

Cuyahoga County Board of Control  
 County Administration Building, 4<sup>th</sup> Floor  
 April 15, 2013 11:00 A.M.

1. Call to Order
2. Review Minutes
3. Public Comment
4. Tabled Items

Item	Requestor	Description	Board Action
BC2013-87	County Law Library	<p>A) Submitting a sole source exemption on RQ26915, which will result in an award recommendation to West, a Thomson Reuters Business in the amount not-to-exceed \$235,980.00 for legal reference and research books for library patrons and staff for the period 4/1/2013 - 3/31/2016.</p> <p>B) On behalf of the Cuyahoga County Law Library Resources Board, recommending an award on RQ26915 and enter into a sole source contract with West, a Thomson Reuters business in the amount not-to-exceed \$235,980.00 for legal reference and research books for library patrons and staff for the period 4/1/2013 - 3/31/2016.</p> <p>Funding Source: 100% by the Special Revenue Fund of the Cuyahoga County Law Library Resources Board.</p> <p>1. What is the product/service that you seek to acquire?                      The 198 books/book sets listed in the attachment hereto.</p> <p>2. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need?    <input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No                      This purchase is for a 3 year contract for the period 4/1/2013-3/31/2016.</p> <p>3. Why do you need to acquire these goods or services?                      Our patrons and staff need these books for legal reference and research.</p> <p>4. Why are the requested goods/services the only ones that can satisfy your requirements?                      The books on the attached list are unique treatises, practice guides, and forms sets that are written by</p>	

