

Cuyahoga County Board of Control
November 25, 2013 11:00 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

1. Call to Order
2. Review Minutes
3. Public Comment
4. Tabled Items

5. New Items for Review

Item	Requestor	Description	Board Action
BC2013-312	Department of Health and Human Services/Community Initiatives Division/Office of Re-entry	Submitting an amendment to Contract No. CE1200214-01 with Lutheran Metropolitan Ministry for implementation of a Social Enterprise Initiative Program for formerly incarcerated individuals for the period 3/1/2012 - 8/31/2013 to extend the time period to 3/31/2014 and for additional funds in the amount of \$90,000.00. Funding Source: 100% General Funds	___ Approve ___ Disapprove ___ Hold
BC2013-313	Department of Health and Human Services/Division of Children and Family Services	Recommending an award on RQ28757 and enter into a contract with Woods Services, Inc. in the amount of \$210,000.00 for placement services for the period 10/1/2013 - 6/30/2014. Funding Source: 100% Health and Human Services Levy funds	___ Approve ___ Disapprove ___ Hold

6. Other Business

BC2013-314	Department of Public Works	Recommending an alternative procurement process on RQ29195, which will result in an award recommendation to Bentley Systems Software in the amount not-to-exceed \$13,949.00 for a software subscription services for the period 11/1/2013 - 10/31/2014. Funding Source: Road & Bridge and Sanitary Sewer Funds 1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) The Department of Public Works is requesting approval	___ Approve ___ Disapprove ___ Hold
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		<p>for an Alternative Procurement Process in an amount \$13,949.00 for a period beginning November 1, 2013 through October 31, 2014 for a subscription to Bentley Select Software for MicroStation, FlowMaster, STAAD.Pro, Storm CAD, and Sewer CAD programs. This software subscription is used by the Engineering staff of the Dept of Public Works for services in the communities serviced by the Sanitary and Road & Bridge groups.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The cost of the five components for the one year period will be \$ 13,949.00. Funding Sources will be the Sanitary Sewer Fund and the Road & Bridge fund on a shared basis proportionate to the percentage of use by each of the groups.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>The software systems have been used by the Road & Bridge and Sanitary Groups of the Dept of Public Works continuously for many years. In conjunction with the Cuyahoga County Dept of Information Technology, Technical Advisory Committee, it was determined that continued use of the software would best benefit the County and issued a TAC approval in support of the software purchase.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>CAD software is available from other sources but the changes and upgrades would cost more and training for the new programs would delay the usage and services.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Bentley Systems provided access to a number of CAD functions utilized by the various groups/departments within the Dept of Public Works. The programs have been used for many years and continue to display and provide the most up to date applications.</p>	
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		<p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>The County Dept of Public Works has diligently sought the best product and service for our program and presented this package for further analysis to the Technical Advisory Committee. The Alternative Procurement Process for the period avoids interruption in services.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The Dept Public Works staff exercises extreme diligence in the selection of programs and vendors when obtaining all services and only after the review of the properties, longevity, serviceability and pricing are decisions made. The County Dept of Public Works anticipates this acquisition of services will enable the Road & Bridge and Sanitary groups to perform up to expectations and beyond. The Alternative Procurement Process is necessary to insure the success of the program.</p>	
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7. Public Comment

8. Adjourn

Minutes

Cuyahoga County Board of Control
November 18, 2013 11:00 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

1. Call to Order

The meeting was called to order at 11:10 a.m.
Attending:
Executive Edward FitzGerald
Councilman Michael Gallagher
Councilman David Greenspan
Councilman Pernel Jones
Director of Procurement and Diversity Lenora Lockett
Interim Fiscal Officer Mark Parks
Public Works Director Bonnie Teeuwen

At the November 18, 2013 regular meeting of the Board of Control the following approved items were properly moved and seconded. All items were considered and adopted by all members present, unless otherwise noted.

2. Review Minutes

There were no corrections to the minutes from the November 12, 2013 Board of Control Meeting. Ed FitzGerald motioned to approve the minutes. Pernel Jones seconded the motion. The minutes were unanimously approved.

3. Public Comment

There was no public comment.

4. Tabled Items

There were no tabled items.

5. New Items for Review

BC2013-309 Office of Procurement & Diversity Recommending an award: Department of Information Technology, a) on RQ28900 to Hewlett- Packard in the amount of \$171,448.72 for an HP Blade Server/Rack Storage System (State Contract No. 0A1067). Funding Source: 100% by a Special Revenue Fund - Project #2.

