

Contracts and Purchasing Board
County Administration Building, 4th Floor
February 4, 2013 11:30 A.M.

- I. Call to Order
- II. Review Minutes
- III. Public Comment
- IV. Contracts and Awards
- A. Tabled Items

Item	Requestor	Description	Board Action
CPB2012-1078	Department of Information Technology	<p>Recommending an award and enter into a contract with Communications Supply Corporation in the amount not-to-exceed \$21,675.82 for maintenance and upgrade service of the Fluke Optiview equipment for the period 12/1/2012 - 11/30/2013.</p> <p>Funding Source: 100% General Fund.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-49	County Sheriff	<p>Submitting an agreement with Crime Stoppers of Cuyahoga County, Inc. in connection with the official citizens' reward program for Cuyahoga County for the period 9/15/2012 - 9/14/2014.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2013-54	Department of Public Works	<p>Recommending an award on RQ26164 and enter into a Contract No. CE1300121-01 with Industrial Video LLC in the amount not-to-exceed \$25,000.00 for maintenance on audio and visual equipment for the Cuyahoga County Council Chambers for the period 3/1/2013 - 2/28/2016.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-55	Department of Public Works	<p>Recommending an award on RQ26032 and enter into a Contract No. CE1300112 with Temperature Controls Company, Inc. in the amount not-to-exceed \$25,000.00 for inspection services for 6-Aerco boilers for the Juvenile Justice Center for the period 3/1/2013 - 2/28/2015.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-56	Department of Development	<p>a) Requesting approval of a contract with BDL General Contracting, Inc. for the anticipated cost of \$7,070.00 for Lead Remediation Case 402 Cockrell at 4449 Lee Heights Blvd. Warrensville Heights. The anticipated start-completion dates</p>	

		<p>are February 4, 2013 – May 31, 2013.</p> <p>Funding Source: 100% by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health.</p> <p>b) Requesting approval of a contract with MAE Construction LLC for the anticipated cost of \$9,415.00 for Lead Remediation Case 079 Cole at 20700 E. Sunset Drive Warrensville Heights. The anticipated start-completion dates are February 4, 2013 – May 31, 2013.</p> <p>Funding Source: \$8,000.00 by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health and Community Development Block Grant Program Funds. Due to federal grant requirements the Lead Hazard Remediation Grant maximum contribution for this project is \$8,000.00.</p> <p>c) Requesting approval of a contract with MAE Construction LLC for the anticipated cost \$5,614.00 for Lead Remediation Case 277 Tendytska at 3501 Park Drive Parma. The anticipated start-completion dates are February 4, 2013 – May 31, 2013.</p> <p>Funding Source: 100% by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-57	Department of Information Technology	<p>Recommending an award on RQ26128 to TEC Communications, Inc. in the amount of \$26,000.00 for 500 Cisco One Unity Connection User License with Technical Electronic Service (State Contract No. 533110/ORC 125.04(B)).</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-58	Department of Workforce Development	<p>Submitting a contract with Jennings Center for Older Adults in the amount not-to-exceed \$22,116.00 for the Incumbent Worker Training Program for the period 1/3/2013 - 4/30/2013.</p> <p>Funding 100% Workforce Investment Act</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

CPB2013-59	Department of Workforce Development	Submitting a contract with Menorah Park Center for Senior Living Bet Moshav Zekenim Hadati in the amount not-to-exceed \$3,968.00 for the On-the-Job Training Program for the period 12/17/2012 - 1/31/2013. Funding Source: 100% by Federal Workforce Investment Act (WIA) Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-60	Office of Procurement & Diversity	Recommending an award: <u>Department of Public Works</u> a) on RQ24288 to Tennant Sales and Service Company (1-1) in the amount of \$57,607.00 for purchase of a LP Powered Scrubber/Sweeper. Funding Source: 100% Enterprise fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-61	Department of Public Safety and Justice Services	Office of Emergency Management/Cuyahoga Emergency Communications System Section, recommending an award and enter into a contract with Alan L. Vasu dba Vasu Systems in the amount of \$25,770.60 for lease of radio tower space, located at 351 Pearl Road, Brunswick, for use by the Cuyahoga Emergency Communications System for the period 1/1/2013 - 12/31/2015. Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-62	Department of Health and Human Services	Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. CE1200292-01 with JAGI Cleveland-Independence, LLC for rental of meeting space and related services for the Invest in Children Program annual meeting held on 11/30/2012 for additional funds in the amount not-to-exceed \$4,191.00. Funding Source: part by private donations and also Health and Human Services Levy funds. Private donations will cover the expenses related to all the food.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-63	Department of Health and Human Services	Division of Senior and Adult Services, submitting an amendment to a revenue generating grant agreement with Cuyahoga County District Board of Health for Home and Community Based Health and Home Health Care services for the Ryan White Part A program for the period 3/1/2012 - 2/28/2013 for additional funds in the amount not-to-exceed \$25,000.00. Funding Source:100% Cuyahoga County by the District Board of Health.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-64	Department of Health and Human Services	Division of Children & Family Services, submitting contracts with various providers for adoption services for the period 2/1/2013 - 12/31/2014:	

		<p>a) Children's Home Society of North Carolina, Inc. in the amount not-to-exceed \$7,000.00.</p> <p>b) Hillside Children's Center in the amount not-to-exceed \$5,000.00.</p> <p>c) Maryhurst, Inc. the amount not-to-exceed \$2,500.00.</p> <p>d) The Village Network in the amount not-to-exceed \$2,000.00.</p> <p>Funding Source: 100% Health and Human Services Levy funds.</p>	<p>____ Approve</p> <p>____ Disapprove</p> <p>____ Hold</p>
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C. Exemption Requests

Item	Requestor	Description	Board Action
CPB2013-65	Probate Court	<p>Submitting a sole source exemption on RQ25888, which will result in an award recommendation to Sadler NeCamp Financial Services in the amount of \$1,027,068.00 for maintenance and support for the Case Management System for the period of 1/1/2013 - 1/31/2018.</p> <p>Funding Source: Computerization Fund</p> <p>1. Vendor/Department Information Department: PROBATE COURT</p> <p>Vendor/Contractor Name: SADLER-NECAMP FINANCIAL SERVICES, INC., DBA PROWARE Vendor Contact Name: RANDY SADLER Address: 7621 EAST KEMPER ROAD City, State, Zip Code: CINCINNATI, OHIO 45249 Telephone Number: 513-489-5477</p> <p>2. What is the product/service that you seek to acquire? A MAINTENANCE CONTRACT FOR PROBATE COURT'S CASE MANAGEMENT SYSTEM.</p> <p>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? xx Yes <input type="checkbox"/> No</p> <p>PROWARE IS THE ONLY VENDOR ABLE TO PROVIDE MAINTENANCE FOR OUR CASE MANAGEMENT SYSTEM. THE PROPOSED TIME FRAME IS JANUARY 2013 THROUGH DECEMBER 2017.</p> <p>4. Why do you need to acquire these goods or services?</p>	

