

**Minutes**

Cuyahoga County Board of Control  
County Administration Building, 4th Floor  
February 11, 2013 11:00 A.M.

- 1. Call to Order: The meeting was called to order at 11:08 A.M.

Attendees: County Executive Edward FitzGerald  
Councilman Michael Gallagher  
Councilman Dave Greenspan  
Council Pernel Jones, Jr.  
Fiscal Officer Wade Steen  
Director Bonnie Teeuwen  
Director Lenora Lockett  
Board of Control Clerk David Merriman

Review and Approve Minutes - Ed FitzGerald made a motion to approve, Wade Steen seconded, the minutes were approved as written.

- 4. Tabled Items Returned for Review - There were no tabled items

**BC2013-34**

Department of Public Works, submitting an amendment (Subsidiary No. 1) to Contract No. CE1100721-01 with American Bridge Company for rehabilitation of Columbus Road Lift Bridge over the Cuyahoga River in the City of Cleveland for additional funds in the amount of \$93,660.32.

Funding Source: 80% Federal Funds and 10% County using funds from the \$5.00 Vehicle License Tax and 10% City of Cleveland.

Ed FitzGerald made a motion to approve, Pernel Jones, Jr. seconded, the item was approved.

Approve  
 Disapprove  
 Hold

**BC2013-35**

Office of Procurement & Diversity, recommending an award:

Department of Information Technology

a) on RQ25886 to CDW Government LLC in the amount of \$126,000.00 for 23- Symantec NetBack Platform Base Licenses, 1- Symantec NetBackup Media Server Encryption Option Key License and support.

Funding Source: 100% General Fund

Ed FitzGerald made a motion to approve, Bonnie Teeuwen seconded, the item was approved.

Approve

Disapprove  
 Hold

**BC2013-36**

Office of Procurement & Diversity, recommending an award:

County Sheriff

a) on RQ23710 to Portable Radiology Services, LLC (1-6) in the amount not-to-exceed \$255,000.00 for radiology services for the period 4/1/2013 - 3/31/2016. (Deputy Chief Approval No. DC2012-130 - authority to advertise for bids.)

Funding Source: 100% General Fund

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved.

Approve  
 Disapprove  
 Hold

**BC2013-37**

Office of Procurement & Diversity, recommending an award:

County Sheriff

a) on RQ23709 to Quest Diagnostics of Pennsylvania Inc. (16-2) in the amount not-to-exceed \$240,000.00 for laboratory testing services for the period ~~1/1/2013 – 12/31/2015~~.

Funding Source: 100% General Fund

**Note: This item was amended to reflect the time period as 4/1/2013 – 3/31/2016.**

Ed FitzGerald made a motion to approve, Michael Gallagher, seconded, the item was approved.

Approve  
 Disapprove  
 Hold

**BC2013-38**

Department of Public Safety and Justice Services/Office of Emergency Management/Cuyahoga Emergency Communications System Section, recommending an award and enter into a contract with Alan L. Vasu dba Vasu Systems in the amount of \$25,770.60 for lease of radio tower space, located at 351 Pearl Road, Brunswick, for use by the Cuyahoga Emergency Communications System for the period 1/1/2013 - 12/31/2015.

Funding: 100% General Fund

Ed FitzGerald made a motion to approve, Bonnie Teeuwen, seconded, the item was approved.

Approve

Disapprove  
 Hold

**BC2013-39**

Department of Health and Human Services, recommending an award and enter into a contract with The Center for Community Solutions in the amount not-to-exceed \$150,000.00 for fiscal agent services for the AIDS Funding Collaborative for the period 1/1/2013 - 12/31/2013.  
Funding: 100% General Fund

Ed FitzGerald made a motion to approve, Bonnie Teeuwen, seconded, the item was approved.

Approve  
 Disapprove  
 Hold

6. Other Business

**BC2013-40**

Department of Public Works, requesting approval of an alternative procurement process for construction services for removal of residential septic systems and the tie into sanitary sewer systems in Cuyahoga County, (Cuyahoga County Board of Control Contracting and Purchasing Ordinance No. 02011-0044, Section 4.4(b) (16)).

