

Contracts and Purchasing Board  
 County Administration Building, 4<sup>th</sup> Floor  
 July 8, 2013 11:30 A.M.

- I. Call to Order
- II. Review Minutes
- III. Public Comment
- IV. Contracts and Awards
  - A. Tabled Items
  - B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2013-507	Department of Development	Submitting an agreement with Neighborhood Housing Services of Greater Cleveland, Inc. for HOME funded activities in the amount not-to-exceed \$100,000.00. Anticipated start - completion dates are 07/01/2013 - 08/31/2015.  Funding Source: Federal HOME program funds through the Cuyahoga Housing Consortium.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-508	Department of Information Technology	Submitting a revenue generating agreement with City of Maple Heights in the amount of \$2,926.00 for professional web services for the period 4/29/2013 - 4/28/2015.  Funding Source: Revenue Generating	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-509	Department of Workforce Development	A) Submitting a contract with Optima Lender Services, LLC in the amount not-to-exceed \$2,000.00 for the On-the-Job Training Program for the period 4/30/2013 - 7/23/2013.  B) Submitting a contract with Professional Placement Services, LLC in the amount not-to-exceed \$1,200.00 for the On-the-Job Training Program for the period 3/18/2013 - 9/6/2013.  C) Submitting a contract with S.A.W., Inc. in the amount not-to-exceed \$2,000.00 for the On-the-Job Training Program for the period 5/15/2013 - 7/13/2013.  D) Submitting a contract with TRC, Inc. in the amount not-to-exceed \$1,200.00 for the On-the-Job Training Program for the period 3/25/2013 - 9/25/2013.  Funding Source: 100% by Federal Workforce Investment Act (WIA) Funds.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

CPB2013-510	Office of Procurement & Diversity	<p>Recommending an award:</p> <p><u>Department of Public Works</u></p> <p>a) on RQ27191 to Newell Equipment, Inc. (14-3) in the amount of \$80,410.00 for 2-Tandem bodies mounted on International 7500 Cab &amp; Chassis.</p> <p>Funding Source: Sanitary Engineering Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-511	County Sheriff	<p>Submitting an amendment to Contract No. CE1200378-01 with Recovery Resources for Women's Re-entry community linkage services for the period 7/1/2012 - 6/30/2013 to extend the time period to 6/30/2014 and for additional funds in the amount of \$19,250.00.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-512	Department of Public Safety and Justice Services	<p>Submitting agreements with various municipalities for reimbursement of eligible training expenses in connection with the FY2010 Urban Area Security Initiative Grant Program for the period 4/23/2013 - 5/30/2013:</p> <p>A) City of Brecksville in the amount of \$701.20.</p> <p>B) City of Pepper Pike in the amount not-to-exceed \$210.45.</p> <p>Submitting agreements with various municipalities for reimbursement of eligible training expenses in connection with the FY2010 Urban Area Security Initiative Grant Program for various dates:</p> <p>A) City of Bay Village in the amount not-to-exceed \$1,344.61 for the period 2/27/2012 - 4/30/2013.</p> <p>B) City of Brooklyn in the amount not-to-exceed \$609.25 for the period 4/23/2013 - 5/30/2013.</p> <p>C) City of Parma in the amount not-to-exceed \$415.13 for the period 4/23/2013 - 5/30/2013.</p> <p>Funding Source: 100% Department of Homeland Security through Office of Emergency Management</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

C. Exemption Requests

Item	Requestor	Description	Board Action
CPB2013-513	Department of Development	<p>Submitting an RFP exemption, which will result in an amendment to Agreement No. AG1200077-01 with City of Shaker Heights for demolition of various blighted structures, located in Shaker Heights, in connection with the Neighborhood Stabilization Grant Program 3 for the period 3/20/2012 - 3/19/2013 to extend the time period to 7/31/2013, by deleting blighted structure address 15716 Scottsdale and adding 3555 Hildana, and for a decrease in the amount of (\$7,476.00.)</p> <p>Funding Source: Federal Neighborhood Stabilization Program (NSP) 3 grant funds.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Department of Development, requesting approval to amend agreement AG1200077-01 with the City of Shaker Heights, Neighborhood Stabilization Program (NSP) 3 Demolition, to amend the time of performance from 03/19/2013 to 07/31/2013; to reduce the funding by \$158,496 to \$151,020 and; amend the scope by removing address 15716 Scottsdale replace with address 3555 Hildana.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any).</p> <p>The dollar value of the original agreement was \$158,496, amend value \$151,020. The funding source is federal Neighborhood Stabilization Program (NSP) 3 funding.</p> <p>No additional funds are requested for the amendment.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date).</p> <p>As part of the planning process to implement Cuyahoga County's Neighborhood Stabilization Program 3 grant, the Department of Development offered each of the eligible 19 cities and villages the opportunity to request a direct</p>	

		<p>allocation of NSP3 funds for the demolitions, or to have demolition carried out by the Cuyahoga County Land Bank on their behalf. Eighteen (18) eligible cities and villages chose to have their demolition carried out under contract with the County Land Bank, to implement their request \$350,000 of NSP3 funds. The City of Shaker Heights was the only eligible city to request a direct allocation.</p> <p>This request is for an amendment.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>No other private or nonprofit organizations were offered funding because Ohio Law limits the right to condemn and demolish blighted houses to units of local government and the County Land Bank.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Neighborhood Stabilization Program 3 funds were awarded to Cuyahoga County by the U.S. Department of Housing and Urban Development with specific regulations regarding the allocation of funds.</p> <p>All NSP 3 eligible 19 cities and villages were provided the opportunity to apply for funds. The City of Shaker Heights was the only eligible city to be presented and approved by OPD on February 22, 2012.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>Ordinance #02011-0046 Section 4.4(b) 9 referring to exemption from competitive bidding states: The contract is with or the purchase is from the federal government, the state, another county or contracting authority of another county, a board of education, a township, a municipal corporation, a court, or any other one or more political subdivisions.</p> <p>All referenced contracts are with political subdivisions of the State of Ohio.</p> <p>7. Describe what future plans, if any, the County can take</p>	
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		<p>to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Ordinance #02011-0046 Section 4.4(b) 9 referring to exemption from competitive bidding states: The contract is with or the purchase is from the federal government, the state, another county or contracting authority of another county, a board of education, a township, a municipal corporation, a court, or any other one or more political subdivisions.</p> <p>All referenced contracts are with political subdivisions of the State of Ohio.</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2013-514	Fiscal Office	<p>Submitting a sole source exemption on RQ28004, which will result in an award recommendation to Bloomberg Finance L.P., sole source, in the amount of \$51,500.00 for lease of equipment and financial information services for the period 6/26/2013 – 6/25/2015.</p> <p>Funding Source: General Funds</p> <p>2. What is the product/service that you seek to acquire?</p> <p>The Treasurer’s Office is seeking an all inclusive source for analytical functions required by the Chief Investment Officer to manage the County’s Portfolio of fixed income securities. Bloomberg provides real-time electronic information, analytics and news. Bloomberg provides the tools and data needed on a single, all-inclusive platform. A Personal Computer and dual monitors are provided by and maintained by Bloomberg.</p> <p>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need?</p> <p>X Yes      No</p> <p>The County Investment Department has used Bloomberg since 1991. Bloomberg is the number one source for financial information and world news which is critical to the County’s Investment Department. Bloomberg has over 180,000 terminals worldwide.</p> <p>4. Why do you need to acquire these goods or services?</p>	

