

Contracts and Purchasing Board
County Administration Building, 4th Floor
May 13, 2013 11:30 A.M.

- I. Call to Order
- II. Review Minutes
- III. Public Comment
- IV. Contracts and Awards
 - A. Tabled Items
 - B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2013-333	Department of Information Technology	<p>Recommending an award on RQ27455 and enter into a contract with Inmage LLC in the amount not-to-exceed \$2,097.20 for royalty free stock photography for the period 4/1/2013 - 3/31/2016.</p> <p>Funding Source: 100% General Fund.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-334	Department of Information Technology	<p>Recommending an award on RQ27280 and enter into a contract with Main Sail, LLC in the amount not-to-exceed \$11,280.00 for a technical writer for the period 4/11/2013 - 5/23/2013.</p> <p>Funding Source: 100% General Fund.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-335	Department of Information Technology	<p>Recommending an award on RQ27210 and enter into a contract with AT&T Mobility National Accounts LLC, in the amount not-to-exceed \$11,997.00 for wireless iPad services for 25-ipads for use by Division of Children and Family Services for the period 4/1/2013 - 3/31/2014.</p> <p>Funding Source: 100% General Fund.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-336	Office of Human Resources	<p>Recommending an award on RQ25812 and enter into a contract with Demopoulos & Associates, LLC the amount not-to-exceed \$90,000.00 for workers compensation and Inspector General investigative services and specialized investigative services for the Inspector General's Office for the period 4/1/2013 - 3/31/2016. (Deputy Chief Approval No. DC2012-256 - authority to seek proposals).</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-337	Department of Workforce Development	<p>Submitting a contract with Menorah Park Center for Senior Living BET Moshav Zekenim Hadati for Older Adults in the amount not-to-exceed \$2,101.96 for the Incumbent Worker Training Program for the period 4/10/2013 - 8/17/2013.</p> <p>Funding Source: 100% by Federal Workforce Investment Act (WIA) Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

CPB2013-338	Department of Workforce Development	<p>A) Submitting a contract with H.P. Technologies, Inc. in the amount not-to-exceed \$3,000.00 for the On-the-Job Training Program for the period 4/15/2013 - 5/31/2013.</p> <p>B) Submitting a contract with Adalet/Scott Fetzer Company in the amount not-to-exceed \$2,000.00 for the On-the-Job Training Program for the period 4/8/2013 - 6/29/2013.</p> <p>C) Submitting a contract with Menorah Park Center for Senior Living BET Moshav Zekenim Hadati in the amount not-to-exceed \$2,800.00 for the On-the-Job Training Program for the period 3/18/2013 - 4/27/2013.</p> <p>Funding Source: 100% by Federal Workforce Investment Act (WIA) Funds.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-339	Office of Procurement & Diversity	<p>Recommending an award:</p> <p><u>Department of Information Technology</u></p> <p>a) on RQ27085 to TEC Communications, Inc. in the amount of \$30,230.50 for 25 Cisco Unified Contact Center Express licenses for the Fiscal Office (State Contract No. 533110/ORC 125.04(B)).</p> <p>Funding Source: Real Estate Assessment Funds.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-340	Department of Public Safety and Justice Services	<p>A) Public Safety Grants, submitting an agreement with City of Berea in the amount not-to-exceed \$2,216.84 for reimbursement of eligible training expenses in connection with the FY2010 Interoperable Emergency Communications Grant Program for the period 6/1/2010 - 5/15/2013.</p> <p>B) Public Safety Grants, submitting an agreement with City of Parma Heights in the amount not-to-exceed \$3,753.18 for reimbursement of eligible training expenses in connection with the FY2010 Interoperable Emergency Communications Grant Program for the period 6/1/2010 - 5/15/2013.</p> <p>Funding Source: 100% FY 10 Interoperable Emergency Communication Grant Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

CPB2013-341	Department of Public Safety and Justice Services	<p>Public Safety Grants, submitting contracts and agreements with various municipalities and providers for the FY2012 Juvenile Accountability Block Grant Program for the period 1/1/2013 - 2/28/2014:</p> <p><u>Agreements</u></p> <p>A) City of Cleveland (Community Relations) in the amount of \$32,010.00 for the Youth Community Diversion Project.</p> <p>B) City of Lakewood (Division of Youth) in the amount of \$20,000.00 for the Juvenile Diversion Project.</p> <p><u>Contracts</u></p> <p>C) East Cleveland Neighborhood Center Inc. in the amount of \$20,000.00.</p> <p>D) Golden Ciphers in the amount of \$20,000.00.</p> <p>Funding Source: FY12 JABG is from the Ohio Department of Youth Services through the Federal Office of Juvenile Justice and Delinquency Prevention.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
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C. Exemption Requests

Item	Requestor	Description	Board Action
CPB2013-342	Department of Public Works	<p>Submitting an RFP exemption on RQ8817, which will result in an amendment to Contract No. CE0800492-01 with Cleveland Commerce Center, Inc. for lease of parking spaces located at East 40th Street and Perkins Avenue, Cleveland, for use by the Division of Children and Family Services for the period 5/1/2008 - 4/30/2013 to extend the time period to 4/30/2018 and for additional funds in the amount of \$327,120.00.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) An amendment extending the Term from May 1, 2013 through April 30, 2018 and reaffirming a termination clause Where County may terminate at any time with one year notice. This base lease is for 125 spaces located at E. 40th and Perkins Ave. Approximately 2 blocks from the County's Jane Edna Hunter Building. CFS Employment contracts require the County to provide parking for Children and Family Service Workers who utilize their personal vehicles every day for their work.</p>	

		<p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) The five (5) year Term calls for a total of \$327,120.00, a slight increase from 318,492.00 over the five year Term pursuant to the renewal option.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) The current lease utilized a public RFP process; CFS has requested an extension of the current Term. Secondly these spaces are within close proximity to the Jane Endna Hunter Building. This lot is fenced in with an automated gate and a guard shack for County Protective Services. No clear options exist for this amount of parking other than vendors the County is currently under contract with and that is within convenient and safe walking distance to the Jane Edna Hunter Building.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. As stated the base lease did utilize an RFP process, however, there is no other clear alternative options that exist for this much parking within convenient and safe waling distance. In addition this lot is adjacent to Board of Election operations center at the Halle warehouse and this lot is utilized during election time for temporary workers and election days activities.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? Location and response to the original RFP.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. The County has a employment contract with Children and Family Service employees which requires the County to provide parking for CFS workers who use their own vehicles to go in and out at Jane Edna Hunter Building to accomplish their work assignments.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. This lease does not contain any other options to extend the Term. The County</p>	<p>____ Approve ____ Disapprove ____ Hold</p>
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		will be forced to have an RFP process at that time.	
CPB2013-343	Department of Public Works	<p>Submitting an RFP exemption on RQ8817, which will result in an amendment to Contract No. CE0800729-01 with Priemer Investment Co., LLC for lease of 128 parking spaces located at 4209, 4213 and 4415 Euclid Avenue, Cleveland for use by the Division of Children and Family Services for the period 5/1/2008 - 4/30/2013 to extend the time period to 4/30/2018 and for additional funds in the amount 341,236.80.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) An amendment extending the Term from May 1, 2013 through April 30, 2018 and reaffirming a termination clause Where County may terminate at any time with one year notice. This base lease is for 125 spaces located at E. 40th and Euclid Ave. 1 block from the County's Jane Edna Hunter Building. CFS Employment contracts require the County to provide parking for Children and Family Service Workers who utilize their personal vehicles every day for their work.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) The five (5) year Term calls for a total of \$341,236.80, an approximately 2.8% decrease from the original Term.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) The current lease utilized a public RFP process; CFS has requested an extension of the current Term. Secondly these spaces are adjacent and part of a larger parking area currently under lease with this Landlord which is fenced and having an automatic gate and a guard shack for County Protective Services. No clear options exist for this much parking that is within walking distance to the Jane Edna Hunter Building.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. As stated the base lease did utilize an RFP process, however, there is no other clear options that exist for this much parking within convenient and safe waling distance.</p> <p>5. What ultimately led you to this product or service?</p>	

		<p>Why was the recommended vendor selected? Location and response to the original RFP.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. The County has a employment contract with Children and Family Service employees which requires the County to provide parking for CFS workers who use their own vehicles to go in and out at Jane Edna Hunter Building to accomplish their work assignments.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. This lease does not contain any other options to extend the Term. The County will be forced to have an RFP process at that time.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2013-344	Medical Examiner	<p>Submitting a sole source exemption on RQ27230, which will result in an award recommendation to Life Technologies Corporation in the amount not-to-exceed \$85,246.93 for maintenance services on 2-AB7500 Real Time PCR Systems and 4 Genetic Analyzers for the period 8/21/2013 - 8/20/2016.</p> <p>Funding Source: 100% Crime Lab General Fund.</p> <p>1.Submitting sole source exemption on RQ27230 which will result in an award recommendation to Life Technologies Corporation in the amount not-to-exceed \$85,246.93 for maintenance on 2-AB7500 Real Time PCR Systems and 4 Genetic Analyzers for the period 5/1/2013 - 8/1/2013.</p> <p>2. What is the product/service that you seek to acquire? Provide a detailed description of the product/service. This is a service contract required for the annual planned maintenance of two AB 7500 Real Time PCR Systems 1 AB 310 Genetic Analyzer, one AB 3130 Genetic Analyzer and two AB 3500 Genetic Analyzers which are critical instruments used in forensic DNA casework. The service contract is required for the continuous operation of the forensic DNA department and to fulfill the quality assurance standards for Forensic DNA casework analysis.</p> <p>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? Yes X No</p> <p>The service contract is an annual planned maintenance</p>	

		<p>which is required annually for these instruments.</p> <p>4. Why do you need to acquire these goods or services? Provide information on the main requirement for this purchase. For example, detail the nature of the instructional, research, or community outreach activities for which the purchase is necessary.</p> <p>The service contract is required for the annual planned maintenance of 7500 Real Time PCR Systems and, AB 310, AB 3130 and AB 3500 Genetic Analyzers. In addition, the service contract includes immediate response and free repair of the instrument by Life Technologies if there is any problem with instrument during the term of the service contract. All these are extremely critical instruments required for operation of the DNA and Parentage departments. Any issue with the instruments will stop the DNA analysis process. The service contract is needed for our operational requirements of annual maintenance of this equipment. It is the only service contract compatible with our current specifications, accreditation and quality assurance requirements for Forensic DNA casework analysis.</p> <p>5. Why are the requested goods/services the only ones that can satisfy your requirements? Provide specific, quantifiable factors/qualifications. Provide specific details on the compelling functional and/or technical reasons why the requested good or service is the only one that can satisfy the requirement. Indicate any features of the product or service that cannot be provided by an alternative product or service. In enumerating the unique aspects of the product or service, provide quantifiable details on the factors and/or qualifications that make the good or service distinctive. If the good or service is patented or copyrighted, provide the supporting information such as patent number or copyright holder.</p> <p>The above mentioned service contract meets our operational requirements of annual maintenance of the 7500 Real Time PCR System, 310, 3130 and 3500 Genetic Analyzers. It is the only service contract compatible with our current specification, accreditation and quality assurance requirements for Forensic DNA casework analysis.</p> <p>6. Were alternative goods/services evaluated? If yes,</p>	
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		<p>what were they and why were they unacceptable? Provide names of alternate sources that were considered and specific reasons why each one was rejected. If other options were not evaluated, indicate the basis for not considering available alternatives.</p> <p>No, the service contract is only offered by Life Technologies, formerly Applied Biosystems which is the manufacturer of the 7500 Real Time PCR System and, 310, 3130 and 3500 Genetic Analyzers.</p> <p>7. Identify specific steps taken to negate need for sole source provider. Provide specific information regarding methods of search, geographic areas searched, and time-frame of search for alternate providers. If no efforts were made to identify and/or locate alternate goods/services, identify rationale for acceptance of sole source.</p> <p>The service contract is only offered by Life Technologies, formerly Applied Biosystems which is the manufacturer of the 7500 Real Time PCR System, 310 and 3130 Genetic Analyzers.</p> <p>8. Has your department bought these goods/services in the past? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p> If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services?</p> <p>Indicate whether the department has previously acquired the same goods or services. If the department has purchased the same goods or services, indicate if the purchase was based on a competitive process or a sole source. NOTE: If the same goods or services had been previously purchased based on a competitive process, provide additional details regarding why a sole source request is being made for this purchase. If the same goods or service had been previously purchased, indicate the date of last purchase and the price paid. The service contract was provided by Applied Biosystems which is now Life Technologies. It is a sole source. (1) 7500 Real Time PCR System was paid on 6/7/2012 @ \$4,770.24 (1) 310 Genetic Analyzer was paid on 6/7/2012</p>	
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		<p>@ \$6,403.17 , (1) 310 Genetic Analyzer was paid on 6/7/2012 @ \$6,403.17 (1) 3130-4 Genetic Analyzer was paid on 6/7/2012 @ \$7,256.64</p> <p>9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?</p> <p>Describe specific steps, and/or alternate solutions under consideration.</p> <p>Currently, the service contract is only offered by Life Technologies, formerly Applied Biosystems which is the manufacturer of the 7500 Real Time PCR System and, 310, 3130 and 3500 Genetic Analyzers.</p> <p>10. What efforts were made to get the best possible price? This service contract results in a savings of 10-22% over last year's prices due to entering into a multi-year; multi-instrument contract. By entering into this multi-year, multi-instrument contract as compared to annual individual contracts results in a 24% savings overall.</p> <p>11. Why is the price for this purchase considered to be fair and reasonable? The service contract provides the annual planned maintenance required for the DNA instruments by our accreditation and quality assurance requirements. The service contract includes free repair of the instrument during the term of the service contract. This saves money as well as time by timely response by Life Technologies, formerly Applied Biosystems when any service/repair is needed to the instrument.</p> <p>12. Amount to be paid: \$85,246.93</p>	<p>____ Approve ____ Disapprove ____ Hold</p>
CPB2013-345	Department of Health and Human Services	<p>Community initiatives Division/Office of Early Childhood, submitting an RFP exemption:</p> <p>A) Which will result in the submission of a grant application and acceptance of grant funds from the Cleveland Foundation in the amount of \$585,000.00.</p> <p>B) Which will result in an award recommendation to</p>	

