

**Contracts and Purchasing Board**  
**County Administration Building, 4<sup>th</sup> Floor**  
**September 9, 2013 11:30 A.M.**

- I. Call to Order**
- II. Review Minutes**
- III. Public Comment**
- IV. Contracts and Awards**

**A. Tabled Items**

**B. Scheduled Items**

Item	Requestor	Description	Board Action
CPB2013-675	Department of Information Technology	Department of Information Technology, recommending an award on RQ28467 and enter into a contract with SHI International Corp. in the amount not-to-exceed \$1,217.94 for maintenance on WS-FTP software for the period 7/1/2013 - 6/30/2016.  Funding Source:100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-676	Department of Public Safety and Justice Services/Office of Emergency Management	Recommending an award on RQ27405 and enter into a contract with Knowledge Center, Inc. in the amount not-to-exceed \$33,900.00 for maintenance on the Crisis Information Management System for the period 7/1/2013 - 6/30/2015.  Funding Source: 50% Federal Urban Area Security Initiative Funds; 50% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-677	Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services	Recommending an award on RQ28279 and enter into a contract with Domestic Violence & Child Advocacy Center in the amount not-to-exceed \$75,697.00 for supportive services for homeless women and families for the Supportive Housing Program for the FY2012 McKinney-Vento Homeless Assistance grant in connection with FY2012 Continuum of Care Homeless Assistance Grant Programs for the period 9/1/2013 - 8/31/2014.  Funding Source: 100% HUD McKinney-Vento Homeless Act Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

**C. Exemption Requests**

Item	Requestor	Description	Board Action
CPB2013-678	Department of Development	Submitting an RFP exemption, which will result in an amendment to Contract No. CE1200499 with Neighborhood Housing Services of Greater Cleveland,	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		<p>Inc. for administration of the Cuyahoga County Down Payment Assistance Program for the period 8/20/2012 - 8/19/2013 to extend the time period to 12/31/2013 and for additional funds in the amount of \$111,782.00.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The existing contract provides federal Home Investments Partnership Program (HOME) funds to make down payment assistance loans to eligible homebuyers in 51 suburbs. The proposed amendment will change the time period from 08/20/2012 – 08/19/2013 to 08/20/2012 – 12/31/2013, and will add \$111,782 of HOME funds which will increase the contract amount from \$330,000 to \$441,782.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The original contracted amount was \$330,000 of federal HOME funds. The additional amount is \$111,782 of federal HOME funds. The original and amended contracts are 100% federal funded.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Due to recent changes in the United States Department of Housing and Urban Development (HUD) regulations for the HOME program, which were not made available to Cuyahoga County for its staff to review until a meeting held by HUD on August 20, 2013, it was not possible for Cuyahoga County to issue an RFP for additional down payment loan services earlier in 2013. Now that Cuyahoga County staff have received information from HUD on the regulatory changes, Development will issue an RFP which will result in a new contract for down payment loans starting on January 1, 2014. To maintain service to homebuyers while this RFP is issued and processed, the existing contract must be amended for additional time and funds.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p>	
--	--	--	--

		<p>Development considered not extending the current contract during the RFP period, which would result in no down payment assistance being available to buyers in 51 suburbs for several months. Development considered offering a no-bid contract to a different vendor, but this would be inconsistent with the County's selection of Neighborhood Housing Services to provide down payment loans services via the 2012 formal RFP process. Development considered making down payment loans directly, but determined that in-house processing is less efficient than outsourcing the work to a qualified nonprofit agency such as Neighborhood Housing Services.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? Down payment assistance loans are a longstanding service provided to income eligible homebuyers in order to maintain homeownership and reduce vacancies in suburban communities. The existing contract was awarded to Neighborhood Housing Services of Greater Cleveland through a formal RFP process in August 2012. Awarding a 3-1/2 month contract to any other vendor would be inconsistent with the results of the 2012 formal RFP process.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>Development will issue a formal RFP, now that HUD has provided information on the changes in HOME program rules. Failing to extend the current contract during the RFP period would result in a lapse of down payment assistance loan services to buyers of homes in 51 suburbs.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Development will continue to issue formal RFPs for down payment assistance loan services. We do not expect HUD to change its HOME program regulations again for several years, so we do not anticipate delays in issuing down payment assistance loan RFPs in future years.</p>	
CPB2013-679	County Prosecutor	Submitting an RFP exemption on RQ28290, which will result in an award recommendation to Pointe Blank Solutions, LTD in the amount of \$1,800,000.00 for consultant services for the Case Management and	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		<p>Document Imaging System for the period 3/1/2013 - 2/28/2016.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Continued ongoing software maintenance, monitoring, support, consultation, training and enhancements for the Justice Matters case management system.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any).</p> <p>The funding source is 100% General Funds (PR 191056/SF 0600), encumbered at \$600,000.00 annually for a three year term, for a cumulative contract total of \$1.8 million dollars.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date).</p> <p>Point Blank Solutions, LTD is the developer and sole supplier for Justice Matters and Docu-Pointe systems, which are the case and document management systems used by the CCPO. These products and services cannot be legally purchased through any source other than Pointe Blank.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>None. The only other option would be to replace the high quality enterprise systems that the CCPO has made a significant investment in. The system supports many advanced Prosecutor functions that are not available in off the shelf products.</p> <p>Such features include fully electronic discovery delivery and management, case profiles and weighting, case severity index, online title order management, and custom interfaces to the Sheriff's and Fiscal systems. The CCPO has enjoyed a long, mutually beneficial relationship with Pointe Blank Solutions, LTD. and has received a</p>	
--	--	---	--

