

## Minutes

Contracts and Purchasing Board  
County Administration Building, 4th Floor  
August 12, 2013 11:30 A.M.

I. Call to Order: The meeting was called to order at 11:36 A.M by Melinda Burt.

Attendees: County Executive Ed FitzGerald  
Chief of Staff Matt Carroll  
Councilman Dale Miller  
Treasurer Mark Parks - Alternate  
Director Bonnie Teeuwen  
Director Lenora Lockett  
Clerk of the Contracts and Purchasing Board Melinda Burt

Fiscal Officer Wade Steen was unavailable.

At the August 12, 2013 regular meeting of the Contracts and Purchasing Board all actions taken for the following approved items were done with the approval of all members present. All items were considered and adopted by unanimous vote unless otherwise noted.

II. Review and Approve Minutes –

The minutes were approved as written by unanimous vote unless otherwise noted.

III. Public Comment - There was no public comment.

IV. Contracts and Awards

B. Scheduled Items

CPB2013-596

Department of Public Works, recommending an award on RQ25987 and enter into a contract with Heritage Land Services, Inc. in the amount not-to-exceed \$86,550.00 for right-of-way review services in connection with the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township. (Deputy Chief Approval No. DC2012-274 - authority to seek qualifications).

Funding Source: 80% Federal Funding and 20% County Road and Bridge Funds

☒ X Approve  
☐ Disapprove  
☐ Hold

CPB2013-597

Fiscal Office/County Treasurer, submitting an amendment to an agreement with KeyBank, N.A. for banking services for the period 11/13/2003 – 8/23/2013 to extend the time period to 9/30/2013.

Funding Source: no additional funds required

☒ Approve  
☐ Disapprove  
☐ Hold

CPB2013-598

Department of Public Safety and Justice Services/Office of Emergency Management,

A) Requesting approval to apply for and accept grant funds from Ohio Emergency Management Agency for various activities of the Cuyahoga County Local Emergency Planning Committee for the Hazardous Materials Emergency Preparedness Grant Program for the period 10/1/2012 - 9/30/2013.

B) Submitting a grant agreement in the amount of \$21,000.00 for planning in connection with said grant program.

Funding Source: Hazardous Materials Emergency Preparedness Grant Funds

☒ Approve  
☐ Disapprove  
☐ Hold

CPB2013-599

Medical Examiner, recommending an award on RQ27230 and enter into a contract with Life Technologies Corporation in the amount not-to-exceed \$85,246.93 for maintenance services on 2-AB7500 Real Time PCR Systems and 4 Genetic Analyzers for the period 8/21/2013 - 8/20/2016.

Funding Source: 100% General Funds

☒ Approve  
☐ Disapprove  
☐ Hold

CPB2013-600

Medical Examiner, recommending an award on RQ27138 and enter into a contract with T.H. Martin, Inc. in the amount not-to-exceed \$36,800.00 for refurbishment of 63-body carts for the period 8/1/2013 - 2/28/2014.

Funding Source: 100% General Funds

☒ Approve  
☐ Disapprove  
☐ Hold

CPB2013-601

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ28301 and enter into a contract with The Centers for Families and Children in the amount of \$450.00 for rental of space for the Family-to-Family Kick-Off event to be held on 8/19/2013.

Funding Source: 32% Federal and 68% HHS (Health and Human Services Levy Funds)

☒ X Approve  
☐ Disapprove  
☐ Hold

### C. Exemption Requests

CPB2013-602

Department of Public Works, submitting a RFP Exemption on RQ4408, which will result in an amendment to Contract No. CE0800123 with DDR MDT Great Northern, LLC, for lease to office space located at 5069 Great Northern Shopping Center, North Olmsted, for use by the Clerk of Courts Auto Title Bureau Satellite Office No. 5 for the period 1/1/20008 - 12/31/2012 to extend the time period to 12/31/2013 and for additional funds in the amount of \$44,587.20.

