Cuyahoga County Board of Control County Administration Building, 4th Floor March 4, 2013 11:00 A.M.

- 1. Call to Order
- 2. Review Minutes
- 3. Public Comment
- 4. Tabled Items Returned for Review
- 5. New Items for Review

Item	Requestor	Description	Board Action
BC2013- 59	Department of	Requesting approval of awards to two cities, carrying out eligible activities under the federally funded	
	Development	Neighborhood Stabilization Program 3, for the	
		anticipated total cost of not to exceed \$400,000.00 The	
		anticipated start and completion dates are April 1, 2013 -	
		December 31, 2013:	
		a) City of Berea	
		b) City of South Euclid	
			Approve
		Funding Source: 100% federally funded by Neighborhood	Disapprove
		Stabilization Program 3 grant funds.	Hold
BC2013-	Department	Requesting approval of a payment to Greater Cleveland	
60	of	Media Development Corporation dba Greater Cleveland	
	Development	Film Commission in the amount of \$160,000.00 for	
		operating expenses for the year 2013.	Approve
		Funding Source: 100% General Fund	Disapprove Hold
BC2013-	Department	Office of Reentry, submitting amendments to contracts	1i0iu
61	of Health and	with various providers for the FY2011 Second Chance Act	
	Human	Adult Offender Reentry Program for the period	
	Services	10/1/2011 - 3/31/2013:	
		1) for evaluation services:	
		a) No. CE1200094-01 with Case Western Reserve	
		University Begun Center for Violence Prevention	
		Research & Education for additional funds in the amount	
		not-to exceed \$10,000.00.	
		2) for assessment, case management and referrals	
		services:	
		b) No. CE1200095-01 with Center for Families and	
		Children for a decrease in the amount of (\$123,000.00).	

		1	T T
		c) No. CE1200096-01 with Community Assessment and Treatment Services, Inc. for additional funds in the amount not-to-exceed \$39,000.00. d) No. CE1200097-01 with Community Re-entry Inc. for additional funds in the amount not-to-exceed \$74,000.00. Funding Source: U.S. Department of Justice, Bureau of Justice Assistance Grant Funds.	Approve Disapprove Hold
BC2013-62	Department of Health and Human Services	A) Community Initiatives Division/Office of Early Childhood, submitting an RFP exemption which will result in submission of a grant application to Sisters of Charity Foundation in the amount of \$132,000.00 for evaluation services for the Networking for Engagement, Stability and Transformation (NEST) project. B) Requesting approval to apply for and accept grant funds from Sisters of Charity Foundation in the amount of \$132,000.00 which will result in a contract Case Western Reserve University for evaluation services for the Networking for Engagement, Stability and Transformation (NEST) project for the period 6/1/2013 - 5/31/2014. Funding Source: 100% Sisters of Charity 1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) In our proposal to the Sisters of Charity Foundation, the Office of Early Childhood/Invest in Children is proposing to contract with Case Western Reserve University —Center on Urban Poverty and Community Development (Case) for the evaluation of the Networking for Engagement, Stability and Transformation (NEST) project. Specifically, Case would be responsible for analyzing historic data on homeless families with young children from the CHILD data system and presenting that data to the planning committees. Similarly, Case would be responsible for the analysis of real time data on all families coming in to shelter care during the planning year. In addition, Case will be contracted to conduct five in-depth interviews and one focus group with target families. 2. Estimated Dollar Value and Funding Source(s)	noid
		including percentage breakdown (If amendment, please	

enter original contracted amount and additional amount, if any) If awarded, the total amount of the grant from the Sisters of Charity Foundation would be \$132,200. Of that, \$20,000 would be for the contract for the evaluation consultant (Case).

