

Note: All actions taken were done with the approval of all members present, unless otherwise noted. All items approved were properly moved and seconded.

Minutes

Cuyahoga County Board of Control
County Administration Building, 4th Floor
May 20, 2013 11:00 A.M.

1. Call to Order: The meeting was called to order at 11:03 A.M.

Attendees: Fiscal Officer Wade Steen
Councilman Michael Gallagher
Councilman Dave Greenspan
Councilman Dale Miller - Alternate
Director Bonnie Teeuwen
Lenora Lockett
Board of Control Clerk David Merriman

Fiscal Officer Wade Steen chaired the meeting.

County Executive Ed FitzGerald and Councilman Pernel Jones Jr. were unavailable.

Review and Approve Minutes – Wade Steen made a motion to approve, Bonnie Teeuwen seconded, the minutes were approved as written.

5. Scheduled Items for Review

BC2013-134

Department of Public Works,

A) Submitting an amendment (Subsidiary No. 1) to Contract No. CE1100128-01 with Fabrizi Trucking & Paving Co., for the North Granger Sewer Replacement, Garfield Heights, County Sewer District No. 9 for additional funds in the amount of \$145,373.09.

B) Recommending to accept the project as complete and in accordance with plans and specifications.

C) Requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: Funding: Water Pollution Control Loan thru the Ohio EPA (20 year re-payment plan).

Wade Steen made a motion to approve, Dale Miller seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2013-135

Department of Development, recommending a payment in the amount of \$175,000.00 to Greater Cleveland Sports Commission for operational support for various sporting events for the period 1/1/2013 - 12/31/2013.

Funding Source: 100% General Fund

Wade Steen made a motion to approve, Michael Gallagher seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2013-136

Office of Human Resources, recommending an award on RQ24592 and enter into a contract with Matrix Claims Management Inc. in the amount of \$370,000.00 for workers' compensation third party administrator services and ~~Family Medical Leave Act services~~ for the period 6/1/2013 - 5/31/2015 (Resolution No. DCA2012-115- authority to seek proposals.)

Funding Source: 100% Workers' Compensation funds

Note: Elise Hara stated Family Medical Leave Act Services were not part of the contract service.

Wade Steen made a motion to approve, Dale Miler seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2013-137

County Sheriff, recommending an award on RQ26129 and enter into a sole source contract with Intellitech Corporation in the amount of \$244,698.00 for IMACS V Jail Management system upgrade for the period 6/1/2013– 5/31/2014.

Funding Source: 100% by the Jail Commissary Funds.

Wade Steen made a motion to approve, Bonnie Teeuwen seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2013-138

Department of Health and Human Services,

- A) Division of Senior and Adult Services, submitting an amendment to Contract No. CE1200261-01 with A-1 Health Care, Inc. for Homemaker services for the Cuyahoga OPTIONS for Elders Program for the period 7/1/2012 - 6/30/2014 for additional funds in the amount not-to-exceed \$35,524.00.

- B) Submitting an amendment Contract No. CE1200275-01 with Home Care Relief Inc. for Homemaker services for the Cuyahoga OPTIONS for Elders Program for the period 7/1/2012 - 6/30/2014 for additional funds in the amount not-to-exceed \$58,259.00.

Funding Source: Health & Human Services levy with a smaller portion of the program revenues coming from client fees. Options clients pay for a portion of services they receive on a sliding scale.

Wade Steen made a motion to approve, Dale Miller seconded, the item was approved.

Approve
 Disapprove
 Hold

6. Other Business

BC2013-139

Department of Development, requesting approval of an alternative procurement process to authorize issuing work orders for Lead Remediation through the Buy Speed system. Start-completion dates and amounts will vary by job. (Ordinance No. 02011-0044, Section 4.4(b)(16)).

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Development will continue to obtain at least three bids from qualified contractors for Lead Remediation Services but will now issue work orders through Buy Speed.
2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) Each Buy Speed work order will be issued to the qualified contractor submitting the lowest of at least three bids to carry out the specified Lead Remediation services. Work orders will be for \$25,000 or less. Lead Remediation services are funded by a federal grant passed through the Cuyahoga County Board of Health.

3. Rationale Supporting the Use of the Selected Procurement Method

There is no change in Development's practice of obtaining at least three bids from qualified contractors and awarding work to the lowest bidder. Only the method of issuing the work order will change, from individual contracts processed through NOVUS to individual work orders processed through Buy Speed. The Department of Public Works has used this system for several years to issue work orders to its contractors carrying out sewer repairs. Use of Buy Speed saves considerable staff time preparing and processing individual contracts, and speeds up official County approval of the work order by at least one week.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

Development carefully reviewed Public Works' use of Buy Speed work orders and determined there is no practical reason not to adopt the system for Lead Remediation Work, speeding up approval of each work order and reducing the amount of staff time required to process each work order. All Terms and Conditions currently recorded in a written contract will become part of the work order issued through Buy Speed.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

There is no change in Development's bidding process, which will continue to require at least three bids from qualified contactors for each Lead Remediation jobs. The low bidder will continue to receive the work order in each case. Only the method by which the work order is issued to the contractor will change.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. Development will continue to obtain at least three bids for each job, but using Buy Speed to issue the work orders will speed service to our clients by at least one week and reduce the staff time needed to process each work order.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. Development will continue to obtain at least three bids from qualified contractors, maintaining its current level of competition in the Lead program.