		<p>PROWARE IS THE ONLY VENDOR ABLE TO PROVIDE MAINTENANCE/SERVICE FOR OUR CASE MANAGEMENT SYSTEM.</p> <p>5. Why are the requested goods/services the only ones that can satisfy your requirements? PROWARE MAINTAINS/OWNS THE SOLE SOURCE FOR OUR CASE MANAGEMENT SYSTEM AND NO OTHER OUTSIDE VENDORS ARE PERMITTED TO LOG INTO AND/OR VIEW THEIR SOFTWARE APPLICATIONS.</p> <p>6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? NO, BECAUSE PROWARE IS THE SOLE SOURCE VENDOR.</p> <p>7. Identify specific steps taken to negate need for sole source provider. N/A</p> <p>8. Has your department bought these goods/services in the past? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future? AT THIS TIME AND DUE TO THE NATURE OF OUR CASE MANAGEMENT SYSTEM WE ARE UNABLE TO OUTSOURCE THIS MAINTENANCE CONTRACT. (SOLE SOURCE RESTRICTIONS.)</p> <p>10. What efforts were made to get the best possible price? AT THIS TIME AND DUE TO THE NATURE OF OUR CASE MANAGEMENT SYSTEM WE ARE UNABLE TO OUTSOURCE THIS MAINTENANCE CONTRACT. (SOLE SOURCE RESTRICTIONS.)</p> <p>11. Why is the price for this purchase considered to be fair and reasonable? NO PRICE COMPARISONS WERE MADE BECAUSE NO OTHER VENDER IS PERMITTED TO MAINTAIN OUR CASE MAMANGEMENT SYSTEM DUE TO PROWARE OWNING THE SOLE SOURCE.</p> <p>12. Amount to be paid: \$1,027,068.00</p>	<p>____ Approve ____ Disapprove ____ Hold</p>
CPB2013-66	Department of Health and	Community Initiatives Division/Office of Early Childhood, submitting an RFP exemption on RQ26537, which will	

	Human Services	<p>result in an award recommendation to The Literacy Cooperative of Greater Cleveland in the amount of \$300,000,00 for the Supporting Partnership to Assure Ready Kids program for the period 9/1/2012 - 8/31/2013.</p> <p>Funding Source: Invest in Children grant funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The SPARK program (Supporting Partnerships to Assure Ready Kids) is an early literacy program for toddlers aged 3 to 5. Early literacy activities are delivered in the home by a trained specialist working with the child and parent together.</p> <p>SPARK Cuyahoga plans to:</p> <p>Improve school-readiness levels among SPARK children entering kindergarten in targeted communities by decreasing the percentage of children who score in Band 1 and increasing the percentage of children who score in Bands 2 & 3 on the KRA-L. (Kindergarten Reading Assessment-Literacy).</p> <p>Band 1 Score of 0-13 Identified for intense instruction Band 2 Score of 14-23 Identified for targeted instruction Band 3 Score of 24-29 Identified for enriched instruction</p> <p>Increase SPARK participant scores on the 3rd grade Ohio Achievement Tests (OAT) in reading and math by providing a “jump start” to their educational experience.</p> <p>SPARK will empower parents to be their child’s first teacher by providing them with the materials, skills and supports they need to engage their child in meaningful educational and social interactions. This will also have a direct impact on non-SPARK children living in the home. This will be measured through pre- and post-participation parent surveys, and the Ages and Stages and H.O.M.E. assessments.</p> <p>SPARK will connect preschool children to support services and therapies as required to improve and support school readiness.</p> <p>SPARK will help schools prepare to receive all children by assisting them in a self-assessment designed to identify</p>	
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		<p>ways in which they can be welcoming and responsive to children and families at each transitional juncture.</p> <p>The guide for this process will be Strong Beginnings, Smooth Transitions, and Continuous Learning: A Ready School Resource Guide for Elementary School Leadership.</p> <p>SPARK will seek to improve school attendance rates</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) \$300,000 for the Literacy Cooperative for SPARK-100% from United Way of Greater Cleveland</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) The project is supported solely through private funds. The Literacy Cooperative was specifically identified by the private funder, United Way, as their choice to be the implementing agency over two years ago when the program began.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. The Literacy Cooperative had been previously identified by the Invest in Children and United Way in our initial application for grant funding over two years ago. It is important to note, however, that much of the funding goes to a subcontractor. Family Connections, that was selected through an RFP process that was open to all eligible agencies. An Invest in Children staff person (Marcos Cortes) was a member of that review committee. The Evaluator, Dr. Peter Leahy, of the University of Akron, has site visited the program and provided very positive feedback on the implementation and program quality.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? The Literacy Cooperative was developed out of need to systematically approach the issue of low literacy rates in Cuyahoga County. Despite many different groups advocating and offering literacy services the literacy rate remained unchanged for a nearly a decade. The Literacy</p>	
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		<p>Cooperative was created with a set of goals to pilot, promote and advocate for programs to end the cycle of poverty through literacy-based interventions. SPARK is a natural fit for the Literacy Cooperative and their priority to improve literacy outcomes in our community.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. These dollars are earmarked specifically for this program by United Way and for the lead agency, the Literacy Cooperative. The Literacy Cooperative is a natural fit for SPARK and for its continued implementation. We have already been delayed with the issuance of the Grant Award by the funder. Any further delay would impact not only the services to families but the longitudinal evaluation as well.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. The Literacy Cooperative has as a goal to pilot programs. This is intended to be a 3 year pilot to determine if SPARK is viable in Cuyahoga County. We expect to work with the Literacy Cooperative for this third and final year after which we will know if this program can be successfully sustained in Cuyahoga County. At that point, if we wish to continue the program and there is funding available we will need to find a permanent home for SPARK. We will then need to competitively bid for the service of lead agency to implement SPARK.</p>	<p>____ Approve ____ Disapprove ____ Hold</p>
CPB2013-67	Department of Health and Human Services	<p>Division of Cuyahoga Job and Family Services, submitting an RFP exemption on RQ25667 which will result in an award recommendation to Human Services Associates, Inc. in the amount of \$10,825.00 for financial management services for the period 4/1/2013 - 3/31/2014.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The financial management consulting services consist of the following expectations and deliverables:</p> <ul style="list-style-type: none"> •General consultation to the Director, Fiscal Administrator and other management team staff; 	

		<ul style="list-style-type: none"> • Research and analysis of federal and state laws and regulations governing the Department's financial management of federal, state and local programs funded in whole or in part by federal and state funds; • Review, analyze and assist with reconciling the Department's financial reports in conjunction with CFIS; • Assist in assuring the Department's financial management system provides appropriate controls to assure compliance with state and federal requirements; • Analyze State/Federal Grant trends and the projection of State/Federal Grant balances as of June 301 each contract year; • Assist in developing a Budget Projection for each state and county fiscal year; • Provide recommendations to maximize State and Federal funding across Cuyahoga County's Health & Human Services departments; • Study underutilized funding streams (i.e. Overpayment Incentives and leverage of local dollars as match to draw down State and Federal dollars); • Analyze the PCSA and CSEA responsibility of Shared and RMS costs and their reimbursement to the Public Assistance fund; • Provide guidance on contracts, contract monitoring and procurement; • Attend meetings as requested. <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>Estimated value is \$10,825.00 with 100% of Public Assistance (PA) Funding.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method</p> <p>An Informal Request for Bids was issued on November 30, 2012 for Financial Services Consultant (attached). It was mailed to 5 perspective providers who have the qualifications, skills and experience in the State/County Financial Programs that were being sought. Bids were received until January 4, 2013. Only one bid was received from the five (5) perspective bidders (results attached).</p> <p>4. What other available options and/or vendors were</p>	
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		<p>evaluated? If none, include the reasons why.</p> <p>No other vendors were evaluated, only one response was received from the RFB process.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Human Services Associates is assisting other counties with their budgeting and financial processes and has worked with our county for the past four years. They were the only bid received and their proposal reflects reasonable costs for the services being provided.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>It appears due to the highly specialized nature of required skills of this RFB and low contract value that the pool of interested applicants is very limited. Therefore we do not envision an additional bid process will garner new bids.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Recommend we would continue with the informal bid process to allow for competitive procurement.</p> <p>Funding Source: 100% Public Assistance Funding</p>	<p>____ Approve ____ Disapprove ____ Hold</p>
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D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2013-68	Department of Public Safety and Justice Services	Public Safety Grants, submitting an amendment to a grant agreement with Ohio Emergency Management Agency in the amount of \$1,039,182.00 for the FY2010 State Homeland Security Grant Program for the period 8/1/2010 - 3/31/2013 to extend the time period to 6/30/2013; no additional funds required.	<p>____ Approve ____ Disapprove ____ Hold</p>