- 3. Rationale Supporting the Use of the Selected **Procurement Method** (include state contract # or GSA contract # and expiration date) The CHILD data system is a proprietary data system created and maintained by Case. This is the data system that will be used for the planning and implementation of the NEST project and is essential to that effort. The CHILD data system contains: 1) vital statistics data on all children born in Cuyahoga County since 1992; 2) all program data from the programs funded by the Office of Early Childhood/Invest in Children since 1999; and 3) data from numerous other public systems, e.g. the County's Office of Homeless Services, the Department of Children & Family Services, Medicaid, and the Cleveland Metropolitan School District. Further, the data system has the capacity to link all this data to create a longitudinal profile of children and families over time. This data will be mined to help better understand the families to be served by the NEST project. Without the data from this system the NEST Project would not be possible; the CHILD data system exists at Case and nowhere else.
- 4. What other available options and/or vendors were evaluated? If none, include the reasons why. None. As described, CHILD data system is a proprietary data system created and maintained by Case. The CHILD data system exists at Case and nowhere else.
- 5. What ultimately led you to this product or service? Why was the recommended vendor selected? Case has been the evaluator of Invest in Children's programs since the initiative was founded in 1999. They have a solid track record of performing a wide array of evaluation tasks, including access to many distinguished faculty who bring their expertise to this effort. On their previous contract evaluations they have always received an overall rating of "average" or above. Finally, as described above, without the data from the CHILD data system, this project would not be possible.

	6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. None	
	7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. None	Approve Disapprove Hold

6. Other Business

Item	Requestor	Description	Board Action
BC2013-	Department	Requesting approval of an alternative procurement	
63	of	process to allow the department to conduct an informal	
	Development	RFP process for the Community Development Block	
		Grant (CDBG) Municipal Grant program. Only those 51	
		communities that are members of the Cuyahoga Urban	
		County are eligible to participate. (Board of	
		Control Ordinance 02011-0044, Section 4.4.b.16)	
		Description of Supplies or Services (If contract	
		amendment, please identify contract time period and/or scope change)	
		The Department of Development intends to conduct its	
		annual informal RFP process for the purpose of	
		expending federal Community Development Block Funds	
		(CDBG) in the Cuyahoga Urban County.	
		The allocation of 40% of the annual CDBG entitlement	
		funding for the purposes of a competitive Municipal	
		Grant Program is a requirement in the Cooperation	
		Agreement submitted to the U.S. Department of Housing and Urban Development.	
		Estimated Dollar Value and Funding Source(s)	
		including percentage breakdown (If amendment, please	
		enter original contracted amount and additional amount,	
		if any)	
		Estimated dollar amount is \$1,200,000 of Community	
		Development Block Grant Funding (CDBG).	
		3. Rationale Supporting the Use of the Selected	
		Procurement Method	
		(include state contract # or GSA contract # and expiration date)	
		51 communities have signed with Cuyahoga County to	
		form the Urban County and the reservation of these	

		CDBG funds for the purpose of municipal grants is contained in each year's application to the U.S.	
		Department of HUD. Therefore, only Cuyahoga Urban County communities are eligible to apply for and receive funds allocated for the purpose of municipal grants.	
		Urban County Communities are informed of the Competitive Municipal Grant Program criteria and are invited to submit applications for consideration and approval.	
		4. What other available options and/or vendors were evaluated? If none, include the reasons why. No other available options as the funds are designated for use by urban county communities only using an informal competitive process.	
		5. What ultimately led you to this product or service? Why was the recommended vendor selected? The allocation of 40% of the annual CDBG entitlement funding for the purposes of a competitive Municipal Grant Program is a requirement in the Cooperation Agreement submitted to the U.S. Department of Housing and Urban Development.	
		6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. An informal competitive process is used. Participation is limited to the 51 Cuyahoga Urban County communities.	
		7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. The funds are designated for use by the 51 urban county communities only, using an informal competitive process.	Approve Disapprove Hold
BC2013- 64	County Prosecutor	Requesting approval of an alternative procurement process on RQ26850 which will result in a contract with Kreig J. Brusnahan in the amount of \$10,900.00 for legal services for indigent clients in Domestic Relations Court for the period 3/1/2012 - 10/31/2012. (Board of Control Ordinance No. 02011-0044, Section 4.4.b.16)	
		Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Has provided legal representation to	

