

Contracts and Purchasing Board  
 County Administration Building, 4<sup>th</sup> Floor  
 June 3, 2013 11:30 A.M.

- I. Call to Order
- II. Review Minutes
- III. Public Comment
- IV. Contracts and Awards
  - A. Tabled Items
  - B. Scheduled Items

| Item        | Requestor                           | Description  | Board Action   |
|-------------|-------------------------------------|--|--|
| CPB2013-422 | Department of Workforce Development | Submitting a contract with Reliable Pattern Works, Inc. in the amount not-to-exceed \$4,500.00 for the On-the-Job Training Program for the period 4/22/2013 - 10/21/2013.<br><br>Funding Source: 100% Federal Workforce Investment Act (WIA) Funds.  | <input type="checkbox"/> Approve<br><input type="checkbox"/> Disapprove<br><input type="checkbox"/> Hold |
| CPB2013-423 | Office of Procurement & Diversity   | Recommending awards on RQ26716 to various providers, each in the amount not-to-exceed \$14,995.00, for 2- Environics USA ChemPro 100i-Chemical Detectors and accessory kits:<br><br><u>Department of Public Safety and Justice Services</u><br>a) Premier Safety and Service, Inc.<br>b) Safeware, Inc.<br><br>Funding Source: Internal Service Fund | <input type="checkbox"/> Approve<br><input type="checkbox"/> Disapprove<br><input type="checkbox"/> Hold |
| CPB2013-424 | Juvenile Court                      | Submitting a revenue generating agreement with Cleveland Heights-University Heights City School District in the amount not-to-exceed \$26,000.00 for school based liaison services for the period 7/1/2013 - 6/30/2014.<br><br>Funding Source: revenue generating  | <input type="checkbox"/> Approve<br><input type="checkbox"/> Disapprove<br><input type="checkbox"/> Hold |

C. Exemption Requests

| Item        | Requestor     | Description   | Board Action |
|-------------|---------------|---|--------------|
| CPB2013-425 | Fiscal Office | Submitting an RFP exemption on RQ27811, which will result in an award recommendation to EuQuant, Inc. in the amount of \$60,000.00 for development, data collection and analysis of a Disparity Study for the period 6/4/2013 - 12/21/2014.<br><br>Funding Source: General Funds<br><br>1. Description of Supplies or Services (If contract |              |

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|  |  | <p>amendment, please identify contract time period and/or scope change)</p> <p>In developing a Disparity Study for Cuyahoga County the consultant will develop a Data Collection Plan, Complete the Data Collection and Analysis for Cuyahoga County.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>\$60,000.00</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method</p> <p>(include state contract # or GSA contract # and expiration date)</p> <p>The Fiscal Office desires to obtain the best product for the least amount of money.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>The Disparity Team interviewed and evaluated EuQuant, Mason Tillman, MGT of Atlanta and Griffin &amp; Strong's price, availability and skills.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>EuQuant is offering Cuyahoga County intensive data analysis of program impacts and is willing to deliver high quality detailed results quickly and at a low cost. EuQuant meets the need of generating a product that could be used by the county after the study is complete.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>Costly disparity studies that may fail to meet the County's needs.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases</p> |  |
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|             |  | <p>of the required supplies or services.</p> <p>The Disparity Team plans to seek out another consultant to complete the final phases of the Disparity Study. Conduct a Disparity Studies every five years.</p>  | <p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p> |
| CPB2013-426 | Department of Public Safety and Justice Services | <p>Submitting an RFP exemption on RQ27743 which will result in an award recommendation to Motorola Solutions, Inc. in the amount of \$158,822.30 for 62- Motorola APX 6000 Radios and 62- chargers.</p> <p>Funding Source: Funds utilized are FY 10 Urban Area Security Initiative Funds in the amount of \$74,287.85 and FY 10 State Homeland Security Program in the amount of \$84, 534.45 These are Federal funds passed through Ohio Emergency Management Agency down to Cuyahoga County.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The Department of Public Safety Justice Services request is to procure Motorola APX 6000 Radios and chargers. These radios were chosen and purchased after Public Safety Grants completed a formal bid process in 2012. The radios will be used by municipalities throughout Cuyahoga County that are migrating to a P25 compliant 700/800 MHz Communications System.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The cost is \$2492/radios and \$69.65/charger</p> <p>Funds utilized are FY 10 Urban Area Security Initiative Funds in the amount of \$74,287.85 and FY 10 State Homeland Security Program in the amount of \$84, 534.45 These are Federal funds passed through Ohio Emergency Management Agency down to Cuyahoga County.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>These radios and chargers are on State Term Schedule #573077-0 with additional discount. The pricing is</p> |   |

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|             |                             | <p>consistent with the 2012 bid and is lower than State Term Schedule. The expiration date is 6/30/2013</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>In February 2012, the Department of Public Safety and Justice Services completed a request for bids. Three vendors responded, however, two were compliant with the bid (Relm and Motorola) as they were able to provide radios for testing. The radios were tested by first responders throughout Cuyahoga County. After reporting the results of the test, the Communications Sub-Committee of the Cuyahoga County Emergency Advisory Board voted to purchase the Motorola APX 6000 radios. These radios were purchased and distributed.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Motorola was selected as the radios were the preferred radios from the 2012 bid after being tested on the system by emergency first responders. This will also allow consistency in radio style across the municipalities and regions.</p> <p>The pricing remains consistent with the bid and lower than State Term Schedule.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>These grant funds used for the purchase will expire in June 2013. These radios were chosen with the bid and will remain consistent for users within the municipalities receiving the radios. First hand users tested the radios from the bid and these were the preferred radios.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>When purchasing new equipment Full and Open Competition are preferred as the process enables competitive pricing. This process was completed in 2012 for the same equipment.</p> | <p>____ Approve<br/> ____ Disapprove<br/> ____ Hold</p> |
| CPB2013-427 | Department of Public Safety | Public Safety Grants, submitting an RFP exemption on RQ27405, which will result in an award recommendation  |   |

