

Cuyahoga County Board of Control
October 28, 2013 11:00 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

1. Call to Order
2. Review Minutes
3. Public Comment
4. Tabled Items

Item	Requestor	Description	Board Action
BC2013-264	Department of Development	Requesting approval of an Economic Development Loan to PMH Fitness, LLC in the amount not-to-exceed \$150,000 for redevelopment of a 9,700 square foot facility located at 6708 Pearl Road, Parma Heights; and authorizing the Director of Development or Deputy Chief of Staff for Development to execute the documents, subordination agreements and other instruments and agreements, with such parties that may be required or appropriate to effectuate the loan. Funding source: 100% Community Development Block Grant Funds (HUD)	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

5. New Items for Review

Item	Requestor	Description	Board Action
BC2013-295	Department of Public Works	Submitting an amendment to Contract No. CE0700690-01 with TransSystems Corporation of Ohio for consultant engineering services for the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township to change the scope of services, effective 10/28/13 and for additional funds in the amount of \$166,557.00. Funding Source: 80% by Federal Funds and 20% by County Road and Bridge	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2013-296	Department of Development	Requesting approval to amend agreement CE1200499-01 with Neighborhood Housing Services of Greater Cleveland to change the time of performance from 08/20/2012 - 08/19/2013 to 08/20/2012 - 12/31/2013 and to add additional \$111,782 of federal HOME funds, which will increase the contract amount from \$330,000 to \$441,782.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		Funding Source: 100% with federal HOME funds.	
BC2013-297	Office of Procurement & Diversity	<p>Recommending an award:</p> <p><u>Department of Information Technology</u></p> <p>a) on RQ28225 to Integrated Precision Systems, Inc. in the amount of \$185,304.29 for the purchase of 11- Security cameras, 1- ID print shop and 20 licenses.</p> <p>Funding Source: 100% by the Health and Human Services Levy.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

6. Other Business

7. Public Comment

8. Adjourn

Minutes

Cuyahoga County Board of Control
 County Administration Building, 4th Floor
 October 21, 2013 11:00 A.M.

1. Call to Order

Edward FitzGerald called the meeting to order at 11:01 a.m.

Attending:

County Executive Edward FitzGerald
 Councilman Michael Gallagher
 Councilman David Greenspan
 Councilman Pernel Jones
 Director of Procurement & Diversity Lenora Lockett
 Director of Public Works Bonnie Teeuwen

At the October 21, 2013 regular meeting of the Board of Control the following approved items were properly moved and seconded. All items were considered and adopted by all members present, unless otherwise noted.

2. Review Minutes

Ed FitzGerald motioned to approved the minutes from the October 15th, 2013 Board of Control Meeting. Michael Gallagher seconded the motion. The minutes were unanimously approved. Bonnie Teeuwen abstained.

3. Public Comment

There was no public comment.

4. Tabled Items

There were no tabled items.

5. New Items for Review

BC2013-291 Department of Information Technology recommending an award on RQ28598 with Sterling Data Center, LLC dba BlueBridge Networks in the amount not-to-exceed \$473,000.00 for lease of space located at 1255 Euclid Avenue, Cleveland to house and maintain County owned fiber and 5 server racks for the period 11/1/2013 - 10/31/2018. Funding Source: 100% General Funds.

Ed FitzGerald motioned to approve the item; Michael Gallagher seconded. Item BC2013-291 was unanimously approved.

BC2013-292 Department of Human Resources recommending an award on RQ27736 and enter into a contract with Northwest Group Services Agency, Inc. in the amount not-to-exceed \$127,890.00 for flexible spending account administration for the period 1/1/2013 - 12/31/2016. (Deputy Chief Approval No. DC2013-192 - authority to seek proposals. Funding Source: 100% Self Insurance Funds.

Ed FitzGerald motioned to approve the item; Bonnie Teeuwen seconded. Item BC2013-292 was unanimously approved.

BC2013-293 County Treasurer recommending an award on RQ24889 and enter into a contract with PFM Asset Management, LLC, in the amount not-to-exceed \$118,750.00 for investment advisory services for the period 10/1/2013 - 12/31/2014. Funding Source: 100% General Funds

Ed FitzGerald motioned to approve the item; Pernel Jones seconded. Item BC2013-293 was unanimously approved.

6. Other Business

BC2013-294 Department of Public Works recommending an alternative procurement process on RQ28696, which will result in an award recommendation to Cues, Inc. in the amount not-to-exceed \$1,650,000.00 for TV sewer inspection trucks, parts, supplies and services for the period 10/1/2013 - 9/30/2018. Funding Source: Sanitary Sewer Funds.

Ed FitzGerald motioned to approve the item; Pernel Jones seconded. Item BC2013-294 was unanimously approved.

Melinda Burt, Clerk of the Board of Control, announced that beginning October 28, 2013, Board of Control meetings will be held in the Board Room of County Council offices, 323 W. Lakeside Avenue, 4th Floor.

7. Public Comment

There was no further public comment.

8. Adjournment

Ed Fitzgerald motioned to adjourn at 11:15 a.m. The motion was unanimously approved.

