

Cuyahoga County Contracts and Purchasing Board
November 18, 2013 11:30 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

- I. Call to Order**
- II. Review Minutes**
- III. Public Comment**
- IV. Contracts and Awards**

A. Tabled Items

B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2013-891	Department of Development	Requesting approval of a contract with 14025 Cedar Road L.L.C., for the anticipated cost of \$20,000.00 for exterior repairs and improvements to property located at 14025 Cedar Road, South Euclid. The anticipated Start-Completion dates are 11/1/2013-10/31/2014. Funding Source: 100% Federal Community Development Block Grant Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-892	Department of Information Technology	Recommending an award on RQ28850 and enter into a contract with Paragrid, Inc. in the amount not-to-exceed \$6,000.00 for maintenance of existing Regional Enterprise Data Sharing System's HP P4000 cluster environment for the period 10/1/2013 - 12/1/2013. Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-893	Department of Information Technology	Recommending an award on RQ28285 and enter into a contract with SHI International Corp. in the amount not-to-exceed \$4,500.00 for subscription services for LogMein support for Bold Chat Premier software for the period 11/1/2013 - 10/31/2014. Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-894	Office of Procurement & Diversity	Recommending an award: <u>Department of Information Technology</u> a) RQ28896 with TEC Communications, Inc. in the amount of \$35,209.46 for 2 Nexus 5548 10GB Switches and Smartnet Licenses. (State Contract No. 533110)). Funding Source: Special Revenue Funds - Special Project #2.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

CPB2013-895	Department of Public Safety and Justice Services/ Public Safety Grants	<p>Recommending an award on RQ27571 and enter into a contract with Geofeedia, Inc. in the amount not-to-exceed \$10,800.00 for social media search and monitoring services in connection with the FY2011 State Homeland Security-Law Enforcement Grant Program for the period 8/1/2013 - 4/1/2014.</p> <p>Funding Source: 100% FY2011 State Homeland Security Grant-Law Enforcement grant funds.</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-896	Department of Health and Human Services/ Division of Children and Family Services	<p>Recommending an award on RQ29319 and enter into a contract with The Centers for Families and Children in the amount not-to-exceed \$900.00 for rental of space and related services for the Dr. Zenah Supportive Services Roll-out event at the Mandel Community Room located at 4500 Euclid Avenue, Cleveland, for the period 11/19/2013 - 11/20/2013.0</p> <p>Funding Source: 32% Federal and 68% Health and Human Services Levy funds.</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