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|  | <p>and Justice Services</p> | <p>to Knowledge Center, Inc. in the amount of \$33,900.00 for maintenance on the Crisis Information Management System for the period 7/1/2013 - 6/30/2015.</p> <p>Funding Source: 50% FY2011 Urban Area Security Initiative Grant funds and 50% General Funds</p> <p>1. Description of Supplies or Services (If contract amendment.<br/>We purchased the system in 2012. The contract would run from 7/1/2013-6/30/2015 and would involve both grant and general fund dollars.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown<br/>The estimated amount of the contract would be \$33,900.00.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method<br/>We are seeking an exemption from RFP as the vendor we procured the system from is the only vendor that can provide maintenance. We would not be able to seek good faith quotes from other vendors to perform maintenance on a system they did not develop.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.<br/>We were not able to evaluate other vendors in this maintenance request because we would not be able to seek quotes in good faith to ask vendors to perform maintenance on a system they did not develop. However, before we procured the original system from Knowledge Center we conducted a full RFP to give vendors the opportunity to compete.<br/>Revised: 04/18/2012</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?<br/>We developed and released a Request for Proposal when procuring the original system. This is a request to maintain that system.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.<br/>A competitive bid for maintenance would be inappropriate given that other vendors are unable to provide</p> |  |
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|  |  | <p>maintenance services on a system they did not develop.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.<br/>Maintenance will always be necessary on equipment procured. If the vendor developed the system (as is the case here) there likely will not be much the County can do to encourage competition. However, we will make every effort to ensure we are giving every vendor possible the right to compete for the original equipment purchase.</p> | <p><input type="checkbox"/> Approve<br/> <input type="checkbox"/> Disapprove<br/> <input type="checkbox"/> Hold</p> |
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D. Consent Agenda

| Item        | Requestor  | Description   | Board Action  |
|-------------|--|---|---|
| CPB2013-428 | Department of Public Safety and Justice Services | <p>Public Safety Grants,</p> <p>A) Submitting an agreement with City of Cleveland Heights in the amount not-to-exceed \$512.14 for reimbursement of eligible training expenses in connection with the FY2010 Interoperable Emergency Communications Grant Program for the period 6/1/2010 - 5/15/2013.</p> <p>B) Submitting an agreement with City of Middleburg Heights in the amount not-to-exceed \$1,469.04 for reimbursement of eligible training expenses in connection with the FY2010 Interoperable Emergency Communications Grant Program for the period 6/1/2010 - 5/15/2013.</p> <p>Funding Source: 100% FY 10 Interoperable Emergency Communication Grant Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).</p> | <p><input type="checkbox"/> Approve<br/> <input type="checkbox"/> Disapprove<br/> <input type="checkbox"/> Hold</p> |
| CPB2013-429 | Department of Public Safety and Justice Services | <p>Public Safety Grants,</p> <p>Submitting agreements with various municipalities for reimbursement of eligible training expenses in connection with the FY2010 Urban Area Security Initiative Grant Program:</p>   |   |

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|             |                                   | <p>A) City of Berea in the amount not-to-exceed \$2,432.64.</p> <p>B) City of Strongsville in the amount not-to-exceed \$2,823.20.</p> <p>C) City of Strongsville in the amount not-to-exceed \$14,359.43 for the period 1/1/2013 - 4/30/2013.</p> <p>D) City of Westlake in the amount not-to-exceed \$798.30 for the period 10/24/2011 - 4/30/2013.</p> <p>E) City of Westlake in the amount not-to-exceed \$526.20 for the period 10/2/2012 - 4/30/2013.</p> <p>Funding Source: 100% FY2010 Interoperable Emergency Communication Grant Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).</p> | <p>___ Approve</p> <p>___ Disapprove</p> <p>___ Hold</p> |
| CPB2013-430 | Office of Procurement & Diversity | Presenting voucher payments for the week of June 3, 2013.  | <p>___ Approve</p> <p>___ Disapprove</p> <p>___ Hold</p> |
| CPB2013-431 | Department of Development         | Presenting voucher payments between 5/30/2013 - 6/05/2013  | <p>___ Approve</p> <p>___ Disapprove</p> <p>___ Hold</p> |

- V. Other Business
- VI. Public Comment
- VII. Adjournment

**Minutes**

Contracts and Purchasing Board  
County Administration Building, 4th Floor  
May 28, 2013 11:30 A.M.

I. Call to Order: The meeting was called to order at 11:34 A.M by Clerk David Merriman.

Attendees: County Executive Edward FitzGerald  
Chief of Staff Matt Carroll  
Fiscal Officer Wade Steen  
Director Bonnie Teeuwen  
Director Lenora Lockett  
Councilman Dale Miller  
Clerk of the Contracts and Purchasing Board David Merriman

II. Review and Approve Minutes –

At the May 28, 2013 regular meeting of the Contracts and Purchasing Board all actions taken for the following approved items were done with the approval of all members present. All items were considered and adopted by unanimous vote unless otherwise noted. The minutes were approved as written by unanimous vote.

III. Public Comment - There was no public comment.

IV. Contracts and Awards

**A. Tabled Items**

**CPB2013-296**

Department of Workforce Development, submitting a contract with Cleveland Range, LLC in the amount not-to-exceed \$44,000.00 for the On-the-Job Training Program for the period 2/18/2013 - 6/30/2013.

Funding Source: Funding Source: 100% by Federal Workforce Investment Act (WIA) Funds.

**Note: This item was held pending completion of ethics registration and training.**

Approve  
 Disapprove  
 Hold

**B. Scheduled Items**

**CPB2013-394**

Department of Public Works, submitting a mitigation agreement with North Coast Regional Council of Park Districts in the amount of \$45,900.00 for purchase of 2.7 acres wetland mitigation credits for restoration and/or enhancement of wetlands in the North Coast Regional Mitigation Bank in connection with the construction of the grade separation of Stearns Road over the Norfolk Southern Railroad in the City of Olmsted Township in accordance with Sections 401 and 404 of the Clean Water Act and Chapter 6111 of the Ohio Revised Code.

Funding Source: 100% Road and Bridge Funds

Approve  
 Disapprove  
 Hold

**CPB2013-395**

Department of Development, recommending an award on RQ27652 and enter into a contract with Cleveland Housing Network for Foreclosure Prevention Services for Low and Moderate Income Urban County Residents, for the anticipated cost not to exceed \$20,600.00. The anticipated start and completion dates are 6/1/2013 - 12/31/2013.



Funding Source: 100% by federal Community Development Block Grant funds.

Approve  
 Disapprove  
 Hold

**CPB2013-396**

Department of Information Technology, submitting an amendment to Contract No. CE1200374-02 with Great Northern Consulting Services, Inc. for maintenance on Oracle Operating System Sun Microsystems server equipment for various County departments for the period 2/1/2012 - 7/31/2013 to change the scope of services, for additional funds in the amount not-to-exceed \$1,920.00.

Funding Source: 100% General Fund

Approve  
 Disapprove  
 Hold

**CPB2013-397**

Department of Information Technology, recommending an award on RQ27213 and enter into a contract with International Business Machine Corporation in the amount of \$11,142.00 for maintenance on SPSS software for the period 4/1/2013- 3/31/2016.

