

Cuyahoga County Contracts and Purchasing Board
November 25, 2013 11:30 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

I. Call to Order

II. Review Minutes

III. Public Comment

IV. Contracts and Awards

A. Tabled Items

B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2013-907	Department of Public Works	<p>a) Submitting an amendment (Subsidiary No. 3) to Contract No. CE1300434-01 with R.W. Clark Co. for Courthouse Square storm drainage repairs for additional funds in the amount not-to-exceed \$23,454.40.</p> <p>b) Recommending to accept the project as complete and in accordance with plans and specifications.</p> <p>c) Requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.</p> <p>Funding Source: 2012 Emergency Response Initiative - Capital Projects Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-908	Department of Development	<p>Recommending a loan in the amount not-to-exceed \$95,000.00 to Let's Gift It, LLC dba Sociagram for a North Coast Opportunities Technology Fund Project, located at 6133 Rockside Road, Suite 301, Independence; requesting authority for the Director to execute all documents required in connection with said loan.</p> <p>Funding Source: 100% by the Cuyahoga County Western Reserve Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-909	Department of Information Technology	<p>Submitting a revenue generating agreement with the Village of Walton Hills in the amount of \$5,306.40 for professional web services for the period 9/23/2013 - 9/23/2015.</p> <p>Funding Source: Revenue Generating</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-910	Office of Procurement &	Submitting an amendment to Contract No. CE1200053-01 with Novusolutions for maintenance on NovusAgenda	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p>

	Diversity	<p>software for the Automated Agenda Management System for the period 12/4/2011 - 12/3/2013 to extend the time period to 6/4/2014 and for additional funds in the amount not-to-exceed \$1,900.00.</p> <p>Funding Source: 100% General Funds</p>	<p><input type="checkbox"/> Hold</p>
CPB2013-911	Common Pleas Court/ Corrections Planning Board	<p>Submitting an amendment to Contract No. CE1100187-01 with Psychiatric and Psychological Services for sex offender counseling services for the period 3/1/2011 - 2/28/2014 to extend the time period to 6/30/2014 and for additional funds in the amount not-to-exceed \$20,000.00.</p> <p>Funding Source: 87.5% by FY2014 407 ISP Ohio Department of Rehabilitation and Correction grant funds and 12.5% by general funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-912	Department of Public Safety and Justice Services	<p>Recommending an award on RQ28772 and enter into a contract with LEOTTA, LLC in the amount not-to-exceed \$7,500.00 for a social media monitoring training symposium in connection with the FY2012 State Homeland Security Grant Program - Law Enforcement for the period 11/1/2013 - 2/28/2014.</p> <p>Funding Source: FY2012 State Homeland Security Grant Program - Law Enforcement</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-913	Department of Public Safety and Justice Services/Public Safety Grants	<p>Submitting agreements with various municipalities for reimbursement of eligible training expenses in connection with the FY2011 Urban Area Security Initiative Grant Program:</p> <p>a) City of Garfield Heights in the amount not-to-exceed \$803.71 for the period 9/18/2013 - 10/30/2013.</p> <p>b) City of Parma in the amount not-to-exceed \$5,840.00 for the period 8/1/2013 - 11/15/2013.</p> <p>c) City of Parma in the amount not-to-exceed \$1,178.01 for the period 9/18/2013 - 10/30/2013.</p> <p>Funding Source: Department of Homeland Security through Ohio Emergency Management Agency</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

