporation
8544 Hickory Hill Drive
Poland, OH 44514
2. The owner for the vendor is John J. Jacobs.

D) Project Status and Planning:

1. The project is an extension of maintenance and license renewal for an existing product.

E) Funding:

1. The project is funded 100% by the Jail Operations General Fund
2. The schedule of payments is annually by invoice.

BC2013-16

Title: Public Safety & Justice Services 2012 The Center for Health Affairs FY2009 Urban Area Security Initiative Asset Transfer Agreement

A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval to enter into an agreement for a transfer of assets with The Center for Health Affairs. The asset transfer is in the amount of \$280,425.00
2. The primary goals of the project are;

§ Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.

§ Funding equips, trains, exercises and evaluates first responders in this goal

§ Utilizing FY09 Urban Area Security Initiative Grant Program Funds, Cuyahoga County purchased equipment utilized on behalf of The Center for Health Affairs, for distribution to all regional hospitals for WMD event preparation and response.

§ Urban Area Working Group Health & Hospitals Committee awarded funding for the equipment for regional hospitals preparedness for WMD response. This asset will benefit all Cuyahoga County municipalities, as well as surrounding counties.

B. Procurement

1. The procurement method for this project was the grant agreement with OEMA utilizing FY09 Urban Area Security Program grant funds.

2. The performance period of the agreement is the grant period from August 1, 2009 through September 30, 2012. There is no termination date for the transfer of equipment as the equipment will remain with The Center for Health Affairs unless as noted in the agreement.

C. Contractor and Project Information

1. The Center for Health Affairs

1226 Huron Road

Cleveland, Ohio 44115

Council District: 6

The Chief Executive of The Center for Health Affairs is

D. Project Status and Planning

1. This project is completed one time agreement with The Center for Health Affairs for an asset transfer. The agreement is utilizing FY09 Urban Area Security Initiative grant funds which were earmarked for this purpose through the Health & Hospitals Committee under the Urban Area Working Group committees.

2. This is a one-time agreement to transfer the Portable Portal Monitor equipment to The Center for Health Affairs, for distribution to regional hospitals for WMD event preparedness and response.

E. Funding

1. The project is 100% FY09 Urban Area Security Initiative funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA). No County Match was required.

2. Cuyahoga County procured the equipment in the amount of \$280,425.00 for The Center for Health Affairs. There is no transfer of funds, equipment only.

BC2013-17

Title: Cuyahoga Job and Family Services-2013 Contract Amendment RQ17978

Synovate, Inc

Contract: Customer Satisfaction Tracking Survey

7600 Leesburg Pike, East Building, Ste 110

Falls Church, VA 22043

A. Scope of Work Summary

1. CJFS is submitting a request to amend Synovate, Inc, Contract CE1100179-01 for the amount of \$51,896.20, expanding the statement of work and extending the end date to December 31, 2013.

2. The primary goals of the project:

Customer satisfaction surveys are part of an ongoing performance monitoring process throughout CJFS to assure quality in the delivery of its public assistance programs including ancillary support services that are located at the six Neighborhood Family Service Centers and Child Support.

Overall objective of the survey is to generate valid and reliable data on key variables that can identify critical factors that influence customers overall experience and levels of satisfaction consisting of the following objectives:

- Obtain reliable and valid customer satisfaction data to be used to determine whether the service delivery model is meeting the needs of the CJFS target population.
- Track customer satisfaction for key variables of their reapplication process experience.
- Provide accurate and appropriate statistical significance testing of data to determine whether levels of satisfaction are improving, deteriorating or remaining the same.
- Perform regression analysis to determine the degree and strength of correlation between the variables.
- Collect, analyze and report specific response data to gain further understanding why respondents rated a particular variable either high or low.
- Identify and report service area satisfaction and dissatisfaction results on a region-wide and individual center level semi-annually.

B. Procurement

1. The procurement method for this project was RFP. The total value of the initial RFP was \$75,000.00.

2. The RFP was closed on October 10, 2010. OPD waived the SBE vendor qualification.

3. There were five (5) proposals submitted for review, one proposal recommended for approval.

C. Contractor and Project Information

1. Synovate, Inc

7600 Leesburg Pike, East Building

Falls Church, VA 22043

N/A

2. Adrian Chedore, Synovate Global CEO, Board of Directors
3. Program serves clients who receive benefit services from CJFS and Child Support customers (custodial & noncustodial parents) county wide.

D. Project Status and Planning

1. The program is a recurring service to assist the agency in determining the satisfaction of services from participants, who receive benefits from one of six Neighborhood Family Service Centers and Child Support.
2. The contract process was delayed by the Provider's Lawyers in submitting required documents for OPD processing.

E. Funding

1. The project is 79% funded with PA (Public Assistance) funding and 21% Title IV-D (Child Support) funding.
2. The schedule of payments is by quarterly invoice.
3. The project is an amendment to a contract. This amendment changes the value and is the second (2nd) amendment of the contract.

