



## 9-1-1 Consolidation Shared Services Fund Review Committee

July 18, 2013 3:00 P.M.

Cuyahoga County – Administration Bldg.

Multi-Purpose Room 4<sup>th</sup> Floor

### Meeting Minutes

#### Committee Members in Attendance:

Norberto Colón, Chairman; Michael J. Gallagher; Edward Jerse

#### Others in Attendance:

Nick DiCicco-Orange Village Police Dept.; Lisa Mariola-Chagrin Falls PD; Brandy Carney-Office of Emergency Management; Michelle Norton-Public Safety & Justice Services

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### Agenda Items

#### I. Call To Order/Roll Call

Chairman Norberto Colón called the meeting to order, roll was called, all members in attendance.

#### II. Approval of Minutes (June 12, 2013)

Chairman Colón amended the minutes as follows;

1. Add Michelle Norton as guest attendee.
2. Under New Business; for Award Recommendation to approved by County Council until further notice add: *Norberto Colón will ask Council to consider amendment in the future.*
3. Under approval vote for 911 CSSF Guidance and Application; replace the word *State* in paragraph 2 with *Wireless*.

ACTION ITEM	
Motion To Accept The Minutes As Amended Made By Chairman Colón:	Seconded By Edward Jerse; All In Favor; Minutes Approved As Amended.

#### III. Public Comment - None

#### IV. New Business

##### Chagrin Valley Dispatch Council of Governments Fund Request

Introductions of Nick DiCicco, Orange Village Police Dept. and Lisa Mariola, Chagrin Falls Police Dept., representing the Chagrin Valley Dispatch Council of Governments (CVDCOG) for fund request discussion.

Committee reviewed the Application Summary page (purposed to show application requirements have been met, 911 Consolidation Plan impact, and additional information). Norberto asked for suggestions with regard to the form. Ed Jerse asked that the participating communities are listed on the summary page.

CVDCOG request for funding to support Public Safety Answering Point (PSAP) consolidation for Bentleyville, Chagrin Falls Village, Chagrin Falls Township, Gates Mills, Highland Hills, Hunting Valley, Moreland Hills, Orange, South Russell and Woodmere; total fund request: \$557,750.00 which is 38% of the total project cost of (\$1,447,750.00). CVDCOG will provide a 62% match. Lt. Nick DiCicco gave a PowerPoint presentation and answered questions accordingly.

This consolidation effort will reduce the number of primary PSAPs in Cuyahoga County by 3; from 45 to 42; secondary PSAPs from 6 to 5. Questions posed: could this be the Southeast PSAP per the 9-1-1 Consolidation Plan to which the response was technically, yes, but it would require ultimate support of the initiative by neighboring communities.

After extended committee discussion, and in consideration of the current fund budget, along with impending applications; the following line items were recommended for funding:

Category	Item Description	Requested (total cost)		Award Recommendation
Equipment	Dispatch Consoles/Furniture	\$	87,500.00	\$ 87,500.00
Equipment	Workstations (computers)	\$	12,500.00	\$ 12,500.00
Equipment	IP Telephones	\$	2,500.00	\$ 2,500.00
Equipment	Motorola Radio Workstations	\$	225,000.00	\$ 112,500.00
Equipment	Message Sign Board	\$	40,000.00	\$ 40,000.00
Construction/ Renovation	Build-out Costs	\$	75,000.00	\$ 75,000.00
Equipment	Portable Radios	\$	67,500.00	No Award
Equipment	Mobile Radios	\$	47,750.00	No Award
<b>TOTAL</b>		<b>\$</b>	<b>557,750.00</b>	<b>\$ 330,000.00</b>

NOTE: Items receiving no funding were considered to be in excess of the relative amounts requested and subsequently awarded.

ACTION ITEM	
Motion To Recommend An Award Of \$330,000.00 To The Chagrin Valley Dispatch Council Of Government By Norberto Colón:	Seconded By Michael Gallagher; All In Favor; None Opposed; Award Recommendation Approved.

Norberto Colón explained next steps: Award Recommendation letter to be sent to CVDCOG; item will be submitted to County Council and for approvals through Novus. An Agreement will be drafted, along with financial report requirements for the term of the agreement.

- v. **Executive Session** – None
- vi. **Announcements / Misc. Business** – None
- vii. **Next Meeting** – To be determined.
- viii. **Adjournment** - Chairman Colón moved to adjourn; Michael Gallagher seconded; meeting adjourned.