

Cuyahoga County Board of Control
County Administration Building, 4th Floor
September 9, 2013 11:00 A.M.

1. **Call to Order**
2. **Review Minutes**
3. **Public Comment**
4. **Tabled Items**
5. **New Items for Review**

Item	Requestor	Description	Board Action
BC2013-251	Office of Procurement & Diversity	<p>Recommending an award: <u>Department of Public Works</u> a) on RQ26178 and enter into a contract with East Jordan Iron Works, Inc. dba EJ USA, Inc. (8-2) in the amount not-to-exceed \$196,000.00 for sewer and basin castings and supplies for the period 7/1/2013 - 6/30/2015. (Deputy Chief Approval No. DC2013-146 - authority to advertise for bids).</p> <p>Funding Source: 100% Sewer Relief Fund</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
BC2013-252	Office of Procurement & Diversity	<p>Recommending an award: <u>Department of Public Works</u> a) on RQ26566 and enter into a contract with PSx Inc. (6-1) in the amount not-to-exceed \$164,268.00 for parking control systems maintenance at various County facilities for the period 4/15/2013 - 4/14/2016.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
BC2013-253	Department of Information Technology	<p>Recommending an award on RQ28206 and enter into a contract with SHI International Corp. in the amount not-to-exceed \$142,005.88 for Countywide maintenance on Novell software products for the period 7/1/2013 - 6/30/2014.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
BC2013-254	Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services	<p>Recommending an award on RQ28278 and enter into a contract with Salvation Army in the amount not-to-exceed \$265,549.00 for supportive services for single men in the PASS Transitional Housing Program for the FY2012 McKinney-Vento Homeless Assistance Act grant in connection with FY2012 Continuum of Care Homeless Assistance Grant Programs for the period 8/1/2013 - 7/31/2014.</p> <p>Funding Source: 100% U.S. Department of Housing & Urban Development</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

