

Cuyahoga County Contracts and Purchasing Board
February 3, 2014 11:30 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

- I. Call to Order**
- II. Review Minutes**
- III. Public Comment**
- IV. Contracts and Awards**

A. Tabled Items

B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2014-65	Department of Development	<p>Requesting approval of a North Coast Opportunities Technology Fund Loan with Casentric, LLC in the amount not to exceed \$100,000.00 for acceleration of the development of a high-growth entrepreneurial company; requesting authority for the Director or Deputy Chief of Staff for Development to execute all documents required in connection with said loan.</p> <p>Funding Source: 100% Cuyahoga County Western Reserve Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2014-66	Office of Procurement & Diversity	<p>Recommending an award:</p> <p><u>County Prosecutor's Office</u></p> <p>a) on RQ29410 to Paladin Protective Systems, Inc. (3-1) in the amount of \$93,216.00 for 8-70" Monopads with touch display and accessories.</p> <p>Funding Source: 100% General Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2014-67	Office of Procurement & Diversity	<p>Recommending an Award</p> <p><u>Department of Information Technology</u></p> <p>a) on RQ29624 which will result in an award recommendation to GovConnection in the amount of \$28,162.50 for the purchase of 15 Microsoft Surface Pro 2 Tablets and accessories for use by the Court of Appeals.</p> <p>Funding Source: Court Special Projects Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2014-68	Office of Procurement & Diversity	<p>Recommending an award:</p> <p><u>Cuyahoga Job and Family Services</u></p> <p>a) on RQ29241 to SecureTech Systems, Inc. in the amount of \$41,250.00 for the purchase of 1 WAVE Plus</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		Wireless Instant Notification System. Funding Source: 100% Public Assistance Funds	
CPB2014-69	Office of Procurement & Diversity	Recommending an award: <u>Fiscal Office</u> a) on RQ28665 to Endicott Microfilm, Inc. (11-2) in the amount of \$67,000.00 for the purchase of 2,500 215' rolls of 16mm x 66m EPM RA 334 NXD microfilm for the County Microfilming Center. Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-70	Common Pleas Court	Recommending an award on RQ29307 and enter into a contract with Center for Effective Public Policy, Incorporated in the amount not-to-exceed \$61,942.67 for consultation and training services in the development of a structured program of incentives, rewards and sanctions for the period 1/1/2014 - 12/31/2014. Funding Source: 100% Probation Supervision Fees	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-71	Juvenile Court	Recommending awards on various requisitions and enter into agreements with various municipalities for the Community Diversion Program for the period 2/3/2014 - 12/31/2014: a) on RQ28925 with City of Strongsville in the amount not-to-exceed \$11,063.64. b) on RQ28928 with Village of Walton Hills in the amount not-to-exceed \$1,200.00. c) on RQ28930 with City of Westlake in the amount not-to-exceed \$4,800.00. Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-72	County Law Library	On behalf of the Cuyahoga County Law Library Resources Board, submitting an amendment to Agreement No. AG1200049-01 with Board of Trustees of the Cleveland Public Library for on-line access to the CLEVNET System for the period 2/1/2012 - 1/31/2014 to extend the time period to 1/31/2015 and for additional funds in the amount of \$17,821.23. Funding Source: 100% by the County Law Library Resources Board Special Revenue Fund.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

C. Exemption Requests –

There are no exemption requests to be presented this week.