		<p>consistently outstanding product at a fair cost.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Pointe Blank Solutions, LTD has been involved in the development and implementation of the CCPO's custom case management system since April 2005 (contract encumbrance #CEO500494-1.) The subsequent four year support and development contract effective July 16, 2009 (contract encumbrance #CEO900516-1) was also sole source procurement.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>CCPO would be at risk to be unable to maintain day to day operations. This system plays an integral and critical role in, the ongoing operations of the CCPO and its obligations to carry out the statutory duties associated with the office of the Prosecutor. Pointe Blank Solutions is presently the only company that can legally provide the services required by the CCPO.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>This contract has the delivery of the system source code provisioned. At the end of this agreement, the CCPO will have the ability to maintain the system internally.(of the contract).</p>	
CPB2013-680	County Sheriff	<p>Submitting an RFP exemption on RQ28532, which will result in an award recommendation to Cleveland Rape Crisis Center in the amount of \$101,865.00 for coordinator services for the development and implementation of a prison rape elimination training program in connection with the Prison Rape Elimination Act (PREA) grant program for the period 10/1/2013 - 09/30/2014.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Contract with Cleveland Rape Crisis Center for a Prison Rape Elimination Act (PREA) Coordinator for program</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>development and implementation for the education of staff and prisoners in accordance with the PREA Grant Guidelines.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>\$101,865.00</p> <p>100% Safe &amp; Sound – Prison Rape Elimination Act</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date).</p> <p>The Cleveland Rape Crisis Center was written into the grant application by Justice Services.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>None; The Cleveland Rape Crisis Center was written into the grant application by Justice Services.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The Cleveland Rape Crisis Center was written into the grant application by Justice Services.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p> <p>N/A</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>None; this is a one-year grant.</p>	
CPB2013-681	Department of Health and Human Services/Community Initiatives	Submitting an RFP exemption on RQ28551, which will result in an award recommendation to Starting Point in the amount of \$593,038.00 for administration of various initiatives of the Universal Pre-Kindergarten Program for the Invest in Children Program for the period 8/1/2013 -	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

	<p>Division/Office of Early Childhood</p>	<p>7/31/2014.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Management of the Universal Pre-Kindergarten (UPK) Management Information system (MIS); UPK Safety Net Scholarship program; implementation of the UPK family engagement, resource coordination, and program enhancement components to support the provision of high-quality Universal Pre-Kindergarten (UPK) programming in UPK sites for the time period August 1, 2013 through July 31, 2014.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>\$593,038.00; 100% Health and Human Services Levy Funding</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Starting Point is designated by the Ohio Department of Job and Family Services (ODJFS) as the child care resource and referral agency for service delivery area 3, which encompasses Cuyahoga, Lake, Geauga, and Ashtabula counties. Starting Point was selected through an RFGA process conducted by ODJFS for the Child Care Resource and Referral Services project (RFGA#JFSR1415178069). As the child care resource and referral agency for Cuyahoga County, Starting Point provides assistance to parents needing care for their children; child care providers in need of technical assistance and training; and employers seeking quality child care for their employees.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Starting Point is the agency designated by ODJFS to serve as the child care Resource and Referral agency in Cuyahoga County. They are a unique, neutral resource and uniquely suited to perform the functions of this contract as it is their mandate to serve all child care entities in the</p>	
--	---	---	--

		<p>county.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The services provided by Starting Point as Cuyahoga County's child care resource and referral agency are complementary to the services provided by Starting Point under the UPK contract.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>Delays in implementation of this contract for services would result in a delay in initiation of certain components of the UPK program including child assessments used as an outcome measure of the effectiveness of UPK, enrollment of families into the UPK data system that is used for tracking and billing purposes, and the support needed for programs to provide a smooth transition for children and families new to the program.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Use of the agency designated by ODJFS to provide child care resource and referral services for families with children birth through school-age allows for better coordination of the services provided under this contract.</p>	
CPB2013-682	Fiscal Office/Department of Consumer Affairs/Division of Weights and Measures	<p>Submitting a sole source exemption on RQ28243, which will result in an award recommendation to Nover Engelstein &amp; Associates, Inc. in the amount not-to-exceed \$30,000.00 for consultant services, license and maintenance for WinWam Weights and Measure software.</p> <p>What is the product/service that you seek to acquire?</p> <p>Purchasing a perpetual license for weights and measures inspections of devices, package checking and price verification will allow our inspectors to fully automate their regulatory functions from a manual paper based operation to state-of-the-art technology creating accountability, accuracy, and increase in work productivity. The program known as WinWam is a</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>



		<p>collection of four modules: package checking, device inspection, price verification and hypertext handbooks. All of the modules comply with the National Institute of Standards &amp; Technology (NIST) regulations that the state of Ohio and Cuyahoga County have adopted for testing weights and measures.</p> <p>Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need?   XX Yes   <input type="checkbox"/> No</p> <p>If yes, please provide details regarding future obligations and/or needs. What is the duration of this purchase, including number of “potential” renewal options?</p> <p>A perpetual license is paid on a one time basis granting the county the right to run the program as long as we choose. It does not include the rights to upgrade to a new version or software support. Upgrades and remote technical support are available under their annual software maintenance program. The first year annual software maintenance program fee is included in the purchase. Subsequent years, the annual software maintenance fee is \$4,155 that includes software updates, bug fixes and Mon-Fri 8 am – 6 pm remote tech support by phone-fax-email. The only other purchase would be if the department determines it needs additional price verification license or hand scan guns.</p> <p>Why do you need to acquire these goods or services?</p> <p>To provide outstanding efficiency, increase work productivity, accuracy, accountability and reporting of weights and measures inspections for the county. WinWam will require the inspectors to adhere to state and county weights and measures laws and all three of the National Regulations: NIST Handbook 133, 44 and NCWM Publication 19. In addition, this will enable to the department to take enforcement action against those businesses where weighing, measuring, or price verification failed during an inspection.</p> <p>Why are the requested goods/services the only ones that can satisfy your requirements? What are the unique features of the product or service that are not available in any other product or service? Provide specific,</p>	
--	--	---	--