		<p>The Investment Department of the County, to function efficiently, needs the analytical functions provided by the Bloomberg system for fixed income securities. No other service can meet the needs of the County.</p> <p>5. Why are the requested goods/services the only ones that can satisfy your requirements? What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.</p> <p>No other service can provide what Bloomberg does. Fair Market Yield curves can be displayed historically, individual curves are detailed and spreads are displayed. Yield Analysis calculates bond yield several ways and provides a measure of interest rate risk. Bloomberg also provides historical comparisons, bond ranking, indexes, performance in the U. S. and a bonds fair value. Provides up to the minute market conditions.</p> <p>6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?</p> <p>No alternatives were evaluated. Bloomberg is known throughout the industry as the leader for up to the minute financial information.</p> <p>7. Identify specific steps taken to negate need for sole source provider.</p> <p>No steps were taken. Bloomberg has signed an Affidavit stating they are the only vendor who can perform the required analytical functions for the County by offering such from one source.</p> <p>8. Has your department bought these goods/services in the past?    X Yes    No</p> <p>If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services?</p> <p>Cuyahoga County has had a sole contract with Bloomberg since 1991. The cost for the contract from June 2011 till</p>	
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		<p>June 26, 2013 (two years) was \$51,000.00.</p> <p>9. What efforts have been made or are being made to reduce the Department’s reliance on a sole source provider for these goods/services in the future?</p> <p>We have very few, only two including Bloomberg, Sole Source purchases.</p> <p>10. What efforts were made to get the best possible price?</p> <p>We are receiving their government pricing. All expenses are covered by Bloomberg. They provide the terminal and dual monitors. Any problems are handled by Bloomberg directly.</p> <p>11. Why is the price for this purchase considered to be fair and reasonable?</p> <p>Based on the rates charged over the years, there has never been much of an increase percentage wise. This agreement is up \$500.00 from 2011, \$25.00 a month, less than a 1% increase.</p> <p>12. Amount to be paid: \$51,500.00 total two years, \$2,150.00 monthly</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2013-515	Department of Health and Human Services	<p>Cuyahoga Job and Family Services, submitting an RFP exemption on RQ27266, which will result in an award recommendation to LexisNexis Risk Solutions FL Inc. in the amount not-to-exceed \$96,000.00 for on-line Accurint for Government locate services for the period 10/1/2013 - 9/30/2017.</p> <p>Funding Source:  Federal Financial Participation - 58%  Federal Incentives - 12%  Administrative Fees Collected - 13%  State Allocation - 8%  HHS Levy Dollars - 9%</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>LexisNexis provides the Accurint online records research product to assist in locating non-custodial parents for the</p>	

		<p>purposes of establishing paternity and the collection of payments under child support orders. The term of the existing contract between the Cuyahoga Job and Family Services, Office of Child Support Services (CJFS/OCSS) and LexisNexis, which originally ran from May 1, 2012 through April 30, 2013, has been extended to September 30, 2013, to assure that CJFS/OCSS will continue to receive uninterrupted Accurint service, which is critical in finding absentee parents to secure support payments, until a new contract can be put into place.</p> <p>The currently amended Contract (# CE1200217) was approved in 2012 on the basis that the Accurint tool was a unique product of LexisNexis necessary for reliable and timely online research by CJFS/OCSS employees, as indicated in the Sole Source Justification filed with and approved by the Office of Procurement &amp; Diversity (OPD) in 2012.</p> <p>In 2013, CJFS/OCSS anticipated using the same rational and procurement method to enter into another contract with LexisNexis for use of its Accurint product. A Sole Source Justification was filed with OPD to initiate the 2013 contract process. However, the response by another vendor to OPD's posting of this Sole Source Justification, indicating that it could provide a comparable research tool, has resulted in CJFS/OCSS attempting to obtain an RFP Exemption for the LexisNexis Accurint product, which, again, has been and continues to be critical to CJFS/OCSS in the location of obligor parents and the collection of child support payments.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>CJFS/OCSS's current and prior contracts with LexisNexis have been for periods of 12 months in duration and in an amount not to exceed \$24,000.00 per contract. However, since CJFS/OCSS needs to increase its employee-users of the Accurint tool to 15 from 8, which would substantially increase the cost of the service, LexisNexis has offered a significant discount on the monthly user fee if the contract term under a subsequent contract with them would be extended to 48 months at an annual cost of \$24,000.00. Under the extended contract, CFJS/OCSS would receive a 29% reduction in user fees which would keep the cost of 15 users equivalent to the cost of 8 users under a 12-</p>	
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		<p>month contract. The 48-month-term contract would renew automatically at the end of each 12-month period unless CJFS/OCSS or the vendor provides a written notice of termination at least 60 days prior to the expiration of the term. Funding sources would continue to be Federal (66%) and local (33%).</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date).</p> <p>CJFS/OCSS believes that an RFP Exemption for the LexisNexis Accurint service is warranted because of the uniqueness of the service, as indicated in the Sole Source Justification for the product previously filed with OPD, because of the positive results CJFS/OCSS has realized by utilizing this service the past several years, and because Accurint has been a valuable and reliable tool for CJFS/OCSS in the process of quickly locating absentee parents.</p> <p>CJFS/OCSS requires the online services available through the LexisNexis Accurint product to readily and accurately locate absent parents for the purposes of (a) establishing paternity and (b) enforcing child support orders, including the collection of child support payments as ordered by the Courts or Administrative Hearing Officers. (LexisNexis is a state approved contractor/vendor under State Term Contract pricing #7776000109 effective dates 08/06/08 to 07/31/13.)</p> <p>To enable CJFS/OCSS to quickly and accurately locate absentee parents, LexisNexis has access to more than 34 billion public and proprietary records; 4.2 billion name/address combinations that map over 585 million unique identities; more than 917 million business records and 1.3 billion contact records; more than 2 billion personal property data records; and links between more than 10,000 sources of unobstructed data for locating and identifying individuals.</p> <p>The records obtained by LexisNexis are not limited to public records, but include information from private contracts not otherwise available. The records accessible in Accurint are equal to or greater, and updated more frequently, than other vendor products reviewed, which increases the percentages of obtaining useful, timely and</p>	
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		<p>relevant information. Accurint databases supply a higher percentage of information from Ohio and surrounding states than other reviewed products, which also aids in relevant information, for instance, 46 states provide incarceration data to LexisNexis while 37 states provide data from local arrest logs. A recently reviewed product offers incarcerated data from only 31 states. Driver License data is provided for 49 states, which is much greater than other reviewed products of which one recently reviewed product offers data from only 23 states.</p> <p>Additional factors offered in LexisNexis' Accurint program contribute to its uniqueness. Although, there are many vendors who provide services through public records, none of the reviewed products can compare their search engines to Accurint's structure. Accurint does not have a rigid search engine. The criteria for searches are not limited to knowing a first and last name and/or social security number. The Accurint reverse phone search engine does not require a first name, last name, and address to produce a result. Accurint searches can be completed with a compilation of partial information across separate databases.</p> <p>Accurint also includes many of the databases or functionality as part of the flat fee they charge and are not add-on services. A recently reviewed product has add-on fees for Web Analytics, Real-time Incarceration and Arrest Records, and Alert feature.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Alternatives to Accurint had been considered and evaluated continuously to determine effectiveness and efficiency of contractual locate tools. A recently reviewed vendor who proposes that they offer services comparable to LexisNexis' Accurint product failed to meet the percentage of available relative and pertinent data that is accessible timely in Accurint, as mentioned in #3 above. The difference in accessible pertinent information could cause a loss of up to 60% of client locate services and collections.</p> <p>In addition, unlike the legal requirements for locating persons through credit reporting agencies (whose services CJFS/OCSS used several years ago), the locate services</p>	
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		<p>provided by LexisNexis do not require prior notice to the individuals attempting to be located, thereby facilitating the process of CJFS/OCSS finding absent parents as expeditiously and economically as possible. Under the current provisions of the Fair Credit Reporting Act (FCRA), using a credit reporting agency (such as Trans Union, which CJFS/OCSS utilized several years ago) to locate absent parents would require CJFS/OCSS to mail advance notices to such persons indicating that their records were being checked. Due to FCRA guidelines, national credit agencies are no longer a viable alternative because of timing and financial considerations.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>As indicated in the response to Question 4, above, the provisions of FCRA resulted in credit reporting agencies no longer being a reasonable option from which to obtain online public records research services. Since CJFS/OCSS had previous experience with LexisNexis research products for other types of searches, it began using the LexisNexis Accurint tool to replace the credit reporting agencies and found that Accurint successfully met all of CJFS/OCSS's research expectations.</p> <p>In carrying out its responsibilities to find missing parents and to discharge its child support establishment and enforcement obligations under the law, CJFS/OCSS has used the LexisNexis Accurint tool to locate parents because the service it provides cannot be duplicated by other data sources. CJFS/OCSS currently has 20,000 cases with absent parents that it is attempting to locate. Of those cases in which an absent parent had been located, the Accurint location tool has been used to find about 95% of those parents. Additionally, it has been an essential tool in identifying parents where only partial information was available, allowing for a high volume of cases to move forward with the establishment of paternity that would not be able otherwise.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>For over four years, the LexisNexis Accurint online research service has proved to be a necessary and</p>	
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		<p>valuable service to CJFS/OCSS in efficiently and effectively locating absent parents to secure support payments. Even though Accurant is a proprietary service of LexisNexis, should CJFS/OCSS be compelled, via competitive bidding, to switch to a vendor which could not provide research services equivalent to Accurant, then such a change could possibly reduce the ability of CJFS/OCSS to locate absent parents on a timely basis to establish paternity and enforce child support orders. It could also potentially delay the collection of child support payments that had been ordered by the Courts or Hearing Officers.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The number of vendors providing the ability to search large, online data bases of public records for the purpose of locating individuals based on the needs and requirements of CJFS/OCSS is very limited. In consideration of its current and previous experience utilizing the LexisNexis Accurant service, CJFS/OCSS is of the opinion that no other vendor could replicate or exceed the level of service provided by the LexisNexis Accurant product.</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2013-516	Medical Examiner	<p>Submitting a sole source exemption on RQ27709, which will result in an award recommendation to Charles H. Brenner, Ph.D., in the amount of \$10,800.00 for maintenance on DNA-View and PATER software for the period 10/01/2013-09/30/2016.</p> <p>Funding Source: 100% Medical Examiner General Funds</p> <p>1. Vendor Name: Charles H. Brenner, PhD</p> <p>2. What is the product/service that you seek to acquire?</p> <p>We are requesting for a maintenance contract for DNA-View software which is a technical program used for statistical analysis in DNA relationship testing casework to determine probability of an alleged relationship between individuals based on their DNA profiles. No DNA relationship report can be issued without this statistical analysis which is based on the frequencies of various genotypes in different races.</p> <p>3. Will this purchase obligate Cuyahoga County to this or</p>	