C. Exemption Requests

Item	Requestor	Description	Board Action
CPB2013-897	County Prosecutor	<p>Submitting a sole source exemption on RQ28810, which will result in an award recommendation to Puritas Springs Software in the amount of \$2,547.80 for the purchase of 28 licenses for Revised Ohio Child Support Guideline software.</p> <p>Funding Source: 100% General Funds</p> <p>2. What is the product/service that you seek to acquire?</p> <p>The Revised Ohio Child Support Guidelines software is designed to do detailed calculations on child support payments. This program is used by over 200 county courts, government and non-profit agencies. Features of the program include the Support Scheduler/Arrearage Calculator. Its purpose is to track support due dates and payment dates so as to provide a full and detailed rendering of the child support account from beginning to end. Health and Human Services Poverty Guidelines are used to compute a cash medical support maximum. That amount serves as a ceiling limiting the cash medical support. U.S. Department of Agriculture Health Expenditures statistics on estimated health care</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		<p>expenditures by U.S. families are used to calculate the actual amount of cash medical support. The program has an enhanced ability to identify situations where the child care credit is limited by a party's tax liability. The software program performs federal and state income tax calculations that do not require inordinate amounts of data entry in order to get an answer. The federal and state income tax calculations are built in.</p> <p>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? X Yes 0 No</p> <p>The software is being continuously updated with new figures and data as the Ohio Revised Code changes. The office requires that these changes be reflected in the program, so we require continuing maintenance for use of this software.</p> <p>4. Why do you need to acquire these goods or services?</p> <p>The Prosecutor's Office Child and Family Services Unit has a continuing need to do various calculations and print out forms that have to do with Child Support calculations.</p> <p>5. Why are the requested goods/services the only ones that can satisfy your requirements? What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.</p> <p>This is a niche product- there are no other programs out there that do these sorts of calculations. Furthermore, the courts themselves use this software - so to stay consistent, we need to make sure we're using the same software as they are.</p> <p>6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?</p> <p>No other sources are available that have this functionality. This is a niche product that caters to a very specific demographic - those that need to calculate child support payments in the State of Ohio.</p>	
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		<p>7. Identify specific steps taken to negate need for sole source provider.</p> <p>Since this is the only vendor qualified to provide us with this service, we cannot undertake steps to negate the need for this sole source provider.</p> <p>8. Has your department bought these goods/services in the past?</p> <p>X Yes 0 No</p> <p>If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services?</p> <p>We have previously used the same provider. We have determined that the last time the software was purchased was in 2008, but we do not have the price that was paid for the software 5 years ago.</p> <p>9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?</p> <p>We do not plan to reduce our reliance on this provider. This software is necessary for the continuing business operations of the Child Support Services Unit</p> <p>10. What efforts were made to get the best possible price?</p> <p>The vendor has given us a substantial volume license discount. The original price of the 28-user license was \$3,639.72, and we were given a discount of \$1,091.92. Our final price is \$2,547.80.</p> <p>11. Why is the price for this purchase considered to be fair and reasonable?</p> <p>The price for the software, at \$129.99 per user (before discount) is eminently reasonable, considering that it saves much more than that if one considers the cost of the attorneys having to manually calculate Child Support payments. Furthermore, we've received a significant discount on top of that initial price, so we feel that the price given to us is fair and reasonable.</p>	
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		12. Amount to be paid: \$2,547.80	
CPB2013-898	Department of Health and Human Services	<p>Submitting an RFP exemption, which will result in amendments to contracts with various providers for Universal Pre-Kindergarten Program services for the Invest in Children Program for the period 8/1/2012 - 7/31/2013 to extend the time period 7/31/2014:</p> <p>a) Contract No. CE1200516-01 with Guidestone- Family Child Care Center Berea for additional funds in the amount of \$300,407.73.</p> <p>b) Contract No. CE1200517-01 with Guidestone- Family Child Care Center Brookpark for additional funds in the amount of \$99,807.09</p> <p>c) Contract No. CE1200518-01 with Guidestone- Family Child Care Center Lakewood for additional funds in the amount of \$124,395.65</p> <p>d) Contract No. CE1200519-01 with Guidestone- Family Child Care Center Maple Hts. for additional funds in the amount of \$185,793.28.</p> <p>e) Contract No. CE1200520-01 with Guidestone- Family Child Care Center Middleburg Hts. for additional funds in the amount of \$12,019.04</p> <p>Funding Source: Health and Human Services Levy Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>High-quality Universal Pre-Kindergarten (UPK) programming that promotes development and school-readiness to children 3 through 5 years of age, not enrolled in kindergarten.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>Ohio Guidestone – Family Life Child Care Center of Maple Hts. CE12000519-01</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>Original Amount: \$73,886.00 Amendment Amount: \$185,793.28</p> <p>Ohio Guidestone – Family Life Child Care Center of Berea CE12000516-01 Original Amount: \$250,084.00 Amendment Amount: \$300,407.73</p> <p>Ohio Guidestone – Family Life Child Care Center of Brook Park CE12000517-01 Original Amount: \$122,344.00 Amendment Amount: \$99,807.09</p> <p>Ohio Guidestone – Family Life Child Care Center of Lakewood CE12000518-01 Original Amount: \$123,232.00 Amendment Amount: \$124,395.65</p> <p>Ohio Guidestone – Family Life Child Care Center of Middleburg Hts. CE12000520-01 Original Amount: \$100,718.00 Amendment Amount: \$12,019.04</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>The named vendors currently providing UPK services were selected through a Request for Proposal process in 2012 (RQ23133). The Request for Proposal states that “contracts will be awarded a contract for the time period August 1, 2012 through July 31, 2013 with a possible contract extension for up to two years (August 1, 2013 - July 31, 2014 and August 1, 2014 to July 31, 2015) dependent on budgetary considerations and contract performance”. All of the vendors currently providing UPK services have adequately performed services as outlined in their contracts and subsequent amendments and as indicated on the contract evaluations forms for each vendor.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>No other vendors were evaluated for participation in UPK</p>	
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		<p>for the 2013-2014 program year. Current vendors for UPK services were selected through an RFP process in 2012 (RQ23133) and are subject to annual on-site monitoring as a condition of their continuation as a UPK vendor through the three-year period outlined in the original RFP. The Office of Early Childhood does not have the authority to conduct on-site monitoring of vendors with whom it does not have a contract for UPK services.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Current vendors for UPK services were selected through an RFP process in 2012 (RQ23133) and are subject to annual on-site monitoring as a condition of their continuation as a UPK vendor through the three-year period outlined in the original RFP. All of the vendors currently providing UPK services have adequately performed services as outlined in their contracts and subsequent amendments. This is further indicated on the contract evaluations forms completed for each vendor.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>Continuity of care and maintenance of a high quality preschool program for children over the years that they are enrolled is key to the UPK program. An annual RFP would be counter to the basic tenets of high quality child care which focuses on maintaining program stability for young children.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The County plans to release a new Request for Proposal for UPK in March of 2015.</p>	
CPB2013-899	Department of Public Safety and Justice Services/Office of Emergency Management/Cuyahoga Emergency	<p>Submitting an RFP exemption on RQ29157, which will result in an award recommendation to Association of Public Safety Communications Officials International Inc. for the purchase of Emergency Medical Dispatch Manuals and Guide Cards.</p> <p>Funding Source: 100% General Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

	Communications System Section	<p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The Department seeks to purchase Emergency Medical Dispatch (EMD) Manuals and Guide Cards necessary for the EMD Program</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The estimated dollar value of this purchase is \$21,250.20; the funding source is the general fund.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>APCO is the only vendor that can be utilized for the EMD training, thus, the required training materials are vital to be obtained through this organization as well.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>No other vendors can provide the Manuals and Guide Cards because the EMD protocols identified are as a result of the original training provided by APCO and are essential to the learned EMD program.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>APCO trained our CECOMS staff on EMD protocols and came up with specific EMD protocols for the entire county. The requested training materials are necessary to fully implement the EMD program.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>The EMD program is a critical objective for CECOMS and delays in the full implementation of the program would greatly impact abilities to properly respond to emergency situations.</p> <p>7. Describe what future plans, if any, the County can take</p>	
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		<p>to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Continue to search for other companies such as APCO for professional development, technical assistance and outreach services to our public safety staff.</p>	
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D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2013-900	Department of Development	<p>Requesting approval of an assignment of a NCO Technology Fund Loan with BestHomeHealthCare.com, LLC to MemVu, Inc. and requesting authority for the Director to execute all documents required in connection with said loan assignment.</p> <p>Funding Source: No new funds are being requested. The project was funded 100% by the General Fund. The loan pre-dated the creation of the Western Reserve Fund.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-901	Department of Information Technology	<p>Recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00.</p> <p>Funding Source: N/A</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-902	Department of Human Resources	<p>Submitting an amendment to Contract No. CE1200487-01 with Employee Benefits International, Inc. for Professional Healthcare Consultant Services for the period of 8/1/2012 -7/31/2015, to change the terms, effective 9/1/2013; no additional funds required.</p> <p>Funding Source: Original contract: General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-903	Department of Public Safety and Justice Services/Public Safety Grants	<p>Submitting an amendment to Agreement No. AG1100155-01 with Board of Lake County Commissioners for reimbursement of eligible expenses in connection with the FY2009 Port Security Grant Program for the period 6/1/2009 - 5/31/2013 to extend the time period to 11/30/2013; no additional funds required.</p> <p>Funding Source: 75% federal dollars by the Department of Homeland Security FEMA. The subgrantee is responsible for 25% match.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-904	Office of Procurement & Diversity	Presenting voucher payments for the week of 11/18/2013.	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