Funding Source: 100% General Fund

Approve  
 Disapprove  
 Hold

**CPB2013-398**

Department of Information Technology,

- A) Submitting an RFP exemption on RQ27211, which will result in an award recommendation to Kendall & Davis, Inc. in the amount not-to-exceed \$40,000.00 for computer operator services for the period 5/28/2013 - 10/31/2013.
- B) Recommending an award on RQ27211 and enter into a contract with Kendall & Davis, Inc. in the amount not-to-exceed \$40,000.00 for computer operator services for the period 5/28/2013 - 10/31/2013.

Funding Source: 100% General Fund

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Computer Operator 1 Services consisting of assisting in mainframe equipment and hardware operations, system software and customer service support duties. Incumbents log, reconcile and distribute work products.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

Not to exceed \$40,000.00.

3. Rationale Supporting the Use of the Selected Procurement Method

(include state contract # or GSA contract # and expiration date)

Lower than State Vendor..

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

Looked at other vendors and evaluated price, availability and skills.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

Price and availability.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Continued overtime.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

In the process of trying to hire full time operator.

**Note: This item was held pending completion of ethics registration and training.**

Approve

Disapprove

Hold

**CPB2013-399**

Department of Workforce Development,

- A) Submitting a contract with Electric Cord Sets, Inc. in the amount not-to-exceed \$1,500.00 for the On-the-Job Training Program for the period 2/27/2013 - 6/5/2013.
- B) Submitting a contract with Kowalski Heat Treating Co. in the amount not-to-exceed \$5,000.00 for the On-the-Job Training Program for the period 3/18/2013 - 10/31/2013.
- C) Submitting a contract with PPG Industries, Inc. in the amount not-to-exceed \$10,000.00 for the On-the-Job Training Program for the period 3/11/2013 - 6/29/2013.

Funding 100% by Federal Workforce Investment Act (WIA) Funds

Approve  
 Disapprove  
 Hold

**CPB2013-400**

Department of Workforce Development, submitting a contract with Equity Administrative Services, Inc. in the amount not-to-exceed \$10,000.00 for the Incumbent Worker Training Program for the period 5/1/2013 - 12/31/2013.

Funding Source: 100% Federal Community Development Block Grant Funds

**Note: This item was held pending completion of ethics registration and training.**

Approve  
 Disapprove  
 Hold

**CPB2013-401**

Office of Procurement & Diversity, recommending an award:

Department of Public Safety and Justice Services/Public Safety Grants

a) on RQ27124 to Safeware, Inc. in the amount of \$56,800.00 for a First Defender RMX S1 specialized detection unit.

Funding Source: FY12 State Homeland Security Grant Program

Approve  
 Disapprove  
 Hold

**CPB2013-402**

Department of Public Safety and Justice Services submitting agreements with various municipalities for reimbursement eligible expenses in connection with the FY2010 State Citizen Corps Grant Program for the period 2/10/2013 - 5/15/2013:

- A) City of Brecksville in the amount not-to-exceed \$1,092.50.
- B) City of Broadview Heights in the amount not-to-exceed \$805.95.

Funding Source: Department of Homeland Security through the Ohio Emergency Management Agency

Approve  
 Disapprove  
 Hold

**CPB2013-403**

Department of Public Safety and Justice Services/Public Safety Grants,

- A) Submitting an agreement with City of Lakewood in the amount not-to-exceed \$1,021.60 for reimbursement of eligible training expenses in connection with the FY2010 Interoperable Emergency Communications Grant Program for the period 6/1/2010 - 5/15/2013.
- B) Submitting an agreement with Orange Village in the amount not-to-exceed \$7,035.00 for reimbursement of eligible training expenses in connection with the FY2010 Interoperable Emergency Communications Grant Program for the period 6/1/2010 - 5/15/2013.

Funding Source: 100% FY2010 Interoperable Emergency Communication Grant Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).

Approve  
 Disapprove  
 Hold

**CPB2013-404**

Department of Public Safety and Justice Services/Public Safety Grants, submitting agreements with various municipalities for reimbursement of eligible training expenses in connection with the FY2010 Urban Area Security Initiative Grant Program:

- A) City of Brook Park in the amount not-to-exceed \$150.50 for the period 10/2/2012 - 11/30/2012.
- B) City of Westlake in the amount not-to-exceed \$485.92 for the period 4/18/2012 - 12/30/2012.
- C) City of Cleveland Heights in the amount not-to-exceed \$5,888.00 for the period 2/27/2012 - 4/30/2013.
- D) City of North Royalton in the amount not-to-exceed \$1,288.80 for the period 1/28/2013 - 4/30/2013.
- E) City of Parma Heights in the amount not-to-exceed \$754.87 for the period 5/15/2011 - 4/30/2013.
- F) City of Parma Heights in the amount not-to-exceed \$1,465.90 for the period 2/27/2012 - 4/30/2013.

Funding Source: Department of Homeland Security through Ohio Emergency Management Agency

Approve  
 Disapprove  
 Hold

**CPB2013-405**

Department of Public Safety and Justice Services/Office of Emergency Management, recommending an award on RQ26274, and enter into a contract with GovDelivery, Inc. in the amount not-to-exceed \$89,995.00 for a Mass Notification System for the period 6/10/2013 - 6/10/2015.

Funding Source: 100% General Fund

**Note: Norberto Colon stated the total dollar amount for this contract is \$179,990.00, therefore this item was moved to the June 3, 2013 Board of Control meeting for consideration.**

Approve  
 Disapprove  
 Hold

**CPB2013-406**

Department of Health and Human Services Division of Children and Family Services, recommending an award on RQ27171 and enter into a contract with Crowne Plaza Cleveland South /Independence dba Rockside Hospitality, LLC in the amount not-to-exceed \$15,120.00 for rental space and related catering services for the Foster Parent Conference for the period 5/30/2013 - 6/2/2013.

Funding Source: 33% Federal and 67% Health and Human Services Levy

Approve  
 Disapprove  
 Hold

**C. Exemption Requests**

**CPB2013-407**

Department of Information Technology, submitting an **RFP sole source** exemption on RQ27419, which will result in an award recommendation to Infor Global Solutions in the amount not to exceed \$127,912.17 for maintenance and support on the E Series County Payroll System for the period 7/2/2013 - 7/1/2015.

Funding Source: 100% General Fund

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Infor software is the software used for our County wide payroll system that pays employees and provides the date for proper federal, State and local tax reporting. The vendor provides all updates to the system including annual changes to the tax tables.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

Contract for not to exceed \$127,912.17.

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

Infor wrote the software and retain proprietary rights to the property.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

None, because the vendor owns the proprietary rights to the software.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

The original installation of the system took place in the late 70's. This vendor has been the sole provider of the maintenance of this software.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Failure to contract will mean the County will not be protected if the payroll system fails. Failure could result in a delay in paying employees. Failure to update our tax tables could put the County in violation of federal and state regulations.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

**Note: This item was amended to reflect this exemption as an RFP exemption not a sole source exemption.**

Approve  
 Disapprove  
 Hold

**CPB2013-408**

Department of Information Technology, submitting a sole source exemption on RQ27618, which will result in an award recommendation to Smart Solutions, Inc. in the amount not to exceed \$81,683.00 for purchase of 100 HP Elite Book Model 2170P Laptops and 100 HP Officejet Model 4620E Printers.