		<p>quantifiable factors/qualifications.</p> <p>Nover Englestein &amp; Associates, Inc. is the developer, distributor and sole source provider of the WinWam Weights and Measures Software products. In addition, they are the only company that supports, maintains and trains these products. WinWam Software is the only commercially available and proven software product that performs weights and measures inspection. WinWam adheres to state and county weights and measures laws and all three of the National Regulations: NIST Handbook 133, 44 and NCWM Publication 19. The uniqueness of the software also includes the integration of online national regulations (NIST Handbook 44 and NCWM Publication 19) in a hypertext format. Under the annual software maintenance plan, changes in NIST regulations and future improvement of the software will be provided at no additional cost to the county. The company has been in business since 1995 and has a list of clients of 127 state, county and city government agencies including 8 from Ohio.</p> <p>Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?</p> <p>There are no alternatives to WinWam and what it can do for Cuyahoga County with regards to our weight and measure inspections program through its providing excellent security, accuracy and accountability of work, along with providing the department its ability to take enforcement action against businesses who fail inspections.</p> <p>I would be remiss, however, if I did not mention a visit staff did to Summit County in May 2013 regarding their web based application database called RightWeigh. This database was developed by their IT department about a year ago and is housed on their server. The system is still undergoing improvements and was designed around their weights and measure department needs. The system has gaps in security, unable to generate various reports, lacks a concrete timeline when the system will be completed or beta tested outside the county, and much more. This is not a viable alternative because it is still under development and lacks the features and time tested</p>	
--	--	--	--

		<p>capability of the WinWam that has with its 127 state, county and city government agencies including 8 from Ohio using WinWam.</p> <p>Identify specific steps taken to negate need for sole source provider.</p> <p>Staff met and/or talked with other Ohio weights and measures departments using WinWam from May through July 2013. He observed WinWam in use during inspections and inquired about its features and how it has helped their department. WinWam has been purchased and in use by the City of Cleveland, Wayne County, Lucas County, Butler County, Stark County, Hamilton County, City of Columbus, and the Ohio Department of Agriculture.</p> <p>Has your department bought these goods/services in the past?    <input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No</p> <p>What efforts have been made or are being made to reduce the Department’s reliance on a sole source provider for these goods/services in the future?</p> <p>Purchasing a perpetual license enable us to run the program as long as we choose, so the only future cost to the county will be software maintenance.</p> <p>What efforts were made to get the best possible price?</p> <p>The first quote was received in April 2012 with a price of \$37,565. A second quote was received on May 23, 2013 with a price of \$31,980. Before a third quote was received, the department examined inspectors’ workloads and how work could be performed without the need for each inspector to have a license in each of the four modules. Items were eliminated based upon need and efficiency. A third and final quote was received on May 31, 2013 with a price of \$29,085 (excluding instructor’s travel and related expenses).</p> <p>Why is the price for this purchase considered to be fair and reasonable?</p> <p>Based on the uniqueness of the WinWam Software and the needs of the department, we were able to determine what products are necessary for success and the perpetual license it is a one-time cost that enable us to run this</p>	
--	--	---	--

		<p>program as long as we choose.</p> <p>Amount to be paid: \$30,000 to include cost of software licenses, 1 year annual maintenance fee, handheld scanner guns and 3 days implementation services and training costs for the instructor, his travel and related expenses (airfare or driving to site mileage/tolls).</p>	
CPB2013-683	Court of Common Pleas, Juvenile Court Division	<p>a) Submitting an RFP exemption, which will result in an award recommendation to Cornell Abraxas Group, Inc. in the amount of \$25,000 for provision of professional and technical services to conduct programming, treatment, case management, and care and custody services for the period August 27, 2013 – December 31, 2013.</p> <p>b) Recommending an award and enter into a contract with Cornell Abraxas Group, Inc. in the amount of \$25,000 for provision of professional and technical services to conduct programming, treatment, case management, and care and custody services, for the period August 27, 2013 – December 31, 2013.</p> <p>Funding: 100% General Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change)</p> <p>These vendors provide traditional residential services for one specific Court youth as identified in the Journal Entry for Case DL11110142.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>\$25,000 - This contract will be 100% funded by the General Fund.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>The selected vendor was chosen by a specific Jurist in Juvenile Court.</p> <p>4. What other available options and/or vendors were</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>evaluated? If none, include the reasons why.</p> <p>None, this youth required the specific services that this particular vendor provides.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The selected vendor was chosen by a specific Jurist in Juvenile Court.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>The youth is already currently at the facility receiving treatment services.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>All residential treatment services will be RFP'd prior to the end of the current contract period.</p>	
--	--	--	--