	Department of Development	Presenting voucher payments and housing rehab loans. <i>There are no voucher payments or housing rehab loans to report this week.</i>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
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V. Other Business

VI. Public Comment

VII. Adjournment

Minutes

Cuyahoga County Contracts and Purchasing Board

November 12, 2013 11:30 A.M.

Lakeside Place - Council Offices - Board Room

323 Lakeside Avenue, 4th Floor

I. Call to Order

The meeting was called to order at 11:42 AM.

Attending:

Chief of Staff Matt Carroll

Chief Deputy Engineer Stan Kosilesky (Alternate for Bonnie Teeuwen)

Director of Procurement and Diversity Lenora Lockett

Councilman Dale Miller

Interim Fiscal Officer Mark Parks

At the November 12th, 2013 regular meeting of the Contracts and Purchasing Board, all actions taken for the following approved items were done with the approval of all members present. All items were considered and adopted by unanimous vote unless otherwise noted.

II. Review Minutes

Clerk Lindy Burt asked if there were any corrections to or questions on the minutes from the November 4, 2013 Contracts and Purchasing Board meeting minutes. Hearing none, the minutes were unanimously approved.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items

CPB2013-628 Fiscal Office/ Treasurer recommending an award on RQ28004 and enter into a contract with Bloomberg Finance L.P., sole source, in the amount of \$51,600.00 for lease of equipment and

financial information services for the period 6/26/2013 - 6/25/2015. Funding Source: 100% General Funds.

Gerry Murphy, of the Treasurer's Office, presented. Item CPB2013-628 was unanimously approved.

CPB2013-857 Public Defender recommending an award on RQ28479 and enter into a contract with Kreig J. Brusnahan in the amount of \$24,500.00 for legal services for indigent clients in Domestic Relations Court for the period 11/5/2013 - 11/3/2014. Funding Source: 100% general funds.

John Martin, Attorney with the Public Defender's office, presented. Item CPB2013-857 was unanimously approved.

B. Scheduled Items

CPB2013-869 Department of Public Works recommending an award on RQ29140 ~~and enter into a contract~~ with David V. Lewin Corp. in the amount not-to-exceed \$90,600.00 for geotechnical engineering services for the Convention Center hotel for the period 11/12/ 2013 – 12/31/ 2014. Funding Source: 100% General Fund.

Stan Kosilesky, of the Department of Public Works, presented. Item CPB2013-869 was unanimously approved.

CPB2013-870 Department of Information Technology recommending an award on RQ28624 and enter into a contract with TimeLink International Corporation, sole source, in the amount not-to-exceed \$18,947.11 for maintenance on Synapps System Software for the Office of Human Resources for the period 10/1/2013 - 9/30/2014. Funding Source: 100% General Funds.

Dennis Sullivan, of the Department of Information Technology, presented. Item CPB2013-870 was unanimously approved.

CPB2013-871 Office of Procurement & Diversity recommending an award: Department of Information Technology a) on RQ28860 with En Pointe Technologies Sales, Inc. in the amount of \$45,886.12 for Visual Studio software upgrade for the Department of Public Safety and Justice Services/Regional Enterprise Data Sharing System. Funding Source: Enterprise Funds, which receives revenue from user fees, \$5.00 moving violation fees and a General Fund subsidy.

Lenora Lockett, of the Office of Procurement and Diversity, presented. Item CPB2013-871 was unanimously approved.

CPB2013-872 Juvenile Court recommending an award on RQ27529 and enter into a contract with Mizanin Reporting Service, Inc. in the amount not-to-exceed \$50,000.00 for court transcription services for the period 1/1/2014 - 12/31/2015. Funding Source: 100% General Funds.

Karen Lippman, of Juvenile Court, presented. Item CPB2013-872 was unanimously approved.

