

Minutes

Contracts and Purchasing Board
County Administration Building, 4th Floor
March 25, 2013 11:30 A.M.

I. Call to Order: The meeting was called to order at 11:56 A.M.

Attendees: County Executive Edward FitzGerald
Chief of Staff Matt Carroll
Fiscal Officer Wade Steen
Stan Kosilesky - Alternate
Director Lenora Lockett
Councilman Dale Miller
Clerk of the Contracts and Purchasing Board David Merriman

Director Bonnie Teeuwen was unavailable.

II. Review and Approve Minutes: The minutes were approved as written.

III. Public Comment - There was no public comment.

IV. Contracts and Awards

A. Tabled items - There were no tabled items

B. Scheduled Items

CPB2013-195

Department of Public Works, recommending an award on RQ25297 and enter into a contract with Platinum Plumbing, Inc. in the amount not-to-exceed \$24,000.00 for maintenance and repair on sanitary sewer lines on an emergency basis for the period 3/1/2013 - 2/28/2014.

Funding Source: 100% Sanitary Sewer District Funds

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-196

Department of Public Works, recommending an award on RQ26507 and enter into a sole source contract with The Ohio Pump Company of Salem, Ohio dba Ohio Pump in the amount not-to-exceed \$80,000.00 for maintenance and repair of Hydromatic Pumps for the period 4/1/2013 - 3/31/2015.

Funding Source: 100% Sanitary Sewer District Funds

☒ Approve

☐ Disapprove
☐ Hold

CPB2013-197

Department of Public Works,

a) Recommending an amendment to (Subsidiary No. 1) to Contract No. CE1200158-01 with The C.A. Agresta Construction Co. for repair and resurfacing of Noble Road from Euclid Avenue to the East Cleveland South Corporation Line in the City of East Cleveland for a decrease in the amount of (\$32,809.85).

b) Recommending to accept the project as complete and in accordance with plans and specifications; requesting authority to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: 40% Ohio Public Works Commission (Issue 1), 60% Cuyahoga County using the \$7.50 Vehicle License Tax Fund

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-198

Department of Public Works, recommending a revenue generating award on RQ25238 and enter into an agreement with The Cleveland Society for the Blind in the amount of \$50,000.00 for vending machines at various County buildings for the period 4/1/2013 - 3/31/2018.

Funding Source: Revenue Generating

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-199

Department of Development,

- A) Requesting approval of a contract with BDL General Contracting, Inc. for the anticipated cost of \$8,000.00 for Lead Remediation located at 4145 Ellison Road South Euclid. The anticipated start-completion dates are March 25, 2013 – June 23, 2013.
- B) Requesting approval of a contract with C.B. Mullins Construction Company, Inc. for the anticipated cost of \$7,850.00 for lead remediation located at 27131 Cook Road Olmsted Township. The anticipated start-completion dates are March 25, 2013 – June 23, 2013.
- C) Requesting approval of a contract with Paragon CMS for the anticipated cost of \$23,733.00 for Lead Remediation located at Vacant & 14016 & 14018 Strathmore Avenue (Units 1-3) East Cleveland. The anticipated start-completion dates are March 25, 2013 – June 23, 2013.

Funding Source: 100% by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health and Community Development Block Grant Program Funds.

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-200

Department of Information Technology, recommending an award on RQ26543 and enter into a Contract with Kucera International, Inc. in the amount not-to-exceed \$65,500.00 for aerial photography and related photogrammetric services for the period 3/18/2013 - 3/17/2014.

Funding Source: 100% by the General Fund

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-201

Department of Information Technology,

- A) Submitting a sole source exemption on RQ26970, which will result in an award recommendation to Travis Systems, Inc., in the amount of \$5,250.00 for maintenance on the One Roof Software System for the Department of Development for the period 12/15/2012 - 12/14/2015.
- B) Recommending an award on RQ26970 and enter into a contract with Travis Systems, Inc., sole source, in the amount of \$5,250.00 for maintenance on the One Roof Software System for the Department of Development for the period 12/15/2012 - 12/14/2015.

Funding Source: 100% General Fund.

1. What is the product/service that you seek to acquire?

Onerooft Software Maintenance

2. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? ☐ Yes ☒ No

3. Why do you need to acquire these goods or services?

For technical support and software updates

4. Why are the requested goods/services the only ones that can satisfy your requirements?

Only software available with all our needs.

5. Were alternative goods/services evaluated?

None, already own license to software.

