

Minutes

Contracts and Purchasing Board Meeting
County Administration Building, 4th Floor
September 16, 2013

- I. Call to Order – The meeting was called to order at 11:33 a.m. by Clerk of the Board, Melinda Burt.

Attending:

County Executive Edward FitzGerald
Chief of Staff Matt Carroll
Councilman Dale Miller
Public Works Director Bonnie Teeuwen
Procurement & Diversity Director Lenora Lockett
Fiscal Officer Wade Steen was unavailable

At the September 16, 2013 regular meeting of the Contracts and Purchasing Board all actions taken for the following items were done with the approval of all members present. All items were considered and adopted by unanimous vote unless otherwise noted.

- II. Review Minutes - The 9/9/13 Contracts and Purchasing Board minutes were approved as written by majority vote.
- III. Public Comment – There was no public comment.
- IV. Contracts and Awards
 - A. Tabled Items – No tabled items were presented at the 9/16/13 Contracts and Purchasing Board meeting.

B. Scheduled Items

CPB2013-693 Department of Public Works Recommending awards to various property owners as settlement for property rights in connection with the reconstruction of Ridge Road from Interstate 480 to Memphis Avenue in the City of Brooklyn:

Parcel No(s): 6SH

Owners(s): Northcliff I-480, LLC, a Limited Liability Company

Settlement Amount: \$23,320.00

Parcel No(s): 13SH

Owners(s): Ridge Park Square, LLC, a Limited Liability Company

Settlement Amount: \$26,650.00

Funding Source: 80% by Federal Surface Transportation Program funds [\$9,600,000.00], 10% County Road and Bridge funds [\$1,200,000.00], and 10% [\$1,200,000.00] Municipal funds.

Item CPB2013-693 was approved unanimously.

CPB2013-694 Department of Human Resources Office of Human Resources, recommending an award on RQ28005 and enter into a contract with OccuCenters, Inc. in the amount not-to-exceed \$18,000.00 for Flu Shot Clinics for County employees for the period 9/3/2013 - 12/31/2013. Funding Source: 100% by Wellness Fund (General Fund).

Item CPB2013-694 was approved unanimously.

CPB2013-695 Department of Health and Human Services/ Community Initiatives Division/ Office of Early Childhood Recommending an award on RQ28418 and enter into a contract with Charles H. Zeanah, M.D. in the amount of \$6,000.00 for speaker services for the period 12/2/2013 - 12/3/2013. Funding Source: Health & Human Services Levy

Item CPB2013-695 was approved unanimously.

CPB2013-696 Human Resource Commission Submitting amendments to various contracts for hearing officers for the period 12/30/2011 - 11/30/2013:

Contract No. CE1100758-01 with Anthony M. Stevenson for additional funds in the amount of \$4,000.00.

Contract No. CE1100760-01 with Daniel G. Zeiser, of Daniel G. Zeiser Co., L.P.A. for additional funds in the amount of \$8,000.00.

Funding Source: 100% General Fund

Item CPB2013-696 was approved unanimously.

C. Exemptions – There were no exemptions submitted for the 9/16/13 Contracts and Purchasing Board meeting.

D. Consent Agenda

CPB2013-697 Department of Public Works Recommending an award as settlement for property rights in connection with right-of-way plans for Plat No. M-4985 for improvement of Pleasant Valley Road/Bagley Road from Pearl Road to York Road in the Cities of Middleburg Heights and Parma:

Parcel No(s): 112T

Owner(s): J. & J. E. Weber

Settlement \$ Amount: \$500.00

Funding Source: First \$27,000.00 - County [Road and Bridge Fund]; \$27,000.00 to \$2,400,000.00 - 50% Federal/50% County [Road and Bridge].

Item CPB2013-697 was approved unanimously.

CPB2013-698 Department of Public Works Recommending to declare miscellaneous furniture and office equipment that is obsolete and has no value as surplus County property no longer needed for public use; recommending to discard or salvage said furniture and office equipment. Funding Source: N/A

Item CPB2013-698 was approved unanimously.

CPB2013-699 Department of Information Technology Submitting a Memorandum of Understanding with Hewlett-Packard Company for pricing goals and objectives for fixed pricing on laptops and desktop computers for the period 5/1/2013 - 4/30/2014.

Funding Source: N/A

Item CPB2013-699 was approved unanimously.

CPB2013-700 Office of Procurement & Diversity Presenting voucher payments for the week of September 16, 2013.

Item CPB2013-700 was approved unanimously.

CPB2013-701 Department of Development Presenting voucher payments and housing rehab loans between 09/05/2013 - 09/11/2013.

Item CPB2013-701 was approved unanimously.

V. Other Business – No other business was presented at the 9/16/13 Contracts and Purchasing Board meeting.

VI. Public Comment – There was no public comment.

VII. Adjournment – The meeting was adjourned by unanimous approval at 11:40 a.m.