	<p>experts in particular fields of law. West holds the copyright or license on all of these books, and the books are proprietary to the vendor. Although the Law Library purchases the books of many legal resource vendors, as part of maintaining a broad subject matter collection, authors and publishers each treat similar legal issues uniquely and differently. Thus, the Law Library needs the attached materials in order to provide meaningful reference and research assistance to patrons.</p> <p>5. Were alternative goods/services evaluated?  The Law Library always considers available alternatives from competitive vendors, such as Lexis and BNA Bloomberg, and did so in the present case. As part of contract negotiations with vendor, the Librarian and the Library's Technical Services staff engaged in a sophisticated and lengthy evaluation of all of the Library's existing book holdings from all vendors, including West, to determine which vendor materials would provide the best resources for patrons and staff. Criteria that were employed included in-house usage data, circulation statistics, prices, substantive information contained in the books, and staff recommendations. However, for the reasons stated in section 5 above, the books listed in the attachment are unique, proprietary, and essential for the Law Library to provide for the diverse reference and research needs of its patrons.</p> <p>6. Identify specific steps taken to negate need for sole source provider.  Through research of publisher websites, catalogs, and library resource guides, the Librarian ascertained that none of the books listed on the attachment are sold by other vendors, except via re-sale options. However, those options would not enable the Library to secure all updates to the books on an ongoing basis during the term of the contract for a significant discount. See also responses above.</p> <p>7. Has your department bought these goods/services in the past?    <input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No  The Law Library currently purchases all of the books on the attached list from West and would like to renew these subscriptions under a new agreement for the next 3 years. The books were previously purchased as a sole source procurement which covered a larger number of books than are listed in the attachment. The current contract (\$231,828.00) began on April 1, 2010 and</p>	
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		<p>expires on March 31, 2013.</p> <p>8. What efforts have been made or are being made to reduce the Department's reliance on a See answers in response to items 5-7 above.</p> <p>9. What efforts were made to get the best possible price? The Librarian engaged in aggressive negotiations with the vendor's representative for this contract and 2 other contracts currently pending to acquire Westlaw online access for the Law Library's patrons and staff. The Librarian whittled down a larger list of books to those identified in the attachment and insisted on a discount in order to continue purchasing them. In return, the vendor offered the equivalent of a 59% discount on all of the titles listed in the attachment. This is much greater than the 44% discount the Library realized under the last 3-year contract with West.</p> <p>10. Why is the price for this purchase considered to be fair and reasonable? To the Librarian's knowledge, based on examination of price comparisons of legal research materials and vendor products, West is the most expensive legal book vendor in the market. However, the books West publish offer valuable insights by expert authors, thus somewhat justifying the price differential. However, the 59% discount offered by the vendor more than makes up for the price of West books</p> <p>11. Amount to be paid: \$235,980 over 3 years</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
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<p>BC2013-88</p>	<p>County Law Library</p>	<p>A) Submitting a sole source exemption on RQ26916, which will result in an award recommendation to West, a Thomson Reuters Business in the amount of \$256,812.00 for electronic legal research and reference database services for library patrons for the period 4/1/2013 - 3/31/2016.</p> <p>B) On behalf of the Cuyahoga County Law Library Resources Board, recommending an award on RQ26916 and enter into a sole source contract with West Publishing Corporation dba West, a Thomson Reuters business in the amount not-to-exceed \$256,812.00 for electronic legal research and reference database services for library patrons for the period 4/1/2013 - 3/31/2016.</p> <p>Funding Source: 100% by the Special Revenue Fund of the Cuyahoga County Law Library Resources Board.</p> <p>1. What is the product/service that you seek to acquire? An online plan from Westlaw for Patron Access.</p> <p>2. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No This purchase is for a 3 year contract for the period 4/1/2013-3/31/2016.</p> <p>3. Why do you need to acquire these goods or services? Our patrons and staff need the databases included in the plan for legal reference and research.</p> <p>4. Why are the requested goods/services the only ones that can satisfy your requirements? The databases in the patron plan contain unique treatises, practice guides, and forms sets that are written by experts in particular fields of law. West holds the copyright or license on all of these online books, and they are proprietary to the vendor. Although the Law Library purchases online books from many legal resource vendors, as part of maintaining a broad subject matter collection, authors and publishers each treat similar legal issues uniquely and differently. The databases included in the patron plan also include national and state primary law, all of which have been enhanced with West's value-added search engine, digest references, "Related Documents" (formerly known as Results Plus), and</p>	
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		<p>KeyCite materials. The Law Library needs the patron databases in order to provide meaningful reference and research assistance to patrons.</p> <p>5. Were alternative goods/services evaluated?  The Law Library always considers available alternatives from competitive vendors, such as Lexis and BNA Bloomberg, and did so in the present case. As part of contract negotiations with vendor, the Librarian and the Library's Technical Services staff engaged in a sophisticated and lengthy evaluation of all of the Library's existing database holdings from all vendors, including West, to determine which vendor materials would provide the best resources for patrons and staff. However, for the reasons stated in section 5 above, the databases in the proposed patron plan are unique, proprietary, and essential for the Law Library to provide for the diverse reference and research needs of its patrons.</p> <p>6. Identify specific steps taken to negate need for sole source provider.  Through research of publisher websites and library resource guides, the Librarian ascertained that none of the online books in the proposed patron plan are sold online by other vendors. Although the primary law contained in the proposed patron plan is available in raw form from other vendors, and some of it is also available for free on the Internet, Westlaw compiles and enhances these resources with a value-added search engine, digest references, "Related Documents" (formerly known as Results Plus), and KeyCite materials, none of which are available from any other vendor. As a result, alternative options would not enable the Law Library to provide the caliber of legal reference and research materials necessary to serve the diverse needs of our patrons. See also responses above.</p> <p>7. Has your department bought these goods/services in the past?    <input checked="" type="checkbox"/> Yes    and    <input type="checkbox"/> No  The Law Library currently purchases some of the databases in the proposed patron plan, but a few of the databases would be brand new acquisitions. Databases under a current contract were previously purchased as a sole source procurement. The current contract (\$206,812.00) began on March 15, 2010 and expires on March 31, 2013.</p>	
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		<p>8. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future? See answers in response to items 5-7 above.</p> <p>9. What efforts were made to get the best possible price? The Librarian engaged in aggressive negotiations with the vendor's representative for this contract and 2 other contracts currently pending for a) West books and b) a Westlaw online access plan for the Law Library's staff. The Librarian insisted on migrating to West's new product, WestlawNext, and was able to convince the vendor to hold annual price increases to only 5%. The Librarian also pressured the vendor to consider all 3 contracts together when evaluating the Law Library's purchases, despite reductions in the proposed staff plan and the number of books the Law Library hopes to purchase this contract cycle. This enabled the Law Library to obtain several complimentary patron and staff databases and the equivalent of a 59% discount on all books it proposes to purchase on a companion contract. This discount is much greater than the 44% discount the Law Library realized under its current 3-year book contract with West.</p> <p>10. Why is the price for this purchase considered to be fair and reasonable? See response to question 10 above.</p> <p>11. Amount to be paid: \$256,812 over 3 years</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
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5. New Items for Review

