

**Cuyahoga County Board of Control**  
**January 13, 2014 11:00 A.M.**  
**Lakeside Place - Council Offices - Board Room**  
**323 W. Lakeside Avenue, 4<sup>th</sup> Floor**

1. Call to Order
2. Review Minutes
3. Public Comment
4. Tabled Items
  
5. New Items for Review

Item	Requestor	Description	Board Action
BC2014-6	Department of Public Works	Submitting an amendment to Contract No. CE1000183-01 with Diocese of Cleveland Facilities Corporation fka Catholic Charities Facilities Corporation for lease of office space located at Fatima Family Center, 6600 Lexington Avenue, Cleveland, for use by Division of Children & Family Services for the period 1/1/2010 - 12/31/2013 to extend the time period to 12/31/2015 and for additional funds in the amount of \$16,800.00.  Funding Source: Health and Human Services Levy Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-7	Department of Public Works	Submitting an amendment to Contract No. CE1300445 with PSx Inc. for parking control systems maintenance at various County facilities for the period 4/15/2013 - 4/14/2016 to change the scope of services, effective 2/1/2014, and for additional funds in the amount not-to-exceed \$61,750.00.  Funding Source: Enterprise Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-8	Department of Development	Recommending an award on RQ28765 and enter into a contract with Neighborhood Housing Services of Greater Cleveland, Inc. in the amount not-to-exceed \$495,000.00 for administration of the Cuyahoga County Down Payment Assistance program in the Cuyahoga Urban County and Parma for the period 1/13/2014 - 12/31/2015.  Funding Source: 100% Federal HOME funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-9	Office of Procurement & Diversity	Recommending an award:  <u>Department of Public Works</u> a) on RQ27986 and enter into a contract with Trumbull Industries, Inc. (3-3) in the amount not-to-exceed \$220,000.00 for Sewer Pipe Supplies for the period	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		12/1/2013 -11/30/2015.  Funding Source: 100% General Funds	
BC2014-10	Office of Procurement & Diversity	Recommending an award:  <u>Department of Public Works</u> a) on RQ28339 and enter into a contract with Mid-West Presort Mailing Services, Inc. (3-1) in the amount not-to-exceed \$132,000.00 for Pre-Sort Mailing Services for Various County Buildings for the period 2/1/2014 - 1/31/2017.  Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-11	Juvenile Court	Recommending an award on RQ27516 and enter in a contract with BI Incorporated in the amount not-to-exceed \$495,000.00 for electronic monitoring services for the period 4/1/2014 - 3/31/2016.  Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-12	Juvenile Court	Recommending an award on RQ28507 and enter into a Master Contract with various providers in the total amount not-to-exceed \$400,000.00 for In-Home Family Therapy Treatment services for the period 2/1/2014 - 1/31/2016:  a) Beech Brook in the amount of \$110,000.00.  b) Catholic Charities Corporation in the amount of \$140,00.00.  c) Ohio Guidestone in the amount of \$110,000.00.  d) Ohio Mentor in the amount of \$40,000.00.  Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-13	Department of Public Safety and Justice Services/ Witness/ Victim	Submitting an amendment to Contract No. CE1300027-01 with Mental Health Services for Homeless Persons, Inc. for crisis intervention services for the Children Who Witness Violence Program for the period 1/1/2013 - 12/31/2013 to extend the time period to 12/31/2014 and for additional funds in the amount not-to-exceed \$449,150.00.  Funding Source: 100% by general fund. However, Mental Health Services for Homeless Persons obtains funds earmarked from the state for this same project( VOCA and SVAA funding).	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

BC2014-14	Department of Health and Human Services/ Cuyahoga Job and Family Services	Recommending an award on RQ28692 and enter into a contract with The Centers for Families and Children in the amount not-to-exceed \$287,944.00 for computer-based employment readiness and job skills training for Work required Ohio Works First recipients for the period 2/1/2014 - 1/31/2015.  Funding Source: Temporary Assistance to Needy Families Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-15	Department of Health and Human Services/ Community Initiatives Division/Office of Early Childhood	Recommending an award on RQ29581 and enter into a contract with Starting Point in the amount not-to-exceed \$187,406.00 for administration of the Early Care and Education Center Capacity and Expansion Program for the Invest in Children for the period 1/1/2014 - 12/31/2015.  Funding Source: 100% Health and Human Services levy funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

