

Minutes

Contracts and Purchasing Board
County Administration Building, 4th Floor
January 28, 2013 11:30 A.M.

Contracts and Purchasing Board Clerk David Merriman acknowledged that the Council appointment for this Board has changed. Dale Miller now serves as the designated County Council representative.

I. Call to Order: The meeting was called to order at 12:02 P.M.

Attendees: County Executive Edward FitzGerald
Chief of Staff Matt Carroll
Councilman Dale Miller
Fiscal Officer Wade Steen
Director Lenora Lockett
Director Bonnie Teeuwen
Clerk of the Contracts and Purchasing Board David Merriman

II. Review and Approve Minutes: The minutes were approved as written. Director Bonnie Teeuwen abstained.

III. Public Comment - There was no public comment.

IV. Contracts and Awards

A. Tabled Items for Review - There were no tabled items.

B. Scheduled Items

CPB2013-44

a) Requesting approval of a contract with American Building and Kitchen Products Inc. for The anticipated cost \$8,000.00 for Lead Remediation Case 106 Busler at 4714 Yorkshire Road Parma. The anticipated start-completion dates are January 28, 2013 – May 31, 2013.

Funding Source: \$8,000.00 by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health, and \$9,250.00 by the City of Parma Community Development Department

b) Requesting approval of a contract with BDL General Contracting, Inc. for the anticipated cost of \$7,080.00 for Lead Remediation Case 392 Vacant at 5058 Warrensville Center Road Maple Heights The anticipated start-completion dates are January 28, 2013 – May 31, 2013.

Funding Source: 100% by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health.

c) Requesting approval of a contract with Green Home Solutions, LLC for the anticipated cost of

\$20,000.00 for Lead Remediation Cases 308 Steele 309 Vacant at 1519 Ridgewood Avenue Units 1 and 2 Lakewood The anticipated start-completion dates are January 28, 2013 – May 31, 2013.

Funding Source: \$20,000.00 by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health. Due to federal grant requirements the Lead Hazard Remediation Grant maximum contribution for this project is \$20,000.00. The homeowner is contributing \$4,350.00.

- d) Requesting approval of a contract with Paragon CMS for the anticipated cost of \$3,250.00 for Contract Lead Remediation Case 378 Bernard at 1445 Parkhaven Row Lakewood The anticipated start-completion dates are January 28, 2013 – May 31, 2013.

Funding Source: 100% by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health and Community Development Block Grant Program Funds.

Approve
 Disapprove
 Hold

CPB2013-45

Workforce Development, submitting a contract with The Great Lakes Towing Company in the amount of \$3,500.00 for the On-the-Job Training Program for the period 1/1/2013 - 3/31/2013.

Funding Source: 100% by Federal Workforce Investment Act (WIA) Funds.

Approve
 Disapprove
 Hold

CPB2013-46

Department of Health and Human Services/Division of Cuyahoga Job and Family Services, recommending an award on RQ26150 and enter into a state contract with International Business Machines Corporation in the amount not-to-exceed \$5,851.50 for maintenance and support on IBM Tivoli Storage Manager software for the period 1/1/2013 - 12/31/2013.

Funding Source: 100% through Federal Public Assistance (PA) funds.

Approve
 Disapprove
 Hold

CPB2013-47

Sheriff's Office,

- a) submitting an RFP exemption, which will result in an amendment to Agreement No. AG1100179-01 with The MetroHealth System for medical, psychiatric, dental and pharmacy services for the period

12/14/2011-12/13/2012 to extend the time period to 3/15/2013, to change the scope of services effective 2/01/2013; no additional funds required.

b) submitting an amendment to Agreement No. AG1100179-01 with The MetroHealth System for medical, psychiatric, dental and pharmacy services for the period 12/14/2011-12/13/2012 to extend the time period to 3/15/2013, to change the scope of services effective 2/01/2013; no additional funds required.