C. Exemption Requests

Item	Requestor	Description	Board Action
CPB2013-914	Department of Information Technology	<p>Submitting an RFP exemption on RQ29088, which will result in an award recommendation to MCPc, Inc. in the amount of \$65,737.38 for the purchase of NetApp Storage Arrays.</p> <p>Funding Source: 100% General Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>(2) NetApp DS4246 LFF 24x2TB Drive Shelf's with Support Edge Premium package.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The total amount will not exceed \$65,737.38. This product is being purchased by the Fiscal Office Microfilm Center fund.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>MCPC holds the NetApp State term Contract #534425.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Five other vendors were evaluated and given the opportunity to place a bid. None of them were interested since MCPC holds NetApp registration. MCPC is obligated by NetApp to provide the lowest cost.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>NetApp Storage products have proven to house data for large enterprises similar to Cuyahoga County. NetApp has provided solutions for our data housing issues. Their</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>technicalities will be used to store document images for 10 year backlog of items for the Clerk of Courts.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>This was done through competitive bid.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The County needs to continue giving multiple vendors an opportunity on County business.</p>	
CPB2013-915	Department of the Treasurer	<p>Submitting an RFP exemption on RQ28780, which will result in an award recommendation to SymPro, Inc. in the amount of \$3,476.00 for software maintenance on investment software for the period 9/1/2013 - 8/31/2014.</p> <p>Funding Source: 100% General Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Requesting the approval of a Software Maintenance Agreement with SymPro for their proprietary Treasury Management Software for the period 9/1/2013 until 8/31/14.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>This would be paid from the Treasurer's General Fund - FS 109660, the amount is \$3,476.00/ year.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>We have been using this software for many years. The alternate procurement process will allow our Investment Department to continue to use the software for reporting.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>None. The Treasurer's Office has been using the software for many years in our Investment Department. It is proprietary in nature and is an industry standard for financial reporting.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The product provides the Treasurer's Office the tools necessary for fiscal management and reporting, the product and the support are excellent.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>This is proprietary software currently used throughout the financial industry, it is well known and does a good job for the County's needs. Do not believe there is another product like SymPro. Other software if available would involve a learning curve and have compatibility issues.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The software fit's the County's needs. The software does an excellent job and the staff is well versed in its use.</p>	
CPB2013-916	County Sheriff	<p>Submitting an RFP exemption, which will result in an amendment to Contract No. CE1100331-01 with Mental Health Services for Homeless Persons, Inc., for re-entry services for the Project RESTORE (Reentry Strategies Toward Reintegration) demonstration project in connection with the FY2010 Second Chance Act Prisoner Reentry Initiative for the period 1/1/2011 - 9/30/2011 to extend the time period to 3/31/2014; no additional funds required.</p> <p>Funding Source: Original Contract: FY2010 Second Chance Act Prisoner Reentry Initiative grant funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>Mental Health Services for Homeless Persons, Inc. to supply services as described in Project RESTORE for the time period of 10/01/11 to 03/31/14</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>Original Contract amount \$478,722.00</p> <p>This is a time extension only</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Federal Grant 2010-CZ-BX-0113 Project RESTORE has been extended to 03/31/2014 for no additional funds.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Mental Health Services for Homeless Persons, Inc. was named in the Grant Application. Application was originally made by Justice Affairs.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>None, Mental Health Services for Homeless Persons, Inc. has worked on the project from the onset.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>N/A</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Prior to accepting another grant an RFQ process would take place.</p>	
CPB2013-917	Department of Public Safety and Justice Services	Submitting an RFP exemption on RQ29130, which will result in an award recommendation to Remotec, Inc. in the amount of \$15,216.00 for specialty team equipment	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		<p>maintenance training for the period 2/1/2014 - 5/1/2014.</p> <p>Funding Source: Department of Homeland Security/ Federal Emergency Management grant funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Remotec, Inc., will provide a three (3) day training for maintenance of regional Andros F5A/B and F6A/B bomb robots. The training will follow the outline provided by Remotec, Inc.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The cost of the service will not exceed \$15,216.00. This cost comprises of two technicians/instructors, each at a cost of \$7608.00.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>The maintenance instruction for these complex and precise robots must be done by the manufacturer. Remotec, Inc. provides vital support to their customers. The teams accessing this training will not have to transport their units to Tennessee, house and pay time/travel, on an individual team/city basis. This training will allow 10 teams, located within Cuyahoga County, NE Ohio, and beyond, to avoid these expenses and instead have the training and maintenance performed nearby.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>No other vendor was evaluated. Service, upgrades and primary maintenance on the Andros robots is only completed by the manufacturer, Remotec, Inc. Teams have brought Remotec to the region in years past, or have taken their units to Tennessee for service, upgrade and maintenance.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p>	
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		<p>Regional bomb response teams bring Remotec to the area, or transport their unit to Remotec, for maintenance and training. The teams received DHS funding to maintain the functioning and repairs of the Andros robots in service. This project allows up to 10 teams with robot to receive maintenance training and perform maintenance and upgrades to their unit at a nearby location with Remotec, Inc. technicians and equipment.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>The Andros robots in service in the region are highly specialized, technical machines. To ensure they function as intended and necessary when deployed for IED mitigation, it is essential the manufacturer, Remotec, Inc., is the vendor to service and train local bomb team technicians to maintain the units between primary service intervals.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The Law Enforcement Committee of the Cuyahoga County Emergency Services Advisory Board has elected to seek DHS/FEMA funding for the ongoing maintenance of the Andros robots in service within Ohio Region 2 (Cuyahoga, Lorain, Lake, Geauga and Ashtabula)</p>	
CPB2013-918	Department of Health and Human Services/ Division of Children and Family Services/ Cuyahoga Job and Family Services	<p>Submitting an RFP exemption on RQ29265, which will result in an award recommendation to LexisNexis Risk Solutions FL, Inc. in the amount not-to-exceed \$96,000.00 for Accurant for Government Plus on-line locate services for the period 10/1/2013 - 9/30/2017.</p> <p>Funding Source: Federal 33% and 67% HHSL. CJFS/OCSS Federal 66% and 33% Local.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>LexisNexis provides the Accurant online public records research product. Accurant, using public records and non-public information, provides invaluable fraud detection and identity solutions for the public and private sectors.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>Accurant for Government-LexisNexis offers fast, efficient search technology that allows the agency to instantly locate both people and businesses, and authenticate their identities. It verifies such essential personal information and confirms the identities of businesses and their authorized agents. It also allows the agency to verify the identities and validates professional licenses, DEA licensing, legal standing and criminal records. The contract term is for a four (4)-year period beginning October 1, 2013 ending September 30, 2017.</p> <p>LexisNexis also provides a service called, "The LexisNexis Accurant Real-Time Phone Search" that will help the agency locate hard-to-find individuals using phone numbers, addresses and other simple queries. This search provides detailed information on current and previous carriers used for investigative purposes. In addition, users can also run batch files for quick processing of large amounts of records.</p> <p>Real-Time Phone Search can help the agency generate investigative leads and improve the investigation process by:</p> <ul style="list-style-type: none"> • Finding up-to-date consumers or business identifying information tied to a phone number instantly. • Identifying current and previous carrier information related to a phone number. • Locating individuals tied to a phone number or address. • Uncovering associates or critical information tied to an investigation. • Returning up to 10 phone numbers per input via online or offline batch. <p>The Real-Time Phone Search allows users to search by a phone number, subject's name, address, unique identifier, Social Security number (SSN) or combination of the data. Results include names of individuals or businesses associated with the phone number, phone type, phone status, current and previous carrier details, porting and non-published indicators, and a summary of possible historical phone record information. This gives users a more comprehensive overview of the phone number for case investigations, including further details used in issuing</p>	
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		<p>subpoenas, when necessary.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The shared funding source is from federal funding and the general fund.</p> <p>The monthly cost varies for DCFS and CJFS/OCSS because each agency selected specific plans tailored for their needs and mission of their agencies.</p> <p>DCFS identified the need for 24 seats/users at \$98.00 per month. The fees per user are \$98.00 and at a total monthly minimum amount of \$2,352.00, for four (4) years the total will be \$112,896.00. Real-Time Phone Search is for 24 seats/users at \$25.00 per month. The Fees per user are \$600.00 and at a total monthly minimum amount of \$28,800.00, for four (4) years. (DCFS) is using a premium service for a grand total of $(\\$112,896 + \\$28,800) = \\$141,696.00$.</p> <p>CJFS/OCSS identified the need of 15 seats at \$131.21 per month. The Fees per user are \$131.21 and at a total monthly minimum amount of \$1,968.15, for four (4) years. The service that they are utilizing is a premium plus services for the four (4) year period in the amount up to \$24,000.00 per year for a grand total of \$96,000.00.</p> <p>The Grand total for both contracts is: \$237,696.00 $(\\$141,696 + \\$96,000)$.</p> <p>Contract period for (DCFS) and Cuyahoga Job and Family Services, Office of Child Support Services (CJFS/OCSS) is October 1, 2013 through September 30, 2017</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>DCFS by law is responsible for providing children in our temporary and permanent custody with, placement in the least restrictive setting, that being relatives if they can be located and approved. LexisNexis is the system that can provide the widest range of identification and location services of identified relatives.</p> <p>CJFS/OCSS requires the online services available through</p>	
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		<p>the LexisNexis Accurint product to readily and accurately locate absent parents for the purposes of (a) establishing paternity and (b) enforcing child support orders, including the collection of child support payments as ordered by the Courts or Administrative Hearing Officers.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>DCFS tested and researched additional online search engines. The accuracy of information was inconsistent in trial searches. The overall costs to expedite advanced searches would result in additional fees. The rationale for requesting the Accurint product was the consistency and accuracy of the information. The consistency appears to be a result of their specialized technology. The resulting accuracy and depth of information was markedly different from other search engine products reviewed. The type and amount of information obtained from use of the Accurint product was more cost effective overall.</p> <p>CJFS/OCSS reviewed another vendor who proposes that they offer services comparable to LexisNexis Accurint product. It failed to meet the percentage of available relative and pertinent data that is accessible timely in Accurint, as mentioned in #3 above. The difference in accessible pertinent information could cause a loss of up to 60% of client locate services and collections.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>DCFS has utilized this service and found it fast, accurate, and easy to use. The Ohio Administrative Code as well as federal legislation requires the location of relatives.</p> <p>Accurint has been a useful service for our agency since January 2012, especially in locating relatives. The process is more efficient and the information is more accurate compared to earlier methods we have used. In addition, this service has assisted in locating persons with new addresses, past addresses, and associated information. The addition of a real time phone service will be extremely useful to the direct service units with the ever-changing cell phones our clients use rather than landlines. With the current changes reported by BCI, the criminal records search in Accurint is a good tool to supplement the</p>	
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		<p>background checks.</p> <p>We are a large agency and must conduct many searches for people in order to meet the guidelines of state and federal legislation for child welfare systems. No other system satisfied our extensive requirements for this agency as well as other county agencies that use it.</p> <p>CJFS/OCSS had previous experience with LexisNexis research products for other types of searches; it began using the LexisNexis Accurint tool to replace the credit reporting agencies and found that Accurint successfully met of all CJFS/OCSS's research expectations.</p> <p>In carrying out its responsibilities to find missing parents and to discharge its child support establishment and enforcement obligations under the law, CJFS/OCSS has used the LexisNexis Accurint tool to locate parents because the currently has 20,000 case with absent parents that it is attempting to locate. Of those cases in which an absent parent had been located, the Accurint location tool has been used to find about 95% of those parents. Additionally, it has been an essential tool in identifying parents where only partial information was available, allowing for a high volume of case to move forward with the establishment of paternity that would not be able otherwise.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>DCFS use of LexisNexis Accurint online research has proved to be a necessary and valuable service. Accurint is a proprietary service of LexisNexis, should DCFS be compelled, via competitive bidding, to switch to a vendor which could not provide research services equivalent to Accurint, it verifies such essential personal information and confirms the identities of businesses and their authorized agents. It also allows the agency to verify the identities and validates professional licenses, DEA licensing, legal standing and criminal records. This search provides detailed information on current and previous carriers that used for investigative purposes. In addition, users can also run batch files for quick processing of large amounts of records. Any further delays would cause delays in permanency for our children, placement for our children with relatives, the identification of suitable</p>	
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		<p>relatives for children coming to our attention.</p> <p>CJFS/OCSS has used the LexisNexis Accurint online research for over four years. The service has proved to be a necessary and valuable in efficiently and effectively locating absent parents to secure support payments. Even though Accurint is a proprietary service of LexisNexis, should CJFS/OCSS be compelled, via competitive bidding, to switch to a vendor, which could not provide research services equivalent to Accurint, then such a change could possibly reduce the ability of CJFS/OCSS to locate absent parents on a timely basis to establish paternity and enforce child support orders. It could also potentially delay the collection of child support payments that had been ordered by the Courts or Hearing Officers.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>DCFS and CJFS/OCSS have no other plans. LexisNexis is a tool that is widely being used throughout Ohio in its many government systems. There would be no need to search for other systems at this time. Other counties did as we did by looking at other systems and found that LexisNexis is the tool that best serves our interest in the child welfare system.</p>	
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D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2013-919	Office of Procurement & Diversity	<p>Recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).</p> <p>Funding Source: Revenue Generating</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-920	County Sheriff	<p>Submitting an agreement with Whiskey Island Partners, L.P. for winter storage of a Safety Marine Patrol Boat for the period 10//15/2013 - 4/30/2014.</p> <p>Funding Source: N/A</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-921	Department of Public Safety and Justice Services	<p>Submitting an amendment to a grant agreement with Ohio Criminal Justice Services Agency for the FY2012 Violence Against Women Act Grant for the period 1/1/2013 - 12/31/2013 to extend the time period to 5/30/2014; no additional funds required.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		Funding Source: Department of Justice, Office of Justice Programs, Violence Against Women office through the Ohio Office of Criminal Justice Services grant funds	
CPB2013-922	Department of Public Safety and Justice Services/Public Safety Grants	Submitting an amendment to Contract No. CE1100208-01 with Kinder Morgan Liquids Terminals LLC for reimbursement of eligible expenses in connection with the FY2010 Port Security Grant Program for the period 6/1/2010 - 5/31/2013 to extend the time period to 11/30/2013; no additional funds required. Funding Source: U.S Department of Homeland Security Federal Emergency Management grant funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-923	Department of Public Safety and Justice Services/Public Safety Grants	Submitting an amendment to Agreement No. AG1200232-01 with Witness/Victim for FY2011 Title II Juvenile Justice and Delinquency Prevention Block Grant Program for the period 7/1/2012 - 9/30/2013 to extend the time period to 9/30/2014; no additional funds required. Funding Source: Ohio Department of Youth Services through the Federal Office of Juvenile Justice and Delinquency Prevention grant funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-924	Department of Public Safety & Justice Services/Witness/Victim	Submitting an amendment to Contract No. CE1300223-01 with Mental Health Services for Homeless Persons, Inc. for the EXODUS Project in connection with the FY2010 Juvenile Justice and Delinquency Prevention Reducing Disproportionate Minority Contact program for the period 4/1/2013 - 8/31/2013 to extend the time period to 12/31/2013; no additional funds required. Funding Source: Ohio Department of Juvenile Justice and Delinquency Prevention grant funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-925	Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services	Submitting an amendment to Contract No. CE1300127 with Mental Health Services for Homeless Persons, Inc. for coordinated assessment and intake services for the Emergency Solutions Grant Program for the period 10/1/2012 - 9/30/2013 to extend the time period 9/30/2014; no additional funds required. Funding Source: U.S. Department of Housing & Urban Development	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-926	Office of Procurement & Diversity	Presenting voucher payments for the week of 11/25/2013.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-927	Department of Development	Presenting voucher payments and housing rehab loans for the period 11/14/13 to 11/20/13.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