		<p>Case Western Reserve University for evaluation of the Invest in Children's programs and maintenance of the Childhood Integrated Longitudinal Data System (CHILD) for the period 7/1/2013 – 6/30/2015.</p> <p>Funding Source: Cleveland Foundation</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>In the proposal to The Cleveland Foundation, the Office of Early Childhood/ Invest in Children proposes to contract with Case Western Reserve University – Center on Poverty and Community Development (CWRU) for maintenance of the CHILD (ChildHood Integrated Longitudinal Data) System and for the evaluation of Invest in Children's programs. The CHILD System is a unique data system created and maintained by CWRU. The CHILD System contains: 1) vital statistics data on all children born in Cuyahoga County since 1992; 2) all program data from the programs funded by the Office of Early Childhood/Invest in Children since 1999; and 3) data from numerous other public systems, e.g. the County's Office of Homeless Services, the Department of Children & Family Services, Medicaid, and the Cleveland Metropolitan School District. Further, the data system has the capacity to link all this data to create a longitudinal profile of children and families over time. This data system is used to conduct the evaluation of IIC's programs AND to generate other data briefs such as the Cuyahoga County Council District Profiles and the Early Childhood Briefs on child well-being indicators. The CHILD data system exists at CWRU and nowhere else.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>\$ 585,000.00 – 100% of these funds are from The Cleveland Foundation, a private philanthropic community foundation.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>The CHILD System, described above, is a unique data system created and maintained by CWRU. It contains records on children born in the County since 1992 and all</p>	
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		<p>Invest in Children program data since 1999. This data exists in this system and nowhere else. In addition, the system has the capacity to match data sets on a child by child basis to create a longitudinal portrait of a child over time. Because of these unique capabilities, this system is essential to conducting an evaluation of IIC's programs and to produce other data products on early childhood for the County and the community at large.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. None. As described above, because of the unique capabilities of the CHILD System it is essential to conducting an evaluation of IIC's programs and to produce other data products on early childhood for the County and the community at large.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? CWRU has been the evaluator of Invest in Children's programs since the initiative was founded in 1999. They have a solid track record of performing a wide array of evaluation tasks, including access to many distinguished faculty who bring their expertise to this effort. On their previous contract evaluations they have always received an overall rating of "average" or above. Finally, as described above, without the data from the CHILD data system, this project would not be possible.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. None</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. None</p>	<p>____ Approve ____ Disapprove ____ Hold</p>
CPB2013-346	Department of Health and Human Services	<p>Community initiatives Division/Office of Early Childhood, submitting an RFP exemption:</p> <p>A) Which will result in the submission of a grant application and acceptance of grant funds from Saint Luke's Foundation in the amount of \$96,100.00 for the Networking for Engagement, Stability and Transformation (NEST) Project.</p> <p>B) Which will result in an award recommendation to</p>	

		<p>Case Western Reserve University in the amount of \$10,000.00 for the period 7/1/2013 – 6/30/2014.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>In our proposal to the Saint Luke’s Foundation, the Office of Early Childhood/Invest in Children is proposing to contract with Case Western Reserve University –Center on Urban Poverty and Community Development (CWRU) for the evaluation of the Networking for Engagement, Stability and Transformation (NEST) project. Specifically, CWRU would be responsible for analyzing historic data on homeless families with young children from the CHILD (ChildHood Integrated Longitudinal Data) System and presenting that data to the planning committees. Similarly, CWRU would be responsible for the analysis of real time data on all families coming in to shelter care during the planning year. In addition, CWRU will be contracted to conduct five in-depth interviews and one focus group with target families.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) If awarded, the amount of the grant from the Sisters of Charity Foundation would be \$96,100. Of that, \$10,000 would be for the contract for the evaluation consultant (CWRU).</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (Include state contract # or GSA contract # and expiration date)</p> <p>The CHILD System is a unique data system created and maintained by CWRU. This is the data system that will be used for the planning and implementation of the NEST project and is essential to that effort: the strength of the proposal to Saint Luke’s is partially predicated on our commitment to use this data system. The CHILD System contains: 1) vital statistics data on all children born in Cuyahoga County since 1992; 2) all program data from the programs funded by the Office of Early Childhood/Invest in Children since 1999; and 3) data from numerous other public systems, e.g. the County’s Office of Homeless Services, the Department of Children & Family Services,</p>	
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		<p>Medicaid, and the Cleveland Metropolitan School District. Further, the data system has the capacity to link all this data to create a longitudinal profile of children and families over time. This data will be mined to help better understand the families to be served by the NEST project. Without the data from this system the NEST Project would not be possible; the CHILD System exists at CWRU and nowhere else.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. None. As described, CHILD System is a unique data system created and maintained by CWRU. The CHILD System exists at CWRU and nowhere else.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? CWRU has been the evaluator of Invest in Children's programs since the initiative was founded in 1999. They have a solid track record of performing a wide array of evaluation tasks, including access to many distinguished faculty who bring their expertise to this effort. On their previous contract evaluations they have always received an overall rating of "average" or above. Finally, as described above, without the data from the CHILD System, this grant proposal would not be possible.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. None</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. None</p>	<p>____ Approve ____ Disapprove ____ Hold</p>
CPB2013-347	Department of Health and Human Services	<p>Division of Children and Family Services, submitting a sole source exemption on RQ27354, which will result in an award recommendation to Channing Bete in the amount of \$4,294.44 for Parenting/Caregiver resource pamphlets and booklets.</p> <p>2. What is the product/service that you seek to acquire? Parenting/ Caregiver resource pamphlets and booklets located in various areas of DCFS that are accessed by the</p>	

		<p>public.</p> <p>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>4. Why do you need to acquire these goods or services?</p> <p>To provide resources to our families and caregivers in order to prevent abuse and/or neglect to their children. These resources support the mission of DCFS.</p> <p>5. Why are the requested goods/services the only ones that can satisfy your requirements?</p> <p>What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.</p> <p>Channing Bete is a reputable company which provides information that is supported by thorough research and reviewed by experts in the field. The information provided is always current. The booklets are attractive and meet the educational level of our primary audience. They are on point and easy to read. Channing Bete offers a large variety of titles to choose from to meet our client's needs and ensure continuity of quality and content. The copyright holder for the items that are to be purchased is Channing Bete Company Inc.</p> <p>6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?</p> <p>Alternative products were not evaluated however, a search was conducted looking for items that matched the item number and description for the items requested and all of the searches referred back to the Channing Bete website.</p> <p>7. Identify specific steps taken to negate need for sole source provider.</p> <p>No additional steps have been taken to negate the need</p>	
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		<p>for a sole source provider because the pamphlets and handouts requested are used to prevent child abuse. Channing Bete is an exclusive distributor of Prevent Child Abuse America's publications. Channing Bete holds a government contract that expires January 31, 2017. In addition to being a distributor of the requested products, Channing Bete is the publishing company for its original works. Channing Bete uses its trademarked publication style called Scriptography® -- a blend of reader-friendly text and graphics designed to convey key points quickly and help readers retain and act upon the information that learned.</p> <p>8. Has your department bought these goods/services in the past? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p> If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services?</p> <p>We placed an order with Channing Bete on May 14, 2012 in the amount of \$ 3,912.44. They were a sole source at this time.</p> <p>9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?</p> <p>DCFS will explore various printed publications to determine if there is a different item available that meets the needs of our agency and utilize a style/format that is appropriate for the target audience.</p> <p>10. What efforts were made to get the best possible price? Due to the large volume of our order, we have received the lowest price possible.</p> <p>10. Why is the price for this purchase considered to be fair and reasonable? This price is considered as fair and reasonable because Channing Bete offers a discount based on the total quantity of all items ordered. Due to the large volume of our order, we have received the lowest price possible.</p> <p>12. Amount to be paid: \$4,294.44</p>	<p>____ Approve ____ Disapprove ____ Hold</p>
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D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2013-348	Department of Public Works	<p>A) Submitting an amendment (Subsidiary No. 3) to Contract No. CE1100207-01 with Fabrizi Trucking & Paving Co., Inc. for improvement of Stumph Road from Snow Road to Pearl Road in the Cities of Parma and Parma Heights for a decrease in the amount of (\$163,022.73).</p> <p>B) Recommending to accept the project as complete and in accordance with plans and specifications; requesting authority to release the escrow account, in accordance with Ohio Revised Code Section 153.63.</p> <p>Funding Source: Funding: 70% Public Works Commission (Issue 1), 15% Cuyahoga County using funds from the \$5.00 Vehicle License Tax Fund and 15% Municipalities.</p>	<p>___ Approve</p> <p>___ Disapprove</p> <p>___ Hold</p>
CPB2013-349	Department of Public Works	<p>Submitting a Real Estate Agreement with Ohio Department of Transportation for right-of-way acquisition in connection with construction of Stage 3 of the Towpath Trail Extension from Steelyard Commons to Tremont Trailhead.</p> <p>Funding Source: Federal Funds - \$1,000,000.00 (Maximum Federal Participation) Local Funds - \$1,000,000.00 (Maximum Local Participation) Per NOACA (Urban Core) policy: 50% Federal Funds, 50% Local Funds (Steelyard TIF Funds).</p>	<p>___ Approve</p> <p>___ Disapprove</p> <p>___ Hold</p>
CPB2013-350	Department of Public Works	<p>Recommending to amend a permanent easement to Ohio Bell Telephone Company, dba Ameritech for an above ground telephone equipment cabinet installed on a concrete pad, together with all other necessary fixtures on appliances appurtenant thereto, on PPN 822-12-043 owned by Cuyahoga County, Ohio fka Board of County Commissioners of Cuyahoga County in the City of Highland Heights, Ohio, Sewer District No. 3, by granting an additional easement for placement of an additional above ground telephone equipment cabinet.</p>	<p>___ Approve</p> <p>___ Disapprove</p> <p>___ Hold</p>
CPB2013-351	Department of Development	<p>Requesting authority to apply for and accept a grant from the United States Environmental Protection Agency for up to \$500,000 in brownfield revolving loan funds. The anticipated start-completion dates are 10/01/2013-09/30/2018.</p>	<p>___ Approve</p> <p>___ Disapprove</p>