Funding Source: 100% General Fund

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Provide medical care to the inmates housed in Cuyahoga County Corrections Center. Original contract dates 12/14/2011 – 12/13/2012; amended expiration date for original scope 12/31/2012; scope change to include the following positions only: Psychiatrist, Psychiatry Nurse Practitioner, General Medicine Nurse Practitioner, Orthopedist, Dentist, and Pharmacist, expiring 01/31/2013.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

\$1,550,000.00 original contract amount; amendment for no additional funds

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

The MetroHealth System is a county hospital organized and operated under Chapter 339 of the Ohio Revised Code which eliminates the need for a procurement method.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

The other available option was to hire physicians as Sheriff's Office employees. There has been less success in hiring these staff positions than was originally anticipated; the Sheriff's Office will continue attempting to fill the physician positions. The need to continue using MetroHealth System physicians arises from the mandate to be in compliance with the Ohio Revised Code 5120:1-8-09 - Medical which outlines that the responsibility of Full Service Jails includes providing medical, dental, and mental health services to County Inmates.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

The MetroHealth System is a county hospital organized and operated under Chapter 339 of the Ohio Revised Code which eliminates the need for a procurement method.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

It would be unacceptable to delay this amendment due to the liability the County would endure and the non-compliance to a state mandate to provide health care services to inmates.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

County Human Resources and the Sheriff's Office will continue to fill the positions in the Jail Medical Unit throughout the contract timeline in order to not need this service from the MetroHealth System in the future.

Approve
 Disapprove
 Hold

C. Consent Agenda

CPB2013-48

County Sheriff, submitting an amendment to Contract No. CE1000145-01 with Portable Radiology Services, LLC for radiology services for the period 1/1/2010 - 12/31/2012 to extend the time period to 3/31/2013; no additional funds required.

Funding Source: 100% General Fund

Approve
 Disapprove
 Hold

CPB2013-49

County Sheriff, submitting an agreement with Crime Stoppers of Cuyahoga County, Inc. in connection with the official citizens' reward program for Cuyahoga County for the period 9/15/2012 - 9/14/2014.

Note: This item was held pending the Law Department's ruling as to whether this vendor is required to register for ethics training.

Approve
 Disapprove
 Hold

CPB2013-50

Department of Public Safety and Justice Services/Public Safety Grants, submitting an agreement with the City of Fairview in the amount not-to-exceed \$1,191.64 for reimbursement of eligible training expenses in connection with the FY2010 Urban Area Security Initiative Program for the period 3/14/2012 - 11/30/2012.

Funding Source: 100% Department of Health and Human Services through Ohio Emergency Management Agency.

Approve
 Disapprove
 Hold

CPB2013-51

Department of Public Safety and Justice Services/Public Safety Grants, submitting an agreement with the City of Parma in the amount not-to-exceed \$757.80 for reimbursement of eligible training expenses

in connection with the FY2010 Urban Area Security Initiative grant Program for the period 10/2/2012 - 11/30/2012.

Funding Source: 100% Department of Health and Human Services through Ohio Emergency Management Agency.

Approve
 Disapprove
 Hold

CPB2013-52

Office of Procurement and Diversity, presenting voucher payments for the week of January 28, 2013.

Approve
 Disapprove
 Hold

CPB2013-53

Department of Development, presenting voucher payments between January 17, 2013 to January 23, 2013.

Approve
 Disapprove
 Hold

V. Other Business

The agenda was amended to introduce the following time sensitive/ mission critical purchase items:

Presented by Don Jerle, Department of Public Works:

Purchase on RQ26632 to PSX in the amount of \$940.00 for a labor and parts charge to move a server from the Huntington Park garage to the 900 Prospect avenue garage for the Payment ticketing system.

The full allotment of time sensitive mission critical purchase funds available to Department of Public Works was restored.

Approve
 Disapprove
 Hold

VI. Public Comment – There was no public comment.
VII. Adjournment: The meeting was adjourned at 12:13 P.M.