- V. Other Business**
- VI. Public Comment**
- VII. Adjournment**

Minutes

Cuyahoga County Contracts and Purchasing Board
November 18, 2013 11:30 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

I. Call to Order

The meeting was called to order at 11:35 a.m.

Attending:

Executive Edward FitzGerald
Chief of Staff Matt Carroll
Director of Procurement and Diversity Lenora Lockett
Councilman Dale Miller
Interim Fiscal Officer Mark Parks
Public Works Director Bonnie Teeuwen

At the November 18, 2013 regular meeting of the Contracts and Purchasing Board, all actions taken for the following approved items were done with the approval of all members present. All items were considered and adopted by unanimous vote unless otherwise noted.

II. Review Minutes

There were no corrections to the minutes from the November 12, 2013 Contracts and Purchasing Board meeting. The minutes were unanimously approved. Bonnie Teeuwen abstained.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items

There were no tabled items.

B. Scheduled Items

CPB2013-891 Department of Development requesting approval of a contract with 14025 Cedar Road L.L.C., for the anticipated cost of \$20,000.00 for exterior repairs and improvements to property located at 14025 Cedar Road, South Euclid. The anticipated Start-Completion dates are 11/1/2013-10/31/2014. Funding Source: 100% Federal Community Development Block Grant Funds.