**6. Other Business**

Item	Requestor	Description	Board Action
BC2014-16	Department of Public Works	<p>a) Submitting an RFP exemption which will result in an amendment to contract with Cleveland Thermal, LLC for central heating and cooling services for various Cuyahoga County facilities, for the period 6/1/1993 through 12/31/13, to extend the time period to 1/31/14 and for additional funds in the anticipated cost of \$318,147.00.</p> <p>b) Submitting an amendment to contract with Cleveland Thermal, LLC for central heating and cooling services for various Cuyahoga County facilities, for the period 6/1/1993 through 12/31/13, to extend the time period to 1/31/14 and for additional funds in the anticipated cost of \$318,147.00.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Department of Public Works requesting approval of an Amendment to an Agreement with Cleveland Thermal, LLC for Central Heating &amp; Cooling Services (chilled water &amp; steam) for various Cuyahoga County facilities for the the period of January 1, 2014 to January 31, 2014.</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		<p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) The anticipated cost of the amendment is \$318,147.00; 100% General Fund</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>N/A – this is a request for an amendment to existing contract only.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>This service has been RFP'd but requires additional time in the preparation and implementation of new contract. This one-month extension will enable Public Works to complete the implementation process for long-term contract with selected vendor.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>N/A – this is a request for an amendment to existing contract only.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>This contract provides heating and cooling services to County Buildings, which is essential to continued operations.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Service has been RFP'd out; requested amendment will enable Public Works to complete contract process for implementation of long-term service.</p>	
BC2014-17	Department of Public Works	a) Requesting approval of an alternative procurement process which will result in an award on RQ29684 to A & A Safety, Inc., for purchase of a portable traffic signal as	

		<p>part of the Columbus Bridge repair project in the City of Bedford, in the amount not-to-exceed \$60,800.00.</p> <p>b) Recommending an award RQ29684 to A &amp; A Safety, Inc., for purchase of a portable traffic signal as part of the Columbus Bridge repair project in the City of Bedford, in the amount not-to-exceed \$60,800.00.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>This justification is for approval of an alternative procurement process on the purchase of a Horizon Signal SQ2-MPR Portable Traffic Signal with trailer, wireless remote, outriggers, solar assist, and training. A portable traffic signal is needed on the Columbus Bridge in Bedford, while it is under repair, to safely direct vehicle traffic on a single lane across the span. Repair of the bridge could extend to beyond one year due to unforeseeable circumstances (i.e. work scope, weather, funding). The rental rate for this portable traffic signal is \$4,800.00/Month. It is likely that the total rental cost will exceed that of purchase.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>\$60,800 from Roads &amp; Bridges Fund CE417055-0720</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>This is a time sensitive Project that will start February 1, 2014. The rental cost of the portable traffic signal could exceed the purchase cost. Equipment will pay for itself in one year. Equipment will also be available to avoid future rentals.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Bid packages for Portable Traffic Signal were sent to four Buyspeed-registered suppliers and one non-registered supplier and also faxed to each. The bid was posted on</p>	
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		<p>the internet for one week.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Similar unit has been rented for previous Bridge projects and performed well. Equipment meets ODOT standards. Best equipment per RFB at competitive price. This is for a time sensitive project that will run for one year and rental would exceed the cost of the unit.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>A delay in awarding this purchase would result in either having to pay additional rent each month or could result in Public Safety issues.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Due to time sensitive project, purchase was expedited and acquisition of this portable traffic signal should eliminate further need for another signal.</p>	
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**7. Public Comment**

**8. Adjourn**

**Minutes**

Cuyahoga County Board of Control  
January 6, 2014 11:00 A.M.  
Lakeside Place - Council Offices - Board Room  
323 W. Lakeside Avenue, 4<sup>th</sup> Floor

Attending:  
County Executive Ed FitzGerald  
Councilman Michael Gallagher  
Councilman Dave Greenspan  
Councilman Pernel Jones  
Director of Office of Procurement and Diversity, Lenora Lockett  
Director of Public Works, Bonnie Teeuwen  
Interim Treasurer, Jeannet Wright (Alternate for Mark Parks)

## 9. Call to Order

The meeting was called to order at 11:08 a.m.

