

Contracts and Purchasing Board
County Administration Building, 4th Floor
February 20, 2013 11:30 A.M.

- I. Call to Order
- II. Review Minutes
- III. Public Comment
- IV. Contracts and Awards
 - A. Tabled Items
 - B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2013-90	Department of Development	<p>A) Requesting approval of a contract with Game One, Inc., for the anticipated cost of \$5,565.60 for exterior repairs and improvements to property located at 5055 Richmond Road in the City of Bedford Heights. The anticipated start-completion dates are 1/1/2013- 9/30/2013.</p> <p>B) Requesting approval of a contract with JOD, LLC., for the anticipated cost of \$4,575.00 for exterior repairs and improvements to the property located at 19545 Center Ridge Road in the City of Rocky River. The anticipated start-completion dates are 12/30/2012 - 9/30/2013.</p> <p>C) Requesting approval of a contract with SYH, LLC., for the anticipated cost of \$11,154.00 for exterior repairs and improvements to the property located at 19800 Center Ridge Road in the City of Rocky River.. The anticipated start-completion dates are 12/30/2012 - 9/30/2013.</p> <p>D) Requesting approval of a contract with 2600 Wooster Property, LLC., for the anticipated cost of \$5,582.91 for exterior repairs and improvements to the property located at 2600 Wooster Road in the City of Rocky River. The anticipated start-completion dates are 12/30/2012 - 9/30/2013.</p> <p>Funding Source: 100% General Fund</p>	<p>_____ Approve</p> <p>_____ Disapprove</p> <p>_____ Hold</p>
CPB2013-91	County Planning Commission	<p>Recommending an award on RQ25454 and enter into a state contract with Environmental Systems Research Institute, Inc. in the amount not-to-exceed \$1,452.00 for maintenance and technical support on ArcGIS server software for the period 1/1/2013 - 12/31/2013.</p> <p>Funding Source: 100% General Fund</p>	<p>_____ Approve</p> <p>_____ Disapprove</p> <p>_____ Hold</p>

CPB2013-92	Department of Information Technology	<p>A) Submitting an amendment to Contract No. CE1000182-28 with Service Express, Inc. for maintenance on Hewlett Packard hardware for various County departments for the period 1/1/2010 - 12/31/2012 to extend the time period to 2/28/2013 and for additional funds in the amount not-to-exceed \$13,296.00.</p> <p>B) Submitting an amendment to Contract No. CE1000256-11 with Service Express, Inc., for maintenance on the Sun Microsystems Server for various County departments for the period 2/1/2010 - 1/31/2013 to extend the time period to 2/28/2013 and for additional funds in the amount not-to-exceed \$6,661.00.</p> <p>Funding Source: 100% General Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-93	Department of Workforce Development	<p>A) Submitting a contract with ADALET/Scott Fetzer Company in the amount not-to-exceed \$4,000.00 for the On-the-Job Training Program for the period 2/4/2013 - 4/30/2013.</p> <p>B) Submitting a contract with EMS/TML, Inc. in the amount not-to-exceed \$1,100.00 for the On-the-Job Training Program for the period 10/15/2012 - 12/16/2012.</p> <p>C) Submitting a contract with The Radix Wire Company in the amount not-to-exceed \$4,000.00 for the On-the-Job Training Program for the period 12/31/2012 - 5/31/2013.</p> <p>D) Submitting a contract with TRC, Inc. in the amount not-to-exceed \$2,500.00 for the On-the-Job Training Program for the period 1/7/2013 - 5/7/2013.</p> <p>E) Submitting a contract with Safety Controls Technology, Inc. in the amount not-to-exceed \$2,500.00 for the On-the-Job Training Program for the period 1/14/2013 - 6/30/2013.</p> <p>Funding Source: 100% by Federal Workforce Investment Act Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-94	Common Pleas Court	Corrections Planning Board, recommending an award on RQ26602 and enter into a contract with St. Vincent Charity Medical Center in the amount not-to-exceed \$7,500.00 for specimen collection, drug toxicology and medical review officer services for the period 11/1/2012 -	

		10/31/2013. Funding Source: 100% by Special Revenue Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-95	County Law Library	A) Requesting authority to apply for and accept grant funds from the Statewide Consortium of Ohio County Law Library Resources Boards in the amount of \$4,800.00 for cataloging services for the period 2/2/2013 - 12/31/2013. B) Submitting a grant award in the amount of \$4,800.00 from Statewide Consortium of Ohio County Law Library Resources Boards in connection with said application. C) Submitting a grant agreement with Statewide Consortium of County Law Library Resource Boards in connection with said award. Funding: Statewide Consortium of County Law Library Resources Boards.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-96	County Law Library	On behalf of the Cuyahoga County Law Library Resources Board, submitting an amendment to Agreement No. AG1200049-01 with Board of Trustees of the Cleveland Public Library for on-line access to the CLEVNET System for the period 2/1/2012 - 1/31/2013 to exercise and option to extend the time period to 1/31/2014 and for additional funds in the amount of \$16,501.34. Funding: County Law Library Resources Board Special Revenue Fund.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-97	Department of Public Safety and Justice Services	Public Safety Grants, submitting an agreement with City of Seven Hills for the purchase of equipment, valued in the amount of \$11,165.60 for the FY2007 State Homeland Security Grant Program for the period 7/1/2007 - 3/31/2010. Funding Source: 100% FY 07 State Homeland Security Grant Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

C. Exemption Requests

Item	Requestor	Description	Board Action
CPB2013-98	Department of Information Technology	Submitting a sole source exemption on RQ26444, which will result in a contract with Latitude Geographics Group Ltd. in the amount not-to-exceed \$19,420.00 for license, maintenance and support on Geocortex software for the	

		<p>period 3/1/2013 - 2/28/2014.</p> <p>Funding Source: General Fund</p> <p>1. Vendor/Department Information</p> <p>Department of Information Technology</p> <p>Vendor/Contractor Name: Latitude Geographics Group Ltd.</p> <p>Vendor Contact Name: Steve Maddison</p> <p>Address: 200-1117 Wharf Street</p> <p>City, State, Zip Code: Victoria, BC Canada V8W 1T7</p> <p>Telephone Number: (647) 348-7057</p> <p>2. What is the product/service that you seek to acquire? The name of the product is GeoCortex Essentials. It is a wizard driven web development tool for the creation of GIS websites and applications.</p> <p>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, please provide details regarding future obligations and/or needs.</p> <p>What is the duration of this purchase, including number of "potential" renewal options?</p> <p>Check the appropriate box. If yes, provide information regarding the duration of any potential commitments as well as the estimated costs for such commitments.</p> <p>4. Why do you need to acquire these goods or services?</p> <p>We need to acquire this software in order to create new GIS web applications. Currently we are not able to do so, and there is a great user demand.</p>	
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		<p>5. Why are the requested goods/services the only ones that can satisfy your requirements?</p> <p>What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.</p> <p>GeoCortex Essentials is the only wizard driven GIS development tool currently available. There are no other comparable products on the market.</p> <p>Provide specific details on the compelling functional and/or technical reasons why the requested good or service is the only one that can satisfy the requirement. Indicate any features of the product or service that cannot be provided by an alternative product or service. In enumerating the unique aspects of the product or service, provide quantifiable details on the factors and/or qualifications that make the good or service distinctive. If the good or service is patented or copyrighted, provide the supporting information such as patent number or copyright holder.</p> <p>6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?</p> <p>There are no other comparable products on the market.</p> <p>7. Identify specific steps taken to negate need for sole source provider.</p> <p>We searched for alternatives, but we did not find any comparable products.</p> <p>8. Has your department bought these goods/services in the past? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services?</p> <p>Indicate whether the department has previously acquired the same goods or services. If the department has purchased the same goods or services, indicate if the</p>	
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		<p>purchase was based on a competitive process or a sole source. NOTE: If the same goods or services had been previously purchased based on a competitive process, provide additional details regarding why a sole source request is being made for this purchase. If the same goods or service had been previously purchased, indicate the date of last purchase and the price paid.</p> <p>9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?</p> <p>The only way to reduce the reliance on a sole source provider is if a competing product were introduced to the marketplace. We will continue to monitor and identify if any comparable products become available.</p> <p>10. What efforts were made to get the best possible price?</p> <p>The vendor offered several different options in their quote, and we chose the one that best fit our needs.</p> <p>11. Why is the price for this purchase considered to be fair and reasonable?</p> <p>When evaluated against the alternative of not using this product and developing custom written applications the price for this purchase is very fair and reasonable.</p> <p>12. Amount to be paid: \$19,420</p>	<p>____ Approve ____ Disapprove ____ Hold</p>
CPB2013-99	Medical Examiner	<p>Submitting a sole source exemption on RQ26460, which will result in an award recommendation to EOC2GO, LLC in the amount of \$24,500.00 for EmBohx - Emergency Communication Hub, license and support for the period 2/11/2013 - 4/13/2013.</p> <p>Funding Source: 100% by 2010 Urban Area Security Initiative Grant funds.</p> <p>1. Vendor/Department Information</p> <p>Department: Medical Examiner's Office Vendor/Contractor Name: EOC2GO, LLC. Vendor Contact Name: John Moses, Chief Technical Officer Address: 1729 Clearbrook Road City, State, Zip Code: Massillon, Ohio 44646 Telephone Number: 888-231-9860</p>	

