

Minutes

Contracts and Purchasing Board
County Administration Building, 4th Floor
June 10, 2013 11:30 A.M.

I. Call to Order: The meeting was called to order at 11:47 A.M by Andria Richardson.

Attendees: County Executive Edward FitzGerald
Chief of Staff Matt Carroll
Treasurer Mark Parks - Alternate
Director Bonnie Teeuwen
Director Lenora Lockett
Councilman Dale Miller
Alternate Clerk of the Contracts and Purchasing Board Andria Richardson

Clerk David Merriman and Fiscal Officer Wade Steen were unavailable.

II. Review and Approve Minutes –

At the June 10, 2013 regular meeting of the Contracts and Purchasing Board all actions taken for the following approved items were done with the approval of all members present. All items were considered and adopted by unanimous vote unless otherwise noted. The minutes were approved as written by unanimous vote.

III. Public Comment - There was no public comment.

IV. Contracts and Awards

A. Tabled Items

CPB2013-414

Department of Development, requesting approval of an Intercreditor Agreement among Zuga Medical, Inc. and JumpStart Inc. and the City of Cleveland in connection with a North Coast Opportunities Technology Fund Loan.

Funding Source: No additional dollars are being requested. The original project was funded 100% by Cuyahoga County Western Reserve Fund.

Approve
 Disapprove
 Hold

B. Scheduled Items

CPB2013-432

Department of Public Works, recommending an award on RQ27345 and enter into a contract with Belle Tire Distributors Inc. aka Belle Tires in the amount not-to-exceed \$24,000.00 for Automobile and Light Truck Tires and services for the period 6/1/2013 - 5/31/2014.

Funding Sources: Road & Bridge/Sanitary Sewer and General Funds.

Approve
 Disapprove
 Hold

CPB2013-433

Department of Public Works, submitting a contract with Greater Cleveland Partnership in the amount not-to-exceed \$80,000.00 for the Build Up Greater Cleveland Program for the period 1/1/2012 - 12/31/2013.

Funding Sources: Road & Bridge/Sanitary Sewer District Funds.

Approve
 Disapprove
 Hold

CPB2013-434

Department of Information Technology, submitting an agreement among the City of Cleveland and Northeast Ohio Regional Sewer District in the amount not-to-exceed \$42,750.00 for reimbursement of expenses for development of a Geographic Information System in connection with Aerial Photography and related Photogrammetric services for the period 3/18/2013 - 3/17/2014.

Funding Sources:

City of Cleveland - \$20,000.00 (30% of total project costs)

Northeast Ohio Regional Sewer District - \$22,750.00 (35% of total project costs)

Approve
 Disapprove
 Hold

CPB2013-435

Department of Workforce Development,

- A) Submitting a contract with PPG Industries, Inc. in the amount not-to-exceed \$4,000.00 for the On-the-Job Training program for period 5/06/2013 - 7/06/2013.
- B) Submitting a contract with Telco Pros Inc in the amount not-to-exceed \$5,000.00 for the On-the-Job Training Program for the period 4/22/2013 - 7/13/2013.

Funding Source: 100% by Federal Workforce Investment Act (WIA) Funds

Approve
 Disapprove

Hold

CPB2013-436

Office of Procurement & Diversity, recommending an award:

County Sheriff

a) on RQ27365 to BI2 Technologies, LLC (1-1) in the amount of \$35,694.00 for licensing and maintenance on the Inmate Recognition and Identification System (IRIS), and Sex Offender Registry and Identification System (SORIS) and Mobile Offender Registry and Identification System (MORIS).

Funding Source: 100% State Criminal Alien Assistance Project funds

Approve
 Disapprove
 Hold

CPB2013-437

Department of Public Safety and Justice Services/Office of Emergency Services, recommending an award on RQ25267 and enter into an agreement with Lake County Board of Commissioners in the amount of \$40,000.00 for implementation of a Geographic Information System for first responders and Public Safety personnel for the period 6/1/2013 - 12/31/2014.