Michael Towarnicky of the Department of Development presented. Item CPB2013-891 was unanimously approved.

CPB2013-892 Department of Information Technology recommending an award on RQ28850 and enter into a contract with Paragrid, Inc. in the amount not-to-exceed \$6,000.00 for maintenance of existing Regional Enterprise Data Sharing System's HP P4000 cluster environment for the period 10/1/2013 - 12/1/2013. Funding Source: 100% General Funds.

Jeff Mowry, Chief Information Officer, presented. Item CPB2013-892 was unanimously approved.

CPB2013-893 Department of Information Technology recommending an award on RQ28285 and enter into a contract with SHI International Corp. in the amount not-to-exceed \$4,500.00 for subscription services for LogMein support for Bold Chat Premier software for the period 11/1/2013 - 10/31/2014. Funding Source: 100% General Funds.

Jeff Mowry, Chief Information Officer, presented. Item CPB2013-893 was unanimously approved.

CPB2013-894 Office of Procurement & Diversity recommending an award: Department of Information Technology a) RQ28896 with TEC Communications, Inc. in the amount of \$35,209.46 for 2 Nexus 5548 10GB Switches and Smartnet Licenses. (State Contract No. 533110)). Funding Source: Special Revenue Funds - Special Project #2.

Jeff Mowry, Chief Information Officer, and Lenora Lockett of Procurement and Diversity, presented on behalf of the Courts. Item CPB2013-894 was unanimously approved.

CPB2013-895 Department of Public Safety and Justice Services/ Public Safety Grants recommending an award on RQ27571 and enter into a contract with Geofeedia, Inc. in the amount not-to-exceed \$10,800.00 for social media search and monitoring services in connection with the FY2011 State Homeland Security-Law Enforcement Grant Program for the period 8/1/2013 - 4/1/2014. Funding Source: 100% FY2011 State Homeland Security Grant-Law Enforcement grant funds.

Felicia Harrison of Public Safety presented. Item CPB2013-895 was unanimously approved.

CPB2013-896 Department of Health and Human Services/ Division of Children and Family Services recommending an award on RQ29319 and enter into a contract with The Centers for Families and Children in the amount not-to-exceed \$900.00 for rental of space and related services for the Dr. Zenah Supportive Services Roll-out event at the Mandel Community Room located at 4500 Euclid Avenue, Cleveland, for the period 11/19/2013 - 11/20/2013. Funding Source: 32% Federal and 68% Health and Human Services Levy funds.

Ricker Werner, Director of Health and Human Services, presented. Item CPB2013-896 was unanimously approved.

C. Exemption Requests

CPB2013-897 County Prosecutor Submitting a sole source exemption on RQ28810, which will result in an award recommendation to Puritas Springs Software in the amount of \$2,547.80 for the purchase of 28 licenses for Revised Ohio Child Support Guideline software.
Funding Source: 100% General Funds

Jeff Mowry, Chief Information Officer, presented on behalf of the County Prosecutor's Office. Item CPB2013-897 was unanimously approved.

CPB2013-898 Department of Health and Human Services Submitting an RFP exemption, which will result in amendments to contracts with various providers for Universal Pre-Kindergarten Program services for the Invest in Children Program for the period 8/1/2012 - 7/31/2013 to extend the time period 7/31/2014:

- a) Contract No. CE1200516-01 with Guidestone- Family Child Care Center Berea for additional funds in the amount of \$300,407.73.
- b) Contract No. CE1200517-01 with Guidestone- Family Child Care Center Brookpark for additional funds in the amount of \$99,807.09
- c) Contract No. CE1200518-01 with Guidestone- Family Child Care Center Lakewood for additional funds in the amount of \$124,395.65
- d) Contract No. CE1200519-01 with Guidestone- Family Child Care Center Maple Hts. for additional funds in the amount of \$185,793.28.
- e) Contract No. CE1200520-01 with Guidestone- Family Child Care Center Middleburg Hts. for additional funds in the amount of \$12,019.04

Funding Source: Health and Human Services Levy Funds

Rick Werner, Director of Health and Human Services, presented. Item CPB2013-898 was unanimously approved.

CPB2013-899 Department of Public Safety and Justice Services/Office of Emergency Management/Cuyahoga Emergency Communications System Section Submitting an RFP exemption on RQ29157, which will result in an award recommendation to Association of Public Safety Communications Officials International Inc. for the purchase of Emergency Medical Dispatch Manuals and Guide Cards. Funding Source: 100% General Funds.

Felicia Harrison of Public Safety presented. Item CPB2013-899 was unanimously approved.

D. Consent Agenda

CPB2013-900 Department of Development Requesting approval of an assignment of a NCO Technology Fund Loan with BestHomeHealthCare.com, LLC to MemVu, Inc. and requesting authority for the Director to execute all documents required in connection with said loan assignment. Funding Source: No new funds are being requested. The project was funded 100% by the General Fund. The loan pre-dated the creation of the Western Reserve Fund.

Item CPB2013-900 was unanimously approved.

CPB2013-901 Department of Information Technology recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: N/A.

Item CPB2013-901 was unanimously approved.

CPB2013-902 Department of Human Resources submitting an amendment to Contract No. CE1200487-01 with Employee Benefits International, Inc. for Professional Healthcare Consultant Services for the period of 8/1/2012 -7/31/2015, to change the terms, effective 9/1/2013; no additional funds required. Funding Source: Original contract: General Fund.

Item CPB2013-902 was unanimously approved.

CPB2013-903 Department of Public Safety and Justice Services/Public Safety Grants submitting an amendment to Agreement No. AG1100155-01 with Board of Lake County Commissioners for reimbursement of eligible expenses in connection with the FY2009 Port Security Grant Program for the period 6/1/2009 - 5/31/2013 to extend the time period to 11/30/2013; no additional funds required. Funding Source: 75% federal dollars by the Department of Homeland Security FEMA. The subgrantee is responsible for 25% match.

Item CPB2013-903 was unanimously approved.

CPB2013-904 Office of Procurement & Diversity presenting voucher payments for the week of 11/18/2013.

Item CPB2013-904 was unanimously approved.

V. Other Business

CPB2013-905 Department of Public Works recommending to declare non-structural materials in the Cuyahoga County Administration Building, 1219 Ontario Street, as surplus County property no longer needed for public use; recommending to salvage non-structural materials from the Cuyahoga County Administration Building, 1219 Ontario Street, for reuse purposes to serve the public good. Funding Source: N/A.

Mike Chambers, Fiscal Officer for Public Works, presented the time-sensitive, mission critical item.

The Board unanimously approved a motion to amend the November 18, 2013 Contracts and Purchasing Board meeting calendar to include the item for consideration.

The Board unanimously approved item CPB2013-905.

CPB2013-906 Sheriff's Office/Protective Services recommending an award and enter into a contract with Guardian Services in the amount of \$4,690 for installation of an alarm system in the Whitlach Building. Funding Source: Internal Service Fund.