Funding Source: Health and Human Services Levy funds.

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

(100) HP EliteBook 2170p Laptops  
(100) HP Officejet 4620e Printers

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

The amount will not exceed \$81,683.00. These laptops are being bought with grant funds. These laptops are purchased every year.

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

This vendor is a State term vendor. Their contract number is 533268-2.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

Smart Solutions, HP Direct, SHI, GovConnection, MCPC, and Dell were all evaluated.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

These devices are gifts to children who are graduating from high school to help them through college. These are children who were under foster care, and will no longer be under the care of CFS. Smart Solutions provided the lowest cost for the type of model we requested.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

This was done through a competitive bid process.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

The County needs to continue giving multiple vendors an opportunity on County business.

Approve  
 Disapprove  
 Hold

**CPB2013-409**

Department of Public Safety and Justice Services, submitting an RFP exemption on RQ27560 which will result in an award recommendation to CDI- Infrastructure, LLC dba L. R. Kimball in the amount of \$400,000.00 for project management services for the period 6/1/2013 – 5/31/2015.

Funding Source: Wireless 9-1-1 Government Assistance Fund

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Provide the lead project management functions on behalf of the County in implementation of its NG9-1-1 equipment, specifically the contract entered into with Emergency CallWorks, Inc. (ECW). This includes oversight of contractual, Statement of Work and Service and Support Requirements being provided by ECW. Some key deliverables are listed below. This list is not intended to be inclusive of each and every task assigned to your company.

Assign a lead Project Manager for the Project

Maintain project communications with the ECW Project Manager and the County

Participate in on site status meetings with the ECW Project Manager and County on a bi-weekly basis, or when reasonably required at the discretion of the County to discuss project status

Participate in project review meetings via telephone conference calls with the ECW Project Manager and the County on a weekly basis

Serve as liaison with all PSAPs to include site assessments (This is expected to be an intensive part of the scope, as there are 45 PSAPs).

Make recommendations on any Change Orders

Ensure completion of all deliverables in the ECW Statement of Work  
Assist in the development of testing criteria for system acceptance

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

Estimated Dollar Value \$400,000.00

The funding Sources with the Wireless 9-1-1 Government Assistance Fund

3. Rationale Supporting the Use of the Selected Procurement Method  
(include state contract # or GSA contract # and expiration date)

State Contract #534253  
CDI- Infrastructure, LLC dba L. R. Kimball  
Expiration Date 1/9/2015

CDI is currently providing the State Emergency Services IP Network (ESINet) Committee with consulting services to implement new legislation, rules, technology and project management for this national initiative. It will be mandated that the Next Generation 9-1-1 System that is being implemented in Cuyahoga County (under RFP #26143 potential contract awards to Emergency CallWorks and AT&T) be integrated with the ESINet. Therefore, it is in the best interest of the County to work with a project manager that has the most in-depth knowledge, experience and understanding of the two efforts in order to ensure compliance with future legislation that will be mandating the integration of the two.

4. What other available options and/or vendors were evaluated? If none, include the reasons why. There are other vendors that provide general technology project management services, however, this vendor specifically is the selected vendor to provide these services for the statewide Emergency Services IP Network (ESINet). It will be mandated that the Next Generation 9-1-1 System that is being implemented in Cuyahoga County (under RFP #26143 potential contract awards to Emergency CallWorks and AT&T) be integrated with the ESINet. Therefore, it is in the best interest of the County to work with a project manager that has the most in-depth knowledge, experience and understanding of the two efforts in order to ensure compliance with future legislation that will be mandating the integration of the two.

5. What ultimately led you to this product or service? Why was the recommended vendor selected? It will be mandated that the Next Generation 9-1-1 System that is being implemented in Cuyahoga County (under RFP #26143 potential contract awards to Emergency CallWorks and AT&T) be integrated with the ESINet. Therefore, it is in the best interest of the County to work with a project manager that has the most in-depth knowledge, experience and understanding of the two efforts in order to ensure compliance with future legislation that will be mandating the integration of the two.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Currently there are Public Safety Answering Points (PSAPs) that answer 9-1-1 calls that are in imminent danger of failing. Many have failed multiple times in the past few years. Additionally, the equipment they are using is outdated and many of the systems require replacement parts that are no longer manufactured. The contracts for the implementation of the upgrade to this system are almost in place.



We need to have a qualified technology project manager in place at the same time to begin the execution of this project at the very beginning.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

In the future, if there are other qualified vendors with the knowledge, experience and qualifications to assist with this project AND there are not vulnerabilities to delays such as PSAPs failing or being too old to replace AND we are not faced with impending state legislative changes that would be affected by longer processes of competitive bid, then we would go out for competitive bid.

Approve  
 Disapprove  
 Hold

#### **D. Consent Agenda**

##### **CPB2013-410**

Department of Public Works,

- A) Submitting an agreement of cooperation with City of Seven Hills for resurfacing of Crossview Road from Chestnut Road to Rockside Road.
- B) Submitting an agreement of cooperation with City of Seven Hills for resurfacing of East Ridgewood Drive from Broadview Road to Crossview Road.

Funding Source: 100% by the County Road and Bridge Fund.

Approve  
 Disapprove  
 Hold

##### **CPB2013-411**

Department of Development, submitting an amendment to Contract No. CE1200573 with Trademark Industries, LLC for Lead Remediation for property located at 1376 Bonnieview, Lakewood, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 9/10/2012 - 11/9/2012 to extend the time period to 5/31/2013; no additional funds required.

Funding Source: 100% by the U.S. Department of Housing and Urban Development

Approve  
 Disapprove  
 Hold

##### **CPB2013-412**

Department of Development, requesting approval of amendments to various Economic Development loans with Flats East Development LLC; authorizing the Director of Development to execute the loan

documents, amendments, subordination agreements and other instruments and agreements, with such parties that may be required or appropriate to effectuate the loan.

Funding Source: HUD, USEPA and County Bond Funds.

Approve  
 Disapprove  
 Hold

**CPB2013-413**

Department of Development, requesting approval of a Subordination Agreement among Building 2, LLC dba eFuneral, JumpStart Inc. and Junior Note Holders in connection with a North Coast Opportunities Technology Fund Loan Intercreditor Agreement.

Funding Source: No additional dollars are being requested. The original project was funded 1000% by Cuyahoga County Western Reserve Fund.