Item	Requestor	Description	Board Action
BC2013-101	Department of Development	<p>Requesting approval of an Economic Development Loan to STL GP-3, Corporation in the amount not-to-exceed \$500,000 to complete Phase III renovations of the former St. Luke's Manor Project, located at 11311 Shaker Boulevard in Cleveland for productive use; authorizing the Director of Development to execute the loan documents, amendments, subordination agreements and other instruments and agreements, with such parties that may be required or appropriate to effectuate the loan.</p> <p>Funding Source: Cuyahoga County Western Reserve Funds</p>	<p>___ Approve ___ Disapprove ___ Hold</p>

BC2013-102	Department of Law	Submitting an amendment to Contract No. CE1200426-01 with Giffen & Kaminski, LLC for legal representation of Cuyahoga County before the Human Resource Commission Hearing Officers and the Human Resource Commission for additional funds in the amount not-to-exceed \$100,000.00.  Funding Source: General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold
BC2013-103	Department of Information Technology	Recommending an award on RQ26945 and enter into a contract with OneLink Technical Services, LLC in the amount of \$185,138.51 for maintenance on Hyland OnBase Software Products for the period 8/1/2012 - 12/31/2015.  Funding Source: General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold

6. Other Business

Item	Requestor	Description	Board Action
BC2013-104	Department of Public Works	<p>Requesting approval of an alternative procurement process which will result in an award recommendation to Factory Authorized Dealers in the amount not-to-exceed \$150,00.00 for vehicle and equipment repairs, parts and service for the period 4/15/2013 - 4/14/2015. (Board of Control Ordinance No. O20011-0044, Section 4.4.(b)(16)).</p> <p>Funding Source: Road and Bridge Funds, Sanitary Sewer District Funds, Facility Internal Service Funds, and Airport Operation Funds.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) The Department of Public Works is requesting a two year exemption from competitive bidding for vehicle and equipment repairs, parts, and service by using the closest and best "factory authorized" dealer that is registered and approved by the County that meets the needs of the department for the period of April 15, 2013 – April 14, 2015.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) Amount not to exceed \$150,000. Funding sources are the</p>	

