Regional Enterprise Data Sharing System (REDSS) Advisory Board

Meeting Minutes July 25, 2013

<u>Voting Members Present – 2013</u>

Chief David Maine	Cuyahoga County Mayor & Managers Assoc.
Michael O'Malley	Cuyahoga County Prosecutor
Chief Robert Miller	Cuyahoga County Police Chiefs Assoc.
Hugh Shannon	Cuyahoga County Medical Examiner-Alt.
Khisa Hudson	Regional Rep – MetroParks/CHMA/RTA-Alt
Veronica Perry	Contiguous County Rep(Geauga, Lake, Lorain, Medina, Summit)
George Crouch	Federal Law Enforcement (FBI)
Chief Calvin Holliday	Council District 1
Leroy Morrow	Council District 3 – Alt
Chief Scott Mileke	Council District 4
Chief James Brosius	Council District 6
Richard Peters	Council District 7-Alt
Gene Kulp	Council District 8
Dennis Bergansky	Council District 9-Alt
Chief Thomas Brickman	Council District 11

<u>Voting Members Absent – 2013</u>
Cuyahoga County Common Pleas Court
Cuyahoga County Executive Rep.
Cuyahoga County Council
Council District 2
Council District 5
Council District 10

1. **Call to Order**
   Chief Malley called the meeting of July 25, 2013 to order and led the Pledge of Allegiance.

2. **Roll Call**
   Michelle Norton called the roll and a quorum was present.

3. **Approval of Minutes**
   Chief Malley called for a motion to approve the June 27, 2013 meeting minutes; Chief Maine moved; seconded by Cmdr. Larry Morrow; all in favor; none opposed.

4. **Public Comment –** None.

5. **Reports – Committee**

❖ **REDSS Manager - Veronica Devese**
Reported open task items from 2012 audit, four outstanding items specific to infrastructure; working with IT for resolution.
RMS (Records Management System) - MyCRIS in development; beta site in testing; demonstration to be presented at next REDSS meeting.
CAD (Computer Aided Dispatch) – in development; moving forward with Noris procurement, contract negotiation, funding source; on target for completion by end of 2013. Notice to be sent with information regarding download and testing.
Data Warehouse – working on *project scope* with MainSail, design, resources, and funding.
Advanced Authentication – including licensure purchase for City of Cleveland for cost effectiveness; identifying hardware/software, how many licenses (active users/employees) per agency; request for updated information ASAP.

❖ **Executive/Finance – Chief Timothy Malley** - Review of revenue and expenditures.

❖ **Technology/Interface – Captain Jack Hall**
  o 2014 Hardware/Software Initiative - noted 2014 Windows XP support expiration.
  o Expressed need for REDSS Board to create Records Retention Policy;
  o Records requests and litigation holds/requests; extended discussion on problematic issues with regard to electronic data storage, management and ownership; outside agency compliance (CJIS, LEADS). Veronica noted previous policy that no data is deleted; records belongs to individual agencies; moving forward consideration of data warehousing, ownership and countywide policy.
  o Records Committee to report back to Chair.

❖ **Security/Records – Assistant Prosecutor Michael O'Malley**
  o Question of Non-Terminal Agencies Paying – Ohio Attorney General's Opinion expected by end of the month regarding municipal court compliance; if in support of REDSS position, will seek civil collection remedy through County Prosecutor's office; possible retro-collection.
  o Carolyn Ryder noted discrepancy with checks received which include Crime Stoppers payments; since 2005, reimbursements may be necessary.
  o Veronica Devese reiterated the need to follow security policy and procedures with regard to open access to networks, unescorted vendors, etc.

6. **Open Discussion –** Veronica Perry from Medina County gave update on initiatives in the Lorain and Geauga County areas.

7. **New Business –** None

8. **Next Meeting –** Aug. 22, 2013, 9:30a.m. HIDTA Office, 984 Keynote Circle, Brooklyn Hts, OH.

9. **Adjournment -** Motion to adjourn by Chief Holliday; seconded by Chief Maine; meeting adjourned.