		Funding Source: Brownfield Revolving Loan Funds.	<input type="checkbox"/> Hold
CPB2013-352	Department of Information Technology	Recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-353	Department of Workforce Development	<p>In partnership with City of Cleveland as designated Local Workforce Investment Area No. 3, submitting a Memorandum of Understanding among the City of Cleveland, City of Cleveland/Cuyahoga County Workforce Investment Board and Employment Connection One-Stop System partners for operation of the Employment Connection One-Stop System for the period 7/1/2013 - 6/30/2014.</p> <p>Funding Source: Each partner supports their share of one-stop costs with their own revenues. This is a revenue generating agreement for the County to offset one-stop operational costs.</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-354	County Sheriff	<p>Submitting a grant award in the amount of \$21,600.00 from Ohio High Intensity Drug Trafficking Area for the purchase of a vehicle for the Hotel Interdiction task force team in connection with the Ohio High Intensity Drug Trafficking Area grant program for the period 3/1/2013 - 2/28/2015.</p> <p>Funding Source: 100% funded by the Ohio High Intensity Drug Trafficking Area FY11, FY12, and FY13 grant award for participation in the Hotel Interdiction Team.</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-355	Juvenile Court	<p>Submitting an agreement with Village of North Randall for the Community Diversion Program for the period 5/13/2013 - 12/31/2013.</p> <p>Funding Source: 100% General Fund</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-356	Juvenile Court	<p>Submitting an amendment to a grant agreement to State of Ohio, Department of Youth Services for community-based services for youth for the period 7/1/2011 - 6/30/2013 for additional funds in the amount of \$866,529.95.</p> <p>Funding Source: State of Ohio, Department of Youth Services grant funds</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

CPB2013-357	Department of Public Safety and Justice Services	<p>Public Safety Grants, submitting an amendment to Agreement No. AG1100171-01 with Lake County Board of Commissioners for reimbursement of purchase of equipment and eligible expenses in connection with the FY2010 State Homeland Security-Law Enforcement Grant Program for the period 8/1/2010 - 2/28/2013 to extend the time period to 5/31/2013; no additional funds required.</p> <p>Funding Source: 100% by the Department of Homeland Security grant funds through Ohio Emergency Management.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-358	Department of Public Safety and Justice Services	<p>Public Safety Grants, submitting an agreement with Cuyahoga County Fire Chief's Association for the purchase of equipment, valued in the amount of \$3,615.00, for the FY2007 Urban Area Security Grant Program for the period 7/1/2007 - 9/30/2010.</p> <p>Funding Source: 100% FY 07 Urban Area Security Initiative funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-359	Department of Public Safety and Justice Services	<p>Submitting an amendment to Agreement No. AG1100149-01 with City of Cleveland for reimbursement of eligible expenses in connection with the FY2010 State Homeland Security-Law Enforcement Grant Program for the period 8/1/2010 - 2/28/2013 to extend the time period to 5/31/2013; no additional funds required.</p> <p>Funding Source: FY2010 State Homeland Security-Law Enforcement Grant funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-360	Department of Public Safety and Justice Services	<p>Public Safety Grants, submitting an amendment to Agreement No. AG1200059-01 with City of Lyndhurst for reimbursement of eligible expenses in connection with the FY2010 State Homeland Security Grant Program for the period 8/1/2010 - 2/2/8/2013 to extend the time period to 5/15/2013; no additional funds required.</p> <p>Funding Source: 100% by the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA)</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

CPB2013-361	Department of Public Safety and Justice Services	Public Safety Grants, submitting an agreement with City of Parma Heights in the amount not-to-exceed \$479.48 for the reimbursement of eligible training expenses in connection with FY2010 Urban Area Security Initiative Grant Program for the period 1/1/2013 - 4/30/2013. Funding Source: 100% by DHS through Ohio Emergency Management Agency	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-362	Department of Public Safety and Justice Services	Public Safety Grants, submitting an amendment to a grant award from U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration for the Common Pleas Court Felony Drug Court Project in connection with the FY2010 Adult Treatment Drug Courts Grant Program for the period 9/30/2010 - 9/29/2013 for additional funds in the amount of \$325,000.00. Funding Source: Department of Health and Human Services, Substance Abuse and Mental Health Services Administration	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-363	Department of Health and Human Services	Community Initiatives Division/Office of Early Childhood, submitting a grant award in the amount of \$75,000.00 from Sisters of Charity Foundation of Cleveland for evaluation services for the Networking for Engagement, Stability and Transformation (NEST) project for the period 4/1/2013 - 4/1/2014. Funding Source: 100% by Sisters of Charity	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-364	Office of Procurement & Diversity	Presenting voucher payments for the week of May 13 2013.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-365	Department of Development	Presenting voucher payments between 05/01/2013 - 05/08/2013	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

- V. Other Business
- VI. Public Comment
- VII. Adjournment

Minutes

Contracts and Purchasing Board
County Administration Building, 4th Floor
May 6, 2013 11:30 A.M.

I. Call to Order: The meeting was called to order at 11:32 A.M.

Attendees: County Executive Edward FitzGerald
Chief of Staff Matt Carroll
Fiscal Officer Wade Steen
Director Bonnie Teeuwen
Director Lenora Lockett
Councilman Dale Miller
Clerk of the Contracts and Purchasing Board David Merriman

II. Review and Approve Minutes: The minutes were approved as written.

III. Public Comment - There was no public comment.

IV. Contracts and Awards

A. Tabled Items

CPB2013-300

County Prosecutor, submitting a sole source exemption on RQ27058, which will result in an award recommendation to Access Data Group, LLC in the amount of \$12,610.00 for license renewal, maintenance and support of Forensic Tool Kit forensic recovery and examination software.

1. Provide detailed information about why you need to acquire these goods or services:

This request is for the LICENSE RENEWAL of the software currently being used for COMPUTER FORENSIC RECOVERY and EXAMINATION of digital evidence, computer hard drives, and other devices which may contain evidence in criminal investigation being conducted by the Cuyahoga County Prosecutor's Office/Ohio ICAC Task Force.

2. Has your department bought these goods/I.T. services in the past? xYes ☐No

The COMPUTER FORENSIC EXAMINATION program FTK (Forensic Tool Kit) was originally purchased around 2001 and has been renewed for 1-year periods every year since. This purchase was made from AccessData the SOLE SOURCE for the software. During this time the number of licenses purchased has increased to a total of 10 for the FTK program and 3 licenses for the MPE+ (Mobile Phone Examiner) program have been added to the Task Force.

The last renewal was in MARCH 2011 for 5 licenses at the cost of \$4200.00

3. Why are the requested goods/services the only ones that can satisfy your requirements?

At the time of purchase and presently there are other COMPUTER FORENSIC EXAMINATION programs available at similar cost and yearly renewal expense. One such program is from Guidance Software called EnCase which is available for \$2995.00 plus a yearly maintenance of \$599.00. The ICAC Task Force currently has 3 licenses for this software as well. It is a best practice in the field of computer forensics to use more than one type of examination software.

There are proprietary pieces to each program that offer features that the other does not, and can be used as a solution when one program fails to recover data. The Task Force primarily uses the FTK

product as it is what is taught to examiners taking classes through the State of Ohio Peace Officer Training Academy, and so the majority of examiners statewide use the FTK product.

4. Were alternative goods/I.T. services evaluated?

Other COMPUTER FORENSIC EXAMINATION software that may be available on the market does not have any additional feature or abilities that are not already in the currently owned and used products.

5. What efforts were made to get the best possible price?

This renewal is for a period of one year for all licenses held by the Ohio ICAC Task Force. This purchase came with a free copy of an add-on software.

6. Will this purchase obligate Cuyahoga County to this vendor for future purchases, for example maintenance, licensing or continuing need? ☒Yes ☐No

License renewal is required each year for a period of 1 year. I am working on a 3-year renewal deal that will discount the cost, and will add a license for additional software for each license.

7. Why is the price for this purchase considered to be fair and reasonable:

Refer to #3

The Digital Forensic Examination of evidence completed by the Ohio ICAC Task Force is specific to Law Enforcement. It involves the examination and review of evidence that has been obtained by court ordered search warrant, and the chain of custody is critical to proper evidence handling. This process is very time consuming, and would be cost prohibitive if performed by an outside source.

8. Amount to be paid: \$12,610.00_____

☒X Approve

☐ Disapprove

☐ Hold

B. Scheduled Items

CPB2013-313

Department of Development,

A) Requesting approval of a contract with C.B. Mullins Construction Company, Inc. for the anticipated cost of \$19,370.00 for Lead Remediation Cases 340-343 at 1493 & 1495 Coutant Street Units 1 - 4 Lakewood. The anticipated start-completion dates are May 6, 2013 - August 4, 2013.

Funding Source: 100% by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health.

B) Requesting approval of a contract with Green Home Solutions, LLC for the anticipated cost of \$8,000.00 for Lead Remediation Case 414 Hodge at 20204 Kings Highway Warrensville Heights. The anticipated start-completion dates are May 6, 2013 - August 4, 2013.

Funding Source: 8,000.00 by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health. Due to federal grant requirements the Lead Hazard Remediation Grant maximum contribution for this project is \$8,000.00. The homeowner is contributing \$200.00.

- C) Requesting approval of a contract with Berry Insulation Company Lead Remediation Case 425 Collins at 22470 Lakemont Avenue Euclid for the anticipated cost of \$3,960.00. The anticipated start-completion dates are May 6, 2013 - August 4, 2013.
- D) Requesting approval of a contract with Berry Insulation Company for the anticipated cost of \$11,450.00 for Lead Remediation Case 431 Siler at 14117 Ardenall Avenue East Cleveland. The anticipated start-completion dates are May 6, 2013 - August 4, 2013.

Funding Source: 100% by the U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant passed through County Board of Health and Community Development Block Grant Program Funds.

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-314

Department of Information Technology, submitting an amendment to Contract No. CE1200329-01 with Northwoods Consulting Partners, Inc. for maintenance on the Electronic Document Management System for Division of Cuyahoga Job and Family Services for the period 7/1/2012 - 6/30/2013 to change the scope of services, effective 5/13/2013, and for additional funds in the amount not-to-exceed \$17,960.00.

Funding Source: Public Assistance Linkage Funding

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-315

Department of Workforce Development, submitting a contract with PPG Industries, Inc. in the amount not-to-exceed \$2,500.00 for the On-the-Job Training Program for the period 3/11/2013 - 5/31/2013.

Funding Source: Federal Workforce Investment Act (WIA) Funds.

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-316

Office of Procurement & Diversity, recommending an award:
County Sheriff

- a) on RQ26246 to Smith's Detection Inc. in the amount of \$86,084.00 for 3-Heimann X-ray Inspection System Hi-Scan 6040ds scanning machines.

Funding Source: 100% by the Internal Service Fund

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-317

Office of Procurement & Diversity, recommending an award:

Department of Public Works

On RQ26753 and enter into a contract with Consolidated Electrical Distributors, Inc. dba Leader Electric Supply (8-4) in the amount not-to-exceed \$90,000.00 for fluorescent and mercury ballasts for various County buildings for the period 6/1/2013 - 5/31/2016.

Funding Source: 100% by General Fund

Note: This item was held at the request of the department.

☐ Approve
☐ Disapprove
☒ Hold

CPB2013-318

Office of Procurement & Diversity, recommending an award:

Fiscal Office

a) on RQ26439 to World Micrographics, Inc. (15-2) in the amount of \$86,940.00. for the purchase of 12-Compact (small footprint) Digital Microforms Desktop Combination Reader/Printer/Scanner.

Funding Source: 100% by General Fund

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-319

Department of Public Safety and Justice Services/Public Safety Grants, submitting an amendment to Agreement No. AG1300056-02 with Bowling Green State University for Regional Urban Search and Rescue training in connection with the FY2010 State Homeland Security Grant Program for the period 3/1/2013 - 3/31/2013 to extend the time period to 5/10/2013 and for additional funds in the amount not-to-exceed \$10,000.00.

Funding Source: FY2010 State Homeland Security Grant Program

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-320

Department of Public Safety and Justice Services/Public Safety Grants, submitting agreements with various political subdivisions for reimbursement of eligible expenses in connection with the FY2010 Urban Area Security Initiative Grant Program:

- a) City of Brook Park in the amount not-to-exceed \$2,850.00 for the period 4/1/2013 - 6/1/2013.
- b) Perry Joint Fire District in the amount not-to-exceed \$5,114.29 for the period 2/1/2013 - 3/31/2013.