indigent clients in Domestic Relations cases that where facing incarceration for non-compliance, which is required by the U.S. Constitution and related case law. 2. Estimated Dollar Value and Funding Source(s) including percentage breakdown. Funded 100% through the General Fund. The start and completion dates were March 1, 2012-10-31-2012. \$10,900 actual work performed in Domestic Court. 3. Rationale Supporting the Use of the Selected Procurement Method. Mr. Brusnahan has been under contract to perform the Domestic Relations representation for five years. Contract was submitted to continue representation but put on hold. As a result we created a new contract and RFQ 4. What other available options and/or vendors were evaluated? If none, include the reasons why. Not applicable. Work performed 5. What ultimately led you to this product or service? Why was the recommended vendor selected? Need for Domestic Relations representation Mr. Brusnahan experience and original availability 6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. The Public Defender requested an RFQ exemption (RQ22324) for a contract not to exceed \$28,000 for 2012 and it was approved under CPB2012-14 on January 3, 2012. However, the contract itself was placed on hold in March and has not yet been approved. 7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. No competition needed. Job posted with the County and Approve with Cleveland Metropolitan Bar Association. Mr. Disapprove Brusnahan was the only applicant giving him the award Hold

- 7. Public Comment
- 8. Adjournment

Minutes

Cuyahoga County Board of Control

County Administration Building, 4th Floor February 25, 2013 11:00 A.M.

1. Call to Order: The meeting was called to order at 11:08 A.M.

Attendees: County Executive Edward FitzGerald

Councilman Michael Gallagher

Councilman Dale Miller – Alternate for Dave Greenspan

Council Pernel Jones, Jr. Fiscal Officer Wade Steen Director Bonnie Teeuwen Director Lenora Lockett

Board of Control Clerk David Merriman

Councilman Dave Greenspan was unavailable.

Review and Approve Minutes - Ed FitzGerald made a motion to approve, Wade Steen seconded, the minutes were approved as written.

4. Tabled Item Returned for Review

BC2013-47

Juvenile Court, submitting an agreement with Village of Bentleyville in the amount not-to-exceed \$1,200.00 for the Community Diversion Program for the period 3/1/2013 - 12/31/2013.

Funding Source; 100% by General Fund.

- c	l FitzGerald made	a motion to approve	Dale Miller	seconded, the	item was approved

X_	_ Approve
	Disapprove
	Hold

5. Scheduled Items for Review

BC2013-51

Department of Development, requesting approval of a revenue generating agreement with the Cuyahoga County Board of Health to receive up to \$217,297.67 of federal Lead remediation grant funds. Dates of the agreement are March 1, 2013 - May 31, 2015.

Funding Source: Revenue generating

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved.

X_	_ Approve
	Disapprove
	Hold

BC2013-52

Department of Development, recommending awards on RQ26185 and enter into contracts with various providers for fair housing services for the Cuyahoga Urban County for the period 3/1/2013 - 2/28/2014:

- a) Housing Research & Advocacy Center in the amount not-to-exceed \$104,500.00 for education, outreach and complaint investigation services.
- b) Cleveland Tenants Organization in the amount not-to-exceed \$33,000.00 for landlord and tenant counseling services.

Funding Source: 100% Community Development Block Grant funds

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

X_	_ Approve
	Disapprove
	Hold

BC2013-53

Department of Information Technology,

- A) Submitting an RFP exemption, which will result in an award recommendation to RICOH USA, Inc. in the amount not-to-exceed \$158,517.00 for maintenance on 2-IBM 4100 printers for the period 12/1/2012 11/30/2015.
- B) Recommending an award on RQ25014 and enter into a state contract with RICOH USA, Inc., in the amount not-to-exceed \$158,517.00 for maintenance on 2-IBM 4100 printers for the period 12/1/2012 11/30/2015.

