

Cuyahoga County Contracts and Purchasing Board  
December 2, 2013 11:30 A.M.  
Lakeside Place - Council Offices - Board Room  
323 W. Lakeside Avenue, 4th Floor

#### I. Call to Order

The meeting was called to order at 11:35 a.m.

#### Attending:

County Executive Ed FitzGerald  
Chief of Staff Matt Carroll  
Councilman Dale Miller  
Senior Purchasing Administrator Rich Opre (Alternate for Lenora Lockett)  
Interim Fiscal Officer Mark Parks  
Public Works Director Bonnie Teeuwen

At the December 2, 2013 regular meeting of the Contracts and Purchasing Board, all actions taken for the following approved items were done with the approval of all members present. All items were considered and adopted by unanimous vote unless otherwise noted.

#### II. Review Minutes

The minutes from the November 25, 2013 Contracts and Purchasing Board meeting were unanimously approved as written. Rich Opre abstained.

#### III. Public Comment

There was no public comment.

#### IV. Contracts and Awards

##### A. Tabled Items

There were no tabled items.

##### B. Scheduled Items

CPB2013-928 Department of Development a) Requesting approval of a contract with Pandey Environmental LLC. For Phase II Environmental Services in the amount of \$39,733.00 at the proposed Woodland Central Basin: Kinsman Road, located on 7.7 Acres, 31 parcels located Kinsman/Grand E64th-E65th Streets. The start-completion dates are 12/02/2013 -12/01/2014. b) Submitting a License for Entry, Consent and Limited Release from Liability agreement in connection with said project site. Funding Source: Brownfield Revolving Loan Funds.

Janise Bayne, Department of Development, presented. Item CPB 2013-928 was unanimously approved.

CPB2013-929 Department of Information Technology recommending an award on RQ28259 and enter into a state contract with Blue Technologies, Inc. in the amount not-to-exceed \$34,950.58 for upgrade and maintenance on Hyland Onbase software products for the Division of Children and Family Services for the period 7/1/2013 - 6/30/2015. Funding Source: 100% General Funds.

Jeff Mowry, Chief Information Officer, presented. Item CPB 2013-929 was unanimously approved.

CPB2013-930 Department of Information Technology recommending an award on RQ28686 and enter into contract with Fluke Electronics Corporation, sole source, in the amount not-to-exceed \$15,590.00 for maintenance and support of FNET Optiview equipment for the period 2/1/2014 - 1/31/2015. Funding Source: 100% General Funds.

Jeff Mowry, Chief Information Officer, presented. Item CPB 2013-930 was unanimously approved.

CPB2013-931 Department of Information Technology recommending an award on RQ28755 and enter into a contract with IDEATION816 Corporation, Inc. in the amount not-to-exceed \$12,750.00 for maintenance and support for the Home Health Aide Management system for use by Division of Senior and Adult Services for the period 11/1/2013 - 10/31/2014. Funding Source: 100% General Funds.

Jeff Mowry, Chief Information Officer, presented. Item CPB 2013-931 was unanimously approved.

CPB2013-932 Department of Information Technology recommending an award on RQ28923, and enter into a contract with Stephen Campbell & Associates, Inc., in the amount not-to-exceed \$17,200.00 for maintenance on Cyber Tech Myracle Recording Systems and equipment for various County departments for the period 11/1/2013 - 10/31/2015. Funding Source: 100% General Funds.

Jeff Mowry, Chief Information Officer, presented. Item CPB 2013-932 was unanimously approved.

CPB2013-933 Office of Procurement & Diversity recommending an award: Department of Information Technology a) on RQ29090 Integrated Precision Systems, Inc. in the amount of \$34,222.52 for the purchase of 16 cameras and 4 milestone servers with software licenses (State Contract No 800160). Funding Source: 100% Auto Title Funds.

Jeff Mowry, Chief Information Officer, presented. Item CPB 2013-933 was unanimously approved.

CPB2013-934 Medical Examiner recommending an award on RQ28794 and enter into a contract with Shimadzu Scientific Instruments, Inc. sole source, in the amount of \$23,717.00 for maintenance on the QP2010S Gas Chromatograph Mass Spectrometer System for the period 2/3/2014 - 2/2/2018. Funding Source: 100% General Fund.

Hugh Shannon, Medical Examiner's Office, presented. Item CPB 2013-934 was unanimously approved.