Paul Waller of Protective Services presented the time-sensitive, mission critical item.

The Board unanimously approved a motion to amend the November 18, 2013 Contracts and Purchasing Board meeting calendar to include the item for consideration.

The Board unanimously approved item CPB2013-906.

The Board unanimously approved a motion to restore the Department's time-sensitive, mission-critical budget to \$25,000.

VI. Public Comment

There was no public comment.

VII. Adjournment

The Board unanimously approved a motion to adjourn at 11:52 a.m.

B. Scheduled Items

CPB2013-907

Department of Public Works (DOPW):

A. Summary of Scope

(a) is submitting the final amendment (Subsidiary No. 1) to Contract CE1300434 with R.W. Clark Co. for the Courthouse Square Storm Damage Repairs for an amount not-to-exceed \$23,454.40.

(b) is requesting that the above referenced project be accepted as complete in accordance with the plans and specifications.

(c) is requesting that the County Treasurer be authorized to release the escrow account upon notification from the DOPW in accordance with O.R.C. 153.63.

The project is staffed with the following DOPW employees:

Ginger Cox

Steven Adreano

Irie Kynyk Goss Architects Inc., Gregory Goss, President

Original Contract Amount: \$332,903.00

Amendment No. 1: \$23,454.40 (Pending)

Rev. Contract Amount: \$356,357.40 (7.05%) over original contract amount)

2) The primary goal is to process the final contract amendment and accept construction as complete.

B. Procurement

1. Competitive Bid Process (Original Contract).

C. Contractor and Project Information

R.W. Clark Co., 5122 St. Clair Avenue, Cleveland, Ohio 44103 (Council District 7).

Phone No. 216-432-3155

Robert W. Clark, President & Jane A. Clark, Secretary (Principal Owners)

3. Courthouse is located in Council District 7

D. Project Status and Planning

1. Construction is complete per plans and specifications.

E. Funding

1. 2012 Emergency Response Initiative - Capital Projects Fund

The contractor has completed ethics training as required

CPB2013-908

A. Scope of Work:

1.) Department of Development requesting approval of an NCO Technology Fund Loan with Let's Gift It, LLC dba Sociagram in the amount not to exceed \$95,000.00 and requesting authority for the Director to execute all documents required in connection with said loan.

2.) The primary goals of the project are to accelerate the development of a high-growth entrepreneurial company, increase the flow of follow-on private investment, create new high paying jobs, and generate program income. Let's Gift It, LLC dba Sociagram is a social media software company that has developed a cloud based video messaging platform for retailers. The technology allows retailers to offer customers the ability to record and personalize video messages tied to gift purchases. The application is an innovative approach for retailers to add value for customers as well as a cost effective method for retailers to acquire new qualified-leads.

B. Procurement:

1.) Loan

C. Contractor and Project Information:

1.) The current address of the borrower is:

Let's Gift It, LLC dba Sociagram

6133 Rockside Road, Suite 301

Independence, Ohio 44131

County Council District #6

2.) The principals of the borrower are:

Ryan O'Donnell, Chief Executive Officer (Founder) – 58.95%

D. Project Status:

1.) The project is new to the County.

E. Funding:

1.) The project is funded 100% by the Cuyahoga County Western Reserve Fund

2.) The schedule of loan disbursements is by invoice in accordance with the project budget as defined within the loan agreement. TERMS: Interest Rate: 5.00% fixed. Term/Repayment: Five (5) years or sixty (60) months with a five (5) year deferment. Payments of principal and interest shall be deferred until the earlier of (i) the occurrence of a Financing Event in an amount, separately or in the aggregate, equal to or exceeding One Million Five Hundred Thousand Dollars (\$1,500,000), (ii) the last day of the sixtieth (60th) full month following the first Disbursement Date, or (iii) a declaration of default by the County. Security/Collateral/Guarantor(s): The County will secure a shared first position with Jumpstart on all company assets in the amount of the loan.

CPB2013-909

Submitting a revenue generating agreement with the Village of Walton Hills in the estimated generating amount of \$5,306.40, for Cuyahoga County to provide professional web services to the Village of Walton Hills for the period two years 9/23/13 - 9/23/15.

Purpose Outcome: This is a revenue generating agreement between the Village of Walton Hills Ohio and Cuyahoga County, whereby the Department of Information Technology will perform, for the Village of Walton Hills, professional web design services including: consultation, photography, web design, development and hosting services for the period of two years. After implementation the Village will be invoiced for work performed on a monthly basis.

CPB2013-910

Scope of Work Summary

1. Office of Procurement & Diversity submitting an amendment to CE1200053-01 with Novusolutions for maintenance on NovusAgenda software for the Automated Agenda Management System for the period 12/4/2011 - 12/3/2013 to extend the time period to 6/4/2014 and for additional funds in the amount of \$1,900.00.

2. The primary goals of the project are continue to process calendars for various Board until OnBase Agenda Management Program is in full production. Once OnBase software "goes live", NovusAgenda items will still need to be accessible in order to complete processing of all items, including document execution, for any remaining items submitted in existing system.

B. Procurement

1. The original procurement method for this project was sole source purchase. The total value of this amendment is \$1,900.00.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors:

Novusolutions
10012 N. Dale Mabry Highway, Suite 115

Tampa, FL 33618

2. The Managing Partners are John Kercher and Jay Vickers.

D. Project Status and Planning

1. The project is an extension of the existing annual maintenance contract for NovusAgenda software for the Automated Agenda Management System. The current contract will expire 12/3/2013.

2. A six-month extension of this contract will allow all items submitted under this software to be finalized and exported to OnBase for signature. Once OnBase Agenda Management System is in full production and all NovusAgenda items are finalized, NovusAgenda software will no longer be used, with the exception of document retrieval. All data entered into NovusAgenda will remain the property of the County.

3. The project is on a critical action path because in the event of a software malfunction, the weekly calendars for Board of Control, Contracts & Purchasing Board and bi-weekly Council agendas will not be able to be processed or created for distribution, without support from Novusolutions.

4. The contract or agreement will need to be signed electronically.

E. Funding

1. The project is funded 100% by the General Fund.

2. The schedule of payments is a one-time payment upon execution of the contract.

3. The project is an amendment to a contract. This amendment extends the end date from 12/3/2013 to 6/4/2014 and provides additional funds in the amount of \$1,900.00. This is the third amendment to the contract.

CPB2013-911

Title: Common Pleas Court Corrections Planning Board/2013/Psychiatric and Psychological Services/Contract Amendment/CE1100187/

A. Scope of Work Summary

1. Common Pleas Court Corrections Planning Board is requesting approval of an amendment, with Psychiatric and Psychological Services, for the anticipated cost not-to-exceed \$20,000. The start-completion dates are 03/01/2011- 06/30/2014.

