

Contracts and Purchasing Board
County Administration Building, 4th Floor
May 6, 2013 11:30 A.M.

- I. Call to Order
- II. Review Minutes
- III. Public Comment
- IV. Contracts and Awards
- A. Tabled Items

Item	Requestor	Description	Board Action
CPB2013-300	County Prosecutor	<p>Submitting a sole source exemption on RQ27058, which will result in an award recommendation to Access Data Group, LLC in the amount of \$12,610.00 for license renewal, maintenance and support of Forensic Tool Kit forensic recovery and examination software.</p> <p>1. Provide detailed information about why you need to acquire these goods or services: This request is for the LICENSE RENEWAL of the software currently being used for COMPUTER FORENSIC RECOVERY and EXAMINATION of digital evidence, computer hard drives, and other devices which may contain evidence in criminal investigation being conducted by the Cuyahoga County Prosecutor's Office/Ohio ICAC Task Force.</p> <p>2. Has your department bought these goods/I.T. services in the past? xYes <input type="checkbox"/>No</p> <p>The COMPUTER FORENSIC EXAMINATION program FTK (Forensic Tool Kit) was originally purchased around 2001 and has been renewed for 1-year periods every year since. This purchase was made from AccessData the SOLE SOURCE for the software. During this time the number of licenses purchased has increased to a total of 10 for the FTK program and 3 licenses for the MPE+ (Mobile Phone Examiner) program have been added to the Task Force. The last renewal was in MARCH 2011 for 5 licenses at the cost of \$4200.00</p> <p>3. Why are the requested goods/services the only ones that can satisfy your requirements? At the time of purchase and presently there are other COMPUTER FORENSIC EXAMINATION programs available at similar cost and yearly renewal expense. One such program is from Guidance Software called EnCase which is available for \$2995.00 plus a yearly maintenance of \$599.00. The ICAC Task Force currently has 3 licenses for</p>	

		<p>this software as well. It is a best practice in the field of computer forensics to use more than one type of examination software.</p> <p>There are proprietary pieces to each program that offer features that the other does not, and can be used as a solution when one program fails to recover data. The Task Force primarily uses the FTK product as it is what is taught to examiners taking classes through the State of Ohio Peace Officer Training Academy, and so the majority of examiners statewide use the FTK product.</p> <p>4. Were alternative goods/I.T. services evaluated? Other COMPUTER FORENSIC EXAMINATION software that may be available on the market does not have any additional feature or abilities that are not already in the currently owned and used products.</p> <p>5. What efforts were made to get the best possible price? This renewal is for a period of one year for all licenses held by the Ohio ICAC Task Force. This purchase came with a free copy of an add-on software.</p> <p>6. Will this purchase obligate Cuyahoga County to this vendor for future purchases, for example maintenance, licensing or continuing need? xYes <input type="checkbox"/>No License renewal is required each year for a period of 1 year. I am working on a 3-year renewal deal that will discount the cost, and will add a license for additional software for each license.</p> <p>7. Why is the price for this purchase considered to be fair and reasonable: Refer to #3 The Digital Forensic Examination of evidence completed by the Ohio ICAC Task Force is specific to Law Enforcement. It involves the examination and review of evidence that has been obtained by court ordered search warrant, and the chain of custody is critical to proper evidence handling. This process is very time consuming, and would be cost prohibitive if performed by an outside source.</p> <p>8. Amount to be paid: \$12,610.00 _____</p>	<p>____ Approve ____ Disapprove ____ Hold</p>
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B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2013-313	Department of Development	<p>A) Requesting approval of a contract with C.B. Mullins Construction Company, Inc. for the anticipated cost of \$19,370.00 for Lead Remediation Cases 340-343 at 1493 & 1495 Coutant Street Units 1 - 4 Lakewood. The anticipated start-completion dates are May 6, 2013 - August 4, 2013.</p> <p>Funding Source: 100% by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health.</p> <p>B) Requesting approval of a contract with Green Home Solutions, LLC for the anticipated cost of \$8,000.00 for Lead Remediation Case 414 Hodge at 20204 Kings Highway Warrensville Heights. The anticipated start-completion dates are May 6, 2013 - August 4, 2013.</p> <p>Funding Source: 8,000.00 by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health. Due to federal grant requirements the Lead Hazard Remediation Grant maximum contribution for this project is \$8,000.00. The homeowner is contributing \$200.00.</p> <p>C) Requesting approval of a contract with Berry Insulation Company Lead Remediation Case 425 Collins at 22470 Lakemont Avenue Euclid for the anticipated cost of \$3,960.00. The anticipated start-completion dates are May 6, 2013 - August 4, 2013.</p> <p>D) Requesting approval of a contract with Berry Insulation Company for the anticipated cost of \$11,450.00 for Lead Remediation Case 431 Siler at 14117 Ardenall Avenue East Cleveland. The anticipated start-completion dates are May 6, 2013 - August 4, 2013.</p> <p>Funding Source: 100% by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health and Community Development Block Grant Program Funds.</p>	<p>_____ Approve</p> <p>_____ Disapprove</p> <p>_____ Hold</p>

CPB2013-314	Department of Information Technology	Submitting an amendment to Contract No. CE1200329-01 with Northwoods Consulting Partners, Inc. for maintenance on the Electronic Document Management System for Division of Cuyahoga Job and Family Services for the period 7/1/2012 - 6/30/2013 to change the scope of services, effective 5/13/2013, and for additional funds in the amount not-to-exceed \$17,960.00. Funding Source: Public Assistance Linkage Funding	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-315	Department of Workforce Development	Submitting a contract with PPG Industries, Inc. in the amount not-to-exceed \$2,500.00 for the On-the-Job Training Program for the period 3/11/2013 - 5/31/2013. Funding Source: Federal Workforce Investment Act (WIA) Funds.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-316	Office of Procurement & Diversity	Recommending an award: <u>County Sheriff</u> a) on RQ26246 to Smith's Detection Inc. in the amount of \$86,084.00 for 3-Heimann X-ray Inspection System Hi-Scan 6040ds scanning machines. Funding Source: 100% by the Internal Service Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-317	Office of Procurement & Diversity	Recommending an award: <u>Department of Public Works</u> On RQ26753 and enter into a contract with Consolidated Electrical Distributors, Inc. dba Leader Electric Supply (8-4) in the amount not-to-exceed \$90,000.00 for fluorescent and mercury ballasts for various County buildings for the period 6/1/2013 - 5/31/2016. Funding Source: 100% by General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-318	Office of Procurement & Diversity	Recommending an award: <u>Fiscal Office</u> a) on RQ26439 to World Micrographics, Inc. (15-2) in the amount of \$86,940.00. for the purchase of 12-Compact (small footprint) Digital Microforms Desktop Combination Reader/Printer/Scanner. Funding Source: 100% by General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-319	Department of Public Safety and Justice Services	Public Safety Grants, submitting an amendment to Agreement No. AG1300056-02 with Bowling Green State University for Regional Urban Search and Rescue training in connection with the FY2010 State Homeland Security Grant Program for the period 3/1/2013 - 3/31/2013 to extend the time period to 5/10/2013 and for additional funds in the amount not-to-exceed \$10,000.00.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove

		Funding Source: FY2010 State Homeland Security Grant Program	<input type="checkbox"/> Hold
CPB2013-320	Department of Public Safety and Justice Services	<p>Public Safety Grants, submitting agreements with various political subdivisions for reimbursement of eligible expenses in connection with the FY2010 Urban Area Security Initiative Grant Program:</p> <p>a) City of Brook Park in the amount not-to-exceed \$2,850.00 for the period 4/1/2013 - 6/1/2013.</p> <p>b) Perry Joint Fire District in the amount not-to-exceed \$5,114.29 for the period 2/1/2013 - 3/31/2013.</p> <p>Funding Source: 100% by DHS through Ohio Emergency Management Agency</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-321	Department of Public Safety and Justice Services	<p>Public Safety Grants, submitting agreements with various political subdivisions, each in the amount not-to-exceed \$3,000.00, for reimbursement of eligible expenses in connection with the FY2010 State Homeland Security-Law Enforcement Grant Program for the period 3/1/2013 - 6/1/2013:</p> <p>a) City of Cleveland b) City of Mentor c) City of North Olmsted d) Lorain County Commissioners</p> <p>Funding Source: FY2010 State Homeland Security-Law Enforcement Grant Program</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-322	Department of Health and Human Services	<p>Cuyahoga Job and Family Services, recommending an award on RQ27098 and enter into a contract with Opex Corporation, sole source, in the amount of \$11,840.00 for hardware and software maintenance on Opex Model 72/AS7200i scanning system and licensing fees on 1D Barcode, Data Matrix Barcode and Image Edge software for the period 4/6/2013 - 4/5/2014.</p> <p>Funding Source: 100% by PA (Public Assistance) Linkage.</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-323	Department of Health and Human Services	<p>Cuyahoga Job and Family Services, recommending an award on RQ27039 and enter into a contract with Unitronix Data Systems, Inc. in the amount not-to-exceed \$5,076.92 for licenses, maintenance and software support on the Automated Budget and Calculation Update System for the period 4/1/2013 - 3/31/2014.</p> <p>Funding Source: 100% by PA (Public Assistance) Linkage.</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

C. Exemption Requests

Item	Requestor	Description	Board Action
CPB2013-324	Office of Budget & Management	<p>Submitting an RFP exemption on RQ27100, which will result in an award recommendation to Maximus Consulting Services, Inc. in the amount of \$22, 500.00 for development and implementation of the County's indirect cost allocation plan.</p> <p>Funding Source: General Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Consulting services to assist OBM in developing and implementing the County's indirect cost allocation plan.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>\$7,500 a year for three years. Funding is General Fund.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>OBM collects and compiles all of the source data for the indirect cost plan. We use the services of Maximus to review the plan data for compliance with guidelines and creation of the schedule of charges that are assessed to County budgets annually.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>OBM has attempted to find other providers of this service. At this time Maximus is the only provider that specializes in public sector cost allocation plans and plan compliance. There are no other vendors known to offer this specialization at a cost effective rate.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Maximus has provided consultant services for the indirect</p>	

