

Cuyahoga County Contracts and Purchasing Board  
November 12, 2013 11:30 A.M.  
Lakeside Place - Council Offices - Board Room  
323 Lakeside Avenue, 4<sup>th</sup> Floor

#### I. Call to Order

The meeting was called to order at 11:42 AM.

#### Attending:

Chief of Staff Matt Carroll  
Chief Deputy Engineer Stan Kosilesky (Alternate for Bonnie Teeuwen)  
Director of Procurement and Diversity Lenora Lockett  
Councilman Dale Miller  
Interim Fiscal Officer Mark Parks

At the November 12th, 2013 regular meeting of the Contracts and Purchasing Board, all actions taken for the following approved items were done with the approval of all members present. All items were considered and adopted by unanimous vote unless otherwise noted.

#### II. Review Minutes

Clerk Lindy Burt asked if there were any corrections to or questions on the minutes from the November 4, 2013 Contracts and Purchasing Board meeting minutes. Hearing none, Ms. Burt motioned to approve the minutes as written. The minutes were unanimously approved.

#### III. Public Comment

There was no public comment.

#### IV. Contracts and Awards

##### A. Tabled Items

CPB2013-628 Fiscal Office/ Treasurer recommending an award on RQ28004 and enter into a contract with Bloomberg Finance L.P., sole source, in the amount of \$51,600.00 for lease of equipment and financial information services for the period 6/26/2013 - 6/25/2015. Funding Source: 100% General Funds.

Gerry Murphy, of the Treasurer's Office, presented. Item CPB2013-628 was unanimously approved.

CPB2013-857 Public Defender recommending an award on RQ28479 and enter into a contract with Kreig J. Brusnahan in the amount of \$24,500.00 for legal services for indigent clients in Domestic Relations Court for the period 11/5/2013 - 11/3/2014. Funding Source: 100% general funds.

John Martin, Attorney with the Public Defender's office, presented. Item CPB2013-857 was unanimously approved.

##### B. Scheduled Items

CPB2013-869 Department of Public Works recommending an award on RQ29140 and enter into a contract with David V. Lewin Corp. in the amount not-to-exceed \$90,600.00 for geotechnical engineering services for the Convention Center hotel for the period 11/12/ 2013 – 12/31/ 2014. Funding Source: 100% General Fund.

Stan Kosilesky, of the Department of Public Works, presented. Item CPB2013-869 was unanimously approved.

CPB2013-870 Department of Information Technology recommending an award on RQ28624 and enter into a contract with TimeLink International Corporation, sole source, in the amount not-to-exceed \$18,947.11 for maintenance on Synapps System Software for the Office of Human Resources for the period 10/1/2013 - 9/30/2014. Funding Source: 100% General Funds.

Dennis Sullivan, of the Department of Information Technology, presented. Item CPB2013-870 was unanimously approved.

CPB2013-871 Office of Procurement & Diversity recommending an award: Department of Information Technology a) on RQ28860 with En Pointe Technologies Sales, Inc. in the amount of \$45,886.12 for Visual Studio software upgrade for the Department of Public Safety and Justice Services/Regional Enterprise Data Sharing System. Funding Source: Enterprise Funds, which receives revenue from user fees, \$5.00 moving violation fees and a General Fund subsidy.

Lenora Lockett, of the Office of Procurement and Diversity, presented. Item CPB2013-871 was unanimously approved.

CPB2013-872 Juvenile Court recommending an award on RQ27529 and enter into a contract with Mizanin Reporting Service, Inc. in the amount not-to-exceed \$50,000.00 for court transcription services for the period 1/1/2014 - 12/31/2015. Funding Source: 100% General Funds.

Karen Lippman, of Juvenile Court, presented. Item CPB2013-872 was unanimously approved.

CPB2013-873 Juvenile Court submitting amendments to contracts with various providers for Diagnostic Clinic Clinicians for the period 1/1/2012 - 12/31/2013:

- a) No. CE1200294-01 with Luis Felipe Amunategui for a decrease in the amount of (\$8,000.00).
- b) No. CE1200295-01 with Randall Steven Baenen for additional funds in the amount of \$6,000.00.
- c) No. CE1200297-01 with Thomas Evans for a decrease in the amount of (\$10,000.00).
- d) No. CE1200298-01 with John Matthew Fabian, Psy.D., JD, LLC for a decrease in the amount of (\$12,000.00).
- e) No. CE1200307-01 with Jessica L. Haberman for a decrease in the amount of (\$11,000.00).
- f) No. CE1200299-01 with Amy Justice, Ph.D., Inc. for additional funds in the amount of \$6,000.00.
- g) No. CE1200300-01 with John Joseph Konieczny for additional funds in the amount of \$5,000.00.
- h) No. CE1200301-01 with Kathryn M. Kozlowski for a decrease in the amount of (\$12,000.00).
- i) No. CE1200302-01 with Robert R. Kurtz for additional funds in the amount of \$12,000.00.
- j) No. CE1200303-01 with Steven M. Neuhaus for additional funds in the amount of \$6,000.00.
- k) No. CE1200304-01 with Terry B. Pinsoneault for additional funds in the amount of \$2,000.00.