Funding Source: Auto Title Funds

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Exercising an amendment option to extend this lease for a period of 12 months (1 yr.) from 1/1/2013 through 12/31/2013. This space has been and will continue to be used by the Fiscal Officer, Auto Title Division located at 5069 Great Northern Shopping Center, Space 342, North Olmsted, Ohio. This is one of the Auto Title Divisions satellite offices to provide easy access to the public to obtain there titles for cars and boats. The underlying lease for approximately 2,175 square feet of retail space was entered into pursuant to the RFP process. There will be a reduction in rent of approximately 38%.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

Funds will be generated from Title funds for this one year lease extension which is in the amount of \$44,587.20. The original, underlying 5 year lease was for \$350,784.72 authorized by Resolution #080741, passed February 14, 2008.

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

The lease extension is for a short term of 1 yr to allow time to for a new RFP, RQ 13-25834 which bids have been received in May, 2013. The underlying lease was obtained by a formal RFP process with RQ 4408. The lease provides for a renewal which has been exercised herein.

4. What other available options and/or vendors were evaluated? If none, include the reasons why. The option to stay put while creating a new RFP as part of the County's real estate evaluation process was the best and cheapest choice.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

The County Auto Title has been located at this space for many years. The current vendor was able to continue to meet the minimum needs of the Fiscal Officer.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

The public and auto dealers use this satellite office to purchase their titles for thousands of boats and autos. Residents and dealers on the far west side would otherwise have had to go downtown or to a farther regional office.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

The County has a RFP process in place to replicate or replace the current space.

☒ X Approve  
☐ Disapprove  
☐ Hold

**CPB2013-603**

Department of Development, submitting an RFP exemption, which will result in amendments to contracts with various providers for mortgage foreclosure prevention counseling and legal services for homeowners for the period 1/1/2012 - 12/31/2012 to extend the time period to 6/30/2014 and for a decrease in the amount of (4,800.00) each:

- A) Contract No. CE1200235 with Cleveland Housing Network, Inc.
- B) Contract No. CE1200236 with Community Housing Solutions.
- C) Contract No. CE1200237 with East Side Organizing Project, Inc.
- D) Contract No. CE1200238 with Home Repair Resource Center.
- E) Contract No. CECE1200239 Neighborhood Housing Services of Greater Cleveland Inc.  
Funding Source: 100% Non-federal St. Luke's Foundation Funds.

**Note: This item was held at the request of the Department.**

☐ Approve  
☐ Disapprove  
☒ X Hold

**CPB2013-604**

Department of Information Technology, submitting a RFP Exemption on RQ28259, which will result in an award recommendation to Blue Technologies, Inc. in the amount of \$39,327.06 for upgrade and maintenance on Hyland Onbase software products for the Division of Children and Family Services for the period 7/1/2013 - 6/30/2015.

Funding Source: 100% General Funds

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Two year renewal of Software Maintenance, extended Maintenance and upgrade labor of OnBase Software at the Department of Children and Family Services.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) \$39,327.06 100% General Fund

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

To be posted on WEB for lowest or under lowest State of Ohio Vendor

4. What other available options and/or vendors were evaluated? If none, include the reasons why. NA this is for WEB Posting

5. What ultimately led you to this product or service? Why was the recommended vendor selected? Renewal of Software Products

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

NA – this justification is for WEB Posting – seeking lowest quote

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Will continue getting lowest bids from WEB Posting of State Contracts

☒ Approve  
☐ Disapprove  
☐ Hold

**CPB2013-605**

Department of Information Technology, submitting an RFP exemption on RQ24656, which will result in an amendment to Contract No. CE1200568 with TEC Communications for support services on Network Infrastructure Support hardware and software for the period 7/1/2012 - 7/1/2013 to extend the time period to 12/31/2013; no additional funds required.

Funding Source: (Original contract - General Funds)

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Extending time period, to continue Network Support at no additional cost.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

Original Contract Amount \$24,500.00, no additional cost for amendment.