At the January 6, 2014 regular meeting of the Board of Control the following approved items were properly moved and seconded. All items were considered and adopted by all members present, unless otherwise noted.

## 10. Review Minutes

Ed FitzGerald motioned to approve the minutes from the December 30, 2013 Board of Control meeting, as written. Michael Gallagher seconded the motion. The minutes were unanimously approved.

## 11. Public Comment

There was no public comment.

## 12. Tabled Items

There were no tabled items.

## 13. New Items for Review

BC2014-1 Department of Public Works Submitting an amendment to Contract No. CE1200703-01 with Hatch Mott MacDonald, LLC for design services for the resurfacing of Turney Road from Sladden Avenue to Hathaway Road in the City of Garfield Heights for additional funds in the amount not-to-exceed \$132,196.00. Funding Source: 100% County Road and Bridge Funds

Bonnie Teeuwen presented. Ed FitzGerald motioned to approve the item; Pernel Jones seconded. Item BC22014-1 was unanimously approved.

BC2014-2 Department of Information Technology Recommending an award on RQ29258 and enter into a contract with Manatron, Inc. in the amount not-to-exceed \$486,190.00 for maintenance and support on MVP Tax Software and CAMA Sigma System for use by the Fiscal Office/Department of the Treasurer for the period of 1/1/2014 - 12/31/2014. Funding Source: 100% General Funds

Jeff Mowry presented. Ed FitzGerald motioned to approve the item. Jeannet Wright seconded the motion. Item BC2014-2 was unanimously approved.

BC2014-3 Common Pleas Court/ Domestic Relations/Probate Court/Clerk of Courts and County Sheriff Recommending an award on RQ28569 and enter into a contract with Sadler-NeCamp Financial Services, Inc. dba PROWARE, sole source, in the amount not-to-exceed \$421,674.00 for implementation, licensing and maintenance on electronic court case management software in connection with the Continuity of Operations Plan disaster recovery project for the period 12/1/2013 - 12/31/2015. Funding Source: Shared special fees account for computerization expenses between Court and Clerk.

Tom Arnaut, Common Pleas Court, presented. Michael Gallagher requested that the item be referred to the Public Safety Committee of Council for further review at their meeting to be held 1/14/14 at 1:00 PM. Item BC2014-3 was held and referred to Council Committee.

BC2014-4 Department of Health and Human Services, recommending an award on RQ25663 and enter into a contract with Third Sector Capital Partners, Inc. in the amount \$25,000.00 for consultant services for a Pay for Success model for Cuyahoga County for the period 10/15/2013 - 9/30/2014.

Item BC2014-4 was held by the Clerk, and will be brought forward for review on Monday, January 13, 2014.

BC2014-5 Department of Health and Human Services/Division of Children and Family Services/Cuyahoga Job and Family Services recommending an award on RQ29265 and enter into a contract with LexisNexis Risk Solutions Inc. in the total amount not-to-exceed \$234,973.44 for Accurant for Government Plus on-line locate services for the period 10/1/2013 - 9/30/2017. Funding Source: DCFS Federal 33% and 67% HHSL. CJFS/OCSS Federal 66% and 33% Local.

Rick Werner presented. Ed FitzGerald motioned to approve the item; Jeannet Wright seconded. Item BC2014-5 was unanimously approved.

#### 14. Other Business

There was no other business presented.

#### 15. Public Comment

There was no further public comment.

#### 16. Adjourn

Ed FitzGerald motioned to adjourn. Michael Gallagher seconded the motion. A motion to adjourn was unanimously approved at 11:19 a.m.