**D. Consent Agenda**

Item	Requestor	Description	Board Action
CPB2013-684	Department of Public Works	<p>Submitting an agreement with City of Parma Heights for the Countywide Preventative Maintenance Program.</p> <p>Funding Source: N/A</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-685	Department of Development	<p>Submitting an amendment to Agreement No. AG1300047-01 with Village of Bratenahl for the Master Plan Project for the Competitive Municipal Planning grant Community Development Block Grant Program for the period 8/15/2012 - 7/31/2013 to extend the time period to 9/30/2013; no additional funds required.</p> <p>Funding Source: Federal Community Development Block Grant Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-686	Department of Information Technology	<p>Recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		Funding Source: N/A	
CPB2013-687	Department of Public Safety and Justice Services	Department of Public Safety and Justice Services/Public Safety Grants, submitting an agreement with Village of Woodmere for the purchase of equipment, valued in the amount of \$3,615.00, for the FY2007 Urban Area Security Initiative Grant Program for the period 7/1/2007 - 9/30/2010.  Funding Source: Federal Urban Area Security Initiative Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-688	Department of Public Safety and Justice Services	Department of Public Safety and Justice Services/Public Safety Grants, submitting an agreement with Village of Woodmere for the purchase of equipment, valued in the amount of \$20,340.00, for the FY2008 State Homeland Security Grant Program for the period 9/1/2008 - 3/31/2011.  Funding Source: State Homeland Security Program Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-689	Department of Public Safety and Justice Services	Department of Public Safety and Justice Services/Public Safety Grants, submitting an agreement with Village of Woodmere for the purchase of equipment, valued in the amount of \$23,719.74, for the FY2008 Urban Area Security Initiative Grant Program for the period 9/1/2008 - 8/31/2011.  Funding Source: Federal Urban Area Security Initiative Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-690	Office of Procurement & Diversity	Presenting voucher payments for the week of September 9, 2013.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-691	Department of Development	Presenting voucher payments and housing rehab loans between 08/29/2013 - 09/04/2013.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

**V. Other Business**

**VI. Public Comment**

**VII. Adjournment**

**Minutes**

Contracts and Purchasing Board  
County Administration Building, 4th Floor  
September 3, 2013 11:30 A.M.

I. Call to Order: The meeting was called to order at 11:35 A.M by Melinda Burt.

Attendees: County Executive Ed FitzGerald  
Chief of Staff Matt Carroll  
Councilwoman C. Ellen Connally  
Public Works Fiscal Officer Mike Chambers  
Purchasing Manager Richard Opre  
Clerk of the Contracts and Purchasing Board Melinda Burt

Public Works Director Bonnie Teeuwen, Fiscal Officer Wade Steen, Director Lenora Lockett and Councilman Dale Miller were unavailable.

At the September 3, 2013 regular meeting of the Contracts and Purchasing Board all actions taken for the following items were done with the approval of all members present. All items were considered and adopted by unanimous vote unless otherwise noted.

II. Review and Approve Minutes from the August 26, 2013 Contracts and Purchasing Board Meeting –

The minutes were approved as written by majority vote.

III. Public Comment - There was no public comment.

IV. Contracts and Awards

- A. Tabled Items – there were no tabled items.
- B. Scheduled Items

**CPB2013-661** Department of Information Technology recommending an award on RQ28146 and enter into a contract with SHI International Corp. in the amount not-to-exceed \$797.00 for maintenance and support services of TOAD and Quest software for the Division of Children and Family Services for the period 6/30/2013 - 6/29/2014. Funding Source: 100% General Funds

Approve  
 Disapprove  
 Hold

**CPB2013-662** Office of Human Resources recommending an award on RQ28052 and enter into a contract with The MetroHealth System in the amount not-to-exceed \$22,186.00 for biometric screenings at wellness fairs for County employees for the period 9/3/2013 -12/31/2013. Funding Source: 100% Wellness Funds

Approve  
 Disapprove  
 Hold

**CPB2013-663** Juvenile Court submitting an agreement with Village of Moreland Hills in the amount not-to-exceed \$2,272.72 for the Community Diversion Program for the period 9/3/2013 - 12/31/2013. Funding Source: 100% Specialized Funds given to the Juvenile Court by County Council.

Approve

Disapprove  
 Hold

**CPB2013-664** Department of Health and Human Services Community Initiatives Division/Office of Early Childhood, recommending an award on RQ2783 and enter into a contract with JAGI Cleveland-Independence, LLC in the amount of \$9,068.00 for rental of meeting space and related services for the Invest in Children Program annual meeting for the period 12/2/2013 - 12/3/2013. Funding Source: 100% Health and Human Services Levy Funds

Approve  
 Disapprove  
 Hold

**CPB2013-665** Department of Health and Human Services Cuyahoga Job and Family Services, submitting a contract with Outlier Technologies, Inc., sole source, in the amount not-to-exceed \$32,850.00 for licensing, support and maintenance on MAP SansWrite Form Development and Inspection Software Enterprise Edition for the period 7/1/2013 - 6/30/2014. Funding Source: 100% Public Assistance Funds

Approve  
 Disapprove  
 Hold

**CPB2013-666** Department of Health and Human Services Division of Children and Family Services, recommending an award on RQ27864 and enter into a contract with Fun 'n' Stuff Amusements, Inc. in the amount not-to-exceed \$7,040.00 for rental of space and related services for the National Adoption Finalization Day event, in connection with Cuyahoga County Adoption Awareness Month for the period 9/3/2013 - 11/23/2013. Funding Source: 32% Federal and 68% Health and Human Services Levy

Approve  
 Disapprove  
 Hold

### C. Exemption Requests

**CPB2013-667** Department of Public Works submitting an RFP exemption on RQ27745, which will result in an award recommendation to Taylor Chevrolet Company for the purchase of 1- Chevrolet Impala in the amount of \$22,184.00. Funding Source: Impact Unit/Community Policing Funds

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

2013 Chevrolet Impala Police Special

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

\$ 22,184.00 Charge to SH351080 -0722 (Impact Unit/ Community Policing)

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

The Sheriff and Public Works Fleet Operation staff evaluated the alternate vehicles available for purchase and usage in Law Enforcement and concluded that the Impala Police Special provided the best option for the desired work load. Police Vehicles are only available to selected dealerships and the State Contract vendor has experience in the preparation of Police units. The usage of the State Contract provides a quicker time of production, delivery, and placement into service.



4. What other available options and/or vendors were evaluated? If none, include the reasons why. Three other alternative Police Cars were evaluated and they did not meet requirements of the Sheriff's Department. The Ford Taurus is in its first year of production as a replacement for the Crown Victoria and is experiencing mechanical exposures. The Dodge Charger is more costly and less fuel efficient. The Chevy Caprice is an Australian General Motors product with limited comparison to the domestically produced Impala requiring training for the mechanics and additional tools.