Funding Source: 100% General Fund

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

The Department of Information Technology has a present need for maintenance of two IBM 4100 printers, including estimated usage costs (clicks).

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

Contract is for three years in an amount not to exceed \$158,517.00. Index Code IS692301

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

RICOH is an authorized service provider for 4100 Printer maintenance service of IBM Printer products to the County as a State of Ohio Term Vendor Schedule # 800054.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

Four Vendors were approached for a maintenance contract; SHI, CSJ Tech, Sirius Computer Solutions and RICOH. Only RICOH were able to provide a quote.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

Vendor can supply the quality of service that is needed for this equipment in a timely manner.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Service for this equipment is critical since it involves the printing of all checks and Human Services letters to clients. This equipment must be available 7 x 24 x 365.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

None at this time.
Note: This item was held at the request of the Department.
Approve
Disapprove
X Hold
BC2013-54
Department of Workforce Development, submitting an amendment to Contract No. CE1000589-01 with Mature Services, Incorporated for Employment Connection One-Stop operation and/or services to adult job seekers for the period 7/1/2010 - 6/30/2013 for additional funds in the amount of \$44,064.00.
Funding Source: 100% Federal TANF Funds
Ed FitzGerald made a motion to approve, Dale Miller, seconded, the item was approved.
_X Approve Disapprove Hold
BC2013-55
Office of Procurement & Diversity, recommending an award:

Medical Examiner

on RQ25321 and enter into a contract with Promega Corporation (3-2) in the amount not-to-exceed \$224,000.00 for Promega consumables for the period 3/1/2013 - 2/28/2015.

Funding Source: 100% General Fund

X Approve Disapprove Hold
Ed FitzGerald made a motion to approve, Michael Gallagher, seconded, the item was approved.
BC2013-56 Department of Public Safety and Justice Services/Public Safety Grants, requesting approval to apply for and accept grant funds from Ohio Department of Youth Services in the amount of \$110,340.00 which will result in contracts with various municipalities and providers and related grant activities for the 2012 Juvenile Accountability Block Grant Program for the period 1/22/2013 - 12/22/2014:
A. The City of Cleveland (Community Relations) in the amount of \$32,010.00. B. The City of Lakewood (Division of Youth) in the amount of \$20,000.00. C. East Cleveland Neighborhood Center in the amount of \$20,000.00. D. Golden Ciphers, Inc in the amount of \$20,000.00.
Funding Source: 100% FY12 JABG from the Ohio Department of Youth Services through the Federal Office of Juvenile Justice and Delinquency Prevention.
Ed FitzGerald made a motion to approve, Dale Miller, seconded, the item was approved.
_X Approve Disapprove Hold
BC2013-57 Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an agreement with Cleveland Clinic Foundation in the amount of \$130,000.00 for reimbursement of staffing services in connection with various Medicaid programs for the period 3/4/2013 - 3/3/2014.
Funding Source: 100% Cleveland Clinic Funds
Ed FitzGerald made a motion to approve, Dale Miller, seconded, the item was approved.
X Approve Disapprove Hold

BC2013-58

Other Business

6.

Department of Development, requesting approval of an alternative procurement process on RQ26383 to allow approval of a contract with MAE Construction LLC for the anticipated cost of \$25,675. 10606 Edgepark Drive Units 1 & 2, Garfield Heights, The tentative anticipated start-completion dates are March 11, 2013 - June 9, 2013. (Board of Control Ordinance 02011-0044, Section 4.4.b.16)

Funding Source: Federal grant (Dept. of HUD) passed through County Board of Health

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

This contract covers Lead Hazard Remediation services at 10606 Edgepark Drive, Units 1 & 2, Garfield Hts., Ohio.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

The contract amount is \$25,675. The funding source includes \$20,000 from the U.S. Department of Housing and Urban Development. The homeowner has been approved for a loan from the Department of Development's Community Development Block Grant Program Funds to cover the of \$5,675.

