

Contracts and Purchasing Board
County Administration Building, 4th Floor
October 21, 2013 11:30 A.M.

I. Call to Order

Melinda Burt, Clerk of the Contracts and Purchasing Board, called the meeting to order at 11:30 a.m.

Attending:

Chief of Staff Matt Carroll
Councilman Dale Miller
Director of Procurement and Diversity Lenora Lockett
Public Works Director Bonnie Teeuwen
Interim Treasurer Jeanet Wright
Clerk of the Board of Control Melinda Burt

At the October 21st, 2013 regular meeting of the Contracts and Purchasing Board, all actions taken for the following approved items were done with the approval of all members present. All items were considered and adopted by unanimous vote unless otherwise noted.

II. Review Minutes

The Minutes from the October 15th, 2013 Contracts and Purchasing Board Meeting were unanimously approved, as written. Bonnie Teeuwen abstained.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items

CPB2013-780 Department of Workforce Development b) Submitting a contract with Netshape Technologies, Inc. in the amount not-to-exceed \$4,347.00 for the On-the-Job Training Program for the period 7/11/2013 - 11/13/2013. Funding Source: 100% by Federal Workforce Investment (WIA) Funds.

This item was held by the Clerk from the 10/15/13 Contracts and Purchasing Board Calendar due to non-compliance with ethics registration requirements. Upon second review, the vendor was found to be ethics-compliant.

Item CPB2013-780 was unanimously approved.

B. Scheduled Items

CPB2013-801 Department of Development requesting approval of contracts with various providers for exterior repairs and improvements. The anticipated start-completion dates are 10/1/2013 - 9/30/2014:

a) 6779 Memphis LLC, for the anticipated cost of \$9,767.31 for property located at 6779 Memphis Avenue, Brooklyn.

b) Great Lakes Bicycles Limited, for the anticipated cost of \$1,398.49 to complete exterior repairs to property located at 665 Broadway Avenue, Bedford.

Funding Source: 100% Federal Community Development Block Grant funds.

Item CPB2013-801 was unanimously approved.

CPB2013-802 Department of Development a) Requesting approval of a contract with HZW Environmental Consultants, LLC for Phase II Environmental Services in the amount not-to-exceed \$4,726.00 at the proposed McKinley School Redevelopment Site located at 1381 West Clifton Avenue, Lakewood, Ohio, 44107. The start-completion dates are 10/21/2013-04/19/2014. b) Submitting a License for Entry, Consent and Limited Release from Liability agreement in connection with said project site. Funding Source: Brownfield Revolving Loan Funds.

Item CPB2013-802 was unanimously approved.

CPB2013-803 Department of Information Technology recommending an award on RQ28263 and enter into a contract with Government Marketing and Procurement, LLC in the amount not-to-exceed \$96,120.00 for Sonian archiving services for County E-mail for the period 7/6/2013 - 7/5/2014. Funding Source: 100% General Funds.

Item CPB2013-803 was unanimously approved.

CPB2013-804 Office of Procurement & Diversity recommending an award: Department of Information Technology a) on RQ28796 with Hewlett-Packard Company in the amount of \$58,072.88 for the purchase of HP workstations and monitors for use by County Sheriff's Office. Funding Source: General Funds, IT Capital Reserve Funds.

Item CPB2013-804 was unanimously approved.

CPB2013-805 Department of Workforce Development Submitting a contract with S&P Data Ohio, LLC in the amount not-to-exceed \$50,000.00 for the Ohio Workforce Incentive Program for the period 9/1/2013 - 6/30/2014. Funding Source: Temporary Assistance to Needy Families funds.

Item CPB2013-805 was unanimously approved.

CPB2013-806 Department of Public Safety and Justice Services/ Emergency Management Recommending an award on RQ26851 and enter into a contract with Tyco Integrated Security, LLC in the amount of \$7,219.18 for upgrade and maintenance of CECOMS Digital Video Recorder. 11/1/2013 - 10/31/2015. Funding Source: 100% General Funds.

Item CPB2013-806 was unanimously approved.