6. Identify specific steps taken to negate need for sole source provider.

None, only source of software and maintenance.

7. Has your department bought these goods/services in the past? ☒ Yes ☐ No
Sole Source. Last purchased December 2011.

8. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?
No, there are no other products available.

9. What efforts were made to get the best possible price?
Standard price to all of vendor's clients.

10. Why is the price for this purchase considered to be fair and reasonable?
Amount of service provided during year makes the price reasonable.

11. Amount to be paid: \$1,750.00

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-202

Department of Workforce Development,

- A) Submitting a contract with PPG Industries, Inc. in the amount not-to-exceed \$7,300.00 for the On-the-Job Training Program for the period 2/11/2013 - 5/31/2013.
- B) Submitting a contract with Kowalski Heat Treating Co. in the amount not-to-exceed \$5,000.00 for the On-the-Job Training Program for the period 2/18/2013 - 5/31/2013.
- C) Submitting a contract with S.A.W., Inc. in the amount not-to-exceed \$6,000.00 for the On-the-Job Training Program for the period 1/4/2013 - 3/31/2013.

Funding Source: 100% by Federal Workforce Investment Act (WIA) Funds

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-203

Office of Procurement & Diversity, recommending an award:

Department of Information Technology

- a) on RQ26674 to TEC Communications, Inc. in the amount of \$92,615.00 for purchase of 2-Nimble Storage Arrays (State Contract No. 533110/ORC 125.04(B)).

Funding Source 100% Health and Human Services Levy Funds

☒ Approve
☐ Disapprove

☐ Hold

CPB2013-204

Office of Procurement & Diversity, recommending an award:

Department of Public Safety and Justice Services, Public Safety Grants

a) on RQ26235 to Lenco Industries, Inc. in the amount of \$49,856.00 for modification of equipment purchased with Homeland Security grant funds (GSA Contract No. GS-07F-0390M).

Funding Source: 100 % FY2010 Urban Area Security Initiative Grant Funds

☒ Approve

☐ Disapprove

☐ Hold

CPB2013-205

Department of Health and Human Services, Cuyahoga Job and Family Services, recommending an award on RQ26227 and enter into a contract with Mid-America Consulting Group, Inc. in the amount not-to-exceed \$59,080.00 for hosting services, licensing and maintenance on Gateway Provider Client Services software for the period 2/1/2013 - 1/31/2014.

Funding Source: 100% by Public Assistance (PA) Funds

☒ Approve

☐ Disapprove

☐ Hold

C. Exemption Requests

CPB2013-206

County Treasurer, submitting a sole source exemption on RQ26686, which will result in an award recommendation to Experian QAS in the amount of \$7,300.13 for Address Software and Licenses.

Funding Source: 100 General Funds

1. What is the product/service that you seek to acquire?

Experian QAS is "Address Software" which saves the Treasurer' Office and the Transfer Department in the Fiscal Office time and money. Last year was our first purchase of this software.

2. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? Yes ☒ No

No. the agreement is for one year. Do not have to renew. Would like to continue using this software. It is very helpful, accurate and saves time and money.

3. Why do you need to acquire these goods or services?

We have used it for a year now and it is proven very helpful. This product saves us money in postage and the time it takes employees to research addresses.

4. Why are the requested goods/services the only ones that can satisfy your requirements? What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.

Experian QAS is the only company to provide this specialized software for address input and verification. It corrects-spelling-upon input,-saves keystrokes and-will not permit you- to enter-an invalid address in a particular Zip Code anywhere in the United States. Will save us money.

5. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics; requirements, capabilities and compatibility. If no, why were alternatives not evaluated?

No other software available that provides what the Experian QAS Software does.

6. Identify specific steps taken to negate need for sole source provider.

I did not do much to negate the need for a Sole Source Provider in this case. This is proprietary software that Experian QAS signed off as a sole source item.

7. Has your department bought these goods/services in the past? ☒ Yes ☐ No

If yes, who was the contractor/supplier and was the requirement competitively bid or sole source?

What was the last date and price paid for goods/services?

We purchase this software last year. It is a relatively new product to Cuyahoga County. The cost last year was \$9450.00 This did include some additional services which we did not need this year, thus the lower cost.

8. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?

I think we should always try to obtain bids on items, but some are specialty items that necessitate the sole source process.

9. What efforts were made to get the best possible price?

Experian QAS gave the Treasurer's office there best price, based on us being a government agency, for the product and licenses. As was mentioned previously, the cost is less this year, (over-\$21 00,00) because we are not having the Treasurer's Address File cleansed this year.