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

Competitive bidding was carried out by the Department of Development as usual for Lead Hazard Remediation services. The lowest bidder of three qualified bidders for this job was C.B. Mullins Construction Company.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

All Lead Abatement Contractors registered with Cuyahoga County were asked to bid and the lowest of three bids was selected.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

Lead Hazard Remediation services are carried out based on a standard Lead Risk Assessment by Cuyahoga County Board of Health. The lowest of 3 bids from qualified contractors registered with Cuyahoga County was selected.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Since Lead Hazard Remediation bids rarely come in over \$25,000 and since the informal bidding process used by the department of Development ensures full and open competition among all Lead Abatement Contractors registered with Cuyahoga County, nothing would be gained by repeating the bidding process. Additionally, with the health of young children at risk due to exposure to lead paint, delay for bidding would cause a health risk.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Since the Department of Development already uses a sealed bid process with at least three bids required from qualified contractors, the current informal bid process will be continued except for very large jobs.

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved.

X_	_ Approve
	Disapprove
	Hold

- 7. Public Comment There was no public comment.
- 8. Adjournment Ed FitzGerald made a motion to adjourn, Michael Gallagher seconded, the meeting was adjourned at 11:22 A.M.
- 5. New Items For Review

BC2013-59

- A. Scope of Work Summary
- 1. Department of Development, requesting approval of awards to two cities, carrying out eligible activities under the federally funded Neighborhood Stabilization Program 3, for the anticipated total cost of not to exceed \$400,000. The anticipated start and completion dates are April 1, 2013 December 31, 2013.
- 2. The primary goal of this project is to stabilize targeted neighborhoods by demolishing blighted vacant houses, renovating vacant houses, and building new houses on vacant lots.
- B. Procurement
- 1. The procurement method for this project was an Informal Request for Proposals authorized by the Board of Control on January 22, 2013.
- 2. The above procurement method was closed on January 31, 2013.
- 3. Three proposals were submitted and reviewed. Two are recommended for funding, based on review of each proposal submitted on a uniform 100-point scale:

City of Berea \$200,000 City of South Euclid \$200,000

C. Contractor and Project Information Mayor Cyril Kleem City of Berea 11 Berea Commons Berea, Ohio 44017 Council District 5

Mayor Georgine Welo City of South Euclid 1349 South Green Road South Euclid, Ohio 44121 Council District 11

D. Project Status and Planning

This project continues earlier federally funded activities to deal with vacant houses. Continuation depends on whether additional federal funds become available for this purpose.

E. Funding

This project is 100% federally funded by Neighborhood Stabilization Program 3 grant funds. Communities will submit monthly reimbursement requests based on funds they have expended.

BC2013-60

TITLE: Development/2013/Greater Cleveland Film Commission/Payment for Operating Expenses

Scope of Work Summary

Department of Development requesting approval of a payment to Greater Cleveland Film Commission in the amount of \$160,000.00 for operating expenses for the year 2013.

This funding will provide financial support to the organization to capitalize on opportunities and derive economic benefits from the media production industry.

Procurement

N/A

Contractor and Project Information Greater Cleveland Film Commission 812 Huron Road, Suite 690 Cleveland, Ohio 44114

Council District: 7

Council Person: Yvonne Conwell

Ivan Schwartz, Executive Director

This project provides economic benefit and multi-media opportunities in the Greater Cleveland area.

Project Status and Planning

Request for funding is submitted on an annual basis

Funding

This project is funded 100% with General Fund.

There will be a one time payment of \$160,000.

BC2013-61

HHS-Office of Reentry is submitting amendments to (4) contracts under the 2011 Second Chance Act Grant for Planning and Demonstration to increase funds to (3) contracts and reduce funds to (1) contract. These providers listed in the Second Chance Act Grant for for the period October 1, 2011 to March 31, 2013. This is a 100% grant-funded project.