		<p>Road and Bridge Funds, Sanitary Sewer District Funds, Facility Internal Service Funds, and Airport Operation Funds.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) Section 4.4(b) 15 and 4.4(d) provides for the exemption from competitive bidding when approved by the Board. In order to maintain a safe and reliable fleet and equipment, the Department of Public Works uses “Factory Authorized” dealers for parts, service, and repairs. This ensures compliance with equipment and vehicle warranties. This exemption will allow repairs, parts and service to be procured timely and efficiently. Vehicles and equipment will be placed back into service quickly and this will decrease vehicle and equipment downtime and increase productivity in the department. Billable hours will increase and this will bring more revenue to the department. Additionally, costly and timely diagnostic quotes will be avoided. On many occasions, repairs, parts, and service require the dealer to diagnose the problem before a quote can be generated. Current guidelines require three quotes and this requires a down vehicle or piece of equipment to be transferred to three dealers for quotes, which delays the repairs and increases the final cost of the repair. This exemption request will allow the Department to take the vehicle or equipment to the nearest “factory authorized” dealer that meets the department’s needs for repair, parts or service.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. Only Factory authorized dealers are considered.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The decision to decrease vehicle and equipment downtime and the corresponding increase in revenue was the ultimate decision for this request. Additionally this will lead to a decrease in vehicle and equipment critical purchase requests at weekly CPB meetings.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p>	
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		<p>Downtime decreases productivity and in the Sanitary division this leads to a decrease in revenue.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Public Works fleet and equipment are used in extreme conditions and due to the nature of the work - vehicles and equipment will break down and require repairs, service, and parts. Reducing downtime will generate more productivity and revenue for the County. Factory authorized dealers must be used for warranty reasons and factory authorized dealers have qualified and trained employees with the latest equipment. This will ensure that the County receives efficient, safe, and quality parts, service and repairs .</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
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- 6. Public Comment
- 7. Adjournment

**Minutes**

Cuyahoga County Board of Control  
County Administration Building, 4th Floor  
April 8, 2013 11:00 A.M.

- 1. Call to Order: The meeting was called to order at 11:08 A.M.

Attendees: County Executive Edward FitzGerald  
Councilman Michael Gallagher  
Fiscal Officer Wade Steen  
Councilman Dave Greenspan  
Council President C. Ellen Connally - Alternate  
Director Bonnie Teeuwen  
Director Lenora Lockett  
Board of Control Clerk David Merriman

Councilman Pernel Jones Jr. was unavailable.

Review and Approve Minutes – Ed FitzGerald made a motion to approve, Wade Steen seconded, the minutes were approved as written.

- 4. Tabled Item Returned for Review - There were no tabled items.
- 5. Scheduled Items for Review

**BC2013-98**

Department of Public Safety and Justice Services/Witness/Victim, requesting approval to apply for and accept grant funds from the U.S. Department of Justice, Office on Violence Against Women in the amount of \$192,447.00 for the FY2012 Domestic Violence Homicide Prevention Demonstration Initiative for the period 5/1/2013 - 4/30/2014.

Funding Source: 100% United States Department of Justice Grant funds.

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved.

Approve  
 Disapprove  
 Hold

6. Other Business

**BC2013-99**

Department of Development, requesting approval of an exemption from aggregation of contracts for allocation of HOME funds to Cuyahoga HOME consortium members, Community Housing Development Organizations and other non-profit and for-profit developers as approved by the Cuyahoga County Housing Consortium Review Board, without the necessity to request additional exemptions. (Cuyahoga County Board of Control, Contracting and Purchasing (Ordinance No. O2011-0044 Section 3.5.(b))/Federal, State, or Other Grant Application Program (Ordinance No. O2011-0044 Section 4.4 (b) (17)).

Funding Source: 100% by federal HOME funds

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

The Cuyahoga Housing Consortium is a public entity made up of the Cuyahoga Urban County, and the cities of Cleveland Heights, Euclid, Lakewood, and Parma. This entity allocates federal housing development funds received from the U.S. Department of Housing and Urban Development (HUD) under the Cranston-Gonzalez Affordable Housing Act (HOME program).

The HOME program contemplates and encourages the joining together by agreement of contiguous communities into a consortium for the purpose of carrying out the objectives of the program. The County, and the Communities of Cleveland Heights, Euclid, Lakewood, and Parma, formed the Cuyahoga Housing Consortium (the "Consortium") pursuant to the federal guidelines. The consortium members each sign an agreement which identifies the percentage of funding each community is entitled to on an annual basis.

Federal HOME funding allocations are used for the implementation of eligible HOME activities including homeowner rehabilitation, home buyer assistance, new construction, program administration and/or any other eligible HOME activity on an annual basis.