CPB2013-873 Juvenile Court submitting amendments to contracts with various providers for Diagnostic Clinic Clinicians for the period 1/1/2012 - 12/31/2013:

- a) No. CE1200294-01 with Luis Felipe Amunategui for a decrease in the amount of (\$8,000.00).
- b) No. CE1200295-01 with Randall Steven Baenen for additional funds in the amount of \$6,000.00.
- c) No. CE1200297-01 with Thomas Evans for a decrease in the amount of (\$10,000.00).
- d) No. CE1200298-01 with John Matthew Fabian, Psy.D., JD, LLC for a decrease in the amount of (\$12,000.00).
- e) No. CE1200307-01 with Jessica L. Haberman for a decrease in the amount of (\$11,000.00).
- f) No. CE1200299-01 with Amy Justice, Ph.D., Inc. for additional funds in the amount of \$6,000.00.
- g) No. CE1200300-01 with John Joseph Konieczny for additional funds in the amount of \$5,000.00.
- h) No. CE1200301-01 with Kathryn M. Kozlowski for a decrease in the amount of (\$12,000.00).
- i) No. CE1200302-01 with Robert R. Kurtz for additional funds in the amount of \$12,000.00.
- j) No. CE1200303-01 with Steven M. Neuhaus for additional funds in the amount of \$6,000.00.
- k) No. CE1200304-01 with Terry B. Pinsoneault for additional funds in the amount of \$2,000.00.
- l) No. CE1200305-01 with Douglas Waltman for additional funds in the amount of \$6,000.00.
- m) No. CE1200306-01 with Bethany Young-Lundquist for a decrease in the amount of (\$10,000.00).
- n) No. CE1200308-01 with Kathryn R. Ziemnik for additional funds in the amount of \$20,000.00.

Funding Source: 100% General Funds

Karen Lippman, of Juvenile Court, presented. Item CPB2013-873 was unanimously approved.

CPB2013-874 Department of Public Safety and Justice Services recommending an award on RQ28593 and enter into a contract with Public Financial Management, Inc. in the amount not-to-exceed \$50,000.00 for Regional Jail Assessment services for the period 11/18/2013 - 3/17/2014. Funding Source: 100% General Funds.

Norberto Colon, Deputy Chief for Public Safety/Justice Services, presented. Item CPB2013-874 was unanimously approved.

CPB2013-875 Department of Public Safety and Justice Services/Public Safety Grants submitting agreements with various municipalities for reimbursement of eligible expenses in connection with the FY2011 Urban Area Security Initiative Grant Program:

- a) City of Brecksville in the amount not-to-exceed \$1,401.30 for the period 6/12/2013 - 10/30/2013.
- b) City of Fairview Park in the amount not-to-exceed \$1,322.00 for the period 9/18/2013 - 10/30/2013.
- c) City of Bedford Heights in the amount not-to-exceed \$675.84 for the period 6/12/2013 - 10/30/2013.
- d) City of Bedford Heights in the amount not-to-exceed \$243.55 for the period 5/12/2013 - 9/30/2013.

Funding Source: Department of Homeland Security through Ohio Emergency Management Agency

Felicia Harrison, of the Department of Public Safety, presented. Item CPB2013-875 was unanimously approved.

CPB2013-876 Department of Health and Human Services/ Office of Re-entry submitting an amendment to Contract No. CE1200215-01 with Verge Inc. for implementation of a Social Enterprise

Initiative Program for formerly incarcerated individuals for the period 3/1/2012 - 12/31/2013 for additional funds in the amount of \$20,000.00. Funding Source: 100% Health and Human Services Levy funds.

Rick Werner, Director of the Department of Human Services, presented. Item CPB2013-876 was unanimously approved.

CPB2013-877 Department of Health and Human Services/ Office of Re-entry Submitting an amendment to Contract No. CE1200194-01 with Career Development and Placement Strategies Inc. for implementation of a Social Enterprise Initiative Program for formerly incarcerated individuals for the period 3/1/2012 - 12/31/2013 for additional funds in the amount of \$20,000.00. Funding Source: 100% Health and Human Services Levy funds.

Rick Werner, Director of the Department of Human Services, presented. Item CPB2013-877 was unanimously approved.

C. Exemption Requests

CPB2013-878 Common Pleas Court Corrections Planning Board submitting an RFP exemption on RQ29075, which will result in an award recommendation to Oriana Inc. in the amount not-to-exceed \$1,199,200.00 for Day Programming Services in connection with the FY2014 Ohio Department of Rehabilitation and Correction Community Corrections Act Probation Improvement and Incentive Grant Program for the period 10/1/2013 - 6/30/2015. Funding Source: Ohio Department of Rehabilitation and Corrections Probation Improvement Grant Funds.

Daniel Peterca of the Corrections Planning Board presented. Item CPB2013-878 was unanimously approved.

CPB2013-879 Department of Health and Human Services/ Community Initiatives Division/Office of Early Childhood in an award recommendation to Literacy Cooperative of Greater Cleveland in the amount of \$300,000.00 for the Supporting Partnerships to Assure Ready Kids Program for the Invest in Children Program for the period 9/1/2013 - 8/31/2014. Funding Source: United Way of Greater Cleveland.

Rick Werner, Director of the Department of Human Services, presented. Item CPB2013-879 was unanimously approved.

CPB2013-880 Law Department/ County Prosecutor a) submitting an RFP exemption, which will result in an engagement letter with Roetzel & Andress, LPA for legal services for the period 10/25/2013 - 12/31/2013 in connection with the issuance and sale of County of Cuyahoga, Ohio Multi-Family Housing Revenue Bonds, Series 2002A and Taxable Multi-Family Housing Revenue Bonds, Series 2002-A-T, in an aggregate principal amount not-to-exceed \$6,735,000.00 for the Antioch Towers Apartments Project.

b) submitting an engagement letter with Roetzel & Andress, LPA for legal services for the period 10/25/2013 - 12/31/2013 in connection with the issuance and sale of County of Cuyahoga, Ohio Multi-Family Housing Revenue Bonds, Series 2002A and Taxable Multi-Family Housing Revenue Bonds, Series

2002-A-T, in an aggregate principal amount not-to-exceed \$6,735,000.00 for the Antioch Towers Apartments Project.