10. Why is the price for this purchase considered to be fair and reasonable?

Cannot say since there is no comparable product. Paying less than last year, purchasing only the software and licensing.

11. Amount to be paid: _ \$7300.13 _____

☒ X Approve

☐ Disapprove

☐ Hold

CPB2013-207

Department of Information Technology, submitting a sole source exemption on RQ26949, which will result in a contract with N. Harris Computer Corporation dba Cogsdale Holdings LTD, in the amount not-to-exceed \$86,050.53 for maintenance on FAMIS financial management system for the Fiscal Office for the period 4/1/2013 - 3/31/2014.

Funding Source: 100% General Funds

1. What is the product/service that you seek to acquire?

The County's Fiscal Office is seeking software support for our county wide ledger and accounts payable system. (FAMIS). The vendor will be Cogsdale Holdings because they are the sole proprietor.

2. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? ☒ Yes ☐ No

If yes, please provide details regarding future obligations and/or needs.

What is the duration of this purchase, including number of "potential" renewal options?

The County will need to maintain support from Cogsdale Holdings as long as the County utilizes the software. The contract is for one year beginning April 1, 2013 and ending March 31, 2014.

The cost is \$86,050.53.

3. Why do you need to acquire these goods or services?

To provide support for the County's accounting system. (FAMIS)

4. Why are the requested goods/services the only ones that can satisfy your requirements?

Provide specific, quantifiable factors/qualifications.

Provide specific details on the compelling functional and/or technical reasons why the requested good or service is the only one that can satisfy the requirement. Indicate any features of the product or service that cannot be provided by an alternative product or service. In enumerating the unique aspects of the product or service, provide quantifiable details on the factors and/or qualifications that make the good or service distinctive. If the good or service is patented or copyrighted, provide the supporting information such as patent number or copyright holder.

The software is proprietary to Cogsdale Holdings.

5. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable?

The County is evaluating alternative systems.

6. Identify specific steps taken to negate need for sole source provider.

An upgrade/replacement strategy is underway between the Fiscal and IT Departments.

7. Has your department bought these goods/services in the past? ☒ Yes ☐ No

Cogsdale Holdings has provided system support since the installation of the original software in the early 1980's as sole source provider. Last contract approved was CE1200270 it was for 2 years and the cost was \$160,092.00.

8. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?

The County is evaluating alternative systems.

10. What efforts were made to get the best possible price

The County did attempt to negotiate a lower price

11. Why is the price for this purchase considered to be fair and reasonable.

The County did attempt to negotiate a lower price

12. Amount to be paid: \$86,050.53_____

☒ Approve

☐ Disapprove

☐ Hold

CPB2013-208

Department of Information Technology, submitting a sole source exemption on RQ27069, which will result in an award recommendation to OneLink Technical Services, LLC, in the amount not-to-exceed \$30,000.00 for implementation and maintenance on Hyland Onbase Software for the period 3/1/2013 - 12/31/2014.

Funding Source: 100% General Funds

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Contract with OneLink Technical Services, LLC for software maintenance service of Hyland OnBase Software Products.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

\$185,138.51

3. Rationale Supporting the Use of the Selected Procurement Method
(include state contract # or GSA contract # and expiration date)

Vendor was selected using State Term Schedule Number 533272-3.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.
None, Vendor is completing an ongoing project.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?
State Term pricing and service.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.
Project completion would be delayed.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

☒ Approve

____Disapprove
____Hold

CPB2013-209

Department of Information Technology, submitting a sole exemption on RQ27010, which will result in an award recommendation to Wolters Kluwer Financial Services, Inc. in the amount of 40,000.00 for the CCH TeamMate electronic auditing system for the Internal Audit Department for the period 3/15/2013 - 3/14/2014.

Funding Source: 100% General Funds

1. What is the product/service that you seek to acquire?

Provide a detailed description of the product/service.

CCH® TeamMate is an electronic audit management system that allows for increased efficiency and productivity of the entire audit process including: risk assessment, scheduling, time and expense tracking, planning, execution, review, report generation, trend analysis, reporting, and storage.

2. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? ☒ Yes ☐ No

Yes, an ongoing maintenance fee which, based upon current pricing, is \$58.00 per person per month, totals \$3,480 assuming five users. Currently, the vendor is offering one year free maintenance.

3. Why do you need to acquire these goods or services?

Provide information on the main requirement for this purchase. For example, detail the nature of the instructional, research, or community outreach activities for which the purchase is necessary.

