

Minutes

Cuyahoga County Contracts and Purchasing Board Meeting
Monday, October 7, 2013, 11:30 a.m.
County Administration Building, 1219 Ontario Street, 4th Floor

I. Call to Order

Melinda Burt called the 10/07/13 Contracts and Purchasing Board meeting to order at 11:32 a.m.

Attending:

County Executive Edward FitzGerald
Interim Fiscal Officer Mark Parks
Chief Deputy Engineer Stan Kosilesky, Alternate for Public Works Director Bonnie Teeuwen
Councilman David Greenspan
Councilman Pernell Jones
Councilman Michael Gallagher

At the October 7, 2013 regular meeting of the Contracts and Purchasing Board, all actions taken for the following approved items were done with the approval of all members present. All items were considered and adopted by unanimous vote unless otherwise noted.

II. Review Minutes

The minutes of the 9/30/13 Contracts and Purchasing Board Meeting were unanimously approved as written.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items

There were no tabled items.

B. Scheduled Items

CPB2013-757 Department of Information Technology: a) Submitting an RFP exemption on RQ28884, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount of \$79,367.15 for the purchase of security cameras for the Treasurer's Office at the Whitlatch Building. b) Recommending an award on RQ28884, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount of \$79,367.15 for the purchase of security cameras for the Treasurer's Office at the Whitlatch Building. Funding Source: building move Capital Fund

Item CPB2013-757 was removed from the Contracts & Purchasing Board Calendar and added to the 10/07/13 Board of Control calendar.

CPB2013-758 Office of Procurement & Diversity recommending an award: Department of Public Works a) on RQ27745 to Taylor Chevrolet, Inc. (1-1) for the purchase of 1- Chevrolet Impala in the amount of \$22,184.00 (State Contract No. RS901213). Funding Source: 100% General Fund

Item CPB2013-758 was unanimously approved.

CPB2013-759 Juvenile Court Submitting amendments to agreements with various municipalities for the Community Diversion Program for the period 1/1/2013 - 12/31/2013, each in the amount not-to-exceed \$2,272.72. a) Agreement No. AG1300013 with City of Brooklyn. b) Agreement No. AG1300015 with City of Euclid. Funding Source: 100% Specialized Funds given to the Juvenile Court by County Council.

Item CPB2013-759 was unanimously approved.

CPB2013-760 Department of Public Safety and Justice Services/Public Safety Grants submitting agreements with various municipalities for reimbursement of eligible training expenses in connection with the FY2011 Urban Area Security Initiative Grant Program: a) City of Highland Heights in the amount not-to-exceed \$1,420.00 for the period 8/15/2013 - 11/15/2013. b) City of Parma in the amount not-to-exceed \$964.64 for the period 6/12/2013 -8/30/2013. Funding Source: 100% Department of Homeland Security through Ohio Emergency Management Agency.

Item CPB2013-760 was unanimously approved.

C. Exemption Requests

CPB2013-761 Department of Information Technology submitting an RFP exemption on RQ28225, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount of \$185,304.29 for the purchase of 11- Security cameras, 1- ID print shop and 20 licenses. Funding Source: 100% General Funds.

Item CPB2013-761 was unanimously approved.

CPB2013-762 Department of Information Technology submitting an RFP exemption on RQ28758, which will result in an award recommendation to MCPC in the amount of \$61,615.69 for purchase of a HPMSL-6480 Scalable Media Library Server. Funding Source: Capital funds.

Item CPB2013-762 was unanimously approved.

CPB2013-763 Department of Workforce Development submitting a RFP exemption on RQ23039, which will result in an amendment to Contract No. CE1200195-01 with Linking Employment, Abilities & Potential for training and employment related services to individuals with disabilities for the period 3/1/2012 - 6/30/2013, to extend the time period to 6/30/2014 and for additional funds in the amount not-to-exceed \$177,000.00. Funding Source: Workforce Investment Act Funds.

Item CPB2013-763 was unanimously approved.

CPB2013-764 Department of Workforce Development submitting an RFP exemption, which will result in amendments to contracts and agreements with various providers for Workforce Investment Act In-School and Out-of-School Youth Training for the period 9/1/2011 - 6/30/2013 to extend the time period to 6/30/2015 and for additional funds in the total amount of \$545,082.00:

Contracts

Contract No. CE1100660-01 with Baldwin-Wallace College in the amount of \$17,857.00.

Contract No. CE1100666-01 with Youth Opportunities Unlimited in the amount of \$50,000.00.

Contract No. CE1100667-01 with Guidestone in the amount of \$176,225.00.

Contract No. CE1100669-01 with Lutheran Metropolitan Ministry in the amount of \$75,000.00.

Contract No. CE1100700-01 with Towards Employment in the amount of \$25,000.00.

Agreements

Agreement No. AG1100140-01 with Cuyahoga Community College District YTA in the amount of \$120,000.00.