### **5. Scheduled Items**

#### **BC2014-6**

##### A. Scope of Work Summary

Department of Public Works, submitting an amendment to Contract No. CE1000183 for County Department of Children and Family Service which currently leases space from the Catholic Charities Corporaion/Fatima Center for office space to accomodate the delivery of vital support and education services in the Hough neighborhood. The term of the lease is hereby extended for two (2) years and shall now end on December 31, 2015. The Lease may be terminated by either parthy with six (6) notice. Fatima Center is located at 6600 Lexington Avenue.

##### Term:

Lease Term is hereby extended for Two (2) years from 1/1/2014 through 12/31/2015.



The Department of Public Works Plans to amend contract with the County Department of Children and Family Services current lease space with Catholic Charities Corporation/Fatima Center in the amount of \$16,800.00.

Proposed Amendment amount .....\$16,800.00

**B. Procurement:**

The procuremnt method was by RQ # 16583

**C. Contractor & Project Information:**

The Vendor/Landlord is Diocese of Cleveland Facilities Services Corporation, 1404 E. 9th Street, Cleveland, Ohio 44114.

The principal property to be leased is located at 6600 Lexington Avenue, Cleveland, Ohio 44103 in County Council District 7.

**D. Project Status and Planning:**

This lease of space will be in place for two (2) years 1/01/2014 thru 12/31/2015, unless terminated sooner under provisions of the lease.

**E. Funding:**

Children and Family Serivces HHS Levy Dollars.

**BC2014-7**

**A. Scope of Work Summary**

1. Cuyahoga County Department of Public Works is requesting to amend a contract with additional monies and the submission of said amendment for contract, CE1300445, RQ26566 with PSx, Inc. to change the amount and to Install the hardware, operating system, and software components for the Parking Control Systems Service/Parts Maintenance Agreement for the Huntington Park Garage and Courthouse Square in the amount of \$61,750.00. Software upgrade approved by TAC 12-11-13. The anticipated installation date is February, 2013.

2. The primary goals of the project are to upgrade to the software currently supporting version of Amano McGann iParc Professional Build 18 located in the Huntington Park Garage and Courthouse Square, the hardware and software components to accept credit cards and Professional Shared Account/Carpool Software and the Business Alerts (BA) module allows you to send/receive pre-programmed reports, alarms, and statistics to a PC or smartphone in order to monitor facility occupancy, attendant efficiency, daily revenue, alarm conditions.

**B. Procurement**

1) The procurement method for this project was a formal competitive bid. The total value of the RFB is \$226,018.00.

2) The bid closed on April 2, 2013 & the SBE goal was waived by OPD

3) There were 6 bid packages pulled from OPD with one submitted and approved, PSx, Inc. being the lowest and best bidder.

### C. Contractor And Project Information

Psx, Inc.

708 Terminal Way

Kennett Square, Pa 19348

Bonnie Sichau, Branch Manager

216-622-2921

lg: 12-2291

Principal Office Located At:

2340 Hamilton Avenue

Cleveland, Ohio 44114

Council District: N/A

### D. Project Status And Planning

1. The project in an additional service of an existing project.
2. The next step is for the vendor to install hardware/software

### E. Funding

1. Funding Source: Parking Services-Enterprise Fund CT571125 0725. The schedule of payments is by invoice upon completion of installation of additional hardware/software. The project is an amendment to a contract. This amendment changes:

#### Equipment List to be added

- 1 AMS90IOIPUPV iParc Professional Build 18 Software Upgrade
  - 1 AMS4750IP iParc Professional Shared Account/Carpool Software
  - 1 AMSCHARGE iParc Professional Credit Card Software
  - 1 AMS005ULIP Web Workstation 5 User License
  - 5 AMT-7903F5AGP-5200 Fee Computer Phase III Upgrade Kit
  - 5 AMT-0547AMS Charge Kit for AGP-5200 Fee Computers
  - 2 HP Server with Windows 2008 Server Operating System
  - 1 Microsoft SQL Workgroup Software
  - 1 Rackmount Server Cabinet
  - Install the hardware, operating system, and software components
  - Install the Amana McGann software
  - Program the software
  - Test all programming and equipment.
- and the additional amount of \$61,750.00