This is an audit management system that will allow the Department of Internal Auditing to document an entire audit electronically, reducing the need for paper and storage space. It will also allow us to track audit hours and expenses spent on each engagement. Auditing standards require timely review of the work papers created. This service will allow for timely reviews from any location through the sharing of files, thus reducing travel to audit sites. We will also be able to upload common forms and templates for use by all auditors creating efficiencies in the audit process. Internal Auditing standards also require a follow-up to all comments made in issued audit reports. CCH® TeamMate will allow for monitoring of the progress on audit recommendations as required.

4. Why are the requested goods/services the only ones that can satisfy your requirements?

Provide specific details on the compelling functional and/or technical reasons why the requested good or service is the only one that can satisfy the requirement. Indicate any features of the product or service that cannot be provided by an alternative product or service. In enumerating the unique aspects of the product or service, provide quantifiable details on the factors and/or qualifications that make the good or service distinctive. If the good or service is patented or copyrighted, provide the supporting information such as patent number or copyright holder.

CCH® TeamMate is the only audit management system, of those identified, that would allow for use without an internet connection. This functionality may be necessary at some of the audit sites identified for testing that may not have wi-fi access available. CCH® TeamMate also consists of five key component modules that are integrated, none of which require additional add-on pricing. The five components listed below are not available from other vendors.

- TeamRisk – allows for audit plan generation based upon documented risk assessments.
- TeamSchedule – displays schedules by member or project.

- TeamCentral – tracks audit findings and statistics for all audits undertaken.
- TeamMate TEC – captures audit time and expenses.
- TeamMate EWP – compiles audit work paper documentation and stores work programs and templates.

Operationally these five components best fit the needs of the Department of Internal Auditing.

5. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?

Provide names of alternate sources that were considered and specific reasons why each one was rejected. If other options were not evaluated, indicate the basis for not considering available alternatives.

Yes, ACL was also evaluated. However, it does not allow for use without an internet connection, whereas CCH®TeamMate allows for syncing up at a later date and time. Additionally, responses to specific questions regarding ACL's functionality were requested from the ACL representative on November 19, 2012. As of this date the representative has been unresponsive.

6. Identify specific steps taken to negate need for sole source provider.

Provide specific information regarding methods of search, geographic areas searched, and time-frame of search for alternate providers. If no efforts were made to identify and/or locate alternate goods/services, identify rationale for acceptance of sole source.

The Department of Internal Auditing has sought out another vendor but they have been unresponsive.

7. Has your department bought these goods/services in the past? ☐ Yes ☒ No

Indicate whether the department has previously acquired the same goods or services. If the department has purchased the same goods or services, indicate if the purchase was based on a competitive process or a sole source. NOTE: If the same goods or services had been previously purchased based on a competitive process, provide additional details regarding why a sole source request is being made for this purchase. If the same goods or service had been previously purchased, indicate the date of last purchase and the price paid.

No. The department is newly created. However the Audit Manager and one staff auditor are familiar with the product and have used it for 2+ years. This will reduce implementation time and the learning curve will be minimal.

8. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?

None. This will be an ongoing service provider.

9. What efforts were made to get the best possible price?

An attempt was made to piggyback this contract off of the contract the State of Ohio Auditor's Office has. However, the representative was unsuccessful in his attempt.

10. Why is the price for this purchase considered to be fair and reasonable?

The CCH® TeamMate product is an award winning audit management system that is used by more than 90,000 auditors worldwide. It is highly regarded in the field of Internal Auditing and is recommended by the Institute of Internal Auditors. The one time installation fee is \$17,250.00 for an internal audit department with five or fewer people. The vendor is currently offering one year free maintenance fees (\$3,450.00 value), a waiver of the initial hosting set up (\$1,875.00 value), and an extra consulting day

(\$3,000.00). The efficiencies gained and the paper and storage space saved will far exceed the annual maintenance fee currently projected at less than \$3,500.00.

11. Amount to be paid: The initial cost of implementation will not exceed \$40,000.00

☒ X Approve
☐ Disapprove
☐ Hold

CPB2013-210

Department of Health and Human Services, Community Initiatives Division, Office of Homeless Services, submitting an RFP exemption on RQ27135, which will result in an award recommendation to Fairhill Partners for emergency shelter services for elderly homeless person in the amount of \$30,000.00 for the period 4/1/2013 - 3/31/2014.

Funding Source: 100% Health and Human Services Levy Funds.