Agreement No. AG1100141-01 with Mayfield City School District in the amount of \$6,000.00.

Agreement No. AG1100142-01 with Cuyahoga Community College District ATA in the amount of \$75,000.00.

Funding Source: 100% Temporary Assistance to Needy Family allocation funds

Item CPB2013-764 was unanimously approved. Purchasing Director Lenora Lockett recused herself.

CPB2013-765 Department of Public Safety and Justice Services Submitting an RFP exemption on RQ28784, which will result in an award recommendation to SAS Institute Inc. in the amount of \$22,601.00 for software license and maintenance on a suspicious activity reporting system for the period 7/1/2013 - 6/30/2014. Funding Source: FY2011 Urban Area Security Initiative Grant Funds

Item CPB2013-765 was unanimously approved.

CPB2013-766 Department of Health and Human Services/ Division of Children and Family Services submitting an RFP exemption on RQ28757, which will result in an award recommendation to Woods Services in the amount of \$210,000.00 for residential services for the period 10/1/2013 - 6/30/2014. Funding Source: 100% HHS Levy Funds

Lenora Lockett noted that the vendor is not currently registered with the Inspector General's Office. Rick Werner responded that they would be registered before the contract is executed and the youth is placed at the facility. Item CPB2013-766 was unanimously approved.

CPB2013-767 Department of Health and Human Services/ Division of Children and Family Services submitting an RFP exemption, which will result in an amendment to Contract No. CE1100752-01 with Case Western Reserve University - Mandel School of Applied Sciences for the Partners for Forever Families Initiative for the Adoption Opportunities Program for the period 9/30/2011 - 9/29/2013 to extend the time period to 12/31/2013 and for additional funds in the amount not-to-exceed \$25,000.00. Funding Source: 100% Partners for Forever Families grant funds.

Item CPB2013-767 was unanimously approved.

D. Consent Agenda

CPB2013-768 Department of Information Technology submitting an amendment to Contract No. CE1200568 with TEC Communications, Inc. for support services on Network Infrastructure Support hardware and software for the period 7/1/2012 - 7/1/2013 to extend the time period to 12/31/2013; no additional funds required. Funding Source: Original contract – 100% General Funds.

Item CPB2013-768 was unanimously approved.

CPB2013-769 Department of Information Technology recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: N/A.

Item CPB2013-769 was unanimously approved.

CPB2013-770 Department of Public Safety and Justice Services/Public Safety Grants a) Submitting a grant award in the amount of \$125,000.00 from U.S. Department of Homeland Security for FY2013 Port Security Grant Program for the period of 09/01/2013 - 8/31/2015.

b) Submitting a memorandum of understanding among Cuyahoga County Sheriff and Cuyahoga County Emergency Management Agency for funding guidelines, roles and responsibilities in connection with the FY2013 Port Security Grant Program. Funding Source: U.S. Department of Homeland Security Federal Emergency Management Agency.

Item CPB2013-770 was unanimously approved.

CPB2013-771 Department of Public Safety and Justice Services/Witness Victim submitting an amendment to Contract No. CE1200480-01 with Bellefaire Jewish Children's Bureau for Defending Childhood Treatment services for the period 7/18/2012 - 9/30/2013 to extend the time period to 1/31/2014; no additional funds required. Funding Source: Original Contract - United States Department of Justice FY 2011 Defending Childhood Grant Funds.

Item CPB2013-771 was unanimously approved. Lenora Lockett recused herself from the vote.

CPB2013-772 Department of Public Safety and Justice Services/ Witness Victim Submitting an amendment to Contract No. CE1200318-01 with Case Western Reserve University for consultant services for the FY2011 Attorney General's Children Exposed to Violence Demonstration Program: Phase 2 Grant Program for the period 11/1/2011 - 9/30/2013 to extend the time period to 6/30/2014; no additional funds required. Funding Source: United States Department of Justice FY 2011 Defending Childhood Grant Funds.

Item CPB2013-772 was unanimously approved.

CPB2013-773 Office of Procurement & Diversity Presenting voucher payments for the week of 10/07/2013.

Item CPB2013-773 was unanimously approved.

CPB2013-774 Department of Development Presenting voucher payments and housing rehab loans between 09/26/2013 – 10/02/2013.

Item CPB2013-774 was unanimously approved.

V. Other Business

CPB2013-775 Public Works recommending to declare various furniture as surplus County property no longer needed for public use; recommending to sell said property during a public sale to be held 11/9/13 through 11/11/13 on the first and second floor of the County Administration Building, 1219 Ontario Street, Cleveland, OH 44113.

The Contracts & Purchasing Board unanimously approved a motion to amend and add the item to the 10/07/13 meeting Calendar. Item CPB2013-775 was unanimously approved.

VI. Public Comment

There was no public comment.

VII. Adjournment

The Contracts and Purchasing Board unanimously approved a motion to adjourn at 11:50 a.m.