Funding Source: 100% General Fund

Approve
 Disapprove
 Hold

C. Exemption Requests

CPB2013-438

Department of Public Works, submitting an RFP exemption on RQ17569, which will result in an amendment to Contract No. CE1000435-01 with Honeywell International Inc. dba Honeywell Building Solutions for maintenance on the Jail II Life Safety and Security System for the period 5/1/2010 - 4/30/2013 to extend the time period to 10/31/2013 and for additional funds in the amount \$53,494.00.

Funding Source: Internal Service Fund

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Extending contract term: May 1, 2013 – October 31, 2013 for the Jail II Preventative Maintenance /Fire Alarm Test/Inspect & Critical Parts in accordance with the schedule and tasks outlined in NFPA 72 (2007), Chapter 10 (National Fire Alarm Code) in the United States

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

\$283,438.00 (original amount) for a three (3) year contract - CT571034-0278 S01042 – Additional Amount \$53,494.00

3. Rationale Supporting the Use of the Selected Procurement Method

(Include state contract # or GSA contract # and expiration date)

The original contract was a Sole Source Provider due to the Technical Support and the Honeywell equipment. The Department will request the Deputy Chief for the authority to seek a RFP to get the best possible life/safety services possible to ensure the safety and welfare of all inmates, employees and visitors.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

None – Sole Source Provider – An amendment is needed to explore more options through a new thorough RFP.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

Sole Source Provider of Honeywell equipment previously installed.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

It is imperative that this contract is in effect for the safety and welfare of the employees, inmates and visitors of Jail II.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

The Department will issue a RFP for a 3 year contract

- Approve
- Disapprove
- Hold

D. Consent Agenda

CPB2013-439

Department of Public Works, submitting a Real Estate Agreement with Ohio Department of Transportation for right-of-way acquisition costs in connection with the construction of a grade separation at Stearns Road and Norfolk Southern Railroad in Olmsted Township.

Funding Source: \$1,985,196.00 - Federal Earmark ID OH213 Funds allocated to RW at 80%

\$ 496,299.00 - Local Share Federal Earmark ID OH213 RW at 20%

\$ 968,505.00 - Local Share at 100%

\$3,450,000.00

Approve
 Disapprove
 Hold

CPB2013-440

Department of Public Works, recommending to declare miscellaneous property as surplus County property no longer needed for public use; requesting authority to advertise, post notice and conduct the auction, in accordance with Ohio Revised Code Section 307.12(A)(1).

Approve
 Disapprove
 Hold

CPB2013-441

Department of Public Works, recommending to declare miscellaneous furniture and office equipment that is obsolete and has no value as surplus County property no longer needed for public use; recommending to discard or salvage said furniture and office equipment in accordance with Ohio Revised Code Section 307.12(I).

Approve
 Disapprove
 Hold

CPB2013-442

~~Department of Information Technology~~ **Department of Public Works**, submitting a Landlord Waiver with Flight Options, LLC in connection with a revenue generating lease for use of property at the County Airport.

Funding Source: Revenue Generating

Note: This item was amended to reflect the submitting Department as Department of Public Works.

Approve
 Disapprove
 Hold

CPB2013-443

Office of Procurement & Diversity, presenting voucher payments for the week of June 10, 2013.

Approve
 Disapprove
 Hold

CPB2013-444

Department of Development, presenting voucher payments between 05/30/2013 to 06/05/2013.

Approve

Disapprove
 Hold

V. Other Business –

The agenda was amended to introduce the following time sensitive/mission critical purchase item:

Presented by Michael Chambers, Department of Public Works,

Purchase on RQ27216 to All Data, LLC in the amount of \$1,500.00 for Fleet Service on-line repair software.

The full allotment of time sensitive mission critical purchase funds available to the Department was restored.

Approve
 Disapprove
 Hold

VI. Public Comment – There was no public comment.

VII. Adjournment: The meeting was adjourned at 12:00 P.M. without objection.