		<p>2. What is the product/service that you seek to acquire?</p> <p>Provide a detailed description of the product/service.</p> <p>EmBohx – Emergency Communication Hub with 1 year of licensing and support including phone line MSRP; Intel-based server with 4GB of RM, Dual Voice; 19” monitor; DVD/CD drive; Wireless Router with Broadband Card Port; (2) 500GB/1TB Removable HD; Internal Battery Backup and Power Conditioning; 2 USB Ports, 1 WAN Port, 1 LAN Port; (5) Laptop Units with 3GB RAM, Windows XP/7 and Software Client; Surge Protector; 15’ Extension Cord; (5) High Quality Around the Head, Head sets; (5) Computer Mice; (5) Power Adapters for Laptops; Dell Projector with Projector Port on Deck for Dual video Support; (5)Microsoft Office Basic Edition. (1) of each except where noted.</p> <p>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need?</p> <p>X Yes <input type="checkbox"/> No</p> <p>If yes, please provide details regarding future obligations and/or needs.</p> <p>What is the duration of this purchase, including number of “potential” renewal options?</p> <p>Check the appropriate box. If yes, provide information regarding the duration of any potential commitments as well as the estimated costs for such commitments.</p> <p>This purchase may obligate the Medical Examiner’s Office in the future if there are any further maintenance and/or software updates that are necessary to ensure the system is up to date and in an effort to maintain a mass fatality capability. Any future funds required for additional cost associated would be budgeted in the Medical Examiner’s General Fund.</p> <p>4. Why do you need to acquire these goods or services?</p> <p>Provide information on the main requirement for this</p>	
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		<p>purchase. For example, detail the nature of the instructional, research, or community outreach activities for which the purchase is necessary.</p> <p>This purchase is being made as readiness preparation in the event of a mass disaster, as part of the 2010 UASI Grant.</p> <p>5. Why are the requested goods/services the only ones that can satisfy your requirements? What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.</p> <p>Provide specific, quantifiable factors/qualifications.</p> <p>The vendor is the only known company who offers this product. This unit offers mobility and flexibility to support an emergency management operation for the Medical Examiner's Office should we be called to an on-site disaster. This system is self-supporting which is critical in the event of a mass disaster. This vendor has specific expertise in Emergency Management products.</p> <p>6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?</p> <p>Provide names of alternate sources that were considered and specific reasons why each one was rejected. If other options were not evaluated, indicate the basis for not considering available alternatives.</p> <p>There are no alternatives at this time.</p> <p>7. Identify specific steps taken to negate need for sole source provider.</p> <p>Provide specific information regarding methods of search, geographic areas searched, and time-frame of search for alternate providers. If no efforts were made to identify and/or locate alternate goods/services, identify rationale for acceptance of sole source.</p> <p>Due to the specialized needs of fatality management,</p>	
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		<p>there are no alternatives at this time.</p> <p>8. Has your department bought these goods/services in the past? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p> If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services?</p> <p> Indicate whether the department has previously acquired the same goods or services. If the department has purchased the same goods or services, indicate if the purchase was based on a competitive process or a sole source. NOTE: If the same goods or services had been previously purchased based on a competitive process, provide additional details regarding why a sole source request is being made for this purchase. If the same goods or service had been previously purchased, indicate the date of last purchase and the price paid.</p> <p> The Medical Examiner's Office has not purchased this item before, however, other County agencies have.</p> <p>9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?</p> <p> Describe specific steps, and/or alternate solutions under consideration.</p> <p> The Medical Examiner's Office continues to research the possibility of non-sole source vendors where possible. In all likelihood, this will be a one time purchase.</p> <p>10. What efforts were made to get the best possible price?</p> <p> Identify any initiatives made with the vendor to obtain the most favorable pricing. For example, indicate if any quotes or discounted pricing was requested from the vendor. Additionally, if discounts or special pricing was provided please indicate the amount of the discounts as a percentage of the original or published selling price. If any other value added services such as training or extended warranty were provided, please provide details on those services.</p>	
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		<p>Given the fact that this is a sole source, there was little room for negotiating.</p> <p>11. Why is the price for this purchase considered to be fair and reasonable? Indicate any price comparisons or other benchmarks against which the vendor's price was evaluated. For example, if a professional service, are the hourly rates comparable to those available for providers of similar services? If no price comparisons were made, please explain.</p> <p>Given the fact that this is a sole source, there was little room for negotiating, however, the Medical Examiner's Office believes this solution is the best solution for us in the event of a mass disaster on behalf of the citizens of Cuyahoga County.</p> <p>12. Amount to be paid: <u> \$24,500.00 </u></p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2013-100	County Sheriff	<p>Submitting a sole source exemption on RQ26221, which will result in an award recommendation to Watch Systems L.L.C., sole source, in the amount not-to-exceed \$150,000.00 for offender watch notification mailing services for the period 2/4/2013 - 2/3/2015.</p> <p>1. Vendor/Department Information</p> <p>Watch Systems L.L.C</p> <p>2. What is the product/service that you seek to acquire?</p> <p>Sex Offender Notification Mailing Services</p> <p>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? Yes X No This service is a continuing need; there will not be an expiration time line of when we will no longer need this service. Ohio Revised Code 2950.11A obligates each County Sheriffs Office to notify residents of a registered sex offender whom resides in their specified area</p> <p>5. Why are the requested goods/services the only ones that can satisfy your requirements?</p> <p>This service is required under ORC 2950.11A; Watch</p>	

		<p>Systems LLC's Offender Watch Notification System is used by all 88 County Sheriff's Offices throughout the State of Ohio and works in conjunction with the State of Ohio Electronic Sex Offender Registry Network (eSORN).</p> <p>6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?</p> <p>There were no other goods or services evaluated because this system is used specifically with the State of Ohio Electronic Sex Offender Registry Network (eSORN).</p> <p>7. Identify specific steps taken to negate need for sole source provider.</p> <p>At this time, there are no steps that could be taken to negate the need for this sole source provider; the mailing services are proprietary to Offender Watch and prepared in conjunction with the State of Ohio Electronic Sex Offender Registry Network (eSORN).</p> <p>8. Has your department bought these goods/services in the past?- Yes</p> <p>If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services? This service has been contracted in the past through Watch Systems LLC and was also a sole source purchase. A mailing services contract was entered into 02/03/2011 for 1 year in the amount of \$200,000.00; an amendment for time only was then executed for an additional year with a new contract expiration date of 02/03/2012.</p> <p>9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?</p> <p>Unless the State of Ohio changes vendors in conjunction with the State of Ohio Electronic Sex Offender Registry Network (eSORN) this sole source provider will continue to be necessary.</p>	
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		<p>10. What efforts were made to get the best possible price?</p> <p>The price is based solely on the number of notifications that are necessary to be sent out according to new sex offenders registered and those registered who have moved; an analysis of the past 2 year contract and amendment led the Sheriff's Office to the not-to-exceed amount of \$150,000.00 over 2 years</p> <p>11. Why is the price for this purchase considered to be fair and reasonable?</p> <p>This price is considered to be reasonable and fair based on the costs assessed to every Sheriff's Office throughout the State of Ohio.</p> <p>12. Amount to be paid: \$150,000.00</p>	<p>____ Approve ____ Disapprove ____ Hold</p>
CPB2013-101	Department of Public Safety and Justice Services	<p>Public Safety Grants, submitting an RFP exemption on RQ26531 which will result in an award recommendation to Motorola Solutions Inc. in the amount of \$422,672.25 for 165-Motorola APX 6000 radios and chargers.</p> <p>Funding Source: \$349,932.84 of FY 10 and \$72,739.41 of FY 11 Urban Area Security Initiative Funds These are Federal funds passed through Ohio Emergency Management Agency down to Cuyahoga County.</p> <p>Justification: Department of Public Safety & Justice Services, 2013 State Term Schedule Purchase, RQ #: 26531</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The Department of Public Safety Justice Services request is to procure Motorola APX 6000 Radios and chargers. These radios were chosen and purchased after Public Safety Grants completed a formal bid process in 2012. The radios will be used by municipalities throughout Cuyahoga County that are migrating to a P25 compliant 700/800 MHz Communications System.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The cost is \$2492/radios and \$69.65/charger</p>	

		<p>Funds utilized are \$349,932.84 of FY 10 and \$72,739.41 of FY 11 Urban Area Security Initiative Funds These are Federal funds passed through Ohio Emergency Management Agency down to Cuyahoga County.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>These radios and chargers are on State Term Schedule #573077-0 with additional discount. The pricing is consistent with the 2012 bid and is lower than State Term Schedule. The expiration date is 6/30/2013</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>In February 2012, the Department of Public Safety and Justice Services completed a request for bids. Three vendors responded, however, two were compliant with the bid (Relm and Motorola) as they were able to provide radios for testing. The radios were tested by first responders throughout Cuyahoga County. After reporting the results of the test, the Communications Sub-Committee of the Cuyahoga County Emergency Advisory Board voted to purchase the Motorola APX 6000 radios. These radios were purchased and distributed.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Motorola was selected as the radios were the preferred radios from the 2012 bid after being tested on the system by emergency first responders. This will also allow consistency in radio style across the municipalities and regions.</p> <p>The pricing remains consistent with the bid and lower than State Term Schedule.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>These grant funds used for the purchase will expire in July</p>	
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		<p>2013. These radios were chosen with the bid and will remain consistent for users within the municipalities receiving the radios. First hand users tested the radios from the bid and these were the preferred radios.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>When purchasing new equipment Full and Open Competition are preferred as the process enables competitive pricing. This process was completed in 2012 for the same equipment.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
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D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2013-102	Department of Public Works	<p>Submitting an amendment to Contract No. CE1000144-02 with The H. Leff Electric Company for fluorescent and mercury ballasts for various County buildings for the period 1/1/2010 - 12/31/2012 to extend the time period to 4/30/2013; no additional funds required.</p> <p>Funding Source: 100% Internal Service Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-103	Department of Public Works	<p>Submitting an agreement of cooperation with City of Broadview Heights for resurfacing of Sprague Road from Broadview Road to State Road.</p> <p>Funding Source: 70% with County Road and Bidge Fund (\$1,086,000) and 30% OPWC Issue 1 (\$464,000).</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-104	Department of Public Works	<p>Recommending to declare miscellaneous furniture as surplus County property no longer needed for public use; recommending to discard or salvage said furniture in accordance with Ohio Revised Code Section 307.12(I).</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-105	Department of Information Technology	<p>Submitting an amendment to Contract No. CE1200374-01 with Great Northern Consulting Services, Inc. for maintenance on Oracle Operating System Sun Microsystems server equipment for various County departments for the period 2/1/2012 - 1/31/2013 to extend the time period to 7/31/2013; no additional funds required.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