6. Other Business

Item	Requestor	Description	Board Action
BC2013-255	Department of Development	<p>A) Requesting approval of an alternative procurement process, which will result in award recommendations to four cities, carrying out eligible activities under the federally funded Neighborhood Stabilization Program 3 (NSP3), for the anticipated total cost of not to exceed \$200,000. The anticipated start and completion dates of work under the additional awards are September 9, 2013 - December 31, 2013. This request includes authorization to amend each city's existing NSP3 funding agreement, to add the amount of the additional award, effective September 9, 2013.</p> <p>B) Department of Development, requesting approval of additional awards to four cities, carrying out eligible activities under the federally funded Neighborhood Stabilization Program 3(NSP3), for the anticipated total cost of not to exceed \$200,000. The anticipated start and completion dates of work under the additional awards are September 9, 2013 - December 31, 2013. This request includes authorization to amend each city's existing NSP3 funding agreement, to add the amount of the additional award, effective September 9, 2013:</p> <p>City of Berea - \$40,000.00 City of Lakewood - \$49,500.00 City of Shaker Heights - \$70,500.00 City of South Euclid - \$40,000.00</p> <p>Funding Source: 100% Federal Neighborhood Stabilization Program funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The informal Request for Proposals authorized by Deputy Chief Kelly requests proposals for additional NSP3 funding, from any or all of the five cities currently under agreements with Cuyahoga County for eligible Neighborhood Stabilization Program 3 (NSP3) activities. Eligible activities are limited by HUD regulations to renovating vacant houses for resale/rental, or building</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>new houses on the site of demolished vacant houses, also for resale/rental.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The informal RFP offers up to \$200,000 for additional NSP3 funding to one or more of the cities currently under agreement. The total amount of the current NSP3 agreements with five cities is \$1,150,000. Additional funds are now available due to under-spending by one city and lower than expected administrative costs. The federally mandated deadline for Cuyahoga County to spend all NSP3 funds, including this \$200,000, remains December 31, 2013.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>The five cities currently holding agreements were selected through the County's Request for Proposals process. All cities eligible for this funding had the opportunity to submit proposals in response to two earlier RFP's. Therefore, an informal RFP limited to cities currently holding agreements is most suitable.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>We considered issuing a new RFP open to all cities with eligible areas, but decided against this because our staff has already reviewed the qualifications of each eligible city to carry out NSP3 activities through two prior RFP's.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Federal regulations limit what can be done with NSP3 funds. As noted above, the informal RFP currently in progress is offered only to cities already found to be capable of properly expending NSP3 funds and holding current agreements.</p> <p>7. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if</p>	
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		<p>award was made through a competitive bid.</p> <p>8. Issuing an “open” RFP would be wasteful since Development has already reviewed the qualifications of all eligible cities through two prior RFP’s.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>If the federal government provides a new round of funding, which is not yet known, Development plans to conduct an open RFP process for the new funds.</p>	
BC2013-256	Department of Information Technology	<p>On behalf of Division of Children and Family Services, recommending an alternative procurement process on RQ28076, which will result in an award recommendation to Vital Resources in the amount not-to-exceed \$85,000.00 for development of an application supporting work activity management for the period 9/1/2013 - 11/31/2013 (Ordinance No. O2011-0044 Section 4.4(b)(16)).</p> <p>Funding Source: 100% General Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Services of a WEB Developer to Complete our Work Participation software.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>Not to exceed \$85,000.00. Index Code WT137315 HO8300</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Proposals were requested via DOIT to elicit competitive proposals and competitive pricing.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>Three bids were obtained. Vital Resources \$95.00 an hour Flairsoft \$78.50 an hour Digitek \$76.00 an hour (Digitek State Vendor # 534009)</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Of the three providers who responded, Vital Resources offered the services of the WEB developer who wrote the original web application and this person would be able to “hit the ground running”. This prior expertise offers us a shorter development cycle and most productive use of funds.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p> <p>The application being developed impacts the work participation rate project which is very time sensitive.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>None at this time.</p>	
BC2013-257	Law Department	<p>a) Submitting an RFP exemption, which will result in an award recommendation to Giffen & Kaminski LLC and Brennan, Manna & Diamond, LLC in the maximum amount not to exceed \$150,000 (hourly rate of \$190) for provision of special counsel legal services in connection with potential litigation related to the County's purchase of the Ameritrust Complex, for the period beginning 9/10/13.</p> <p>b) Recommending an award and enter into a contract with Giffen & Kaminski LLC and Brennan, Manna & Diamond, LLC in the maximum amount not to exceed \$150,000 (hourly rate of \$190) for provision of special counsel legal services in connection with potential litigation related to the County's purchase of the Ameritrust Complex, for the period beginning 9/10/13.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Legal services.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>\$150,000</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>This contract is for legal services of a highly specialized nature. The selection of these law firms was based in part upon their experience, capabilities and reputation in the legal community for handling cases like this one.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Many other law firms were looked at to do this work and we even considered doing the work in-house. The litigation is specialized, time-consuming and will require the full-time attention of outside counsel to be successful. Based upon the potential claims and the parties that may be involved in the litigation, the law firms selected are the best option. Many of the other firms contacted had conflicts of interest and were not able to assume the representation of the County in this specific matter.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The selection of these law firms was based in part upon their experience, capabilities and reputation in the legal community.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>There is critical research and assessment to be done</p>	
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		<p>immediately to protect the County's rights. Therefore, the law firms need to begin work as soon as possible.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>We considered issuing an RFQ, but it was not an appropriate avenue here because of conflicts and the need to protect confidentiality of litigation strategy and potential target defendants. We have in the past and will in the future consider competitive bidding for other legal matters that require outside counsel as appropriate.</p>	
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7. Public Comment

8. Adjournment

Minutes

Cuyahoga County Board of Control
 County Administration Building, 4th Floor
 September 3, 2013 11:00 A.M.

1. Call to Order: The meeting was called to order by Matt Carroll at 11:10 a.m.

Attendees: County Executive Ed FitzGerald
 Councilman Michael Gallagher
 Councilman Pernel Jones Jr.
 Chief of Staff Matt Carroll
 Councilwoman C. Ellen Connally
 Director Bonnie Teeuwen
 Purchasing Manager Richard Opre
 Board of Control Clerk Melinda Burt

Fiscal Officer Wade Steen and Director Lenora Lockett were unavailable.

At the September 3, 2013 regular meeting of the Board of Control the following approved items were properly moved and seconded. All items were considered and adopted by all members present, unless otherwise noted.

2. Review and Approval of Minutes – C. Ellen Connally made a motion to approve; Pernel Jones seconded. The minutes were approved as written by unanimous vote.
3. Public Comment – there was no public comment
4. Tabled Items – there were no tabled items.
5. Scheduled Items

BC2013-246 Department of Public Works recommending an award as settlement for property rights in connection with right-of-way plans for Plat No. M-5010 for the reconfiguration of the Warrensville Center Road/Van Aken Boulevard/ Chagrin Boulevard/ Northfield Road Intersection in the City of Shaker Heights and Village of Highland Hills:

Parcel No(s): 2WD & T

Owner(s): Investors Syndicate Development Corporation

Settlement \$ Amount: \$700,000.00

Funding Source:

Federal and Issue I (\$4,000,000 Federal + \$1,440,000

Issue I = \$5,440,000)

Local (\$560,000 Shaker Heights)

Bonnie Teeuwen made a motion to approve, C. Ellen Connally seconded, the item was approved by unanimous vote.