Funding Source: No cost - Legal fees, to be paid by the purchasers of the property, will not exceed \$15,000.

Majeed Makhoulf, Law Director, presented. Item CPB2013-880 was unanimously approved.

D. Consent Agenda

CPB2013-881 Department of Public Works recommending a payment in the amount not-to-exceed \$3,500.00 to Northeast Ohio Areawide Coordinating Agency in connection with a safety study of the Detroit Superior Bridge Streetcar Level. Funding Source: 80% Federal and 20% County \$7.50 Vehicle License Tax Fund.

Item CPB2013-881 was unanimously approved.

CPB2013-882 Department of Development Recommending to terminate Agreement No. AG1200233-01 with City of Bedford for the Neighborhood Stabilization 3 Municipal Grant Program for the period 7/1/2012 - 12/31/2013, effective 10/10/2013. Funding Source: federal Neighborhood Stabilization Program 3 funding.

Item CPB2013-882 was unanimously approved.

CPB2013-883 Department of Development submitting amendments to contracts with various providers for mortgage foreclosure prevention counseling and legal services for homeowners for the period 1/1/2012 - 7/15/2013 to extend the time period to 6/30/2014 and for a decrease in the amount of (\$4,800.00) each:

- a) Contract No. CE1200235-02 with Cleveland Housing Network, Inc.
- b) Contract No. CE1200236-02 with Community Housing Solutions.
- c) Contract No. CE1200237-02 with East Side Organizing Project, Inc.
- d) Contract No. CE1200238-02 with Home Repair Resource Center.
- e) Contract No. CE1200239-02 Neighborhood Housing Services of Greater Cleveland Inc.

Item CPB2013-883 was unanimously approved.

CPB2013-884 Department of Information Technology Recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: N/A.

Item CPB2013-884 was unanimously approved.

CPB2013-885 Department of Health and Human Services/ Community Initiatives Division/Office of Early Childhood Submitting an amendment to Contract No. CE1000207-01-04 with Case Western Reserve University for evaluation of the Invest in Children Program for the period 12/1/2009 -

6/30/2013 to extend the time period to 12/31/2013; no additional funds required. Funding Source: Original Contract - 99.65% (\$950,000) Private foundation resources; 0.35% (\$3,333) County Health & Human Services Levy.

Item CPB2013-885 was unanimously approved.

CPB2013-886 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood Submitting a grant award with William J. and Dorothy K. O'Neill Foundation in the amount of \$150,000.00 for the FY2013 Positively Moms Initiative Program for the period 10/1/2013 - 9/30/2014. Funding Source: 100% O'Neill Foundation Funds.

Item CPB2013-886 was unanimously approved.

CPB2013-887 Department of Health and Human Services/ Community Initiatives Division/Office of Homeless Services submitting an amendment to Contract No. CE1300126-01, 02, 03 with Emerald Development and Economic Network, Inc. for rapid re-housing assistance, location and stabilization services for the period 10/1/2012 - 9/30/2013 to extend the time period to 9/30/2014; no additional funds required. Funding Source: Original contract: Emergency Solutions Grant, Department of Housing & Urban Development.

Item CPB2013-887 was unanimously approved.

CPB2013-888 Department of Health and Human Services/ Division of Senior and Adult Services submitting a grant agreement with the Western Reserve Area Agency on Aging in the amount of \$20,665.05 for the FY2014 Home Energy Assistance Program (HEAP) Outreach Project for the period 9/1/2013 - 4/30/2014. Funding Source: Ohio Department of Aging HEAP Funds.

Item CPB2013-888 was unanimously approved.

CPB2013-889 Office of Procurement & Diversity presenting voucher payments for the week of 11/12/2013.

Item CPB2013-889 was unanimously approved.

CPB2013-890 Department of Development presenting voucher payments and housing rehab loans for the period 10/30/13 to 11/06/13.

Item CPB2013-890 was unanimously approved.

V. Other Business

No other business was presented.

VI. Public Comment

There was no further public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 12:01 PM.

B. Scheduled Items

CPB2013-891

A. Scope of Work Summary

1. Department of Development requesting approval of a contract with 14025 CEDAR ROAD L.L.C. for the anticipated cost of \$20,000.00

The anticipated Start-Completion dates are 11/1/2013-10/31/2014

The primary goal of the project is to complete exterior repairs and improvements to the property located at 14025 Cedar Road South Euclid, Ohio 44118

B. Procurement

1. The procurement method for this project was through Board of Control exemption.

The current amount allocated to the Storefront Rebate Program is \$400,000.00

C. Contractor and Project Information:

1. The address of the project is:

14025 Cedar Road

South Euclid, Ohio 44118

Council District 11

2. The Property Owner is:

14025 Cedar Road LLC

14025 Cedar Road

South Euclid, Ohio 44118

Council District 11

D. Project Status and Planning

1. The project is part of a recurring County program - Storefront Renovation Rebate Program, in which property owners receive a rebate for approved facade improvements.

E. Funding

1. The project is funded 100% federal Community Development Block Grant.

2. Scheduled payment (rebate) for the project is on a reimbursement basis upon submission of an invoice and backup documentation, after the completion of the project.

CPB2013-892

A. The Department of Information Technology submitting a contract with Paragrid in the amount not-to-exceed \$6,000.00 for system maintenance of the REDSS existing HP P4000 cluster for the period 10/1/13 - 12/1/13.