The HOME Consortium agreements provide that 40% of the funds are divided between the four participating communities at agreed upon percentages. Federal law provides that 15% of all HOME

funds are reserved for investment in housing developed, sponsored, or owned by Community Housing Development Organizations (CHDO's).

The HOME Consortium is administered by a Consortium board which is made up of one representative from each participating community and three County Executive appointments for a total of seven. The board reviews and recommends approval of all HOME related activities.

At its regularly scheduled meeting in January 2013 the Consortium board recommended the approval and contractual obligation of the 2012 HOME funding allotment.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

The 2012 HOME funding allocation is \$2,294,066. Of that amount \$624,883 is allocated to the four participating communities; \$300,425 is allocated to CHDO projects.

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

The participating communities are political subdivisions of the State of Ohio and a member of the Cuyahoga HOME Consortium as approved by the U.S. Department of Housing and Urban Development. As such the communities are entitled to an allocation of HOME funds received and administered by the Cuyahoga County Department of Development. No other entity has the right or privilege to the communities' allocation of HOME funds.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

There are no other available options and/or vendors as the structure of the Cuyahoga HOME Consortium is agreed upon by the participating communities and approved by the U.S. Department of Housing and Urban Development. Each participating community is entitled to an allocation of the annual award of federal HOME funding as outlined in the consortium agreement.

5. What ultimately led you to this product or service? Why was the recommended vendor selected? Federal HOME funds are a formula grant provided to entitlement communities or entitlement communities that have formed a consortium for the receipt of these federal funds. Federal HOME funds can only be used for affordable housing related activities.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Awards cannot be made through competitive bid as the U.S. Department of Housing and Urban Development ("HUD"), allow units of general local government to enter into mutual cooperation agreements to form consortiums for the purpose of obtaining funding from the HOME Program.

The HOME program contemplates and encourages the joining together by agreement of contiguous communities into a consortium for the purpose of carrying out the objectives of the program. The

County, and the Communities of Cleveland Heights, Euclid, Lakewood, and Parma, formed the Cuyahoga Housing Consortium (the "Consortium") pursuant to the federal guidelines.

Each participating community is entitled to an allocation of the annual award of federal HOME funding as outlined in the consortium agreement. No other entity is eligible for the funding.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

The county department of development can permit competition only for the share of the HOME funds allocated to the county.

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved.

Approve  
 Disapprove  
 Hold

**BC2013-100**

Department of Health and Human Services/Division of Children and Family Services, requesting approval of an alternative procurement process on RQ26486 which will result in an award recommendation in the amount of \$24,900.00 for on-going Case Management review services for the period 7/1/2013 - 6/30/2014. Board of Control (Ordinance No.O2011-0044 Section 4.4(b) (16)).

Funding Source: 33% Federal funds; 67% Health and Human Services Levy funds.

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

The Division of Children and Family Services (DCFS) is requesting authorization for an alternative procurement process regarding a request for qualifications (RFQ) for On-going Case Management for Employee Cases. The term is scheduled from July 1, 2013 to June 30, 2014 at an amount not-to-exceed \$24,900.00.

DCFS is seeking external, part-time, individual case workers to provide case management for active, on-going Cuyahoga County Division of Children and Family Services (DCFS) employee cases. Ultimately, DCFS is trying to avoid a conflict of interest.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

\$24,900.00: Estimated Dollar Amount

Funding codes: CF135509-0278-H02140

Funding source: 33% Federal / 67% HHS Levy.

3. Rationale Supporting the Use of the Selected Procurement Method

In this instance, per the purchasing changes effective January 1, 2013, the new procedure for an informal RFQ process that is less than \$25,000.00 requires using Buyspeed On-line (BSO) to compile a vendor's list based on the commodity code for Human Services and its subset, Case Management, which

is made up of registered service providers, not individuals. As part of this required change, all parties on the BSO vendor's list would have to be sent this RFQ.