C. Exemption Requests

CPB2013-807 Department of Public Works Submitting an RFP exemption on RQ28897, which will result in an award recommendation to Black Creek Integrated Systems Corporation in the amount not-to-exceed \$120,000.00 for maintenance and support on various security systems at the Cuyahoga County Juvenile Justice Center for the period 10/3/2013 - 10/2/2014. Funding Source: 100% General Funds.

Item CPB2013-807 was unanimously approved.

CPB2013-808 Department of Information Technology Submitting an RFP exemption on RQ28798, which will result in an award recommendation to Planethosting.com, Inc. in the amount of \$30,000 \$3,000.00 for web hosting services for the period 10/21/2013 - 10/2014. Funding Source: 100% General Fund.

Item CPB2013-808 was unanimously approved.

CPB2013-809 Department of Information Technology Submitting an sole source exemption on RQ28686, which will result in an award recommendation to Fluke Networks in the amount of \$15,590.00 for maintenance and support of FNET Optiview equipment for the period 2/1/2014 - 1/31/2015. Funding Source: 100% General Funds.

Item CPB2013-809 was unanimously approved.

CPB2013-810 Department of Information Technology Submitting an RFP exemption on RQ28750, which will result in an award recommendation to Environmental Systems Research Institute in the amount not-to-exceed \$31,032.34 for maintenance on ArcGIS software for the period 1/1/2014 - 12/31/2014. Funding Source: 100% General Funds.

Item CPB2013-810 was unanimously approved.

CPB2013-811 Department of Information Technology Submitting an RFP exemption on RQ28900, which will result in an award recommendation to Hewlett- Packard in the amount of \$171,448.72 for an HP Blade Server/Rack Storage System. Funding Source:100% General Funds.

Item CPB2013-811 was unanimously approved.

CPB2013-812 Department of Information Technology Submitting an RFP exemption on RQ28896 which will result in an award recommendation to TEC Communications, Inc. in the amount of \$35,209.46 for 2 Nexus 5548 10GB Switches and Smartnet Licenses. Funding Source: Special Revenue Funds.

Item CPB2013-812 was unanimously approved.

CPB2013-813 Department of Information Technology Submitting an RFP exemption on RQ28624, which will result in an award recommendation to Time Link in the amount of \$18,947.11 for maintenance on Synapps System software for the period 10/1/2013 - 9/30/2014. Funding Source: 100% General Funds.

Item CPB2013-813 was unanimously approved.

CPB2013-814 Human Resource Commission Submitting an RFP exemption on RQ20547, which will result in an award recommendations to various providers in the total amount of \$150,00.00 for hearing officer services for the period 1/1/2014 - 12/31/20165:

- a) Komlavi Atsou
- b) Michael Gordillo
- c) Anthony Stevenson
- d) Gregory Szuter
- e) Daniel Zeiser

Funding Source: 100% General Fund

Item CPB2013-814 was unanimously approved.

CPB2013-815 Medical Examiner Submitting a sole source exemption on RQ28768, which will result in an award recommendation to Collaborative Testing Services in the amount of \$4,110.00 for proficiency testing services for Drug Chemistry and Trace Evidence disciplines for the period 10/15/2013 - 12/31/2013. Funding Source: 100% General Funds.

Item CPB2013-815 was unanimously approved.

CPB2013-816 Medical Examiner Submitting a sole source exemption on RQ28767, which will result in an award recommendation to Forensic Science Consultants dba Forensic Testing Services in the amount of \$4,434.00 for proficiency testing services for trace evidence for the period 10/7/2013 - 12/31/2013. Funding Source: 100% General Funds.

Item CPB2013-816 was unanimously approved.

CPB2013-817 Medical Examiner Submitting a sole source exemption on RQ28775, which will result in an award recommendation to College of American Pathologist in the amount of \$3,438.04 for proficiency testing services for Toxicology, and Parentage & ID disciplines for the period 10/14/2013 - 12/31/2013. Funding Source: 100% General Funds.

Item CPB2013-817 was unanimously approved.

CPB2013-818 Medical Examiner Submitting a sole source exemption on RQ28794, which will result in an award recommendation to Shimadzu Scientific Instruments in the amount of \$23,717.00 for maintenance on the QP2010S as Chromatograph/Mass Spectrometer System for the period 2/2/2014 - 2/1/2018. Funding Source: 100% General Funds.

Item CPB2013-818 was unanimously approved.