		Funding Source: Department of Homeland Security grant funds through the Ohio Emergency Management Agency	
CPB2013-69	Department of Public Safety and Justice Services	Public Safety Grants, submitting an amendment to a grant agreement with Ohio Emergency Management Agency in the amount of \$762,319.00 for the FY2010 State Homeland Security-Law Enforcement Grant Program for the period 8/1/2010 - 3/31/2013 to extend the time period to 6/30/2013. Funding Source: Department of Homeland Security grant funds through the Ohio Emergency Management Agency	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-70	Office of Procurement and Diversity	Presenting voucher payments for the week of February 4, 2013.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-71	Department of Development	Presenting voucher payments between 1/24/2013-1/30/2013	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

V. Other Business

- A. Discuss February 11, 2013 meeting location change
- B. Discuss potential February 19, 2013 meeting date/time conflict

VI. Public Comment

VII. Adjournment

Minutes

Contracts and Purchasing Board
County Administration Building, 4th Floor
January 28, 2013 11:30 A.M.

Contracts and Purchasing Board Clerk David Merriman acknowledged that the Council appointment for this Board has changed. Dale Miller now serves as the designated County Council representative.

I. Call to Order: The meeting was called to order at 12:02 P.M.

Attendees: County Executive Edward FitzGerald
Chief of Staff Matt Carroll
Councilman Dale Miller
Fiscal Officer Wade Steen
Director Lenora Lockett
Director Bonnie Teeuwen
Clerk of the Contracts and Purchasing Board David Merriman

II. Review and Approve Minutes: The minutes were approved as written. Director Bonnie Teeuwen abstained.

III. Public Comment - There was no public comment.

IV. Contracts and Awards

A. Tabled Items for Review - There were no tabled items.

B. Scheduled Items

CPB2013-44

a) Requesting approval of a contract with American Building and Kitchen Products Inc. for The anticipated cost \$8,000.00 for Lead Remediation Case 106 Busler at 4714 Yorkshire Road Parma. The anticipated start-completion dates are January 28, 2013 – May 31, 2013.

Funding Source: \$8,000.00 by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health, and \$9,250.00 by the City of Parma Community Development Department

b) Requesting approval of a contract with BDL General Contracting, Inc. for the anticipated cost of \$7,080.00 for Lead Remediation Case 392 Vacant at 5058 Warrensville Center Road Maple Heights The anticipated start-completion dates are January 28, 2013 – May 31, 2013.

Funding Source: 100% by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health.

c) Requesting approval of a contract with Green Home Solutions, LLC for the anticipated cost of \$20,000.00 for Lead Remediation Cases 308 Steele 309 Vacant at 1519 Ridgewood Avenue Units 1 and 2 Lakewood The anticipated start-completion dates are January 28, 2013 – May 31, 2013.

Funding Source: \$20,000.00 by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health. Due to federal grant requirements the Lead Hazard Remediation Grant maximum contribution for this project is \$20,000.00. The homeowner is contributing \$4,350.00.

d) Requesting approval of a contract with Paragon CMS for the anticipated cost of \$3,250.00 for Contract Lead Remediation Case 378 Bernard at 1445 Parkhaven Row Lakewood The anticipated start-completion dates are January 28, 2013 – May 31, 2013.

Funding Source: 100% by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health and Community Development Block Grant Program Funds.

☒ Approve

☐ Disapprove
☐ Hold

CPB2013-45

Workforce Development, submitting a contract with The Great Lakes Towing Company in the amount of \$3,500.00 for the On-the-Job Training Program for the period 1/1/2013 - 3/31/2013.

Funding Source: 100% by Federal Workforce Investment Act (WIA) Funds.

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-46

Department of Health and Human Services/Division of Cuyahoga Job and Family Services, recommending an award on RQ26150 and enter into a state contract with International Business Machines Corporation in the amount not-to-exceed \$5,851.50 for maintenance and support on IBM Tivoli Storage Manager software for the period 1/1/2013 - 12/31/2013.

Funding Source: 100% through Federal Public Assistance (PA) funds.

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-47

Sheriff's Office,

a) submitting an RFP exemption, which will result in an amendment to Agreement No. AG1100179-01 with The MetroHealth System for medical, psychiatric, dental and pharmacy services for the period 12/14/2011-12/13/2012 to extend the time period to 3/15/2013, to change the scope of services effective 2/01/2013; no additional funds required.

b) submitting an amendment to Agreement No. AG1100179-01 with The MetroHealth System for medical, psychiatric, dental and pharmacy services for the period 12/14/2011-12/13/2012 to extend the time period to 3/15/2013, to change the scope of services effective 2/01/2013; no additional funds required.

Funding Source: 100% General Fund

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Provide medical care to the inmates housed in Cuyahoga County Corrections Center. Original contract dates 12/14/2011 – 12/13/2012; amended expiration date for original scope 12/31/2012; scope change to include the following positions only: Psychiatrist, Psychiatry Nurse Practitioner, General Medicine Nurse Practitioner, Orthopedist, Dentist, and Pharmacist, expiring 01/31/2013.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

\$1,550,000.00 original contract amount; amendment for no additional funds

**3. Rationale Supporting the Use of the Selected Procurement Method
(include state contract # or GSA contract # and expiration date)**

The MetroHealth System is a county hospital organized and operated under Chapter 339 of the Ohio Revised Code which eliminates the need for a procurement method.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

The other available option was to hire physicians as Sheriff's Office employees. There has been less success in hiring these staff positions than was originally anticipated; the Sheriff's Office will continue attempting to fill the physician positions. The need to continue using MetroHealth System physicians arises from the mandate to be in compliance with the Ohio Revised Code 5120:1-8-09 - Medical which outlines that the responsibility of Full Service Jails includes providing medical, dental, and mental health services to County Inmates.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

The MetroHealth System is a county hospital organized and operated under Chapter 339 of the Ohio Revised Code which eliminates the need for a procurement method.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

It would be unacceptable to delay this amendment due to the liability the County would endure and the non-compliance to a state mandate to provide health care services to inmates.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

County Human Resources and the Sheriff's Office will continue to fill the positions in the Jail Medical Unit throughout the contract timeline in order to not need this service from the MetroHealth System in the future.

☒ Approve
☐ Disapprove
☐ Hold

C. Consent Agenda

CPB2013-48

County Sheriff, submitting an amendment to Contract No. CE1000145-01 with Portable Radiology Services, LLC for radiology services for the period 1/1/2010 - 12/31/2012 to extend the time period to 3/31/2013; no additional funds required.

Funding Source: 100% General Fund

☒ Approve
☐ Disapprove

☐ Hold

CPB2013-49

County Sheriff, submitting an agreement with Crime Stoppers of Cuyahoga County, Inc. in connection with the official citizens' reward program for Cuyahoga County for the period 9/15/2012 - 9/14/2014.