		<p>cost plan for multiple contract periods and has continued to offer the serves with minimal increase in fees. Maximus is the trusted provider of this unique service and currently prepares the cost plans for 80 of the 88 County governments in Ohio.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>The County General Fund could forgo approximately in \$11 million of chargeback revenue if the plan is not completed on time. Of that amount more than 50% is received as reimbursement revenue from the state and federal government.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>OBM will evaluate the availability of other vendors when renewing subsequent agreements and solicit proposals when applicable. At this time realistic alternatives to the selected vendor offer the scope of services.</p>	<p>____ Approve ____ Disapprove ____ Hold</p>
CPB2013-325	Medical Examiner	<p>Submitting sole source exemption on RQ27019 which will result in an award recommendation to Life Technologies Corporation in the amount not-to-exceed \$190,348.92 for 1-AB3500 Genetic Analyzer HID; 1-AB9700 PCR System and 5- GeneMapper Licenses IDX for the period 5/1/2013 - 8/1/2013.</p> <p>2. What is the product/service that you seek to acquire?</p> <p>Provide a detailed description of the product/service.</p> <p>This is a service contract required for the annual planned maintenance of two AB 7500 Real Time PCR Systems; one AB 310 Genetic Analyzer, one AB 3130 Genetic Analyzer and two AB 3500 Genetic Analyzers which are critical instruments used in forensic DNA casework. The service contract is required for the continuous operation of the forensic DNA department and to fulfill the quality assurance standards for Forensic DNA casework analysis.</p> <p>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? Yes X No</p>	

		<p>If yes, please provide details regarding future obligations and/or needs.</p> <p>What is the duration of this purchase, including number of “potential” renewal options?</p> <p>Check the appropriate box. If yes, provide information regarding the duration of any potential commitments as well as the estimated costs for such commitments.</p> <p>The service contract is an annual planned maintenance which is required annually for these instruments.</p> <p>4. Why do you need to acquire these goods or services?</p> <p>Provide information on the main requirement for this purchase. For example, detail the nature of the instructional, research, or community outreach activities for which the purchase is necessary.</p> <p>The service contract is required for the annual planned maintenance of 7500 Real Time PCR Systems and, AB 310, AB 3130 and AB 3500 Genetic Analyzers. In addition, the service contract includes immediate response and free repair of the instrument by Life Technologies if there is any problem with instrument during the term of the service contract. All these are extremely critical instruments required for operation of the DNA and Parentage departments. Any issue with the instruments will stop the DNA analysis process. The service contract is needed for our operational requirements of annual maintenance of this equipment. It is the only service contract compatible with our current specifications, accreditation and quality assurance requirements for Forensic DNA casework analysis.</p> <p>5. Why are the requested goods/services the only ones that can satisfy your requirements?</p> <p>What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.</p> <p>Provide specific, quantifiable factors/qualifications. Provide specific details on the compelling functional and/or technical reasons why the requested good or</p>	
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		<p>service is the only one that can satisfy the requirement. Indicate any features of the product or service that cannot be provided by an alternative product or service. In enumerating the unique aspects of the product or service, provide quantifiable details on the factors and/or qualifications that make the good or service distinctive. If the good or service is patented or copyrighted, provide the supporting information such as patent number or copyright holder.</p> <p>The above mentioned service contract meets our operational requirements of annual maintenance of the 7500 Real Time PCR System, 310, 3130 and 3500 Genetic Analyzers. It is the only service contract compatible with our current specification, accreditation and quality assurance requirements for Forensic DNA casework analysis.</p> <p>6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?</p> <p>Provide names of alternate sources that were considered and specific reasons why each one was rejected. If other options were not evaluated, indicate the basis for not considering available alternatives.</p> <p>No, the service contract is only offered by Life Technologies, formerly Applied Biosystems which is the manufacturer of the 7500 Real Time PCR System and, 310, 3130 and 3500 Genetic Analyzers.</p> <p>7. Identify specific steps taken to negate need for sole source provider.</p> <p>Provide specific information regarding methods of search, geographic areas searched, and time-frame of search for alternate providers. If no efforts were made to identify and/or locate alternate goods/services, identify rationale for acceptance of sole source.</p> <p>The service contract is only offered by Life Technologies, formerly Applied Biosystems which is the manufacturer of the 7500 Real Time PCR System, 310 and 3130 Genetic</p>	
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		<p>Analyzers.</p> <p>8. Has your department bought these goods/services in the past? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p> If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services?</p> <p> Indicate whether the department has previously acquired the same goods or services. If the department has purchased the same goods or services, indicate if the purchase was based on a competitive process or a sole source. NOTE: If the same goods or services had been previously purchased based on a competitive process, provide additional details regarding why a sole source request is being made for this purchase. If the same goods or service had been previously purchased, indicate the date of last purchase and the price paid.</p> <p> The service contract was provided by Applied Biosystems which is now Life Technologies.</p> <p> It is a sole source.</p> <p> (1) 7500 Real Time PCR System was paid on 6/7/2012 @ \$4,770.24</p> <p> (1) 310 Genetic Analyzer was paid on 6/7/2012 @ \$6,403.17</p> <p> , (1) 310 Genetic Analyzer was paid on 6/7/2012 @ \$6,403.17</p> <p> (1) 3130-4 Genetic Analyzer was paid on 6/7/2012 @ \$7,256.64</p> <p>9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?</p> <p> Describe specific steps, and/or alternate solutions under consideration.</p> <p> Currently, the service contract is only offered by Life Technologies, formerly Applied Biosystems which is the manufacturer of the 7500 Real Time PCR System and, 310, 3130 and 3500 Genetic Analyzers.</p> <p>10. What efforts were made to get the best possible price?</p>	
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		<p>Identify any initiatives made with the vendor to obtain the most favorable pricing. For example, indicate if any quotes or discounted pricing was requested from the vendor. Additionally, if discounts or special pricing was provided please indicate the amount of the discounts as a percentage of the original or published selling price. If any other value added services such as training or extended warranty were provided, please provide details on those services.</p> <p>This service contract results in a savings of 10-22% over last year's prices due to entering into a multi-year; multi-instrument contract. By entering into this multi-year, multi-instrument contract as compared to annual individual contracts results in a 24% savings overall.</p> <p>11. Why is the price for this purchase considered to be fair and reasonable? Indicate any price comparisons or other benchmarks against which the vendor's price was evaluated. For example, if a professional service, are the hourly rates comparable to those available for providers of similar services? If no price comparisons were made, please explain.</p> <p>The service contract provides the annual planned maintenance required for the DNA instruments by our accreditation and quality assurance requirements. The service contract includes free repair of the instrument during the term of the service contract. This saves money as well as time by timely response by Life Technologies, formerly Applied Biosystems when any service/repair is needed to the instrument.</p> <p>12. Amount to be paid: <u>\$85,246.93</u></p>	<p>____ Approve ____ Disapprove ____ Hold</p>
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D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2013-326	Office of Human Resources	Recommending an award on RQ25972 and enter into an agreement with Soza Fitness, LLC for exercise/fitness and weight management services for the period 4/1/2013 - 3/31/2016.	<p>____ Approve ____ Disapprove ____ Hold</p>

		Funding Source: This project is requires \$0.00 dollars	
CPB2013-327	Department of Public Safety and Justice Services	<p>Public Safety Grants, submitting an amendment to a grant agreement with Ohio Emergency Management Agency for the FY2010 State Homeland Security Program Region 2 Search and Rescue Team Build Out project for the period 8/1/2010 - 3/31/2013 to extend the time period to 6/30/2013; no additional funds required.</p> <p>Funding Source: FY2010 SHSP Regional Build is passed through to Cuyahoga County from the Ohio Emergency Management Agency (OEMA) and the Department of Homeland Security (DHS).</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
CPB2013-328	Department of Public Safety and Justice Services	<p>Public Safety Grants, submitting an agreement with Westshore Council of Governments for the purchase of equipment, valued in the amount of \$16,950.00, for the FY2008 State Homeland Security Grant Program for the period 9/1/2008 - 3/31/2011.</p> <p>Funding Source: The project is 100% FY 08 State Homeland Security Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
CPB2013-329	Department of Public Safety and Justice Services	<p>Public Safety Grants, submitting an agreement with Westshore Council of Governments for the purchase of equipment, valued in the amount of \$1,462.50 for the FY2007 Urban Area Security Initiative Grant Program for the period 7/1/2007 - 9/30/2010.</p> <p>Funding Source: 100% FY 07 Urban Area Security Initiative grant funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
CPB2013-330	Department of Health and Human Services	<p>Division of Children and Family Services, submitting amendments to various contracts and a memorandum of understanding, by changing the name of the provider from Catholic Charities Services Corporation to Catholic Charities Corporation:</p> <p><u>Contracts</u></p> <p>A) No. CE1300041-01 for adoption services for the period 1/1/2013 - 12/13/2014.</p> <p>B) No. CE1100623-01 dba Parmadale for placement services for the period 10/1/2011 - 12/31/2013.</p>	

		<p>C) No. CE1200167-01 dba St. Martin de Porres Family for Community Wraparound Care Coordination and Family Youth Advocacy Services for the period 4/1/2012 - 6/30/2013.</p> <p>D) No. CE1200173-01 dba Parmadale for Community Wraparound Care Coordination and Family Youth Advocacy Services for the period 4/1/2012 - 6/30/2013.</p> <p>E) No. CE1200188-01 dba Parmadale for Family to Family Neighborhood System of Care services 4/1/2012 - 6/30/2014.</p> <p><u>Memorandum of Understanding</u></p> <p>F) dba St. Martin de Porres Family Center for Cuyahoga Tapestry System of Care Provider Services Network for the period 1/1/2013 - 12/31/2013.</p> <p>Funding Source: Catholic Charities Corporation - Adoption 100% by the General Fund (Health and Human Services Levy).</p> <p>Catholic Charities Corporation (Parmadale) Board and Care- 29% by Federal and 71% by the General Fund (Health and Human Services Levy).</p> <p>Catholic Charities Corporation dba St. Martin de Porres Family Center - Family to Family Neighborhood – 43.7% Federal and 56.3% by the General Fund (Health and Human Services Levy).</p>	<p>____ Approve</p> <p>____ Disapprove</p> <p>____ Hold</p>
CPB2013-331	Office of Procurement & Diversity	Presenting voucher payments for the week of May 6 2013.	<p>____ Approve</p> <p>____ Disapprove</p> <p>____ Hold</p>
CPB2013-332	Department of Development	Presenting voucher payments between 04/25/2013 - 04/30/2013	<p>____ Approve</p> <p>____ Disapprove</p> <p>____ Hold</p>

- V. Other Business
- VI. Public Comment
- VII. Adjournment

Minutes

Contracts and Purchasing Board
County Administration Building, 4th Floor

April 29, 2013 11:30 A.M.

I. Call to Order: The meeting was called to order at 11:38 A.M.

Attendees: County Executive Edward FitzGerald
Chief of Staff Matt Carroll
Fiscal Officer Wade Steen
Director Bonnie Teeuwen
Director Lenora Lockett
Councilman Dale Miller
Clerk of the Contracts and Purchasing Board David Merriman

II. Review and Approve Minutes: The minutes were approved as written.

III. Public Comment - There was no public comment.

IV. Contracts and Awards

B. Scheduled Items

CPB2013-293

Department of Development, submitting an amendment to Contract No. CE1200027 with MAE Construction for Lead Remediation of property located at 3776 Wallingford Road, South Euclid, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 1/17/2012 - 5/31/2012 to extend the time period to 5/31/2013, and for additional funds in the amount of \$1,250.00.