		<p>any other vendor for future purchases, for example, maintenance, licensing or continuing need? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>4. Why do you need to acquire these goods or services?</p> <p>This is a maintenance contract for DNA-View software which is a technical program used for statistical analysis in DNA relationship testing casework to determine probability of an alleged relationship between individuals based on their DNA profiles. No DNA relationship report can be issued without this statistical analysis which is based on the frequencies of various genotypes in different races. Any issue with the software will stop statistical analysis and issuance of the DNA relationship testing reports. The maintenance contract is required for maintenance and technical support for the DNA View program to resolve any issues and to receive any updates made to the program due to updated DNA technology or any change required as per DNA Relationship Testing Standards. As this is a specialized program, technical support is necessary for any issue to be resolved in a timely manner so that statistical analysis can be performed in DNA relationship casework and the reports can be issued in a timely manner.</p> <p>5. Why are the requested goods/services the only ones that can satisfy your requirements? What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.</p> <p>As DNA-View software is used for statistical analysis in our DNA relationship testing casework, we need maintenance and technical support for the program to resolve any issues and to receive any updates made to the program due to updated DNA technology or any change in Relationship Testing Standards. This service is only provided through this maintenance contract offered by Dr. Charles Brenner, the creator of the program.</p> <p>6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?</p> <p>No, the service contract is only offered by Dr. Charles Brenner, the creator of the DNA-View software program.</p>	
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		<p>7. Identify specific steps taken to negate need for sole source provider.</p> <p>The DNA-View is highly specialized technical software and the service contract is only offered by Dr. Charles Brenner, the creator of the DNA-View software program.</p> <p>8. Has your department bought these goods/ services in the past? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services?</p> <p>The last contract was sole source at a cost of \$5,000 for the time period of 10/1/2011 to 9/30/2013.</p> <p>9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?</p> <p>The DNA-View is highly specialized technical software and the service contract is only offered by Dr. Charles Brenner, the creator of the DNA-View software program. No DNA relationship report can be issued without this statistical analysis which is based on the frequencies of various genotypes in different races. Any issue with the software will stop statistical analysis and issuance of the DNA relationship testing reports. The maintenance contract is required for maintenance and technical support for the DNA View program to resolve any issues and to receive any updates made to the program due to updated DNA technology or any change required as per DNA Relationship Testing Standards. As this is a specialized program, technical support is necessary for any issue to be resolved in a timely manner so that statistical analysis can be performed in DNA relationship casework and the reports can be issued in a timely manner.</p> <p>10. What efforts were made to get the best possible price?</p> <p>For the first time in 15 years, Dr. Brenner is increasing the annual cost from \$2,500 to \$3,600.</p> <p>11. Why is the price for this purchase considered to be fair and reasonable?</p> <p>While this is a substantial increase, we have not seen an</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
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		increase in cost from Dr. Brenner for 15 years. If we were to average this increase over the past 15 years, it amounts to an annual increase of 2.5%. We are entering into a 3 year contract, therefore, the price will be locked in until September 30 <sup>th</sup> , 2016.	
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D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2013-517	Department of Public Works	<p>A) Submitting an amendment (Subsidiary No. 11) to Contract No. CE0800032-01 with Anthony Allega Cement Contractor, Inc. for the grading, draining and paving of Eastland Road from Bagley Road to State Route 237 including the grade separation at the Conrail Railroad and the replacement of Eastland Road Bridge No. 27 over Lake Abrams Ditch in the Cities of Berea, Brook Park and Middleburg Heights for a decrease in the amount of (\$643,155.73).</p> <p>B) Recommending to accept the project as complete and in accordance with plans and specifications.</p> <p>C) Requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.</p> <p>Funding Source: Eighty (80%) percent federal funds, thirteen (13%) percent county funds using the \$5.00 Vehicle License Tax Fund and seven (7%) percent the Cities of Berea, Brookpark and Middleburg Heights.</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2013-518	Department of Development	<p>Department of Development, submitting an amendment to Agreement No. AG1200233-01 with City of Bedford for the Neighborhood Stabilization 3 Municipal grant Program for the period 7/1/2012 - 6/30/2013 to extend the time period to 12/31/2013.</p> <p>Funding Source: Federal NSP3 Program funds (No additional funds required.)</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2013-519	County Sheriff	<p>Submitting a Memorandum of Understanding with National Child Safety Council for the solicitation of donations from local area businesses for the provision of educational materials at County sponsored events in connection with the National Child Safety Project.</p> <p>Funding Source: Donations</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>

CPB2013-520	Department of Public Safety and Justice Services	Submitting an amendment to a grant agreement with Ohio Emergency Management Agency for the FY2009 Interoperable Emergency Communications Grant Program for the period 6/1/2009 - 12/31/2010 for a decrease in the amount of (\$5.99).  Funding Source: Interoperable Emergency Communication Grant funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-521	Department of Public Safety and Justice Services	Public Safety Grants, submitting an agreement with City of Bay Village for the purchase of equipment, valued in the amount of \$18,078.75, for the FY2007 Urban Area Security Initiative Grant Program for the period 7/1/2007 - 9/30/2010.  Funding Source: 100% FY07 Urban Area Security Initiative grant funds passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-522	Department of Public Safety and Justice Services	Public Safety Grants, submitting an agreement with City of Bay Village for the purchase of equipment, valued in the amount of \$247.50, for the FY2008 Urban Area Security Initiative Grant Program for the period 9/1/2008 - 8/31/2011.  Funding Source: FY08 Urban Area Security Initiative funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-523	Department of Public Safety and Justice Services	Public Safety Grants, submitting an agreement with City of Bay Village for the purchase of equipment, valued in the amount of \$396.00, for the FY2007 State Homeland Security Grant Program for the period 7/1/2007 - 3/31/2010.  Funding Source: 100% FY07 State Homeland Security Grant Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-524	Office of Procurement & Diversity	Presenting voucher payments for the week of July 8, 2013.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-525	Department of Development	Presenting voucher payments between 06/27/2013 – 07/02/2013.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

- V. Other Business
- VI. Public Comment
- VII. Adjournment

**Minutes**

Contracts and Purchasing Board  
County Administration Building, 4th Floor  
July 1, 2013 11:30 A.M.

I. Call to Order: The meeting was called to order at 11:37 A.M by David Merriman.

Attendees: Chief of Staff Matt Carroll  
Fiscal Officer Wade Steen  
Director Bonnie Teeuwen  
Director Lenora Lockett  
Councilman Dave Greenspan - Alternate  
Clerk of the Contracts and Purchasing Board David Merriman

County Executive Ed FitzGerald and Councilman Dale Miller were unavailable.

At the July 1, 2013 regular meeting of the Contracts and Purchasing Board all actions taken for the following approved items were done with the approval of all members present. All items were considered and adopted by unanimous vote unless otherwise noted.

II. Review and Approve Minutes –

The minutes were approved as written by majority vote. Dave Greenspan abstained.

III. Public Comment - There was no public comment.

IV. Contracts and Awards

**B. Scheduled Items**

**CPB2013-490**

Department of Development,

A) Submitting a contract with HzW Environmental Consultants, LLC for Phase II Environmental Services in the amount of \$18,496.00 at the proposed Waterloo Bank Building Site located at 15619-15621 Waterloo Road, Cleveland. Start-completion dates are 07/01/2013 - 12/28/2013.

B) Submitting a License for Entry, Consent and Limited Release from Liability agreement in connection with said project site.