4. Tabled Items

BC2013-264

Title: Department of Development/2013/PMH Fitness, LLC/Economic Development Loan

A. Scope of Work Summary:

1. Department of Development requesting approval of an Economic Development Loan to PMH Fitness, LLC in the amount not-to-exceed \$150,000 and authorizing the Director of Development or Deputy Chief of Staff for Development to execute the documents, subordination agreements and other instruments and agreements, with such parties that may be required or appropriate to effectuate the loan.
2. The primary goal of the project is to assist PMH Fitness, LLC in the redevelopment of a 9,700 square foot facility located at 6708 Pearl Road, Parma Heights, Ohio 44130. The project will create four (4) new jobs. The total cost of the project is \$375,000; the County's participation is an Economic Development Loan for \$150,000 with a term of 10 years at an interest rate of 2%.

B. Procurement

Economic Development Loan reviewed and recommended by the Cuyahoga County Community Improvement Corporation at its June 12, 2013 meeting.

C. Project Information:

1. PMH Fitness, LLC
6708 West 130th Street
Parma Heights, Ohio 44130
Council District 4, Chuck Germana
2. Principal Owner of PMH Fitness, LLC is Pamela Hoffman 100%
3. The location of the project is:
6708 West 130th Street
Parma Heights, Ohio 44130
Council District 4, Chuck Germana

D. Project Status and Planning

1. New project: Economic Development Loan to support the PMH infrastructure improvement building recently acquired (funding source CDBG)
2. This is a one time direct loan with amortization of 10 years at rate of 2%.

E. Funding

1. The Project will be funded 100% CDBG Funding

5. Scheduled Items

BC2013-295

A. Scope of Work Summary

1. Department of Public Works requesting approval of an amendment with TranSystems Corporation of Ohio in the amount of \$166,557.00.
2. This contract is for TranSystems to perform additional services required for completion of right of way acquisition and construction documents for the Stearns Road Grade Separation.
3. N/A

B. Procurement

1. The procurement method for the design of the project was RFQ. The total value of the the RFQ is \$1,661,191.00.
2. The RFQ closed on July 5, 2006.
3. There were 12 proposals submitted for review and 1 approved.

C. Contractor and Project Information

1. The address of the vendor is:
TranSystems Corporation of Ohio
55 Public Square, Suite 1900
Cleveland, OH 44113
Council District - 7
2. The Principle Owners are listed in an attachment to this item
3. a. The location of the project is Stearns Road at Norfolk Southern RR in Olmsted Township
3. b. The project is located in Council District 5.

D. Project status and Planning

1. The project is an extension of the existing project.
2. N/A
3. N/A
4. N/A
5. This contract needs a signature in ink asap to avoid project delays. Wet signature is required because it is an ODOT contract and does not contain the electronic language.

E. Funding

1. This contract is funded 80% by Federal Funds and 20% by County Road and Bridge.
2. The schedule of payments is by invoice.
3. The project is an amendmnet to a contract. This amendment changes scope and value.

BC2013-296

A. Scope of Work Summary

1. Department of Development requesting approval to amend agreement CE1200499-01 with Neighborhood Housing Services of Greater Cleveland to change the time of performance from 08/20/2012 - 08/19/2013 to 08/20/2012 - 12/31/2013 and to add additional \$111,782 of federal HOME funds, which will increase the contract amount from \$330,000 to \$441,782. The start and completion dates of the proposed amended contract are August 20, 2012 - December 31, 2013.
2. The goals of the project are to stabilize neighborhoods and reduce vacant property by providing funds to assist homebuyers. The proposed amendment will add funds to continue down payment assistance through the end of 2013, when a new competitively procured agreement incorporating recent changes in federal regulations will be in place.

B. Procurement

The existing agreement was procured through a formal RFP process, under RQ 23776. OPD review (08-28-13). OK to process as RFP Exemption for the Contracts and Purchasing Board approval.

C. Contractor and Project Information

Neighborhood Housing Services of Greater Cleveland
5700 Broadway Avenue
Cleveland, Ohio 44127
County Council District 7

Homebuyers may be assisted in 51 suburbs, in Council Districts 1,2,3,4,5,6,8,9,10, and 11.

D. Project Status and Planning

The project recurs annually as federal HOME funds are allocated.

E. Funding

1. The project is funded 100% with federal HOME funds.
2. The schedule of payments is reimbursement as expenses are submitted.

BC2013-297

Title: OPD 2013 Award Recommendation Integrated Precision Systems, Inc. for DoIT RQ28225

A. Scope of Work Summary

1. The Office of Procurement & Diversity is requesting approval of an award recommendation to Integrated Precision Systems, Inc. in the amount of \$185,304.29 for security and identification equipment for the Department of Information Technology.
2. The primary goals of this purchase is for access control and security cameras for Children and Family Services, as well as an identification print station for updating employee badges for Jobs and Family Services.

B. Procurement

1. The procurement method for this project was RFP Exemption from State Contract 800160, expiration 6/30/2015. CPB2013-791 approved on 10/7/2013.
2. There was no SBE requirement for this procurement.

C. Contractor and Project Information

1. The address of the vendor is:
Integrated Precision Systems, Inc.
9321 Ravenna Road, Suite C
Twinsburg, Ohio 44087

There is no Council representation, as this vendor is located out of Cuyahoga County.

2. The President for the vendor is James Butkovic. Vice President is Greg Ponchak.

3a. The locations of the project are as follows. Both are located in Council District 7

1) Division of Children and Family Services

3955 Euclid Avenue
Cleveland, Ohio 44115

- 2) Division of Jobs and Family Services (main location)
1640 Superior Avenue
Cleveland, Ohio 44114

D. Project Status and Planning

1. This is a one-time purchase for the County.

E. Funding

1. The purchase is funded 100% by the Health and Human Services Levy.
2. Payment will be made per Invoice.