Funding Source: 100% by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-294

Department of Development,

A) Requesting approval of a contract with Pandey Environmental LLC for Phase I Environmental Services in the amount of \$12,300.00 at the proposed Upper Chester Area of Hough Redevelopment Site located at various parcels North of Chester between E 93rd and E 101 Streets, Cleveland, Ohio start-completion dates are 04/29/13 -10/26/2013.

B) Submitting a License for Entry, Consent and Limited Release from Liability agreement in connection with said project site.

Funding Source: Brownfield Revolving Loan Funds.

☒ Approve

☐ Disapprove
☐ Hold

CPB2013-295

Department of Development,

- A) Requesting approval of a contract with Concord Properties Co., LTD, for the anticipated cost of \$6,000 to complete exterior repairs and improvements to the property located at 1438 SOM Center Road in the City of Mayfield Heights for the Storefront Rebate program. The anticipated start-completion dates are 4/15/2013 - 9/30/2013.
- B) Requesting approval of a contract with Elizabeth Orosz, for the anticipated cost of \$2,941.67 to complete exterior repairs and improvements to the property located at 13846 Bennett Road in the City of North Royalton for the Storefront Renovation Rebate Program. The anticipated start-completion dates are 4/29/2013 - 9/30/2013.
- C) Requesting approval of a contract with Hi-Bishop Realty LLC., for the anticipated cost of \$10,320.00 to complete exterior repairs and improvements to the property located at 785 Bishop Road in the City of Highland Heights for the Storefront Rebate program. The anticipated start-completion dates are 4/15/2013 - 9/30/2013.
- D) Requesting approval of a contract with LGK Properties LLC., for the anticipated cost of \$11,400.00 to complete exterior repairs and improvements to the Property located at 4448 Mayfield Road in the City of South Euclid for the the Storefront Rebate Program. The anticipated start-completion dates are 4/29/2013 - 9/30/2013.
- E) Requesting approval of a contract with Royalton Business Park Condominium Owners Association, Inc., for the anticipated cost of \$9,382.00 to complete exterior repairs and improvements to the property located at 10143 Royalton Road, Unit C, in the City North Royalton for the Storefront Renovation Rebate Program. The anticipated start-completion dates are 4/15/2013 - 9/30/2013.
- F) Requesting approval of a contract with Royalton Music Center Inc., for the anticipated cost of \$2,376.00 to complete exterior repairs and improvements to the property located at 10167 Royalton Road in the City of North Royalton for the Storefront Rebate program. The anticipated start-completion dates are 4/15/2013 - 9/30/2013.
- G) Requesting approval of a contract with Uncle John's Plant Farm, Inc. for the anticipated cost of \$11,373.65 to complete exterior repairs and improvements to the property located at 8579 Columbia Road in the City of Olmsted Falls for the Storefront Rebate program. The anticipated start-completion dates are 4/15/2013 - 9/30/2013.

Funding Source: 100% general funds

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-296

Department of Workforce Development,

- A) Submitting a contract with Drabik Manufacturing, Inc. in the amount not-to-exceed \$3,000.00 for the On-the-Job Training Program for the period 2/11/2013 - 6/30/2013.
- B) Submitting a contract with Cleveland Range, LLC in the amount not-to-exceed \$44,000.00 for the On-the-Job Training Program for the period 2/18/2013 - 6/30/2013.

Note: Items A – B were held pending completion of ethics training and registration.

☐ **Approve**
☐ **Disapprove**
☒ **Hold**

Item C was approved.

- C) Submitting a contract with Tech on Call, Inc. in the amount not-to-exceed \$4,000.00 for the On-the-Job Training Program for the period 2/18/2013 - 6/30/2013.

Funding Source: 100% by Federal Workforce Investment Act (WIA) Funds.

☒ **Approve**
☐ **Disapprove**
☐ **Hold**

CPB2013-297

Office of Procurement & Diversity, recommending an award:

County Sheriff

- a) on RQ27360 to Cleveland Communications, Inc. in the amount not-to-exceed \$25,754.19 for a build out for 1-Ford Explorer Interceptor fleet vehicle.

Funding Source: 100% General Funds.

☒ **Approve**
☐ **Disapprove**
☐ **Hold**

CPB2013-298

Office of Procurement & Diversity, recommending an award:

Department of Public Safety and Justice Services/Public Safety Grants

- a) on RQ25467 and enter into a contract with Western Shelter Systems, LLC in the amount of \$27,450.01 for a Gatekeeper 1-1935 All-Hazards Emergency Facility (GSA Contract No. GS-07F-8007C/ORC 9.48(A)(3)).

Funding Source: 100% FY2010 State Homeland Security grant funds, Federal Emergency Management Agency grant passed through Ohio Emergency Management Agency

☒ **Approve**
☐ **Disapprove**
☐ **Hold**

CPB2013-299

Juvenile Court, submitting an amendment to Contract No. CE1200180-01 with Interchange of Northern Ohio for operating a vehicle intoxicated - and driver intervention and counseling services for the period 1/1/2012 - 12/31/2013 for additional funds in the amount not-to-exceed \$3,500.00.

Funding Source: 100% funded by General Funds

☒ Approve
☐ Disapprove
☐ Hold

C. Exemption Requests

CPB2013-300

County Prosecutor, submitting a sole source exemption on RQ27058, which will result in an award recommendation to Access Data Group, LLC in the amount of \$12,610.00 for license renewal, maintenance and support of Forensic Tool Kit forensic recovery and examination software.

1. Provide detailed information about why you need to acquire these goods or services:

This request is for the LICENSE RENEWAL of the software currently being used for COMPUTER FORENSIC RECOVERY and EXAMINATION of digital evidence, computer hard drives, and other devices which may contain evidence in criminal investigation being conducted by the Cuyahoga County Prosecutor's Office/Ohio ICAC Task Force.

2. Has your department bought these goods/I.T. services in the past? xYes ☐ No

If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services?

Indicate whether the department has previously acquired the same goods or services. If the department has purchased the same goods or services, indicate if the purchase was based on a competitive process or a sole source. NOTE: If the same goods or services had been previously purchased based on a competitive process, provide additional details regarding why a sole source request is being made for this purchase.

If the same goods or service had been previously purchased, indicate the date of last purchase and the price paid.

The COMPUTER FORENSIC EXAMINATION program FTK (Forensic Tool Kit) was originally purchased around 2001 and has been renewed for 1-year periods every year since. This purchase was made from AccessData the SOLE SOURCE for the software. During this time the number of licenses purchased has increased to a total of 10 for the FTK program and 3 licenses for the MPE+ (Mobile Phone Examiner) program have been added to the Task Force.

The last renewal was in MARCH 2011 for 5 licenses at the cost of \$4200.00

3. Why are the requested goods/services the only ones that can satisfy your requirements? What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.

At the time of purchase and presently there are other COMPUTER FORENSIC EXAMINATION programs available at similar cost and yearly renewal expense. One such program is from Guidance Software called EnCase which is available for \$2995.00 plus a yearly maintenance of \$599.00. The ICAC Task Force currently has 3 licenses for this software as well. It is a best practice in the field of computer forensics to use more than one type of examination software.

There are proprietary pieces to each program that offer features that the other does not, and can be used as a solution when one program fails to recover data. The Task Force primarily uses the FTK

product as it is what is taught to examiners taking classes through the State of Ohio Peace Officer Training Academy, and so the majority of examiners statewide use the FTK product.

4. Were alternative goods/I.T. services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?

Other COMPUTER FORENSIC EXAMINATION software that may be available on the market does not have any additional feature or abilities that are not already in the currently owned and used products.

5. What efforts were made to get the best possible price?

This renewal is for a period of one year for all licenses held by the Ohio ICAC Task Force. This purchase came with a free copy of an add-on software.

6. Will this purchase obligate Cuyahoga County to this vendor for future purchases, for example maintenance, licensing or continuing need? ☒Yes ☐No

License renewal is required each year for a period of 1 year. I am working on a 3-year renewal deal that will discount the cost, and will add a license for additional software for each license.

7. Why is the price for this purchase considered to be fair and reasonable:

Refer to #3

The Digital Forensic Examination of evidence completed by the Ohio ICAC Task Force is specific to Law Enforcement. It involves the examination and review of evidence that has been obtained by court ordered search warrant, and the chain of custody is critical to proper evidence handling. This process is very time consuming, and would be cost prohibitive if performed by an outside source.

8. Amount to be paid: \$12,610.00_____

____Approve

____Disapprove

__X__Hold

Note: This item was held as there was no Department representative available to present the item.

CPB2013-301

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting a sole source exemption on RQ27098, which will result in an award recommendation to Opex Corporation in the amount of \$11,804.00 for hardware and software maintenance on Opex Model 72/AS7200i scanning system, licensing fees on 1D Barcode, Data Matrix Barcode and Image Edge software for the period 4/6/2013 - 4/5/2014.

1. What is the product/service that you seek to acquire?

Renewal support and service on hardware and software from OPEX Corporation which is used to open, sort and image incoming mail. Hardware includes Model 72 extraction device and workstation and AS7200i base and barcode scanning software.

2. Will this purchase obligate Cuyahoga County to this or any other vendor for future

purchases, for example, maintenance, licensing or continuing need? ☒ Yes ☐ No

Initial purchase of hardware and software occurred in 2010. This is the second maintenance renewal on both hardware and software. Support renewal begins on April 6, 2013 and ends on April 5, 2014. Since OPEX is the sole source provider of hardware and proprietary software, CJFS will continue to require support from this vendor.

3. Why do you need to acquire these goods or services?

CJFS staff are unable to provide maintenance on this equipment and software. The equipment and software allow staff to reduce document handling time, improve document imaging accuracy and provides for better reporting.

4. Why are the requested goods/services the only ones that can satisfy your requirements?

Since this equipment and software was purchased, OPEX Corporation is the only vendor licensed and qualified to perform support and maintenance. Staff are currently trained on the hardware and software applications.

5. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable?

Yes, In 2010, multiple vendors were evaluated for these services. The equipment and software provided by OPEX Corporation were found to be ideally suited to prepare documents and imaging solutions. Cost factors, ease of use, product support and software enhancements were found to be superior from this vendor.

6. Identify specific steps taken to negate need for sole source provider.

Both hardware and software are specific to this vendor. No other companies or vendors are allowed to resell or distribute these products. Most vendors of this type operate in similar fashions and are sole vendors, distributors and provide support and maintenance on their own products.

7. Has your department bought these goods/services in the past? ☒ Yes ☐ No

If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services?