CPB2013-106	County Sheriff	Submitting an amendment to Contract No. CE1200039-01 with Consilium Staffing, LLC for medical and psychiatric services for the period 1/1/2012 - 12/31/2013, to change the scope of services, effective 2/1/2013; no additional funds required. Funding: 100% General fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-107	County Sheriff	Submitting an amendment to Contract No. CE1000420-01 to Quest Diagnostics of Pennsylvania Inc. for laboratory testing services for the period 1/1/2010 - 12/31/2012 to extend the time period to 3/31/2013; no additional funds required. Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-108	Juvenile Court	Submitting an agreement with Village of Chagrin Falls for the Community Diversion Program for the period 1/1/2013 - 12/31/2013. Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-109	Department of Health and Human Services	Division of Senior & Adult Services, submitting an amendment to Contract No. CE1300002-01, 02 with Catholic Charities Community Services Corporation on behalf of St. Martin de Porres Family Center for Adult Development and Transportation Services for the Community Social Services Program for the period 1/1/2013 - 12/31/2014, by changing the name from Catholic Charities Community Services Corporation to Catholic Charities Corporation, effective 1/1/2013; no additional funds required. Funding Source: 100% Health and Human Services Levy Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2012-110	Office of Procurement and Diversity	Presenting voucher payments for the week of February 20, 2013.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-111	Department of Development	Presenting voucher payments between 02/07/2013-02/13/2013	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

- V. Other Business
- VI. Public Comment
- VII. Adjournment

Minutes

Contracts and Purchasing Board
County Administration Building, 4th Floor
February 11, 2013 11:30 A.M.

I. Call to Order: The meeting was called to order at 11:42 A.M.

Attendees: County Executive Edward FitzGerald
Chief of Staff Matt Carroll
Fiscal Officer Wade Steen
Director Bonnie Teeuwen
Director Lenora Lockett
Councilman Dale Miller
Clerk of the Contracts and Purchasing Board David Merriman

II. Review and Approve Minutes: The minutes were approved as written.

III. Public Comment - There was no public comment.

IV. Contracts and Awards

A. Tabled Items for Review

CPB2013-65

Probate Court, submitting a sole source exemption on RQ25888, which will result in an award recommendation to Sadler NeCamp Financial Services in the amount of \$1,027,068.00 for maintenance and support for the Case Management System for the period of 1/1/2013 - 1/31/2018.

Funding Source: Computerization Fund

1. Vendor/Department Information

Department: PROBATE COURT

Vendor/Contractor Name: SADLER-NECAMP FINANCIAL SERVICES, INC., DBA PROWARE

Vendor Contact Name: RANDY SADLER

Address: 7621 EAST KEMPER ROAD

City, State, Zip Code: CINCINNATI, OHIO 45249

Telephone Number: 513-489-5477

2. What is the product/service that you seek to acquire?

A MAINTENANCE CONTRACT FOR PROBATE COURT'S CASE MANAGEMENT SYSTEM.

3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? xx Yes ☐ No

PROWARE IS THE ONLY VENDOR ABLE TO PROVIDE MAINTENANCE FOR OUR CASE MANAGEMENT SYSTEM. THE PROPOSED TIME FRAME IS JANUARY 2013 THROUGH DECEMBER 2017.

4. Why do you need to acquire these goods or services? PROWARE IS THE ONLY VENDOR ABLE TO PROVIDE MAINTENANCE/SERVICE FOR OUR CASE MANAGEMENT SYSTEM.

5. Why are the requested goods/services the only ones that can satisfy your requirements? PROWARE MAINTAINS/OWNS THE SOLE SOURCE FOR OUR CASE MANAGEMENT SYSTEM AND NO OTHER OUTSIDE VENDORS ARE PERMITTED TO LOG INTO AND/OR VIEW THEIR SOFTWARE APPLICATIONS.

6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable?
NO, BECAUSE PROWARE IS THE SOLE SOURCE VENDOR.

7. Identify specific steps taken to negate need for sole source provider.
N/A

8. Has your department bought these goods/services in the past? ☐ Yes ☒ No

9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?
AT THIS TIME AND DUE TO THE NATURE OF OUR CASE MANAGEMENT SYSTEM WE ARE UNABLE TO OUTSOURCE THIS MAINTENANCE CONTRACT. (SOLE SOURCE RESTRICTIONS.)

10. What efforts were made to get the best possible price?
AT THIS TIME AND DUE TO THE NATURE OF OUR CASE MANAGEMENT SYSTEM WE ARE UNABLE TO OUTSOURCE THIS MAINTENANCE CONTRACT. (SOLE SOURCE RESTRICTIONS.)

11. Why is the price for this purchase considered to be fair and reasonable?
NO PRICE COMPARISONS WERE MADE BECAUSE NO OTHER VENDER IS PERMITTED TO MAINTAIN OUR CASE MAMANGEMENT SYSTEM DUE TO PROWARE OWNING THE SOLE SOURCE.

12. Amount to be paid: \$1,027,068.00

☒ Approve
☐ Disapprove
☐ Hold

B. Scheduled Items

CPB2013-72

Department of Development, requesting approval of a brownfield environmental site assessment contract with Burgess & Niple Inc. in the amount of \$40,978.00. The start and completion dates are 02/11/2013- 02/11/2014.

Funding Source: Brownfield Revolving Loan Funds

☒ Approve
☐ Disapprove

☐ Hold

CPB2013-73

Department of Development, submitting a contract with Advanced Server Management Group, Inc. in the amount not-to-exceed \$19,500.00 for Network Security Vulnerability testing services for the period 2/1/2013 - 1/31/2014.

Funding Source: 100% General Fund

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-74

Office of Procurement & Diversity, recommending an award:

Department of Public Works:

a) on RQ26467 to Today's Business Products, Inc. (25-3) in the amount of \$59,092.80 for furnishing, installation and delivery of furniture for meeting rooms and model reception Units - Floors 15-23 located at the Cuyahoga County Justice Center Court Tower for Common Pleas Court.

Funding Source: 100% Federal Funding

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-75

Office of Procurement & Diversity, recommending an award:

Medical Examiner

a) on RQ25749 to Alere San Diego, Inc. dba Immunalysis Corporation (6-1) in the amount not-to-exceed \$42,500.00 for Elisa Assay kits and supplies for the period 3/1/2013 - 2/28/2015.

Funding Source: 100% by the General Fund

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-76

Department of Public Safety and Justice Services/Public Safety Grants on behalf of the Medical Examiner, submitting a grant award with U.S. Department of Justice, Office of Justice Programs, National Institute of Justice in the amount of \$27,975.66 for the FY2012 Paul Coverdell Forensic Science Improvements Grants Program for the period 10/1/2012 - 12/31/2013.

Funding Source: Department of Justice, Office of Justice Programs, Office of Violence Against Women, through the Ohio Office of Criminal Justice Services grant funds

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-77

Department of Health and Human Services,

- a) Community Initiatives Division/Office of Homeless Services, submitting an RFP exemption on RQ26388, which will result in an award recommendation to Metanoia Project, Inc. in the amount not-to-exceed \$25,000.00 for overnight shelter services for homeless families for the period 1/1/2013 - 5/31/2013.
- b) Submitting a contract with Metanoia Project, Inc. in the amount not-to-exceed \$25,000.00 for overnight shelter services for homeless families for the period 1/1/2013 - 5/31/2013.

Funding Source: Health and Human Services Levy Funds

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change

The Metanoia Project provides temporary overnight shelter during the cold weather months on Thursday through Sunday evenings. The Project targets individuals who are reluctant to access shelter through available publicly funded sites.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

The contract amount is \$25,000. 100% of the amount is provided by the County General Fund, Health & Human Services Levy.

3. Rationale Supporting the Use of the Selected Procurement Method
(include state contract # or GSA contract # and expiration date)

Requesting an exemption from the RFP process. County Council approved funding this provider in the 2012/2013 Budget process. The Executive approved the recommendation. The funds were placed in the OHS budget in FY 2012 and FY 2013. The OHS was asked to prepare the contract for signature in FY 2012 and again in FY 2013.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

None. See #3

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

Vendor was selected by County Council and approved by County Council.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

The contract covers services provided from January through May. Delay would compromise the vendor's ability to provide the service.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

NA

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-78

Department of Health and Human Services/Division of Children & Family Services, submitting contracts with various providers for adoption services for the period 3/1/2013 - 12/31/2014:

a) Rejoice! Inc. Foster Care, Adoption and Specialized Recruitment Agency in the amount not-to-exceed \$5,000.00.

Note: Part a) of this Item was approved.

☒ Approve
☐ Disapprove
☐ Hold

Part b) of this item was held pending completion of ethics registration and training.

~~b) Family Services of NW PA in the amount not to exceed \$8,000.00.~~

Funding Source Health and Human Services Levy Funds

C. Exemption Requests

CPB2013-79

County Sheriff, submitting an RFP exemption on RQ26468 & RQ26491, which will result in an award recommendation to Vance Outdoors, Inc. in the amount of ~~\$41,851.40~~ **\$93,981.60** for the purchase of ammunition.