This request is necessary to reduce the Center for Families and Children Contract CE1200095-01 by \$123,000 (original contract amt \$170,815.00), because they were unable to honor the

original contract obligations in Appendix A. The funding changes are listed below for each contract provider:

Contract Provider	Original Contract Amt.	New Contract Amt.

C4FC CE1200095-01	\$170,815.00	\$ 47,815.00
CWRU CE1200094-01	\$ 75,000.00	\$ 85,000.00
CATS CE1200096-01	\$201,471.00	\$240,471.00
C.R., Inc.CE1200097-01	\$216,134.00	\$290,134.00

The primary goals of the project are:

To provide comprehensive case management, direct services and referral services to (150) clients returning to Cuyahoga County from incarceration in local prisons. Also, to provide an "Outcome" evaluation conducted by CWRU to analyze data markers including: demograhic, descriptive, and recruitment date by site.

These contracts received an RFP Exemption Approval on December 27, 2011.

Contract Providers:

CE1200097-01 Community Reentry, Inc.

1468 W.25th Street

Cleveland, Ohio 44113

Council District:

Charles R. See, Executive Director

CE1200096-01 Community Assessment & Tx. Services

8415 Broadway Avenue

Cleveland, Ohio 44105

Council District:

Roxanne Wallace, Director

CE1200095-01 Ctr. for Families and Children

4500 Euclid Avenue

Cleveland, Ohio 44103

Council District:

Sharon Sobol Jordan, President & CEO

CE1200094-01 Case Western Reserve University

Research & Education

Mandel School of Applied Social Sciences

10900 Euclid Avenue

Cleveland, Ohio 44106

Council District:

John Sideras, Sr. VP of Finance & CFO

BC2013-62

The Office of Early Childhood/Invest in Children submitting a grant application to the Sisters of Charity Foundation in the amount of \$132,200 for the Networking for Engagement, Stability & Transformation (NEST) project for the period of twelve months from the date of the award. The grant application

requires contracting with Case Western Reserve University - Center on Urban Poverty and Community Development to conduct the evaluation of the project.

Title: Grant Application With Contracts and Exemption Office of Early Childhood 2013 Networking for Engagement, Stability & Transformation (NEST)

1. The Office of Early Childhood/Invest in Children submitting a grant application to the Sisters of Charity Foundation in the amount of \$132,200 for the Networking for Engagement, Stability & Transformation (NEST) project for the period of twelve months from the date of the award.

A. Scope of Work Summary

2. The grant award, if awarded by the Sisters of Charity Foundation, requires that the County contract with vendors for the proposed services. The addresses of all vendors and/or contractors is:

Case Western Reserve University - Center on Urban Poverty and Community Development 10900 Euclid Ave.

Cleveland, Ohio 44106

Council District 7

- B. Procurement
- 1. The procurement method for this project was: by invitation from the Sisters of Charity Foundation. The total value of the invitation is \$132,200
- 2.N/A
- 3. An exemption for Other Than Full and Open Competition for Case Western Reserve University Center on Urban Poverty and Community Development is being submitted at the same time as this measure.
- C. Contractor and Project Information
 1. The address(es) of all vendors is:
 Sisters of Charity Foundation of Cleveland
 The Halle Building
 Suite #330
 1228 Euclid Ave.
 Cleveland, OH 44115
- 2. The President: Susanna H. Krey
- 3.a The project occurs County wide.
- 3.b. The project administration is located in Council District: 7
- D. Project Status and Planning
- 1. If funded, this would be the first year of the project
- E. Funding
- 1. The project is funded

Sisters of Charity - \$132,200.00 – 100% 2. The schedule of payments is by Grant Award

6. Other Business

BC2013-63 - BC2013-64 (See item details above)