Approve  
 Disapprove  
 Hold

**CPB2013-414**

Department of Development, requesting approval of an Intercreditor Agreement among Zuga Medical, Inc. and JumpStart Inc. and the City of Cleveland in connection with a North Coast Opportunities Technology Fund Loan.

Funding Source: No additional dollars are being requested. The original project was funded 100% by Cuyahoga County Western Reserve Fund.

**Note: This item was held at the request of the Department.**

Approve  
 Disapprove  
 Hold

**CPB2013-415**

Department of Information Technology, recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00.

Approve  
 Disapprove  
 Hold

**CPB2013-416**

Office of Procurement & Diversity, submitting an amendment to Contract No. CE1200350- 01, 02, 03, 04, 05, 06, 07 with Dunbar Armored Inc. for Armed Guard and Armored Truck services for various County departments for the period 6/1/2012 - 5/31/2015 to change the scope of services, effective 5/1/2013, no additional funds required.

Funding Source: 100% General Funds

Approve  
 Disapprove  
 Hold

**CPB2013-417**

Department of Public Safety and Justice Services,

- A) Submitting an amendment to a competitive grant agreement with Ohio Emergency Management Agency for the FY2010 State Citizen Corps Grant Program for the period 8/1/2010 - 5/30/2013 to extend the time period to 6/30/2013; no additional funds required.
- B) submitting an amendment to a sustainment grant agreement with Ohio Emergency Management Agency for the FY2010 State Citizen Corps Grant Program for the period 8/1/2010 - 5/30/2013 to extend the time period to 6/30/2013; no additional funds required.

Funding Source: Original agreements: Department of Homeland Security through the Ohio Emergency Management Agency

Approve  
 Disapprove  
 Hold

**CPB2013-418**

Department of Public Safety and Justice Services/Public Safety Grants, submitting an amendment to Contract No. CE1200464-01 with Godsson LLC for the FY2011 Title II Juvenile Justice and Delinquency Prevention Block Grant Program for the period 7/1/2012 - 9/30/2012 to extend the time period to 8/30/2013; no additional funds required.

Funding Source: Federal Office of Juvenile Justice and Delinquency Prevention through the Ohio Department of Youth Services.

Approve  
 Disapprove  
 Hold

**CPB2013-419**

Department of Public Safety and Justice Services/Witness/Victim, submitting an amendment to a grant award from U.S. Department of Justice, Office of Justice Programs for the FY2011 Attorney General's Children Exposed to Violence Demonstration Program: Phase 2 Grant Program for the period 10/1/2011 - 9/30/2013 to extend the time period to 6/30/2014; no additional funds required.

Funding Source: Original grant: U.S. Department of Justice, Office of Justice Programs grant funds.

**CPB2013-420**

Office of Procurement & Diversity, presenting voucher payments for the week of May 28 2013.

Approve  
 Disapprove  
 Hold

**CPB2013-421**

Department of Development, presenting voucher payments between 05/16/2013 to 05/22/2013.

Approve  
 Disapprove  
 Hold

V. Other Business –

**The agenda was amended to introduce the following time sensitive/mission critical purchase items:**

**Presented by Mike Chambers, Department of Public Works**

**Recommending a payment on RQ27794 to Ohio CAT in the amount of \$1,744.62 for repair of the County Sheriff's prisoner transport bus.**

**Presented by Rick Werner, Department of Health and Human Services/Division of Senior and Adult Services**

**Recommending a payment on RQ2779 in the amount of \$1,300.00 to purchase a banner commemorating Elder Abuse awareness month.**

**The full allotment of time sensitive mission critical purchase funds available to both Departments were restored.**

Approve  
 Disapprove  
 Hold

VI. Public Comment – There was no public comment.

VII. Adjournment: The meeting was adjourned at 11:57 A.M. without objection.

**A. Tabled Items**

**B. Scheduled Items**

**CPB2013-422**

Title: Workforce Development/ 2013/ OJT Contract - Reliable Pattern Works, Inc.

**A. Scope of Work Summary**

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with Reliable Pattern Works, Inc. for the anticipated cost of not more than \$4,500.00. The anticipated start-completion dates are 4/22/2013 to 10/21/2013.

2. The primary goal of the project is to hire and train one trainee under an On-the-Job Training Program.

The employer will be reimbursed 50% of the wages paid for the contract period.

3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

#### **B. Procurement**

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

#### **C. Contractor and Project Information**

1. Reliable Pattern Works, Inc. - 590 Golden Oak Parkway, Oakwood Village, OH 44146  
Council District # 6
2. The Corporate CEO is Stephanie Kapcio, president.

Reliable Pattern Works, Inc. is a family owned and operated business since 1913. It fabricates prototype and production tooling for sand, permanent mold and other foundry processes along with supplying castings of aluminum, magnesium, iron and most alloys.

#### **D. Project Status and Planning**

1. This is a new contract.
2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

#### **E. Funding**

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.

#### **CPB2013-423**

**Title: OPD award recommendation to Safeware Inc. and Premier Safety & Service Inc. for Chemical Detection Equipment on RQ26716 for Justice Services 2013 Competitive Bid**

#### **A. Scope of Work Summary**

1. Office of Procurement and Diversity requesting approval of an award recommendation with Safeware Inc. in the amount of \$14,995.00.
2. Office of Procurement and Diversity requesting approval of an award recommendation with Premier Safety and Service Inc. in the amount of \$14,995.00
3. Total Award amount - \$29,990.00.
4. The primary goal of the project is to purchase Chemical Detection Equipment for the Cuyahoga County Hazmat Team Coordinators. Two (2) Environics USA ChemPro 100i - Chemical Detector Part No. E02523000GCO.

#### **B. Procurement**

1. The procurement method for this project was a competitive bid.
2. Bid #8572 was made available from April 1, 2013 through April 16, 2013. Two quotes were received.

**C. Contractor and Project Information**

(A). The contractor's name & address is:

Safeware Inc.  
3200 Hubbard Road  
Landover, MD 20785

(A). The Company's contact information:

PH: (301) 683-1234  
Fax: (301)683-1200

(B). The contractor's name & address is

Premier Safety & Service, Inc.  
Oakdale, PA 15071

(B). The Company's contact information:

Phone: (724)693-8699 Ext. 502  
FAX: (724)693-8698

**D. Project Status and Planning**

1. na

**E. Funding**

1. Internal Service Fund, Index JA741322

**CPB2013-424**

**A. Scope of Work Summary**

1. Juvenile Court, submitting a revenue generating agreement with Cleveland Heights-University Heights City School District generating revenue in the amount of \$26,000.00 to cover 50% of the salary and fringe benefits costs for one (1) Juvenile Court School-Based Liaison for the time period of July 1, 2013 - June 30, 2014.

2. The primary goals of the project are to provide 50% of the funding for the school-based liaison at the Cleveland Heights High School.