B. The procurement is an approved alternative procurement.

C. Paragrid, Inc.

16781 Chagrin Blvd. #125
Shaker Heights, Ohio 44120
Cuyahoga County - District 9
Ryan Berg - President
IG # 12-4082

D. The project is on a critical action path because it is critical for transitioning the Fusion Center from Cleveland by end of month October. Failure to meet that date will cause the Fusion Center to lose a potential \$100K grant.

E. The project is funded 100% by the General Fund.

CPB2013-893

A. Department of Information Technology submitting a contract with SHI International Corp. in the amount not-to-exceed \$4,500.00 for software subscription service of LogMein Service for Bold Chat Premier for the period 11/1/13 - 10/31/14.

B. The Vendor is the lowest bidder.

C. SHI International Corp.

1408 Newell Court
Columbus, Ohio 43228
Steve Burnside

D. The project reoccurs annually. (First time from this Vendor)

E. The project is funded 100% by the General Fund.

CPB2013-894

Title: OPD 2013 Award Recommendation TEC Communications, Inc. for Switches for DoIT RQ28896

A. Scope of Work Summary

1. The Office of Procurement & Diversity is requesting approval of a Recommendation of Award to TEC Communications, Inc. for (2) Nexus 10GB Switches with SmartNet licenses, as requested by the Department of Information Technology for end use by Common Pleas Court, in the amount of \$35,209.46.
2. The primary goal of this purchase will allow the Common Pleas Court fiber to be tied back to the DoIT core. The equipment will be installed in the 7th floor server room at the Justice Center.

B. Procurement

1. The procurement method for this purchase was State Contract #533110, expiration 6/30/2015, approved as an RFP exemption on CPB2013-812 on 10/21/2013.

C. Contractor and Project Information

1. The address of the vendor is:
T E C Communications, Inc.
20234 Detroit Road
Rocky River, Ohio 44116
Council District 1.
2. The President for the vendor is Melanie M. Schilling.
- 3a. The address of the project is the Justice Center, 1200 Ontario Street, Cleveland, OH 44113.
- 3b. The project is located in Council District 7.

D. Project Status and Planning

1. This is a one-time purchase for the county.
2. After the purchase, the switches will be installed.

E. Funding

1. The project is funded by a Common Pleas Court Special Revenue Fund: Special Project #2.
2. Payment will be per invoice.

CPB2013-895

Title: Department of Public Safety & Justice Services, 2013, Geofeedia, Inc., FY11 SHSP-LE, Req #27571

A. Scope of Work Summary

1. Department of Public Safety & Justice Services requesting approval of a contract with Geofeedia, Inc. for the anticipated cost of \$10,800.00. The anticipated start-completion dates are 8/1/2013-4/1/2014.
2. The primary goal of this project is to enable the Fusion Center to conduct social media monitoring in a very defined area (i.e. Cleveland Browns Stadium) as opposed to a broader keyword search.
3. N/A

B. Procurement

1. The procurement method for this project was a request for quotes. Quotes were sought in both the County procurement system and also via emails to vendors.

2. N/A

3. Three proposals were received in connection with the request and the lowest/best bidder was determined to be Geofeedia, Inc.

C. Contractor and Project Information

1. The address of the contractor is:

1964 Isla De Palma Circle

Naples, FL 34119

Council District: N/A

Michael J. Mulroy, Chief Operating Officer

2. The address or location of the project is:

Northeast Ohio Regional Fusion Center

1300 Ontario Street, 9th Floor

Cleveland, OH 44113

The project is located in Council District: ALL (The NEORFC serves all council districts within Cuyahoga County)

D. Project Status and Planning

1. This contract is a new contract for both the NEORFC and Cuyahoga County. It may reoccur depending on the availability of grant dollars and satisfaction with the vendor.

2. The project has no phases. It is for a determined amount of time.

3. N/A

4. The project's term has already begun. The reason for the delay in the submission was the contract had to be viewed by legal, the vendor took additional time to submit required supporting documentation and the vendor took time to complete registration requirements.

5. N/A

E. Funding

1. The project is funded 100% by the State Homeland Security Grant-Law Enforcement FY11.

2. There is no schedule of payments. Contract terms determine payment.

3. N/A

CPB2013-896

Title: DCFS 2013-Roll-Out Event Contract with The Centers For Families and Children

A. Scope of Work Summary

1. The Division of Children and Family Services (DCFS) is requesting authority to submit a contract with The Centers for Families and Children to provide room rental services for DCFS's Roll-out Event. The total cost for this contract is \$900.00. The contract period (event dates) are November 19 and 22, 2013.

B. Procurement

1. Due to the \$ Amount being less than \$1,000.00, no competitive procurement process is required. The vendor requires a contract.

C. Contractor and Project Information

1. See Principle Owner Form

D. Project Status and Planning

1. NA

E. Funding

1. The project is funded 32% Federal and 68% HHS (Health and Human Services Levy).

2. The schedule of payments is by invoice.

C. Exemption Requests

See detail for items CPB2013-897 - CPB2013-899 in Section C, above.]

D. Consent Agenda**CPB2013-900****A. Scope of Work:**

1.) Department of Development requesting approval of an assignment of a NCO Technology Fund Loan with BestHomeHealthCare.com, LLC to MemVu, Inc. and requesting authority for the Director to execute all documents required in connection with said loan assignment.

2.) The primary goals of the project are to accelerate the development of a high-growth entrepreneurial company, increase the flow of follow-on private investment, create new high paying jobs, and generate program income

B. Procurement:

1.) Department of Development Loan for economic development purposes

C. Contractor and Project Information:

1.) The current address of the borrower is:

MemVu, Inc.