Approve

Disapprove

Hold

BC2013-247 Juvenile Court submitting amendments to agreements with various municipalities for the Community Diversion Program for the period 1/1/2013 - 12/31/2013 for additional funds each in the amount of \$2,272.72:

- A) Agreement No. AG1300009 with City of Bay Village
- B) Agreement No. AG1300010 with City of Bedford
- C) Agreement No. AG1300011 with City of Bedford Heights
- D) Agreement No. AG1300042 with City of Garfield Heights
- E) Agreement No. AG1300052 with City of Independence
- F) Agreement No. AG1300016 with City of Lakewood
- G) Agreement No. AG1300036 with City of Lyndhurst
- H) Agreement No. AG1300020 with City of North Olmsted
- I) Agreement No. AG1300023 with City of Parma
- J) Agreement No. AG1300026 with City of Richmond Heights
- K) Agreement No. AG1300027 with City of Rocky River
- L) Agreement No. AG1300028 with City of Shaker Heights
- M) Agreement No. AG1300057 with City of South Euclid
- N) Agreement No. AG1300030 with City of Strongsville
- O) Agreement No. AG1300019 with Village of Mayfield
- P) Agreement No. AG1300022 with Village of Orange

Funding Source: 100% Specialized Funds given to the Juvenile Court by County Council.

Mike Gallagher made a motion to approve, C. Ellen Connally seconded, the item was approved by unanimous vote.

Approve

Disapprove

Hold

BC2013-248 Department of Health and Human Services Division of Children and Family Services, recommending an award on RQ25639 and enter into a contract with Case Western Reserve in the amount not-to-exceed \$297,143.87 for Tapestry System of Care evaluation services for the period 9/1/2013 - 8/31/2015. (Deputy Chief Approval No. DC2012-267 - authority to seek proposals.)
Funding Source: Health and Human Services Levy Funds

C. Ellen Connally made a motion to approve, Bonnie Teeuwen seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

6. Other Business -

BC2013-249 Department of Public Works requesting approval of an alternative procurement process on RQ28576, which will result in an award recommendation in the amount of \$150,000.00 for moving and liquidation services for the period 9/30/2013 - 12/31/2013 (Ordinance No. O20011-0044, Section 4.4(b)(16)). Funding Source: 100% General Fund

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Moving and Liquidation services for the interim move for the Administration Building and liquidation services for the former Juvenile Justice Center Building

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

The cost of this contract is anticipated to be \$150,000.00

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

Public Works needs to have the moving company on board as soon as possible in order to execute the interim move by the end of October to stay on schedule for the hotel project. Requesting the RFP be advertised for 11 days (as required by ORC) opposed to 3 weeks as required by OPD when a pre-proposal conference scheduled. Pre-proposal walk through is scheduled for Saturday, Sept. 7.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.
N/A

5. What ultimately led you to this product or service? Why was the recommended vendor selected?
N/A

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

There is still a competitive bid process being followed with the release of the RFP.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

In the future, the Department of Public Works will work to identify the need for contracts as soon as possible to avoid a tight schedule.

Ed FitzGerald made a motion to approve, C. Ellen Connally seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-250 Department of Information Technology recommending an alternative procurement process on RQ28172, which will result in an award recommendation to Software House International in the amount not-to-exceed \$251,937.60 for 4,500 user licenses, maintenance and support on NetMotion 2FA ONE software. (Ordinance No. 02011-0044 Section 4.4(b)(16)). Funding Source: 100% General Funds

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

4,500 User Licenses of NetMotion Wireless 2FA ONE Software, three years of maintenance and support, and 5 days of on-site professional services for software integration

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

The amount of this purchase is not to exceed \$251,937.60.

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

NetMotion Wireless 2FA ONE Software can be purchased using the WSCA (Western States Contracting Alliance purchasing cooperative) Wireless Communication & Equipment contract (AT&T), or as a government agency, the county is allowed to use the competitively solicited and awarded contracts of other government agencies if agreed upon by the vendor (Insight Public Sector), the county, and the government agency that had obtained the contract (U.S. Communities). Neither AT&T nor Insight Public Sector provided the lowest bid. To purchase the NetMotion Wireless 2FA ONE Software at the lowest cost it is necessary to use the Alternative Procurement Process.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

4 other vendors were evaluated but were more expensive.