Funding Source: 100% Brownfield Revolving Loan Funds

Approve  
 Disapprove

\_\_\_\_ Hold

**CPB2013-491**

Department of Workforce Development,

- A) submitting a contract with PPG Industries, Inc. in the amount not-to-exceed \$6,000.00 for the On-the-Job Training Program for the period 5/20/2013 -8/2/2013.
- B) submitting a contract with Menorah Park Center for Senior Living BET Moshav Zekenim Hadati in the amount not-to-exceed \$3,096.00 for the On-the-Job Training Program for the period 5/13/2013 - 6/1/2013.
- C) submitting a contract with Telco Pros, Inc. in the amount not-to-exceed \$3,000.00 for On-the-Job Training Program for the period 6/3/2013 - 7/13/2013.

Funding Source: 100% by Federal Workforce Investment Act (WIA) Funds.

Approve  
 Disapprove  
 Hold

**CPB2013-492**

Fiscal Office,

- A) Submitting an RFP exemption on RQ28061, which will result in a revenue generating agreement with Ohio Lottery Commission in the amount of \$3,800.00 for an instant and on-line ticket vending machine in connection with the Route Vending Services Program for the period 7/1/2013 - 6/30/2014.
- B) Submitting a revenue generating agreement with Ohio Lottery Commission for an instant and on-line ticket vending machine valued in the amount of \$3,800.00 in connection with the Route Vending Services Program for the period 7/1/2013 - 6/30/2014.

Funding Source: Revenue Generating

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change).

The Lottery Commission will place a Lottery machine in the lobby of the County Administration Building located at 1219 Ontario, Cleveland, Ohio 44113.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

The County will receive 4.5% of sales generated from the machine. The Lottery will pay the County monthly.

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

This is a Revenue Generating Contract. It is an agreement with another Government Agency.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

No other vendors available to place a Lottery machine in the County Administration Building.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

It is a revenue generating product.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

N/A

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

N/A

Approve  
 Disapprove  
 Hold

**CPB2013-493**

Department of Health and Human Services/Office of Re-entry, submitting an amendment to Contract No. CE1200445-01 with Project Learn, Inc. for adult basic educational services for inmates at the County Corrections Center for the Office of Reentry for the period 5/1/2012 - 4/30/2015 to change the scope of services, effective 8/1/2013 and for additional funds in the amount of \$20,000.00.

Funding Source: 100% Health and Human Services Levy

Approve  
 Disapprove  
 Hold

**CPB2013-494**

Department of Health and Human Services/Division of Senior and Adult Services, recommending an award on RQ27226 and enter into a contract with 700 Beta Drive, LLC in the amount not-to-exceed \$20,000.00 for rental of space and related services for the Conference on Aging for the period 10/17/2013 - 10/18/2013.

Funding Source: 100% Health and Human Services Levy.

Approve  
 Disapprove  
 Hold

### C. Exemption Requests

#### CPB2013-495

Department of Information Technology, submitting an RFP exemption on RQ27974, which will result in an award recommendation to TEC Communications IronPort in the amount of \$145,173.60 for Smart Net IronPort devices for the period 7/1/2013 - 6/30/2014.

Funding Source: 100% General Funds

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Devices filter out spam which is about 80% of incoming emails. Devices also serve as proxy servers allowing access to various sites on the internet and block certain sites.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

Not to exceed price of \$145,173.60.

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

State Term Contract Vendor #

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

Originally purchased products from this vendor, now looking for continued support.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

Pricing.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

System could be inundated with unwanted emails.

7. Describe what future steps, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Additional years will be picked up in the new WAN contract.

Approve  
 Disapprove  
 Hold

**CPB2013-496**

Fiscal Office/County Treasurer, submitting an RFP exemption on RQ15930, which will result in an amendment to Contract No. CE-100064 with The PFM Group for additional funds in the amount of \$52,500.00.

Funding Source: 100% General Funds

1. Description of Supplies or Services

Contract amendment to extend the current contract six months, from April 1, 2013 through September 30, 2013 with The PFM Group for Investment Advisory Services in the amount not to exceed \$52,500.00. The scope of services has changed to add trade execution, training, broker/dealer relationship management and periodic strategy discussions.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown.

This is an amendment to a contract. Total for three year agreement was \$104,000.00. There was an amendment for \$8,250.00. This is a General Fund expense.

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

N/A

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

We are asking to extend an existing agreement.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

N/A

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

This amendment will give us the time necessary to prepare a contract with the selected vendor from a recent RFQ for Investment Advisory Services and permit the necessary enhanced services.

7. Describe what future steps, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

N/A

Approve  
 Disapprove  
 Hold

**CPB2013-497**

Department of Health and Human Services/Division of Senior and Adult Services, submitting, submitting an RFP exemption on RQ27635, which will result in an award recommendation to Compuware Corporation in the amount of \$12,800.00 for maintenance services for the period 6/1/2013 - 5/31/2014.

Funding Source: Health and Human Services Levy funds

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

The Division of Senior and Adult Services has identified a need for computer software maintenance services. The identified vendor's maintenance and computer software services are available under existing State Term Schedule – contract number 534062 (6/30/2009) extended through 6/30/2013; and DSAS desires to avail itself of such services. The vendor will provide support and maintenance services, all new software releases or modifications to its already existing software applications, along with any and all enhancements and/or changes to the software.

a. The vendor will provide current releases that improve software functionality with new features or enhancements required by DSAS and/or as;

b. Provide any necessary updates to the Home Health Aide Monitoring System (HHAMS) software applications resulting from changes in operating system upgrades;

c. Provide advice and guidance on the use of the software, or for problem resolution, whether the problem has been caused by an error or defect in the software.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

DSAS did not make an effort to renegotiate the price, as the associated dollar value remains unchanged for the eighth year. DSAS considers the price for this purchase to be fair and reasonable. DSAS is only billed on an hourly rate for the work it requests.

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

The procurement method used for the previous awards (State Term Schedule). DSAS has secured these services for the last 8 years from Compuware Corporation via a State Term Schedule.

The funding for this service comes from the County Health & Human Services Levy.

In 2004 DSAS issued an RFP for the development of a (HHAMS) system. This system was required as a result of a change in the State law. Compuware was awarded the contract on the basis of its proposal. Since then DSAS has contracted with Compuware for ongoing maintenance and enhancements via the State Term Schedule contract.

The Division of Senior & Adult Services proposes to enter into a State Term Schedule contract on a basis of Other Than Full and Open Competition for on-going maintenance of the (HHAMS). It's DSAS' opinion that Compuware Corporation is capable of delivering the required Technical Support and Maintenance services. Similar types of computer services may exist, but only one vendor; Compuware, for reasons of expertise, and / or standardization, quality, compatibility with existing equipment, specifications, or availability, make them the only source that is acceptable to meet DSAS' specific need for the (HHAMS) software application support and maintenance.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

No other vendors were evaluated. The services which are being provided are for a particular software application (HHAMS) that was designed, developed, tested and enhanced by Compuware since its inception. Compuware is uniquely qualified to maintain the application infrastructure and software artifacts made for hire. Bringing in a new vendor would compromise the already developed efficiencies which have proven to be reliable and tested over time; therefore, not being the best option for DSAS. It is the opinion of DSAS that Compuware will be quicker to develop fixes to maintain the current application; whereas, they have all the knowledge, programming staff, and needed efficiencies required to support the software they originally developed.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

As stated in response to question #3, DSAS has secured these services for the last 8 years from Compuware Corporation via a state term contract (contract number 534062 - (6/30/2009) extended through 6/30/2013).

Compuware Corporation was selected as the recommended vendor based on its longevity on the project. Compuware has a local presence in Cuyahoga County and numerous resources that are capable of delivering this solution. The (HHAMS) provides a way for DSAS to ensure client services are being provided while allowing for efficient low-cost delivery without unnecessary design documentation.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

This system will be without a maintenance contract until a new contract is in place.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

DSAS recently released a Request for Information (RFI) in an effort to hear about off-the-shelf software solutions, thus allowing DSAS to issue a Request for Proposal (RFP) for a comprehensive case management system in 2013. Through the competitive RFP process, the aforementioned comprehensive case management system may replace the current (HHAMS) system which is supported by the current vendor, Compuware Corporation.

Approve  
 Disapprove  
 Hold

**D. Consent Agenda**

**CPB2013-498**

Department of Public Works, submitting an agreement of cooperation with City of Parma for the resurfacing of East Ridgewood Drive from Broadview Road to Crossview Road.

Funding Source: 100% County Road and Bridge Fund.

Approve  
 Disapprove  
 Hold

**CPB2013-499**

Department of Public Works,

- A) Submitting an LPA agreement with Ohio Department of Transportation for the resurfacing of Belvoir Boulevard from Fairmount Boulevard to Mayfield Road in the Cities of South Euclid, University Heights and Shaker Heights.
- B) Submitting an LPA agreement with Ohio Department of Transportation in for the reconfiguration of the Warrensville Center Road/Van Aken Boulevard/Chagrin Boulevard/Northfield Road Intersection in the City of Shaker Heights and the Village of Highland Hills.