**1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)**

Exemption from aggregation for the construction services required for the removal of residential septic systems and the tie into the sanitary sewer systems in Cuyahoga County. Cuyahoga County received a grant for septic replacements from WPCLF in the amount of \$154,000.00. This request will allow the County to use Board of Health Contractors only for the grant work. (See attached list)

**2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)**

N/A

**3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)**

The contractors need to be approved by the Board of Health. These contractors will be the pool for future cost estimates. This process was approved in 2011 under BC2011-54 for work on similar grant.

**4. What other available options and/or vendors were evaluated? If none, include the reasons why.**

The contractors need to be approved by the Board of Health.

**5. What ultimately led you to this product or service? Why was the recommended vendor selected?**

Vendor list comprised of approved vendors with the Board of Health.

**6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.**

N/A

**7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.**

N/A

Ed FitzGerald made a motion to approve, Michael Gallagher, seconded, the item was approved.

- Approve
- Disapprove
- Hold

**BC2013-41**

Department of Public Safety and Justice Services/ Public Safety Grants, requesting approval of an alternative procurement process for a mobile crime tip application service which will result in agreements and contracts valued in the total amount of \$48,000.00. (Cuyahoga County Board of Control, Contracting and Purchasing Ordinance No. 02011-0044, Section 4.4(b) (16).

**1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)**

The Northeast Ohio Regional Fusion Center (NEORFC)/Department of Public Safety & Justice Services seeks to enter into agreements with various entities in order to reimburse the entities for mobile crime tip service to the entities they enter into agreement with. The agreements/contracts will be a result of government purchase and RFP exemption. This service will allow the entities to be connected to the NEORFCs system, but will provide a dashboard so that the entities will receive tips specific to them.

The entities entering into agreement with the NEORFC/PSJS are as follows:

Government Entities

- Lorain County Sheriff's Office
- Ashtabula County Sheriff's Office
- Geauga County Sheriff's Office
- Cuyahoga County Sheriff's Office
- Lake County Sheriff's Office
- City of Bedford Police Department
- City of Beachwood Police Department
- City of Rocky River Police Department
- City of North Olmsted Police Department
- Mayfield Village Police Department
- Orange Village Police Department
- Cleveland State University Police Department
- Cuyahoga Community College Police Department

Private Institutions

- Case Western Reserve University Police Department
- Cleveland Clinic Police Department
- University Hospitals Police Department

**2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)**

The total value of the agreements/contracts will be approximately \$48,000 and will come from the FY10 State Homeland Security Program-Law Enforcement grant.

**3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)**

The mobile crime tip application was procured in an open competition fashion via a request for quotes. By entering into agreements/contracts with these entities, the mobile crime tip application can be used across Cuyahoga County and the 5County region of Ohio Homeland Security Region 2 (Ashtabula, Cuyahoga, Geauga, Lake, and Lorain).

**4. What other available options and/or vendors were evaluated? If none, include the reasons why.**

Due to the nature of the application and that it produces crime tips; there are a limited number of entities that would be able to utilize the service. Every effort was made to reach all the homeland security entities that would be able to utilize the service.

**5. What ultimately led you to this product or service? Why was the recommended vendor selected?**

The vendor for the mobile crime tip application was chosen as a result of a request for quotes. The entities that NEORFC/PSJS seeks to enter into agreement/contract with were selected due to ability to benefit from the application and willingness to do so.

**6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.**

Due to the nature of the service being provided, mobile crime tips, and the resulting contracts/agreements, this was not an item that would be appropriate for a competitive bid. However, the vendor that provides the service to the NEORFC was chosen via a competitive bid process.

**7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.**

Open and competitive bidding via quotes was done to secure the vendor to provide the service, but due to the limited nature of the service it would be difficult to do a competitive bid to extend the service to other users. However, every effort was made to alert local entities about the availability of the funding and include as many as expressed interest.