## **BC2014-8**

### A. Scope of Work Summary:

1. Department of Development recommending an award on RQ28765 and submitting a contract with Neighborhood Housing Services of Greater Cleveland, Inc. for Down Payment Assistance in the Cuyahoga Urban County and Parma, for the cost of not-to-exceed \$495,000. The start and completion dates are January 13, 2014 - December 31, 2015.
2. The primary goal of the project is to make federally funded down payment assistance loans to eligible

home buyers from January 13, 2014 - December 31, 2015.

**B. Procurement:**

1. The procurement method for this project was by RFP under RQ28765.
2. The RFP was closed on November 22, 2013. The SBE goal was set at 0% by OPD.
3. There was one (1) proposal pulled from OPD, one (1) proposal submitted for review and one (1) proposal approved.

**C. Contractor and Project Information:**

Neighborhood Housing Services of Greater Cleveland  
5700 Broadway Avenue  
Cleveland, Ohio 44127  
County Council District 7

Homebuyers may be assisted in 52 suburbs, in Council Districts 1,2,3,4,5,6,8,9,10, and 11.

**D. Project Status and Planning:**

The project recurs annually as federal HOME funds are allocated.

**E. Funding:**

1. The project is funded 100% with federal HOME funds.
2. The schedule of payments is reimbursement as expenses are submitted.

**BC2014-9**

**A. Scope of Work Summary**

1. The Office of Procurement & Diversity is Recommending an Award and Submission of Contract on RQ27986 to Trumbull Industries, Inc. for Sewer Pipe Supplies for the Department of Public Works in the amount not-to-exceed Two Hundred Twenty Thousand Dollars (\$220,000.00 ) for the period December 1, 2013 through November 30, 2015 with the option to extend one additional year at year two prices quoted.
2. The County reserved the right to terminate said contract at any time with a sixty day notice to the Bidder.
3. Services will include the delivery of the Sewer and Pipe supplies, including but not limited to providing at the request of Cuyahoga County Public Works an itemized detailed listing of products purchased (i.e. purchase dates, Y-T-D amount, Y-T-D quantity, etc.) throughout the term of the contract.

**B. Procurement**

1. The procurement method for this purchase was a formal competitive bid. The total value of the RFB was in the amount not-to-exceed Two Hundred Twenty Thousand Dollars (\$220,000.00 ) for a two (2)

year period.

2. The bid closed on September 19, 2013.
3. Three (3) bids were pulled from OPD and Three (3) bids were submitted. Trumbull Industries, Inc. was the lowest bidder and is being recommended for the award.
4. There was a 10% SBE goal participation. The vendor requested a waiver and the SBE goal was waived.

#### C. Contractor and Project Information

1. Trumbull Industries, Inc.  
1040 North Meridian Road  
Youngstown, Ohio 44509
2. The Vice President is Sam H. Miller (330) 799-3333

#### D. Project Status and Planning

1. The resulting contract will be for the period of December 1, 2013 through November 30, 2015.
2. The contract, performance bond and related contract documents are due 21 days after the recommendation of award and will be submitted under a separate NOVUS action.

#### E. Funding

1. The contract is funded 100% by Sanitary Sewer Funds (ST540286/0229/EO2297)
2. Schedule of payments will be paid for by releases against the contract in accordance with the terms of the contract.

### **BC2014-10**

#### A. Scope of Work Summary

1. The Office of Procurement & Diversity is Recommending an Award and Submission of Contract on RQ28339 to Mid-West Presort Mailing Services, Inc. for Pre-Sort Mailing Services for Various County Buildings for the Department of Public Works in the amount not-to-exceed One Hundred Thirty-Two Thousand Dollars, (\$132,000.00) for the period February 1, 2014 through January 31, 2017. The County will provide the vendor with approximately 55,000 pieces of First Class Presort Postage; 7,500 pieces of First Class Presort Automated Flat Size Mail; and 5,000 pieces of Standard A Postage per month. The vendor shall not subcontract any portion of this contract. All pricing is inclusive of shipping cost, fuel surcharges, etc. No supplementary charges were permitted.