**B. Procurement**

1. N/A  
2. N/A  
3. N/A

**C. Contractor and Project Information**

1. Cleveland Heights- University Heights School District

2155 Miramar Boulevard  
University Heights, Ohio 44118  
County Council District (10)

2. N/A

3.a N/A

3.b. The project is located in County Council District (10)

#### **D. Project Status and Planning**

1. The project is an on-going project for the Court.
2. N/A
3. N/A
4. N/A
5. N/A

#### **E. Funding**

1. The project is revenue generating.
2. The schedule of payments is quarterly invoices.
3. N/A

#### **C. Exemption Requests**

**CPB2013-425 – CPB2013-427**

**(See items Detail above)**

#### **CPB2013-428**

**Title:** Public Safety & Justice Services 2013, City of Cleveland Heights, FY 10 Interoperable Emergency Communication Grant Program Communications Unit Leader Reimbursement Agreement

#### **A. Scope of Work Summary**

1. Public Safety and Justice Services requesting approval to enter into an agreement with the City of Cleveland Heights for reimbursement of personnel costs associated with attendance at the TICP and Radio Usage Seminar . The agreement is in the amount of ~~\$283.14~~. **\$512.14** The primary goals of the project are;

§ Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.

§ Provide funding for homeland security related equipment, training, exercises.

§ This agreement reimburses the City of Cleveland Heights for Overtime and Backfill expenses associated with training.

#### **B. Procurement**

1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The exercise was an approved project.

2. The performance period of the agreement is the grant period from June 1, 2010 through May 15, 2013.

#### **C. Contractor and Project Information**

1. City of Cleveland Heights  
40 Severance Circle

Cleveland Heights, OH 44118

Council District: 10. The Mayor of the City of Cleveland Heights is Edward J. Kelley.

#### **D. Project Status and Planning**

1. The agreement is utilizing FY 10 Interoperable Emergency Communication Grant Program (IECGP) funds which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area Working Group committees.
2. This project is a one time agreement with the City of Cleveland Heights for the reimbursement of first responders.

#### **E. Funding**

1. The project is 100% FY 10 Interoperable Emergency Communication Grant Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).
2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

**Title: Public Safety & Justice Services 2013, City of Middleburg Heights Communications Unit Leader Course, FY 10 Interoperable Emergency Communication Grant Program Reimbursement Agreements**

#### **A. Scope of Work Summary**

1. Public Safety and Justice Services requesting approval to enter into an agreement with the **City of Middleburg Heights** for reimbursement of personnel costs associated with attendance at the Communication Unit Leader Course. The agreement is **in the amount of \$1,469.04**. The primary goals of the project are:

§ Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.

§ Provide funding for homeland security related equipment, training, exercises.

§ This agreement reimburses the City of Middleburg Heights for Overtime and Backfill expenses associated with training.

#### **B. Procurement**

1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The exercise was an approved project.
2. The performance period of the agreement is the grant period from June 1, 2010 through May 15, 2013.



### **C. Contractor and Project Information**

1. City of Middleburg Heights  
15700 Bagley Road  
Middleburg Heights, OH 44130

Council District: 5. The Mayor of the City of Middleburg Heights is Gary W. Starr.

### **D. Project Status and Planning**

1. The agreement is utilizing FY 10 Interoperable Emergency Communication Grant Program (IECGP) funds which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area Working Group committees.
2. This project is a one time agreement with the City of Middleburg Heights for the reimbursement of first responders.

### **E. Funding**

1. The project is 100% FY 10 Interoperable Emergency Communication Grant Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).
2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

### **CPB2013-429**

Title: Public Safety and Justice Services 2013 Agreement FY11 UASI Grant City of Strongsville Training Reimbursement

### **A. Scope of Work Summary**

1. Public Safety and Justice Services requesting approval of an agreement with the **City of Strongsville for the cost of \$2823.20**. The start-end date of the agreement is February 13, 2013 through and including April 30, 2013.

2. The primary goals of the project are:

Provide funding for First Responders to prepare for, prevent, respond to and recover from natural and man-made disasters.

Provide funding for homeland security related equipment, training, exercises.

This agreement reimburses the City of Strongsville for Overtime/Backfill expenses associated with FEMA-approved training.

### **B. Procurement**

1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The FEMA training was an approved project.

2. The grant agreement will close on 7/31/2013

### **C. Contractor and Project Information**

1. City of Strongsville

16099 Foltz Parkway

Strongsville, Ohio 44149

Cuyahoga County Council District 5

2. The Mayor of the City of Strongsville is Thomas P. Perciak

### **D. Project Status and Planning**

1. The UASI grant is awarded yearly based on DHS receiving funding from Congress and including Cleveland/Cuyahoga County in the list of recipient Urban Areas.

2. The reimbursed expenses for training involve Overtime/Backfill for training first responders, specifically EMS/Fire personnel responding to CBRNE events.

### **E. Funding**

1. The project is funded 100% by DHS through OEMA.

2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

**Title: Public Safety and Justice Services 2013 Agreement FY11 UASI Grant City of Berea Training Reimbursement**

### **A. Scope of Work Summary**

1. Public Safety and Justice Services requesting approval of an agreement with the **City of Berea for the cost of \$2432.64**. The start-end date of the agreement is February 12, 2013 through and including April 30, 2013.

2. The primary goals of the project are:

Provide funding for First Responders to prepare for, prevent, respond to and recover from natural and man-made disasters.

Provide funding for homeland security related equipment, training, exercises.

This agreement reimburses the City of Berea for Overtime/Backfill expenses associated with FEMA-approved training.

## **B. Procurement**

1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The FEMA training was an approved project.
2. The grant agreement will close on 7/31/2013

## **C. Contractor and Project Information**

1. City of Berea

11 Berea Commons

Berea, Ohio 44017  
Cuyahoga County Council District 5

2. The Mayor of the City of Berea is Cyril Kleem.

## **D. Project Status and Planning**

1. The UASI grant is awarded yearly based on DHS receiving funding from Congress and including Cleveland/Cuyahoga County in the list of recipient Urban Areas.
2. The reimbursed expenses for training involve Overtime/Backfill for training first responders, specifically EMS/Fire personnel responding to CBRNE events.

## **E. Funding**

1. The project is funded 100% by DHS through OEMA.
2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

**Title: Public Safety and Justice Services 2013 Agreement FY10 UASI Grant City of Strongsville Training Reimbursement**

## **A. Scope of Work Summary**

1. Public Safety and Justice Services requesting approval of an agreement with the **City of Strongsville for the cost of \$14,359.43**. The start-end date of the agreement is January 1, 2013 through and including April 30, 2013.
2. The primary goals of the project are:

Provide funding for First Responders to prepare for, prevent, respond to and recover from natural and man-made disasters.