CPB2013-935 Common Pleas Court/ Corrections Planning Board submitting an amendment to a grant agreement with Ohio Department of Rehabilitation and Correction for community correction activities for the 408 Non-Residential Misdemeanant grant program in connection with the Community Corrections Act grant for the period 7/1/2013 - 6/30/2014 for additional funds in the amount of \$18,900.00. Funding Source: Ohio Department of Rehabilitation and Corrections grant funds.

Dan Peterca, Corrections Planning Board, presented. Item CPB 2013-935 was unanimously approved.

CPB2013-936 Juvenile Court recommending an award on RQ27467 and enter into a contract with Catholic Charities Corporation in the amount not-to-exceed \$45,000.00 for driver intervention and counseling services for the period 1/1/2014 - 12/31/2015 (Deputy Chief Approval No. DC2013-150 - authority to seek proposals). Funding Source: 100% General Funds.

Karen Lippman, Juvenile Court, presented. Item CPB 2013-936 was unanimously approved.

CPB2013-937 Public Defender submitting an amendment to Contract No. CE1100213-01 with West Publishing Corporation for on-line legal research services for the period 3/6/2011 - 3/31/2014 to extend the time period to 12/31/2016 and for additional funds in the amount of \$21,668.27. Funding Source: 100% General Funds.

Bob Tobik, Public Defender, presented. Item CPB 2013-937 was unanimously approved.

CPB2013-938 Department of Public Safety and Justice Services/Public Safety Grants submitting an agreement with City of Solon in the amount not-to-exceed \$775.60 for reimbursement of eligible training expenses in connection with the FY2011 Urban Area Security Initiative Grant Program for the period 1/1/2013 - 10/30/2013. Funding Source: Department of Homeland Security through Ohio Emergency Management Agency.

Felicia Hairston, Public Safety Grants, presented. Item CPB 2013-938 was unanimously approved.

CPB2013-939 Department of Public Safety and Justice Services/Office of Emergency Management/Cuyahoga Emergency Communications System Section Recommending an award on RQ29157 and enter into a contract with The Association of Public Safety Communications Officials International, Inc. in the amount not-to-exceed \$21,250.20 for Emergency Medical Dispatch services for the period 12/1/2013 - 12/31/2014. Funding Source: 100% General Funds.

Felicia Hairston, Public Safety Grants, presented. Item CPB 2013-939 was unanimously approved.

CPB2013-940 Department of Health and Human Services/ Division of Senior and Adult Services submitting amendments to contracts with various providers for the Cuyahoga OPTIONS for Elders Program for the period 7/1/2012 - 6/30/2014:

- a) Contract No. CE1200273-01 with Geocare, Inc., for Homemaker services for additional funds in the amount of \$4,620.00.
- b) Contract No. CE1200266-01 with B & B Launch, Inc. dba Home Instead Senior Care for Homemaker services for additional funds in the amount of \$4,355.00.
- c) Contract No. CE1200276-01 with Mobile Meals, Inc. for Home Delivered Meal services for additional funds in the amount of \$6,300.00.
- d) Contract No. CE1200263-01 with Absolute Home Health Care Agency, Inc. for Homemaker services for a decrease in the amount of (\$8,975.00).

e) Contract No. CE1200264 with Ace Taxi Service Inc. for Medical Transportation services for additional funds in the amount of \$7,200.00.

Funding Source: Health and Human Services Levy funds

Mary Beth Vaughn, Department of Senior and Adult Services, presented. Item CPB 2013-940 was unanimously approved.

CPB2013-941 Human Resource Commission recommending to amend Contracts and Purchasing Board Approval No. CPB2013-814 dated 10/21/2013, which authorized an RFP exemption on RQ20547, which will result in award recommendations to various providers in the total amount of \$150,00.00 for hearing officer services, to change the time period from 1/1/2014 - 12/31/2016 to 12/1/2013 - 12/31/2015:

- a) Komlavi Atsou
- b) Valore & Gordillo, LLP dba Michael Gordillo
- c) Anthony M. Stevenson
- d) Gregory P. Szuter
- e) Daniel G. Zeiser Co., L.P.A.

Funding Source: N/A

Rebecca Kopcienski, Human Resource Commission, presented. Item CPB2013-941 was unanimously approved.