Note: This item was held pending the Law Department's ruling as to whether this vendor is required to register for ethics training.

☐ Approve

☐ Disapprove

☒ Hold

CPB2013-50

Department of Public Safety and Justice Services/Public Safety Grants, submitting an agreement with the City of Fairview in the amount not-to-exceed \$1,191.64 for reimbursement of eligible training expenses in connection with the FY2010 Urban Area Security Initiative Program for the period 3/14/2012 - 11/30/2012.

Funding Source: 100% Department of Health and Human Services through Ohio Emergency Management Agency.

☒ Approve

☐ Disapprove

☐ Hold

CPB2013-51

Department of Public Safety and Justice Services/Public Safety Grants, submitting an agreement with the City of Parma in the amount not-to-exceed \$757.80 for reimbursement of eligible training expenses in connection with the FY2010 Urban Area Security Initiative grant Program for the period 10/2/2012 - 11/30/2012.

Funding Source: 100% Department of Health and Human Services through Ohio Emergency Management Agency.

☒ Approve

☐ Disapprove

☐ Hold

CPB2013-52

Office of Procurement and Diversity, presenting voucher payments for the week of January 28, 2013.

☒ Approve

☐ Disapprove

☐ Hold

CPB2013-53

Department of Development, presenting voucher payments between January 17, 2013 to January 23, 2013.

☒ Approve
☐ Disapprove
☐ Hold

V. Other Business

The agenda was amended to introduce the following time sensitive/ mission critical purchase items:

Presented by Don Jerle, Department of Public Works:

Purchase on RQ26632 to PSX in the amount of \$940.00 for a labor and parts charge to move a server from the Huntington Park garage to the 900 Prospect avenue garage for the Payment ticketing system.

The full allotment of time sensitive mission critical purchase funds available to Department of Public Works was restored.

☒ Approve
☐ Disapprove
☐ Hold

VI. Public Comment – There was no public comment.
VII. Adjournment: The meeting was adjourned at 12:13 P.M.

A. Tabled Items for Review

CPB2012-1078

Department of Information Technology submitting a contract with Communications Supply Corp in the amount not-to-exceed \$21,675.82 for maintenance and upgrade service of the Fluke Optiview Equipment for the period 12/1/12 -11/30/13.

A. Department of Information Technology submitting a contract with Communications Supply Corp in the amount not-to-exceed \$21,675.82 for maintenance and upgrade service of the Fluke Optiview Equipment for the period 12/1/12 -11/30/13.

B. The vendor was the lowest of three bidders.
GrayBar \$30,472.32
CSC \$21,675.82
Gov Connection No bid

C. Denise Marabito
Communications Supply Corporation
160 E. Voris St.
Akron, OH 44311

D. The project reoccurs annually.

E. The project is funded 100% by the General Fund.

CPB2013-49

A) Scope of Work Summary:

The Cuyahoga County Sheriff's Office is requesting approval of a memorandum of understanding with Crime Stoppers of Cuyahoga County. This is an open-ended MOU. The primary goal of this MOU is to outline the process in which the citizens' reward program is funded and the manner in which those rewards are paid to citizens for reporting tips leading to the arrest and conviction of criminals.

B) Procurement:

n/a

C) Contractor and Project Information:

1. The address(es) of all vendors and /or contractors is (provide the full address in the following format):

Crime Stoppers of Cuyahoga County

2554 Charney Road

University Heights, OH 44118

2. The President of Crime Stoppers of Cuyahoga County is Tom Dease.

D) Project Status and Planning:

n/a

E) Funding:

n/a

B. Scheduled Items

CPB2013-54

TITLE: CPB Public Works 2012 Industrial Video Contract MAINTENANCE Audio & Video Eqt Chambers RQ26164

The Department of Public Works is submitting a contract with Industrial Video, LLC in the amount not-to-exceed \$25,000.00, on RQ#26164 for Audio & Video Performance Maintenance Equipment for the Cuyahoga County Council Chambers, 1st floor of the Justice Center Complex, 1200 Ontario Cleveland, Ohio 44113 for the 3 year period March 1, 2013 - February 28, 2016. The primary goals of this project is 1) to ensure there are no audio/video malfunctions, 2) to support the continuing operations required for Council.

The procurement method for this project was an informal RFB. The total value of the RFB is not to exceed \$25,000.00 with a close date of 12-28-12. 0% SBE goal - 7 RFB's were sent with 2 submitting bids for review, Industrial Video, LLC approved, being the lowest and best bidder.

Industrial Video, LLC
14885 Sprague Road
Strongsville, Ohio 44136
1-440-325-2303
1-440-891-9450 Fax

Timothy Czyzak, President
Industrial Video, LLC
14885 Sprague Road
Strongsville, Ohio 44136
No Polling Locations Found for Address Entered

The project is a continuance of an existing project. The project is funded 100% by the General Fund. The schedule of payments is by submitted invoice. No amendments.

The vendor is Trained and Registered with the IG.

CPB2013-55

TITLE: CPB Public Works 2012 Temperature Control Co Contract INSPECTION AERCO BOILERS JJC RQ26032

The Department of Public Works is submitting a contract with Temperature Control Company Inc. in the amount not-to-exceed \$25,000.00, on RQ#26032 for the annual inspection for six (6) AERCO Boilers at the Cuyahoga County Juvenile Justice Center for the two year period March 1, 2013 - February 28, 2015. The primary goals of this project is 1) to ensure there are no malfunctions within the boilers and 2) to continue to have controlled heating at the JJC keeping all occupants within a comfortable climate.

The procurement method for this project was an informal RFB. The total value of the RFB is not to exceed \$25,000.00 with a close date of 12-28-12. 0% SBE goal - 12 RFB's were sent with 2 submitting bids for review, Temperature Control Company, Inc. approved, being the lowest and best bidder. Signature required.

Temperature Control Company, Inc.
661 Anderson Avenue
Akron, Ohio 44306-0665
1-330-773-6633
1-330-773-7732 Fax

Contact: Jim McClarnon
Voting District: N/A

The project is a new project. The project is funded 100% by the General Fund. The schedule of payments is by invoice. No amendments.

The vendor is Trained and Registered with the IG.

CPB2013-56

Title: Department of Development 2013 BDL General Contracting, Inc. Contract Lead Remediation Case 402 Cockrell at 4449 Lee Heights Blvd. Warrensville Heights RQ# 26424

A. Scope of Work Summary

1. Department of Development requesting approval of a contract with BDL General Contracting, Inc. for the anticipated cost of \$7,070.00. The anticipated start-completion dates are February 4, 2013 – May

31, 2013.

2. The primary goals of the project are removing lead hazards at the home of a low-income family, maintaining the housing stock of Cuyahoga County's inner ring suburbs, and reducing the risk of lead poisoning in young children.

B. Procurement

1. The procurement method for this project was competitive bidding administered by the Department of Development. The total value of the winning competitive bid is \$7,070.00.

2. The competitive bid was closed on 11/08/2012.

3. There were 8 bids received by the Department of Development, lowest bidder approved.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:

BDL General Contracting, Inc.

P.O. Box 32430

Euclid, Ohio 44132

Council District 11

2. The president for the contractor/vendor is Dawna Rotert.

3.a. The address or location of the project is:

Cockrell

4449 Lee Heights Blvd.

Warrensville Heights, Ohio 44128

3.b. The project is located in Council District 09.