Funding Source: 100% by DHS through Ohio Emergency Management Agency

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-321

Department of Public Safety and Justice Services/Public Safety Grants, submitting agreements with various political subdivisions, each in the amount not-to-exceed \$3,000.00, for reimbursement of eligible expenses in connection with the FY2010 State Homeland Security-Law Enforcement Grant Program for the period 3/1/2013 - 6/1/2013:

- a) City of Cleveland
- b) City of Mentor
- c) City of North Olmsted
- d) Lorain County Commissioners

Funding Source: FY2010 State Homeland Security-Law Enforcement Grant Program

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-322

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an award on RQ27098 and enter into a contract with Opex Corporation, sole source, in the amount of \$11,840.00 for hardware and software maintenance on Opex Model 72/AS7200i scanning system and licensing fees on 1D Barcode, Data Matrix Barcode and Image Edge software for the period 4/6/2013 - 4/5/2014.

Funding Source: 100% by PA (Public Assistance) Linkage.

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-323

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an award on RQ27039 and enter into a contract with Unitronix Data Systems, Inc. in the amount not-to-exceed \$5,076.92 for licenses, maintenance and software support on the Automated Budget and Calculation Update System for the period 4/1/2013 - 3/31/2014.

Funding Source: 100% by PA (Public Assistance) Linkage.

☒ Approve
☐ Disapprove
☐ Hold

C. Exemption Requests

CPB2013-324

Office of Budget & Management, submitting an RFP exemption on RQ27100, which will result in an award recommendation to Maximus Consulting Services, Inc. in the amount of \$22, 500.00 for development and implementation of the County's indirect cost allocation plan.

Funding Source: General Fund

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Consulting services to assist OBM in developing and implementing the County's indirect cost allocation plan.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

\$7,500 a year for three years. Funding is General Fund.

3. Rationale Supporting the Use of the Selected Procurement Method
(include state contract # or GSA contract # and expiration date)

OBM collects and compiles all of the source data for the indirect cost plan. We use the services of Maximus to review the plan data for compliance with guidelines and creation of the schedule of charges that are assessed to County budgets annually.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

OBM has attempted to find other providers of this service. At this time Maximus is the only provider that specializes in public sector cost allocation plans and plan compliance. There are no other vendors known to offer this specialization at a cost effective rate.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

Maximus has provided consultant services for the indirect cost plan for multiple contract periods and has continued to offer the serves with minimal increase in fees. Maximus is the trusted provider of this unique service and currently prepares the cost plans for 80 of the 88 County governments in Ohio.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

The County General Fund could forgo approximately in \$11 million of chargeback revenue if the plan is not completed on time. Of that amount more than 50% is received as reimbursement revenue from the state and federal government.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

OBM will evaluate the availability of other vendors when renewing subsequent agreements and solicit proposals when applicable. At this time realistic alternatives to the selected vendor offer the scope of services.

☒ X Approve
☐ Disapprove
☐ Hold

CPB2013-325

Medical Examiner, submitting sole source exemption on RQ27019 which will result in an award recommendation to Life Technologies Corporation in the amount not-to-exceed \$190,348.92 for 1- AB3500 Genetic Analyzer HID; 1-AB9700 PCR System and 5- GeneMapper Licenses IDX for the period 5/1/2013 - 8/1/2013.

2. What is the product/service that you seek to acquire?

Provide a detailed description of the product/service.

We are requesting to purchase one (1) AB 3500 Genetic Analyzer, one (1) AB 9700 Thermal Cycler and five (5) GeneMapper ID-X licenses for Forensic DNA Unit. All of these are manufactured and supplied by Applied Biosystems (currently Life technologies).

- AB 3500 Genetic Analyzer is a high thorough genetic analyzer in the capillary electrophoresis of DNA fragment analysis used in forensic DNA casework.
- AB 9700 GeneAmp PCR system is used to amplify DNA from forensic casework samples.
- GeneMapperID-X is the recent DNA data analysis software used in forensic DNA casework.

3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? ☒ X Yes ☐ No

If yes, please provide details regarding future obligations and/or needs.

What is the duration of this purchase, including number of "potential" renewal options?

Check the appropriate box. If yes, provide information regarding the duration of any potential commitments as well as the estimated costs for such commitments.

A service contract is required for the annual planned maintenance of AB 3500 Genetic Analyzer as per our operational requirements of annual maintenance of the instrument. It is the only service contract compatible with our current specifications and accreditation requirements for Forensic DNA casework analysis. It is not an obligation from the vendor but it is our requirement to be able to work on forensic

DNA casework samples. In addition, as with other instruments, chemicals and supplies are needed to analyze the samples on the instruments on an on-going basis.

4. Why do you need to acquire these goods or services?

Provide information on the main requirement for this purchase. For example, detail the nature of the instructional, research, or community outreach activities for which the purchase is necessary.

The DNA unit's caseload has increased multifold due to acceptance of rape kits from Cleveland. Also, many police departments have joined the lab to use our services. Due to this multifold increase in DNA unit's case load, more instrumentation and data analysis software licenses are required to handle the current work load. Having another 3500 Genetic Analyzer and 9700 Thermal Cycler will enable the DNA unit to analyze increased number of samples to expedite the turnaround time. In addition, 5 additional analysts/technicians were added to handle the increase in caseload, therefore additional GeneMapperID-X licenses are required so that multiple people can perform data analysis in DNA casework and issue reports.

5. Why are the requested goods/services the only ones that can satisfy your requirements?

What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.

Provide specific, quantifiable factors/qualifications.

Provide specific details on the compelling functional and/or technical reasons why the requested good or service is the only one that can satisfy the requirement. Indicate any features of the product or service that cannot be provided by an alternative product or service. In enumerating the unique aspects of the product or service, provide quantifiable details on the factors and/or qualifications that make the good or service distinctive. If the good or service is patented or copyrighted, provide the supporting information such as patent number or copyright holder.

All DNA technologies used in forensic casework have to be approved by the National DNA Index System, FBI. The requested instruments and software manufactured by Life Technologies have been approved by NDIS. All these are highly specialized instruments and software used in forensic DNA casework. The DNA department already has one 3500 Genetic Analyzer, three GeneAmp PCR Systems and one GeneMapper ID-X software license. These have been validated, and DNA analysts have been already trained and competency tested on the instruments and the software. Purchasing another 3500 Genetic Analyzer, AB 9700 GeneAmp PCR system and additional GeneMapperID-X will eliminate the need of extensive validation studies, and training and competency testing of analysts on other platforms, and therefore, will save a lot of time and resources.

6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?

Provide names of alternate sources that were considered and specific reasons why each one was rejected. If other options were not evaluated, indicate the basis for not considering available alternatives.

No, other instruments were not evaluated because all DNA technologies used in forensic casework have to be approved by the National DNA Index System, FBI. AB Genetic Analyzers, AB 9700 GenAmp PCR System and GeneMapper ID-X are the only detection instruments and software which fulfill these requirements.

7. Identify specific steps taken to negate need for sole source provider.

Provide specific information regarding methods of search, geographic areas searched, and time-frame of search for alternate providers. If no efforts were made to identify and/or locate alternate goods/services, identify rationale for acceptance of sole source.

The requested instruments and software are manufactured and supplied only by Life Technologies.

8. Has your department bought these goods/services in the past? ☒ Yes ☐ No

If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services?

Indicate whether the department has previously acquired the same goods or services. If the department has purchased the same goods or services, indicate if the purchase was based on a competitive process or a sole source. NOTE: If the same goods or services had been previously purchased based on a competitive process, provide additional details regarding why a sole source request is being made for this purchase. If the same goods or service had been previously purchased, indicate the date of last purchase and the price paid.

- These purchases were previously made as a sole source through Applied Biosystems, now Life Technologies.
- (1) AB3500 Genetic Analyzer and (1) GeneMapper ID License was purchased in December 2011 for \$129,874
- (1) AB9700 GeneAmp PCR was purchased approximately 10 years ago, price unknown.

9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?

Describe specific steps, and/or alternate solutions under consideration.

The requested instruments and software are manufactured and supplied only by Life Technologies.

10. What efforts were made to get the best possible price?
Identify any initiatives made with the vendor to obtain the most favorable pricing. For example, indicate if any quotes or discounted pricing was requested from the vendor. Additionally, if discounts or special pricing was provided please indicate the amount of the discounts as a percentage of the original or published selling price. If any other value added services such as training or extended warranty were provided, please provide details on those services.

There is no competitive pricing available as this is a sole sourced item. Please see #11

11. Why is the price for this purchase considered to be fair and reasonable?

Indicate any price comparisons or other benchmarks against which the vendor's price was evaluated. For example, if a professional service, are the hourly rates comparable to those available for providers of similar services? If no price comparisons were made, please explain.

There are no other companies that manufacture this equipment and so a price comparison was not completed, we do however, maintain a very good working relationship with this vendor and believe them to be a fair and reasonable vendor. The vendor has discounted the AB3500 by over 23%.

12. Amount to be paid: _____\$190,348.92_____

Note: The item's detail summary was amended to reflect the item caption.

☒X___Approve
____Disapprove
____Hold

D. Consent Agenda

CPB2013-326

Office of Human Resources recommending an award on RQ25972 and enter into an agreement with Soza Fitness, LLC for exercise/fitness and weight management services for the period 4/1/2013 - 3/31/2016.

Funding Source: This project is requires \$0.00 dollars.

Note: This item was held pending Ethics registration and completion.

____Approve
____Disapprove
☒X___Hold

CPB2013-327

Department of Public Safety and Justice Services/Public Safety Grants, submitting an amendment to a grant agreement with Ohio Emergency Management Agency for the FY2010 State Homeland Security Program Region 2 Search and Rescue Team Build Out project for the period 8/1/2010 - 3/31/2013 to extend the time period to 6/30/2013; no additional funds required.

Funding Source: FY2010 SHSP Regional Build is passed through to Cuyahoga County from the Ohio Emergency Management Agency (OEMA) and the Department of Homeland Security (DHS).

X___Approve
____Disapprove
____Hold

CPB2013-328

Department of Public Safety and Justice Services/Public Safety Grants, submitting an agreement with Westshore Council of Governments for the purchase of equipment, valued in the amount of \$16,950.00, for the FY2008 State Homeland Security Grant Program for the period 9/1/2008 - 3/31/2011.

Funding Source: The project is 100% FY 08 State Homeland Security Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-329

Public Safety Grants, submitting an agreement with Westshore Council of Governments for the purchase of equipment, valued in the amount of \$1,462.50 for the FY2007 Urban Area Security Initiative Grant Program for the period 7/1/2007 - 9/30/2010.

Funding Source: 100% FY 07 Urban Area Security Initiative grant funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-330

Department of Health and Human Services/Division of Children and Family Services, submitting amendments to various contracts and a memorandum of understanding, by changing the name of the provider from Catholic Charities Services Corporation to Catholic Charities Corporation:

Contracts

A) No. CE1300041-01 for adoption services for the period 1/1/2013 - 12/13/2014.

B) No. CE1100623-01 dba Parmadale for placement services for the period 10/1/2011 - 12/31/2013.

C) No. CE1200167-01 dba St. Martin de Porres Family for Community Wraparound Care Coordination and Family Youth Advocacy Services for the period 4/1/2012 - 6/30/2013.

D) No. CE1200173-01 dba Parmadale for Community Wraparound Care Coordination and Family Youth Advocacy Services for the period 4/1/2012 - 6/30/2013.

E) No. CE1200188-01 dba Parmadale for Family to Family Neighborhood System of Care services 4/1/2012 - 6/30/2014.

Memorandum of Understanding

F) dba St. Martin de Porres Family Center for Cuyahoga Tapestry System of Care Provider Services Network for the period 1/1/2013 - 12/31/2013.

Funding Source: Catholic Charities Corporation - Adoption 100% by the General Fund (Health and Human Services Levy).

Catholic Charities Corporation (Parmadale) Board and Care- 29% by Federal and 71% by the General Fund (Health and Human Services Levy).

Catholic Charities Corporation dba St. Martin de Porres Family Center - Family to Family Neighborhood – 43.7% Federal and 56.3% by the General Fund (Health and Human Services Levy).

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-331

Office of Procurement & Diversity, presenting voucher payments for the week of May 6, 2013.

☒ Approve
☐ Disapprove
☐ Hold

CPB2013-332

Department of Development, presenting voucher payments between 04/25/2013 to 04/30/2013.