CPB2013-942 Human Resource Commission recommending awards on RQ20547 and enter into contracts with various providers in the amount not-to-exceed \$30,000.00 each for hearing officer services for the period 12/1/2013 - 12/31/2015:

- a) Komlavi Atsou
- b) Valore & Gordillo, LLP dba Michael Gordillo
- c) Anthony M. Stevenson
- d) Gregory P. Szuter
- e) Daniel G. Zeiser, Co. L.P.A.

Rebecca Kopcienski, Human Resource Commission, presented. Item CPB2013-941 was unanimously approved.

### **C. Exemption Requests**

CPB2013-943 Department of Public Safety and Justice Services submitting an RFP exemption on RQ29308, which will result in an award recommendation to AT&T for relocation of 65 additional Centralized Automatic Message Accounting Trunk Lines for Connectivity for the Next Generation 9-1-1 Public Safety Answering Points project in the amount not-to-exceed \$65,013.00. Funding Source: 9-1-1 Wireless Assistance Fund.

Felicia Hairston, Public Safety Grants, presented. Item CPB 2013-943 was unanimously approved.

CPB2013-944 Department of Health and Human Services/Division of Senior and Adult Services Submitting an RFP exemption, which will result in an amendment to Contract No. CE1300403-01 with Collaborative Research, LLC for consultant services for development and implementation of a 3-year strategic plan for the period 8/1/2013 - 11/30/2013 to extend the time period to 1/31/2014 and for additional funds in the amount of \$2,000.00. Funding Source: Health and Human Services Levy funds.

Mary Beth Vaughn, Department of Senior and Adult Services, presented. Item CPB 2013-944 was unanimously approved.

CPB2013-945 County Executive Submitting an RFP exemption RQ29445, which will result in a contract with VistaShare LLC in the amount of \$32,940 for web-based software for management of the College Savings Account for the period 11/1/2013 - 10/31/2015. Funding Source: 100% General Fund.

Ken Surratt, Executive Office, presented. Item CPB 2013-945 was unanimously approved.

#### D. Consent Agenda

CPB2013-946 Department of Public Works submitting an assignment and assumption agreement in connection with the sale of various County buildings and leases by assigning the interest from Weston Inc. to Marisupham, LLC, effective 11/1/2013. Funding Source: N/A

Item CPB 2013-946 was unanimously approved.

CPB2013-947 Department of Health and Human Services/ Community Initiatives Division/ Office of Early Childhood Submitting an amendment to grant award to Sisters of Charity Foundation for evaluation services for the Networking for Engagement, Stability and Transformation (NEST) project for the period 4/1/2013 - 4/1/2014 to extend the time period to 12/31/2014; no additional funds required. Funding Source: Sisters of Charity Foundation.

Item CPB 2013-947 was unanimously approved.

CPB2013-948 Department of Health and Human Services/ Division of Children and Family Services submitting an agreement with The Centers for Families and Children for rental of space in connection with a supportive services speaking event being held on 12/2/2013. Funding Source: N/A.

Item CPB 2013-948 was unanimously approved.

CPB2013-949 Department of Human Resources submitting a revenue generating agreement with Cuyahoga County Solid Waste District in the amount of \$1,600.00 for consultant services for the period 10/17/2013 - 12/31/2014. Funding Source: Revenue Generating.

Item CPB 2013-949 was unanimously approved.

CPB2013-950 Office of Procurement & Diversity presenting voucher payments for the week of 12/2/2013.

Councilman Miller asked for explanation of the expenses related to the EasyPay Voucher item (TR-13-29261 11/5/2013 Easy Pay Coupons / ACH Letters TR \$15,000.00).

Item CPB 2013-950 was unanimously approved.

CPB2013-951 Department of Development presenting voucher payments and housing rehab loans for the period 11/20/13 to 11/26/13.

Item CPB 2013-951 was unanimously approved.

V. Other Business

CPB2013-952

Department of Public Works requesting approval to retain the services of Schindler Elevator Corporation in the amount-not-to-exceed \$24,500 for routine elevator maintenance and repair services at the Cuyahoga County Justice Center, Jail I, Jail II and Court Tower, for the period 12/1/2013 to 12/15/2013. Funding Source: 100% General Fund – Internal Service Fund.

VI. Public Comment

There was no public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 11:54 a.m.