Initial purchase in 2010 included warranty on equipment along with service and support from OPEX Corporation on all elements of hardware and software. Initial purchase quote in 2010 of \$80,274.00 included all hardware, software, implementation, testing, installation and delivery along with 12 months of warranty support and service.

8. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?

None. The products and software of OPEC Corporation recently purchased provide a viable solutions to document handling, expedite mail room operations and provide for imaging of documents into client case files. Unless County staff can perform these functions, CJFS will continue to contract with this vendor for support and maintenance.

9. What efforts were made to get the best possible price?

When originally purchased, these products were evaluated against industry standards. A number of other vendors were evaluated but did not have products that could function to the specific needs of this agency. Costs were negotiated for the best value at the time of purchase. All efforts to gain the most value for the cost were of utmost importance initially as well as on support renewal.

10. Why is the price for this purchase considered to be fair and reasonable?

On support and maintenance renewal, the costs are considered fair and reasonable by this department. CJFS feels the response of the vendor is satisfactory on all issues. Both equipment and software have demonstrated man hour savings for staff and management.

12. Amount to be paid: \$11,840.00

☒ Approve
☐ Disapprove
☐ Hold

D. Consent Agenda

CPB2013-302

Department of Public Works, County Kennel, recommending to accept a donation in the amount of \$10,000.00 from The Galen Miller Fund through a Donor Advised Fund at the Cleveland Foundation.

Funding Source: Donation

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-303

Department of Development, requesting approval of an Intercreditor Agreement among Building 2, LLC dba eFuneral and JumpStart Inc. in connection with a North Coast Opportunities Technology Fund Loan.

Funding Source: No additional dollars are being requested. The original project was funded 100% by the Cuyahoga County Western Reserve Fund.

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-304

Department of Development, submitting an amendment to Agreement No. AG1200026 with Cleveland State University for Foreclosure Prevention evaluation services including Neighborhood Stabilization Program II coordination for the period 10/1/2012 - 3/31/2013 to extend the time period to 5/31/2013; no additional funds required.

Funding Source: 100% by Neighborhood Stabilization Program funds (Original contract)

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-305

Department of Public Safety and Justice Services/Public Safety Grants submitting an amendment to Agreement No. AG1200008-01 with the City of Cleveland for reimbursement of eligible expenses in connection with the FY2009 Port Security Grant Program for the period 6/1/2009 - 5/31/2013 for additional funds in the amount of \$5,550.00.

Funding Source: 75% federal dollars by the Department of Homeland Security FEMA.
The subgrantee is responsible for 25% match.

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-306

Department of Public Safety and Justice Services/Public Safety Grants, submitting an agreement with City of Fairview Park in the amount not-to-exceed \$310.32 for reimbursement of eligible training expenses in connection with the FY2010 Urban Area Security Initiative Grant Program for the period 8/1/2010 - 7/31/2013.

Funding Source: 100% Department of Homeland Security grant funds through Ohio Emergency Management Agency

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-307

Department of Public Safety and Justice Services/Regional Enterprise Data Sharing System, submitting agreements with various users of the Regional Enterprise Data Sharing System for the period 1/1/2013 - 12/31/2013:

Terminal/Direct and Non-Terminal/ User's

- A) Bedford Municipal Court
- B) Bentleyville Police Department
- C) Berea Municipal Court
- D) Brecksville Mayor's Court
- E) Brecksville Police Department
- F) Brecksville Prosecutor's Office
- G) Broadview Heights Police Department
- H) Broadview Heights Mayor's Court
- I) Brook Park Law Department
- J) Brook Park Mayor's Court
- K) Brook Park Police Department
- L) Chagrin Falls Law Director
- M) Chagrin Falls Police Department
- N) Cleveland Metropolitan School District
- O) Cuyahoga County Community College Police Department
- P) Cuyahoga County Sheriff's Office
- Q) Euclid Police Department

- R) Greater Cleveland Regional Transit Authority
- S) Hunting Valley Police Department
- T) Lakewood Law Department
- U) Moreland Hills Police Department
- V) Orange Village Police Department
- W) Orange Village Prosecutor's Office
- X) South Russell Police Department
- y) Woodmere Police Department

Submitting agreements with various users of the Regional Enterprise Data Sharing System for the period 1/1/2013 - 12/31/2013:

Terminal/Direct and Non-Terminal/ User's

- A) Independence Mayor's Court
- B) Independence Police Department
- C) Lakewood Police Department
- D) Lyndhurst Municipal Court
- E) Lyndhurst Police Department
- F) Parma Law Department
- G) Parma Police Department
- H) US Federal Bureau of Investigation
- I) Westlake Police Department
- J) Westlake Prosecutor's Office

Funding Source: There is no cost to County for these Agreements. Money generated from the Agreements covers User Fees.

☒ X__ Approve
☐ Disapprove
☐ Hold

CPB2013-308

Department of Public Safety and Justice Services/Public Safety Grants, submitting amendments to various agreements with City of Cleveland for the FY2010 STOP Violence Against Women Act Grant Program for the period 1/1/2011 - 12/31/2012 to extend the time period to 3/1/2013; no additional funds required:

- a) No. AG1100031-01 with (Prosecutor's Office).
- b) No. AG1100044-01 with (City of Cleveland Public Safety Department).

Funding Source: 2010 VAWA is funded through the Department of Justice, Office of Justice Programs, Office of Violence Against Women, through the Ohio Office of Criminal Justice Services.

X__ Approve
☐ Disapprove
☐ Hold

CPB2013-309

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. CE1200405-01 with West 25th Furnishings and Appliances, Inc. for emergency assistance services for the period 9/1/2012 - 8/31/2014, to change the scope of services, effective 4/29/2013; no additional funds required.

Funding Source: 100% Health and Human Services Levy funds.

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-310

Department of Public Works,

A) Submitting an amendment (Subsidiary No. 3) to Contract No. CE1100235-01 with Great Lakes Construction Co. for construction of a grade separation on Fitch Road over the Norfolk Southern Railroad in the City of Olmsted Falls and Olmsted Township for a decrease in the amount of (\$261,924.31).

B) Recommending to accept the project as complete and in accordance with plans and specifications.

C) Requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: Funding: 80% Federal Funds, 20% County using funds from the \$5.00 Vehicle License Tax Fund.

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-311

Office of Procurement & Diversity, presenting voucher payments for the week of April 29, 2013.

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-312

Department of Development, presenting voucher payments between 04/18/2013 to 04/24/2013.

☒ Approve
☐ Disapprove
☐ Hold

V. Other Business

The agenda was amended to introduce the following time sensitive/mission critical purchase item:

Presented by Mike Chambers, Department of Public Works:
Recommending a payment on RQ27490 to EAB Truck in the amount of \$1,252.28 for vehicle repair.

The full allotment of time sensitive mission critical purchase funds available to the Department was restored.

☒ X Approve
☐ Disapprove
☐ Hold

- VI. Public Comment – There was no public comment.
VII. Adjournment: The meeting was adjourned at 11:48 A.M.

A. Tabled Items

CPB2013-300
(See items Detail above)

B. New Items for review

CPB2013-313

Title: Department of Development 2013 C.B. Mullins Construction Company, Inc. Contract Lead
Remediation Cases 340-343 at 1493 & 1495 Coutant Street Units 1 - 4 Lakewood RQ# 27349

A. Scope of Work Summary

1. Department of Development requesting approval of a contract with C.B. Mullins Construction Company, Inc. for the anticipated cost of \$19,370.00. The anticipated start-completion dates are May 6, 2013 - August 4, 2013.
2. The primary goals of the project are removing lead hazards at the home of a low-income family, maintaining the housing stock of Cuyahoga County's inner ring suburbs, and reducing the risk of lead poisoning in young children.

B. Procurement

1. The procurement method for this project was competitive bidding administered by the Department of Development. The total value of the winning competitive bid is \$19,370.00.
2. The competitive bid was closed on 10/18/2012.
3. There were 5 complete bids received by the Department of Development, lowest bidder approved.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:
C.B. Mullins Construction Company Inc.
P.O. Box 200
Berea, Ohio 44017
Council District 05
2. The president for the contractor/vendor is Chris Mullins.
- 3.a. The address or location of the project is:
Vacant & Hawkins
1493 & 1495 Coutant Street, Unit 1-4

Lakewood, Ohio 44107

3.b. The project is located in Council District 02.

D. Project Status and Planning

1. This is one of 250 such contracts that will be issued during the three-year grant period.

E. Funding

1. The project is funded 100% by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health.

2. The schedule of payments is payment upon completion of project.

Title: Department of Development 2013 Green Home Solutions, LLC Contract Lead Remediation Case 414 Hodge at 20204 Kings Highway Warrensville Heights RQ 27294

A. Scope of Work Summary

1. Department of Development requesting approval of a contract with Green Home Solutions, LLC for the anticipated cost of \$8,000.00. The anticipated start-completion dates are May 6, 2013 - August 4, 2013.

2. The primary goals of the project are removing lead hazards at the home of a low-income family, maintaining the housing stock of Cuyahoga County's inner ring suburbs, and reducing the risk of lead poisoning in young children.

B. Procurement

1. The procurement method for this project was competitive bidding administered by the Department of Development. The total value of the winning competitive bid is \$8,200.00.

2. The competitive bid was closed on 11/28/2012.

3. There were 7 bids received by the Department of Development, lowest bidder approved.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:

Green Home Solutions, LLC
4900 Brookpark Road, Suite B
Cleveland, Ohio 44134
Council District 03

2. The owner of the contractor/vendor is Gabriel DeJesus.

3.a. The address or location of the project is:

Hodge
20204 Kings Highway
Warrensville Heights, Ohio 44122

3.b. The project is located in Council District 09.

D. Project Status and Planning

1. This is one of 250 such contracts that will be issued during the three-year grant period.

E. Funding

1.

1. This project is funded \$8,000.00 by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health. Due to federal grant requirements the Lead Hazard Remediation Grant maximum contribution for this project is \$8,000.00. The homeowner is contributing \$200.00.
2. The schedule of payments is payment upon completion of project.

**Title: Department of Development Berry Insulation Company Contract Lead Remediation Case 425
Collins at 22470 Lakemont Avenue Euclid RQ# 27302**

A. Scope of Work Summary

1. Department of Development requesting approval of a contract with Berry Insulation Company for the anticipated cost of \$3,960.00. The anticipated start-completion dates are May 6, 2013 - August 4, 2013.
2. The primary goals of the project are removing lead hazards at the home of a low-income family, maintaining the housing stock of Cuyahoga County's inner ring suburbs, and reducing the risk of lead poisoning in young children.