☒ Approve
☐ Disapprove
☐ Hold

V. Other Business

The agenda was amended to introduce the following time sensitive/mission critical purchase item:

Presented by Don Jerle, Department of Public Works:

Recommending a payment on RQ27555 to Elmans Company in the amount of \$850.00 for a new radiator.

The full allotment of time sensitive mission critical purchase funds available to the Department was restored.

☒ Approve
☐ Disapprove
☐ Hold

VI. Public Comment – There was no public comment.

VII. Adjournment: The meeting was adjourned at 11:48 A.M.

B. New Items for review

CPB2013-333

The Department of Information Technology submitting a contract with Inmage, LLC in the amount not-to-exceed \$2,097.20 for Royalty Free Stock Photography for the period 4/1/13 - 3/31/16.

A. The Department of Information Technology submitting a contract with Inmage, LLC in the amount not-to-exceed \$2,097.20 for Royalty Free Stock Photography for the period 4/1/13 - 3/31/16.

B. Item went through Informal Quote Tabulation process.

C. Inmage
315 Montgomery Street
Suite 818
San Francisco, CA 94104
Stephanie Sitt
Vendor registered 12-0383

D. The project is an occasional product.

E. The project is funded 100% by the General Fund.

CPB2013-334

The Department of Information Technology submitting a contract with Main Sail, LLC in the amount not-to-exceed \$11,280.00 for professional services of a technical writer for the period 4/11/13 - 5/23/13.

A. The Department of Information Technology submitting a contract with Main Sail, LLC in the amount not-to-exceed \$11,280.00 for professional services of a technical writer for the period 4/11/13 - 5/23/13.

B. There were three bids. Vendor was the lowest of the three.

C. Main Sail
20820 Chagrin Blvd.
Suite 201
Cleveland, Ohio 44122
Joyce DiNardo

D. The project is new to the County.

E. The project is funded 100% by the General Fund.

CPB2013-335

Title: Department of Information Technology - 2013 - on behalf of the Department of Children and Family Services, submitting a contract for approval, for iPad Service.

Scope: Department of Information Technology on behalf of the Department of Children and Family Services submitting a contract with AT&T Mobility National Accounts, LLC an entity of AT&T Corporation, in the amount not-to-exceed \$11,997.00, for wireless iPad services, for the period 4/1/13 - 3/31/14. (service to start upon approval)

Procurement: State of Ohio vendor - Master Agreement - Justification approval 4/22/13

Contractor: AT&T Mobility National Accounts, LLC - an entity of AT&T Corporation
45 Erieview Plaza #1360
Cleveland, OH 44114

Owner: Public Corporation

Council District: 3

D. Project - NA

E, Funding: General Fund 100%

CPB2013-336

Department of Human Resources Workers' Compensation and Inspector General's Office is recommending an award on RQ25812 and would like to enter into a contract with Demopoulos & Associates LLC in the amount not-to-exceed \$90,000.00 for Investigative Services for the period of April 1, 2013 - March 31, 2016. (Resolution No. DC2012-256 - authority to seek proposals.)

A. Scope of Work Summary

Department of Human Resources Workers' Compensation and Inspector General's Office is recommending an award on RQ25812 and would like to enter into a contract with Demopoulos & Associates LLC in the amount not-to-exceed \$90,000.00 for Investigative Services for the period of April 1, 2013 - March 31, 2016. (Resolution No. DC2012-256 - authority to seek proposals.)

B. Procurement

1. The procurement method for this project was RQ25812.
2. The RFQ was closed on January 18, 2013. There is an SBE participation/goal of 10 %
3. There were 3 bids/proposals/applications pulled from OPD, 3 bids/proposals/ applications submitted for review, 1 bid/proposal/application approved.

C. Contractor and Project Information

1. Demopoulos & Associates, LLC

P.O. Box 771205

Lakewood, Ohio 44107

2. The Vice President for the contractor/vendor is Peter A. Demopoulos

3. The project is located in Council District 7

D. Project Status and Planning

1. The project is on-going as investigative services are needed from both Workers' Compensation and the Inspector General's Office.

2. The project's term will begin April 1, 2013. The reason there was a delay in this request is the vendor presented to the members of the RFP Team and needed time to pull together all required forms and documentation.

E. Funding

1. The project is funded 100% General Fund

2. The schedule of payments is monthly by invoice.

CPB2013-337

. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an Incumbent Worker Training Program grant with Menorah Park Center for Senior Living BET Moshav Zekenim Hadati - for the anticipated cost of not more than \$2,101.96. The anticipated start-completion dates are 4/10/13 - 8/17/13.

2. The primary goals of the project are to train 10 existing workers in various clinical technician operations. Menorah Park Center for Senior Living BET Moshav Zekenim Hadati will provide \$2,594.44 of the overall costs of the training program.

3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The Incumbent Worker Training (IWT) program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the IWT policy which was approved by the Workforce Investment Board. The IWT policy is attached.

C. Contractor and Project Information

1. Menorah Park Center for Senior Living BET Moshav Zekenim Hadati - IWT, 27100 Cedar Road, Beachwood, Ohio 44122
Council District # 11

2. Steven R. Raichilson is the Executive Director. Menorah Park Center for Senior Living BET Moshav Zekenim Hadati is a non-profit organization providing facility and care for elderly seniors.

D. Project Status and Planning

1. This is a new contract; however the employer has prior history of previous contracts with the department and the evaluation of previous contract is very satisfactory.

2. The IWT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's training needs.

E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.

CPB2013-338

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with H.P. Technologies, Inc. for the anticipated cost of not more than \$3,000.00. The anticipated start-completion dates are 4/15/2013 to 5/31/2013.
2. The primary goal of the project is to hire and train one trainee under an On-the-Job Training Program. The employer will be reimbursed 50% of the wages paid for the contract period.
3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. H.P. Technologies, Inc. 33648 St. Francis Drive, Avon, OH 44011
Council District # 7
2. The Principal Owner is Dennis J. Giancola, President.

The employer is a utility broker for natural gas, electricity and telecommunications and a technical marketing consultant with expertise in utility procurement, energy management, heat processing, trade association management, market planning, sales training, sales program development, seminar organization and technology transfer planning.

D. Project Status and Planning

1. This is a new contract. However, there is a history of previous contract with the employer and the evaluation is satisfactory.
2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with **Adalet/Scott Fetzer Company** for the anticipated cost of not more than \$2,000.00. The anticipated start-completion dates are 4/08/2013 to 6/29/2013.
2. The primary goals of the project are to hire and train 1 trainee under an On-the-Job Training Program. The employer will be reimbursed 50% of the wages paid for the contract period.
3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. Adalet/Scott Fetzer Company , 4801 West 150th Street, Cleveland, Ohio 44135
Council District # 2
2. The Principal Owner is Scott Fetzer.
Adalet/Scott Fetzer Company has been an industry leader in the development and manufacture of enclosure systems and cable accessories for more than 85 years.

D. Project Status and Planning

1. This is a new contract. However, the employer has previous contracts with the department and the evaluation is satisfactory.
2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with **Menorah Park Center for Senior Living BET Moshav Zekenim Hadati** - OJT for the anticipated cost of not more than \$2,800.00. The anticipated start-completion dates are 3/18/2013 to 4/27/2013.
2. The primary goals of the project are to hire and train seven (7) trainees under an On-the-Job Training Program. Menorah Park Center for Senior Living BET Moshav Zekenim Hadati will be reimbursed 50% of the wages paid for the contract period.
3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. Menorah Park Center for Senior Living BET Moshav Zekenim Hadati - OJT, 27100 Cedar Road, Beachwood, Ohio 44122 Council District # 11
2. Steven R. Raichilson is the Executive Director. Menorah Park Center for Senior Living BET Moshav Zekenim Hadati is a non-profit organization providing facility and care for elderly seniors.

D. Project Status and Planning

1. This is a new contract; however the employer has prior history of OJT contract with the department and the evaluation of previous contract is very satisfactory.
2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.

CPB2013-339**A. Scope of Work Summary**

1. The Office of Procurement and Diversity requesting approval of an award recommendation with TEC Communications, Inc. for the anticipated cost of \$30,230.50. This is a one-time purchase.
2. The primary goals of the project are to purchase (25) Cisco Unified Contact Center Express Licenses for the Fiscal Office. The Board of Revisions experienced more than 25,000 complaints during the appeals season. Efficient call routing will provide better service to the public. These licenses will help their call center project.

B. Procurement

1. The procurement method for this project was a state contract purchase. The total value of this award recommendation is \$30,230.50.
2. The Intent to Purchase was posted on OPD's website from March 21, 2013 through March 27, 2013. No other quotes were received.
3. The proposed award recommendation received an RFP Exemption on April 8, 2013, CPB2013-244.

C. Contractor and Project Information

1. TEC Communications, Inc.

20234 Detroit Road
Rocky River, Ohio 44116

2. a. The President and CEO for the vendor is Melanie Schilling.
- b. The vendor completed the required Vendor Registration process on January 6, 2012. 12-2676.

D. Project Status and Planning

1. The project is a one-time purchase.

E. Funding

1. The project is funded by Real Estate Assessment Funds.
2. The schedule of payments is by invoice.
Council District 1

CPB2013-340

Title: Public Safety & Justice Services 2013, City of Berea, FY 10 Interoperable Emergency Communication Grant Program COMT Course Reimbursement Agreement

A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval to enter into an agreement with the City of Berea for reimbursement of personnel costs associated with attendance at the Communications Technician Course. The agreement is in the amount of \$2,216.84. The primary goals of the project are;

§ Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.

§ Provide funding for homeland security related equipment, training, exercises.

§ This agreement reimburses the City of Berea for Overtime and Backfill expenses associated with training.

B. Procurement

1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The exercise was an approved project.
2. The performance period of the agreement is the grant period from June 1, 2010 through May 15, 2013.

C. Contractor and Project Information

1. City of Berea
11 Berea Commons
Berea, OH 44017

Council District: 5. The Mayor of the City of Berea is Cyril Kleem.

D. Project Status and Planning

1. The agreement is utilizing FY 10 Interoperable Emergency Communication Grant Program (IECGP) funds which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area Working Group committees.

2. This project is a one-time agreement with the City of Berea for the reimbursement of first responders.

E. Funding

1. The project is 100% FY 10 Interoperable Emergency Communication Grant Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).

2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

Title: Public Safety & Justice Services 2013, **City of Parma Heights** FY 10 Interoperable Emergency Communication Grant Program Tri-City Exercise and Tactical Interoperability Communications Plan Course Reimbursement Agreement

A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval to enter into an agreement with the City of Parma Heights for reimbursement of personnel costs associated with attendance at the Communications Exercise and seminars. The agreement is in the amount of \$3,753.18.

2. The primary goals of the project are;

§ Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.

§ Provide funding for homeland security related equipment, training, exercises.

§ This agreement reimburses the City of Parma Heights for Overtime and Backfill expenses associated with exercises.

B. Procurement

1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The exercise was an approved project.

2. The performance period of the agreement is the grant period from June 1, 2010 through May 15, 2013.

C. Contractor and Project Information

1. City of Parma Heights
6281 Pearl Road
Parma Heights, OH 44130

Council District: 4

2. The Mayor of the City of Parma Heights is Michael P. Byrne.

D. Project Status and Planning

1. The agreement is utilizing FY 10 Interoperable Emergency Communication Grant Program (IECGP) funds which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area Working Group committees.

2. This project is a one-time agreement with the City of Parma Heights for the reimbursement of first responders.

E. Funding

1. The project is 100% FY 10 Interoperable Emergency Communication Grant Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).

2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

CPB2013-341

Title: Public Safety and Justice Services, 2013 submitting a grant award and contracts in connection with the 2012 Juvenile Accountability Block Grant

A. Scope of Work Summary

1. Department of Public Safety and Justice Services, Public Safety Grants Submitting following contracts and agreements in connection with the FY2012 Juvenile Accountability Block Grant (FY2012 JABG):

1. The City of Cleveland (Community Relations) in the amount of \$32,010.00.
2. The City of Lakewood (Division of Youth) in the amount of \$20,000.00.
3. East Cleveland Neighborhood Center in the amount of \$20,000.00.
4. Golden Ciphers, Inc in the amount of \$20,000.00.

All of the above contracts will be for the time period 1/1/2013 through 2/28/2014.

The above vendors will assume the 10% match requirement.