2. The primary goals of the project are (list 2 to 3 goals).

a) Provide specialized assessment tools and proven treatment programming, (including individual and group counseling) to offenders.

b) Reduce recidivism among offenders and/or have the capability of identifying at-risk offenders prior to any new offense to ensure safety in the community.

B. Procurement

1. The procurement method for this project was RFP. The total value of the RFP was \$180,000.
2. The RFP was closed on December 7, 2010.
3. The proposed contract amendment received an other than full and open justification approval on September 25, 2013. The approval letter is attached for review.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Psychiatric and Psychological Services
750 South Abbe Road,
Elyria, Ohio 44035

2. The owner for the contractor/vendor is Diana Santantonio.

D. Project Status and Planning

1. The project reoccurs annually.

E. Funding

1. The project is funded 87.5% by FY2014 407 ISP Ohio Department of Rehabilitation and Correction grant funds and 12.5% by general fund.
2. The schedule of payments is monthly, by invoice.
3. The project is an amendment to a contract. This amendment changes add an additional \$20,000 to the contract and extends the contract by 4 months to June 30, 2014 and is the 1st amendment of the contract.

CPB2013-912

A. Scope of Work Summary

1. Department of Public Safety & Justice Services requesting approval of a contract with LEOTTA, LLC for the anticipated cost of \$7,500.00. The anticipated start-completion dates are November 1, 2013-February 28, 2014. The Symposium associated with the contract is expected to occur the second week of December.

2. The primary goal of the project is to conduct a Social Media Monitoring Symposium for Northeast Ohio area law enforcement command staff, prosecutors and judges, and law enforcement users. The seminar would be designed to provide current case law, current Social Media monitoring techniques and mission focus on antiterrorism efforts in conjunction with criminal activity.

3. N/A

B. Procurement

1. The procurement method for this project was an informal bid that generated proposals. The Director of the NEORFC analyzed the proposals and chose LEOTTA, LLC as the lowest/best bidder.
2. N/A

3. 3 quotes were received. LEOTTA, LLC was chosen as the lowest/best bidder. The rationale for the chosen vendor is included with the procurement backlog, which is attached to this action.

C. Contractor and Project Information

1. LEOTTA, LLC

P.O. Box 271

Avon Lake, OH 44012

Council District: N/A (Lorain County)

2. Joy Michelle Hall, President

3. The address of the project is TBD but all law enforcement agencies in Cuyahoga County will receive notification so all Council Districts will benefit from this project.

D. Project Status and Planning

1. This is a new project for the County. Depending on grant funding there may be future requests.

2. There are no phases to the contract. The contract has a stipulated performance period.

3. N/A

4. The performance period of the contract has begun. However, the Symposium associated with the contract has not occurred and is scheduled for the second week of December.

5. N/A

E. Funding

1. The project is funded 100% by grants.

2. There is no schedule of payments. Payment terms are stipulated in the contract and payment is due upon the issuance of an invoice.

3. N/A

CPB2013-913

Title: Public Safety and Justice Services 2013 Agreement FY11 UASI Grant City of Garfield Heights Training Reimbursement

A. Scope of Work Summary

Public Safety and Justice Services requesting approval of an agreement with the City of Garfield Heights for the cost of \$803.71. The start-end date of the agreement is September 18, 2013 through and including October 30, 2013.

2. The primary goals of the project are:

- Provide funding for First Responders to prepare for, prevent, respond to and recover from natural and man-made disasters.
- Provide funding for homeland security related equipment, training, exercises.
- This agreement reimburses the City of Garfield Heights for Overtime/Backfill expenses associated with FEMA-approved training.

B. Procurement

1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The FEMA training was an approved project.
2. The grant agreement will close on 7/31/2014

C. Contractor and Project Information

1. City of Garfield Heights
5407 Turney Road
Garfield Heights, Ohio 44125
Cuyahoga County Council District 8
2. The Mayor of the City of Garfield Heights is Vic Collova

D. Project Status and Planning

1. The UASI grant is awarded yearly based on DHS receiving funding from Congress and including Cleveland/Cuyahoga County in the list of recipient Urban Areas.
2. The reimbursed expenses for training involve Overtime/Backfill for training first responders, specifically EMS/Fire personnel responding to CBRNE events.

E. Funding

1. The project is funded 100% by DHS through OEMA.
2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

Title: Public Safety and Justice Services 2013 Agreement FY11 UASI Grant City of Parma Training Reimbursement

A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval of an agreement with the City of Parma for the amount not-to-exceed \$5840.00. The start-end date of the agreement is August 1, 2013 through and including November 15, 2013.
2. The primary goals of the project are:
 - Provide funding for First Responders to prepare for, prevent, respond to and recover from natural and man-made disasters.
 - Provide funding for homeland security related equipment, training, exercises.
 - This agreement reimburses the City of Parma for Overtime/Backfill and Tuition expenses associated with FEMA-approved training.

B. Procurement

1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The FEMA training was an approved project.

2. The grant agreement will close on 7/31/2014

C. Contractor and Project Information

1. City of Parma

6611 Ridge Road

Parma, Ohio 44129

Cuyahoga County Council District 4

2. The Mayor of the City of Parma is Timothy DeGeeter.

D. Project Status and Planning

1. The UASI grant is awarded yearly based on DHS receiving funding from Congress and including Cleveland/Cuyahoga County in the list of recipient Urban Areas.

2. The reimbursed expenses for training involve Overtime/Backfill for training first responders, specifically EMS/Fire personnel responding to CBRNE events, and Tuition for the course.

E. Funding

1. The project is funded 100% by DHS through OEMA.

2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

Title: Public Safety and Justice Services 2013 Agreement FY11 UASI Grant City of Parma Training Reimbursement

A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval of an agreement with the City of Parma for the cost of \$1178.01. The start-end date of the agreement is September 18, 2013 through and including October 30, 2013.

2. The primary goals of the project are:

- Provide funding for First Responders to prepare for, prevent, respond to and recover from natural and man-made disasters.
- Provide funding for homeland security related equipment, training, exercises.
- This agreement reimburses the City of Parma for Overtime/Backfill expenses associated with FEMA-approved training.

B. Procurement

1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The FEMA training was an approved project.

2. The grant agreement will close on 7/31/2014

C. Contractor and Project Information

1. City of Parma

6611 Ridge Road

Parma, Ohio 44129

Cuyahoga County Council District 4

2. The Mayor of the City of Parma is Timothy DeGeeter

D. Project Status and Planning

1. The UASI grant is awarded yearly based on DHS receiving funding from Congress and including Cleveland/Cuyahoga County in the list of recipient Urban Areas.

2. The reimbursed expenses for training involve Overtime/Backfill for training first responders, specifically EMS/Fire personnel responding to CBRNE events.

E. Funding

1. The project is funded 100% by DHS through OEMA.

2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

C. Exemption Requests

[See items CPB2013-914 through CPB2013-918 in section C, Exemptions, above.]