Funding Source: There is no cost associated with these agreements.

Approve  
 Disapprove  
 Hold

**CPB2013-500**

Department of Development, submitting an amendment to a loan with 4600 Euclid, LLC, for a Brownfield Redevelopment Fund Project, located at 4600 Euclid Avenue, Cleveland, to acknowledge the conversion of the existing construction debt with Key Bank into permanent debt with Key Bank and authorizing the Director of Development to execute the loan documents, amendments, subordination agreements and other instruments and agreements, with such parties that may be required or appropriate to effectuate the loan.

Funding Source: Brownfield Redevelopment bond funds

Approve  
 Disapprove  
 Hold

**CPB2013-501**

Executive’s Office, recommending payments to various fellows for the Cuyahoga County Public Fellowship Program in the amount not-to-exceed \$2,200.00 each, for the period 6/3/2013 - 8/2/2013:

- A) Kristina Marie Santana

- B) Wendall Garth
- C) Endrit Kosta
- D) Kathryn Clarkin

Funding Source: General Funds

Approve  
 Disapprove  
 Hold

**CPB2013-502**

County Sheriff, submitting a Memorandum of Understanding with Recovery Resources for the problem gambling prevention and treatment services program for the period 7/1/2013 - 6/30/2014.

Funding: N/A

Approve  
 Disapprove  
 Hold

**CPB2013-503**

Juvenile Court, submitting an amendment to Contract No. CE1300031-01 with Functional Family Therapy Associates, Inc. for Functional Family Therapy (FFT) Training and Licensure for the period of 1/1/2013 - 6/30/2013 to extend the time period to 6/30/2014; no additional funds required.

Funding Source: 100% funded by the RECLAIM Ohio Grant Funds

Approve  
 Disapprove  
 Hold

**CPB2013-504**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting various grant agreements with the U.S. Department of Housing & Urban Development for FY2012 Continuum of Care Homeless Assistance Grant Programs in connection with the McKinney-Vento Homeless Assistance Act for the period 1/1/2013 - 12/31/2014:

A) in the amount of \$174,731.00 for the Zelma George Link Project for the Supportive Housing Program grant.

B) in the amount of \$10,0248,516.00 for the Emerald Development and Economic Network, Inc. Shelter Plus Care Tenant Based Rental Assistance project for the Shelter Plus Care Rent Subsidy Program grant.

Funding Source: 100% by the U.S. Department of Housing & Urban Development.

Approve  
 Disapprove  
 Hold

**CPB2013-505**

Office of Procurement & Diversity, presenting voucher payments for the week of July 1, 2013.

**Note: This item was amended to delete the following duplicated item:**

**SM-13-27963 6/11/2013 Conference Room A/V system SM / SM01 \$14,700.00**

Approve  
 Disapprove  
 Hold

**CPB2013-506**

Department of Development, presenting voucher payments between 06/20/2013 to 06/26/2013.

Approve  
 Disapprove  
 Hold

David Merriman announced that due to the Thursday, July 4<sup>th</sup> holiday, Board of Control and Contracts and Purchasing Board Calendars will be posted to the County web-site on Wednesday, July 3 by Melinda Burt. Any questions regarding items listed on the printed agendas should be directed to Ms. Burt.

- V. Other Business
- VI. Public Comment – There was no public comment.
- VII. Adjournment: The meeting was adjourned at 11:48 A. M. without objection.

**B. Scheduled Items**

**CPB2013-507**

A. Scope of Work Summary

1. Department of Development submitting an agreement with Neighborhood Housing Services of Greater Cleveland for HOME funded activities in the amount not-to-exceed \$100,000.00.

Anticipated start - completion dates are 07/01/2013 - 08/31/2015.

2. The primary goal of the project is to stabilize neighborhoods by providing a development gap subsidy to acquire and renovate four vacant houses in South Euclid for sale to eligible owner-occupants.

B. Procurement:

1. This allocation of HOME funds was approved by the Cuyahoga Housing Consortium Review Board on September 12, 2012, pursuant to an RFP process carried out by the Cuyahoga Housing Consortium.

The Board of Control approved an exemption from aggregation of contracts for allocation of HOME funds by the Cuyahoga Housing Consortium Review Board on April 8, 2013.

The total value of this agreement is \$100,000.00

C. Contractor and Project Information

1. The address of the contractor is:

Neighborhood Housing Services of Greater Cleveland  
5700 Broadway Avenue  
Cleveland, Ohio 44127  
Lou Tisler, Executive Director  
Council District 8

2. The project location is various addresses in South Euclid, Ohio  
Council District 11

D. Project Status and Planning

1. This is a one-time project.

E. Funding

1. Project funded by federal HOME program funds through the Cuyahoga Housing Consortium.

2. The schedule of payments is monthly.

**CPB2013-508**

Department of Information Technology, submitting a revenue generating agreement with the City of Maple Heights in the estimated generating amount of \$2,926.00 for Cuyahoga County to provide professional web services to the City of Maple Heights for the period two years 4/29/13 - 4/28/15.

**CPB2013-509**

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with Optima Lender Service, LLC for the anticipated cost of not more than \$2,000.00. The anticipated start-completion dates are 4/30/2013 to 7/23/2013.

2. The primary goals of the project are to hire and train 1 trainee under an On-the-Job Training Program. The employer will be reimbursed 50% of the wages paid for the contract period.

3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. Optima Lender Services, LLC, 4640 Richmond Road, Suite 100, Cleveland, OH 44128  
Council District #7

2. The Principal Owner is NEO Investment Group, represented by Ray Pronto and Adraugh Partners, LP.

Optima Lender Services, LLC provides nationwide single source vendor management solutions. It provides clients with third party services related to residential and commercial loan originations and portfolios. It has more than 5 staff members.

#### D. Project Status and Planning

1. This is a new contract.
2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

#### E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.

#### A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of a contract for On-the-Job Training Program with Professional Placement Services, LLC for the anticipated cost of not more than \$1,200.00. The anticipated start-completion dates are 3/18/2013 to 9/6/2013.

2. The primary goals of the project are to hire and train one trainee under an On-the-Job Training Program. The employer will be reimbursed 50% of the wages paid for the contract period.

3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

#### B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

#### C. Contractor and Project Information

Professional Placement Service, LLC

34200 Solon Road

Solon, Ohio 44139

Council District # 6.

Principal Owners: Daniel J. O'Neill and Maurice R. Berns, Members

Professional Placement Services, LLC is a staffing company that recruits candidates to fill positions in the manufacturing, driving and sales industry. It has over 19 employees.

#### D. Project Status and Planning

1. This is a new contract. There is previous contracts with this company and the last evaluation result is very satisfactory.

2. The OJT Program has already begun. The reason for the delay in this request is the contract

negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

#### E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.

#### A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with Solutions at Work, S.A.W., Inc. in the amount not-to-exceed \$2,000.00 for On-the-Job training for the period 5/15/2013 - 7/13/2013.

2. The primary goal of the project is to hire and train one trainee under an On-the-Job Training Program. The employer will be reimbursed 50% of the wages paid for the contract period.

3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

#### B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

#### C. Contractor and Project Information

1. S.A.W., Inc., 1275 Lakeside Avenue E., Cleveland, Ohio 44114 Council District: #8
2. The Executive Director is Richard Hoban, CEO

SAW, Inc. is a private, 501.C.3, Ohio non-profit organization established in 1969 to provide employment to individuals with developmental disabilities. SAW is the non-profit partner of the Cuyahoga County Board of Development Disabilities (CCBDD). For over 40 years, SAW has been a reliable staffing and outsourcing resource for some of the largest companies in northeast Ohio.

#### D. Project Status and Planning

1. This is a new contract; however there had been previous contracts with the employer and the result is satisfactory.
2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

#### E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.

#### A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with TRC, Inc. for the anticipated cost of not more than \$1,200.00. The

anticipated start-completion dates are 3/25/2013 to 9/25/2013.

2. The primary goals of the project are to hire and train 1 trainee under an On-the-Job Training Program. The employer will be reimbursed 50% of the wages paid for the contract period.

3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

#### B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

#### C. Contractor and Project Information

1. TRC, Inc. 21973 Commerce Parkway, Suite B., Strongsville, Ohio 44149  
Council District # 5
2. Principal Owner - Ross Thuener, Owner

TRC has been in business for 20 years. They employ more than ten employees. Their chief service is medical equipment repair.