D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2014-73	Common Pleas Court/ Corrections Planning Board	Submitting an amendment to Agreement No. AG1300178-01 with Cleveland Municipal Court for monitoring and fiscal agent services for integration of the Automated Telephone Reporting System for the period 8/1/2013-12/31/2013 to extend the time period to 2/28/2014; no additional funds required. Funding Source: Original Agreement: 100% by the Ohio Department of Rehabilitation and Corrections FY2012 Community Correction Act Probation Improvement grant funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-74	Department of Public Safety and Justice Services	Submitting amendments to various grant awards with Ohio Department of Youth Services: a) FY2010 Juvenile Accountability Block Grant Program for the period 1/1/2011 - 12/31/2013 to extend the time period to 09/30/2014; no additional funds required. b) FY2011 Juvenile Accountability Block Grant Program Block Grant Program for the period 1/1/2012 -12/31/2013 to extend the time period to 09/30/2014; no additional funds required. Funding Source: Ohio Department of Youth Services through the Federal Office of Juvenile Justice and Delinquency Prevention	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-75	Department of Health and Human Services/ Division of Children and Family Services	Submitting a grant award from St. Luke's Foundation in the amount of \$75,000.00 for the Resilient Families Program for the period 12/19/2013 - 12/31/2014. Funding Source: St. Luke's Foundation Grant Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-76	Office of Procurement & Diversity	Presenting voucher payments for the week of 2/3/2014.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-77	Department of Development	Submitting voucher payments/housing rehab loans for the week 1/23/14 to 1/29/14.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

V. Other Business

VI. Public Comment

VII. Adjournment

Minutes

Cuyahoga County Contracts and Purchasing Board
January 27, 2014 11:30 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

I. Call to Order

The meeting was called to order at 11:35 a.m.

Attending:

Chief of Staff Matt Carroll

Director of Procurement and Diversity Lenora Lockett

Councilman Dale Miller

Fiscal Officer Mark Parks

Public Works Director Bonnie Teeuwen

At the January 27, 2014 regular meeting of the Contracts and Purchasing Board, all actions taken for the following approved items were done with the approval of all members present. All items were considered and adopted by unanimous vote unless otherwise noted.

II. Review Minutes

The minutes from the January 21, 2014 Contracts and Purchasing Board meeting were unanimously approved as written.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items

There were no tabled items.

B. Scheduled Items

CPB2014-47 Department of Development a) Submitting a contract with HzW Environmental Consultants, LLC for Brownfield Assessment Phase II Environmental Services in the amount of \$34,950.00 at the proposed 216 Land Company Site located at 3100 Hamilton Avenue, Cleveland start-completion dates are 1/27/2014 - 7/26/2014. b) Submitting a License for Entry, Consent and Limited Release from Liability agreement in connection with said project site. Funding Source: 100% by Brownfield Revolving Loan Funds.

Jan Baynes, Department of Development, presented. Item CPB2014-47 was unanimously approved.

CPB2014-48 Department of Information Technology Recommending an award on RQ28276 and enter into a contract with Novacoast, Inc. in the amount not-to-exceed \$7,000.00 for consultant services for the GroupWise System Recovery for the period 12/1/2013 - 5/1/2014. Funding Source: 100% General Funds.

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-48 was unanimously approved.

CPB2014-49 Department of Human Resources submitting an amendment to Contract No. CE1100645-01 with Centers for Families and Children for an Employee Assistance Program for County employees for the period 1/1/2012 - 12/31/2014 to change the terms, effective 1/6/2014 and for additional funds in the amount not-to-exceed \$2,001.00. Funding Source: 100% General Funds.

Elise Hara, Director of Human Resources, presented. Item CPB2014-49 was unanimously approved.

CPB2014-50 Department of Public Safety and Justice Services/Public Safety Grants Submitting an agreement with City of Cleveland Heights in the amount of \$3,000.00 for reimbursement of eligible expenses in connection with the FY2011 State Homeland Security Program - Law Enforcement grant for the period 1/1/2013 - 3/31/2014. Funding Source: 100% funded by grant funds (FY11 Law Enforcement State Homeland Security Grant (LE-SHSP).

Norberto Colon, Deputy Chief of Staff for Justice Affairs, presented. Item CPB2014-50 was unanimously approved.

CPB2014-51 Department of Public Safety and Justice Services/Public Safety Grants submitting an agreement with City of Parma for reimbursement of eligible expenses in the amount of \$1,856.48 in connection with the FY2012 State Homeland Security Grant Program for the period 11/18/2013 - 12/31/2013.