B. Procurement

1. The procurement method for this project was competitive bidding administered by the Department of Development. The total value of the winning competitive bid is \$3,960.00.
2. The competitive bid was closed on 01/23/2013.
3. There were 7 bids received by the Department of Development, lowest bidder approved.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:
Berry Insulation Company
1600 East 25th Street
Cleveland, Ohio 44114
Council District 07.
2. The president for the contractor/vendor is Martin Berry.
- 3.a. The address or location of the project is:
Collins
22470 Lakemont Avenue
Euclid, Ohio 44123
- 3.b. The project is located in Council District 11.

D. Project Status and Planning

1. This is one of 250 such contracts that will be issued during the three-year grant period.

E. Funding

1. The project is funded 100% by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health and Community Development Block Grant Program Funds.
2. The schedule of payments is payment upon completion of project.

**Title: Department of Development Berry Insulation Company Contract Lead Remediation Case 431
Siler at 14117 Ardenall Avenue East Cleveland RQ# 27303**

A. Scope of Work Summary

1. Department of Development requesting approval of a contract with Berry Insulation Company for the anticipated cost of \$11,450.00. The anticipated start-completion dates are May 6, 2013 - August 4, 2013.

2. The primary goals of the project are removing lead hazards at the home of a low-income family, maintaining the housing stock of Cuyahoga County's inner ring suburbs, and reducing the risk of lead poisoning in young children.

B. Procurement

1. The procurement method for this project was competitive bidding administered by the Department of Development. The total value of the winning competitive bid is \$11,450.00.

2. The competitive bid was closed on 01/25/2013.

3. There were 5 bids received by the Department of Development, lowest bidder approved.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:

Berry Insulation Company

1600 East 25th Street

Cleveland, Ohio 44114

Council District 07.

2. The president for the contractor/vendor is Martin Berry.

3.a. The address or location of the project is:

Siler

14117 Ardenall Avenue

East Cleveland, Ohio 44112

3.b. The project is located in Council District 10.

D. Project Status and Planning

1. This is one of 250 such contracts that will be issued during the three-year grant period.

E. Funding

1. The project is funded 100% by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health and Community Development Block Grant Program Funds.

2. The schedule of payments is payment upon completion of project.

CPB2013-314

Title: The Department of Information Technology on behalf of the Department of Jobs and Family Services, requesting a contract amendment with Northwoods Consulting Partners, Inc. (CE1200329-01)

A.) Scope: The Department of Information Technology on behalf of the Department of Jobs and Family Services, submitting an amendment to CE1200329, with Northwoods Consulting Partners, Inc., for Electronic Document Management License and Software support, adding Professional Services to contract, for the period 7/1/12 - 6/30/13, effective 5/1/13, for additional funds in the amount of \$17,960.00. Total contract will now be \$305,489.00.

B.) Procurement: NA - Amendment

C.) Contractor: Northwoods Consulting Partners, Inc.

5815 Wall Street
Dublin, OH 43017

Owner: Gary A Heinze, Pres & CEO
Council District: NA

Project Status: NA - Contract Amendment - Contractor STS vendor

Funding: Contract - Other - PA (Public Assistance) Linkage Funding

CPB2013-315

Scope of Work Summary:

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of a contract for On-the-Job Training Program with PPG Industries, Inc. for the anticipated cost of not more than \$2,500. The anticipated start-completion dates are 3/11/2013 to 5/31/2013.
2. The primary goals of the project are to hire and train one trainee under an On-the-Job Training Program. The employer will be reimbursed 50% of the wages paid for the contract period.
3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. PPG Industries, Inc., 3800 W. 143rd St., Cleveland, Oh. 44111
Council District # 3. The Principal Owner is Gary Sellers - CEO.

D. Project Status and Planning

1. This is a new contract. There are previous contracts with this company and the last evaluation result is very satisfactory.
2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.

CPB2013-316

Title: OPD 2013 Award Recommendation Smiths Detection Inc for X-Ray Inspection Systems for Sheriff's Office RQ26246

A. Scope of Work Summary

1. The Office of Procurement & Diversity is requesting a Recommendation of Award with Smiths Detection Inc. for \$86,084.00 for (3) X-Ray Inspection Systems for the County Sheriff / Protective Services Division. The purchase includes shipping, installation and extended warranty.
2. The primary goals of the project is to place new x-ray scanning systems to the Westshore, Virgil Brown and Jane Edna Hunter buildings. These machines will be added to the current maintenance contract for the other (11) machines already in place within County buildings once the service agreement option of (1) year is completed.

B. Procurement

1. The procurement method for this project was exempt.
2. N/A
3. The project received an approval of an Alternate Procurement process under BC2013-82 on March 18, 2013.

C. Contractor and Project Information

1. The address of the vendor is:
Smiths Detection Inc.
2202 Lakeside Boulevard
Edgewood, NJ 21040
The vendor is out-of-state and has no County Council representation.

2. The owner for the vendor is:

3a. The addresses of the (3) delivery sites are as follows:
Virgil Brown Building
1641 Payne Avenue
Cleveland, Ohio 44115

Jane Edna Hunter Building
3955 Euclid Avenue
Cleveland, Ohio 44115

Westshore Neighborhood Service Center
9830 Lorain Avenue
Cleveland, Ohio 44102

- 3b. The project locations are in Council Districts 7 and 3.

D. Project Status and Planning

1. This is an occasional product for the County, purchased on an as-needed basis.

E. Funding

1. The project is funded 100% by the Internal Service Fund.
2. The schedule of payment will be Net 30 days.

CPB2013-317

A. Scope of Work Summary

1. Office of Procurement & Diversity requesting approval of an Award to CONSOLIDATED ELECTRICAL

DISTRIBUTORS, INC. dba LEADER ELECTRIC SUPPLY RQ26753 for Fluorescent & Mercury Ballasts in the amount not-to-exceed Ninety Thousand Dollars, (\$90,000.00) for the period June 1, 2013 – May 31, 2016 with the option to extend one (1) year at year three (3) pricing. In addition, the County has the option to terminate said contract with a sixty-day notice at any time during the contract period. The Contractor will furnish and deliver Fluorescent and Mercury Ballasts for the Department of Public Works in accordance with the bid requirements.

B. Procurement

1. The total value of the RFB was in the amount not-to-exceed \$90,000.00 for three (3) years.
2. Eight (8) bids were pulled from OPD, four (4) bids were submitted and were evaluated and CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC. dba LEADER ELECTRIC SUPPLY was recommended for the award
3. The SBE goal was 10%. Selected vendor was awarded based on SBE price preference. The maximum SBE price preference is \$138,045.73. Vendor's actual bid amount totaled \$125,496.12.

C. Contractor and Project Information

- 1.a. The name/address of the contractor is:

CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC. dba LEADER ELECTRIC SUPPLY
4711 Hinckley Industrial Parkway
Cleveland, Ohio 44109

- 1.b. The Operations Manager for CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC. dba LEADER ELECTRIC SUPPLY is Daniel Ezzi (216) 361-4540.

D. Project Status and Planning

1. The resulting contract will be for the period June 1, 2013 through May 31, 2016 with the option to extend one (1) year at year three (3) pricing.
2. A performance bond is not required for this item.

E. Funding

1. The project is funded 100% by the General Fund (CT577395).
2. Schedule of payments will be by paid for by releases against the contract upon delivery and acceptance of the merchandise by the County under the terms of the contract.

Explanation for Increase/Decrease: Retrofitted fixtures are replacing "old" and inefficient lamps and fixtures" fixtures that use half the energy, cause half the greenhouse gas emissions, and deliver more and better light to enhance worker safety, productivity and quality. Replacements for the retrofit are on an average of 3 years vs. 1 year of the "old" lamps/ballasts = Electricity Savings and Lamp/Ballast savings (\$110,000.00 vs. \$90,000.00 current).

CPB2013-318**Scope of Work Summary**

1. The Office of Procurement & Diversity is recommending an award to WORLD MICROGRAPHICS, INC. on RQ26439 for the purchase of for the purchase of 12-Compact (small footprint) Digital Microforms Desktop Combination Reader/Printer/Scanner .for the Fiscal Office/Microfilming Center in the amount of \$86,940.00. The equipment comes with a 12 month factory warranty with free on-site labor if required. Illumination lamp warranty for the life of the product. Free updates to the PowerScan Software throughout the life of the product. Free Shipping, on-site installation and training and custom monitor stand.
2. The primary goal is to purchase 6 ScanPro 2000/3000 – 2000 to be upgraded to Scan Pro3000 with 26 megapixel camera at no charge if Scan Pro 3000s are not shipped initially and 6 ScanPro 800 to replace Canon 400 Microfilm Readers currently being used by the Clerk of Courts, Recorder's Department, and the Sunrise 3 in 1 Scanner at the Microfilm Center. The Canon readers are out of date and are no longer under a maintenance agreement. As they break down they were being cannibalized for parts. The Sunrise scanner was in a constant state of repair and could not transfer film to digital image without needing constant repair visits by the Kodak technicians. All of this equipment is solid and bulky and utilizes technology that was available at the time of purchase, approximately 20 years ago. There were no options for improving the image, enlarging an image, editing the image, or lighten/darken an image. A similar machine at the Public Works Office is in similar condition.
3. In order to accommodate the current and future demand on the Microfilming Center for film to digital conversion services, the Microfilming Center is requesting the purchase of the ScanPro units described above. Nine (9) units are for the Clerk of Courts Office to replace their Canon 400 Microfilm Readers in their microfilm and pubic information departments at the Justice Center and Court House. Recently the one at the Court House broke down and an entire machine had to be quickly transported to the Court House from the Justice Center to replace it.

B. Procurement

1. The procurement method for this purchase was a formal competitive bid. The estimated dollar amount of the RFB was \$156,000.00.
2. The bid closed on April 2, 2013.
3. 15 bids were pulled from OPD and 2 bids were submitted. The lowest bidder was determined to be non-responsive.
4. There is 0% SBE goal participation.

C. Contractor and Project Information

1. WORLD MICROGRAPHICS, INC.
2622 Bella Via Avenue
Columbus, OH 43231-2303
2. The President is William DeBolt (614-882-2920)

3. The 6 ScanPro 2000/3000 and 6 ScanPro 800 will be delivered and installed on/or before June 1, 2013.

D. Project Status and Planning

1. This is a one-time purchase.

E. Funding

1. The contract is funded 100% by General Fund (CL576124/0720 and FS109645/0720)
2. Schedule of payments will be by invoice upon delivery and acceptance of the merchandise by the County under the terms of the purchase order.