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

NA – Time only amendment

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

NA – Time only amendment

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

Original Contract was awarded to STS lowest vendor.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Project needs to continue to completion.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. NA – Time Only Amendment

☒ Approve  
☐ Disapprove  
☐ Hold

**CPB2013-606**

Department of Information Technology, submitting an RFP exemption, which will result in an amendment to Contract No. CE1000322 with Underground Archives, LLC, for underground climate-controlled storage services for the period 2/1/2010 - 7/31/2013 to extend the time period to 1/31/2014 and for additional funds in the amount of \$3,000.00.

Funding Source: 100% General Funds

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Off Site Storage for Fiscal Office. The Department of Information Technology, plans to amend CE 1000322, a contract with Underground Archives, LLC, a Division of Business Records Management, to extend time period, from 2/1/10 - 7/31/13 to 12/31/13 for Off Site Storage for the Fiscal Office, in the amount of \$3,000.00. Total contract amount will be \$24,558.72.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) New index will be IT601096 in the amount of \$3,000.00 bringing the total contract price to \$24,558.72.

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

NA – Contract Amendment

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

NA – Contract Amendment

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

Contract Amendment to set new expiration with all Off Site Storage Contracts 1/31/14, so we can renew with one contract.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

NA - amendment

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

We will go out to bid next year

☒ X Approve  
☐ Disapprove  
☐ Hold

**CPB2013-607**

Department of Information Technology, submitting an RFP exemption on RQ28206, which will result in an award recommendation to SHI International in the amount of \$142,005.08 for software maintenance of Novell software products for the period 7/1/2013 - 6/30/2014.

Funding Source: 100% General Funds

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Renewal of Software Maintenance of Novell Software – Countywide support.

7/1/13 – 6/30/14

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) \$142,005.88 100% General Fund

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

To be posted on WEB for lowest or under lowest State of Ohio Vendor

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

NA this is for WEB Posting

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

Renewal of Software Products

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

NA – this justification is for WEB Posting – seeking lowest quote

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Will continue getting lowest bids from WEB Posting of State Contract.

☒ Approve

☐ Disapprove

☐ Hold

#### **CPB2013-608**

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting an RFP exemption on RQ28332, which will result in an award recommendation to Starting Point in the amount of \$1,600,000.00 for the Out-of-School Time Program for MyCom for the period 9/1/2013 - 9/30/2015.

Funding Source: Health and Human Services Levy Funds

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

The Family and Children First Council is seeking an exemption to the procurement process for the purpose of having Starting Point serve as the lead agency for out-of-school time services, which includes after school and summer programming for children and teenagers, as well as professional development for youth-serving workers, and other specified services.



The contract period of September 1, 2013 to September 30, 2015 for the amount not to exceed \$1,600,000.00 for the first year of contract period. Future funding will be determined based upon the budget.

As part of the services/agreement, Starting Point (also referred to as the "agency") will:

continue to maintain performance based contracts developed from countywide Request for Proposals (RFP) in 2012 with 28 communities in Cuyahoga County.

assess the community contracts on an annual basis for three years using the Youth Program Quality Assessment (YPQA) and Social Solutions Efforts-to-Outcome data collection process, as well as available resources, to determine if funding continues in each community each year.

work with local libraries to provide tutoring programs that support academic improvement.

Contract with Scenarios USA to assist in maintaining the countywide literature/screenwriting contest.

provide professional development services to funded and unfunded out-of-school time partners.

provide transition services that include supporting a child's transition into kindergarten and college access services.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

For the first contract year from September 1, 2013 to September 30, 2014, for the amount not to exceed 1,600,000.00. Future funding will be determined based upon the budget.

The funding source is Levy funding.