BC2013-18

County Executive's Office

1. Exemption Approval

The Executive's Office requesting approval of an RFP Exemption for a 12-month contract extension with Public Policy Advocates, LLC for the anticipated cost of \$102,000.00. The anticipated start-completion dates are January 1, 2013 through December 31, 2013.

2. Contract Submission

A. Scope of Work Summary

1. Executive's Office requesting approval of a 12-month contract extension with Public Policy Advocates, LLC for the anticipated cost \$102,000. The anticipated start-completion dates are January 1, 2013 through December 31, 2013.

2. The primary goal of the project is to have the county's interests represented before the state government. The actions of the Ohio state government have significant impact on Cuyahoga County and the operations of the county government. The decisions of the Governor, General Assembly, and the state's regulatory agencies impact: financial support to the county from the Local Government Fund and other sources; social service programs; transportation and infrastructure improvements; economic development opportunities; energy initiatives; and statutory and administration regulations that either provide flexibility or restrict the county in the performance of its function.

B. Procurement

1. The procurement method for this project was RFP in 2011.

C. Contractor and Project Information

1. The addresses of the contractor is:

Public Policy Advocates, LLC
Cleveland Office
200 Public Square, Suite 2300
Cleveland, Ohio 44114

Columbus Office
41 South High Street, Suite 2600
Columbus, Ohio 43215

2. The owners for the contractor is Benesch, Friedlander, Coplan & Aronoff LLP. Public Policy Advocates, LLC is a wholly-owned subsidiary.

D. Project Status and Planning

1. The project an extension of the existing federal lobbying services contract with Public Policy Advocates.

2. [When applicable] The project has (#) phases. N/A

3. The project is on a critical action path because the current contract expires on December 31, 2012. There are several urgent matter and other emerging matters in the state government that need continued attention.

E. Funding

1. The project is funded 100% by the General Fund.

2. The schedule of payments is monthly.

3. The project is an amendment to a contract. This amendment decreases the value from \$127,500.00 to \$102,000 because the term was decreased from 15-months to 12-months. The scope of work remains the same.

BC2013-19

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services submitting a contract with Emerald Development and Economic Network, Inc. in the amount of \$226,715 for managing the Norma Herr Women's Center facility for the period January 1, 2013 through December 31, 2013.

A. Scope of Work Summary

1. Office of Homeless Services requesting approval of a contract with Emerald Development & Economic Network, Inc. in the amount of \$226,715. The Contract term is 1/01/2013 - 12/31/2013.

2. The primary objectives of the contract are to:

(a) maintain the interior and exterior of the Norma Herr Women's Center, 2227 Payne Avenue, in a clean and fully operational manner at all times; (b) assure ongoing utility service; (c) arrange for needed

repairs and/or other services as requested by MHS, Inc. or the County, in a timely manner.

3. N/A

B. Procurement

1. N/A

2. N/A

3. (2). This is a Sole Source contract per CPB 2011-413, attached.

C. Contractor and Project Information

1. Emerald Development & Economic Network, Inc.

7812 Madison Avenue

Cleveland, OH 44102

Council District # 3

2. Kathy Kazol is the Executive Director. The agency is a non profit organization.

3. The Norma Herr Center is located at:

2227 Payne Avenue

Cleveland, OH 44114

Council District # 7

D. Project Status

1. Managing the Emergency Women's Shelter, the Norma Herr Women's Center, is an annual contract.

2. N/A

3. N/A

4. The contract start date is 1/01/2013. The contract was delayed in being submitted due to provider delay in submitting the FY 2013 budget, and OHS efforts to meet other deadlines and responsibilities.

E. Funding

1. The contract is funded 100% by the General Fund, Health & Human Services Levy.

2. The provider is reimbursed on a monthly basis.

3. N/A

Other Business

BC2013-20 - BC2013-21

See item details above

BC2013-22

a) See item details above

b) SUMMARY OF REQUESTED ACTION:

A. Scope of Work Summary

1. Department of Public Works, 2013, submitting a request for a license with Greater Cleveland Regional Transit authority (RTA) for storage at their Harvard Garage. The total cost \$14,062.75. The anticipated start-completion dates are January 23, 2013 - July 23, 2013.

2. The primary goal of the project is to receive a license with RTA for storage of items currently located in the Huron and Prospect Building.

3. N/A

B. Procurement

1.RFP Exemption submitted for approval on 1/22/2013.

C. Contractor and Project Information

1. The address of the vendor is:

Greater Cleveland Regional Transit Authority
1240 West 6th Street
Cleveland, Ohio 44113

2. N/A

3a. The location of the project is:

GCRTA Harvard Garage
2501 Harvard Rd.
Cleveland, Ohio 44113

3b.

D. Project Status and Planning

1. The project is new to the County

E. Funding

1. Department of Public Works General Fund

2. Monthly