CPB2013-319

Title: Public Safety & Justice Services, 2013, Bowling Green State University, Amend Agreement, SAR Training, Extend Time; Increase Dollar Amount

A. Scope of Work Summary

1. Department of Public Safety & Justice Services requesting approval to amend an agreement with BGSU to increase the award amount of the agreement by an amount not-to-exceed \$10,000 and to extend the performance period of the grant to 3/1/2013-5/10/2013 (anticipated start-completion dates of the project).
2. The primary goals of the project are:
Provide funding for an approved institution to provide appropriate training to the area Urban Search and Rescue (USAR) team
Provide a knowledge base to the USAR team to be used in the event of a homeland security type of event
3. N/A

B. Procurement

1. The procurement method for this was an Other Than Full and Open request for an agreement amendment. A copy of the approved one is attached.
2. N/A
3. OPD approved an Other Than Full and Open request, which is attached to this action.

C. Contractor and Project Information

1. Bowling Green State University
14 College Park
Bowling Green, OH 43402
Council District: N/A, but the project aids participants County wide
2. Mary Ellen Mazey, Ph.D., President

3. The address or location of the project:

Same as above

Council District: N/A, but the project aids participants County wide

D. Project Status and Planning

1. The County receives funding for SAR training yearly provided Congress and the Ohio EMA authorize the funds and pass them through to us.

2. The project has no phases. The grant is reimbursement and costs must be submitted before 5/10/2013.

3. N/A

4. The project's term has already begun and the reason this is late is staff delay in getting processed

5. N/A

E. Funding

1. The project is 100% funded through grants.

2. Reimbursement grant; no schedule of payments

3. The project is an amendment to an agreement. The amendment increases the amount of the agreement and extends the performance period of the agreement.

CPB2013-320

Title: Public Safety and Justice Services 2013 Agreement FY10 UASI Grant City of Brook Park Training Reimbursement

A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval of an agreement with the City of Brook Park for the cost of \$2850.00. The start-end date of the agreement is April 1, 2013 through June 1, 2013.

2. The primary goals of the project are:

Provide funding for First Responders to prepare for, prevent, respond to and recover from natural and man-made disasters.

Provide funding for homeland security related equipment, training, exercises.

This agreement reimburses the City of Brook Park for tuition expenses associated with a FEMA-approved training.

B. Procurement

1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The FEMA training was an approved project.

2. The grant agreement will close on 7/31/2013

C. Contractor and Project Information

1. City of Brook Park

6161 Engle Road

Brook Park, Ohio 44142

County Council District 2

2. The Mayor of the City of Brook Park is Mark J. Elliott

D. Project Status and Planning

1. The UASI grant is awarded yearly based on DHS receiving funding from Congress and including Cleveland/Cuyahoga County in the list of recipient Urban Areas.

2. The reimbursed expenses for training involve tuition for training to first responders, specifically members of Ohio Region 2 Urban Search & Rescue (USAR) teams covering all of Cuyahoga County.

E. Funding

1. The project is funded 100% by DHS through OEMA.

2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

Title: Public Safety and Justice Services 2013 Agreement FY10 UASI Grant Perry Joint Fire District Training Reimbursement

A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval of an agreement with Perry Joint Fire District for the cost of \$5114.29. The start-end date of the agreement is February 1, 2013 through March 31, 2013.

2. The primary goals of the project are:

Provide funding for First Responders to prepare for, prevent, respond to and recover from natural and man-made disasters.

Provide funding for homeland security related equipment, training, exercises.

This agreement reimburses the Perry Joint Fire District for tuition and travel expenses associated with a FEMA-approved training.

B. Procurement

1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The FEMA training was an approved project.
2. The grant agreement will close on 7/31/2013

C. Contractor and Project Information

1. Perry Joint Fire District

3742 Center Road, PO Box 439

Perry, Ohio 44081

Perry Joint Fire District is located in Lake County

2. The principle of the Perry Joint Fire District is Chief James McDonald

D. Project Status and Planning

1. The UASI grant is awarded yearly based on DHS receiving funding from Congress and including Cleveland/Cuyahoga County in the list of recipient Urban Areas.
2. The reimbursed expenses for training involve tuition for training to first responders, specifically members of Ohio Region 2 Urban Search & Rescue (USAR) teams covering all of Cuyahoga County.

E. Funding

1. The project is funded 100% by DHS through OEMA.
2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

CPB2013-321

Novus Title: CONFIDENTIAL: Public Safety & Justice Services, 2013, **4 AGREEMENTS**, reimbursement, FY10 SHSP-LE (North Olmsted, Lorain County, Mentor, Cleveland)

A. Scope of Work Summary

1. Department of Public Safety & Justice Services requesting approval of an agreement with the City of Cleveland for the anticipated cost of \$3,000.00. The anticipated start and completion dates are 3/1/2013-6/1/2013.
2. The primary goals of the project are to allow the partner municipalities to acquire equipment to be connected to the Northeast Ohio Regional Fusion Center's mobile crime tip database and receive

reimbursement for the procurement of that equipment from the Northeast Ohio Regional Fusion Center's FY10 SHSP-LE grant allocation.

3. N/A

B. Procurement

1. The procurement method for this project was an Other Than Full and Open Procurement request. The request received approval from both the Deputy Chief over the Department and OPD and is attached to this action.

2. N/A

3. The proposed agreement and project received an Other Than Full and Open approval from OPD and a copy of that approval is attached to this action.

C. Contractor and Project Information

1. The address of the City of Cleveland is:
601 Lakeside Ave.
Cleveland, OH 44114
Council District: 2,3,7,8,9,10

2. The Mayor of the City of Cleveland is Frank Jackson

3. The address or location of the project is:
Same as above
Council District: Same as above

D. Project Status and Planning

1. This is a one-time project and no future funding for the project is expected

2. The project is one-time and has no phases

3. N/A

4. The project's term has already begun and the reason there was a delay in presenting this request was receiving the agreement from the City of Cleveland

5. N/A.

E. Funding

1. The project is 100% funded by grant funds.

2. This is a reimbursement grant and there is no schedule of payments.

3. N/A

A. Scope of Work Summary

1. Department of Public Safety & Justice Services requesting approval of an agreement with the City

of Mentor for the anticipated cost of \$3,000.00. The anticipated start and completion dates are 3/1/2013-6/1/2013.

2. The primary goals of the project are to allow the partner municipalities to acquire equipment to be connected to the Northeast Ohio Regional Fusion Center's mobile crime tip database and receive reimbursement for the procurement of that equipment from the Northeast Ohio Regional Fusion Center's FY10 SHSP-LE grant allocation.

3. N/A

B. Procurement

1. The procurement method for this project was an Other Than Full and Open Procurement request. The request received approval from both the Deputy Chief over the Department and OPD and is attached to this action.

2. N/A

3. The proposed agreement and project received an Other Than Full and Open approval from OPD and a copy of that approval is attached to this action.

C. Contractor and Project Information

1. The address of the City of Mentor is:
8500 Civic Center Blvd
Mentor, OH 44060
Council District: N/A

2. The Council President of the City of Mentor is Scott J. Marn

3. The address or location of the project is:

Same as above

Council District: Same as above

D. Project Status and Planning

1. This is a one-time project and no future funding for the project is expected

2. The project is one-time and has no phases

3. N/A

4. The project's term has already begun and the reason there was a delay in presenting this request was receiving the agreement from the City of Mentor

5. N/A.

E. Funding

1. The project is 100% funded by grant funds.

2. This is a reimbursement grant and there is no schedule of payments.

3. N/A

A. Scope of Work Summary

1. Department of Public Safety & Justice Services requesting approval of an agreement with the City of North Olmsted for the anticipated cost of \$3,000.00. The anticipated start and completion dates are 3/1/2013-6/1/2013.

2. The primary goals of the project are to allow the partner municipalities to acquire equipment to be connected to the Northeast Ohio Regional Fusion Center's mobile crime tip database and receive reimbursement for the procurement of that equipment from the Northeast Ohio Regional Fusion Center's FY10 SHSP-LE grant allocation.

3. N/A

B. Procurement

1. The procurement method for this project was an Other Than Full and Open Procurement request. The request received approval from both the Deputy Chief over the Department and OPD and is attached to this action.

2. N/A

3. The proposed agreement and project received an Other Than Full and Open approval from OPD and a copy of that approval is attached to this action.

C. Contractor and Project Information

1. The address of the City of North Olmsted is:
5200 Dover Center Road
North Olmsted, OH 44070
Council District: 1

2. The Mayor of the City of North Olmsted is Kevin Kennedy

3. The address or location of the project is:
Same as above
Council District: Same as above

D. Project Status and Planning

1. This is a one-time project and no future funding for the project is expected

2. The project is one-time and has no phases

3. N/A

4. The project's term has already begun and the reason there was a delay in presenting this request was receiving the agreement from the City of North Olmsted

5. N/A.

E. Funding

1. The project is 100% funded by grant funds.
2. This is a reimbursement grant and there is no schedule of payments.
3. N/A

A. Scope of Work Summary

1. Department of Public Safety & Justice Services requesting approval of an agreement with the Lorain County Commissioners for the anticipated cost of \$3,000.00. The anticipated start and completion dates are 3/1/2013-6/1/2013.
2. The primary goals of the project are to allow the partner municipalities to acquire equipment to be connected to the Northeast Ohio Regional Fusion Center's mobile crime tip database and receive reimbursement for the procurement of that equipment from the Northeast Ohio Regional Fusion Center's FY10 SHSP-LE grant allocation.
3. N/A

B. Procurement

1. The procurement method for this project was an Other Than Full and Open Procurement request. The request received approval from both the Deputy Chief over the Department and OPD and is attached to this action.
2. N/A
3. The proposed agreement and project received an Other Than Full and Open approval from OPD and a copy of that approval is attached to this action.

C. Contractor and Project Information

1. The address of the Lorain County Commissioners is:
226 Middle Avenue, Fourth Floor
Elyria, OH 44035
Council District: N/A
2. The President of the Lorain County Commissioners is Ted Kalo
3. The address or location of the project is:
Same as above
Council District: Same as above

D. Project Status and Planning

1. This is a one-time project and no future funding for the project is expected
2. The project is one-time and has no phases
3. N/A

4. The project's term has already begun and the reason there was a delay in presenting this request was receiving the agreement from the Lorain County Commissioners

5. N/A.

E. Funding

1. The project is 100% funded by grant funds.

2. This is a reimbursement grant and there is no schedule of payments.

3. N/A

CPB2013-322

Title: Cuyahoga Job and Family Services-2013

Opex Corporation

Contract: Maintenance & Licensing for Opex Model 72 & AS7200i

NA

A. Scope of Work Summary

1. CJFS is requesting approval of a contract with Opex Corporation for the cost of \$11,840.00. The contract period is 4/6/2013 – 4/5/2014.

2. The primary goals of the project are:

- Maintenance support for Opex Model 72 and AS7200i scanning system.
- Licensing fees for 1D Barcode, Data Matrix Barcode and Image Edge.