5. What ultimately led you to this product or service? Why was the recommended vendor selected? Networking with other Fleet Operations suggested that we consider the State Contract Police Vehicles. Based on the County's own experience with the Chevrolet Impala the supplier was interviewed to determine if they could supply us with a unit that would meet our needs. This particular vehicle offers the best combination of economical use, durability, traction/stability and ease of service at the best pricing. The vendor met the standards established by the State Department of Procurement and has shown experience in supplying Police Fleet Vehicles.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

The time process of bidding the vehicles would place us into the 2014 Production Schedule and create delivery delays and possible price increases.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Public Works staff has looked at all available alternatives when selecting vehicles for the County Fleet. Based on this evaluation, Public Works then sets in motion the procurement process. Due to the limited number of retail locations, production scheduling and the introduction of new models, the timing of the procurement process can be affected. Public Works always seeks the most effective and efficient manner to secure the selected vehicles and when available will consider the usage of the State Contract.

Approve  
 Disapprove  
 Hold

**CPB2013-668** Department of Information Technology submitting an RFP exemption on RQ28461, which will result in an award recommendation to TEC Communications, Inc. for the purchase of 445-Cisco VOIP phones and Smart Net Licenses in the amount of \$115,125.00.

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

(280) Cisco 7942 VoIP Phones

(120) Cisco 7962 VoIP Phones

(45) Cisco 7975 VoIP Phones

All these phones include SmartNet licenses.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

The total amount will not exceed \$115,125.00. Common Pleas Court and Department of IT have agreed to split the total cost. Common Pleas' agency fund and DoIT Capital fund will be used in this purchase.

MI512780 0710- \$57,562.50

CO380121 0710- \$57,562.50

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

TEC Communications is a State Term vendor for Cisco products. Their STS number is 533110-3.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

Three vendors were evaluated on this request. Black Box Network Services and MCPC were the other two vendors.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

These phones are used all throughout Cuyahoga County. The purchase of these VoIP phones will be used to replace the remainder of the AT&T phones for the Court of Common Pleas, Marion building, and Justice Center. TEC Communications was selected because they were the lowest State Term vendor.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

This was done through competitive bid.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

The County needs to continue giving multiple vendors an opportunity on County business.

Approve  
 Disapprove  
 Hold

#### D. Consent Agenda

**CPB2013-669** Department of Public Works submitting agreements with various municipalities for the Countywide Preventative Maintenance Program:

A) City of Highland Heights.

B) Village of Chagrin Falls.

Funding Source: N/A

Approve  
 Disapprove  
 Hold

**CPB2013-670** County Sheriff Submitting a grant award in the amount of \$85,212.00 from the U.S. Department of Homeland Security, Federal Emergency Management Agency for reimbursement of eligible expenses for the Northern Border Initiative in connection with the FY2011 Operation Stonegarden Grant program for the period 11/15/2012 - 8/31/2014. Funding Source: 100% Department of Homeland Security, Federal Emergency Management Agency's Operation Stonegarden Grant Program.

Approve  
 Disapprove  
 Hold

**CPB2013-671** Department of Health and Human Services Division of Children and Family Services, submitting an amendment to Contract No. CE1200402-01 with A-Z Furniture Co. Inc. for emergency assistance services for the period 9/1/2012 - 8/31/2014 to change the terms, effective 9/3/2013; no additional funds required. Funding Source: (Original contract Health and Human Services Levy Funds).

Approve  
 Disapprove  
 Hold

**CPB2013-672** Department of Health and Human Services Division of Children and Family Services, submitting a grant agreement in the amount of \$523,914.00 from Ohio Department of Job and Family Services for the Ohio Child Welfare Training Program for the period 7/1/2013 - 6/30/2015. Funding Source: Ohio Department of Job and Family Services Grant Funds

Approve  
 Disapprove  
 Hold

**CPB2013-673** Office of Procurement & Diversity Presenting voucher payments for the week of September 3, 2013.

Approve  
 Disapprove  
 Hold

**CPB2013-674** Department of Development Presenting voucher payments and housing rehab loans between 08/22/2013 - 08/28/2013.

Approve  
 Disapprove  
 Hold

- V. Other Business – there was no other business
- VI. Public Comment – there was no additional public comment
- VII. Adjournment – The 9/3/13 Contracts & Purchasing Board meeting was adjourned by majority vote at 11:45 a.m.

**A. Tabled Items**  
None

**B. Scheduled Items**

**CPB2013-675**

The Department of Information Technology submitting a contract with SHI International Corp. in the amount not-to-exceed \$1,217.94 for WS-FTP Software for the period 7/1/13 - 6/30/16.

A. The Department of Information Technology submitting a contract with SHI International Corp. in the amount not-to-exceed \$1,217.94 for WS-FTP Software for the period 7/1/13 - 6/30/16.

B. The Vendor is lowest of three bidders.

C. SHI International Corp.  
290 Davidson Avenue  
Somerset, NJ 08873  
Steve Burnside  
IG # 12-2517

D. The project reoccurs annually.

E. The project is funded 100% by the General Fund.

**CPB2013-676**

*Title: Public Safety & Justice Services, 2013, Knowledge Center, Inc., Maintenance Contract*

A. Scope of Work Summary

1. Department of Public Safety & Justice Services requesting approval of a contract with Knowledge Center, Inc. for the anticipated cost of \$33,900.00. The anticipated start-completion dates for the project are July 1, 2013-June 30, 2015. There are two funding sources for the project and are broken down on the contract cover.