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Winchester brand practice and duty ammunition for both the Law Enforcement & Protective Services Division of the Sheriff's Office.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

Protective Services - \$41,851.40; 100% Internal Service Fund

Law Enforcement - \$52,130.20; 100% Law Enforcement General Fund

**3. Rationale Supporting the Use of the Selected Procurement Method
(include state contract # or GSA contract # and expiration date)**

FBI Standard Protocol testing has been completed and vetted only with Winchester brand ammunition. This protocol testing is for safety standards in regards to penetration/over-penetration/barrier performance of these particular bullets and is the recommended ammunition brand of the FBI and has been carried by the Cuyahoga County Sheriff's Office since 2006. The Sheriff's Office has chosen to use State Contract as the procurement method for this ammunition due to the lesser cost associated with State Contract purchases. Vance's Law Enforcement State Contract - 2013#STS847#800112

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

None, State Contract pricing is the lowest cost allowed by the state and is annually awarded to the lowest bidder of each state contract.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

FBI Standard Protocol testing has been completed and vetted only with Winchester brand ammunition. This protocol testing is for safety standards in regards to penetration/over-penetration/barrier performance of these particular bullets and is the recommended ammunition brand of the FBI and has been carried by the Cuyahoga County Sheriff's Office since 2006. The Sheriff's Office has chosen to use the State Contract held by Vance's Law Enforcement because they are the only state contract vendor to carry Winchester brand ammunition.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

The annual firearms re-certification program mandated by ORC 109:2-13-02, requires that each armed peace officer throughout the State of Ohio must successfully complete an annual firearms re-certification program in order to carry a gun for duty. Ammunition is ordered on an annual basis and is needed as soon as possible in order for the range master to begin his annual re-certification program for all officers within the Sheriff's Office.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Using State Contract as a procurement method still allows for competition through posting of the bid for 5 days.

Note: This item was amended to reflect the total dollar amount of \$93,981.60.

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-80

Department of Public Safety and Justice Services/Public Safety Grants, submitting an RFP exemption on RQ26255 which will result in a Government Cooperative purchase for specialized personal protection equipment for SWAT team members.

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

This request is for the purchase of a specialized personal protection for county SWAT team members. The Avon C50 Twin Port Mask, filters, and Voice Protection Unit (VPU) and Mic Assembly to be purchased through the regional vendor located in Cuyahoga County. This mask is specifically designed to allow tactical first responders to integrate communication system with PPE during known or potential WMD incidents. This purchase allows a majority of the county's tactical first responders to be equipped with common equipment, ensuring compatibility and fit when equipment must be passed between teams.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

The current GSA quote for this purchase is \$190,900.00

FY11 Urban Area Security Initiative (UASI) Grant Program - \$183,984.00

FY10 UASI Grant Program - \$6916.00

If additional funds from these FEMA grants are available, it is requested that more masks and accessories be purchased.

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

GSA Contract No. GS-07F-0321L

Purchasing the above PPE is justified using the GSA contract because the vendors and manufacturer ensure the "best price" is available on the contract. Due to the volume discount, the quoted price is lower than the published GSA price.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

The Avon Protection System equipment would have to go through the regional vendor, which is located in Berea. I sought a quote from a vendor who indicated they could supply the product, but stated their price could not match GSA since it would originate from Berea regional supplier.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

See above.

The regional SWAT teams determined some time ago that a significant gap in response capability to a WMD tactical event was responder PPE. The Avon C50 mask and VPU w/ Mic Assembly was identified as the equipment that would best address responder safety with the least amount of tactical restriction.

The purchase provides compatible PPE to 260 tactical first responders from all of the county SWAT teams. By having identical equipment throughout the SWAT teams, all members can be assured proper fit and function of the specialized PPE. All members will train with this equipment thus allowing teams to interchange as necessary during an event.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

The SWAT group submitted this request to the Urban Area Working Group for approval in November, 2011. The grant approval process took until September, 2012, for approval. The formal bid procedure will result in continued delay to outfit the tactical response team members with this critical equipment.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Many of the equipment needs of regional first responders are supplied directly through the manufacturer, or on a state/GSA/cooperative purchasing contract. The vendors have already negotiated lowest-pricing with the purchasing program. When items are available from multiple, competitive sources, market competition is preferable to obtain the best pricing opportunity. In this case, the manufacture sells the equipment through their national distributor located in Berea.

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-81

Public Safety Grants, submitting an RFP exemption on RQ26235, which will result in a Government Cooperative Purchase for modification of equipment purchased with Homeland Security grant funds in the amount of \$49,856.00.

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

GSA purchase to modify equipment purchased with homeland security funds. A front ram assembly and hydraulic ram upgrade will be conducted to increase current response capabilities to terrorism, CBRNE and weapons of mass destruction.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

\$49,856.00 from FY10 UASI.

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

The equipment modification will allow an increase in current response capabilities to terrorism, CBRNE and weapons of mass destruction. Previous terrorist attacks have shown that non-conventional response and entry tactics must be utilized by first responders. The modification will allow first responders this capability.

The vendor manufactured the original equipment so there was no other alternative for modifying the procured equipment.

GSA Contract #GS-07F-0390M Expires June 30, 2017

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

The original equipment was purchased from the vendor, so the modification of the equipment needs to occur with the original vendor.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

The need to increase response capabilities of first responders to terrorism, CBRNE and weapons of mass destruction led to the current request to modify equipment previously purchased, which is also on the same GSA contract number.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

N/A as this is a request to allow a vendor to modify equipment that was previously purchased from them. A competitive bid would result in other vendors offering the service at a higher price because they are not on GSA or would charge more to modify equipment not purchased from them if they would even be willing to take on that challenge at all.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

While we seek to do as many competitive purchases as possible, some purchases will have to be done like this because we are asking the original vendor to modify their equipment or perform maintenance on their equipment. Vendors would likely be unable or unwilling to provide a quote for modifying equipment or conducting maintenance on equipment that was not their own.

☒ X Approve
☐ Disapprove
☐ Hold

D. Consent Agenda

CPB2013-82

Department of Public Works, submitting an amendment to Contract No. CE0900019-01 with The Architects Incorporated for architectural services for the County Courthouse Americans with Disabilities Act Improvements Project to change the terms, effective 1/1/2013; no additional funds required.

Funding Source: 100% General Fund

☒ X Approve
☐ Disapprove
☐ Hold

CPB2013-83

Department of Information Technology, recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00.

☒ X Approve
☐ Disapprove
☐ Hold

CPB2013-84

Office of Procurement & Diversity, recommending to declare various equipment as surplus County property, no longer needed for public use; recommending to donate said equipment to Kanawha County Sheriff's Office in Charleston, West Virginia, in accordance with Ohio Revised Code Section 307.12(D).

☒ X Approve
☐ Disapprove
☐ Hold

CPB2013-85

Department of Public Safety and Justice Services/Public Safety Grants, submitting an amendment to Agreement No. AG1100031-01 with City of Cleveland (Law Department) for the FY2010 STOP Violence Against Women Act Grant Program for the period 1/1/2011 - 12/31/2011 to extend the time period to 12/31/2012; no additional funds required.

Funding Source: Department of Justice, Office of Justice Programs, Office of Violence Against Women, through the Ohio Office of Criminal Justice Services grant funds.

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-86

Department of Health and Human Services, submitting an amendment to Contract No. CE0900697-01 with Brooklyn City School District for Universal Pre-Kindergarten Program services for the Invest in Children Program for the period 8/1/2009 - 7/31/2012 to make budget line item revisions; no additional funds required.

Funding Source: 80.18% by the Health and Human services levy, 19.82% private grant dollars.

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-87

Department of Health and Human Services/Division of Children and Family Services Submitting an amendment to Contract No. CE1100617-01 with Applewood Centers, Inc. for placement services for the period 10/1/2011 - 12/31/2013 to change the terms, effective 12/1/2012; no additional funds required.

Funding Source: Federal 29% / HHS Levy 71%.

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-88

Office of Procurement and Diversity, presenting voucher payments for the week of February 11, 2013.

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-89

Department of Development, presenting voucher payments between 1/31/2013 – 2/6/ 2013.

☒ Approve
☐ Disapprove
☐ Hold

V. Other Business

The agenda was amended to introduce the following time sensitive/ mission critical purchase items:

Presented by Mike Chambers, Department of Public Works:

Purchase on RQ13-26660 to Glass Fabricators in the amount of \$1,157.00 for window repair at the P building in the Ameritrust Complex.

Presented by Richard Werner, Department of Health and Human Services/Division of Children and Family Services:

Recommending a payment with a provider to be identified by the Division of Children and Family Services in the amount up to \$25,000.00 for temporary placement services for a client.

The full allotment of time sensitive mission critical purchase funds available to the Departments were restored.

☒ Approve
☐ Disapprove
☐ Hold

David Merriman announced the February 19 Board meeting has been rescheduled for Wednesday, February 20 at 10:30 A.M. in the Multi-Purpose room located on the 4th Floor of the County Administration building.

VI. Public Comment – There was no public comment.

VII. Adjournment: The meeting was adjourned at 12:08 P.M.

A. Tabled Items for Review

B. Scheduled Items

CPB2013-90

A. SCOPE OF WORK SUMMARY:

1. Department of Development requesting approval of a contract with Game One, Inc., for the anticipated cost of \$5,565.60.

The anticipated start-completion dates are 1/1/2013- 9/30/2013

The primary goal of the project is to complete exterior repairs and improvements to the property located at 5055 Richmond Road in the City of Bedford Heights.