2. The primary goal of the Juvenile Accountability Block Grant is to promote greater accountability for youth in the juvenile justice system.

B. Procurement

1. The procurement method for this project was under a grant allocation process. A justification for an alternative procurement process was approved on 2/25/3013 BC2013-56 and is attached.

C. Contractor and Project Information

1. The addresses of all vendors and/or contractors are:

The City of Cleveland, Community Relations
75 Erieview Plaza, Suite 204
Cleveland, Ohio 44114

Blaine Griffin, Director, Community Relations

The City of Lakewood, Division of Youth
12900 Madison Avenue
Lakewood, Ohio 44107

Dottie Buckon, Director, Human Services

East Cleveland Neighborhood Center
2490 Lee Road, Suite 322
Cleveland Heights, Ohio 44118
Dabney Conwell, Executive Director

Golden Ciphers, Inc.
5704 Broadway Avenue
Cleveland, Ohio 44127

Pamela Hubbard, Executive Director

D. Project Status and Planning

1. The JABG grant occurs annually.

E. Funding

The FY12 JABG is from the Ohio Department of Youth Services through the Federal Office of Juvenile Justice and Delinquency Prevention.

C. Exemption Requests
CPB2013-342 – CPB2013-347
(See items Detail above)

D. Consent Agenda

CPB2013-348

Department of Public Works (DOPW):

A. Summary of Scope

(a) is submitting the final amendment (Subsidiary No. 3) to Contract CE1100207-01 with Fabrizi Trucking & Paving Co., Inc. for the improvement of Stumph Road from Snow Road to Pearl Road in the Cities of Parma and Parma Heights for a decreased amount of (\$163,022.43).

(b) is requesting that the above referenced project be accepted as complete in accordance with the plans and specifications.

(c) is requesting that the County Treasurer be authorized to release the escrow account upon notification from the DOPW in accordance with O.R.C. 153.63.

The project is staffed with the following DOPW employees:

Michael Tworzydlo, P.E., Area Construction Engineer

Patrick Kearney, Project Supervisor

David Toth, Project Inspector

Original Contract Amount: \$6,696,970.75

Amendment No. 1: (\$8.16)

Amendment No. 2: (\$46.73)

Amendment No. 3: (\$163,022.43)

Rev. Contract Amount: \$6,533,893.43 (-2.44% Under original contract amount)

2) The primary goals are to finalize and accept construction as complete per plans and specifications.

B. Procurement

1. Competitive Bid Process (Original Contract).

C. Contractor and Project Information

Contractor: Fabrizi Trucking & Paving, Co. Inc., 389 Columbia Road, Valley City, Ohio, 44280 (Council District N/A).

Project Location: Cities of Parma & Parma Heights (Council District 4).

D. Project Status and Planning

1. Road is open and construction is complete.

E. Funding

1. Funding: 70% Public Works Commission (Issue 1), 15% Cuyahoga County using funds from the \$5.00 Vehicle License Tax Fund and 15% Municipalities.

Fabrizi Trucking & Paving, Co., Inc. has completed ethics training.

CPB2013-349

A. Scope of Work Summary

1. Department of Public Works is submitting Real Estate Agreement No. 25650 with the Ohio Department of Transportation (ODOT) for approval and for authority for the County Executive to execute. This project consists of the construction of Stage 3 of the Cleveland Towpath Trail from Steelyard Commons to Tremont/Literary Trailhead.

The LPA Estimates the right of way cost pertinent to this agreement to be \$1,148, 350.00.

The project, as programmed, provides for participation in project right of way costs as follows:

Federal Funds - \$1,000,000.00 (Maximum Federal Participation)

Local Funds (Steelyard TIF Funds) - \$1,000,000.00 (Maximum Local Participation)

Per NOACA (Urban Core) policy: 50% Federal Funds, 50% Local Funds (Steelyard TIF Funds)

2. The primary goal of this project is to construction of Stage 3 of the Cleveland Towpath Trail from Steelyard Commons to Tremont/Literary Trailhead.

B. Procurement

1. N/A

2. N/A

3. N/A

C. Contractor and Project Information

1. The address for

Ohio Department of Transportation

District 12

5500 Transportation Blvd.

Garfield Heights, Ohio 44125

2. Owner is the State of Ohio.

3. a. The address of the project is Cleveland Towpath Trail from Steelyard Commons to Tremont/Literary Trailhead in the City of Cleveland, Ohio.

b. The project is located in Council District 8.

D. Project Status and Planning

1. N/A

2. N/A

3. N/A

4. N/A

5. N/A

E. Funding

1. LPA **Estimates** the right of way cost pertinent to this agreement to be \$1,148,350.00.

The project, as programmed, provides for participation in project right of way cost as follows:

Federal Funds - \$1,000,000.00 (Maximum Federal Participation)

Local Funds - \$1,000,000.00 (Maximum Local Participation)

Per NOACA (Urban Core) policy: 50% Federal Funds, 50% Local Funds (Steelyard TIF Funds).

CPB2013-350

A. SCOPE OF WORK SUMMARY

The Department of Public Works, requesting authorization to Amend modifications to an existing

Easement to The Ohio Bell Telephone Company dba AT&T Ohio, an Ohio Corporation, upon the site of 5457 Wilson Mills Road, Highland Heights, Ohio. In consideration of granting the Easement AT&T Ohio shall pay the sum of One Dollar.

There is an existing easement in place (Vol 96-12290, Page 17) for PPN #822-12-043. It only allows for one equipment cabinet to be placed. This easement is necessary for the additional cabinet placement within the same easement area. This cabinet will enhance service for the surrounding community. The size and dimensions of the original easement would remain the same.

This Easement is situated in the City of Highland Heights, Cuyahoga County, Ohio and known as being part of Original Mayfield Township Lot No. 41, Tract No. 1.

Term:

Date of execution of Easement to perpetual.

B. PROCUREMENT

N/A

C. CONTRACTOR AND PROJECT INFORMATION

Landlord/Vendor/Grantee:

The Ohio Bell Telephone Company
dba AT&T Ohio, an Ohio Corporation
13630 Lorain Avenue - 4th Floor
Cleveland, Ohio 44111
County Council District 6.

D. PROJECT STATUS & PLANNING

N/A

CPB2013-351.

Scope of Work Summary

1. The Department of Development is requesting authority to apply for and accept a grant from the United States Environmental Protection Agency (USEPA), for up to \$500,000 in brownfield revolving loan funds. If awarded, the anticipated start-completion dates are (10/01/2013- 09/30/2018).

2. This grant opportunity is the source of funding for the Department's USEPA Brownfield Revolving Loan Fund (RLF) program, which loans and/or subgrants funds to eligible applicants for environmental cleanups of eligible properties located in Cuyahoga County. There is a 20% match requirement for this grant, which is fulfilled by borrowers and/or sub grantees of these funds.

The USEPA grant application submission deadline is May 20, 2013.

3. NA

B. Procurement

N / A - grant application

C. Contractor and Project Information

1. United States Environmental Protection Agency, Region V
77 West Jackson Boulevard
Chicago, IL 60604-3507

2. This grant opportunity is the source of funding for the Department's USEPA RLF program. The Department's USEPA RLF program has a rolling application process, which is open to the public, as funds are available. All applications are reviewed by the Department and eligibility for funding is determined by USEPA. All loans and/or subgrants awarded under the USEPA RLF program are considered by either County Council or the appropriate approval board (CPB or BOC).

3. All projects must be located within Cuyahoga County, and USEPA determines eligibility for funding on a project by project basis.

D. Project Status and Planning

1. The USEPA RLF program began in 1997 with the award of \$350,000 to the County Planning Commission. The grant was transitioned to the Department of Development; to date, the County has received \$4.5 million from USEPA for the program. The USEPA RLF program has assisted with the environmental cleanup of 12 projects.

E. Funding

Requesting to apply for up to \$500,000 in USEPA Brownfield Revolving Loan Funds.

CPB2013-352

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property in accordance with EA02012-0001.

Sale of property to:

RET3 Job Corp.
1814 E. 40th Street
Cleveland, Ohio 44103
Ken Kovatch - Director

CPB2013-353

Title: Workforce Development/2013/ Memorandum of Understanding with One Stop Partners for the fiscal year 7/1/13 - 6/30/14 (Revenue Generating Agreement).

A. Scope of Work Summary

1. The Department of Workforce Development is requesting approval and signature on the Memorandum of Understanding (MOU) for the Employment Connection One-Stop system for the period 7/1/13 - 6/30/14. The MOU details the sharing of operations, cost-sharing, and resource-sharing agreements in the amount of \$1,464,512.00, between all partners of the Employment Connection system.

2. The primary goals of the MOU are:

- To provide information about the relationship between the one-stop partners regarding their

respective roles, duties, obligations and responsibilities for implementation of the provisions of section 121(c)(2) of Title I of the Workforce Investment Act (WIA) of 1998.

- To coordinate resources to prevent duplication and ensure the effective and efficient delivery of workforce services, and to establish joint processes and procedures that will enable partners to integrate the current service delivery system resulting in a seamless and comprehensive array of job matching, education, family services, job training and other workforce development services

3. The MOU is mandated by the federal Workforce Investment Act

B. Procurement Not applicable

C. Contractor and Project Information

1. The addresses of all one-stop partners are:

Cuyahoga Job & Family Services

Joe Gaunter, Administrator
Virgil E. Brown Center
1641 Payne Avenue
Cleveland, Ohio 44114
Council District #7

Cleveland Job Corps

William Houston, Center Director
13421 Coit Road
Cleveland, OH 44110
Council District #7

Ohio Rehabilitation Services Commission

Meggan Few, Vocation Rehabilitation Supervisor
14650 Detroit Avenue, Suite 300
Lakewood OH 44107
Council District #2

Ohio Dept. of Jobs & Family Services

Bruce Madson, Assistant Director, Employment Services

4020 East 5th Avenue,
Columbus, OH 43219

Parma City School District

Jeffrey Graham, Superintendent
5311 Longwood Avenue
Parma, OH 44134
Council District #4

Mature Services

Paul Magnus, VP for Workforce Development
415 South Portage Path
Akron, OH 44320

AARP

Michelle Simko
Project Director
4614 Prospect Ave. Suite 211
Cleveland, OH 44103
Council District #7

Council for Economic Opportunities in Greater Cleveland

Brian Gleisser, Senior VP
1228 Euclid Avenue, Suite 700
Cleveland, OH 44115
Council District #7

Cuyahoga Metropolitan Housing Authority

Jeffery Patterson, CEO
8120 Kinsman Avenue
Cleveland, Ohio 44104
Council District #7

Cuyahoga Community College

Susan Muha, Executive Vice President
Workforce & Economic Development Dept.
Advanced Technology Training Center
3409 Woodland Avenue
Cleveland, OH 44115
Council District #7

D. Project Status and Planning

1. The MOU is prepared annually.

The MOU needs a signature in ink (page 20 of agreement).

E. Funding

Each partner supports their share of one-stop costs with their own revenues. This is a revenue generating agreement for the County to offset one-stop operational costs.

CPB2013-354

A) Scope of Work Summary:

The Cuyahoga County Sheriff's Office is requesting approval of a grant award with Ohio HIDTA for the anticipated award of \$21,600.00 (\$7,200/year for 3 years). The anticipated start and completion dates are 03/01/2013 – 02/28/2015. The primary goals of the project are to procure a vehicle for the Sheriff

Deputy assigned to the Ohio HIDTA Hotel Interdiction Team and to be reimbursed by Ohio HIDTA for the charges incurred.

B) Procurement:

1. The procurement method for this project was a grant award for the agencies involved with the Hotel Interdiction Team.

C) Contractor and Project Information:

The address(es) of all vendors and /or contractors is (provide the full address in the following format):

Ohio HIDTA
984 Keynote Circle
Brooklyn Heights, OH 44131

1. The Executive Director of the Ohio HIDTA is Derek Siegle

D) Project Status and Planning:

1. The project is an extension of an existing project.
2. The term of the project has already begun; the reason for the delay is due to waiting on the FY13 award document.

E) Funding:

The project is 100% funded by the Ohio HIDTA FY11, FY12, and FY13 grant award for participation in the Hotel Interdiction Team.