2. The primary goal of the project is to provide maintenance for the Knowledge Center, which allows the Office of Emergency Management to coordinate and effectively manage incidents, develop future operations plans, prepare comprehensive periodic reports, track information requests and maintain accurate records

3. N/A

B. Procurement

1. The procurement method for this project originally was an RFP (22737), which resulted in a contract with Knowledge Center, Inc. As it would be impossible for anyone to do maintenance on Knowledge Center's system we completed an Other Than Full and Open request for this contract and requested an RFP exemption, which was approved. That approval as well as TAC approval is attached.

2. N/A

3. This contract received an Other Than Full and Open approval for an RFP exemption. The approval is attached to this. The contract also received TAC approval.

C. Contractor and Project Information

1. The address of the vendor is:

100 Emerson Lane, Suite 1513

Bridgeville, PA 15017

Council District: N/A

2. John Degory, President, Knowledge Center, Inc.

3. The address of the project is:

Cuyahoga County Office of Emergency Management

310 W. Lakeside Ave., Suite 795-A

Cleveland, OH 44113  
Council District: 7

D. Project Status and Planning

1. This project will reoccur as there will be an ongoing need to maintain the system.
2. The project does not have any phases. The contract is for a 2 year period and the maintenance will be provided as necessary for the duration of the contract.
3. N/A
4. The project's term has already begun. Contract negotiations held things up.
5. N/A

E. Funding

1. The project is funded with a combination of grant and general fund dollars as it is a multi-year contract. Year 1 will be funded from grants and year 2 from general fund dollars.
2. There is no schedule of payments. Payments will occur as maintenance is needed.
3. N/A

**CPB2013-677**

Submitting a contract with the Domestic Violence and Child Advocacy Center in the amount of \$75,697.00 for supportive services to homeless women for the period 9/01/2013 - 8/31/2014.

A. Scope of Work Summary

1. Office of Homeless Services requesting approval of a contract with the Domestic Violence and Child Advocacy Center in the amount of \$75,697, for a one year term commencing September 1, 2013 and ending August 31, 2014.
2. The primary goals of the Supportive Housing Program are to: a) provide stable and safe shelter to women and families fleeing domestic violence; b) provide assistance in attaining permanent housing; and c) provide follow up case management to assure continued stability.
3. N/A

B. Procurement

1. This contract was approved for an RFP Exemption through CPB2013-583.
2. N/A
- 3.[3] The contract was approved for an RFP Exemption on 8/05/13; CPB2013-583.

C. Contractor and Project Information

1. Domestic Violence and Child Advocacy Center  
P.O. Box 5466  
Cleveland, OH 44101  
County Council District #4
2. Linda Dooley Johaneck is the Executive Director of the Domestic Violence and Child Advocacy Center; (216) 651-8484.
3. a) and b) The address of the Domestic Violence Shelter is confidential.

**D. Project Status and Planning**

1. The Funding for this contract is awarded annually to the Domestic Violence and Child Advocacy Center through the McKinney -Vento Homeless Assistance Grant. The DVCAC was initially funded in FY 1998 for a three year award. Since FY 2002 the award has been renewed on an annual basis.
2. N/A
3. N/A
4. N/A

**E. Funding**

1. The contract is funded 100% by the U.S. Department of Housing & Urban development (HUD) McKinney-Vento Homeless Assistance Grant .
2. The agency is reimbursed on a monthly basis.
3. N/A

**C. Exemptions**

**CPB2013-678 – CPB2013-683**

(See item detail in Section C, above)

**D. Consent Agenda**

**CPB2013-684**

Scope of Work Summary

- 1.) The Department of Public Works requesting approval of a preventative maintenance agreement with the City of Parma Heights.
- 2.) The primary goals of the agreement are: achieve a "quantity of scale," assist local communities in reducing their road maintenance costs, create regional collaboration, and aide municipalities with their fiscal responsibilities.
- 3.) N/A

B. Procurement - N/A

C. Contractor and Project Information

- 1.) N/A
- 2.) N/A
- 3a.) Within the City of Parma Heights
- 3b.) The project is located in Council District 4.

**D. Project Status and Planning**

- 1.) This project is new to the County.
- 2.) N/A
- 3.) N/A
- 4.) N/A
- 5.) N/A

**E. Funding**

- 1.) \$0.00
- 2.) N/A
- 3.) N/A

**CPB2013-685**

A. Scope of Work Summary:

1. Department of Development requesting approval of an amendment with the Village of Bratenahl for the anticipated cost of \$0. The amendment will change the time of performance from 8/15/2012 - 7/31/2013 to 8/15/2012 - 9/30/2013 effective July 31, 2013.

The amended anticipated start-completion dates are 08/15/2012- 09/30/2013.

2. Primary goals of the project is to provide Community Development Block Grant (CDBG) funding for the preparation of a Master Plan for the selected community.

B. Procurement:

1. All Urban County communities are informed of the Competitive Municipal Grant program, the scoring criteria and the time line. Each is invited to submit applications for consideration and scoring. The highest scoring projects are recommended for funding within the available funding.

C. Contractor and Project Information:

Village of Bratenahl AG1300047-01  
411 Bratenahl Road  
Bratenahl, Ohio 44108  
County Council District 10

2. John M. Licastro, Mayor

D. Project Status and Planning:

1. The project is a request for a time extension.
4. The project term has already begun. The Village of Bratenahl submitted a request to extend the term of their contract therefore allowing them time to complete.

E. Funding:

Projects were funded with federal Community Development Block Grant funds.

3. The project is a request for an amendment to an agreement. The amendment to change the time of performance allowing the village to complete their CDBG funded projects and expend all the funds. This is the first amendment.

**CPB2013-686**

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property in accordance with EA02012-0001.