The County:

- a) reserved the right to add or change pick-up locations at any time during the contract.
2. The contractor will timely and efficiently process mail which is essential to the operation of the Cuyahoga County Department of Public Works Mail Services Division.

The services will include:

- a) Pick-up the County's mail each business day between 3:00 and 4:00 p.m. Monday thru Friday with no services on Saturdays, Sundays or Legal holidays, unless otherwise specified, at the following locations: Cuyahoga County Justice Center, Ontario Street, Virgil Brown Building and starting

approximately 7/1/2014 at the new County Headquarters (East 9th Street & Prospect Avenue)

b) Provide on the date of the postmark:

- i) Sort mail in Zip Code sequence
- ii) Apply a delivery point barcode
- iii) Bundle, label, tray and delivery to the US Postal Service
- iv) Prepare all required US Postal Service forms

c) Furnish the County reports:

- i) detailing by date the piece count of the County's mail qualifying at each of the following rates: single-piece, presorted, basic, 3 digit, and 5 digit
- ii) detailing the products purchased (i.e. purchase dates, Y-T-D amount, Y-T-D quantity, etc.) throughout the term of the contract

d) All mail intended for presort will be postmarked by meter only. The meter stamp will contain the legend Presort First Class.

e) Provide the inline address correction to meet and comply with USPS move update requirements. Responsible for the mail until it is delivered to the U S Postal Service.

f) The vendor shall be mail preparation total quality management certified by the United States Postal Service and use US Postal Service/Class/Mass certified MLOCR pre-sorting equipment.

g) Responsible for the mail until it is delivered to the US Postal Service.

#### B. Procurement

1. The procurement method for this purchase was a formal competitive bid.
2. The total value of the RFB was in the amount not-to-exceed \$132,000.00 for the three year period.
3. The bid closed on November 5, 2013.
4. Three (3) bids were pulled from OPD and Mid-West Presort Mailing Services, Inc. was the only bidder and is being recommended for the award.
5. There was a 0% SBE goal participation.

#### C. Contractor and Project Information

1. Mid-West Presort Mailing Services, Inc.  
2222 West 110th Street  
Cleveland, Ohio 44102
2. The Vice President is Sean M. Gebbie, (216) 472-4908

#### D. Project Status and Planning

1. The resulting contract will be for the period of February 1, 2014 - January 31, 2017.
2. The prior contract was awarded to Mid-West Presort Mailing Services, Inc. (RQ28339/CE1100371) for the period 2/1/2011 – 1/31/2013 in the amount not-to-exceed \$58,320.00. An amendment exercising an option to extend the contract for additional one year period through 1/31/2014 for additional funds in the amount of \$29,160.00 was approved by CPB2012-1038.
3. A performance bond is required for this item. The performance bond and related contract documents

are due 21 days after the recommendation of award.

4. This is a bid utilizing the pilot project with contract being submitted at time of bid closing.

#### E. Funding

1. The contract is funded 100% by General Fund (CT577353/0278 )

2. Schedule of payments will be paid for by releases against the contract in accordance with the terms of the contract.

### **BC2014-11**

#### A. Scope of Work Summary

1. Juvenile Court is requesting approval of award recommendation and approval of a contract for Electronic Monitoring Services with BI Incorporated for the time period of April 1, 2014 to March 31, 2016, with the not-to-exceed amount of \$495,000.00.

2. The primary goal of the project is to provide electronic monitoring services to Home Detention and Probation Court youth.

3. N/A.

#### B. Procurement

1. The procurement method for this project was an RFP (#27516). The total value of the RFP is \$495,000.00.

2. The above RFP closed on June 20, 2013. There was a 5% SBE goal.

3. There were four (4) proposals submitted to OPD. One of the vendors was deemed non-responsive by OPD. The Court reviewed all four (4) proposals and chose the selected vendor to provide services.