3558 Lee Road

Shaker Heights, Ohio 44120

County District 9

2.) The principals of the borrower are:

Mr. William M. Tymoszczuk, President (Founder) – 22.8%

D. Project Status:

1.) MemVu, Inc. is requesting an assignment of a NCO Loan made to BestHomeHealthCare.com. In 2011, the County made a \$100,000 NCO Loan to BestHomeHealthCare.com to complete software development for a healthcare networking application that connects families, care providers, and non-profit healthcare support agencies. Since closing the loan, the company developed the brain training software application (the MemVu product), identified a new CEO and developed an aggressive strategy to raise additional capital. The new business model calls for BestHomeHealthCare.com to re-incorporate as MemVu, Inc. The assignment of the loan to the reincorporated company will enable the business to raise the necessary capital to fully commercialize the product and repay the County NCO loan. Upon assignment of the loan, MemVu, Inc. will assume the terms and conditions of the original loan agreement..

E. Funding:

1.) No new funds are being requested. The project was funded 100% by the General Fund. The loan predated the creation of the Western Reserve Fund.

2.) The schedule of loan disbursements is by invoice in accordance with the project budget as defined within the loan agreement.

CPB2013-901

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property in accordance with EA02012-0001.

Sale of property to:

RET3 Job Corp.

1814 E. 40th Street

Cleveland, Ohio 44103

Ken Kovatch – Director

CPB2013-902

A. Scope of Work Summary

1. Office of Human Resources requesting to amend to a contract with Employee Benefits International for Professional Healthcare Consultant Services for the period of August 1, 2012 - July 31, 2015.

2. The primary goals of the project are to add a business associate agreement which assures the privacy

and security of protected health information in accordance with Federal Dept. of Health and Human Services Regulations.

B. Procurement

1. The procurement method for this project was an RFQ. The total value of the RFQ is \$1,005,606.45.

C. Contractor and Project Information

1. Employee Benefits International, Inc.
47000 Rockside Road
Independence, OH 44131

Council District 6

2. The President for the vendor is Jim Dustin

3. The project is located in Council District 7

E. Funding

1. No request for additional funds.

CPB2013-903

Title: Department of Public Safety & Justice Services Public Safety Grants, 2013, Lake County Board of Commissioners, FY2009 Port Security Grant Program (PSGP). AG1100155-01.

A. Scope of Work Summary:

1. Public Safety & Justice Services Public Safety Grants is requesting approval of an amendment with Lake County Board of Commissioners for the FY2009 Port Security Grant Program. The Justification was approved by the Contracts and Purchasing Board on 10/16/2013. The anticipated cost not-to-exceed \$124,521.30. The anticipated start-completion dates are 9/1/2009 - 5/31/2013. This amendment is to extend the time period from 9/1/2009 through 5/31/2013 to 9/1/2009 through 11/30/2013. No additional funds are being requested. All other conditions of the original agreement remain the same.

2. The primary goals of the project is to prepare and prevent activities in the Cleveland Port are associated with water supplies.

3. NA

B. Procurement

1. The procurement method for this project is through a grant award. This agreement is not for goods or services. The total value of the grant award is \$1,546,204.00.

The review occurs using the process established by the Federal Maritime Security Coordinator (FMSC), Area Maritime Security Committee (AMSC), Captain of the Port (COTP, all of which has approval authority. The COTP will then score the projects through the Federal Emergency Management Agency (FEMA), United States Coast Guard (USCG), and established process and then the Investment Justification/Applications are submitted to FEMA for final review and approval.

Also in order for the Fiduciary Agent to acquire Investment Justifications there had to be a Port Wide Risk Management/Mitigation Plan and optional Business Continuity/Resumption of Trade Plan approved

by the USCG. The Risk Management/Mitigation Plan is consistent with the national guidelines and seeks to align relevant National Preparedness objectives with contingency and operational planning and maritime security operations with the North East Ohio Regional Area Maritime Security Subcommittee (NEORAMSS) area of operation.

2. The procurement method is due to close on 5/31/2013.

3. There were Investment Justifications submitted for review approval, which is explained above.

C. Contractor and Project Information

1. Lake County Board of Commissioners

105 Main St., PO Box 490

Painesville, OH 44077-0490

2. Richard L. Martin, Executive Director

3. N/A

D. Project Status and Planning

1. The projects will be new to the County.

2. The projects has one phase.

3. N/A

4. The agreement term has already begun. The justification for this request was approved on 10/16/2013. The grant ends 5/31/2013.

5. N/A

E. Funding

1. The project is funded 75% federal dollars by the Department of Homeland Security FEMA. The subgrantee is responsible for 25% match.

2. The schedule of payment is quarterly.

3. N/A

CPB2013-904

Department/ Location Key:					
AU: Fiscal Officer	CE: Public Works (Engineer)	CT: Public Works	JA: Cuyahoga County Public Safety and Justice Services	SH: Sheriff	TR: Treasurer
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	JC: Juvenile Court	SA: Senior & Adult Svs.	WI: Workforce Development
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SE: Support Enforcement Agency	WT: Employment & Family Svs.
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	MI: HIV/AIDS Services	SM: Solid Waste District	

CC-002: Human Resources	CR: Medical Examiner	IS: Information Systems	OPD: Procurement and Diversity	ST: Public Works (Sanitary)	
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Direct Open Market Purchases (Purchases between \$500 - \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)