Wade Steen made a motion to approve, Dale Miller seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2013-140

Department of Information Technology, requesting approval of an alternative procurement process on RQ27696, which will result in an award recommendation to AT&T Corp. in the amount of \$339,906.60 for Network Integration Services /Hoisted Exchange Mail Services for the period 7/1/2013 - 6/30/2016. (Ordinance No. 2011-0044 Section 4.4(b)(16)).

Funding Source: 100% General Fund

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Network Integration Service / Hosted Exchange Mail Service – Countywide.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) \$339,906.60 – General Fund MI12384 0263

3. Rationale Supporting the Use of the Selected Procurement Method

State Hosting Gov to Gov was twice the cost.

No vendor has government contract, awarded based on lowest informal bid (see attached)

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

Evaluating the State of Ohio hosting exchange service – twice the price, fewer features.

Reviewed other enterprise class hosting services – Sprint, Microsoft, NeoNet/McPC (ITCs).

5. What ultimately led you to this product or service? Why was the recommended vendor selected?
See Vendor Comparison attachment.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Groupwise is an old unstable environment. Frequent failures significantly impact the productivity of the entire county's workforce.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Post winning bid on the website.

Wade Steen made a motion to approve, Michael Gallagher seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2013-141

Department of Health and Human Services/Community initiatives Division/Office of Early Childhood, submitting an RFP exemption:

A) Which will result in the submission of a grant application and acceptance of grant funds from the Cleveland Foundation in the amount of \$585,000.00.

B) Which will result in an award recommendation to Case Western Reserve University for evaluation of the Invest in Children's programs and maintenance of the Childhood Integrated Longitudinal Data System (CHILD) for the period 7/1/2013 - 6/30/2015 .

Funding Source: Cleveland Foundation

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

In the proposal to The Cleveland Foundation, the Office of Early Childhood/ Invest in Children proposes to contract with Case Western Reserve University – Center on Poverty and Community Development (CWRU) for maintenance of the CHILD (ChildHood Integrated Longitudinal Data) System and for the evaluation of Invest in Children's programs. The CHILD System is a unique data system created and maintained by CWRU. The CHILD System contains: 1) vital statistics data on all children born in Cuyahoga County since 1992; 2) all program data from the programs funded by the Office of Early Childhood/Invest in Children since 1999; and 3) data from numerous other public systems, e.g. the County's Office of Homeless Services, the Department of Children & Family Services, Medicaid, and the Cleveland Metropolitan School District. Further, the data system has the capacity to link all this data to create a longitudinal profile of children and families over time. This data system is used to conduct the evaluation of IIC's programs AND to generate other data briefs such as the Cuyahoga County Council

District Profiles and the Early Childhood Briefs on child well-being indicators. The CHILD data system exists at CWRU and nowhere else.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)
\$ 585,000.00 – 100% of these funds are from The Cleveland Foundation, a private philanthropic community foundation.

3. Rationale Supporting the Use of the Selected Procurement Method
(include state contract # or GSA contract # and expiration date)

The CHILD System, described above, is a unique data system created and maintained by CWRU. It contains records on children born in the County since 1992 and all Invest in Children program data since 1999. This data exists in this system and nowhere else. In addition, the system has the capacity to match data sets on a child by child basis to create a longitudinal portrait of a child over time. Because of these unique capabilities, this system is essential to conducting an evaluation of IIC's programs and to produce other data products on early childhood for the County and the community at large.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.
None. As described above, because of the unique capabilities of the CHILD System it is essential to conducting an evaluation of IIC's programs and to produce other data products on early childhood for the County and the community at large.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?
CWRU has been the evaluator of Invest in Children's programs since the initiative was founded in 1999. They have a solid track record of performing a wide array of evaluation tasks, including access to many distinguished faculty who bring their expertise to this effort. On their previous contract evaluations they have always received an overall rating of "average" or above. Finally, as described above, without the data from the CHILD data system, this project would not be possible.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.
None

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. None.

Wade Steen made a motion to approve, Dale Miller seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2013-142

Department of Information Technology, recommending an award on RQ27696, and enter into a contract with AT&T Corp. in the amount of \$339,906.60 for Network Integration Services /Hoisted Exchange Mail Services for the period 7/1/2013 - 6/30/2016.

Funding Source: 100% General Fund

Wade Steen made a motion to approve, Michael Gallagher seconded, the item was approved.

Approve
 Disapprove
 Hold

7. Public Comment – There was no public comment.
8. Adjournment – Wade Steen made a motion to adjourn, Dale Miller seconded, the meeting was adjourned at 11:39 A.M.