B. Procurement

1. The procurement method for this project was sole source procurement.

2. The proposed procurement for sole source was approved by OPD on 4/10/2013. The NOVUS document is attached for review.

C. Contractor and Project Information

1. The address of vendor is:

Opex Corporation

305 Commerce Drive

Moorestown, NJ 08057-4234

Council District NA

2. The CEO for the vendor is Mark Stevens.

3. The contracted service is provided in Council District 07.

D. Project Status and Planning

1. The service is recurring annually.

2. The reason there was a delay in this request is due to finalizing the required vendor's paperwork and getting TAC approval.

E. Funding

1. The project is funded 100% by PA (Public Assistance) Linkage.

2. The schedule of payment is an annually by invoice.

CPB2013-323

Title: Cuyahoga Job and Family Services-2013
Unitronix Data Systems, Inc
Contract: Licensing for ABACUS Server & 30 Users
NA

A. Scope of Work Summary

1. CJFS is requesting approval of a contract with Unitronix Data Systems, Inc. for the cost of \$5,076.92. The contract period is 4/1/2013 – 3/31/2014.
2. The primary goal of the project is:
 - Annual licensing fees for server and 30 users.

B. Procurement

1. The procurement method for this project was sole source procurement.
2. The proposed sole source procurement was approved by OPD on 4/10/2013. NOVUS document is attached for review.

C. Contractor and Project Information

1. The address of the vendor is:
Unitronix Data Systems, Inc.
1124 Route 202
Raritan, NJ 08869
Council District NA
2. The President of Unitronix Data Systems, Inc is Andrew T. Yasenachak.
3. The contracted service is provided in Council District 07.

D. Project Status and Planning

1. The service is recurring annually.
2. The reason there was a delay in this request is due to finalizing the required vendor's paperwork.

E. Funding

1. The project is funded 100% by PA (Public Assistance) Linkage.
2. The schedule of payment is annually by invoice.

C. Exemption Requests**CPB2013-324 – CPB2013-326**

(See items Detail above)

D. Consent Agenda**CPB2013-327**

The Office of Human Resources is recommending an award on Informal RFQ RQ25972 and would like to enter into an agreement with Soza Fitness & Wellness in the amount not-to-exceed \$0.00 for Exercise/Fitness Services for the period of April 1, 2013 - March 31, 2016.

A. Scope of Work Summary

The Office of Human Resources is recommending an award on Informal RFQ RQ25972 and would like to enter into an agreement with Soza Fitness & Wellness in the amount not-to-exceed \$0.00 for Exercise/Fitness Services for the period of April 1, 2013 - March 31, 2016.

B. Procurement

1. The procurement method for this project was and Informal RFQ RQ25972.
2. The RFQ was closed on December 18, 2012.
3. There were 3 bids/proposals/applications received, 3 bids/proposals/ applications submitted for review, 3 bids/proposals/applications approved.

C. Contractor and Project Information

1. Soza Fitness and Wellness

5236 Ridge Road

Cleveland, Ohio 44129
2. The contractor/vendor principle owner is Matthew Soza
3. The project is located in Council District 7

D. Project Status and Planning

1. The project is on-going due to Fitness and Wellness Initiatives.
2. The project's term will begin April 1, 2013.

E. Funding

1. The project is requiring \$0.00 dollars
2. Payments are made by participate.

CPB2013-328

Title: Public Safety & Justice Services, 2013, Amend Grant Agreement, FY10 SHSP SAR Build Grant Award
WET SIGNATURE

A. Scope of Work Summary

1. Public Safety & Justice Services requesting approval of an amended grant agreement for the FY10 SHSP SAR Build grant award extending the performance period of the grant from 8/1/2010-3/31/2013 to 8/1/2010-6/30/2013; no additional dollars.

2. The primary goals of the SAR Build are:

Support regional search and rescue teams in their response efforts

Procure equipment identified as needed through plans or previous response efforts

3. The funding for the FY2010 SHSP Regional Build is passed through to Cuyahoga County from the Ohio Emergency Management Agency (OEMA) and the Department of Homeland Security (DHS).

B. Procurement

1. N/A

2. N/A

3. N/A

C. Contractor and Project Information

N/A

D. Project and Status Planning

1. The SHSP Build dollars are awarded to Cuyahoga County on a yearly basis provided Congress authorizes the funding and Ohio EMA chooses to distribute to the County.

2. N/A

3. N/A

4. The project's term has already begun. The amended grant agreement merely extends the performance period; no extra dollars are being awarded.

5. The amended agreement needs a WET SIGNATURE

E. Funding

1. N/A

2. N/A

3. This is an amendment to a grant agreement that extends the performance period of the grant from 8/1/2010-3/31/2013 to 8/1/2010-6/30/2013; no additional dollars.

CPB2013-329

Title: Public Safety & Justice Services 2013 Westshore Council of Governments FY 08 State Homeland Security Program Asset Transfer Agreement

A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval to enter into an agreement for a transfer of assets with the Westshore Council of Governments . The asset transfer is in the amount of \$16,950.00. The primary goals of the project are;

§ Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.

§ Funding equips, trains, exercises and evaluates first responders in this goal

§ Utilizing FY 08 State Homeland Security Program Funds, Cuyahoga County purchased equipment utilized on behalf of the Westshore Council of Governments

§ Urban Area Working Group Communications Committee awarded funding for end user equipment for municipalities throughout Cuyahoga County.

B. Procurement

1. The procurement method for this project was the grant agreement with OEMA utilizing FY 08 State Homeland Security Program grant funds.

2. The performance period of the agreement is the grant period from September 1, 2009 through March 31, 2011. There is no termination date for the transfer of equipment as the equipment will remain with the Westshore Council of Governments unless as noted in the agreement.

C. Contractor and Project Information

1. Westshore Council of Governments
PO Box 40056
Bay Village, OH 44140

This council consists of the following fire departments: Bay Village, Fairview Park, Lakewood, North Olmsted, Rocky River and Westlake

Council District: 1 and 2 are included in the Westshore Council of Governments

2. The current Council of Government Chair Michael P. Summers, is the Mayor of the Lakewood.

1. This project is completed one time agreement with the Westshore Council of Governments for an asset transfer. The agreement is utilizing FY 08 State Homeland Security Program grant funds which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area Working Group committees.

2. This is a one-time agreement to transfer the communications equipment to the Westshore Council of Governments

E. Funding

1. The project is 100% FY 08 State Homeland Security Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).

2. Cuyahoga County procured the equipment in the amount of \$16,950.00 for the Westshore Council of Governments. There is no transfer of funds, just equipment.

CPB2013-330

Title: Public Safety & Justice Services 2013 Westshore Council of Governments FY 07 Urban Area Security Initiative Asset Transfer Agreement

A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval to enter into an agreement for a transfer of assets with the Westshore Council of Governments. The asset transfer is in the amount of \$1462.50. The primary goals of the project are;

§ Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.

§ Funding equips, trains, exercises and evaluates first responders in this goal

§ Utilizing FY 07 Urban Area Security Initiative Funds, Cuyahoga County purchased equipment utilized on behalf of the Westshore Council of Governments

§ Urban Area Working Group Communications Committee awarded funding for end user equipment for municipalities throughout Cuyahoga County.

B. Procurement

1. The procurement method for this project was the grant agreement with OEMA utilizing FY FY 07 Urban Area Security Initiative funds.

2. The performance period of the agreement is the grant period from July 1, 2007 through September 30, 2010. There is no termination date for the transfer of equipment as the equipment will remain with the Westshore Council of Governments unless as noted in the agreement.

C. Contractor and Project Information

1. Westshore Council of Governments
PO Box 40056
Bay Village, OH 44140

This council consists of the following fire departments: Bay Village, Fairview Park, Lakewood, North Olmsted, Rocky River and Westlake

Council District: 1 and 2 are included in the Westshore Council of Governments

2. The current Council of Government Chair Kevin, Kennedy, is the Mayor of the City of North Royalton.

D. Project Status and Planning

1. This project is completed one time agreement with the Westhore Council of Governments for an asset transfer. The agreement is utilizing FY 07 Urban Area Security Initiative funds which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area Working Group committees.
2. This is a one-time agreement to transfer the communications equipment to the Westhore Council of Governments

E. Funding

1. The project is 100% FY 07 Urban Area Security Initiative grant funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).
2. Cuyahoga County procured the equipment in the amount of \$1462.50 for the Westhore Council of Governments. There is no transfer of funds, just equipment.

CPB2013-331

Title: DCFS 2013 Amend Contracts for name change from Catholic Charities Services Corporation to Catholic Charities Corporation.

No Additional Funding needed, asking permission to apply a name change.

A. Scope of Work Summary

1. The Division of Children and Family Services (DCFS) is requesting authorization to amend contracts for a name change. The provider Catholic Charities Services Corporation has changed their name to Catholic Charities Corporation. The following contracts are considered:

Current Name:

- (1) Catholic Charities Services Corporation - Adoption - CE1300041-01.
- (2) Catholic Charities Services Corporation (Parmadale) - Board and Care - CE1100623-01.
- (3) Catholic Charities Services Corporation dba St. Martin de Porres Family Center - Tapestry System of Care Family and Youth Involvement - CE1200167-01.
- (4) Catholic Charities Services Corporation dba (Parmadale) - Tapestry System of Care -CE1200173-01.
- (5) Catholic Charities Community Services Corporation dba St. Martin de Porres Family Center - Neighborhood System of Care Services - CE1200188-01.
- (6) Catholic Charities Services Corporation dba St. Martin de Porres Family Center - MOU.

Amended Name:

- (1) Catholic Charities Corporation - Adoption - CE1300041-01.
- (2) Catholic Charities Corporation (Parmadale) - Board and Care - CE1100623-01.
- (3) Catholic Charities Corporation dba St. Martin de Porres Family Center - Tapestry System of Care Family and Youth Involvement - CE1200167-01.
- (4) Catholic Charities Corporation (Parmadale) - Tapestry System of Care -CE1200173-01.
- (5) Catholic Charities Corporation dba St. Martin de Porres Family Center - Neighborhood System of Care Services - CE1200188-01.
- (6) Catholic Charities Corporation dba St. Martin de Porres Family Center - MOU.

2. The primary goals of the project are to:

(1) Catholic Charities Services Corporation - Adoption - CE1300041-01. The specific adoption services to be provided include completion of adoptive home studies; supervision of adoptive placements and representation of approved adoptive families in the matching process.

Individuals or families are allowed to select an adoption agency of their choice to facilitate their adoption. A significant portion of the documentation/ paperwork needed to complete an adoption cannot be exchanged between agencies. The majority of finalizations are the result of foster caregiver adoptions, in which the child (ren) is adopted by their current foster parent(s).

(2) Catholic Charities Services Corporation (Parmadale) - Board and Care - CE1100623-01. Community-based residential service providers provide placement of children who have been abused and/or neglected. This contract will help to expand the range of services available to children.