CDW

AT&T

NetMotion Wireless

Insight Public Sector

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

The FBI requires this software to comply with its mandate, or face administrative sanctions and/or criminal penalties, and SHI was able to provide it at the lowest cost.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Competitive bidding was transparent in this request.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

We will continue to request quotes from multiple vendors.

Ed FitzGerald made a motion to approve, Mike Gallagher seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

7. Public Comment – There was no public comment.

8. Adjournment – Ed FitzGerald made a motion to adjourn, Bonnie Teeuwen seconded. The meeting was adjourned without objection at 11:31 A.M.

5. New Items for Review

BC2013-251

A. Scope of Work Summary

1. The Office of Procurement & Diversity is submitting a Contract with EAST JORDAN IRON WORKS, INC. dba EJ USA, Inc. on RQ26178 for Sewer and Basin Castings and Supplies in the amount not-to-exceed One Hundred Ninety-Six Thousand Dollars, (\$196,000.00) for the period of July 1, 2013 - June 30, 2015.

The award recommendation was approved on 7/8/2013 by BC2013-201.

B. Procurement

1. The procurement method for this purchase was a formal competitive bid. The total value of the RFB was in the amount not-to-exceed One Hundred Ninety-Six Thousand Dollars, (\$196,000.00) for the two (2) years.
2. The bid closed on May 21, 2013.
3. Eight (8) bids were pulled from OPD and two (2) bids were submitted and were evaluated and EAST JORDAN IRON WORKS, INC. dba EJ USA, Inc. was recommended for the award. The lowest bidder Neenah Foundry Company was not compliant.
4. There is a 5% SBE goal participation. Selected vendor was awarded based on SBE price preference. The maximum SBE price preference is \$177,514.06. Vendor's actual bid amount totaled \$161,376.42.

C. Contractor and Project Information

1. EAST JORDAN IRON WORKS, INC. dba EJ USA, Inc.
301 Spring Street
East Jordan, MI 49727
2. The Primary owner for EAST JORDAN IRON WORKS, INC. dba EJ USA, Inc. is Andrew J. Malpass, Vice President (800) 874-4100.
3. The contractor will furnish and deliver Sewer and Basin Castings and Supplies to the Department of in accordance with the bid. Services will include the delivery of the Sewer and Basin Castings and Supplies, including but not limited to providing at the request of Cuyahoga County Public Works an itemized detailed listing of products purchased (i.e. purchase dates, Y-T-D amount, Y-T-D quantity, etc.) throughout the term of the contract.

D. Project Status and Planning

1. The resulting contract will be for the period of July 1, 2013 - June 30, 2015.
2. The Vendor has submitted the performance bond in the amount of \$2,500.00.

E. Funding

1. The contract is funded 100% by Sewer Relief Fund (ST540278/0229/EO2291)
2. Schedule of payments will be by paid for by releases against the contract upon delivery and acceptance of the merchandise by the County under the terms of the contract.

BC2013-252

A. Scope of Work Summary

1. The Office of Procurement & Diversity is recommending approval of an award and contract submission to PSx Inc. on RQ26566 for Parking Control Systems Service/Parts Maintenance Agreement in the amount not-to-exceed One Hundred Sixty-Four Thousand Two Hundred Sixty-Eight Dollars, (\$164,268.00) for the period of April 15, 2013 through April 14, 2016. In addition, the County has the option to terminate said contract with a thirty-day (30) notice at any time during the contract

period. The contractor will furnish and deliver all parts, software, service, repair and installed components of the parking control systems for the Department of Public Works in accordance with the bid.

B. Procurement

1. The procurement method for this purchase was a formal competitive bid. The total value of the RFB was in the amount not-to-exceed One Hundred Sixty-Four Thousand Two Hundred Sixty-Eight Dollars, (\$164,268.00) for the three (3) years.
2. The bid closed on April 2, 2013.
3. Six (6) bids were pulled from OPD and one (1) was submitted by PSx, Inc.
4. There is 0% SBE goal participation.

C. Contractor and Project Information

1. PSx Inc. 2340 Hamilton Avenue Cleveland, Ohio 44114
2. The CEO for PSx Inc. is Anthony P. Hutchison (216) 622-2921.

D. Project Status and Planning

1. The resulting contract will be for the period of three (3) years commencing April 15, 2013 through April 14, 2016.
2. The vendor will provide Preventative Maintenance Services and Emergency Repairs for the Parking Control Systems at various county locations. The Preventative Maintenance services include onsite inspections for each Parking Control Systems quarterly and provide specific details regarding any repair work needing to be completed as a result of the preventative maintenance. The services will include all parts, software and services and repairs, installation of components of the parking control systems outlined in the bid.