Provide funding for homeland security related equipment, training, exercises.

This agreement reimburses the City of Strongsville for Overtime/Backfill expenses associated with FEMA-approved training.

#### **B. Procurement**

1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The FEMA training was an approved project.

2. The grant agreement will close on 7/31/2013

#### **C. Contractor and Project Information**

1. City of Strongsville

16099 Foltz Parkway

Strongsville, Ohio 44149

Cuyahoga County Council District 5

2. The Mayor of the City of Strongsville is Thomas P. Perciak

#### **D. Project Status and Planning**

1. The UASI grant is awarded yearly based on DHS receiving funding from Congress and including Cleveland/Cuyahoga County in the list of recipient Urban Areas.

2. The reimbursed expenses for training involve a multi-year project to reimburse Overtime/Backfill for training first responders in Awareness-Level Bomb Response, and the County Bomb Response Plan.

#### **E. Funding**

1. The project is funded 100% by DHS through OEMA.

2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

**Title: Public Safety and Justice Services 2013 Agreement FY10 UASI Grant City of Westlake Training Reimbursement**

#### **A. Scope of Work Summary**

1. Public Safety and Justice Services requesting approval of an agreement with the **City of Westlake for the cost of \$798.30**. The start-end date of the agreement is October 24, 2011 through and including April 30, 2013.

2. The primary goals of the project are:

Provide funding for First Responders to prepare for, prevent, respond to and recover from natural and man-made disasters.

Provide funding for homeland security related equipment, training, exercises.

This agreement reimburses the City of Westlake for Overtime/Backfill expenses associated with FEMA-approved training.

#### **B. Procurement**

1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The FEMA training was an approved project.
2. The grant agreement will close on 7/31/2013

#### **C. Contractor and Project Information**

1. City of Westlake

27700 Hilliard Boulevard

Westlake, Ohio 44145

Cuyahoga County Council District 1

2. The Mayor of the City of Westlake is Dennis M. Clough

#### **D. Project Status and Planning**

1. The UASI grant is awarded yearly based on DHS receiving funding from Congress and including Cleveland/Cuyahoga County in the list of recipient Urban Areas.
2. The reimbursed expenses for training involve Overtime/Backfill for training first responders, specifically members of the four county Hazmat Teams, supporting Ohio Region 2.

#### **E. Funding**

1. The project is funded 100% by DHS through OEMA.
2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

**Title: Public Safety and Justice Services 2013 Agreement FY10 UASI Grant City of Westlake Training Reimbursement**

#### **A. Scope of Work Summary**

1. Public Safety and Justice Services requesting approval of an agreement with the **City of Westlake for the cost of \$526.20**. The start-end date of the agreement is October 2, 2012 through and including April 30, 2013.

2. The primary goals of the project are:

Provide funding for First Responders to prepare for, prevent, respond to and recover from natural and man-made disasters.

Provide funding for homeland security related equipment, training, exercises.

This agreement reimburses the City of Westlake for Overtime/Backfill expenses associated with FEMA-approved training.

#### **B. Procurement**

1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The FEMA training was an approved project.

2. The grant agreement will close on 7/31/2013

#### **C. Contractor and Project Information**

1. City of Westlake

27700 Hilliard Boulevard

Westlake, Ohio 44145

Cuyahoga County Council District 1

2. The Mayor of the City of Westlake is Dennis M. Clough

#### **D. Project Status and Planning**

1. The UASI grant is awarded yearly based on DHS receiving funding from Congress and including Cleveland/Cuyahoga County in the list of recipient Urban Areas.

2. The reimbursed expenses for training involve Overtime/Backfill for training first responders, specifically members of the four county Hazmat Teams, supporting Ohio Region 2.

#### **E. Funding**

1. The project is funded 100% by DHS through OEMA.

2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

#### **D. Consent Agenda**

**CPB2013-430**

Office of Procurement &amp; Diversity, presenting voucher payments for the week of June 3, 2013.

**Cuyahoga County -  
Contracts and Purchasing Board  
Purchase Order Approvals (06-03-13)**

| <b>Department/Location Key:</b> |                             |                          |  |                                |                               |
|---------------------------------|-----------------------------|--------------------------|--|--------------------------------|-------------------------------|
| AU: Fiscal Officer              | CE: Public Works (Engineer) | CT: Public Works         | JA: Cuyahoga County Public Safety and Justice Services | SH: Sheriff                    | TR: Treasurer                 |
| BE: Board of Elections          | CF: Children & Family Svcs. | DV: Development          | JC: Juvenile Court                                     | SA: Senior & Adult Svcs.       | WI: Workforce Development     |
| CA: Court of Appeals            | CL: Clerk of Courts         | EC: Early Childhood      | LLOO: Law library                                      | SE: Support Enforcement Agency | WT: Employment & Family Svcs. |
| CC-010: County Administration   | CO: Common Pleas            | HS: Health & Human Svcs. | MI: HIV/AIDS Services                                  | SM: Solid Waste District       |                               |
| CC-002: Human Resources         | CR: Medical Examiner        | IS: Information Systems  | OPD: Procurement and Diversity                         | ST: Public Works (Sanitary)    |                               |

***Direct Open Market Purchases (Purchases between \$500.- \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)***

| Requisition #      | Requisition Date | Description                           | Dept/Loc  | Total      |
|--------------------|------------------|---------------------------------------|-----------|------------|
| <u>AU-13-27749</u> | 5/21/13          | Direct Deposits                       | AU / AU01 | \$2,076.40 |
| <u>CE-13-27810</u> | 5/28/13          | Crack Sealer                          | CE / CE01 | \$4,344.00 |
| <u>CE-13-27705</u> | 5/15/13          | Advt Vehicle Equip Auction            | CE / CE01 | \$900.00   |
| <u>CF-13-27798</u> | 5/28/13          | PASSS                                 | CF        | \$716.98   |
| <u>CF-13-27585</u> | 5/6/13           | Non-Reoccurring Adoption (Legal Fees) | CF        | \$640.00   |
| <u>CP-13-27723</u> | 5/17/13          | "2013 - 2014" Criss+Cross Renewal     | CP / CP01 | \$1,595.00 |
| <u>CR-13-27807</u> | 5/28/13          | Platform Trucks                       | CR / CR00 | \$737.32   |
| CR-13-27807        | 5/28/13          | Platform Trucks                       | CR / CR00 | \$737.32   |