The funding breakdown is:

Out of School Time Programs

\$ 1,015,000.00 = 63%

Social Solutions Database and Surveys

\$ 130,000.00 = 8.1%

Professional Development

\$ 100,000.00 = 6.3%

Tutoring

\$ 95,000.00 = 6.0%

Transition to Kindergarten

\$ 90,000.00 = 5.6 %

College Access

\$ 95,000.00 = 6.3%

Scenarios

\$ 75,000.00 = 4.7 %

\$1,600,000.00

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

Starting Point was selected because it is a State approved regional resource and referral agency. Starting Point completed an RFP with the State of Ohio and was awarded the contract for Northeast Ohio, covering early childhood and out-of-school time services for Cuyahoga, Geauga, Ashtabula, and Lake Counties.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

Starting Point is the agency designated by the Ohio Department of Job and Family Services (ODJFS) to serve as the child care and out-of-school time resource and referral agency in Cuyahoga County. They are a unique, neutral resource, suited to perform the functions of this contract as it is their mandate to serve all child care and out-of-school time entities in the county.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

In cooperation with philanthropic organizations, community leaders, residents, parents, and youth, "out-of-school time" was identified as a needed service in Cuyahoga County. Research showed that a third of Ohio's children ages 5 to 19 are in "self care" (no adult supervision) an average of 5.6 hours each week. The difference between a student's school week and their parents' work week can be as much as 25 hours. Kindergartners and school-age children left on their own may not be safe, and teens could make unhealthy choices that have lifelong consequences, and that may also affect others. A young person also is most likely to be the victim or perpetrator of a violent crime between the hours of 3 to 6 p.m., after school ends and before parents return home from work. Out-of-school time opportunities increase youth programming during these critical times, so that youth are in healthy, supervised environments. Starting Point was selected because it is the State-approved regional resource and referral agency for these services.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Delays in implementation of these components of the program would result in a lack of adequate training and technical assistance for providers who are currently serving children, jeopardizing their ability to adequately meet the needs of children with specific concerns. In addition, the system would be unable to respond to the need of parents who want their children in a safe environment after school and during summer break.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

The competition for these services happened on the state level with the issue of a regional contract. Using the agency designated by ODJFS to provide child care and out-of-school time resource and referral services allows Cuyahoga County to better use and coordinate services, and allows the County to maximize state funding that flows through the child care resource and referral system.

☒ X Approve

\_\_\_\_Disapprove  
\_\_\_\_Hold

**CPB2013-609**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an RFP exemption on RQ28277, which will result in an award recommendation to The Salvation Army in the amount of \$527,499.00 for the PASS Transitional Housing Program in connection with the FY2012 Continuum of Care Homeless Assistance Grant Programs and the McKinney-Vento Homeless Assistance Act for the period 10/1/2013 - 9/30/2014.

Funding Source: 100% U.S. Department of Housing and Urban Development Grant Funds

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Requesting an RFP Exemption as provided in Ord. No. 02011-0046, 3.03G. on behalf of the Salvation Army, Inc. and previously approved on 4/16/12; CPB2012-368.

In 1996, Cuyahoga County applied for a Supportive Housing Program (SHP ) grant from the U.S. Department of Housing and Urban Development (HUD) on behalf of the Salvation Army for the "PASS Program", transitional housing for single men with supportive services.

The initial PASS program SHP award was for a three year term. After the initial three year term, the award has been renewed on annual basis. The annual renewal application is submitted by the Office of Homeless Services. Each Renewal Application is reviewed by the Review and Ranking Committee, a subcommittee of the OHS Advisory Board. There is a rigorous review process based on the vendor's performance outcomes, agency capacity and audit status, consumer satisfaction, and compliance with Continuum of Care HMIS requirements.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

The contract amount is \$527,499.00. It is funded 100% by the U.S. Department of Housing & Urban Development.

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

The request is to exempt the agency from the RFP process because it was identified as the provider and the initial award was granted based on the agency being the Sponsor of the SHP program. Moreover, the annual review of the contract/provider/outcomes assures ongoing performance quality.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

At the time the grant was initially awarded, the Salvation Army had operated the PASS Program through a HUD Innovative Pilot Grant award. Salvation Army had demonstrated the capacity and ability to continue to operate the PASS program.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

See above

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

This contract provides RENEWAL funding for an ongoing program serving homeless families. To delay the contract would jeopardize services to a vulnerable population and disrupt Continuum of Care efforts to coordinate Central Intake and Rapid Exit.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Given the circumstances of this particular service, the request is for an exemption, per Ord. No. 02011-0046, 3.03 G.