D. Project Status and Planning

1. This is one of 250 such contracts that will be issued during the three-year grant period.

E. Funding

1. This project is funded 100% by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health.

2. The schedule of payments is payment upon completion of project.

Title: Department of Development 2013 MAE Construction LLC Contract Lead Remediation Case 079 Cole at 20700 E. Sunset Drive Warrensville Heights RQ# 26422

A. Scope of Work Summary

1. Department of Development requesting approval of a contract with MAE Construction LLC for the anticipated cost of \$9,415.00. The anticipated start-completion dates are February 4, 2013 – May 31, 2013.

2. The primary goals of the project are removing lead hazards at the home of a low-income family, maintaining the housing stock of Cuyahoga County's inner ring suburbs, and reducing the risk of lead poisoning in young children.

B. Procurement

1. The procurement method for this project was competitive bidding administered by the Department of Development. The total value of the winning competitive bid is \$9,415.00.

2. The competitive bid was closed on 09/19/2012.

3. There were 5 bids received by the Department of Development, lowest bidder approved.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:

MAE Construction LLC

960 West Hill Drive

Sagamore Hills, Ohio 44067

Council District (N/A)

2. The president for the contractor/vendor is Bob Miller.

3.a. The address or location of the project is:

Cole

20700 E. Sunset Drive

Warrensville Heights, Ohio 44122

3.b. The project is located in Council District 09.

D. Project Status and Planning

1. This is one of 250 such contracts that will be issued during the three-year grant period.

E. Funding

1. The project is funded \$8,000.00 by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health and Community Development Block Grant Program Funds. Due to federal grant requirements the Lead Hazard Remediation Grant maximum contribution for this project is \$8,000.00. The homeowner has been approved for a loan from the Department of Development's Community Development Block Grant Program Funds to cover the balance of \$1,415.00.

2. The schedule of payments is payment upon completion of project.

Title: Department of Development 2013 MAE Construction LLC Contract Lead Remediation Case 277 Tendytska at 3501 Park Drive Parma RQ# 26423

A. Scope of Work Summary

1. Department of Development requesting approval of a contract with MAE Construction LLC for the anticipated cost \$5,614.00. The anticipated start-completion dates are February 4, 2013 – May 31, 2013.

2. The primary goals of the project are removing lead hazards at the home of a low-income family, maintaining the housing stock of Cuyahoga County's inner ring suburbs, and reducing the risk of lead poisoning in young children.

B. Procurement

1. The procurement method for this project was competitive bidding administered by the Department of Development. The total value of the winning competitive bid is \$5,614.00.

2. The competitive bid was closed on 11/07/2012.

3. There were 7 bids received by the Department of Development, lowest bidder approved.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:

MAE Construction LLC

960 West Hill Drive

Sagamore Hills, Ohio 44067

Council District (N/A)

2. The president for the contractor/vendor is Bob Miller.

3.a. The address or location of the project is:

Tendytska

3501 Park Drive

Parma, Ohio 44134

3.b. The project is located in Council District 04.

D. Project Status and Planning

1. This is one of 250 such contracts that will be issued during the three-year grant period.

E. Funding

1. The project is funded 100% by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health.

2. The schedule of payments is payment upon completion of project.

CPB2013-57

A. Scope of Work Summary

1. Office of Procurement and Diversity requesting approval of an award recommendation with T E C Communications, Inc. for the anticipated cost of \$26,000.00. This is a one-time purchase.

2. The primary goals of the project is to purchase more Cisco Unity Licenses. The current supply is less than 100 and there are a couple more agencies that are in the process of converting to VoIP. These licenses will provide voice mail to County employees.

B. Procurement

1. The procurement method for this project was a State Contract purchase. The total value of this purchase is \$26,000.00.

2. The State Contract purchase was posted on OPD's website from December 20, 2012 through December 27, 2012. No other quotes were received.

3. The proposed State Contract purchase received an RFP Exemption on January 14, 2012, CPB2013-30. The approval letter is attached for review.

C. Contractor and Project Information

1. T E C Communications, Inc.

20234 Detroit Road

Rocky River, Ohio 44116

Council District 1

2. a. The President and CEO for the vendor is Melanie Schilling.

b. The vendor completed the required Vendor Registration process on January 6, 2012.

D. Project Status and Planning

1. The project is a one-time purchase.

E. Funding

1. The project is funded 100% by the General Fund.
2. The schedule of payment is by invoice.

CPB2013-58

Workforce Development, submitting a Contract with Jennings Center for Older Adults for Incumbent Worker Training for the period 1/3/13 - 4/30/13, in the amount of \$22,116.00.

Title: Jennings Center for Older Adults - Customized Training Contract

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an Incumbent Worker Training Program contract with Jennings Center for Older Adults for the anticipated cost of not more than \$22,116.00. The start-completion dates are 1/3/13-4/30/13.

2. The primary goals of the project are to train approximately 200 employees to implement the use of an integrated electronic health records (EHR) system. The training program will increase Jennings nursing staff capacity to assess, monitor and effectively treat patients with medically complex conditions by creating clinical workflow efficiencies in conjunction with the implementation of a new electronic medical records system.

3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The Incumbent Worker Training program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the Incumbent Worker training policy which was approved by the Workforce Investment Board. An application is reviewed and evaluated by a team of workforce employees.

C. Contractor and Project Information

1. Jennings Center for Older Adults; 10204 Granger Road; Garfield Hts, Oh. 44125
Council District # 8.
The Principal Owner is Martha Kutik, President/CEO

D. Project Status and Planning

1. This is a new contract with an employer that has a past history of contracts with the department and the evaluation of previous contract is satisfactory.
2. The Customized training will commence 1/3/13. The reason for the delay in this request is the contract negotiations with the employer as to the number of eligible individuals they will train as well as personnel changes in the employers Human Resource department.

E. Funding

1. The project is funded 100% by Federal Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.

CPB2013-59

Title: Menorah Park Center for Senior Living BET Moshav Zekenim Hadati - OJT Contract

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with Menorah Park Center for Senior Living BET Moshav Zekenim Hadati - OJT for the anticipated cost of not more than \$3,968.00. The anticipated start-completion dates are 12/17/2012 to 1/31/2013.

2. The primary goals of the project are to hire and train 10 trainees under an On-the-Job Training Program. Menorah Park Center for Senior Living BET Moshav Zekenim Hadati will be reimbursed 50% of the wages paid for the contract period.

3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. Menorah Park Center for Senior Living BET Moshav Zekenim Hadati - OJT, 27100 Cedar Road, Beachwood, Ohio 44122 Council District # 11
2. Steven R. Raichilson is the Executive Director. Menorah Park Center for Senior Living BET Moshav Zekenim Hadati is a non-profit organization providing facility and care for elderly seniors.

D. Project Status and Planning

1. This is a new contract; however the employer has prior history of OJT contract with the department and the evaluation of previous contract is very satisfactory.
2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.

CPB2013-60**Scope of Work Summary**

1. Office of Procurement and Diversity requesting approval of an award recommendation with Tennant Sales and Service Company in the amount of \$57,607.60. This is a one-time purchase.
2. The primary goal of the project are to purchase a LP Powered Sweeper/Scrubber for the Department of Public Works.

B. Procurement

1. The procurement method for this award recommendation was an RFB. The total value of the RFB is \$51,550.00.
2. The RFB was closed on October 24, 2012.
3. There was 1 bid pulled from OPD, 1 submitted for review and 1 approved.

C. Contractor and Project Information

1. Tennant Sales and Service Company
701 North Lilac Drive
Minneapolis, MN 55422
2. The CEO for the vendor is Andrew J. Eckert.