This particular RFQ is designed to solicit responses from external, part-time, individual case workers who can provide case management services for active, on-going DCFS employee cases without a conflict of interest. Sending this RFQ to the parties listed on the BSO vendor list would make it difficult to avoid a conflict of interest since its list contains several of DCFS' current, contracted service providers.

Nevertheless, a competitive procurement method will be utilized for this informal RFQ process. DCFS is asking for permission to modify the current procedures to allow for a minimum of three individuals to be solicited, via e-mail, to respond to the requirements of this RFQ, rather than all the vendors listed under the associated BSO commodity code.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.  
None - DCFS is seeking external, part-time, individual case workers to provide case management for active, on-going Cuyahoga County Division of Children and Family Services (DCFS) employee cases. Ultimately, DCFS is trying to avoid a conflict of interest. The BSO process does not allow for individuals to be solicited who are not affiliated with current services providers and the individuals from within current services providers present a conflict of interest that we need to avoid.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?  
The On-going Case Management services contract needs the expertise of external case workers to provide case management for active, on-going Cuyahoga County Division of Children and Family Services (DCFS) employee cases. Currently, investigations involving DCFS employees are handled through one of three contiguous counties, with whom we have a Memorandum of Understanding. If an investigation results in the need for on-going services, DCFS has no provision in place to assure that an outside party will provide the required case management. DCFS is concerned that the practice of internal staff managing cases of co-workers represents a serious conflict of interest.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.  
Without this service it is not possible for these employee cases to be properly handled without a possible conflict of interest.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services  
Plan to issue an RFQ in an attempt to find qualified individuals, not service provider agencies.

Ed FitzGerald made a motion to approve, Bonnie Teeuwen seconded, the item was approved.

Approve  
 Disapprove  
 Hold

7. Public Comment – There was no public comment.

8. Adjournment – Ed FitzGerald made a motion to adjourn, C. Ellen Connally seconded, the meeting was adjourned at 11:17 A.M.

#### 4. Tabled Items

BC2013-87

A. Scope of Work The Cuyahoga County Law Library Resources Board is requesting approval of a Contract with West, a Thomson Reuters Business for the anticipated cost \$235,980. The anticipated start-completion dates are 04/01/2013-03/31/2016.

2. The primary goal of this project is to provide patrons and staff with books for legal reference and research services.

3. The project is not mandated by law.

B. Procurement

1. The procurement method for this project is a Justification for Sole Source. The total value of the proposed contract is \$235,980.

2. The Justification for Sole Source was approved on March 13, 2013. 3. The proposed contract is a pending Justification for Sole Source.

C. Contractor and Project Information

1. The address of the vendor is:

West, a Thomson Reuters Business

610 Opperman Drive Eagan, MN 55123

The project is located in Council District 7.

2. The Manager of Government Contracts for the contractor/vendor is Aimee M. Blatz. 3. The address or location of the project is: Cuyahoga County Law Library 1 West Lakeside Ave., Floor 4 Cleveland, OH 44113

D. Project Status and Planning

1. The project is a proposed, new 3-year contract

2-4. N/A 5. The contract or agreement needs a signature by March 31, 2013.

E. Funding

1. The project is funded 100% by the Special Revenue Fund of the Cuyahoga County Law Library Resources Board.

2. The schedule of payments is monthly.

3. The prior contract was CE 1000236-01

BC2013-87

A. Scope of Work Summary

1. The Cuyahoga County Law Library is requesting approval of a contract with West Publishing Corporation, dba West, a Thomson Reuters Business, for the anticipated cost of not-to-exceed \$256,812.00. The anticipated start-completion dates are April 1, 2013-March 31, 2016.

2. The primary goals of the project are to provide legal research databases for patrons to use to conduct meaningful legal research.

3. The project is not mandated by law.

B. Procurement 1. The procurement method for this project is a Justification for Sole Source. The total value of the proposed contract is \$256,812. 2. The Justification for Sole Source was approved on March 13, 2013. 3. The proposed contract is an OPD approved Justification for Sole Source, with materials attached.