This contract is for placement services which include foster care, residential care, independent living, group homes, shelter care and/or day treatment.

This contract is to establish a continuum of board and care services that will ensure the safety, permanency and well-being of children in care and protect children who cannot remain in their own home and must be placed in substitute care until reunification or adoption can take place.

To seek placement service providers who reinforce the value of serving children/youth in the County within their community in a well-coordinated system of care which is seamless for the youth, culturally competent, outcome-driven, cost-effective, and collaborative in building upon partnerships with providers that are able to provide quality services.

Historically, Board and Care contracts were exempt from the competitive bidding process per the following statement “This service is exempt from state law bidding requirements, per R.C. 307.86. This service involved with this contract is program services, which are specifically exempted from the state law RFP process”. Therefore, providers were selected based upon the range of services available that could be provided to youth in need of placement.

(3) Catholic Charities Services Corporation dba St. Martin de Porres Family Center - Tapestry System of Care - CE1200167-01/(4) Catholic Charities Services Corporation dba (Parmadale) - Tapestry System of Care - CE1200173-01. Tapestry uses a “wraparound” service process that focuses on the strengths and culture of each family, resulting in a unique set of community services and natural supports. Families, along with their wraparound care coordinator, develop a team of people (the Child and Family Team) who can address each family’s individual needs with innovative and non-traditional solutions.

Tapestry’s wraparound process is custom designed while based on the National Wraparound Initiative’s High Fidelity Wraparound Model. The process has been refined over the past three years to align with Cuyahoga County’s needs. Efforts to improve the quality and custom nature of Cuyahoga County’s model will continue.

The primary goals of the project are: Improved family and youth functioning; reduced recidivism in Child Welfare; reduced recidivism in the Juvenile Justice System; increased effectiveness and efficiency of service delivery.

(5) Catholic Charities Community Services Corporation dba St. Martin de Porres Family Center - Neighborhood System of Care Services - CE1200188-01. The Community Collaborative partner along with CCDCFS implements Family to Family community- based programs in Cuyahoga County. They assist CCDCFS with promoting safety, permanency, and family well-being. The Neighborhood Collaboratives help connect families to natural supports and professional services within their communities. They help to create collective policies and resources for neighborhoods and families and advocate for issues affecting neighborhoods and families.

(6) Catholic Charities Services Corporation dba St. Martin de Porres Family Center - MOU. Cuyahoga Tapestry System of Care Provider Services Network (PSN) is made up of community agencies and individual providers that deliver needed services to Tapestry families, based on a comprehensive fee-for-services approach. Families and Wraparound Coordinators are able to access PSN providers and their services as part of the individualized plan tied to a child and family’s needs. A range of services are

available through the PSN including, but not limited to: mentoring, respite, camp, transportation, art & music classes, tutoring, etc.

3. In accordance with state and federal rules governing adoption DCFS is required to consider any family who can best meet the needs of the child who is available for adoption regardless of the family's geographic location. Therefore DCFS is required to contract with the various vendors outside of the county and state.

B. Procurement

1. These amendments are for contracts that the County has already approved. DCFS is seeking permission to apply a name change from Catholic Charities Services Corporation to Catholic Charities Corporation.

A Justification for Other than Full and Open Competition Request was completed and was approved by OPD on March 6, 2013.

2. N/A

3. N/A

C. Contractor and Project Information

1. The address of the vendor and/or contractor is:

Vendor Name: Catholic Charities Corporation (Parmadale)
6753 State Road
Cleveland, Ohio 44134

Council District: 04

Contact Person: Executive Director: Maureen Dee

Vendor Name: Catholic Charities Corporation dba
St. Martin De Porres Family Center
1264 East 123rd St.
Cleveland, Ohio 44108

Council District: 10

Contact Person: Kevin Hodges

D. Project Status and Planning

1. The project reoccurs annually.

2. The project is approaching a critical step because the contract term began on January 1, 2013.

3. N/A

4. The project's current contract will end on various ending dates.

E. Funding

1. The following projects are funded for:

Catholic Charities Corporation - Adoption 100% by the General Fund (Health and Human Services Levy).

Catholic Charities Corporation (Parmadale) Board and Care- 29% by Federal and 71% by the General Fund (Health and Human Services Levy).

Catholic Charities Corporation dba St. Martin de Porres Family Center - Family to Family Neighborhood – 43.7% Federal and 56.3% by the General Fund (Health and Human Services Levy).

2. The schedule of payments is by invoice.

No Additional Funding needed, asking permission to apply a name change.

CPB2013-332

Office of Procurement & Diversity, presenting voucher payments for the week of May 6, 2013.

Contracts and Purchasing Board					
Purchase Order Approvals (5-6-13)					
Department/Location Key:					
AU: Fiscal Officer	CE: Public Works (Engineer)	CT: Public Works	JA: Cuyahoga County Public Safety and Justice Services	SH: Sheriff	TR: Treasurer
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	JC: Juvenile Court	SA: Senior & Adult Svs.	WI: Workforce Development
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SE: Support Enforcement Agency	WT: Employment & Family Svs.
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	MI: HIV/AIDS Services	SM: Solid Waste District	
CC-002: Human Resources	CR: Medical Examiner	IS: Information Systems	OPD: Procurement and Diversity	ST: Public Works (Sanitary)	
Direct Open Market Purchases (Purchases between \$500.- \$25,000 <u>unless</u> requiring assistance from Procurement & Diversity Dept - see below)					

Requisition #	Requisition Date	Description	Dept/Loc	Total	
CE-13-27526	4/26/13	Vehicle Modifications	CE / CE01	\$1,939.00	
CE-13-27504	4/24/13	Top Soil	CE / CE01	\$17,950.00	
CE-13-27502	4/24/13	Mulch	CE / CE01	\$18,837.00	
<u>CE-13-27487</u>	4/23/13	Rear Springs #S-257	CE / CE01	\$1,199.55	
CR-13-27549	5/1/13	Gas Chromatograph - Agilent - Toxicology	CR / CR00	\$1,297.00	
CR-13-27548	5/1/13	Latex Gloves - Toxicology	CR / CR00	\$969.00	
CR-13-27476	4/22/13	Envelopes - Death Certificate	CR / CR00	\$1,198.00	
CR-13-27469	4/19/13	Photography Supplies	CR / CR00	\$1,616.42	
CT-13-27451	4/17/13	VAR. BLDGS-SOLID WASTE DISPOSAL	CT / CT01	\$2,757.03	
JA-13-27438	4/16/13	Justice Services Purchase.	JA / JA00	\$13,632.99	
JA-13-27432	4/16/13	Justice Services Purchase.	JA / JA00	\$5,995.00	
JA-13-27350	4/5/13	Trailer - SWR equipment, City of Cleveland	JA / JA00	\$17,029.00	
<u>SH-13-27534</u>	4/29/13	Flip Top Collapsible Supply Bags	SH / SH01	\$8,932.60	
SH-13-27547	5/2/13	Legal Notice for Supplemental Medical Staffing Services per RQ27546	SH / SH01	\$800.00	
ST-13-27532	4/29/13	Engine Diagnostics #S-223	ST / ST01	\$936.10	
ST-13-27557	5/1/13	Safety Cones	ST / ST01	\$580.00	
ST-13-27555	5/1/13	Radiator Repairs #S-	ST / ST01	\$850.00	
ST-13-27511	4/25/13	Capacitor & Belts - Pump Stations	ST / ST01	\$516.68	
ST-13-27488	4/23/13	Tires #S-222	ST / ST01	\$1,248.70	

ST-13-27428	4/15/13	Cold Shot Pipe Freezing Kit	ST / ST01	\$643.50	
ST-13-26396	1/8/13	Advt Cleaning Supl Contract - * item already purchased	ST / ST01	\$900.00	
CE-13-27543	4/30/13	Advertising - Tires	ST / ST01	\$900.00	
Already purchased:					
AU-13-27533	4/29/13	Rental of a Room *item already purchased	AU / AU01	\$1,029.75	

CPB2013-333

Department of Development, presenting voucher payments between 04/25/2013 - 04/30/2013

DEPARTMENT OF DEVELOPMENT				
VOUCHER LIST FOR THE PERIOD 04/25/2013 - 04/30/2013				
VOUCHER NO.	PAYEE	AMOUNT	FUNDING SOURCE	AUTHORIZATION
DV1380169	Weather-Tite Systems	\$3,079.20	Formula HWAP	Weatherization Alternate Procurement
DV1380170	Central Heating Air Conditioning	\$576.14	Formula HWAP	Weatherization Alternate Procurement
DV1380171	R.J. Heating	\$730.36	Formula HWAP	Weatherization Alternate Procurement
DV1380172	Berry Insulation	\$3,301.26	Formula HWAP	Weatherization Alternate Procurement
DV1380173	A&J Insulation	\$6,877.98	Formula HWAP	Weatherization Alternate Procurement
DV1380174	Brennan & Assoc Heating and Cooling	\$1,451.41	Formula HWAP	Weatherization Alternate Procurement
DV1380175	R.J. Heating	\$4,132.50	Formula HWAP	Weatherization Alternate Procurement
DV1380176	A&J Insulation	\$2,096.98	Formula HWAP	Weatherization Alternate Procurement
DV1380177	Lake Erie Heating and Cooling	\$6,470.91	Formula HWAP	Weatherization Alternate Procurement
DV1380178	Lake Erie Heating and Cooling	\$3,995.36	Formula HWAP	Weatherization Alternate Procurement
DV1380179	A.B.A. Insulation	\$5,922.44	Formula HWAP	Weatherization Alternate Procurement
DV1380182	Weather-Tite Systems	\$2,535.70	Formula HWAP	Weatherization Alternate Procurement
DV1380183	Green Home Solutions	\$5,676.66	Formula HWAP	Weatherization Alternate Procurement
DV1380184	Weather King Heating	\$3,188.75	Formula HWAP	Weatherization Alternate Procurement
DV1380185	Weather-Tite Systems	\$4,533.92	Formula HWAP	Weatherization Alternate Procurement
DV1380186	Berry Insulation	\$1,903.05	Formula HWAP	Weatherization Alternate Procurement
DV1380187	Great Lakes Heating & AC	\$681.01	Formula HWAP	Weatherization Alternate Procurement
DV1350134	YK Brothers Construction	\$7,300.00	Federal CDBG Grant	Rehab Loan Ordinance
DV1350135	YK Brothers Construction	\$8,075.00	Federal CDBG Grant	Rehab Loan Ordinance
DV1350136	YK Brothers Construction	\$6,470.00	Federal CDBG Grant	Rehab Loan Ordinance
DV1350121	MAE Construction	\$745.00	Federal CDBG Grant	Rehab Loan Ordinance
		\$79,743.63		