CPB2013-819 Common Pleas Court Submitting an RFP exemption on RQ28848, which will result in an award recommendation to S. Rose Company in the amount of \$15,998.80 for the purchase of 40 task chairs. Funding Source: 100% General Funds.

Item CPB2013-819 was unanimously approved.

CPB2013-820 Department of Health and Human Services/ Office of Re-entry Submitting an RFP exemption, which will result in an amendment to Contract No. CE1200214-01 with Lutheran Metropolitan Ministry for implementation of a Social Enterprise Initiative Program for formerly incarcerated individuals for the period 3/1/2012 - 8/31/2013 to extend the time period to 3/31/2014 and for additional funds in the amount of 90,000.00. Funding Source: Health and Human Services Levy funds.

Item CPB2013-820 was unanimously approved. Lenora Lockett recused herself from the vote.

D. Consent Agenda

CPB2013-821 Department of Public Works submitting an amendment to Contract No. CE1200699-01 with R.W. Armstrong & Associates, Inc. for general engineering services for various projects for the Master Plan Update and Airport Layout Plan for Cuyahoga County Airport, to assign the interest from R.W. Armstrong & Associates, Inc. to CHA Consulting, Inc., effective 7/29/2013, for the period 1/22/2013 - 1/21/2018; no additional funds required. Funding Source: 90% FAA, 10% County.

Item CPB2013-821 was unanimously approved.

CPB2013-822 Department of Information Technology Recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: N/A.

Item CPB2013-822 was unanimously approved.

CPB2013-823 Department of Law/ Risk Management Submitting a settlement agreement with Y. Stewart in the amount of \$9,000.00 in connection with a bodily injury claim. Funding Source: 100% Self Insurance Funds.

Item CPB2013-823 was unanimously approved.

CPB2013-824 Department of Health and Human Services/ Community Initiatives Division/ Office of Homeless Services submitting a grant agreement with U.S. Department of Housing and Urban Development in the amount of \$537,741.00 for the PASS Transitional Housing Program for the FY2012 Continuum of Care Homeless Assistance Grant Program in connection with the McKinney-Vento Homeless Assistance Act for the period 10/1/2013 - 9/30/2014. Funding Source: 100% by the U.S. Department of Housing & Urban Development grant funds.

Item CPB2013-824 was unanimously approved.

CPB2013-825 Department of Health and Human Services/ Community Initiatives Division/Office of Early Childhood Submitting an amendment to a grant award from The George Gund Foundation in the amount of \$1,000,000.00 for the Universal Pre-Kindergarten Program of the Invest in Children Program for the period 4/1/2011 -6/30/2013 to extend the time period to 7/31/2014; no additional funds required. Funding Source: 100% The George Gund Foundation.

Item CPB2013-825 was unanimously approved.

CPB2013-826 Department of Health and Human Services/ Community Initiatives Division/Office of Early Childhood Submitting an amendment to a grant award from The What to Expect Foundation for the Cuyahoga County Baby Basics Lead Agency Health Literacy grant program in the amount of \$30,000.00 for the period 6/1/2013 - 5/31/2014 to extend the time period to 12/31/2014; no additional funds required. Funding Source: 100% The What to Expect Foundation.

Item CPB2013-826 was unanimously approved.

CPB2013-827 Office of Procurement & Diversity presenting voucher payments for the week of 10/21/2013.

Item CPB2013-827 was unanimously approved.

CPB2013-828 Department of Development presenting voucher payments and housing rehab loans between 10/10/2013 – 10/16/2013.

Item CPB2013-828 was unanimously approved.

V. Other Business

CPB2013-829 Time-Sensitive/Mission Critical item presented by Mike Chambers, Department of Public Works: Recommending a payment on RQ28874 to Bob Gillingham Ford in the amount of \$24,896.00 for a narcotics van for use by the County Sheriff's department.

The Board unanimously approved a motion to amend the 10/21/13 agenda to include the item for consideration as presented.

Item CPB2013-829 was unanimously approved.

The Board unanimously approved a motion to restore Public Works time-sensitive/mission-critical budget to \$25,000.

VI. Public Comment

There was no public comment.

VII. Adjournment

The Board unanimously approved a motion to adjourn at 12:05 PM.