C. Contractor and Project Information

1. The address of the vendor is: West, a Thomson Reuters Business 610 Opperman Drive Eagan, MN 55123 The project is located in Council District 7.
2. The Manager of Government Contracts for the contractor/vendor is Aimee M. Blatz
3. The address or location of the project is: Cuyahoga County Law Library 1 West Lakeside Ave., Floor 4 Cleveland, OH 44113

#### D. Project Status and Planning

1. The project is a proposed, new 3-year contract.
- 2-4. N/A
5. The contract or agreement needs a signature by March 31, 2013.

#### E. Funding

1. The project is funded 100% by the Special Revenue Fund of the Cuyahoga County Law Library Resources Board.
2. The schedule of payments is monthly.
3. The prior contract was CE 1000237-01

### 5. New Items For Review

#### **BC2013-101**

TITLE: Development/2013/STL GP-3, Corporation/Former St. Luke's Manor Phase III Project

#### A. Scope of Work Summary

1. Department of Development requesting approval of an Economic Development Loan to STL GP-3, Corporation in the amount not-to-exceed \$500,000 and authorizing the Director of Development to execute the loan documents, amendments, subordination agreements and other instruments and agreements, with such parties that may be required or appropriate to effectuate the loan.
2. The primary goals of the project are to complete the Phase III renovations of the former St. Luke's Manor Project, which is located at 11311 Shaker Boulevard in Cleveland for reuse as the Intergenerational School and a Boys and Girls Club. The project will create 5.5, new to Cuyahoga County, full-time equivalent jobs. Total project costs are estimated at \$15,132,614 and the County loan is \$500,000.

#### B. PROCUREMENT: Economic Development Loan

The loan was considered by the Cuyahoga County Community Improvement Corporation Economic Development Loan Committee on March 20, 2013. The Committee recommends approval of the loan.

#### C. CONTRACTOR AND PROJECT INFORMATION:

1. Economic Development Loan borrower:  
STL GP-3, Corporation  
c/o New Village Corporation  
1956 W. 25th Street, Suite 200  
Cleveland, Ohio 44113  
County Council District 7
2. Principal Owner of STL GP-3 Corporation is STL Development LLC. STL Development LLC is owned by New Village Corporation. New Village Corporation is owned by Neighborhood Progress, Inc.
3. The location of the project is  
Former St. Luke's Manor  
11311 Shaker Boulevard

Cleveland, Ohio  
County Council District 7

D. PROJECT STATUS AND PLANNING: The Department of Development has Economic Development loans for eligible businesses that create employment opportunities and promote economic growth in the County.

E. FUNDING: This project will be funded by the Cuyahoga County Western Reserve Fund. The schedule of payments will be quarterly.

**BC2013-102**

The Department of Law is submitting an amendment to Contract No. CE1200426 (CPB 2012-200; RFQ: RQ23105-HRC) with Giffen & Kaminski, LLC for legal representation of Cuyahoga County before the Human Resource Commission Hearing Officers and the Human Resource Commission, to add \$100,000.00 to the contract and adjust the billing rates.

This amendment is for the second year of the representation before the HRC. County Council is aware of this amendment and has already appropriated the money for it.

**BC2013-103**

The Department of Information Technology submitting a contract with OneLink Technical Services, LLC in the amount not-to-exceed \$185,138.51 for software maintenance service of Hyland's OnBase software products for the period 8/1/12 - 12/31/15.

A. The Department of Information Technology submitting a contract with OneLink Technical Services, LLC in the amount not-to-exceed \$185,138.51 for software maintenance service of Hyland's OnBase software products for the period 8/1/12 - 12/31/15.

B. The Vendor is a State Vendor Number 533272-3.

C. OneLink Technical Services, LLC.  
875 Westpoint Parkway  
Westlake, Ohio 44145  
DeWayne Ashcraft

D. The project's term has already begun.

E. The project is funded 100% by the General Fund.

5. Other Business

**BC2013-104**

(See item Details above)