|                    |         |  |           |             |
|--------------------|---------|--|-----------|-------------|
| CT-13-27819        | 5/29/13 | JUST CTR- MORTISE LOCK WITH CYLINDER   | CT / CT01 | \$538.05    |
| <u>CT-13-27738</u> | 5/20/13 | JUST CTR- GUN RANGE HEPA VAC   | CT / CT01 | \$591.79    |
| CT-13-27802        | 5/28/13 | JFS- 9X12 BUSINESS REPLY ENVELOPE  | CT / CT09 | \$723.45    |
| <u>CT-13-27786</u> | 5/23/13 | SHERIFFS INMATE HANDBOOK   | CT / CT09 | \$847.00    |
| <u>CT-13-27773</u> | 5/22/13 | JFS- SPEND-DOWN ENVELOPES  | CT / CT09 | \$2,256.00  |
| <u>DV-13-27788</u> | 5/23/13 | Lead Remediation: BDL Contracting, 418 at 4714 E. 49th St, Garfield Hts                          | DV / DV01 | \$5,325.00  |
| DV-13-27787        | 5/23/13 | Lead Remediation: BDL Contracting, 417 at 4716 E. 49th St, Garfield Hts                          | DV / DV01 | \$6,320.00  |
| DV-13-27783        | 5/23/13 | Lead Remediation: Berry Insulation, 298 & 339, 1257 & 1259 E. 137th St, East Cleveland           | DV / DV01 | \$21,925.00 |
| DV-13-27780        | 5/22/13 | Lead Remediation: Paragon, 266 & 333, 16024-16026 Nelamere Rd, East Cleveland                    | DV / DV01 | \$15,400.00 |
| DV-13-27777        | 5/22/13 | Lead Remediation: C.B. Mullins, 422 at 15999 Ravine Dr, East Cleveland                           | DV / DV01 | \$5,275.00  |
| DV-13-27772        | 5/22/13 | Lead Remediation: Paragon, 440 & 441 at 13424 & 13426 Hartford Ave (Units 1 & 2), East Cleveland | DV / DV01 | \$21,977.00 |
| DV-13-27769        | 5/21/13 | Lead Remediation: C.B. Mullins Construction, 506, 1707 Warrensville Ctr Rd, South Euclid         | DV / DV01 | \$1,950.00  |



|                    |         |   |            |             |
|--------------------|---------|---|------------|-------------|
| DV-13-27747        | 5/20/13 | Lead Remediation:<br>Property<br>Rejuvenation, 502,<br>at 4018 Waverly,<br>South Euclid | DV / DV01  | \$4,838.00  |
| DV-13-27741        | 5/20/13 | Lead Remediation:<br>MAE Construction,<br>474, 5606 Gilbert<br>Ave                      | DV / DV01  | \$7,120.00  |
| <u>IS-13-27801</u> | 5/28/13 | Visual Click Active<br>Directory  | IS / IS01  | \$15,772.00 |
| <u>IS-13-27795</u> | 5/24/13 | iSpring Suite 6<br>Business License   | IS / IS01  | \$540.00    |
| <u>IS-13-27689</u> | 5/14/13 | Miscellaneous<br>Video/Camera<br>Equipment  | IS / IS01  | \$1,988.35  |
| <u>IS-13-27664</u> | 5/10/13 | APC Symmetra LX<br>Battery  | IS / IS01  | \$1,230.00  |
| JA-13-27496        | 4/23/13 | Hazmat - ProRAE<br>Guardian and<br>MultiRAE Wireless                                    | JA / JA00  | \$4,340.00  |
| <u>JA-13-27782</u> | 5/23/13 | Manikins  | JA / JA00  | \$2,146.00  |
| <u>JA-13-27716</u> | 5/17/13 | Privacy Screens   | JA / JA00  | \$2,533.96  |
| <u>JA-13-27713</u> | 5/17/13 | Transfer Board<br>Regular   | JA / JA00  | \$720.00    |
| <u>JA-13-27651</u> | 5/8/13  | USAR - Petrogen<br>equipment  | JA / JA00  | \$10,549.98 |
| <u>JA-13-27337</u> | 4/4/13  | TCard System &<br>Accessories   | JA / JA00  | \$890.00    |
| <u>JA-13-27182</u> | 3/20/13 | HM - LION One<br>Piece PPE - MT94   | JA / JA00  | \$24,635.00 |
| <u>PR-13-27472</u> | 4/19/13 | Purchase<br>Replacement<br>Batteries  | PR / PR00  | \$2,550.00  |
| <u>SA-13-27666</u> | 5/13/13 | lapel pens  | SA / SA01  | \$745.00    |
| <u>SA-13-27562</u> | 5/2/13  | universal<br>precaution supply<br>kits  | SA / SA01  | \$987.00    |
| <u>SH-13-27792</u> | 5/24/13 | Medical Supply<br>Order 5-23-13   | SH / SH003 | \$2,008.18  |
| <u>SH-13-27727</u> | 5/20/13 | Post Guard Speed<br>Bump, Mirror &<br>Desk  | SH / SH003 | \$1,075.37  |
| <u>SH-13-27785</u> | 5/23/13 | INRatio 2 Test  | SH / SH01  | \$890.00    |

|             |         |              |           |            |
|-------------|---------|--------------|-----------|------------|
|             |         | Strips       |           |            |
| ST-13-27808 | 5/28/13 | Tires #S-463 | ST / ST01 | \$1,574.64 |

**Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)**

| <b>Purchase Order #</b> | <b>Purchase Order Date</b> | <b>Description</b>              | <b>Dept/Loc</b> | <b>Total</b> |
|-------------------------|----------------------------|---------------------------------|-----------------|--------------|
| 1311771                 | 5/30/2013                  | Spec Use Car                    | CT/CT01         | \$18,247.64  |
| <a href="#">1311770</a> | 5/30/2013                  | MAY TURKEY HAM<br>emergency buy | SH/SHFS         | \$2,085.06   |

**CPB2013-431**

Department of Development, presenting voucher payments between 5/30/2013 - 6/05/2013.

| <b>DEPARTMENT OF DEVELOPMENT</b>                           |   |                    |                       |                      |
|--|---|--------------------|-----------------------|----------------------|
| <b>VOUCHER LIST FOR THE PERIOD 05/30/2013 - 06/05/2013</b> |   |                    |                       |                      |
| <b>VOUCHER NO.</b>   | <b>PAYEE</b>                                | <b>AMOUNT</b>      | <b>FUNDING SOURCE</b> | <b>AUTHORIZATION</b> |
| DV1350165  | New Comfort Heating & Air Conditioning, LLC | \$2,895.00         | Federal CDBG Grant    | Rehab Loan Ordinance |
| DV1350166  | Haky Heating, Inc.                          | \$5,365.00         | Federal CDBG Grant    | Rehab Loan Ordinance |
| DV1350167  | Paragon CMS                                 | \$12,035.00        | Federal CDBG Grant    | Rehab Loan Ordinance |
|  |   | <b>\$20,295.00</b> |                       |                      |
|  |   |                    |                       |                      |