LOCATIONS :

Courthouse Square - 1 Lakeside Ave., Cleveland 44113

Justice Center - 1200 Ontario Street, Cleveland 44113

Juvenile Justice Center - 9300 Quincy Avenue, Cleveland, 44116 Huntington Park Garage - 1141 West 3rd Street, Cleveland 44113 Administration Building - 1219 Ontario Street, Cleveland 44113

Any additional repairs, parts or services which are required will be brought to the attention of Cuyahoga County. Repairs will only be made after proper written authorization from Cuyahoga County is given to the contractor. Any additional repairs, maintenance or service performed by contractor will be at current labor rates. All parts utilized will be at discounted 10% from suggested list price.

The contractor will be required to provide routine maintenance service as directed and authorized by Cuyahoga County, Monday – Friday 8:00 a.m. – 4:00 p.m., authorized by Cuyahoga County. No work shall exceed \$500.00 unless prior written authorization from Cuyahoga County is received. It is required that the successful contractor remain available so that emergency service calls can be made within the specified time-frame.

All parts/services ordered and received under this contract shall be made by an employee of Cuyahoga County Public Works or a person with an authorized signature during normal business hours (between 8:00 A.M. - 4:00 P.M., Monday – Friday), with no services on Saturdays, Sundays or Legal holidays,

unless otherwise specified.

All preventative maintenance services and repairs must be accompanied with a duly executed receiving slip indicating the services performed, hours of service and parts necessary for service.

All work and equipment described herein shall be warranted against all faults in materials and workmanship for a one year period after completion and acceptance of installation. Contractor shall remedy any defects at no cost to the County.

3. A performance bond was required in the amount of Sixteen Thousand Four Hundred Twenty-Six Dollars and Eighty-Cents (\$16,426.80) and has been received.

E. Funding

1. The contract is funded 100% by General Fund (CT571125/0363)
2. Schedule of payments will be by releases against the contract upon receipt of properly itemized invoices(s) and the materials, supplies, equipment or services has been fully delivered and accepted and completed to the full satisfaction of the County.

BC2013-253

The Department of Information Technology submitting a contract with SHI International Corp. in the amount not-to-exceed \$142,005.88 for software support maintenance service of Novell products County wide for the period 7/1/13 - 6/30/14.

A. The Department of Information Technology submitting a contract with SHI International Corp. in the amount not-to-exceed \$142,005.88 for software support maintenance service of Novell products County wide for the period 7/1/13 - 6/30/14.

B. The procurement is a State of Ohio Vendor contract. #533370-4.

C. SHI International Corp.
290 Davidson Avenue
Somerset, NJ 08873
Steve Burnside
IG #12-2517

D. The project reoccurs annually.

E. The project is funded 100% by the general fund.

BC2013-254

Submitting a contract with the Salvation Army in the amount of \$265,549.00 for supportive services to homeless men for the period 8/01/13- 7/31/14.

A. Scope of Work Summary

1. Office of Homeless Services is requesting approval of a contract with the Salvation Army for supportive services for men participating in the PASS Transitional Housing Program in the amount of \$265,549.00; for the term -8/01/2013 -7/31/2014

2. This contract provides operating support for the PASS Program, a Transitional Housing Program for homeless men. The goals of the PASS program are to: a) provide temporary housing; b) assist clients in finding permanent housing; c) assist clients in attaining employment.

3. N/A

B. Procurement

1. The project was submitted for an RFP Exemption.

2. N/A

3. (3) A request for Exemption was approved on 8/05/13, CPB 2013- 583.

C. Contract and Project Information

1. Salvation Army

1710 Prospect Avenue

Cleveland, OH 44115

Council District #7

2. The Executive Director for the PASS Program is Beau Hill; (216) 619-4676.

3. The PASS Program is located at

1710 Prospect Avenue

Cleveland, OH 44115

Council District #7

D. Project Status & Planning

1. The PASS Program is renewed through the HUD McKinney-Vento Homeless Assistance Grant Application process on annual basis. In 2000, the PASS Transitional Housing Program was approved for a three year grant. Since FY 2004, it has been renewed annually.

2. N/A

3. The project is on a critical path because the contract renewal date is August 1. The contract submission was delayed primarily because of delays in receiving notification of the Grant approval from HUD.

4. See #3.

5. N/A

E. Funding

1. The project is funded 100% by the U.S. Department of Housing & Urban Development.

2. The provider is reimbursed on a monthly basis.

3. N/A

6. Other Business

(See detail for items BC2013-255 – BC2013-257 in section 6, above)