#### D. Project Status and Planning

1. This is a new contract.
2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

#### E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.

### **CPB2013-510**

#### A. Scope of Work Summary

1. The Office of Procurement & Diversity is recommending an award to Newell Equipment, Inc. for 2-Tandem Bodies to be mounted on International 7500 Cab & Chassis in accordance to the detailed specifications for the Department of Public Works-Sanitary Engineering Division in the amount of \$80,410.00/\$40,205.00 each.

2. The primary goal is for Newell Equipment, Inc. to furnish 2-Tandem Bodies to be mounted on International 7500 Cab & Chassis in accordance to the detailed specifications. The dump truck were recently purchased to support the additional communities being serviced by the Sanitary Sewer Division of Public Works. The Tandem Bodies will be utilized by the Sanitary Construction Department to carry dirt, gravel and haul other construction materials/equipment.

#### B. Procurement

1. The procurement method for this purchase was a formal competitive bid. The estimated dollar amount of the RFB was \$107,000.00/\$53,500.00 each.
2. The bid closed on April 26, 2013.
3. Fourteen bids were pulled from OPD and 3 bid were submitted. Newell Equipment, Inc. was the only vendor who met the requirements of the bid specs.
4. There is 0% SBE goal participation.
5. The Vendor is required to submit a performance bond in the amount of \$2,500.00 within 21 days of from the date of award.

#### C. Contractor and Project Information

1. Newell Equipment, Inc.  
1301 Freese Works Place  
Galion, Ohio 44833
2. The Primary owner is Brian Newell, Vice President
3. The estimated completion date for the 2-Tandum Bodies will be within 60-75 days after Notice of Award.

#### D. Project Status and Planning

1. This is a new purchase to support the additional communities being serviced by the Sanitary Sewer Division of Public Works.

#### E. Funding

1. The project is funded 100% by the Sanitary Engineering Funds (ST540286).
2. The schedule of payment is by Invoice/Purchase Order upon delivery and acceptance of the merchandise by the County under the terms of the purchase order.

#### **CPB2013-511**

##### A. Scope of Work Summary:

The Cuyahoga County Sheriff's Office submitting an amendment to Contract No. CE1200378-01 with Recovery Resources for Women's Re-entry community linkage services for the period 7/1/2012 - 6/30/2013 to extend the time period to 6/30/2014 and for additional funds in the amount of \$19,250.00. The original contract start and completion dates were 07/01/2012 – 06/30/2013, the new end date upon approval of the contract amendment will be 06/30/2014. The primary goals of the project are for Recovery Resources to continue to provide coordination of all Women's Re-entry services in the jail setting, group curriculum development and facilitation, and community linkage and referrals.

##### B. Procurement:

The procurement method for the original contract was informal competitive bidding. The total value of

the contract is \$38,500.00

C. Contractor and Project Information:

The address(es) of all vendors and /or contractors is  
Recovery Resources  
3950 Chester Avenue  
Cleveland, OH 44114

The executive director for Recovery Resources is Debora A. Rodriguez.

D. Project Status and Planning:

The project occurs annually.

E. Funding:

The project is funded 100% by General Fund  
The schedule of payments is quarterly.

**CPB2013-512**

A. Scope of Work Summary

Title: Public Safety and Justice Services 2013 Agreement FY10 UASI Grant City of Brecksville Exercise Reimbursement

1. Public Safety and Justice Services requesting approval of an agreement with the City of Brecksville for the cost of \$701.20. The start-end date of the agreement is April 23, 2013 through May 30, 2013

2. The primary goals of the project are:

Provide funding for First Responders to prepare for, prevent, respond to and recover from natural and man-made disasters.

Provide funding for homeland security related equipment, training, exercises.

This agreement reimburses the City of Brecksville for Overtime and Backfill expenses associated with FEMA-approved exercise.

B. Procurement

1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The FEMA exercise was an approved project.

2. The grant agreement will close on 7/31/2013

C. Contractor and Project Information

1. City of Brecksville

9069 Brecksville Road  
Brecksville, Ohio 44141

County Council District 6

2. The Mayor of the City of Brecksville is Jerry Hruby.

#### D. Project Status and Planning

1. The UASI grant is awarded yearly based on DHS receiving funding from Congress and including Cleveland/Cuyahoga County in the list of recipient Urban Areas.

2. The reimbursed expenses for exercises involve OT/BF costs associated with OEMA- approved training, focused on Urban Search & Rescue, and Tactical Response.

#### E. Funding

1. The project is funded 100% by DHS through OEMA.

2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

#### A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval of an agreement with the City of Pepper Pike for the cost of \$210.45. The start-end date of the agreement is April 23, 2013 through May 30, 2013.

2. The primary goals of the project are:

Provide funding for First Responders to prepare for, prevent, respond to and recover from natural and man-made disasters.

Provide funding for homeland security related equipment, training, exercises.

This agreement reimburses the City of Pepper Pike for Overtime and Backfill expenses associated with FEMA-approved exercise.

#### B. Procurement

1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The FEMA exercise was an approved project.

2. The grant agreement will close on 7/31/2013

#### C. Contractor and Project Information

1. City of Pepper Pike  
28000 Shaker Boulevard  
Pepper Pike, Ohio 44124

## County Council District 9

2. The Mayor of the City of Pepper Pike is Richard Bain

### D. Project Status and Planning

1. The UASI grant is awarded yearly based on DHS receiving funding from Congress and including Cleveland/Cuyahoga County in the list of recipient Urban Areas.
2. The reimbursed expenses for exercises involve OT/BF costs associated with OEMA- approved training, focused on Urban Search & Rescue, and Tactical Response.

### E. Funding

1. The project is funded 100% by DHS through OEMA.
2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

Title: Public Safety and Justice Services 2013 Agreement FY10 UASI Grant City of Bay Village Training Reimbursement

### A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval of an agreement with the City of Bay Village for the cost of \$1,344.61. The start-end date of the agreement is February 27, 2012 through April 30, 2013
2. The primary goals of the project are:

Provide funding for First Responders to prepare for, prevent, respond to and recover from natural and man-made disasters.

Provide funding for homeland security related equipment, training, exercises.

This agreement reimburses the City of Bay Village for Overtime and Backfill expenses associated with FEMA-approved training.

### B. Procurement

1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The FEMA training was an approved project.
2. The grant agreement will close on 7/31/2013

### C. Contractor and Project Information

1. City of Bay Village  
350 Dover Center Road

Bay Village, Ohio 44140

County Council District 1

2. The Mayor of the City of Bay Village is Deborah Sutherland

#### D. Project Status and Planning

1. The UASI grant is awarded yearly based on DHS receiving funding from Congress and including Cleveland/Cuyahoga County in the list of recipient Urban Areas.

2. The reimbursed expenses for training involve an ongoing project to provide training to Cuyahoga County First Responders, including Hazmat specialty team members.

#### E. Funding

1. The project is funded 100% by DHS through OEMA.

2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

Title: Public Safety and Justice Services 2013 Agreement FY10 UASI Grant City of Brooklyn Exercise Reimbursement

#### A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval of an agreement with the City of Brooklyn for the cost of \$609.25. The start-end date of the agreement is April 23, 2013 through May 30, 2013

2. The primary goals of the project are:

Provide funding for First Responders to prepare for, prevent, respond to and recover from natural and man-made disasters.

Provide funding for homeland security related equipment, training, exercises.

This agreement reimburses the City of Brooklyn for Overtime and Backfill expenses associated with FEMA-approved exercise.

#### B. Procurement

1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The FEMA exercise was an approved project.

2. The grant agreement will close on 7/31/2013

#### C. Contractor and Project Information

1. City of Brooklyn  
7619 Memphis Avenue  
Brooklyn, Ohio 44144

County Council District 3

2. The Mayor of the City of Brooklyn is Richard H. Balbier

#### D. Project Status and Planning

1. The UASI grant is awarded yearly based on DHS receiving funding from Congress and including Cleveland/Cuyahoga County in the list of recipient Urban Areas.

2. The reimbursed expenses for exercises involve OT/BF costs associated with OEMA- approved training, focused on Urban Search & Rescue, and Tactical Response.

#### E. Funding

1. The project is funded 100% by DHS through OEMA.

2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

Title: Public Safety and Justice Services 2013 Agreement FY10 UASI Grant City of Parma Exercise Reimbursement

#### A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval of an agreement with the City of Parma for the cost of \$415.13. The start-end date of the agreement is April 23, 2013 through May 30, 2013

2. The primary goals of the project are:

Provide funding for First Responders to prepare for, prevent, respond to and recover from natural and man-made disasters.

Provide funding for homeland security related equipment, training, exercises.