Sale of property to:

RET3 Job Corp.  
1814 E. 40th Street  
Cleveland, Ohio 44103  
Ken Kovatch – Director

**CPB2013-687**

*Title: Public Safety & Justice Services 2013 Village of Woodmere FY 07 Urban Area Security Initiative Asset Transfer Agreement*

**A. Scope of Work Summary**

1. Public Safety and Justice Services requesting approval to enter into an agreement for a transfer of assets with the Village of Woodmere. The asset transfer is in the amount of \$3,615.00.

The primary goals of the project are:

§ Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.

§ Funding equips, trains, exercises and evaluates first responders in this goal

§ Utilizing FY 07 Urban Area Security Initiative Funds, Cuyahoga County purchased equipment utilized on behalf of the Village of Woodmere

§ Urban Area Working Group Communications Committee awarded funding for end user equipment for municipalities throughout Cuyahoga County.

**B. Procurement**

1. The procurement method for this project was the grant agreement with OEMA utilizing FY 07 Urban Area Security Initiative funds.

2. The performance period of the agreement is the grant period from July 1, 2007 through September 30, 2010. There is no termination date for the transfer of equipment as the equipment will remain with the Village of Woodmere unless as noted in the agreement.

**C. Contractor and Project Information**

1. Village of Woodmere  
27899 Chagrin Blvd  
Woodmere Village, OH 44122

Council District: 9 The Mayor of the Village of Woodmere is Charles E. Smith.

**D. Project Status and Planning**

1. This project is completed one time agreement with the Village of Woodmere for an asset transfer. The agreement is utilizing FY 07 Urban Area Security Initiative funds which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area Working Group committees.



2. This is a one-time agreement to transfer the communications equipment to the Village of Woodmere

#### E. Funding

1. The project is 100% FY 07 Urban Area Security Initiative grant funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).

2. Cuyahoga County procured the equipment in the amount of \$3,615.00 for the Village of Woodmere. There is no transfer of funds, just equipment.

#### **CPB2013-688**

*Title: Public Safety & Justice Services 2013 Village of Woodmere FY 08 State Homeland Security Program Asset Transfer Agreement*

#### A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval to enter into an agreement for a transfer of assets with the Village of Woodmere. The asset transfer is in the amount of \$20,340.00

The primary goals of the project are;

§ Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.

§ Funding equips, trains, exercises and evaluates first responders in this goal

§ Utilizing FY 08 State Homeland Security Program Funds, Cuyahoga County purchased equipment utilized on behalf of the Village of Woodmere.

§ Urban Area Working Group Communications Committee awarded funding for end user equipment for municipalities throughout Cuyahoga County.

#### B. Procurement

1. The procurement method for this project was the grant agreement with OEMA utilizing FY 08 State Homeland Security Program grant funds.

2. The performance period of the agreement is the grant period from September 1, 2008 through March 31, 2011. There is no termination date for the transfer of equipment as the equipment will remain with the Village of Woodmere unless as noted in the agreement.

#### C. Contractor and Project Information

1. Village of Woodmere  
27899 Chagrin Blvd.  
Woodmere Village, OH 44122

1. Council District: 9 The Mayor of the Village of Woodmere is Charles E. Smith

1. This project is completed one time agreement with the Village of Woodmere for an asset transfer. The agreement is utilizing FY 08 State Homeland Security Program grant funds which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area Working Group committees.

2. This is a one-time agreement to transfer the communications equipment to the Village of Woodmere.

#### E. Funding

1. The project is 100% FY 08 State Homeland Security Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).

2. Cuyahoga County procured the equipment in the amount of \$20,340.00 for the Village of Woodmere. There is no transfer of funds, just equipment.

#### **CPB2013-689**

*Title: Public Safety & Justice Services 2013 Village of Woodmere FY 08 Urban Area Security Initiative Program Asset Transfer Agreement*

#### A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval to enter into an agreement for a transfer of assets with the Village of Woodmere. The asset transfer is in the amount of \$23,719.74. The primary goals of the project are:

§ Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.

§ Funding equips, trains, exercises and evaluates first responders in this goal

§ Utilizing FY 08 Urban Area Security Initiative funds, Cuyahoga County purchased equipment utilized on behalf of the Village of Woodmere

§ Urban Area Working Group Communications Committee awarded funding for end user equipment for municipalities throughout Cuyahoga County.

#### B. Procurement

1. The procurement method for this project was the grant agreement with OEMA utilizing FY 08 Urban Area Security Initiative grant funds.

2. The performance period of the agreement is the grant period from September 1, 2008 through August 31, 2011. There is no termination date for the transfer of equipment as the equipment will remain with the Village of Woodmere unless as noted in the agreement.

C. Contractor and Project Information

1. Village of Woodmere  
 27899 Chagrin Blvd.  
 Woodmere Village, OH 44122

1. Council District: 9 The Mayor of the Village of Woodmere is Charles E. Smith.

D. Project Status and Planning

1. This project is completed one time agreement with the Village of Woodmere for an asset transfer. The agreement is utilizing FY 08 Urban Area Security Initiative grant funds which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area Working Group committees.

2. This is a one-time agreement to transfer the communications equipment to the Village of Woodmere.

E. Funding

1. The project is 100% FY 08 Urban Area Security Initiative funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).

2. Cuyahoga County procured the equipment in the amount of \$23,719.74 for the Village of Woodmere. There is no transfer of funds, just equipment.