D. Consent Agenda

CPB2013-919

A. Scope of Work Summary

1. Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). via GovDeals Inc. The anticipated start-completion dates will be fifteen days after CPB approval.

2. The primary goal of the project is to sell said property via internet auction, to the highest bidder through GovDeals. The auction surplus list is available upon request.

3. The project is mandated by the Ohio Revised Code, Section 307.12(E).

B. Procurement

1. There is not a procurement method for this project. This is a revenue generating project.
2. The items will be sold to the highest bidder; 7.5% of the total will be paid to GovDeals and, the department will realize 92.5% profit of the item sold, in accordance to the GovDeals contract.

C. Contractor and Project Information

N/A

D. Project Status and Planning:

1. The project reoccurs when County departments have surplus property no longer needed, and recommends to sell the property via the internet.
2. The project planning has four (4) phases. The Program Administrator will request approval to list the item on GovDeals; Post & Sell to the highest bidder nationwide; Collect and deposit the funds into the appropriate County agency fund; Process the payment to GovDeals.

E. Funding

1. There is no cost for this process. The project is a revenue generating project.

CPB2013-920

A. Scope of Work Summary

The Cuyahoga County Sheriff's Department is requesting approval of a memorandum of understanding with Whiskey Island Partners manager of Whiskey Island Marina for the anticipated cost of \$ 0.00. The anticipated start and completion dates are 10/15/2013 - 04/30/2014. The primary goal of the project is 2013-2014 winter storage for the Sheriff's Department Public Safety Marine Patrol Boat.

B. Procurement

n/a

C. Contractor and Project Information:

1. The address(es) of all vendors and /or contractors is (provide the full address in the following format):
Whiskey Island Partners/Whiskey Island Marina
2800 Whiskey Island
Cleveland, OH 44102-2251
2. The operations manager for the contractor/ vendor is Tom Lawson.

D. Project Status and Planning

n/a

E. Funding

n/a

CPB2013-921

Title: Department of Public Safety and Justice Services, 2013, submitting a grant extension for the FY2012 Violence Against Women Act Grant.

A. Scope of Work Summary

Department of Public Safety & Justice Services is submitting a grant agreement amendment under the 2012 Violence Against Women Act Grant (FY2012 VAWA) with the Ohio Criminal Justice Services Agency in the amount of \$461,589.16. The purpose of this grant amendment is to extend the time period from 1/1/2013 through 12/31/2013 to 1/1/2013 through 5/30/2014. No additional funds are requested. There is a 25% match associated with this grant that awarded agencies assume.

The primary goal of the extension is to allow for completion of grant activities.

B. Procurement

N/A

C. Contractor and Project Information

N/A

D. Project Status and Planning

1. The project reoccurs annually and is an extension of the existing 2012 VAWA grant.

E. Funding

The 2012 VAWA grant is from the Department of Justice, Office of Justice Programs, Office of Violence Against Women through the Ohio Department of Public Safety, Office of Criminal Justice Services.

CPB2013-922

A. Scope of Work Summary:

1. Public Safety & Justice Services Public Safety Grants is requesting approval of an amendment with Kinder Morgan Liquids Terminals LLC for the FY2010 Port Security Grant Program. The Justification was approved by the Office of Procurement and Diversity-OPD on October 28, 2013. The anticipated cost not-to-exceed \$68,874.00. The anticipated start-completion dates are 6/1/2010 - 5/31/2013. This amendment is to extend the time period from 6/1/2010 through 5/31/2013 to 6/1/2010 through 11/30/2013. No additional funds are being requested. All other conditions of the original agreement remain the same.

2. The primary goal of the project is to enhance lighting capabilities within the facility as well as the port locations. Also fencing to baseline security measure throughout port locations.

3. NA

B. Procurement

1. The procurement method for this project is through a grant award. This agreement is not for goods or services. The total value of the grant award is \$1,003,153.00.

The review occurs using the process established by the Federal Maritime Security Coordinator (FMSC), Area Maritime Security Committee (AMSC), Captain of the Port (COTP, all of which has approval authority. The COTP will then score the projects through the Federal Emergency Management Agency (FEMA), United States Coast Guard (USCG), and established process and then the Investment Justification/Applications are submitted to FEMA for final review and approval.

Also in order for the Fiduciary Agent to acquire Investment Justifications there had to be a Port Wide Risk Management/Mitigation Plan and optional Business Continuity/Resumption of Trade Plan approved by the USCG. The Risk Management/Mitigation Plan is consistent with the national guidelines and seeks to align relevant National Preparedness objectives with contingency and operational planning and maritime security operations with the North East Ohio Regional Area Maritime Security Subcommittee (NEORAMSS) area of operation.

2. The procurement method is due to close on 11/30/2013.

3. There were Investment Justifications submitted for review approval, which is explained above.

C. Contractor and Project Information

1. Kinder Morgan Liquids Terminals LLC

500 Dallas St., Suite 1000

Houston, TX 77002

2. Richard D. Kinder, CEO

3. N/A

D. Project Status and Planning

1. The projects will be new to the County.

2. The projects has one phase.

3. N/A

4. The agreement term has already begun. The justification for this request was approved by OPD October 28, 2013. The grant ends 5/31/2013.

5. N/A

E. Funding

1. The project is funded 100% federal dollars by the Department of Homeland Security FEMA.

2. The schedule of payment is quarterly.

3. N/A

CPB2013-923

A. Scope of Work Summary

1. Public Safety and Justice Services, Public Safety Grants is requesting approval to enter into an Intra-Agency amendment with the Witness/Victim Service Center to extend the time frame in connection with the 2011 Juvenile Justice and Delinquency Prevention grant. The time frame amendment is from 7/1/2012 through 8/30/2013 to 7/1/2012 through 9/30/2014. No additional funds are requested.

All other conditions under the agreement remain the same

2. The primary goal of the amendment is to allow the WVSC project to complete approved activities under the grant.

B. Procurement

1. An Open and Full Justification was approved by the Office of Procurement and Diversity on 10/16/2013 and is attached.

C. Contractor and Project Information

Cuyahoga County, Department of Public Safety and Justice Services
Witness/Victim Service Center
310 W. Lakeside Avenue
Cleveland, OH 44113
Council District 7
Jill Smialek, Manager Witness/Victim Service Center

D. Project Status and Planning

1. This project is under the existing 2011 JDDP project. The extension is required so that the project can complete the full scope of grant related activities.

E. Funding

1. 2011 JDDP is funded through the Ohio Department of Youth Services through the Federal Office of Juvenile Justice and Delinquency Prevention.