PROCUREMENT:

1. The procurement method for this project was through Board of Control exemption.

The total amount allocated to the Storefront Rebate program is \$300,000.00

CONTRACTOR AND PROJECT INFORMATION:

1. The address of the project is:

Game One, Inc
5055 Richmond Road
Bedford Heights, Ohio 44146
Council District 9

2. The Property Owner is:

Rick Morad
5055 Richmond Road
Bedford Heights, Ohio 44146
Council District 9

PROJECT STATUS and PLANNING

1. The project is a part of a recurring County program- Storefront Renovation Rebate Program, in which business owners receive a rebate for approved facade improvements.

FUNDING:

1. The project is funded 100% General Fund.
2. Scheduled payment (rebate) for the project is on a reimbursement basis upon submission of an invoice and backup documentation, after the completion of the project.

A. SCOPE OF WORK SUMMARY:

1. Department of Development requesting approval of a contract with JOD, LLC., for the anticipated cost of \$4,575.00

The anticipated start-completion dates are 12/30/2012 - 9/30/2013

The primary goal of the project is to complete exterior repairs and improvements to the property located at 19545 Center Ridge Road in the City of Rocky River.

PROCUREMENT:

1. The procurement method for this project was through Board of Control exemption.

The total amount allocated to the Storefront Rebate program is \$300,000.00

CONTRACTOR AND PROJECT INFORMATION:

1. The address of the project is:

19545 Center Ridge Road
Rocky River, Ohio 44116
County Council District 1

2. The Property Owner is:

David W. Furry
420 Parklawn Dr
Rocky River, Ohio 44116
Council District 1

PROJECT STATUS and PLANNING

1. The project is a part of a recurring County program- Storefront Renovation Rebate Program, in which business owners receive a rebate for approved facade improvements.

FUNDING:

1. The project is funded 100% General Fund.
2. Scheduled payment (rebate) for the project is on a reimbursement basis upon submission of an invoice and backup documentation, after the completion of the project.

SCOPE OF WORK SUMMARY:

1. Department of Development requesting approval of a contract with SYH, LLC., for the anticipated cost of \$11,154.00

The anticipated start-completion dates are 12/30/2012 - 9/30/2013

The primary goal of the project is to complete exterior repairs and improvements to the property located at 19800 Center Ridge Road in the City of Rocky River.

PROCUREMENT:

1. The procurement method for this project was through Board of Control exemption.

The total amount allocated to the Storefront Rebate program is \$300,000.00

CONTRACTOR AND PROJECT INFORMATION:

1. The address of the project is:
19800 Center Ridge Road
Rocky River, Ohio 44116
County Council District 1

2. The Property Owner is:
Lanman Hong
5 Erin Court
Rocky River, Ohio 44116
Council District 1

PROJECT STATUS and PLANNING

1. The project is a part of a recurring County program- Storefront Renovation Rebate Program, in which business owners receive a rebate for approved facade improvements.

FUNDING:

1. The project is funded 100% General Fund.

2. Scheduled payment (rebate) for the project is on a reimbursement basis upon submission of an invoice and backup documentation, after the completion of the project.

SCOPE OF WORK SUMMARY:

1. Department of Development requesting approval of a contract with 2600 Wooster Property, LLC., for the anticipated cost of \$5,582.91.

The anticipated start-completion dates are 12/30/2012 - 9/30/2013

The primary goal of the project is to complete exterior repairs and improvements to the property located at 2600 Wooster Road in the City of Rocky River.

PROCUREMENT:

1. The procurement method for this project was through Board of Control exemption.

The total amount allocated to the Storefront Rebate program is \$300,000.00

CONTRACTOR AND PROJECT INFORMATION:

1. The address of the project is:

2600 Wooster Road
Rocky River, Ohio 44116
County Council District 1

2. The Property Owner is:

John J. Palermo
2600 Wooster Road
Rocky River, Ohio 44116
Council District 1

PROJECT STATUS and PLANNING

1. The project is a part of a recurring County program- Storefront Renovation Rebate Program, in which business owners receive a rebate for approved facade improvements.

FUNDING:

1. The project is funded 100% General Fund.

2. Scheduled payment (rebate) for the project is on a reimbursement basis upon submission of an invoice and backup documentation, after the completion of the project.

CPB2013-91

County Planning Commission, submitting an agreement in the amount of \$1,452.00 with Environmental Systems Research Institute, Inc. for renewal of Maintenance/Technical Support Agreements for existing ArcGIS for Desktop Basic Single Use Primary Software Licenses (identified as 87192-GIS205MP and 93094-GIS206MP) with Environmental Systems Research Institute, Inc. (ESRI) the period January 1, 2013-December 31, 2013.

CPB2013-92

The Department of Information Technology, submitting an amendment to Contract No. CE1000182 with Service Express, Inc. for countywide maintenance and support of the HP servers for the period 1/1/2010 - 12/31/2012; to extend the time period to 2/28/2013 and for additional funds in the amount of \$13,296.00 and/or in the amount not-to-exceed \$256,523.33.

A. The Department of Information Technology, submitting an amendment to Contract No. CE1000182 with Service Express, Inc. for countywide maintenance and support of the HP servers for the period 1/1/2010 - 12/31/2012; to extend the time period to 2/28/2013 and for additional funds in the amount of \$13,296.00 and/or in the amount not-to-exceed \$256,523.33.

B. Procurement was through State Vendor #7292.

C. Service Express, Inc.
3854 Broadmoor Ave. SE
Grand Rapids, MI 49512
Sara Bedingham

D. The service is an extension of an existing service.

E. The project is 100% funded by the General Fund.

The Department of Information Technology, submitting an amendment to Contract

No. CE1000256 with Service Express for maintenance and support of SUN Servers for the period 2/1/2010 - 1/31/2013 to extend the time period to 2/28/2013 and for additional funds in the amount of \$6,661.00 and in the amount not-to-exceed \$253,741.00.

A. The Department of Information Technology, submitting an amendment to Contract No. CE1000256 with Service Express for maintenance and support of SUN Servers for the period 2/1/2010 - 1/31/2013 to extend the time period to 2/28/2013 and for additional funds in the amount of \$6,661.00 and in the amount not-to-exceed \$253,741.00.

B. The procurement was through a State Vendor # 7292.

C. Service Express, Inc.
4845 Corporate Exchange Blvd. SE
Grand Rapids, MI 49512
Chuck Rush

D. This is part of an existing project.

E. The project is funded 100% by the General fund.

CPB2013-93

Title: Adalet/Scott Fetzer Company- OJT Contract

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with Adalet/Scott Fetzer Company for the anticipated cost of not more than

\$4,000.00. The anticipated start-completion dates are 2/04/2103 to 4/30/2013.

2. The primary goals of the project are to hire and train 1 trainee under an On-the-Job Training Program. The employer will be reimbursed 50% of the wages paid for the contract period.

3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. Adalet/Scott Fetzer Company , 4801 West 150th Street, Cleveland, Ohio 44135
Council District # 2

2. The Principal Owner is Scott Fetzer.

Adalet/Scott Fetzer Company has been an industry leader in the development and manufacture of enclosure systems and cable accessories for more than 85 years.

D. Project Status and Planning

1. This is a new contract. However, the employer has previous contracts with the department and the evaluation is satisfactory.

2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.

2. The schedule of payments is by invoice received from the employer on a monthly basis.

Title: EMS/TML, Inc. - OJT Contract

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with EMS/TML, Inc. for the anticipated cost of not more than \$1,100.00. The anticipated start-completion dates are 10/15/2012 to 12/16/2012.

2. The primary goals of the project are to hire and train one trainee under an On-the-Job Training Program. The employer will be reimbursed 50% of the wages paid for the contract period.

3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the

guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. EMS/TML, Inc. - 24425 Fairmount Blvd., Beachwood, OH 44122
Council District # 11
2. The Principal Owner is Marc Soroka, President

EMS/TML, Inc. is a newly established business that provides insurance services. It has two staff.

D. Project Status and Planning

1. This is a new contract.
2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.

Title: The Radix Wire Company - OJT Contract

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with The Radix Wire Company in the amount not-to-exceed \$4,000.00 for On-the-Job training for the period 12/31/2012 - 05/31/2013.
2. The primary goal of the project is to hire and train two trainees under an On-the-Job Training Program. The employer will be reimbursed 50% of the wages paid for the contract period.
3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. The Radix Wire Company
26000 Lakeland Blvd.,
Euclid, OH 44132
Council District: #11

2. The Principal Owner is James Schaefer, President

The Radix Wire Company was founded in 1944. Its business is to provide solutions for industries that

require high temperature and high performance electrical wire and cable. Radix is best known as a developer of innovative solutions for high temperature applications. It invented Sil-A-Blend®, DuraBlend® and DuraFlex® technologies to solve high temperature wire problems.

D. Project Status and Planning

1. This is a new contract.
2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.

A. Scope of Work Summary

1. **The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with TRC, Inc.** for the anticipated cost of not more than \$2,500.00. The anticipated start-completion dates are 1/7/2013 to 5/7/2013.

2. The primary goals of the project are to hire and train one trainee under an On-the-Job Training Program. The employer will be reimbursed 50% of the wages paid for the contract period.

3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. TRC, Inc. - 21973 Commerce Parkway, Suite B, Strongsville, OH 44149
Council District # 5
2. The Principal Owner is Ross Thuener, President

TRC, Inc. has been in business for 20 years. They employ ten employees. Their chief service is medical equipment repair..

D. Project Status and Planning

1. This is a new contract.
2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.

Submitting a contract with Safety Controls Technology, Inc. in the amount not-to-exceed \$2,500.00 for Incumbent Worker Training for the On-the-Job- Training Program for the period 1/14/13 - 6/30/13.