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Fairhill Partners has operated the Senior Guest for 9 years. The Senior Guest House is targeted to individuals 62 years and older, who are victims of abuse or neglect, or have become homeless.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

The proposed Contract amount is \$30,000. The funding source is General Fund/Health & Human Services Levy.

3. Rationale Supporting the Use of the Selected Procurement Method
(include state contract # or GSA contract # and expiration date)

An RFP Exemption is being requested for this Contract. Fairhill Partners did participate in RFP 24675 for the Emergency Shelter Grant Program. Their proposal met the requirements for funding, however, the County's ESG allocation was not sufficient to fund the Guest House. Additional funds specifically targeted to elderly persons were obtained through a Fund Transfer from the Department of Senior & Adult Services to OHS in order to support this activity.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

In the RFP process, no other provider responded with a program that was specific to elderly homeless/abused persons. Fairhill Partners is a leader in the Aging Network in the community. Fairhill Partners routinely connects elderly persons with appropriate benefits, medical care, psycho-social assessments, and housing. The emergency shelter provider network attempts to meet the needs of all persons seeking shelter, but it is not equipped to provide the types of services required by elderly persons.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

At any point in time, 17% of the single population in the emergency shelter system is over 60 years of age. Not only is this group more likely to be taken advantage of by younger shelter clients, they have a higher incidence of physical and mental health problems, both of which are more acute because of their age. A large emergency shelter is definitely not an appropriate community response.

Fairhill Partners was one of the community providers that participated in the Homeless Prevention and Rapid Re-housing Program over the past 3 years. The Fairhill Guest House accepted referrals from the City of Cleveland's Department of Aging, and the community shelters. Clients were then referred for Rapid Rehousing Assistance and provided housing location and case management services to assure housing stability. This helped reduce the elderly population at the Women's and Men's Shelter and provided more appropriate and time responsive services to this vulnerable population.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

A shelter specifically meeting elderly needs is critical to ending homelessness for this age cohort. The Continuum of Care continues to try to develop partnerships with providers in the aging network, but few are willing to outreach to persons staying at 2100 Lakeside or Norma Herr. I believe that to delay taking action to prevent 60, 70 and even 80 year old people from living in a public shelter is reprehensible as well as unacceptable.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

It is the intention of the OHS to include the additional funds from DSAS in the Emergency Shelter Program RFP in FY 2013 .

☒ X Approve
☐ Disapprove
☐ Hold

CPB2013-211

Department of Health and Human Services, Division of Senior and Adult Services, submitting an RFP exemption on RQ27079, which will result in an award recommendation to Margaret Blenkner Research Institute in the amount not-to-exceed \$5,250.00 for evaluation services for the Adult Protective Services I-Team for the period 5/15/2013 - 9/15/2013.

Funding Source: \$5,250.00 (County Health and Human Services Levy) \$5,250.00 (Margaret Blenkner Research Institute in-kind donation)

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

In 2012, the County's Adult Protective Services (DSAS) unit launched an APS I-Team which is comprised of professionals who work with abused, neglected and/or victimized seniors and other vulnerable adults. This I-Team meets on a monthly basis to review and consult on difficult APS cases being handled by the County DSAS.

This innovative approach is unique to Cuyahoga County. The service the I-Team has provided has been invaluable for both the County APS and the members of the I-Team.

As the I-Team embarks on its second year, DSAS and the I-Team members want to evaluate this venture to determine in quantifiable terms its effectiveness as well as identify areas of improvement.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)
\$5,250.00 (County Health & Human Services Levy)

\$5,250.00 (Margaret Blenkner Research Institute in-kind donation)

3. Rationale Supporting the Use of the Selected Procurement Method

(include state contract # or GSA contract # and expiration date)

Located in Cuyahoga County, MBRI conducts applied aging research in the areas of family caregiving, services and interventions, long-term care, active aging, elder abuse and program evaluation. MBRI focuses on translating empirical findings into useful, sustainable products and services. MBRI collaborates with local, national, and international organizations, universities, community agencies, and service providers.

Founded in 1961, MBRI is one of the oldest non-academic research centers in the United States. MBRI staff members are leading experts and pioneers in the field of family caregiving. MBRI began its ongoing program of family caregiving research in 1979. Many seminal studies of family caregiving have been conducted by MBRI, with findings resulting in: over 50 caregiving publications in peer reviewed journals; over 200 presentations at professional meetings, conferences, and workshops.

As experts in the field, Benjamin Rose Institute is also a member of the APS I-Team Steering and Case Consult Committees.