☒ X Approve  
☐ Disapprove  
☐ Hold

**CPB2013-610**

Department of Health and Human Services, Community, Initiatives Division/Office of Homeless Services, submitting an RFP exemption on RQ28280, which will result in an award recommendation to Emerald Development and Economic Network, Inc. in the amount of \$1,383,696.00 for managing the Shelter Plus Care Sponsor Based Rental Assistance Program for the period 8/1/2013 - 7/31/2014.

Funding Source: 100% by the U.S. Department of Housing & Urban Development.

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Requesting an RFP Exemption as provided in Ord. No. 02011-0046, 3.03G. on behalf of EDEN, Inc.

In 2004, Cuyahoga County applied for and was awarded a Sponsor Based Shelter Plus Care (S+C) grants from the U.S. Department of Housing and Urban Development (HUD). S+C provides rent subsidies to homeless persons with long term disabilities. The community "matches" the rent dollars with in-kind behavioral health services.

The initial S+C grant application was a collaboration with the Mental Health Board, EDEN, and Cuyahoga County. Only Public Housing Authorities (PHAs) and Units of Local Government are eligible applicants under the S+C program regulations. The Mental Health Board requested that the County submit the application on account of this requirement. EDEN was identified in the 1993 application as the agency that would administer the rent subsidies because it was, and still is, the non profit housing arm of the ADAMHS Board.

The original S+C award was for a five year grant term. After the initial five year term, the award has been renewed on annual basis. The annual renewal application is submitted by the Office of Homeless Services. Each Renewal Application is reviewed by the Review and Ranking Committee, a subcommittee of the OHS Advisory Board. There is a rigorous review process based on determining the vendor's performance outcomes, agency capacity and audit status, consumer satisfaction, and compliance with Continuum of Care HMIS requirements.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

The contract amount is \$1,383,696.00. It is funded 100% by the U.S. Department of Housing & Urban Development.

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

The request is to exempt the agency from the RFP process because it was identified as the provider and the initial award was granted based on EDEN being the implementer of the S+C program. Moreover, the annual review of the contract/provider/outcomes assures ongoing performance quality.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

At the time the grant was initially awarded, EDEN had the expertise to manage the rent subsidy program. Since 1993, EDEN's capacity to perform this service has only expanded and deepened. Other than for the Cuyahoga Metropolitan Housing Authority (CMHA) it is dubious that there would be any other vendor capable of implementing the program.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

See above

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

This contract provides RENEWAL funding for an ongoing rent subsidy program. To delay the contract would delay rent payments being paid to property owners renting to S+C recipients, which could jeopardize their housing stability.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Given the circumstances of this particular service, the request is for a continued exemption, per Ord. No. 02011-0046, 3.03 G. Not applicable, per OPD.

☒ X \_\_\_ Approve  
\_\_\_ Disapprove  
\_\_\_ Hold

**CPB2013-611**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an RFP exemption on RQ28315, which will result in an award recommendation to Emerald Development and Economic Network, Inc. in the amount of \$371,928.00 for managing the Shelter Plus Care Sponsor Based Rental Assistance Program for period 8/1/2013 - 7/31/2014.

Funding Source: 100% by the U.S. Department of Housing & Urban Development.

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Requesting an RFP Exemption as provided in Ord. No. 02011-0046, 3.03G. on RQ28315 on behalf of Emerald Development & Economic Network, Inc. (EDEN).

In 2008, Cuyahoga County applied for and was awarded a Sponsor Based Shelter Plus Care (S+C) grants from the U.S. Department of Housing and Urban Development (HUD). S+C provides rent subsidies to homeless persons with long term disabilities . The community “matches” the rent dollars with in-kind behavioral health services.