Title: Safety Controls Technology, Inc. - Contract

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an ~~Incumbent Worker Training Program~~ On-The-Job Training with Safety Controls Technology, Inc. for the anticipated cost of not more than \$2,500. The anticipated start-completion dates are 1/14/2013 to 6/30/2013.

2. The primary goals of the project are to train one employee on new software being implemented. The training program will accomplish the following: · Help employees continue their skill building and maximize their potential; · Improve the skills of the employer's workforce; · Increase retention in employment; and assist the employer in averting possible layoffs.

3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The ~~Incumbent Worker Training~~ On-The-Job Training program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the ~~IWT~~ OJT policy which was approved by the Workforce Investment Board.

C. Contractor and Project Information

1. Safety Controls Technology, Inc.; 5075 Taylor Drive; Bedford Heights, Oh. 44128
Council District # 8
2. The Principal Owner is Gail Greusser, President

D. Project Status and Planning

1. This is a new contract; however the employer has prior history of OJT contract with the department and the evaluation of previous contract is satisfactory.
2. The ~~IWT~~ OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's immediate training needs.

E. Funding

1. The project is funded 100% by Federal Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.

CPB2013-94

Title: Common Pleas Court Adult Probation Department 2012 St. Vincent Charity Medical Center
Contract for MRO and Drug Testing Services

A. Scope of Work Summary

1. Common Pleas Court Adult Probation Department requesting approval of a contract, with St. Vincent Charity Medical Center for the anticipated cost not-to-exceed \$7500.00. The anticipated start-completion dates are 11/01/2012- 10/31/2013.

2. The primary goals of the project are (list 2 to 3 goals).

- Collect split urine samples utilizing Federal Custody and Control forms for the collection of specimens from DOT regulated individuals and split samples from non-DOT regulated individuals will be collected using a 5 part non-Federal Custody and Control form.
- DOT regulated specimens will be tested by a SAMHSA certified laboratory and positive results confirmed by GC/MS and reviewed by certified Medical Review Officer
- Non-DOT regulated specimens will be tested by a SAMHSA certified laboratory and positive results confirmed by GC/MS and reviewed by a certified Medical Review Officer
- Perform breathalyzer tests when indicated, per DOT regulations
-

3. Not applicable

B. Procurement

1. The procurement method for this project was informal bid process. The total value of the informal bid is \$7,500.00.

2. The above procurement method was closed on October 12, 2012.

3. The informal request for bids was submitted to 4 vendors. There was one respondent. There was one bid submitted for review. There was one bid approved.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

St. Vincent Charity Medical Center

2351 E. 22nd Street

Cleveland, Ohio 44115

Council District 08

2. The President and CEO for the contractor/vendor is David Perse M.D.

D. Project Status and Planning

1. The project reoccurs annually.

2. Not applicable

3. Not applicable

4. The project's term has already begun. The reason there was a delay in this request is due to a delay with the vendor. The vendor's law department requested changes to the contract. The contract was originally forwarded to the vendor for signature on November 05, 2012. Common Pleas Court Corrections Planning Board did not receive the contract back with all necessary attachments until January 22, 2013.

E. Funding

1. The project is funded 100% by special revenue.

2. The schedule of payments is monthly by invoice.

3. Not applicable

CPB2013-95

Submitting a grant agreement with the Statewide Consortium of County Law Library Resources Boards in the amount of \$20 per hour for up to 20 hours per month for the period 2/2/13-12/31/13.

A. Scope of Work Summary: On January 24, 2013, Matt Carroll/Chief of Staff granted the County Law Library oral approval by telephone to apply for and accept this grant without prior approval of the CPB.

1. The County Law Library is requesting approval of a grant agreement (and accompanying documents) with the Statewide Consortium of County Law Library Resources Boards in the amount of \$20 per hour for up to 20 hours per month for the period 2/2/13-12/31/13. The anticipated start date is 2/2/13.

2. The primary goal of the project is to catalog the holdings of Ohio's 88 county law libraries into a cloud-based library database called Library World.

3. The project is not mandated by the ORC.

B. Procurement

1. The procurement method for this project is a grant agreement.

2. The grant process was closed January 24, 2013.

3. On January 24, 2013, Matt Carroll/Chief of Staff granted the County Law Library oral approval by telephone to apply for and accept this grant without prior approval of the CPB.

C. Contractor and Project Information

1. The address of the Consortium which awarded the grant is: Statewide Consortium of County Law Library Resources Boards, Ohio Judicial Center, 65 S. Front St., 12th Floor, Columbus, OH 43215

2. The Executive Director of the Consortium is Angela Baldree, MLS, 47 N. park Place, Painesville, OH 44077.

3. The project will be hosted in the "cloud" with a provider called Library World.

D. Project Status and Planning

1. The project is a one-time grant that is new to the County.

2. The project has a single phase.

3. The project is not on a critical action path.

4. The project's term has not begin. It will begin once the Memorandum of Understanding is signed and the county law libraries provide lists of their holdings to the Executive Director of the aforementioned Consortium.

5. The Memorandum of Understanding needs signed at the earliest convenience by the County Executive, the Prosecuting Attorney, and the Chair of the County Law Library Resources Board. The Chair will sign after the others have done so.

E. Funding

1. The project will be funded by the Statewide Consortium of County Law Library Resources Boards.
2. The grant funds will be awarded in periodic payments as the services are provided by County Law Library staff.

CPB2013-96

A. Scope of Work Summary

1. The Cuyahoga County Law Library Resources Board is requesting approval of a renewal of an Agreement with the Cleveland Public Library/CLEVNET in the amount of \$16,501.34 for the period 2/1/2013-1/31/2014. The Cleveland Public Library is a political agency/subdivision, and the Law Library has authority to contract under ORC sec. 307.51(F) with public agencies.
2. The primary goals of the Agreement are to provide the law Library with an integrated library system that is hosted in the cloud with companion desktop software, an online catalog, access to selected research databases, membership in a regional library consortium called CLEVNET, a virtual network and email services, and technical library support.

B. Procurement

1. The procurement method for this Agreement is a Justification for Other than Full and Open Competition, which OPD approved on 1/23/13 as o.k. to process as an inter-agency agreement. The total value of the Agreement renewal is \$16,501.34.
2. The above procurement method was approved by the OPD on 1/23/2013.
3. The proposed renewal Agreement received an exemption from competitive procurement on 1/23/2013. See comment of Lenora Lockett in Novus under the comments section for the item titled "justification Law Library 2013 Government Purchase Justification RQ26399."

C. Contractor and Project Information

1. The address of the sole vendor is:

Cleveland Public Library
325 Superior Avenue
Cleveland, OH 44114-1271
Council District No. 7

2. There is no principal owner because the Cleveland Public Library is a public entity/political subdivision. However, the President of the Cleveland Public Library's Board of Trustees is Thomas D. Corrigan, Esq., and its Executive Director is Felton Thomas.
3. The Agreement will be performed in Cleveland, OH at the Cuyahoga County Law Library located in the County Courthouse at 1 West Lakeside Ave., Floor 4, Cleveland, OH 44113.

Council District No. 7

The vendor is listed above under item C(1).

D. Project Status and Planning

1. This is the 1st renewal of a 1-year Agreement (that the County approved in 2012); the Agreement can be renewed up to 5 times.
2. N/A
3. N/A
4. The project's term will begin on 2/1/2013, which is before the Agreement could realistically be scheduled for a CPB meeting. The Librarian only received revised Schedule B to the Agreement on 1/25/2013, which was the same day that legal counsel (Joyce Dodrill) for Cleveland Public Library advised the Librarian that CPL had decided not to issue a new signed contract for the present renewal, despite its original intent to do so.
5. The Agreement needs to be renewed as soon as possible, but it does not require a new signature unless the County wishes to prepare something to execute.

E. Funding

1. The contract is funded 100% by the County Law Library Resources Board Special Revenue Fund. No general revenue funds will be used.
2. The schedule of payments is monthly.
3. The Agreement is not a new Agreement; it is the 1st renewal of a 1-year Agreement that the County approved in 2012.

CPB2013-97

Title: Public Safety & Justice Services 2012 City of Seven Hills FY 07 State Homeland Security Program Asset Transfer Agreement

A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval to enter into an agreement for a transfer of assets with the City of Seven Hills. The asset transfer is in the amount of \$11,165.60.

2. The primary goals of the project are;

§ Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.

§ Funding equips, trains, exercises and evaluates first responders in this goal.

§ Utilizing FY 07 State Homeland Security Grant Program Funds, Cuyahoga County purchased equipment utilized on behalf of the City of Seven Hills.

§ Urban Area Working Group Communications Committee awarded funding for end user equipment for municipalities throughout Cuyahoga County.

B. Procurement

1. The procurement method for this project was the grant agreement with OEMA utilizing FY FY 07 State Homeland Security Grant Program funds.

2. The performance period of the agreement is the grant period from July 1, 2007 through March 31, 2010. There is no termination date for the transfer of equipment as the equipment will remain with the City of Seven Hills unless as noted in the agreement.

C. Contractor and Project Information

1. City of Seven Hills
7325 Summitview Drive
Seven Hills, OH 44131

Council District: 9 The Mayor of the City of Seven Hills is Richard P. Dell'Aquila.

D. Project Status and Planning

1. This project is completed one time agreement with the City of Seven Hills for an asset transfer. The agreement is utilizing FY 07 State Homeland Security Grant Program grant funds which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area Working Group committees.

2. This is a one-time agreement to transfer the communications equipment to the City of Seven Hills.

E. Funding

1. The project is 100% FY 07 State Homeland Security Grant Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).

2. Cuyahoga County procured the equipment in the amount of \$11,165.60 for the City of Seven Hills. There is no transfer of funds, just equipment.