#### C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:

BI Incorporated

6400 Lookout Road

Boulder, Colorado 80301

Council District: N/A

2. The owner of BI Incorporated is the GEO Group, Inc. The Assistant Controller of BI Incorporated is Michael Pharris.

3.a. The location of the project is 9300 Quincy Avenue, Cleveland, Ohio 44106 and also at various county-wide satellite probation offices.

3.b. The project is located in Council District 8.

#### D. Project Status and Planning

1. This project reoccurs annually.

2. N/A

3. N/A

4. N/A

5. N/A

#### E. Funding

1. The project is funded 100% by the General Fund.
2. The schedule of payments is monthly, by invoice.
3. N/A

### **BC2014-12**

#### A. Scope of Work Summary

1. Juvenile Court is requesting approval of award recommendation and approval of a contract for In-Home Family Therapy Treatment Services with Beech Brook, Catholic Charities Corporation, and Ohio Guidestone and Ohio Mentor for the time period of February 1, 2014 to January 31, 2016, with the not-to-exceed amount of \$400,000.00.
2. The primary goals of the project are to provide youth and their families with an In-Home Family Treatment Program.
3. N/A.

#### B. Procurement

1. The procurement method for this project was an RFP (#28507). The total value of the RFP is \$400,000.00.
2. The above RFP closed on October 21, 2013. There was no SBE goal.
3. There were nine (9) proposals submitted to OPD. The nine (9) proposals were submitted for review and six (6) were originally selected. However, two (2) vendors chose to not contract with the Court.

#### C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:

(a) Beech Brook

3737 Lander Road  
Cleveland, Ohio 44124  
Council District: 9

(b) Catholic Charities Corporation

6753 State Road  
Parma, Ohio 44134  
Council District: 4

(c) Ohio Guidestone

202 East Bagley Road  
Berea, Ohio 44017  
Council District: 5

(d) Ohio Mentor

3085 West Market Street Suite 201  
Fairlawn, Ohio 44333  
Council District: N/A

2. Executive Director of Beech Brook is Debra Rex

Executive Director of Catholic Charities Corporation is Maureen Dee

The President and CEO of Ohio Guidestone is Richard Frank

The Director of Operations of Ohio Mentor is A.M. Chip Bonsutto

- 3.a Project is located throughout various community locations (i.e. family homes, schools, etc.)
- 3.b. The project is located in various council districts.

D. Project Status and Planning

- 1. This project reoccurs annually.
- 2. N/A
- 3. N/A
- 4. N/A
- 5. N/A

E. Funding

- 1. The project is funded 100% by the General Fund.
- 2. The schedule of payments is monthly, by invoice.
  
- 3. N/A

**BC2014-13**

A. Scope of Work Summary

- 1. PSJS/ Witness Victim Service Center, submitting an amendment to Contract No. CE1300027-01 with Mental Health Services for Homeless Persons, Inc. dba Frontline Services, Inc. for the Children Who Witness Violence Program for the period January 1, 2013 through December 31, 2013 to extend the time period through December 31, 2014 and to add additional funds in the amount not-to-exceed \$449,150.00.
  
- 2. The primary goals of the project are to: (A) Work with law enforcement and other partners in order to identify children recently exposed to violence; (B) Provide crisis counseling and services at the scene of violent crimes when there are children present; and (C) to triage children into ongoing services, when needed.

B. Procurement

- 1. The procurement method for this project was RFP 24962. The total value of the RFP was \$474,150.00. This amendment exercises an option that was in the initial contract. That option reserved Cuyahoga County's right to amend the contract for up to one year and to add additional funds.
- 2. The RFP closed on October 12, 2012. There was no SBE goal.
- 3. There were three proposals obtained from OPD. All were reviewed, one was approved. There was no RFP for this amendment.

C. Contractor and Project Information

- 1. The address of the vendor is:  
Mental Health Services for Homeless Persons, Inc.  
dba Frontline Services, inc.  
1741 Payne Avenue  
Cleveland, Ohio 44114  
Council District 7
  
- 2. The executive director for the vendor is Susan Neth.