This agreement reimburses the City of Parma for Overtime and Backfill expenses associated with FEMA-approved exercise.

#### B. Procurement

1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The FEMA exercise was an approved project.

2. The grant agreement will close on 7/31/2013

C. Contractor and Project Information

1. City of Parma  
6611 Ridge Road  
Parma, Ohio 44129

County Council District 4

2. The Mayor of the City of Parma is Timothy DeGeeter

D. Project Status and Planning

1. The UASI grant is awarded yearly based on DHS receiving funding from Congress and including Cleveland/Cuyahoga County in the list of recipient Urban Areas.

2. The reimbursed expenses for exercises involve OT/BF costs associated with OEMA- approved exercise, focused on Urban Search & Rescue, and Tactical Response.

E. Funding

1. The project is funded 100% by DHS through OEMA.

2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

**C. Exemption Requests**

**CPB2013-513 – CPB2013-516**

(See item detail in Exemption Requests section of Calendar, above.)

**D. Consent Agenda**

**CPB2013-517**

Department of Public Works (DOPW):

A. Summary of Scope

(a) is submitting the final amendment (Subsidiary No. 11) to Contract CE0800032-01 with Anthony Allega Cement Contractor, Inc. for the grading, draining and paving of Eastland Road from Bagley Road to State Route 237 including the grade separation at the Conrail Railroad and the replacement of Eastland Road Bridge No. 27 over Lake Abrams Ditch in the Cities of Berea, Brook Park and Middleburg Heights for a decreased amount of (\$643,155.73).

(b) is requesting that the above referenced project be accepted as complete in accordance with the plans and specifications.

(c) is requesting that the County Treasurer be authorized to release the escrow account upon notification from the DOPW in accordance with O.R.C. 153.63.

The project is staffed with the following DOPW employees:

Thomas P. Sotak, P.E., Chief Construction Engineer  
Mark Rinderman, Project Supervisor  
Jerome Dubray, Project Inspector

Original Contract Amount: \$17,999,999.99  
Amendment No. 1-11: \$1,454,065.49  
Rev. Contract Amount: \$19,454,065.48 (8.08% over the original contract amount)

2) The primary goal to complete construction per the original plan intent.

B. Procurement

1. Competitive Bid Process (Original Contract).

C. Contractor and Project Information

1. Contractor: Anthony Allega Cement Contractor, Inc., 5585 Canal Road, Valley View, Ohio 44125 (Council District 7). Project Location: Cities of Berea, Brook Park and Middleburg Heights (Council District 2 and 5).

Ownership: John Allega, President

D. Project Status and Planning

1. Construction is essentially complete.

E. Funding

1. Funding: Eighty (80%) percent federal funds, thirteen (13%) percent county funds using the \$5.00 Vehicle License Tax Fund and seven (7%) percent the Cities of Berea, Brookpark and Middleburg Heights.

Anthony Allega Cement Contractor, Inc. has completed the required training.

**CPB2013-518**

A. Scope of Work Summary

Department of Development, submitting an amendment to agreement AG1200233 with the City of Bedford for NSP3 activities to extend the time of performance from July 1, 2012 - June 30, 2013 to July 1, 2012 - December 31, 2013 with no added funds. The primary goal of the project is to allow additional time for the City of Bedford to complete construction of a new house on a vacant lot formerly used for housing.

\*\*OPD has reviewed this item (06-05-13) and determined that it is ok to process in accordance with county policies/procedures/ordinances.

B. Procurement

The original procurement method for this project was an informal request for proposal, administered by the Department of Development, and circulated to the NSP3 eligible political sub-divisions. There were 11 proposals received and scored, of those 5 proposals were presented to and approved by County Council on July 12, 2011 (R2011-0239). The total value of these awards was \$750,000.

C. Contractor and Project Information

City of Bedford

Michael Mallis, Economic Development Director  
165 Center Road  
Bedford, OH 44146  
Council District 9

Project Location:  
97 Cowles Avenue  
Bedford, OH 44146  
Council District 9

#### D. Project Status and Planning

The project funding is a one-time allocation from the United States Department of Housing and Urban Development. The project has already begun. The justification request is to allow a time of performance amendment to extend the current agreement.

#### E. Funding

1. The project is funded by federal Neighborhood Stabilization Program (NSP) 3 funds.
2. The schedule of payments is monthly based on invoices with proof of costs incurred.

### **CPB2013-519**

#### A. Scope of Work Summary:

The Cuyahoga County Sheriff's Office is requesting approval of a Memorandum of Understanding with National Child Safety Council for the anticipated cost of \$0.00. The anticipated start date is 07/15/2013; this will be an open-ended MOU. The primary goals of the project are for National Child Safety Council to solicit donations from local businesses on behalf of the County Sheriff's Office and to utilize these donations for educational materials pertaining to child safety, drug abuse prevention, and missing for distribution to children, grades kindergarten to fifth, at County sponsored events. Pricing for these educational materials will be provided at a cost of 25 for \$62.50, 50 for \$125.00, 70 for \$175.00, and 100 at \$250.00.

#### B. Procurement:

1. There was no procurement method used for this project; the National Child Safety Council, a 501 (c)(3) non-profit organization, approached the County Sheriff's Office with information regarding their program.

#### C. Contractor and Project Information:

The address(es) of all vendors and /or contractors is:  
National Child Safety Council  
4065 Page Avenue  
Jackson, MI. 49204-1368

1. The executive director for the contractor/ vendor is H.R. Wilkinson.

#### D. Project Status and Planning:

1. The project is a new project to Cuyahoga County.

#### E. Funding:

1. There is no cost to the County associated with this MOU.

**CPB2013-520**

Title: Public Safety & Justice Services, 2013, Amend Grant Agreement FY2009 Interoperable Emergency Communication Grant Program WET SIGNATURE

A. Scope of Work Summary

1. Public Safety & Justice Services requesting approval of an amended grant agreement for FY2009 Interoperable Emergency Communication Grant Program (IECGP) reducing the award amount by \$5.99.

2. The primary goals of the FY2009 IECGP are:

Enhance Interoperable Communications through planning, training and exercises

Purchase equipment to support interoperability.

3. The funding for FY2009 IECGP is passed through to Cuyahoga County from the Ohio Emergency Management Agency (OEMA) and the Department of Homeland Security (DHS) Office of Emergency Communications (OEC).

B. Procurement

1. N/A

2. N/A

3. N/A

C. Contractor and Project Information

N/A

D. Project Status and Planning

1. IECGP Funds have been provided provided to Cuyahoga County on a yearly basis from FY 08 through FY 10.

2. N/A

3. N/A

4. The project's term has already expired. The amended agreement merely reduces the award by \$5.99 to reflect actual expenditures. The grant award is now a total of \$246,406.35. The amended grant agreement needs the WET SIGNATURE of the County Executive.

E. Funding

1. N/A

2. N/A

3. This is an amendment is to reduce the total grant award by \$5.99 to reflect actual expenditures for a total award of \$246,406.35 for the closed FY2009 IECGP.

## **CPB2013-521**

Title: Public Safety & Justice Services 2013 City of Bay Village FY 07 Urban Area Security Initiative Asset Transfer Agreement

### A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval to enter into an agreement for a transfer of assets with the City of Bay Village. The asset transfer is in the amount of \$18,078.75

2. The primary goals of the project are;

- Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.
- Funding equips, trains, exercises and evaluates first responders in this goal
- Utilizing FY 07 Urban Area Security Initiative Funds, Cuyahoga County purchased equipment utilized on behalf of the City of Bay Village.
- Urban Area Working Group Communications Committee awarded funding for end user equipment for municipalities throughout Cuyahoga County.

### B. Procurement

1. The procurement method for this project was the grant agreement with OEMA utilizing FY 07 Urban Area Security Initiative (UASI) grant funds.

2. The performance period of the agreement is the grant period from July 1, 2007 through March 31, 2010. There is no termination date for the transfer of equipment as the equipment will remain with the City of Bay Village unless as noted in the agreement.

### C. Contractor and Project Information

1. City of Bay Village  
350 Dover Road  
Bay Village, OH 44140

Council District: 1

The Mayor of the City of Bay Village is Debbie Sutherland.

### D. Project Status and Planning

1. This project is completed one time agreement with the City of Bay Village for an asset transfer. The agreement is utilizing FY 07 Urban Area Security Initiative Funds (UASI) grant funds which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area Working Group committees.

2. This is a one-time agreement to transfer the communications equipment to the City of Bay Village

#### E. Funding

1. The project is 100% FY 07 Urban Area Security Initiative funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).

2. Cuyahoga County procured the equipment in the amount of \$18,078.75 for the City of Bay Village. There is no transfer of funds, just equipment.