D. Project Status and Planning

1. The project is a one-time purchase.

E. Funding

1. The project is funded by the Road and Bridge Fund.
2. The schedule of payments is by invoice.

CPB2013-61

Title: (Public Safety & Justice Services, Cuyahoga Emergency Communications System {CECOMS}) (2013) (Alan L. Vasu dba Vasu Systems) (Agreement) (Radio Tower Lease Agreement) (Leased Premises being located at 351 Pearl Rd., Brunswick , County of Medina , State of Ohio and said tower being located at Latitude 41° 15' 58" N, Longitude 081° 50' 18" W)

A. Scope of Work Summary

1. (CECOMS requesting approval of an (Agreement) with (Alan L. Vasu dba Vasu Systems for the anticipated cost (of \$25,770.60). The anticipated start-completion dates are (January 1, 2013 – December 31, 2015).
2. The primary goals of the project are: (1. Maintain location for radio tower hardware to support CECOMS 911 coverage. 2. Annual rent for tower space must be paid to owner/vendor).
3. {NA} When applicable) The project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc).

B. Procurement

1. The procurement method for this project was (Justification for Other than Full and Open Competition- Public Utility 911 System). The total value is (\$25,770.60).
2. NA The (above procurement method) was closed on (date). (NA) There is an SBE or DBE participation/goal (list the % of both).
3. NA [Option 1] There were (# bids/proposals/applications) pulled from OPD, (# bids/proposals/applications) submitted for review, (# bids/proposals/applications) approved.

4. NA [Option 2] The proposed (contract, loan, agreement, etc.) is an OPD approved sole source item with materials attached.

5. [Option 3] The proposed (Agreement) received a (Justification for Other Than Full and Open Competition exemption on (01/09/2013)). The approval letter is attached for review.

C. Contractor and Project Information

1. The address of all vendors and/or contractors is (provide the full address in the following format):

(Alan L. Vasu dba Vasu Systems)

(P.O. Box 236)

(Avon, Ohio 44011)

2. The (owner) for the contractor/vendor is (Alan L. Vasu)

3.a [When applicable] The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):

(Alan L. Vasu dba Vasu Systems – leased tower located at:)

(351 Pearl Road)

(Brunswick, Medina County, Ohio 44212)

3.b. NA [When applicable] The project is located in Council District (xx)

D. Project Status and Planning

1. The project occurs (Annually).

2. NA [When applicable] The project has (#) phases. The next steps, dates, and anticipated cost of these are (list each critical step and the date of start and completion).

3. NA [When applicable] The project is on a critical action path because (present the reason for the delay in the request or mitigating circumstances requiring expedited action).

4. The project's term has (begun). The reason there was a delay in this request is (update the agreement, complete necessary procurement process).

5. NA [When applicable] The contract or agreement needs a signature in ink by (enter date).

E. Funding

1. The project is funded (100% by the CECOMS General Fund).

2. The schedule of payments is (by invoice).

3. NA [When applicable] The project is an amendment to a (contract, loan, lease, grant, amendment, agreement, or other [specify]). This amendment changes (list the changes to the value, term, scope, etc.) and is the (x) amendment of the contract. The history of the amendments is: (list the year and associated value of each of the previous amendments).

CPB2013-62

Title:

The Office of Early Childhood 2012, JAGI Cleveland-Independence, LLC, the corporate alias for Holiday Inn Cleveland South located in Independence Contract Amendment for Invest in Children Program Annual Meeting and Early Childhood Conference.

The Office of Early Childhood is requesting approval of a contract amendment with JAGI Cleveland-Independence, LLC, (Holiday Inn) located at 6001 Rockside Road, Independence, Ohio 44131, for a contract amendment not to exceed \$11,836.00 for the Invest in Children Annual Meeting and Early Childhood Conference. The start date was November 30, 2012 and the completion date is November 30, 2012.

Scope of Change:

The contract is being amended for an added room at the Invest in Children Annual Meeting, and AV equipment and services, and food due to an increase in attendees for the following reasons:

- 1) The State's Early Childhood Regional Meeting (Race to the Top) was added to IIC's Annual Meeting.
- 2) County Executive, Ed FitzGerald's announcement of the College Savings Account, a new initiative for Early Childhood in Cuyahoga County.
- 3) This resulted in an increase in the expected number of attendees by a150 from 350 to 500 at the Invest in Children Annual Meeting

The primary goal of the project is to convene up to 500 community stakeholders including elected officials, civic leaders, and early childhood service providers.

- to celebrate the accomplishments of our early childhood system to date,
- to learn new and exciting advancements and practices in the field of early childhood.
- to incorporate the State's Regional Meeting

B. Procurement:

The procurement method for this project was through an informal request for bid (RFB) process. The total value of the contract amendment is not to exceed \$11,836.00.

The RFB process was closed on February 27, 2012.

The Office of Early Childhood issued an informal RFB and received 3 bids. Upon reviewing all 3 bids, we chose Holiday Inn Cleveland South located in Independence, Ohio. This venue is accessible to our audience, offers ample free parking, appropriate meeting space including breakout rooms, and a continental breakfast, all at a reasonable rate.

Contractor and Project Information:

The address(es) of all vendors and/or contractors is:

Principal Ownership:

Thomas J. Sherman, Esq., Limited Liability Company (LLC) Agent
1900 Chemed Center
255 E. Fifth Street
Cincinnati, Ohio 45202

JAGI Cleveland-Independence,
LLC Holiday Inn -Independence
6001 Rockside Road
Independence, Ohio 44115

County Council District 6

Manager/Coordinator at Holiday Inn Independence is Laura Surace

The project is located in Council District 6

Project Status and Planning:

1. This is the Invest in Children Annual Meeting for 2012 which occurs every year.

2. N/A

3. N/A

4. N/A

5. N/A

E. Funding:

1. The project is funded in part by private donations and also HHS Levy dollars. Private donations will cover the expenses related to all the food.

2. The schedule of payment will be by invoice.

3. N/A

CPB2013-63

The Division of Senior & Adult Services, submitting an addendum to the grant agreement with Cuyahoga County District Board of Health for Ryan White Part A program for the period 3/1/2012-2/28/2013 for an increase in the award by \$25,000.00.

A. Scope of Work Summary

1. The Division of Senior & Adult Services is requesting approval of an addendum increase to grant agreement with the Cuyahoga County District Board of Health in the amount of \$25,000.00 for Ryan White Part A program. The anticipated start-completion dates are 3/1/2012-2/28/2013.

2. The addendum increase does not include any County match funds nor does it obligate the County to contract with external service providers or vendors.

B. Procurement

C. Contractor and Project Information

D. Project Status and Planning

1. This grant reoccurs annually.
2. Not applicable.
3. The project requires immediate action. DSAS is unable to draw down grant monies until this agreement is executed and returned to the funding agency.
4. The project's term has already begun.
5. This agreement needs a signature in ink asap.

E. Funding

1. The project is funded by Cuyahoga County by the District Board of Health. The amount of the award is determined by the Board of Health.
2. Not applicable.

CPB2013-64

Title: DCFS- 2013-2014 Adoption Contracts (Children's Home Society of NC, Hillside Children's Center, Maryhurst, Inc., The Village Network)

A. Scope of Work Summary

1. The Division of Children and Family Services is requesting authorization from the Cuyahoga County of Ohio to contract with four various vendors for the contract period of February 1, 2013 to December 31, 2014 (see below for breakdown):

1. Children's Home Society of North Carolina, Inc. -\$7,000.00
2. Hillside Children's Center -\$5,000.00
3. Maryhurst, Inc.-\$2,500.00
4. The Village Network-\$2,000.00

Total Amount-\$16,500.00

2. The primary goals of the project are to:

- The adoption private providers work collaboratively with DCFS to ensure that we find permanent homes for the children available for adoption.
- The specific adoption services that each private agency provides includes completion of adoptive home studies, supervision of adoptive placements and representation of approved adoptive families in the matching process.
- Through an agreement the private adoption agencies provide extended services and assistance to prospective adoptive families and the children in their care for stabilization.