As a member of the I-Team, Benjamin Rose is aware of the County's desire to complete an assessment of the innovative approach to APS and is also interested in the results of such a study. Benjamin Rose Institute approached DSAS and suggested a joint project where their research arm (Margaret Blenkner) would conduct the study and both organizations would split the cost.

DSAS further hopes that as a result of this assessment, DSAS and Benjamin Rose Institute will be able to apply jointly for federal and private foundation funding to expand the scope of the APS I-team.

4. What other available options and/or vendors were evaluated? If none, include the reasons why. No other vendors were considered given that Benjamin Rose Institute has been a part of this project since its inception, along with their reputation as experts on issues facing seniors and vulnerable adults. MBRI staffs are uniquely qualified to collaborate with service providers in translating research findings into evidence-based programs. Research findings are used to design new and innovative services implemented by Benjamin Rose's Eldercare Services Institute and other service agencies such as Division of Senior and Adult Service - Adult Protect Services. Findings from MBRI research are published widely in professional journals and presented to local, national, and international audiences. MBRI develops and distributes education and training materials for older adults, families, and service providers. Additionally, MBRI is a Cuyahoga County based organization and they fully understand the landscape facing both APS victims and the resources that are trying to aid them.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

The desire for this assessment was part of the original plan when the APS I-team concept was developed by a DSAS staff member. As stated previously, the vendor was selected because they are experts in the field, they understand the scope of the I-team and they understand Cuyahoga County.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Given the vendor's unique combination of being experts in the field of scientific research and gerontological issues and the low cost associated with this project, DSAS does not believe there is another vendor willing to provide this service at this level for the price.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Not applicable

☒ Approve
☐ Disapprove
☐ Hold

D. Consent Agenda

CPB2013-212

Department of Public Works, submitting an agreement of cooperation with City of Broadview Heights for the rehabilitation of Avery Road Bridge No. 1.16 over Chippewa Creek.

Funding Source: \$1,600,000.00 Federal and \$400,000.00 County Road and Bridge with the total cost of this project at \$2,000,000.00.

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-213

Department of Development, submitting amendments to Agreements with various municipalities for various municipal grant projects for the Community Development Block Grant Program for the period 9/1/2012 - 12/31/2013 to change the scope of services, effective 4/1/2013; no additional funds required:

- a) No. AG1200188-01 with City of Brooklyn for the Natatorium ADA Splash Pad.
- b) No. AG1200208-01 with City of Parma Heights for the Big Creek Metroparks Connector Trail.
- c) No. AG1200314-01 with City of Rocky River for the Linda Street Improvement Project.
- d) No. AG1200213-01 with Village of Cuyahoga Heights for Bacci Park ADA Compliant Restrooms.
- e) No. AG1200217-01 Village of Glenwillow for the Richmond-Pettibone Road Intersection Improvement.

Funding Source: 100% Federal Community Development Block Grant funds

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-214

Department of Development, requesting approval of an Intercreditor Agreement in connection with a NCO Technology Fund Loan with CitizenGroove, Inc.

Funding Source: No additional dollars are being requested. The original project was funded 100% by the General Fund.

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-215

Department of Information Technology, recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00.

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-216

Human Resource Commission, recommending to terminate Contract No. CE1200386-01 with Noelle Tsevdos for a hearing officer for the period 5/1/2012 - 11/30/2013, effective 1/30/2013.

Funding 100% General Funds

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-217

Department of Public Safety and Justice Services/ public Safety Grants, submitting an agreement with City of Parma for the purchase of equipment, value in the amount of \$5,987.80 for the FY2007 State Homeland Security Grant Program for the period 7/1/2007 - 3/31/2010.

Funding Source: 100% FY07 State Homeland Security Program grant funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-218

Department of Public Safety and Justice Services/Public Safety Grants, submitting an agreement with City of Parma for the purchase of equipment, valued in the amount of \$8,091.68, for the FY2008 Urban Area Security Initiative Grant Program for the period 9/1/2009 - 8/31/2011.

Funding Source: 100% FY 08 Urban Area Security Initiative grant funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-219

Office of Procurement and Diversity, presenting voucher payments for the week of March 25 2013.

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-220

Department of Development, Presenting voucher payments between 03/14/2013 to 03/20/2013.

☒ Approve
☐ Disapprove
☐ Hold

V. Other Business

VI. Public Comment – There was no public comment.

VII. Adjournment: The meeting was adjourned at 12:19 P.M.