Ed FitzGerald made a motion to approve, Michael Gallagher, seconded, the item was approved.

Approve  
 Disapprove  
 Hold

**BC2013-42**

Department of Health and Human Services, recommending to amend Board of Control Approval No. BC2012-279 which approved an alternative procurement process and an exemption from aggregation of contracts with various providers for various services for Tapestry System of Care Memoranda of Understanding, by changing the funding amount allocated for 2 years from \$450,000.00 to \$900,000.00.

Funding Source: Health and Human Services Levy funds

**1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)**

Cuyahoga County Division of Children and Family Services (DCFS) is requesting authorization to amend the 2013-2014 Tapestry's MOUs for additional funding with various vendor that operates the Cuyahoga Tapestry System of Care Provider Services Network (PSN). OPD approved this item on 9/19/2012 to be process for the BOC meeting. Resolution BC2012-279. The PSN is made up of community providers that deliver needed wraparound services to Tapestry children and families suffering from social and/or behavioral issues based on a comprehensive fee-for-service approach. Families and Wraparound Coordinators are able to access PSN providers and their services as part of the individualized wraparound plan tied to a child and family's needs. A range of services are available through the PSN including, but not limited to: mentoring, respite, camp, transportation, art & music classes, tutoring, etc. DCFS is requesting to continue operating the PSN through 2014 with this proposal. The original requisition was submitted for two years, but mistakenly with only one year of funding for the amount of \$500,000.00. We need to amend to \$450,000.00 per year for two (2) years totaling \$900,000.00.

**2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)**

The Original MOUs amount:

The total dollar amount allocated for this service is for two (2) year services is \$450,000.00 for multiple MOUs.

Amendment Additional MOUs amount:

The total amount allocated for a two (2) year services is \$900,000.00 for multiple MOUs.

**3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)**

DCFS requested an alternative procurement method for vendors in Tapestry's PSN. Given the wide variety of services needed the PSN (e.g. mentoring, transportation, counseling, dance lessons, art classes, camp) and the individualized needs of our clients, a competitive bid process or RFP process for 'wraparound services' was not a proficient procurement method. Tapestry developed service descriptions, standards for all services, and the unit rate.

Vendors will enter their invoices into Synthesis by the 15th of each month. After which time DCFS will verify the amount and services provided consistent with standard County fiscal procedures for remitting payments.

The original requisition was submitted for two years, but mistakenly with only one year of funding, so we need to amend the contracts to reflect the intended two (2) year MOU's of \$900,000.00.

**4. What other available options and/or vendors were evaluated? If none, include the reasons why.**

None – This was exemption from Aggregation of Contracts (Ord#O2011-0044 Section 3.5(b)).

**5. What ultimately led you to this product or service? Why was the recommended vendor selected?**

Providers were selected by the DCFS Tapestry committee based on the effectiveness of providing quality services in a timely manner. The panel based their decision on the range of services available that best met the unique individualized wraparound plan tied to a child's and family's needs.

**6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.**

Further delays with the approval of the MOU's will impede the agency from adequately servicing children and families. It is the purpose of the Cuyahoga County Division of Children and Family Services is to assure that children at risk of abuse or neglect are protected and nurtured within a family and with the support of the community.

**7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.**

This proposal aligns with the County's recommendation for procuring services via an alternative method as well as providing an open application process.

Ed FitzGerald made a motion to approve, Michael Gallagher, seconded, the item was approved.

Approve  
 Disapprove  
 Hold

David Merriman announced the February 19 Board meeting has been rescheduled for Wednesday, February 20 at 10:00 A.M. in the Multi-Purpose room located on the 4<sup>th</sup> Floor of the County Administration building.

7. Public Comment – There was no public comment.
8. Adjournment – Ed FitzGerald made a motion to adjourn, Michael Gallagher seconded, the meeting was adjourned at 11:23 A.M.