3. In accordance with state and federal rules governing adoption DCFS is required to consider any family who can best meet the needs of the child who is available for adoption regardless of the family's geographic location. Therefore, DCFS is required to contract with various vendors outside of the county and state.

B. Procurement

1. The procurement method for this project was exempt from the competitive bidding or RFP process due to the fact that adoption contracts are open to all licensed adoption providers. A Justification for Other than Full and Open Competition Request was completed and approved by OPD/CPB on October 10, 2012.

2. NA

3. NA

C. Contractor and Project Information

1. The address of vendors and/or contractors are: see attached Principle Owner Forms

D. Project Status and Planning

1. The project reoccurs bi-annually.

2. The project is approaching a critical step because children are waiting for adoption; however the adoptions cannot be finalized if a contract isn't in place.

4. The project's most recent contract ended on December 31, 2012.

E. Funding

1. The project is funded 100% by the General Fund (Health and Human Services Levy).

2. The schedule of payments is by invoice.

C. Exemption Requests

CPB2013-65 – CPB2013-67

See item details above

D. Consent Agenda

CPB2013-68

Title: Public Safety & Justice Services, 2013, Amend Grant Agreement, FY2010 SHSP WET SIGNATURE

A. Scope of Work Summary

1. Public Safety & Justice Services requesting approval of an amended grant agreement for the FY2010 SHSP extending the performance period of the grant from 8/1/2010-3/31/2013 to 8/1/2010-6/30/2013; no additional dollars.

2. The primary goals of the FY2010 SHSP are:

Expand interoperable communications in Cuyahoga County

Emergency management regional planning, preparedness, and training

3. The funding for the FY2010 SHSP is passed through to Cuyahoga County from the Ohio Emergency Management Agency (OEMA) and the Department of Homeland Security (DHS).

B. Procurement

1. N/A

2. N/A

3. N/A

C. Contractor and Project Information

N/A

D. Project and Status Planning

1. SHSP dollars are provided to Cuyahoga County on a yearly basis, through DHS and EMA, as long as Congress authorizes the funding.

2. N/A

3. N/A

4. The project's term has already begun. The amended grant agreement merely extends the performance period; no extra dollars are being awarded.

5. The amended agreement needs the signature of the County Executive in ink by January 18, 2013.

E. Funding

1. N/A

2. N/A

3. This is an amendment to a grant agreement that extends the performance period of the grant from 8/1/2010-3/31/2013 to 8/1/2010-6/30/2013; no additional dollars.

CPB2013-69

Title: :Public Safety & Justice Services, 2013, Amend Grant Agreement, FY2010 SHSP-LE

WET SIGNATURE

A. Scope of Work Summary

1. Public Safety & Justice Services requesting approval of an amended grant agreement for the FY2010 SHSP-LE extending the performance period of the grant from 8/1/2010-3/31/2013 to 8/1/2010-6/30/2013; no additional dollars.

2. The primary goals of the FY2010 SHSP-LE are:

Enhance/Sustain the Northeast Ohio Regional Fusion Center

Enhance information sharing among law enforcement agencies throughout Cuyahoga County and Ohio Homeland Security Region 2

3. The funding for the FY2010 SHSP-LE is passed through to Cuyahoga County from the Ohio Emergency Management Agency (OEMA) and the Department of Homeland Security (DHS).

B. Procurement

1. N/A

2. N/A

3. N/A

C. Contractor and Project Information

N/A

D. Project and Status Planning

1. SHSP-LE dollars are provided to Cuyahoga County on a yearly basis, through DHS and EMA, as long as Congress authorizes the funding.

2. N/A

3. N/A

4. The project's term has already begun. The amended grant agreement merely extends the performance period; no extra dollars are being awarded.

5. The amended agreement needs the signature of the County Executive in ink by January 28, 2013.

E. Funding

1. N/A

2. N/A

3. This is an amendment to a grant agreement that extends the performance period of the grant from 8/1/2010-3/31/2013 to 8/1/2010-6/30/2013; no additional dollars.

PB2013-70

Office of Procurement and presenting voucher payments for the week of February 4, 2013.

Direct Open Market Purchases (Purchases between \$500.- \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)

Requisition #	Requisition Date	Description	Dept/Loc	Total
CE-13-26600	1/24/13	Advt Memphis Brdg Rehab	CE / CE01	\$900.00

CF-13-26620	1/25/13	PASSS (*OPD Notes: Therapy Services for adopted child).	CF	\$2,250.00
<u>CF-13-26611</u>	1/24/13	PASSS (*OPD Notes: Therapy Services for adopted child).	CF	\$4,552.50
<u>CF-13-26610</u>	1/24/13	PASSS	CF	\$555.75
<u>CF-13-26609</u>	1/24/13	PASSS	CF	\$2,617.95
<u>CF-13-26603</u>	1/24/13	ADOPTION SERVICES FEE	CF	\$750.00
<u>CR-13-26691</u>	1/31/13	Latex Gloves - Toxicology	CR / CR00	\$969.00
<u>CR-13-26652</u>	1/28/13	Death Investigation Certification	CR / CR00	\$880.00
<u>CR-13-26628</u>	1/25/13	Crime Scene Products - Trace Evidence	CR / CR00	\$999.00
<u>CR-13-26627</u>	1/25/13	ABA Card to ID Semen	CR / CR00	\$2,280.00
<u>CR-13-26624</u>	1/25/13	Amicon Filters	CR / CR00	\$985.71
<u>CR-13-26618</u>	1/25/13	Weights Calibration & Balances PM	CR / CR00	\$2,550.00
CR-13-26615	1/24/13	Vials/CrimpSeal/Stoppers - Toxicology	CR / CR00	\$1,123.88
<u>CR-13-26459</u>	1/11/13	Super Cut Stainless Steel Scissors - Autopsy	CR / CR00	\$671.10
CT-13-26533	1/17/13	LEGAL / JJC INMATE OPERATING PHONE SYSTEM	CT	\$800.00
<u>CT-13-26596</u>	1/24/13	LEGAL VARIOUS GARAGES MAINTAIN PARKING CONTROL SYSTEMS	CT / CT01	\$800.00
<u>CT-13-26647</u>	1/28/13	LEGAL/VARIOUS BLDGS CHEMICAL SUP	CT / CT01	\$800.00
<u>CT-13-26677</u>	1/29/13	JAIL I- DISH MACHINE REPAIR	CT / CT01	\$797.22
<u>CT-13-26676</u>	1/29/13	JUST CTR.- NARCOTICS UNIT DOOR REPAIR	CT / CT01	\$950.00
<u>CT-13-26630</u>	1/25/13	JUST CTR- SECURITY GRILLE- SUICIDE DETERRENT	CT / CT01	\$825.00
<u>CT-13-26571</u>	1/22/13	JAIL I P-I MEGANITE ARTIC GRANITE #603	CT / CT01	\$2,348.80
<u>CT-13-26619</u>	1/25/13	STOCK- NCR REVERSE COLLATED	CT / CT09	\$8,462.00
DV-13-26616	1/25/13	Sr. safety Prog., A. Adkins, 518 Trebisky Rd, Richmond HTS	DV / DV01	\$686.00