CPB2013-355

Scope of Work Summary

1. Juvenile Court, requesting approval of a contract with a municipality for the time period May 13, 2013 – December 31, 2013, for funding in the not-to-exceed amounts as follows:

a. Village of North Randall; \$0.00

2. The primary goals of the project are to develop and implement a Community Diversion Program (CDP) in various municipalities to hear misdemeanor and status offense complaints that occur in those municipalities, or by that municipality's residents.

3. N/A.

B. Procurement

1. The procurement method for this project was government purchase, as these contracts are agreements with Cuyahoga County municipalities. The total value of the entire CDP program (all municipalities) is \$219,300.00.

2. N/A

3. The proposed agreements received a government purchase exemption on 10/24/12. The approval letter is attached for review.

C. Contractor and Project Information

1. a. Ms. Gretchen Mosley
Village of North Randall

21937 Miles Road
North Randall, Ohio 44128
Council District: 9

2. The Mayor of the Village of North Randall is The Honorable David Smith.

3.a. The location of the services is:

a. Village of North Randall

21937 Miles Road
North Randall, Ohio 44128
Council District: 9

3.b. The project is located in County Council District 9.

D. Project Status and Planning

1. The project reoccurs annually.

2. N/A

3. N/A

4. N/A

5. N/A

E. Funding

1. The project is funded 100% by General Fund.

2. The schedule of payments is monthly, by invoice.

3. N/A.

CPB2013-356

A. Scope of Work Summary

1. Juvenile Court requesting approval of the amendment to the RECLAIM Ohio grant with the Ohio Department of Youth Services (ODYS) for an additional amount of \$886,529.95. The grant agreement starts July 1, 2011 to and ends June 30, 2013, although this fiscal information covers the current state fiscal year only (July 1, 2012 – June 30, 2013).

2. The Subsidy incorporates funding from the RECLAIM Ohio allocation, which provides community-based services in lieu of incarceration. The grant application also includes the base allocation to Cuyahoga County from the Youth Services Grant funds. The programs funded through this grant will serve youth that come to the Court's attention, through a range of services designed to rehabilitate youth and reduce recidivism. The Court has been receiving RECLAIM Ohio funds since 1995 and Youth Services Grant funding since 1982.

3. The project is authorized through ORC 5139.34.

B. Procurement

1. This is a grant agreement.

2. N/A

3. N/A

C. Contractor and Project Information

1. N/A

2. N/A

3. Programming is county-wide.

D. Project Status and Planning

1. The RECLAIM Ohio grant agreement and programming is provided annually directly to the Juvenile Court.

2. N/A

3. N/A
 4. N/A
 5. The grant agreement amendment needs a wet signature.
- E. Funding
1. This is a grant agreement.
 2. Funding is received three times a year.
 3. N/A

CPB2013-357

Title: CONFIDENTIAL: Public Safety & Justice Services, 2012, Lake County, Agreement AG1100171, FY2010 State Homeland Security Program-Law Enforcement (SHSP-LE), Additional Time

A. Scope of Work Summary

1. (Public Safety & Justice Services requesting approval of an (amended agreement, with (Lake County Board of Commissioners) for FY2010 State Homeland Security Program the anticipated cost (\$0.00). The anticipated start-completion dates are (8/1/2010 -5/31/2013). All other conditions of the original agreement remain in effect.
2. The primary goals of the project are (list 2 to 3 goals).
 - 1) Acquire equipment to promote the early identification of threats
 - 2) Continue to develop secure local-, regional-, and state level intelligence and information sharing systems, with the goal of interconnecting and standardizing these systems so that they may ultimately join the national information sharing environment.

B. Procurement

1. The procurement method for this project was Other Than Full and Open Competition-Contract Amendment.
3. The proposed amendment approval for exemption on 3/13/2013. The approval letter is attached for review.

C. Contractor and Project Information

1. The address of all vendors and/or contractors is (provide the full address in the following format):

Lake County Board of Commissioners

105 Main Street

Painesville, Ohio 44007

2. NA

3.a *[When applicable]* The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):

235 Fairgrounds Road

Painesville, Ohio 44077

3.b. NA

D. Project Status and Planning

The SHSP-LE is awarded on a yearly basis provided DHS receives funding from Congress.

2. The project is underway and will be completed by May 31 , 2013.

3. The project is not on a critical action path as this is a no cost extension.

4. The project's term has already begun. The reason for the delay in the request was the project was working its way through the application/approval process and the agreement had to be signed off on by Lake County.

5. N/A

E. Funding

1. The project is funded 100% by the DHS through OEMA.

2. The grant is a reimbursement grant so expenses are submitted for reimbursement as they occur. Lake County has until May 31, 2013, to request reimbursement for expensed incurred against the FY10 SHSP-LE award.

CPB2013-358

Title: Public Safety & Justice Services 2013 Cuyahoga County Fire Chief's Association FY 07 Urban Area Security Initiative Asset Transfer Agreement

A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval to enter into an agreement for a transfer of assets with the Cuyahoga County Fire Chief's Association. The asset transfer is in the amount of \$3,615.00.

2. The primary goals of the project are;

§ Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.

§ Funding equips, trains, exercises and evaluates first responders in this goal

§ Utilizing FY 07 Urban Area Security Initiative Funds, Cuyahoga County purchased equipment utilized on behalf of the Cuyahoga County Fire Chief's Association.

§ Urban Area Working Group Communications Committee awarded funding for end user equipment for municipalities throughout Cuyahoga County.

B. Procurement

1. The procurement method for this project was the grant agreement with OEMA utilizing FY 07 Urban Area Security Initiative (UASI) grant funds.
2. The performance period of the agreement is the grant period from July 1, 2007 through March 31, 2010. There is no termination date for the transfer of equipment as the equipment will remain with the Cuyahoga County Fire Chief's Association unless as noted in the agreement.

C. Contractor and Project Information

1. Cuyahoga County Fire Chief's Association
770 Som Center Road
Mayfield Village, OH 44143

Council District: 1-11 -

The Cuyahoga County Fire Chief's Association serves all of Cuyahoga County

2. The current Chair of the Cuyahoga County Fire Chief's Association is Chief William Shaw

D. Project Status and Planning

1. This project is completed one time agreement with the Cuyahoga County Fire Chief's Association for an asset transfer. The agreement is utilizing FY 07 Urban Area Security Initiative Funds (UASI) grant funds which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area Working Group committees.
2. This is a one-time agreement to transfer the communications equipment to the Cuyahoga County Fire Chief's Association

E. Funding

1. The project is 100% FY 07 Urban Area Security Initiative funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).
2. Cuyahoga County procured the equipment in the amount of \$3,615.00 for the Cuyahoga County Fire Chief's Association . There is no transfer of funds, just equipment.

CPB2013-359

Novus Title: CONFIDENTIAL: Public Safety & Justice Services, 2013, Amend AG 1100149, City of Cleveland, FY10 SHSP-LE

A. Scope of Work Summary

1. Department of Public Safety & Justice Services requesting approval of an amended agreement with the City of Cleveland to extend the performance period of the agreement to 8/1/2010-5/31/2013; no additional funds are being offered and all other conditions of the original agreement remain in effect.

2. The primary goals of the project are:

§ Acquire equipment to promote the early identification of threats

§ Continue to develop secure local-, regional-, and state level intelligence and information sharing systems, with the goal of interconnecting and standardizing these systems so that they may ultimately join the national information sharing environment

3. The funding for FY10 SHSP-LE is passed through to Cuyahoga County from the Ohio Emergency Management Agency (OEMA) and the Department of Homeland Security (DHS).

B. Procurement

1. The procurement method for this project was an Other Than Full and Open request, which a copy of the approval has been attached to this action

2. N/A

3. The OPD approval of the Other Than Full and Open is attached to this action.

C. Contractor and Project Information

1. The address of the City of Cleveland:

601 Lakeside Ave.

Cleveland, Oh 44114

Council District 7

2. N/A

3. a The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):

Same as above

D. Project Status and Planning

1. The SHSP-LE is awarded on a yearly basis provided DHS receives funding from Congress.

2. The project is underway and will be completed by May 31, 2013.
3. The project is not on a critical action path.
4. The project's term has already begun. The reason for the delay in the request was awaiting the return of the amended agreement by the City of Cleveland.
5. N/A

E. Funding

1. The project is funded 100% by the DHS through OEMA.
2. The grant is a reimbursement grant so expenses are submitted for reimbursement as they occur. The City of Cleveland has until May 31, 2013, to request reimbursement for expensed incurred against the FY10 SHSP-LE award.
3. This project is an amendment to an agreement. This amendment extends the performance period of this grant to 8/1/2010-5/31/2013; no additional funds and all other conditions of the original agreement remain in effect.

CPB2013-360

Title: Public Safety & Justice Services, Public Safety Grants, 2013, Amended Agreement, City of Lyndhurst, Additional Time AG1200059

A. Scope of Work Summary

1. Department of Public Safety & Justice Services, Public Safety Grants requesting approval of an agreement amendment extending the performance period of the City of Lyndhurst's FY2010 State Homeland Security Program (SHSP) to 8/1/2010 – 5/15/2013. This is a no cost extension and all other conditions of the agreement remain the same."
2. The primary goals of the project are:
 1. Continue to build out a Community Emergency Response Team (CERT)
 2. Purchase necessary equipment to complete the CERT buildout for City of Lyndhurst.

B. Procurement

1. The procurement method for this project was Other Than Full and Open Competition-Contract Amendment.
3. The proposed amendment approval for exemption on 3/13/2013. The approval letter is attached for review.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

City of Lyndhurst

5301 Mayfield Road

Lyndhurst, Ohio 44124

2. NA

3a. The address or location of the project is: same as above.

3b. The project is located in Council District 11.

D. Project Status and Planning

1. The State Homeland Security Program Grant is awarded on an annual basis provided the Department of Homeland Security receives funding from Congress.

2. This is an ongoing project that will be completed by May 15, 2013.

3. The project is not on a critical path.

4. The project's term has already begun. Reason for delay in request was receipt of notification of extension and getting executed documents from City of Lyndhurst.

E. Funding

1. The project is funded 100% by the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA)

2. The Grant is a reimbursement grant so expenses are submitted for reimbursement as they occur. Once the extension is approved, the City of Lyndhurst will have until May 15, 2013 to request reimbursement.

3. This project is an amendment to an agreement. The amendment extends the performance period of the agreement to 8/1/2010 -5/15/2013. This is a no cost extension and all other conditions of the original agreement remain in effect.

CPB2013-361

Title: Public Safety and Justice Services 2013 Agreement FY10 UASI Grant City of Parma Heights Training Reimbursement

A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval of an agreement with the City of Parma Heights for the cost of \$479.48. The start-end date of the agreement is January 1, 2013 through April 30, 2013.

2. The primary goals of the project are:

Provide funding for First Responders to prepare for, prevent, respond to and recover from natural and man-made disasters.

Provide funding for homeland security related equipment, training, exercises.

This agreement reimburses the City of Parma Heights for Overtime/Backfill expenses associated with a FEMA-approved training.

B. Procurement

1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The FEMA training was an approved project.

2. The grant agreement will close on 7/31/2013

C. Contractor and Project Information

1. City of Parma Heights

6281 Pearl Road

Parma Heights, Ohio 44130

County Council District 4

2. The Mayor of the City of Parma Heights is Michael P. Byrne

D. Project Status and Planning

1. The UASI grant is awarded yearly based on DHS receiving funding from Congress and including Cleveland/Cuyahoga County in the list of recipient Urban Areas.

2. The reimbursed expenses for training involve Overtime for first responders attending a multi-year training project to train every county first responder in awareness-level bomb response and the county bomb response plan.

E. Funding

1. The project is funded 100% by DHS through OEMA.

2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

CPB2013-362

1) Public Safety and Justice Services, Public Safety Grants submitting an amendment to a Grant award from the U. S. Department of Health and Human Services, Substance Abuse and Mental Health Services

Administration (SAMHSA) for additional dollars in the amount of \$325,000.00 for the third year portion of funding for the Common Pleas Court Felony Drug Court, Adult Drug Court program. The project period of the grant award is 9/30/2010 through 9/29/2013.