The initial S+C grant application was a collaboration with the Mental Health Board, EDEN, and Cuyahoga County. Only Public Housing Authorities (PHAs) and Units of Local Government are eligible applicants under the S+C program regulations. The Mental Health Board requested that the County submit the application on account of this requirement. EDEN was identified in the 1993 application as the agency that would administer the rent subsidies because it was, and still is, the non profit housing arm of the ADAMHS Board.

The original S+C award was for a five year grant term. This is the first renewal of the initial five year award. The annual renewal application is submitted by the Office of Homeless Services. Each Renewal Application is reviewed by the Review and Ranking Committee, a subcommittee of the OHS Advisory Board. There is a rigorous review process based on determining the vendor’s performance outcomes, agency capacity and audit status, consumer satisfaction, and compliance with Continuum of Care HMIS requirements.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

The contract amount is \$371,928.00. It is funded 100% by the U.S. Department of Housing & Urban Development.

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

The request is to exempt the agency from the RFP process because it was identified as the provider and the initial award was granted based on EDEN being the implementer of the S+C program. Moreover, the annual review of the contract/provider/outcomes assures ongoing performance quality.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

At the time the grant was initially awarded, EDEN had the expertise to manage the rent subsidy program. Since 1993, EDEN's capacity to perform this service has only expanded and deepened. Other than for the Cuyahoga Metropolitan Housing Authority (CMHA) it is dubious that there would be any other vendor capable of implementing the program.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

See above

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

This contract provides RENEWAL funding for an ongoing rent subsidy program. To delay the contract would delay rent payments being paid to property owners renting to S+C recipients, which could jeopardize their housing stability.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Given the circumstances of this particular service, the request is for a continued exemption, per Ord. No. 02011-0046, 3.03 G. Not applicable, per OPD.

☒ Approve  
☐ Disapprove  
☐ Hold

#### **D. Consent Agenda**

##### **CPB2013-612**

Department of Public Works,

A) Submitting an agreement of cooperation with City of Brecksville for the resurfacing of Miller Road from Katherine Boulevard to Barr Road.

B) Submitting an agreement of cooperation with City of Brecksville for the resurfacing of Riverview Road from SR 82 to approximately 1500 feet south of Wiese Road.

Funding Source: 100% Road and Bridge Funds

☒ Approve  
☐ Disapprove  
☐ Hold

##### **CPB2013-613**

Department of Public Works, submitting an agreement with Norfolk Southern Railway Company for reimbursement of consultant engineering services in connection with the replacement of Cedar Road Bridge No. 229 in the City of Cleveland.

Funding Source: 100% Road and Bridge Funds.

☒ Approve  
☐ Disapprove  
☐ Hold

**CPB2013-614**

Department of Public Works, recommending an award as settlement for property rights in connection with the replacement of Bellaire Road Bridge No. 24 over Big Creek and the replacement of West 130th Street Bridge No. 64 over a branch of Big Creek in the City of Cleveland and Village of Linndale:

Parcel No(s): 15WD & T  
Owner(s): R.A. Phelps  
Settlement \$ Amount: \$1,500.00

Funding Source: Road and Bridge Funds

☒ Approve  
☐ Disapprove  
☐ Hold

**CPB2013-615**

Department of Public Works, submitting an LPA agreement with Ohio Department of Transportation for repair and resurfacing of Highland Road from Euclid Avenue to Richmond Road in the Cities of Euclid and Richmond Heights.

Funding Source: Road and Bridge Funds

☒ Approve  
☐ Disapprove  
☐ Hold

**CPB2013-616**

Department of Information Technology, recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00.

Funding Source: N/A

☒ Approve  
☐ Disapprove  
☐ Hold

**CPB2013-617**



Department of Public Safety and Justice Services/Public Safety Grants, submitting an agreement with Chagrin Valley Dispatch Council of Governments for the purchase of equipment, valued in the amount of \$251,374.55, for the FY2009 State Homeland Security Grant Program for the period 8/1/2009 - 4/30/2012.