- l) No. CE1200305-01 with Douglas Waltman for additional funds in the amount of \$6,000.00.
- m) No. CE1200306-01 with Bethany Young-Lundquist for a decrease in the amount of (\$10,000.00).
- n) No. CE1200308-01 with Kathryn R. Ziemnik for additional funds in the amount of \$20,000.00.

Funding Source: 100% General Funds

Karen Lippman, of Juvenile Court, presented. Item CPB2013-873 was unanimously approved.

CPB2013-874 Department of Public Safety and Justice Services recommending an award on RQ28593 and enter into a contract with Public Financial Management, Inc. in the amount not-to-exceed \$50,000.00 for Regional Jail Assessment services for the period 11/18/2013 - 3/17/2014. Funding Source: 100% General Funds.

Norberto Colon, Deputy Chief for Public Safety/Justice Services, presented. Item CPB2013-874 was unanimously approved.

CPB2013-875 Department of Public Safety and Justice Services/Public Safety Grants submitting agreements with various municipalities for reimbursement of eligible expenses in connection with the FY2011 Urban Area Security Initiative Grant Program:

- a) City of Brecksville in the amount not-to-exceed \$1,401.30 for the period 6/12/2013 - 10/30/2013.
- b) City of Fairview Park in the amount not-to-exceed \$1,322.00 for the period 9/18/2013 - 10/30/2013.
- c) City of Bedford Heights in the amount not-to-exceed \$675.84 for the period 6/12/2013 - 10/30/2013.
- d) City of Bedford Heights in the amount not-to-exceed \$243.55 for the period 5/12/2013 - 9/30/2013.

Funding Source: Department of Homeland Security through Ohio Emergency Management Agency

Felicia Harrison, of the Department of Public Safety, presented. Item CPB2013-875 was unanimously approved.

CPB2013-876 Department of Health and Human Services/ Office of Re-entry submitting an amendment to Contract No. CE1200215-01 with Verge Inc. for implementation of a Social Enterprise Initiative Program for formerly incarcerated individuals for the period 3/1/2012 - 12/31/2013 for additional funds in the amount of \$20,000.00. Funding Source: 100% Health and Human Services Levy funds.

Rick Werner, Director of the Department of Human Services, presented. Item CPB2013-876 was unanimously approved.

CPB2013-877 Department of Health and Human Services/ Office of Re-entry Submitting an amendment to Contract No. CE1200194-01 with Career Development and Placement Strategies Inc. for implementation of a Social Enterprise Initiative Program for formerly incarcerated individuals for the period 3/1/2012 - 12/31/2013 for additional funds in the amount of \$20,000.00. Funding Source: 100% Health and Human Services Levy funds.

Rick Werner, Director of the Department of Human Services, presented. Item CPB2013-877 was unanimously approved.

#### C. Exemption Requests

CPB2013-878 Common Pleas Court Corrections Planning Board submitting an RFP exemption on RQ29075, which will result in an award recommendation to Oriana Inc. in the amount not-to-exceed \$1,199,200.00 for Day Programming Services in connection with the FY2014 Ohio Department of Rehabilitation and Correction Community Corrections Act Probation Improvement and Incentive Grant Program for the period 10/1/2013 - 6/30/2015. Funding Source: Ohio Department of Rehabilitation and Corrections Probation Improvement Grant Funds.

Daniel Peterca of the Corrections Planning Board presented. Item CPB2013-878 was unanimously approved.

CPB2013-879 Department of Health and Human Services/ Community Initiatives Division/Office of Early Childhood in an award recommendation to Literacy Cooperative of Greater Cleveland in the amount of \$300,000.00 for the Supporting Partnerships to Assure Ready Kids Program for the Invest in Children Program for the period 9/1/2013 - 8/31/2014. Funding Source: United Way of Greater Cleveland.

Rick Werner, Director of the Department of Human Services, presented. Item CPB2013-879 was unanimously approved.