DV-13-26563	1/18/13	Sr. Safety Prog., Roberts, B., 4504 Parkton Dr., Warrensville HTS, OH. 44128	DV / DV01	\$840.00
DV-13-26561	1/18/13	Sr. Safety Prog., Adkins, A., 518 Trebsky Rd., Richmond HTS, 44143	DV / DV01	\$686.00
DV-13-26538	1/17/13	Sr. Safety Prog., Brown, C. 3777 Brainard Rd, Woodmere	DV / DV01	\$775.00
<u>IS-13-26673</u>	1/29/13	APC Power Module	IS / IS01	\$6,877.00
<u>IS-13-26672</u>	1/29/13	HP ProLiant DL380p Rack Server	IS / IS01	\$19,380.00
<u>IS-13-26671</u>	1/29/13	Veeam Essentials License	IS / IS01	\$1,105.65
<u>IS-13-26654</u>	1/28/13	RSA SecurID Badges- 50 pack	IS / IS01	\$2,409.00
<u>IS-13-26653</u>	1/28/13	Adobe Acrobat Pro v. 11	IS / IS01	\$1,698.00
<u>IS-13-26651</u>	1/28/13	HP EliteBook 8470w	IS / IS01	\$5,596.00
<u>IS-13-26479</u>	1/14/13	Motorola Charging Cradle	IS / IS01	\$1,686.00
<u>LL001-13-26688</u>	1/30/13	American Bench 2013	LL001 / LL00	\$517.76
SH-13-26650	1/28/13	Digital Recorders	SH / SH003	\$745.00
SH-13-26638	1/28/13	Pepper Foam and Holder	SH / SH003	\$664.64
SH-13-26559	1/18/13	Charger Units	SH / SH003	\$945.00
<u>ST-13-26598</u>	1/24/13	Advt Sewer Repair Program	ST / ST01	\$900.00
<u>ST-13-26644</u>	1/28/13	Various Working Supplies	ST / ST01	\$502.19
<u>ST-13-26539</u>	1/17/13	Ready Mix Concrete	ST / ST01	\$19,765.00
<u>Legal Notice - already published in the Plain Dealer by the Treasurer</u>				
Requisition #	Requisition Date	Description	Type	Total
TR-13-26678	1/30/13	Legal/Tax Collection Closing	Open Market	\$2,095.74

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Purchase Order #	Purchase Order Date	Description	Dept/Loc	Total
<u>1210692</u>	1/30/2013	Advt Appraisal Services	CE/CE01	\$244.51
1210691	1/30/2013	Advt Eng Svcs - Hilliard Brdg	CE/CE01	\$349.30
1210690	1/30/2013	Advt Gasoline Contract	CE/CE01	\$533.93

1210684	1/30/2013	Legal notice for evaluation vendor	HS/HS12	\$299.40
1310674	1/29/2013	TEMS - Tactical medical bags	JA/JA00	\$7,560.00
1310679	1/29/2013	Janitorial Supplies (*OPD Notes: Fiberglass mop handles, full year supply, competitive bid).	SH/SH003	\$1,006.00
1310678	1/29/2013	Janitorial Supplies (*OPD Notes: Dust pans, full year supply, competitive bid).	SH/SH003	\$117.00
1310677	1/29/2013	Janitorial Supplies (*OPD Notes: Mop wringer, full year supply, competitive bid).	SH/SH003	\$160.00
1310676	1/29/2013	Janitorial Supplies (*OPD Notes: Push broom sticks, full year supply, competitive bid).	SH/SH003	\$126.00
1310675	1/29/2013	Janitorial Supplies (*OPD Notes: Broom heads, wood bristle, full year supply, competitive bid).	SH/SH003	\$5,221.50

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DEPARTMENT OF DEVELOPMENT				
VOUCHER LIST FOR THE PERIOD 01/24/2013 - 01/30/2013				
VOUCHER NO.	PAYEE	AMOUNT	FUNDING SOURCE	AUTHORIZATION
DV1380013	Fiberglass Insulation, Inc.	\$6,173.81	Formula HWAP	Weatherization Alternate Procurement
DV1380014	R.J.Heating Cooling	\$805.09	Formula HWAP	Weatherization Alternate Procurement
DV1380015	Lake Erie Heating and Cooling	\$9,283.71	Formula HWAP	Weatherization Alternate Procurement
DV1380016	Brennan and Associates Heating and Cooling	\$22,822.50	Formula HWAP	Weatherization Alternate Procurement
DV1380017	BDL General Contracting, Ltd.	\$3,380.00	Formula HWAP	Weatherization Alternate Procurement
DV1380018	Conserv-Air Co. Inc.	\$3,364.64	Formula HWAP	Weatherization Alternate Procurement
DV1380019	A.B.A. Insulation	\$5,390.55	Formula HWAP	Weatherization Alternate Procurement
DV1380023	BDL General Contracting, Ltd.	\$2,005.00	Healthy Homes III	Weatherization Alternate Procurement
DV1380024	Kilroy Home Insulation, Inc.	\$1,830.00	Healthy Homes III	Weatherization Alternate Procurement
DV1380025	Aviles Construction	\$2,953.00	Healthy Homes III	Weatherization Alternate Procurement
DV1380026	BDL General Contracting, Ltd.	\$1,501.80	Healthy Homes III	Weatherization Alternate Procurement
DV1380027	Aviles Construction	\$2,011.85	Healthy Homes III	Weatherization Alternate Procurement
DV1380031	A-1 Energy Conservation Services, LLC	\$750.00	Formula HWAP	Weatherization Alternate Procurement
DV1380032	Berry Insulation Co.	\$2,259.16	Formula HWAP	Weatherization Alternate

					Procurement
DV1380034	BDL General Contracting, Ltd.	\$2,034.75	Formula HWAP		Weatherization Alternate Procurement
DV1380035	Conserv-Air Co. Inc.	\$3,693.62	Formula HWAP		Weatherization Alternate Procurement
DV1380036	Kilroy Home Insulation, Inc.	\$1,341.94	Formula HWAP		Weatherization Alternate Procurement
DV1380037	Green Home Solutions	\$2,888.51	Formula HWAP		Weatherization Alternate Procurement
DV1380038	A.B.A. Insulation	\$2,234.03	Formula HWAP		Weatherization Alternate Procurement
DV1380040	Aviles Construction	\$4,923.15	Formula HWAP		Weatherization Alternate Procurement
DV1380041	R.J.Heating Cooling	\$4,375.00	Formula HWAP		Weatherization Alternate Procurement
DV1380042	Brennan and Associates Heating and Cooling	\$3,036.25	Formula HWAP		Weatherization Alternate Procurement
DV1380043	BDL General Contracting, Ltd.	\$4,423.15	Formula HWAP		Weatherization Alternate Procurement
DV1380045	Aviles Construction	\$2,118.39	Formula HWAP		Weatherization Alternate Procurement
DV1380046	Conserv-Air Co. Inc.	\$1,019.23	Formula HWAP		Weatherization Alternate Procurement
DV1380047	Emerson Improvement LLC	\$6,043.99	Formula HWAP		Weatherization Alternate Procurement
DV1380048	A.B.A. Insulation	\$3,370.23	Formula HWAP		Weatherization Alternate Procurement
DV1380049	Green Home Solutions	\$4,799.50	Formula HWAP		Weatherization Alternate Procurement
DV1320020	PNC Bank National Association	\$5,302.95	NSP I		Rehab Loan Ordinance
	Total	\$116,135.80			