Funding Source: FY09 State Homeland Security Funds through Ohio Emergency Management Agency

☒ Approve  
☐ Disapprove  
☐ Hold

**CPB2013-618**

Department of Public Safety and Justice Services/Public Safety Grants, submitting an agreement with Chagrin Valley Dispatch Council of Governments for the purchase of equipment, valued in the amount of \$40,359.55, for the FY2009 Urban Area Security Initiative Grant Program for the period 8/1/2009 - 7/31/2012.

Funding Source: FY 09 Urban Area Security Initiative Funds through Ohio Emergency Management Agency

☒ Approve  
☐ Disapprove  
☐ Hold

**CPB2013-619**

Department of Public Safety and Justice Services/Public Safety Grants, submitting an agreement with Chagrin Valley Dispatch Council of Governments for the purchase of equipment, valued in the amount of \$445,727.10, for the FY2010 Urban Area Security Initiative Grant Program for the period 8/1/2010 - 7/31/2013.

Funding Source: FY10 Urban Area Security Initiative Funds through Ohio Emergency Management Agency

☒ Approve  
☐ Disapprove  
☐ Hold

**CPB2013-620**

Department of Public Safety and Justice Services/Public Safety Grants, submitting an agreement with Chagrin Valley Dispatch Council of Governments for the purchase of equipment, valued in the amount of \$20,144.95, for the FY2008 Urban Area Security Initiative Grant Program for the period 9/1/2008 - 8/31/2011.

Funding Source: FY08 Urban Area Security Initiative through Ohio Emergency Management Agency

☒ Approve  
☐ Disapprove  
☐ Hold

**CPB2013-621**

Department of Public Safety and Justice Services/Regional Enterprise Data Sharing System, submitting agreements with various users of the Regional Enterprise Data Sharing System:

1) For the period 1/1/2013 - 12/31/2013:

Terminal/Direct and Non-Terminal User's

- A) Cleveland Heights Police Department
- B) East Cleveland Municipal Court
- C) Lakewood Municipal Court
- D) Lakewood Probation Department
- E) Mayfield Village Police Department
- F) Medina County Court of Common Pleas - Adult Probation Department
- G) Ohio State Highway Patrol – Cleveland

2) For the period 4/1/2013 - 12/31/2013:

H) Cleveland Metropark Prosecutor

Funding Source: There is no cost to the County for these Agreements. Money generated from the Agreements covers User Fees.

☒ Approve  
☐ Disapprove  
☐ Hold

**CPB2013-622**

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting a grant award in the amount of \$175,000.00 from The Cleveland Foundation for evaluation of the Invest in Children's programs and maintenance of the Childhood Integrated Longitudinal Data System (CHILD) for the period 7/1/2013 - 6/30/2014.

Funding Source: Cleveland Foundation Grant

☒ Approve  
☐ Disapprove  
☐ Hold

**CPB2013-623**

Department of Health and Human Services/Division of Senior and Adult Services, submitting a grant agreement with Cuyahoga County District Board of Health in the amount of \$56,500.00 for Home and Community Based Health and Home Health Care Services for the FY2013 Ryan White HIV/AIDS Treatment Extension Act Part A grant program and Minority AIDS Initiative for the period 3/1/2013 - 2/28/2014.

Funding Source: Cuyahoga County District Board of Health Grant Funds

☒ Approve  
☐ Disapprove  
☐ Hold

**CPB2013-624**

Office of Procurement & Diversity, presenting voucher payments for the week of August 12, 2013.

☒ Approve  
☐ Disapprove  
☐ Hold

**CPB2013-625**

Department of Development, presenting voucher payments and housing rehab loan payments between 08/1/2013 to 08/7/2013.

☒ Approve  
☐ Disapprove  
☐ Hold

V. Other Business - None

VI. Public Comment – There was no public comment.

VII. Adjournment: The meeting was adjourned at 11:58 A. M. without objection.