**CPB2013-690**

**Office of Procurement & Diversity, presenting voucher payments for the week of September 9, 2013**

Department/Location Key:				
AU: Fiscal Officer	CF: Children & Family Svs.	EC: Early Childhood	MI: HIV/AIDS Services	TR: Treasurer
BE: Board of Elections	CL: Clerk of Courts	HS: Health & Human Svs.	SH: Sheriff	WI: Workforce Development
CA: Court of Appeals	CO: Common Pleas	IS: Information Systems	SA: Senior & Adult Svs.	WT: Employment & Family Svs.
CC-010: County Administration	CR: Medical Examiner	JA: Cuyahoga County Public Safety and Justice Services	SE: Support Enforcement Agency	
CC-002: Human Resources	CT: Public Works	JC: Juvenile Court	SM: Solid Waste District	
CE: Public Works (Engineer)	DV: Development	LLOO: Law library	ST: Public Works (Sanitary)	

**Direct Open Market Purchases (Purchases between \$500 - \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)**

Requisition #	Requisition Date	Description	Dept/Loc	Total
CE-13-28611	8/30/2013	Steel - Bridge #00.57 - West End	CE / CE01	\$817.60
CT-13-28652	9/4/2013	VAR. BLDGS- SOLID WASTE DISPOSAL	CT / CT01	\$1,404.42
CT-13-28646	9/4/2013	CRTS TWR.- AIR COMPRESSOR	CT / CT01	\$992.00
CT-13-28632	9/4/2013	ALL BLDGS- CAULK CUTTER	CT / CT01	\$1,258.20
CT-13-28596	8/29/2013	JEH BOILER RETROFIT	CT / CT01	\$3,601.00
CT-13-28591	8/28/2013	JAIL II 8" VICTAULIC FITTINGS	CT / CT01	\$2,279.25
CT-13-28590	8/27/2013	HUNTER- SUCTION PUMP	CT / CT01	\$703.00
CT-13-28589	8/27/2013	WHITLATCH- VAV CONTROLLERS	CT / CT01	\$971.28
CT-13-28585	8/27/2013	JAIL II- PIPE SUPPORTS	CT / CT01	\$783.00
CT-13-28584	8/27/2013	VARIOUS BLDGS/ELECTRIC CABLE	CT / CT01	\$1,800.00
CT-13-28579	8/27/2013	VARIOUS/HVAC SUPPLIES 1 YEAR	CT / CT01	\$24,500.00
CT-13-28566	8/26/2013	JEH CHILLER CONTROL INSTALLATION	CT / CT01	\$24,950.00
CT-13-28562	8/26/2013	WHITLATCH- 1/2 SQ HR IRON	CT / CT01	\$995.80
CT-13-28480	8/14/2013	JC DISPOSAL OF LEAD AND ASBESTOS O&M WASTE	CT / CT01	\$3,650.00
CT-13-28639	9/4/2013	STOCK- PAPER JOGGER	CT / CT09	\$665.00
CT-13-28627	9/3/2013	County Airport - Equipment Filters	CT / CT14	\$1,622.23

HS-13-28497	8/14/2013	FCFC Promotion Items 2013	HS	\$8,246.36
IS-13-28603	8/29/2013	Brooktrout TR1034 Interface Card	IS	\$13,900.00
ST-13-28597	8/29/2013	Keg Axis Nozzle	ST / ST01	\$3,912.10
ST-13-28586	8/27/2013	Cleats & Rivets	ST / ST01	\$7,300.00
WT-13-28581	8/27/2013	Displays2go INV0858907	WT / WT01	\$968.61

**Items already purchased:**

CT-13-28666	9/4/2013	REMOVAL, TRANSPORT AND PROPER DISPOSAL OF OILY WASTE - * ITEM ALREADY PURCHASED	CT / CT01	\$556.00
CT-13-28664	9/4/2013	REMOVAL, TRANSPORT AND PROPER DISPOSAL OF OILY WASTE - * ITEM ALREADY PURCHASED	CT / CT01	\$809.00

**Open Market Purchases (Over \$25,000 or requiring assistance from the Office of Procurement & Diversity)**

Purchase Order #	Purchase Order Date	Description	Dept/Loc	Total
1312472	9/5/2013	October 2013 JD Meats	JC/JC10	\$2,808.40
1312471	9/4/2013	October 2013 JD Lunch Meats	JC/JC10	\$220.80
1312470	9/4/2013	October 2013 JD Dairy Products	JC/JC10	\$300.75
1312469	9/4/2013	October 2013 JD Lima Beans	JC/JC10	\$2,615.35
1312468	9/4/2013	October 2013 JD Pork & Beans	JC/JC10	\$935.90
1312467	9/4/2013	October 2013 JD Bananas	JC/JC10	\$2,652.00
1312466	9/4/2013	October 2013 JD Peaches, etc.	JC/JC10	\$1,093.60

1312465	9/4/2013	October 2013 JD Milk	JC/JC10	\$4,847.40
1312464	9/4/2013	October 2013 JD Bread	JC/JC10	\$1,504.00

CPB2013-691

<b>DEPARTMENT OF DEVELOPMENT</b>				
<b>DEVELOPMENT REHAB LOANS &amp; VOUCHER LIST FOR THE PERIOD 08/29/13 to 09/04/13</b>				
<b>VOUCHER NO.</b>	<b>PAYEE</b>	<b>AMOUNT</b>	<b>FUNDING SOURCE</b>	<b>AUTHORIZATION</b>
DV1350293	MAE Construction LLC	\$9,645.00	Federal CDBG Grant	Rehab Loan Ordinance
DV1350297	MAE Construction LLC	\$4,775.00	Federal CDBG Grant	Rehab Loan Ordinance
DV1380452	Conserv-Air Co Inc	\$3,136.25	Federal CDBG Grant	Rehab Loan Ordinance
	Ellen Rodriguez-Estella	\$6,200.00	Community Development	CDBG Rehab Loan: Index Code DV714170
	Jeffrey Miano	\$978.00	Community Development	CDBG Rehab Loan: Index Code DV714170
	<b>TOTAL</b>	<b>\$24,734.25</b>		