#### **CPB2013-522**

Title: Public Safety & Justice Services 2012 City of Bay Village FY 08 Urban Area Security Initiative Program Asset Transfer Agreement

#### A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval to enter into an agreement for a transfer of assets with the City of Bay Village. The asset transfer is in the amount of \$247.50.

The primary goals of the project are:

§ Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.

§ Funding equips, trains, exercises and evaluates first responders in this goal.

§ Utilizing FY 08 Urban Area Security Initiative funds, Cuyahoga County purchased equipment utilized on behalf of the City of Bay Village.

§ Urban Area Working Group Communications Committee awarded funding for end user equipment for municipalities throughout Cuyahoga County.

#### B. Procurement

1. The procurement method for this project was the grant agreement with OEMA utilizing FY 08 Urban Area Security Initiative grant funds.

2. The performance period of the agreement is the grant period from September 1, 2008 through August 31, 2011. There is no termination date for the transfer of equipment as the equipment will remain with the City of Bay Village unless as noted in the agreement.

#### C. Contractor and Project Information

1. City of Bay Village  
350 Dover Road  
Bay Village, OH 44140

Council District: 1 The Mayor of the City of Bay Village is Debbie Sutherland.

#### D. Project Status and Planning

1. This project is completed one time agreement with the the City of Bay Village for an asset transfer. The agreement is utilizing FY 08 Urban Area Security Initiative grant funds which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area Working Group committees.

2. This is a one-time agreement to transfer the communications equipment to the City of Bay Village.

#### E. Funding

1. The project is 100% FY 08 Urban Area Security Initiative funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).

2. Cuyahoga County procured the equipment in the amount of \$247.50 for the City of Bay Village. There is no transfer of funds, just equipment

#### **CPB2013-523**

Title: Public Safety & Justice Services 2013 City of Bay Village FY 07 State Homeland Security Program Asset Transfer Agreement

#### A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval to enter into an agreement for a transfer of assets with the City of Bay Village. The asset transfer is in the amount of \$396.00.

2. The primary goals of the project are;

§ Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.

§ Funding equips, trains, exercises and evaluates first responders in this goal

§ Utilizing FY 07 State Homeland Security Grant Program Funds, Cuyahoga County purchased equipment utilized on behalf of the City of Bay Village

§ Urban Area Working Group Communications Committee awarded funding for end user equipment for municipalities throughout Cuyahoga County.

#### B. Procurement

1. The procurement method for this project was the grant agreement with OEMA utilizing FY 07 State Homeland Security Grant Program funds.

2. The performance period of the agreement is the grant period from July 1, 2007 through March 31, 2010. There is no termination date for the transfer of equipment as the equipment will remain with the City of Bay Village unless as noted in the agreement.

#### C. Contractor and Project Information

1. City of Bay Village  
350 Dover Road  
Bay Village, OH 44140

Council District: 11 The Mayor of the City of Bay Village is Debbie Sutherland.

#### D. Project Status and Planning

1. This project is completed one time agreement with the City of Bay Village for an asset transfer. The agreement is utilizing FY 07 State Homeland Security Grant Program grant funds which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area Working Group committees.

2. This is a one-time agreement to transfer the communications equipment to the City of Bay Village.

#### E. Funding

1. The project is 100% FY 07 State Homeland Security Grant Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).

2. Cuyahoga County procured the equipment in the amount of \$396.00 for the City of Bay Village. There is no transfer of funds, just equipment.

Office of Procurement & Diversity, presenting voucher payments for the week of July 8, 2013.

**Cuyahoga County -  
Contracts and Purchasing Board  
Purchase Order Approvals (07-08-13)**

<b>Department/Loca tion Key:</b>					
AU: Fiscal Officer	CE: Public Works (Engineer)	CT: Public Works	JA: Cuyahoga County Public Safety and Justice Services	SA: Senior & Adult Svs.	WI: Workforce Development
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	JC: Juvenile Court	SE: Support Enforcement Agency	WT: Employment & Family Svs.
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SM: Solid Waste District	
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	MI: HIV/AIDS Services	ST: Public Works (Sanitary)	
CC-002: Human Resources	CR: Medical Examiner	IS: Information Systems	SH: Sheriff	TR: Treasurer	

***Direct Open Market Purchases (Purchases between \$500 - \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)***

Requisition #	Requisition Date	Description	Dept/Loc	Total
CE-13-27931	6/7/2013	Advertising - Design Services for Resurfacing W130 St	CE / CE01	\$950.00
CT-13-28064	6/26/2013	VAR. BLDGS- SOLID WASTE DISPOSAL	CT / CT01	\$2,132.39
CT-13-28043	6/24/13	Advt Hotel Mgmt RFP	CT / CT01	\$900.00
IS-13-27859	6/3/2013	Fargo ID Printer Ribbons and Overlamine	IS	\$1,689.26
IS-13-27663	5/10/2013	Apple Macbook Pro	IS	\$8,460.38
IS-13-27621	5/6/2013	Office- Home & Student 2013 License	IS	\$11,700.00

IS-13-27620	5/6/2013	Norton Security Licenses	IS	\$9,865.00
JA-13-28030	6/20/2013	USAR - Rope Rescue equipment	JA / JA00	\$3,835.16
SA-13-28055	6/25/2013	Gloves	SA / SA01	\$1,426.80
SA-13-27861	6/4/2013	Ad. Annual Older Adults Resource Guide 2013	SA / SA01	\$1,350.00
<a href="#">SH-13-28082</a>	7/1/2013	Yellow Sponges	SH / SH003	\$1,440.00
SH-13-28067	6/26/2013	Radio Equipment	SH / SH003	\$5,076.00
SH-13-28039	6/21/2013	Karbon MPID Cartridges	SH / SH01	\$1,956.00
CE-13-27757	5/21/2013	Radio Equipment	ST / ST01	\$6,750.00
WT-13-28085	7/1/2013	Image Group Inv1103241	WT / WT01	\$947.88
WT-13-28084	7/1/2013	QRS Inv041847	WT / WT01	\$813.00

**Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)**

Purchase Order #	Purchase Order Date	Description	Dept/Loc	Total
1312048	7/2/2013	JUL - SEPT DRINK MIX	SH/SHFS	\$11,150.00

**CPB2013-525**

Department of Development, presenting voucher payments between 06/27/2013 – 07/02/2013.

<b>DEPARTMENT OF DEVELOPMENT</b>					
<b>VOUCHER LIST FOR THE PERIOD 06/27/2013 - 07/02/2013</b>					
<b>VOUCHER NO.</b>	<b>PAYEE</b>	<b>AMOUNT</b>	<b>FUNDING SOURCE</b>	<b>AUTHORIZATION</b>	
DV1380319	A-1 Energy Conservation Services	\$750.00	Formula HWAP	Weatherization Alternate Procurement	
DV1380320	Berry Insulation	\$2,869.35	Formula HWAP	Weatherization Alternate Procurement	
DV1380322	A.B.A. Insulation	\$4,829.78	Formula HWAP	Weatherization Alternate Procurement	
DV1380323	R.J. Heating	\$1,259.98	Formula HWAP	Weatherization Alternate Procurement	
DV1380324	A.B.A. Insulation	\$4,280.75	Formula HWAP	Weatherization Alternate Procurement	
DV1380326	Conser-Air Co	\$4,455.87	Formula HWAP	Weatherization Alternate Procurement	
DV1380330	Lake Erie Heating & Cooling	\$6,671.82	Formula HWAP	Weatherization Alternate Procurement	
DV1380331	BDL General Contracting	\$4,475.61	Formula HWAP	Weatherization Alternate Procurement	
DV1380332	Brennan & Assoc Heating & Cool	\$699.88	Formula HWAP	Weatherization Alternate Procurement	
DV1380333	Green Home Solutions	\$5,169.68	Formula HWAP	Weatherization Alternate Procurement	
DV1380334	Green Home Solutions	\$1,752.55	Formula HWAP	Weatherization Alternate Procurement	
DV1380335	Aviles Construction	\$5,023.62	Formula HWAP	Weatherization Alternate Procurement	
DV1380336	BDL General Contracting	\$4,272.17	Formula HWAP	Weatherization Alternate Procurement	
DV1380337	Brennan & Assoc Heating & Cool	\$898.83	Formula HWAP	Weatherization Alternate Procurement	
DV1380339	Conser-Air Co	\$695.39	Formula HWAP	Weatherization Alternate Procurement	
DV1380340	A.B.A. Insulation	\$6,400.20	Formula HWAP	Weatherization Alternate Procurement	
DV1350200	MAE Construction LLC	\$975.00	Federal CDBG Grant	Rehab Loan Ordinance	
		<b>\$55,480.48</b>			