CPB2013-880 Law Department/ County Prosecutor a) submitting an RFP exemption, which will result in an engagement letter with Roetzel & Andress, LPA for legal services for the period 10/25/2013 - 12/31/2013 in connection with the issuance and sale of County of Cuyahoga, Ohio Multi-Family Housing Revenue Bonds, Series 2002A and Taxable Multi-Family Housing Revenue Bonds, Series 2002-A-T, in an aggregate principal amount not-to-exceed \$6,735,000.00 for the Antioch Towers Apartments Project.

b) submitting an engagement letter with Roetzel & Andress, LPA for legal services for the period 10/25/2013 - 12/31/2013 in connection with the issuance and sale of County of Cuyahoga, Ohio Multi-Family Housing Revenue Bonds, Series 2002A and Taxable Multi-Family Housing Revenue Bonds, Series 2002-A-T, in an aggregate principal amount not-to-exceed \$6,735,000.00 for the Antioch Towers Apartments Project.

Funding Source: No cost - Legal fees, to be paid by the purchasers of the property, will not exceed \$15,000.

Majeed Makhlof, Law Director, presented. Item CPB2013-880 was unanimously approved.

#### D. Consent Agenda

CPB2013-881 Department of Public Works recommending a payment in the amount not-to-exceed \$3,500.00 to Northeast Ohio Areawide Coordinating Agency in connection with a safety study of the

Detroit Superior Bridge Streetcar Level. Funding Source: 80% Federal and 20% County \$7.50 Vehicle License Tax Fund.

Item CPB2013-881 was unanimously approved.

CPB2013-882 Department of Development Recommending to terminate Agreement No. AG1200233-01 with City of Bedford for the Neighborhood Stabilization 3 Municipal Grant Program for the period 7/1/2012 - 12/31/2013, effective 10/10/2013. Funding Source: federal Neighborhood Stabilization Program 3 funding.

Item CPB2013-882 was unanimously approved.

CPB2013-883 Department of Development submitting amendments to contracts with various providers for mortgage foreclosure prevention counseling and legal services for homeowners for the period 1/1/2012 - 7/15/2013 to extend the time period to 6/30/2014 and for a decrease in the amount of (\$4,800.00) each:

- a) Contract No. CE1200235-02 with Cleveland Housing Network, Inc.
- b) Contract No. CE1200236-02 with Community Housing Solutions.
- c) Contract No. CE1200237-02 with East Side Organizing Project, Inc.
- d) Contract No. CE1200238-02 with Home Repair Resource Center.
- e) Contract No. CE1200239-02 Neighborhood Housing Services of Greater Cleveland Inc.

Item CPB2013-883 was unanimously approved.

CPB2013-884 Department of Information Technology Recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: N/A.

Item CPB2013-884 was unanimously approved.

CPB2013-885 Department of Health and Human Services/ Community Initiatives Division/Office of Early Childhood Submitting an amendment to Contract No. CE1000207-01-04 with Case Western Reserve University for evaluation of the Invest in Children Program for the period 12/1/2009 - 6/30/2013 to extend the time period to 12/31/2013; no additional funds required. Funding Source: Original Contract - 99.65% (\$950,000) Private foundation resources; 0.35% (\$3,333) County Health & Human Services Levy.

Item CPB2013-885 was unanimously approved.

CPB2013-886 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood Submitting a grant award with William J. and Dorothy K. O'Neill Foundation in the amount of \$150,000.00 for the FY2013 Positively Moms Initiative Program for the period 10/1/2013 - 9/30/2014. Funding Source: 100% O'Neill Foundation Funds.

Item CPB2013-886 was unanimously approved.

CPB2013-887 Department of Health and Human Services/ Community Initiatives Division/Office of Homeless Services submitting an amendment to Contract No. CE1300126-01, 02, 03 with Emerald Development and Economic Network, Inc. for rapid re-housing assistance, location and stabilization services for the period 10/1/2012 - 9/30/2013 to extend the time period to 9/30/2014; no additional funds required. Funding Source: Original contract: Emergency Solutions Grant, Department of Housing & Urban Development.

Item CPB2013-887 was unanimously approved.

CPB2013-888 Department of Health and Human Services/ Division of Senior and Adult Services submitting a grant agreement with the Western Reserve Area Agency on Aging in the amount of \$20,665.05 for the FY2014 Home Energy Assistance Program (HEAP) Outreach Project for the period 9/1/2013 - 4/30/2014. Funding Source: Ohio Department of Aging HEAP Funds.

Item CPB2013-888 was unanimously approved.

CPB2013-889 Office of Procurement & Diversity presenting voucher payments for the week of 11/12/2013.

Item CPB2013-889 was unanimously approved.

CPB2013-890 Department of Development presenting voucher payments and housing rehab loans for the period 10/30/13 to 11/06/13.

Item CPB2013-890 was unanimously approved.

#### V. Other Business

No other business was presented.

#### VI. Public Comment

There was no further public comment.

#### VII. Adjournment

A motion to adjourn was unanimously approved at 12:01 PM.