C. Exemption Requests

CPB2013-98 – CPB2013-101

See item details above

D. Consent Agenda

CPB2013-102

TITLE: PUBLIC WORKS 2013 LEFF AMENDMENT CE1000144

A. SCOPE OF WORK SUMMARY

1. Cuyahoga County Department of Public Works, submitting a request to amend Contract CE1000144-02, RQ14919 with The H. Leff Electric Company to furnish and deliver Incandescent & Fluorescent Lamp to various County buildings for the Contract period: January 1, 2010 through December 31, 2012 an additional four (4) month period beginning January 1, 2013 through April 30, 2013 - No additional funds will be required. The primary goal is to keep all Cuyahoga County facilities supplied with best and lowest cost fluorescent lamps. Signature required.

**OPD has reviewed this item (1/23/13) and determined that it is ok to process in accordance with county policies/procedures/ordinances. (SEE ATTACHED)

B. PROCUREMENT

1. The procurement method was a RFB. The total value of the RFB is \$400,000.00. 2. The RFB was closed on 11/19/09 with the SBE participation goal @ 0%. 3. There were 12 bids pulled from OPD and 6 submitted for review with H. Leff Electric being the lowest and best bid.

C. CONTRACTOR AND PROJECT INFORMATION

H. Leff Electric Corporation

4700 Spring Road

Cleveland, Ohio 44131

FED ID 34-0354210
Contact: Bruce Leff
216-432-3000
Council District: N/A
REGISTERED W/IG

D. PROJECT STATUS AND PLANNING

1. The project is a service of an existing project.

E. FUNDING

1) The project is funded 100% by an internal service fund of Public Works. 2) The schedule of payments is by invoice as submitted. 3. This is a request for amendment, no increase to the contract. No history.

CPB2013-103

A. Scope of Work Summary

1. Department of Public Works: Submitting agreement of cooperation for Sprague Road from Broadview Road to State Road in the City of Broadview Heights.

2. The primary goal of this project is to maintain the County's infrastructure.

3. N/A

B. Procurement -N/A

C. Contractor and Project Information

1. N/A.

2. N/A

3a. The location of the project is Sprague Road from Broadview Road to State Road in the Cities of Parma, North Royalton and Broadview Heights.

3b. The project is located in Council Districts 4, 5 and 6.

D. Project Status and Planning

1. The project is new to the County.

2. N/A

3. N/A

4. N/A

5. N/A

E. Funding

These projects are to be funded 70% with County Road and Bridge Fund (\$1,086,000) and 30% OPWC Issue 1 (\$464,000).

2. N/A

3. N/A

CPB2013-104

Department of Public Works, recommending to declare excess County furniture and equipment as surplus County-owned property, no longer needed for public use; requesting authority to discard/scrap/salvage in accordance with EAO2012-0001.

CPB2013-105

The Department of Information Technology, submitting an amendment to Contract No. CE1200374 with Great Northern Consulting Services, Inc. for software support of Oracle Operating Systems (SUN) for the period 2/1/12 - 1/31/13 to extend the time period to 7/31/13 for no additional funds.

A. The Department of Information Technology, submitting an amendment to Contract No. CE1200374 with Great Northern Consulting Services, Inc. for software support of Oracle Operating Systems (SUN) for the period 2/1/12 - 1/31/13 to extend the time period to 7/31/13 for no additional funds.

B. Vendor was the lowest bidder.

C. Great Northern Consulting, Inc.
200 E. Campus View Blvd.
Suite 200
Columbus, Ohio 43235
Ahmed Aynab

D. The project's term has already begun.

E. The project is funded 100% by the General Fund.

CPB2013-106

SCOPE OF WORK SUMMARY

The Cuyahoga County Sheriff's Department is requesting approval of a contract amendment with Consilium Staffing, LLC for the anticipated cost of \$0.00. The anticipated start-completion dates are January 1, 2012 and will continue through December 31, 2013 on an as needed basis. The primary goal of this project is for Consilium Staffing, LLC to continue to provide Temporary Medical, Psychiatric Practitioner Services, and Nurse Practitioner Services, as well as a Temporary Medical Director for the inmate population at the Cuyahoga County Corrections Center on an as needed basis.

PROCUREMENT:

OPD attempted a competitive bid but it was non-responsive so the Sheriff's Dept received an RFP exemption which was approved on 12/27/11.

CONTRACTOR AND PROJECT INFORMATION:

The address of the vendor and/or contractors is:
Consilium Staffing, LLC
622 N. State Highway 161, suite 400
Irving, TX 75038
Vice President- Amy Gentile

PROJECT STATUS AND PLANNING:

This vendor is new to the county in 2012. The previous vendor for this project was Midwest Medical whose contract expired on 12/31/11.

FUNDING:

The project is funded 100% by the General Fund. The Sheriff's Office will be invoiced monthly.

CPB2013-107

A) Scope of Work Summary:

The Cuyahoga County Sheriff's Office is requesting approval of a time only contract amendment with

Quest Diagnostics for the anticipated additional cost of \$0.00. The original anticipated start and completion dates were 01/01/2010 – 12/31/2012; the new anticipated expiration date is 03/31/2013. The primary goal of the project is to continue to provide laboratory testing services for inmates of the County Jail.

B) Procurement:

The procurement method for this project was a formal bid. The total value of the formal bid was \$240,000.00.

C) Contractor and Project Information:

The address of all vendors and /or contractors is
Quest Diagnostics of Pennsylvania, Inc
Four Parkway Center
Pittsburgh, PA 15220-3610

D) Project Status and Planning:

The project is an extension of an existing project.

E) Funding:

The project is funded 100% by the General Fund

CPB2013-108

A. Scope of Work Summary

1. Juvenile Court, requesting approval of a contract with a municipality for the time period January 1, 2013 – December 31, 2013, for funding in the not-to-exceed amounts as follows:

- a. Village of Chagrin Falls; \$0.00

2. The primary goals of the project are to develop and implement a Community Diversion Program (CDP) in various municipalities to hear misdemeanor and status offense complaints that occur in those municipalities, or by that municipality's residents.

3. N/A.

B. Procurement

1. The procurement method for this project was government purchase, as these contracts are agreements with Cuyahoga County municipalities. The total value of the entire CDP program (all municipalities) is \$219,300.00.

2. N/A

3. The proposed agreements received a government purchase exemption on 10/24/12. The approval letter is attached for review.

C. Contractor and Project Information

1. a. Sergeant Kimberly Libens

Village of Chagrin Falls

21 West Washington

Chagrin Falls, Ohio 44022

Council District: 6

2. The Mayor of the Village of Chagrin Falls is The Honorable Thomas Brick.

3.a. The location of the services is:

a. Village of Chagrin Falls

21 West Washington

Chagrin Falls, Ohio 44022

Council District: 6

3.b. The project is located in County Council District 6

D. Project Status and Planning

1. The project reoccurs annually.

2. N/A

3. N/A

4. The project's term has already begun. The reason there was a delay in this request was due to not receiving the signed contract from the municipality until after the contract term had already begun.

5. N/A

E. Funding

1. The project is funded 100% by General Fund.

2. The schedule of payments is monthly, by invoice.

3. N/A.

CPB2013-109

OPD reviewed and approved the Justification for this item on 1/16 /13.

The Division of Senior & Adult Services, submitting an amendment to Contract No. CE1300002 - 01, 02 with Catholic Charities Community Services Corporation on behalf of the St. Martin de Porres Family Center for Community Social Service Programs (CSSP) for Adult Development and Transportation Services for the period 1-1-2013 thru 12-31-2014 and for the change of name to operate as "Catholic Charities Corporation" to take effect on January 1, 2013.

Title: Senior & Adult Services; 2013; Catholic Charities Corporation on behalf of the St. Martin de Porres Family Center, contract amendment, Community Social Services Program - 2013/2014 - RFP 23838, 1264 E. 123rd Street, Cleveland, Ohio 44108.

A. Scope of Work Summary

1. The Division of Senior and Adult Services is requesting approval of an amendment with Catholic Charities Corporation on behalf of the St. Martin de Porres Family Center for the Community Social Services Program for the period January 1, 2013 - December 31, 2014.

2. The primary goal of this amendment is to change the name of the vendor from Catholic Charities Community Services Corporation on behalf of the St. Martin de Porres Family Center to Catholic Charities Corporation on behalf of the St. Martin de Porres Family Center. The goal of this contract is to deliver Adult Development and Transportation Services to clients participating in the Community Social Services Program (CSSP) in accordance with the specifications and program conditions of participation found in the contract.

3. The Community Social Services Program is a non-mandated service offered to Cuyahoga County residents age 60 and older and/or disabled adults age 18-59.

B. Procurement

1. The procurement method for this project was RFP 23838. The total value of the RFP is \$2,376,110.00. The awards total: \$2,376,110.00.
2. The RFP closed on June 26, 2012.
3. There were a total of 46 service proposals submitted by 20 vendors pulled from OPD. All 46 proposals were reviewed, 40 service proposals with 18 vendors are being recommended for award.

C. Contractor and Project Information

1. The address of the provider is:

1264 E. 123rd Street,
Cleveland, Ohio 44108

2. The owner for the provider is as follows:

Catholic Charities Corporation

3. The Community Social Services Program will be delivered to residents throughout Cuyahoga County.

D. Project Status and Planning

1. DSAS awards contracts for the Community Social Services Program every two years.
2. The current contracts for the Community Social Services Program ends on
December 31, 2014.
3. To avoid an interruption of client services, it is important this contract amendment keeps moving forward.
4. Not applicable.
5. Not applicable.

E. Funding

1. The project is funded 100% by the Health & Human Services Levy.
2. The schedule of payments to the provider is monthly by invoice.