SCOPE OF WORK SUMMARY:

The grant application requires that the County contract with vendors for the proposed services. The address of all the vendors and/or contractors is:

Community Assessment and Treatment Services
8415 Broadway Avenue
Cleveland, Ohio 44105
Roxanne Wallace, Executive Director

Case Western Reserve University
10900 Euclid Avenue, Nord 6th Floor
Cleveland, Ohio 44106
John Sideras, Senior VP of Finance and CFO

Chestnut Health Systems, Inc
1003 Martin Luther King JR Drive
Bloomington, Illinois 61701
Alan Sender, Chief Operating Officer

Cuyahoga County Common Pleas Court
1200 Ontario Avenue
Cleveland, Ohio 44113
Nancy Fuerst, Administrative and Presiding Judge

Cuyahoga County Common Pleas Court, Corrections Planning Board, Treatment Alternatives to Street Crimes
1276 West Third Street
Cleveland, Ohio 44113
Nancy Fuerst, Administrative and Presiding Judge

2) Public Safety and Justice Services is submitting an RFP exemption/recommendation in connection with the SAMHSA third year portion of the award which will result in the following contracts and agreements:

1. Community Assessment and Treatment Services in the amount of \$79,561.00
2. Case Western Reserve University in the amount of \$65,000.00
3. Chestnut Health Systems, Inc in the amount of \$26,289.00
4. Cuyahoga County Common Pleas Court in the amount of \$63,700.00
5. Cuyahoga County Common Pleas Court, Corrections Planning Board, Treatment Alternatives to Street Crimes in the amount of \$85,800.00

All contracts have the project period of 9/30/2010 through 9/29/2013. There is no cash match associated with this award.

Procurement

All collaborative partners (Vendor's) for this grant were identified in the grant application and were made part of the grant award.

FUNDING

funding source is the Department of Health and Human Services, Substance Abuse and Mental Health Services Administration

CPB2013-363

A. Scope of Work Summary

1. Office of Early Childhood/Invest in Children is requesting authorization to accept a grant award from the Sisters of Charity Foundation of Cleveland in the amount of \$75,000.00. The anticipated start-completion dates are April 1, 2013 to April 1, 2014. The name of the project is N.E.S.T. (Networking for Engagement, Stability and Transformation.) The primary goal of the project is to create an implementation plan for a system of supportive housing and complimentary services for homeless families with young children. Specific objectives include:

Objective 1: Create a detailed informative profile of the target population

Objective 2: Utilize the profile of the target population and provider input to create our NEST model

Objective 3: Position service providers for NEST implementation

Objective 4: High level system input and "buy in" to NEST

3. N/A

B. Procurement

1. The procurement method for this project was grant agreement. The total value of the grant agreement is \$75,000.00 2.NA

3. The proposed Grant agreement received an Other than Full and Open Competition Justification on 3/4/2013 (BC2013-62).

C. Contractor and Project Information

1. N/A

2. N/A

3.NEST will be offered County-Wide

3.b.N/A

D. Project Status and Planning

1. The project is new to the County.

2. N/A

3. N/A

4. The Projects term has already begun. The reason for the delay was that we received the grant award from Sisters of Charity on 4/16/13. We submitted accepting the award for the first available meeting date of 5/13/13.

5.The grant award needs a signature in ink by 4/22/13. The Grantor is aware the award letter will be not be signed until 5/13/13.

E. Funding

1. The project is funded 100% by Sisters of Charity.

2. The schedule of payments is invoice.

3. N/A

CPB2013-364

Office of Procurement & Diversity, presenting voucher payments for the week of May 13, 2013.

Cuyahoga County - Contracts and Purchasing Board Purchase Order Approvals (5-13-13)

Department/Location Key:					
AU: Fiscal Officer	CE: Public Works (Engineer)	CT: Public Works	JA: Cuyahoga County Public Safety and Justice Services	SH: Sheriff	TR: Treasurer
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	JC: Juvenile Court	SA: Senior & Adult Svs.	WI: Workforce Development
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SE: Support Enforcement Agency	WT: Employment & Family Svs.
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	MI: HIV/AIDS Services	SM: Solid Waste District	
CC-002: Human Resources	CR: Medical Examiner	IS: Information Systems	OPD: Procurement and Diversity	ST: Public Works (Sanitary)	

Direct Open Market Purchases (Purchases between \$500.- \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)

Requisition #	Requisition Date	Description	Dept/Loc	Total
CE-13-27619	5/6/2013	Radiator #03-0242	CE / CE01	\$604.86
<u>CF-13-27583</u>	5/6/2013	PASSS - Residential Treatment	CF	\$4,233.05
<u>CF-13-27584</u>	5/6/2013	PASSS - Attachment Therapy	CF	\$500.00
<u>CF-13-27636</u>	5/8/2013	Adoption Services - Residential Treatment	CF	\$10,000.00
<u>CF-13-27637</u>	5/8/2013	PASSS - Residential Treatment	CF	\$9,527.28
CR-13-27573	5/3/2013	Gowns - Disposable - Autopsy	CR / CR00	\$1,420.50
CT-13-27640	5/8/2013	VEB- ACTUATORS	CT / CT01	\$935.10
CT-13-27639	5/8/2013	MARION BLDG - REFRIGERANT FOR AIR CONDITIONERS	CT / CT01	\$3,318.00
CT-13-27633	5/8/2013	MARION BLDG - AIR CONDITIONERS	CT / CT01	\$14,900.00
CT-13-27624	5/7/2013	SUP TITLE BUREAU MOTOR	CT / CT01	\$830.72

CT-13-27558	5/2/2013	JAIL II BATTERIES FOR LOCKING DOORS	CT / CT01	\$2,142.42
CT-13-27541	4/30/2013	JJC MOVE GLASS TO 9TH FLOOR	CT / CT01	\$2,280.00
CT-13-27540	4/30/2013	VARIOUS ENVELOPES - 1 YEAR	CT / CT01	\$24,500.00
CT-13-27512	4/25/2013	Landscape Sprinkling System Mtce	CT / CT01	\$4,820.00
CT-13-27586	5/6/2013	JFS- SOLAR YELLOW RECORD JACKETS	CT / CT09	\$1,588.75
IS-13-27572	5/3/2013	VMWare vSphere Training	IS / IS01	\$3,490.00
IS-13-27178	3/19/2013	Adobe Acrobat Professional XI	IS / IS01	\$1,206.48
JA-13-27570	5/3/2013	Drug Drop Box Keys	JA / JA01	\$900.00
ST-13-27581	5/6/2013	Engine Diagnostics & Repair #S-219	ST / ST01	\$1,791.10
ST-13-27478	4/22/2013	Oil Pump	ST / ST01	\$1,499.19
WT-13-27622	5/7/2013	Displys2go ordrr 200135572	WT / WT01	\$900.91

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Purchase Order #	Purchase Order Date	Description	Dept/Loc	Total
1311618	5/9/2013	JUNE FRANKS	SH/SHFS	\$3,040.00
1311617	5/9/2013	JUNE CAN VEGETABLES	SH/SHFS	\$8,618.90
1311616	5/9/2013	JUNE TURKEY	SH/SHFS	\$1,890.00
1311615	5/9/2013	JUNE MILK	SH/SHFS	\$19,395.00
1311614	5/9/2013	JUNE PASTA	SH/SHFS	\$3,406.20
1311613	5/9/2013	JUNE FISH	SH/SHFS	\$4,200.00
1311612	5/9/2013	JUNE JELLY / SYRUP	SH/SHFS	\$2,737.56
1311611	5/9/2013	JUNE DAIRY	SH/SHFS	\$7,244.20
1311609	5/9/2013	JUNE MIXED VEG., ETC.	SH/SHFS	\$2,829.10
1311608	5/9/2013	JUNE GROUND BEEF	SH/SHFS	\$5,195.00
1311607	5/9/2013	JUNE SOUP	SH/SHFS	\$3,241.73

1311606	5/9/2013	JUNE POTATOES/MILK/OATS	SH/SHFS	\$4,983.90
1311605	5/9/2013	JUNE BREAD	SH/SHFS	\$15,534.00
1311604	5/9/2013	JUNE BEANS	SH/SHFS	\$3,197.90
1311603	5/9/2013	JUNE BAGELS	SH/SHFS	\$1,207.50
1311602	5/9/2013	JUNE BEEF PATTIES	SH/SHFS	\$7,200.00
1311601	5/9/2013	JUNE FRESH VEGETABLES	SH/SHFS	\$13,698.00
1311597	5/9/2013	JUNE CHICKEN	SH/SHFS	\$3,900.00
1311599	5/9/2013	JUNE CHICKEN	SH/SHFS	\$5,840.00
1311596	5/9/2013	JUNE SAUSAGE	SH/SHFS	\$7,705.00
1311594	5/9/2013	JUNE SAUCE & DRESSINGS	SH/SHFS	\$4,219.80
1311593	5/9/2013	JUNE CRACKERS/CHIPS	SH/SHFS	\$2,612.85
1311592	5/9/2013	JUNE SUGAR, FLOUR	SH/SHFS	\$3,922.12
1311591	5/9/2013	JUNE FRESH FRUIT	SH/SHFS	\$18,471.75
1311590	5/9/2013	JUNE CAKE MIX	SH/SHFS	\$4,811.50
1311589	5/9/2013	JUNE DONUTS	SH/SHFS	\$3,369.60
1311588	5/9/2013	JUNE SPICES	SH/SHFS	\$1,062.42

DEPARTMENT OF DEVELOPMENT				
VOUCHER LIST FOR THE PERIOD 05/01/2013 - 05/08/2013				
VOUCHER NO.	PAYEE	AMOUNT	FUNDING SOURCE	AUTHORIZATION
DV1380193	Kilroy Home Insulation, Inc.	\$4,372.03	Formula HWAP	Weatherization Alternate Procurement
DV1380194	Kilroy Home Insulation, Inc.	\$5,434.69	Formula HWAP	Weatherization Alternate Procurement
DV1380195	Great Lakes Heating and AC	\$4,485.58	Formula HWAP	Weatherization Alternate Procurement
DV1380196	Fiberglass Insulation, Inc.	\$3,882.09	Formula HWAP	Weatherization Alternate Procurement
DV1380197	Central Heating Air Conditioning, Inc.	\$836.84	Formula HWAP	Weatherization Alternate Procurement
DV1380198	Weather King Heating and Air, Inc.	\$880.46	Formula HWAP	Weatherization Alternate Procurement
DV1380199	Weather - Tite Systems, Inc.	\$1,922.15	Formula HWAP	Weatherization Alternate Procurement
DV1380201	Emerson Improvement LLC	\$3,382.55	Formula HWAP	Weatherization Alternate Procurement
DV1380202	A & J Insulation, Inc.	\$2,646.46	Formula HWAP	Weatherization Alternate Procurement
DV1380203	Great Lakes Heating and AC	\$4,550.00	Formula HWAP	Weatherization Alternate Procurement
DV1380204	Central Heating Air Conditioning, Inc.	\$3,327.50	Formula HWAP	Weatherization Alternate Procurement
DV1380205	A.B.A. Insulation	\$5,009.18	Formula HWAP	Weatherization Alternate Procurement
DV1380206	Fiberglass Insulation, Inc.	\$5,224.78	Formula HWAP	Weatherization Alternate Procurement
DV1380207	Weather - Tite Systems, Inc.	\$3,755.25	Formula HWAP	Weatherization Alternate Procurement
DV1380209	Green Home Solutions	\$3,945.76	Formula HWAP	Weatherization Alternate Procurement
DV1380210	Berry Insulation	\$7,837.25	Formula HWAP	Weatherization Alternate Procurement
DV1380211	Brennan and Associates Heating and Cooling	\$3,237.96	Formula HWAP	Weatherization Alternate Procurement
DV1380212	Brennan and Associates Heating and Cooling	\$765.59	Formula HWAP	Weatherization Alternate Procurement
DV1380213	A & J Insulation, Inc.	\$3,002.15	Formula HWAP	Weatherization Alternate Procurement
DV1380216	Kilroy Home Insulation, Inc.	\$2,697.00	Formula HWAP	Weatherization Alternate Procurement
DV1380217	Conserv - Air Co. Inc.	\$3,218.94	Formula HWAP	Weatherization Alternate Procurement
DV1380218	Green Home Solutions	\$4,938.42	Formula HWAP	Weatherization Alternate Procurement
DV1380219	Great Lakes Heating and AC	\$4,509.83	Formula HWAP	Weatherization Alternate Procurement
DV1380220	Juan Hernandez	\$750.00	Formula HWAP	Weatherization Alternate Procurement
DV1380224	Juan Hernandez	\$500.00	Formula HWAP	Weatherization Alternate Procurement
		\$85,112.46		

