

Minutes

Cuyahoga County Board of Control
County Administration Building, 4th Floor
September 3, 2013 11:00 A.M.

1. Call to Order: The meeting was called to order by Matt Carroll at 11:10 a.m.

Attendees: County Executive Ed FitzGerald
Councilman Michael Gallagher
Councilman Pernel Jones Jr.
Chief of Staff Matt Carroll
Councilwoman C. Ellen Connally
Director Bonnie Teeuwen
Purchasing Manager Richard Opre
Board of Control Clerk Melinda Burt

Fiscal Officer Wade Steen and Director Lenora Lockett were unavailable.

At the September 3, 2013 regular meeting of the Board of Control the following approved items were properly moved and seconded. All items were considered and adopted by all members present, unless otherwise noted.

2. Review and Approval of Minutes – C. Ellen Connally made a motion to approve; Pernel Jones seconded. The minutes were approved as written by unanimous vote.
3. Public Comment – there was no public comment
4. Tabled Items – there were no tabled items.
5. Scheduled Items

BC2013-246 Department of Public Works recommending an award as settlement for property rights in connection with right-of-way plans for Plat No. M-5010 for the reconfiguration of the Warrensville Center Road/Van Aken Boulevard/ Chagrin Boulevard/ Northfield Road Intersection in the City of Shaker Heights and Village of Highland Hills:
Parcel No(s): 2WD & T
Owner(s): Investors Syndicate Development Corporation
Settlement \$ Amount: \$700,000.00
Funding Source:
Federal and Issue I (\$4,000,000 Federal + \$1,440,000
Issue I = \$5,440,000)
Local (\$560,000 Shaker Heights)

Bonnie Teeuwen made a motion to approve, C. Ellen Connally seconded, the item was approved by unanimous vote.

Approve

Disapprove
 Hold

BC2013-247 Juvenile Court submitting amendments to agreements with various municipalities for the Community Diversion Program for the period 1/1/2013 - 12/31/2013 for additional funds each in the amount of \$2,272.72:

- A) Agreement No. AG1300009 with City of Bay Village
- B) Agreement No. AG1300010 with City of Bedford
- C) Agreement No. AG1300011 with City of Bedford Heights
- D) Agreement No. AG1300042 with City of Garfield Heights
- E) Agreement No. AG1300052 with City of Independence
- F) Agreement No. AG1300016 with City of Lakewood
- G) Agreement No. AG1300036 with City of Lyndhurst
- H) Agreement No. AG1300020 with City of North Olmsted
- I) Agreement No. AG1300023 with City of Parma
- J) Agreement No. AG1300026 with City of Richmond Heights
- K) Agreement No. AG1300027 with City of Rocky River
- L) Agreement No. AG1300028 with City of Shaker Heights
- M) Agreement No. AG1300057 with City of South Euclid
- N) Agreement No. AG1300030 with City of Strongsville
- O) Agreement No. AG1300019 with Village of Mayfield
- P) Agreement No. AG1300022 with Village of Orange

Funding Source: 100% Specialized Funds given to the Juvenile Court by County Council.

Mike Gallagher made a motion to approve, C. Ellen Connally seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-248 Department of Health and Human Services Division of Children and Family Services, recommending an award on RQ25639 and enter into a contract with Case Western Reserve in the amount not-to-exceed \$297,143.87 for Tapestry System of Care evaluation services for the period 9/1/2013 - 8/31/2015. (Deputy Chief Approval No. DC2012-267 - authority to seek proposals.)
Funding Source: Health and Human Services Levy Funds

C. Ellen Connally made a motion to approve, Bonnie Teeuwen seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

6. Other Business -

BC2013-249 Department of Public Works requesting approval of an alternative procurement process on RQ28576, which will result in an award recommendation in the amount of \$150,000.00 for moving and liquidation services for the period 9/30/2013 - 12/31/2013 (Ordinance No. O20011-0044, Section 4.4(b)(16)). Funding Source: 100% General Fund

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Moving and Liquidation services for the interim move for the Administration Building and liquidation services for the former Juvenile Justice Center Building

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

The cost of this contract is anticipated to be \$150,000.00

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

Public Works needs to have the moving company on board as soon as possible in order to execute the interim move by the end of October to stay on schedule for the hotel project. Requesting the RFP be advertised for 11 days (as required by ORC) opposed to 3 weeks as required by OPD when a pre-proposal conference scheduled. Pre-proposal walk through is scheduled for Saturday, Sept. 7.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.
N/A

5. What ultimately led you to this product or service? Why was the recommended vendor selected?
N/A

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.
There is still a competitive bid process being followed with the release of the RFP.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.
In the future, the Department of Public Works will work to identify the need for contracts as soon as possible to avoid a tight schedule.

Ed FitzGerald made a motion to approve, C. Ellen Connally seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-250 Department of Information Technology recommending an alternative procurement process on RQ28172, which will result in an award recommendation to Software

House International in the amount not-to-exceed \$251,937.60 for 4,500 user licenses, maintenance and support on NetMotion 2FA ONE software. (Ordinance No. 02011-0044 Section 4.4(b)(16)). Funding Source: 100% General Funds

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

4,500 User Licenses of NetMotion Wireless 2FA ONE Software, three years of maintenance and support, and 5 days of on-site professional services for software integration

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

The amount of this purchase is not to exceed \$251,937.60.

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

NetMotion Wireless 2FA ONE Software can be purchased using the WSCA (Western States Contracting Alliance purchasing cooperative) Wireless Communication & Equipment contract (AT&T), or as a government agency, the county is allowed to use the competitively solicited and awarded contracts of other government agencies if agreed upon by the vendor (Insight Public Sector), the county, and the government agency that had obtained the contract (U.S. Communities). Neither AT&T nor Insight Public Sector provided the lowest bid. To purchase the NetMotion Wireless 2FA ONE Software at the lowest cost it is necessary to use the Alternative Procurement Process.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

4 other vendors were evaluated but were more expensive.

CDW
AT&T
NetMotion Wireless
Insight Public Sector

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

The FBI requires this software to comply with its mandate, or face administrative sanctions and/or criminal penalties, and SHI was able to provide it at the lowest cost.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Competitive bidding was transparent in this request.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

We will continue to request quotes from multiple vendors.

Ed FitzGerald made a motion to approve, Mike Gallagher seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

7. Public Comment – There was no public comment.

8. Adjournment – Ed FitzGerald made a motion to adjourn, Bonnie Teeuwen seconded. The meeting was adjourned without objection at 11:31 A.M.