3a. The project takes place throughout Cuyahoga County, but with specific focus on the following communities: Cleveland, Lakewood, Beachwood, Euclid, and Maple Heights. Other areas may be served if resources allow.

3b. Given the focus, the project is located primarily in Council Districts 2, 3, 7, 8, 9, 10, 11.

#### D. Project Status and Planning

1. The project reoccurs annually and has been in existence since 1999.
2. N/A
3. N/A
4. The project's term will have begun before this amendment is reviewed. The reason there was a delay in the request was because of internal decision making as to future evaluation efforts of the project. Funds have been reserved for evaluation of the program in 2014.

#### E. Funding

1. This portion of the project is funded 100% by general fund. However, Mental Health Services for Homeless Persons obtains funds earmarked from the state for this same project( VOCA and SVAA funding).
2. The schedule of payments is monthly, upon receipt of invoice.
3. This project is an amendment to a contract. The amendment changes the term and value of the contract and is the first amendment.

### **BC2014-14**

*Title: Cuyahoga Job and Family Services 2014 Recommended Award RQ#28692 The Centers for Families and Children; Contract: Computer-Based Employment Readiness and Job Skills Training for Work Required OWF/FAET Recipients*

#### A. Scope of Work Summary

1. Cuyahoga Job and Family Services is requesting to award a contract with The Centers for Families and Children for the cost of \$287,944.00. The planned contract period is February 1, 2014 to January 31, 2015.

2. The primary goal of the program:

-To ensure that OWF/FAET work-eligible individuals have access to high quality, easily accessible computer-based allowable work activities in order to comply with their monthly required hours.

#### B. Procurement

1. The procurement method for this project was RFP.
2. The RFP RQ#28692 was closed on November 1, 2013.
3. There were six (6) proposals submitted for review, one (1) proposal is being recommended for approval.

#### C. Contractor and Project Information

1. The address of the vendor:  
The Centers for Families and Children  
4500 Euclid Avenue

Cleveland, OH 44103  
Council District (07)

2. The President & CEO for the vendor is Sharon Sobol Jordan.

3. a. The locations of the project are:

Old Brooklyn NFSC  
4261 Fulton parkway  
Cleveland, OH 44144  
Council District (03)

Quincy Place NFSC  
8111 Quincy Avenue  
Cleveland, OH 44104  
Council District (07)

#### D. Project Status and Planning

1. The project reoccurs annually.

2. The project is on a critical action path to enable service delivery beginning February 1, 2014.

#### E. Funding

1. The project is funded 100% by Federal TANF funding.

2. The schedule of payments is by monthly invoice.

### **BC2014-15**

*Title: Office of Early Childhood 2014-2015 Starting Point Contract Early Care and Education Capacity and Expansion*

#### A. Scope of Work Summary

1. Office of Early Childhood requesting approval of a contract with Starting Point for the anticipated cost of \$93,703.00 per year for two years for a total of \$187,406.00, not-to-exceed. The anticipated start-completion dates of this portion of the project are 01/01/2014- 12/31/2015.

2. The primary goal of the project is to maintain an adequate number of child care slots in child care centers or Type A Homes in high need neighborhoods.

#### B. Procurement

1. Starting Point has been designated by the State of Ohio as Cuyahoga County's child care resource and referral agency and the services provided under this contract are complementary to this role and serve to leverage existing state funds. A Justification for Other than Full and Open Competition has been submitted separately for the Special Meeting on 12/24/13.

#### C. Contractor and Project Information

1. The address of the vendor is:

Starting Point  
4600 Euclid Avenue, Suite 500  
Cleveland, OH 44103  
Council District 7

2. The Executive Director for the contractor/vendor is Billie Osborne-Fears

D. Project Status and Planning

1. The project reoccurs annually.

E. Funding

1. The project is funded 100% by Health and Human Services levy funds.

2. The schedule of payments is monthly by invoice.