Lenora Lockett and Jeff Mowry presented. Dave Greenspan requested follow up information on the funding source. Ed FitzGerald motioned to approve the item; Bonnie Teeuwen seconded the motion. Item BC2013-309 was unanimously approved.

BC2013-310 Department of Health and Human Services/ Community Initiatives Division/Office of Early Childhood Recommending an award on RQ29180 and enter into a contract with The Literacy Cooperative of Greater Cleveland in the amount not-to-exceed \$300,000.00 for the Supporting Partnerships to Assure Ready Kids Program for the Invest in Children Program for the period 9/1/2013 - 8/31/2014. Funding Source: 100% by United Way Funds.

Rick Werner presented. Ed FitzGerald motioned to approve the item; Pernel Jones seconded the motion. Item BC2013-310 was unanimously approved.

BC2013-311 Department of Health and Human Services/ Cuyahoga Job and Family Services recommending an award on RQ26843 and enter into a contract with Catholic Charities Corporation in the amount not-to-exceed \$432,632.00 for Employment and Refugee Social Services Program for the period 10/1/2013 - 9/30/2014. Funding Source: 100% by Federal Refugee Social Service Program.

Rick Werner presented. Ed FitzGerald motioned to approve the item; Pernel Jones seconded the motion. Item BC2013-311 was unanimously approved.

6. Other Business

There was no other business presented.

7. Adjourn

Ed FitzGerald motioned to adjourn the meeting. Bonnie Teeuwen seconded. A motion to adjourn was unanimously approved at 11:16 a.m.

5. Scheduled Items

BC2013-312

A. Scope of Work Summary

Submitting an amendment to a contract with Lutheran Metropolitan Ministry for a social enterprise initiative to extend the time period to March 31, 2014 and for additional funds in the amount of \$90,000.00.

The primary goal of the project is to create a social enterprise program to provide work experience, skill building and employment for formerly incarcerated people returning to Cuyahoga County. The stigma of a criminal conviction combined with insufficient skills and/or a fragmented job history can severely limit reentrants' success in the traditional job market. We seek to create a social enterprise initiative designed to provide employment and training opportunities in a more innovative and entrepreneurial way.

B. Procurement

A full and open competitive selection process was undertaken and both the County and the Cleveland Foundation participated in the selection process. It was completed in December, 2011.

C. Contractor and Project Information

Lutheran Metropolitan Ministries
4515 Superior Avenue
Cleveland, OH 44103
Districts 7
Executive Director:

Career Development and Placement Strategies, Inc.
3631 Perkins Avenue
Cleveland, OH 44114
Executive Director: Maurice Stevens, CDPS
District DBA: Various

VERGE, Inc.
1220 Huron Road, E Suite 2
Cleveland, OH 44115
Executive Director: Shaun A. Woods
District DBA: 11

D. Project Status and Planning

The project is new to the County. It is scheduled to begin 3/1/2012.

E. The project is funded 100% by the General Fund.

BC2013-313

Title: DCFS 2013-14 Woods Services, Inc. Board and Care Contract.

A. Scope of Work Summary

1. The Division of Children and Family Services (DCFS) is requesting permission to enter into a contract with Woods Services located in Langhorne, PA. for residential services for one youth.

The youth was previously placed with a provider who specializes in Autism, but can no longer meet her needs. DCFS recommended Woods Services after visiting their agency and from working with them in the past. As a result, DCFS completed a site visit and determined that Woods Services would best meet this child's needs.

Contract period begins October 1, 2013 and ending June 30, 2014

2. Community-based residential services provider agencies serve the Division of Children and Family Services as a primary resource for placement of children who have been abused and/or neglected. This contract will help to maintain the range of services available to children.

3. Board and Care contracts are mandated by the Ohio Administrative Code (OAC) Section 5101:2-42-05

B. Procurement

1. The procurement method for this project was an exemption from competitive bid, approved by Contracts & Purchasing Board on 10/7/13.

2. NA

3. NA

C. Contractor and Project Information

1. The address of the vendor is:

Woods Services, Inc.

P.O.Box 36

Langhorne, PA. 19047

District: N/A

D. Project Status and Planning

1. The project is an occasional service.

2. NA

3. NA

4. The project term has already began and delayed due to the process and negotiation of the contract.

5. NA

E. Funding

1. The project is funded 100% Health and Human Services Levy. The schedule of payments will be by

invoice.

6. Other Business

[See detail in Other Business section, above, item BC2013-314]