CPB2013-924

A. Scope of Work Summary

1. PSJS/Witness Victim Service, submitting an amendment to Contract No. CE1300223-01 with Mental Health Services, Inc. for \$25,000.00 for the period April 01, 2013-August 31, 2013 to extend the time period to December 31, 2013. No additional funds required.
2. The primary goal of the project is to decrease the number of minority youth engaged with the juvenile justice system by intervening and providing mental health assistance where appropriate.
3. The project is part of the Disproportionate Minority Contact initiative of OJJDP, run by the State of Ohio

B. Procurement

1. Justification for other than full and open competition approved 8/28/2013
2. N/A
3. N/A

C. Contractor

1. Mental Health Services for Homeless Person, Inc.
Susan Neth
1744 Payne Avenue

Cleveland, Ohio 44114

2. Susan Neth, Executive Director

3A. N/A

3B. Services are available to any family living in Cuyahoga County, with priority given to families living in public housing.

D. Project Status and Planning

1. This is an extension of the existing project

2. N/A

3. N/A

4. The project's term has already begun. There was a delay in this request because this department needed additional time to secure an extension in funds from the State of Ohio.

5. N/A

E. Funding

1. The project is funded 100% for the Ohio Department of Juvenile Justice and Delinquency Prevention.

2. The schedule of payments is monthly upon invoice.

3. The project is an amendment to a contract. This amendment changes that date of the contract and it is the first amendment to the contract.

CPB2013-925

A. Scope of Work Summary

1. Following approval of RFP 24301 award recommendations and authority to enter into a contract provided through R2012-0222, Mental Health Services Inc.'s Contract: CE1300127-01 is being submitted for a Contract Amendment, extending the term through 9/30/2014, no change in dollar amount.

2. The primary goals of the Emergency Solutions Grant Program are to a) reduce the number of families and individuals entering the shelter system; b) assist households to leave the shelter more quickly; and c) assure that persons do not return to homelessness. Mental Health Services Inc. provides Coordinated Assessment and Intake at the Norma Herr Women's Center for single women and families, and at 2100 Lakeside Ave. for single men. All newly homeless households are referred for immediate shelter and provided a housing plan to exit from the shelter.

3. N/A

B. Procurement

The Procurement method was RFP 24301. The RFP closed on August 10, 2012. Mental Health Services, Inc. was approved for an award on October 9, 2012. Authority to enter into contracts was also approved as part of the Resolution.

C. Contractor and Project Information

1. Mental Health Services, Inc. (MHS)

1744 Payne Avenue
Cleveland, OH 44114
Council District #7

2. Susan Neth is the Executive Director. Mental Health Services, Inc. is a non-profit organization.
3. N/A
4. N/A

D. Project Status and Planning

1. The Emergency Solutions Grant Program is an annual Department of Housing & Urban Development (HUD) entitlement to promote homeless prevention and rapid re-housing activities. The ESGP was established by Congress to continue homeless system transformation activities begun through the Homeless Prevention and Rapid Re-housing (HPRP) Program.
2. N/A
3. The contract amendment is on a critical path to extend the current contract period and permit the agency continued access to funds remaining in the contract.
4. The contract term began 10/1/2012. The reason for the delay in submitting the contract was due to waiting for amendment approval prior to submitting the actual contract for amendment..

E. Funding

1. At this time, there is no change in the contract dollar amount.
2. N/A
3. This is the first Contract Amendment request. The Contract is being amended to extend the term through 9/30/2014. As FY 2013 and FY 2014 funding becomes available, the contract will be submitted for amendment to increase the dollar amount. The activities provided remain the same.

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Office of Procurement & Diversity - Voucher payments for the week of 11/25/2013

Direct Open Market Purchases (Purchases between \$500 - \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)

Requisition #	Requisition Date	Description	Dept/Loc	Total
AU-13-29310	11/7/2013	Kodak Feeder Consumable Kit	AU / AU01	\$2,262.52
CE-13-29363	11/14/2013	Truck Cap #03-0243	CE / CE01	\$1,308.00
CE-13-29346	11/12/2013	Advt E 49th Brdg Rehab	CE / CE01	\$950.00
CE-13-29183	10/25/13	Advt Engineering Services	CE / CE01	\$900.00
CR-13-28887	9/30/2013	Histology supplies	CR / CR00	\$537.00

CT-13-29394	11/20/2013	VEB EXIT DOOR ROD DEVICE	CT / CT01	\$1,030.00
CT-13-29376	11/18/2013	JJC- TYCO RAVEN INST AND SPRINKLER	CT / CT01	\$996.40
CT-13-29371	11/15/2013	Sheriff - Body Repair #CMN3377	CT / CT01	\$1,899.00
CT-13-29370	11/14/2013	JJC- ELEVATOR CONSULT	CT / CT01	\$500.00
CT-13-29364	11/14/2013	JJC SNOW MELT HEAT EXCHANGER REPLACEMENT	CT / CT01	\$12,885.84
CT-13-29389	11/19/2013	PUB DEF.- FILE FOLDER LANDSCAPE	CT / CT09	\$779.37
CT-13-29388	11/19/2013	STOCK- PRESS WASH	CT / CT09	\$500.00
CT-13-29372	11/15/2013	STOCK- 4-PART NCR	CT / CT09	\$906.60
CT-13-29369	11/14/2013	FISCAL- MAIL SERVICES VALUATION MAILER	CT / CT09	\$3,692.00
CT-13-29350	11/13/2013	CLRK OF CRT- EXPANDABLE FOLDER	CT / CT09	\$1,495.00
CT-13-29250	11/4/2013	NUMBERING SERVICES ONLY	CT / CT09	\$1,493.01
DV-13-29392	11/19/2013	Lead Remediation: Allenbey Construction, 358 at 12800 Forest Hill Ave, East Cleveland, OH	DV / DV01	\$17,000.00
IS-13-29375	11/15/2013	3 HP EliteBook 8570p Laptops for Prosecutors	IS	\$3,630.00
IS-13-29244	11/4/2013	Cisco Equipment for Auto-Title Connectivity	IS	\$13,381.01
IS-13-29047	10/9/2013	Contact Glass for Graphtec Scanner	IS	\$1,590.00

JC-13-29320	11/8/2013	Hearing Notices	JC	\$6,768.50
ST-13-29194	10/25/2013	Debris system parts #03-0193 - Alternate Procurement Process approved by BC2013-104	ST / ST01	\$2,247.48
CE-13-29356	11/13/2013	UST Repairs	ST / ST01	\$943.70
WT-13-29230	10/31/13	PD ad for ABAWD RFP	WT / WT01	\$700.00

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Purchase Order #	Purchase Order Date	Description	Dept/Loc	Total
1313016	11/20/2013	NOVEMBER CHILI OP. BUY	SH/SHFS	\$4,046.25
1312990	11/19/2013	DECEMBER CAKE MIX	SH/SHFS	\$2,302.50

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DEPARTMENT OF DEVELOPMENT				
DEVELOPMENT REHAB LOANS FOR THE PERIOD 11/14/13 to 11/20/13				
VOUCHER NO.	PAYEE	AMOUNT	FUNDING SOURCE	AUTHORIZATION
	Lisa Spieth	\$5,450.00	Community Development	CDBG Rehab Loan: Index Code DV714170
	Total Loans	\$5,450.00		