Requisition #	Requisition Date	Description	Dept/Loc	Total
AU-13-29179	10/24/2013	3 Small Computing Scales & 1 Medium Bench/Platform	AU / AU01	\$8,525.00
AU-13-29232	10/31/2013	W-2 Envelopes	AU / AU01	\$1,800.00
CE-13-28912	10/1/2013	Antenna Tower Modifications	CE / CE01	\$2,867.14
CF-13-29331	11/11/2013	PASSS	CF / CF01	\$850.00
CF-13-29332	11/11/2013	PASSS	CF / CF01	\$24,532.90
CF-13-29333	11/11/2013	PASSS	CF / CF01	\$10,864.57
CF-13-29334	11/11/2013	PASSS	CF / CF01	\$8,502.96
CF-13-29335	11/11/2013	PASSS	CF / CF01	\$4,681.20
CF-13-29336	11/11/2013	PASSS	CF / CF01	\$9,600.00
CF-13-29337	11/11/2013	PASSS	CF / CF01	\$1,448.96
CF-13-29338	11/11/2013	PASSS	CF / CF01	\$2,137.50
CF-13-29339	11/11/2013	PASSS	CF / CF01	\$1,230.25
CR-13-29147	10/21/2013	DNA Lab Supplies - revised amount - prior approval 11/4/2013	CR / CR00	\$5,060.10
CR-13-29309	11/7/2013	Centrifuge Tubes	CR / CR00	\$652.50
CR-13-29340	11/12/2013	Marigold Gloves - Autopsy	CR / CR00	\$554.80
CT-13-29298	11/6/2013	VEB VARIABLE DRIVE MOTOR	CT / CT01	\$3,329.00
CT-13-29317	11/8/2013	JC COURT ROOM 3A HOUSING PROJECT MEGANITE COUNTERS PROJECT #40063	CT / CT01	\$2,950.50
CT-13-29321	11/8/2013	REMOVAL, TRANSPORT AND PROPER DISPOSAL OF OILY WASTE	CT / CT01	\$609.00

CT-13-29348	11/13/2013	JC CRTS TWR- REPLACEMENT PUMP	CT / CT01	\$902.45
JA-13-29200	10/28/2013	Hazmat - CMS Chips	JA / JA00	\$3,904.80
ST-13-29313	11/8/2013	3/4" Brass Compression Fitting (*Note: using Woodhill)	ST / ST01	\$760.00
ST-13-29316	11/8/2013	Various Pipe Fittings	ST / ST01	\$6,495.20

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Purchase Order #	Purchase Order Date	Description	Dept/Loc	Total
1312919	41590	DECEMBER CHICKEN	SH/SHFS	\$13,300.00
1312920	41590	DECEMBER BAGELS	SH/SHFS	\$1,048.32
1312921	41590	DECEMBER BREAD	SH/SHFS	\$15,534.00
1312922	41590	DECEMBER MILK	SH/SHFS	\$19,328.16
1312923	41590	DECEMBER DONUTS	SH/SHFS	\$3,628.80
1312924	41590	DECEMBER FRANKS	SH/SHFS	\$2,976.00
1312925	41590	DECEMBER SPICES	SH/SHFS	\$863.92
1312926	41590	DECEMBER JELLY / SYRUP	SH/SHFS	\$1,249.39
1312927	41590	DECEMBER CRACKERS/CHIPS	SH/SHFS	\$1,704.75
1312928	41590	DECEMBER MIXED VEG., ETC.	SH/SHFS	\$2,658.00
1312929	41590	DECEMBER SAUCE & DRESSINGS	SH/SHFS	\$4,102.30
1312930	41590	DECEMBER CAN VEGETABLES	SH/SHFS	\$10,211.70
1312931	41590	DECEMBER BEANS	SH/SHFS	\$3,347.50
1312932	41590	DECEMBER POTATOES/MILK/ OATS	SH/SHFS	\$4,676.80
1312933	41590	DECEMBER FRESH VEGETABLES	SH/SHFS	\$14,896.75

1312934	41590	DECEMBER DAIRY	SH/SHFS	\$8,480.50
1312935	41590	DECEMBER FRESH FRUIT	SH/SHFS	\$17,020.25
1312936	41590	DECEMBER FISH	SH/SHFS	\$4,160.00
1312937	41590	DECEMBER GROUND BEEF	SH/SHFS	\$4,830.00
1312938	41590	DECEMBER TURKEY HAM	SH/SHFS	\$6,620.00
1312939	41590	DECEMBER CAKE MIX	SH/SHFS	\$4,614.50
1312940	41590	DECEMBER TURKEY	SH/SHFS	\$1,910.00
1312941	41590	DECEMBER BEEF PATTIES	SH/SHFS	\$7,264.00
1312942	41590	DECEMBER SAUSAGE	SH/SHFS	\$7,807.00
1312943	41590	DECEMBER SUGAR, FLOUR	SH/SHFS	\$3,489.30
1312944	41590	DECEMBER FROZEN VEGETABLES	SH/SHFS	\$1,100.44
1312945	41590	DECEMBER PASTA	SH/SHFS	\$6,017.50
1312957	41591	NOV-DEC COOKIES	SH/SHFS	\$11,246.40
1312956	41591	DECEMBER SOUP	SH/SHFS	\$2,889.03
1312969	41591	Homestead application	AU/AU01	\$18,865.00
1312947	41590	COMMON PLEAS COURT BENCHES 12TH FLOOR ARRAIGNMENT ROOM	CT/CT01	\$24,990.00
1312971	41591	weights measures inspection computerized system	AU/FO1	\$30,000.00

Department of Development Presenting voucher payments and housing rehab loans.

There are no voucher payments or housing rehab loans to report this week.