3. The project is an amendment to a contract. This contract amendment changes the operating name and Employee Identification Number and is the 1st amendment of the contract. The history of the amendment can be located in the attachment section and labeled as Contract History.

CPB2013-110

Office of Procurement and Diversity, presenting voucher payments for the week of February 20, 2013

Contracts and Purchasing Board					
Purchase Order Approvals (02-20-13)					
Department/Location Key:					
AU: Fiscal Officer	CE: Public Works (Engineer)	CT: Public Works	JA: Cuyahoga County Public Safety and Justice Services	SH: Sheriff	TR: Treasurer
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	JC: Juvenile Court	SA: Senior & Adult Svs.	WI: Workforce Development
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SE: Support Enforcement Agency	WT: Employment & Family Svs.
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	MI: HIV/AIDS Services	SM: Solid Waste District	
CC-002: Human Resources	CR: Medical Examiner	IS: Information Systems	OPD: Procurement and Diversity	ST: Public Works (Sanitary)	
<i>Direct Open Market Purchases (Purchases between \$500.- \$25,000 <u>unless</u> requiring assistance from Procurement & Diversity Dept - see below)</i>					
Requisition #	Requisition Date	Description	Dept/Loc	Total	
CT-13-26823	02/08/13	Advt WI Waterline Improvements	CT / CT01	\$900.00	
CF-13-26857	02/13/13	PASSS - Residential Treatment	CF	\$6,169.00	
CF-13-26856	02/13/13	SPEC SERV- Residential Treatment	CF	\$2,773.26	
CF-13-26855	02/13/13	PASSS - Residential Treatment/Respite	CF	\$20,184.13	

CR-13-26836	02/11/13	DNA Life Technologies Consumables	CR / CR00	\$23,297.92	
CR-13-26805	02/08/13	CCF Outside Toxicology Testing	CR / CR00	\$500.00	
CR-13-26804	02/07/13	Outside Testing - Toxicology	CR / CR00	\$749.00	
CT-13-26830	02/11/13	AD BLDG- STARTER, 120V COIL	CT / CT01	\$718.00	
CT-13-26829	02/11/13	ALL BLDG- PLUMBING SNAKE	CT / CT01	\$771.35	
CT-13-26828	02/11/13	AD BLDG- TEST AND BALANCE AIRFLOW	CT / CT01	\$980.00	
CT-13-26826	02/11/13	JC PRE-BOOKING/METAL DOORS/FRAMES	CT / CT01	\$7,900.00	
CT-13-26795	02/07/13	JAIL II CORE DRILLING FOR DRYER	CT / CT01	\$1,125.00	
CT-13-26754	02/06/13	JJC SALLY PORT DOOR REPAIR	CT / CT01	\$6,314.50	
CT-13-26737	02/05/13	JC ATRIUM LIGHTING - BOOM LIFT RENTAL	CT / CT01	\$2,175.00	
CT-13-26707	02/01/13	JC CLEAN OUT - GREASE TRAP 4TH FL JUSTICE CENTER	CT / CT01	\$1,625.00	
CT-13-26660	01/28/13	Window Repairs	CT / CT01	\$1,157.00	
CT-13-26503	01/15/13	REMOVAL, TRANSPORT AND PROPER DISPOSAL OF OILY WASTE	CT / CT01	\$1,116.00	
CT-13-26694	01/31/13	LEGAL / RFP / ELECTRICITY	CT / CT01	\$500.00	
CT-12-25835	11/13/12	LEGAL/AUTO TITLE REGIONAL OFFICE SPACE 5 YEAR LEASE	CT / CT01	\$800.00	
<u>CT-13-26581</u>	01/22/13	Advt Building Space Study	CT / CT01	\$900.00	

CT-13-26726	02/04/13	EFS- 9X12 CATALOG ENVELOPE	CT / CT09	\$2,043.88	
<u>DV-13-26792</u>	02/06/13	Runway Broom Brushes Replacement	DV / DV06	\$5,030.40	
DV-13-26636	01/27/13	Replace Catalytic Converter on a F-250 Truck	DV / DV06	\$954.00	
IS-13-26681	01/30/13	Green Bar Paper	IS / IS01	\$1,520.00	
IS-13-26493	01/14/13	30 HP 16GB Memory Upgrade Modules for Blade Server	IS / IS01	\$8,880.00	
JA-13-26808	02/08/13	Hardigg Case	JA / JA00	\$5,609.76	
JA-13-26617	01/25/13	PW trailer power equipment	JA / JA00	\$7,680.00	
LL001-13-26456	01/11/13	NCLC Pubs Jan 2013	LL001 / LL00	\$663.00	
<u>SH-13-26719</u>	02/01/13	Eye & Ear Protection for Range	SH / SH003	\$1,647.79	
<u>SH-13-26718</u>	02/01/13	Medical Supplies for the Range	SH / SH003	\$1,264.50	
<u>SH-13-26699</u>	01/31/13	RF Repeaters	SH / SH003	\$710.00	
<u>SH-13-26698</u>	01/31/13	Maintenance - Canon DR-5060F	SH / SH01	\$2,848.00	
ST-13-26738	02/05/13	Tires #212	ST / ST01	\$1,216.10	
WI-13-26662	01/28/13	Legal/ RFP for One Stop Job Seeker Svcs	WI / WI01	\$500.00	
WI-13-26658	01/28/13	Legal/ RFP for Employer Services	WI / WI01	\$500.00	
ALREADY PURCHASED					
<u>CR-13-26801</u>	2/7/2013	Infrared Spectrometer Repair - Trace Evidence	CR / CR00	\$4,001.00	
Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)					
Purchase Order #	Purchase Order Date	Description	Dept/Loc	Total	
1210812	2/12/2013	LEGAL/VARIOUS LOCATIONS LAMPS	CT/CT01	\$508.98	

1310747	2/7/2013	Public Notice 2013 Action Plan	DV/DV01	\$588.82	
1310755	2/11/2013	Legal Advertisement for PSAP RFP	JA/JA00	\$672.35	
1310817	2/13/2013	MARCH - APRIL COOKIES	SH/SHFS	\$11,192.00	
1310818	2/13/2013	MARCH SPICES	SH/SHFS	\$1,219.60	
1310819	2/13/2013	MARCH DONUTS	SH/SHFS	\$3,450.00	
1310820	2/13/2013	MARCH CAKE MIX	SH/SHFS	\$4,886.20	
1310821	2/13/2013	MARCH FRESH FRUIT	SH/SHFS	\$18,595.00	
1310822	2/13/2013	MARCH FISH	SH/SHFS	\$4,480.00	
1310825	2/13/2013	MARCH SUGAR, FLOUR	SH/SHFS	\$3,985.00	
1310826	2/13/2013	ADA Furniture	CF/CF01	\$715.50	
1310827	2/13/2013	MARCH PASTA	SH/SHFS	\$3,456.70	
1310828	2/13/2013	MARCH CRACKERS/CHIPS	SH/SHFS	\$2,637.60	
1310829	2/13/2013	MARCH SAUCE & DRESSINGS	SH/SHFS	\$4,173.00	
1310830	2/13/2013	MARCH SAUSAGE	SH/SHFS	\$3,472.00	
1310831	2/13/2013	MARCH SAUSAGE	SH/SHFS	\$3,808.00	
1310832	2/13/2013	MARCH CHICKEN	SH/SHFS	\$3,720.00	
1310833	2/13/2013	MARCH CHICKEN	SH/SHFS	\$6,120.00	
1310834	2/13/2013	MARCH FRESH VEGETABLES	SH/SHFS	\$13,707.25	
1310835	2/13/2013	MARCH BEEF PATTIES	SH/SHFS	\$7,392.00	
1310836	2/13/2013	MARCH BAGELS	SH/SHFS	\$1,197.00	
1310837	2/13/2013	MARCH BEANS	SH/SHFS	\$3,208.80	
1310838	2/13/2013	MARCH BREAD	SH/SHFS	\$15,534.00	
1310839	2/13/2013	MARCH POTATOES/MILK/OATS	SH/SHFS	\$5,166.20	
1310840	2/13/2013	MARCH SOUP	SH/SHFS	\$3,213.63	
1310841	2/13/2013	MARCH MILK	SH/SHFS	\$18,148.50	
1310842	2/13/2013	MARCH TURKEY	SH/SHFS	\$1,640.00	
1310843	2/13/2013	MARCH GROUND BEEF	SH/SHFS	\$2,250.00	
1310844	2/13/2013	MARCH GROUND BEEF	SH/SHFS	\$2,500.00	

1310845	2/13/2013	MARCH MIXED VEG., ETC.	SH/SHFS	\$2,954.30	
1310846	2/13/2013	MARCH TURKEY HAM	SH/SHFS	\$6,975.00	
1310847	2/13/2013	MARCH DAIRY	SH/SHFS	\$7,881.00	
1310848	2/13/2013	MARCH CAN VEGETABLES	SH/SHFS	\$9,965.80	
1310849	2/13/2013	MARCH FRANKS	SH/SHFS	\$3,328.00	
1310850	2/13/2013	MARCH JELLY / SYRUP	SH/SHFS	\$2,748.82	
1310851	2/14/2013	Light Tuna	SH/SHFS	\$1,530.00	
<u>1310856</u>	2/14/2013	Legal News Ad	SH/SH01	\$17,042.00	

CPB2013-111

DEPARTMENT OF DEVELOPMENT						
VOUCHER LIST FOR THE PERIOD 02/07/2013 - 02/13/2013						
VOUCHER NO.	PAYEE	AMOUNT	FUNDING SOURCE	AUTHORIZATION		
DV1350031	Dependable Electric	\$4,800.00	Federal CDBG Grant	Rehab Loan Ordinance		
		\$4,800.00				