Norberto Colon, Deputy Chief of Staff for Justice Affairs, presented. Item CPB2014-51 was unanimously approved.

CPB2014-52 Department of Health and Human Services/ Division of Senior and Adult Services submitting a revenue generating agreement with UnitedHealth Care of Ohio, Inc. in the amount of \$65,000.00 for Home and Community Based services for the period 3/1/2014 - 2/28/2017. Funding Source: Revenue Generating.

Rick Werner, Director of Human Services, presented. Item CPB2014-52 was unanimously approved.

C. Exemption Requests

CPB2014-53 Department of Information Technology Submitting an RFP exemption on RQ29717, which will result in an award recommendation to CGI Technologies and Solutions Inc. in the amount not-to-exceed \$90,746.00 for maintenance on Hyland Onbase software for the Document Imaging System for Cuyahoga Job and Family Services for the period 1/1/2014 - 12/31/2014. Funding Source: 100% General Fund.

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-53 was unanimously approved.

CPB2014-54 Department of Health and Human Services/ Division of Children and Family Services
Requesting approval of an RFP exemption on RQ29831, which will result in various actions:

- a) Recommending a payment to National Council of Jewish Women's Dignity Project in the amount of \$1,800.00 for operational support.
- b) Accepting a donation from National Council of Jewish Women's Dignity Project for items benefiting youth in foster care.

Funding Source: 100% Health and Human Services Levy Funds

Rick Werner, Director of Human Services, presented. Item CPB2014-54 was unanimously approved.

D. Consent Agenda

CPB2014-55 Department of Public Works Submitting administrative offers of settlement agreements to various property owners for acquisition of right of way in connection with the improvement of Pleasant Valley Road/Bagley Road from Pearl Road to York Road in the Cities of Middleburg Heights and Parma:

Parcel No.(s): 3T

Owner(s): CA-MIL Holdings, LLC

Approved Appraisal (Fair Market Value Estimated): \$2,200.00

Parcel No.(s): 130WD, T

Owner(s): A. Cheren

Approved Appraisal (Fair Market Value Estimated): \$7,500.00

Funding Source: Funding will be as follows: First \$27,000.00 - County [Road and Bridge Fund];
\$27,000.00 to \$2,400,000.00 - 50% Federal/50% County [Road and Bridge].

Item CPB2014-55 was unanimously approved.

CPB2014-56 Department of Public Works a) Submitting an amendment (Subsidiary No. 1) to Contract No. CE1200651-01 with Chagrin Valley Paving, Inc. for full depth recycle with asphalt overlay of Columbia Road from Butternut Ridge Road to Lorain Road in the City of North Olmsted for a decrease in the amount of (\$262,324.04).

- b) Recommending to accept the project as complete and in accordance with plans and specifications.

- c) Requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: 80% Federal Funded, and 20% Cuyahoga County using funds from the \$5.00 Vehicle License Tax Fund.

Item CPB2014-56 was unanimously approved.

CPB2014-57 County Law Library submitting a grant agreement with Statewide Consortium of County Law Library Resources Boards in the amount of \$3,519.11 for defrayment of a portion of Consortium

Board Dues payable in February, 2014 accordance with Ohio Revised Code Section 3375.481. Funding Source: Statewide Consortium of County Law Library Resources Boards.

Item CPB2014-57 was unanimously approved.

CPB2014-58 Department of Human Resources submitting a revenue generating agreement with Cuyahoga County Planning Commission in the amount of \$7,331.50 for consultant services for the period of 10/11/2012 - 12/31/2013. Funding Source: Revenue Generating.

Item CPB2014-58 was unanimously approved.

CPB2014-59 Department of Health and Human Services submitting an amendment to a grant award from U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance for the FY2012 Second Chance Act Adult Offender Reentry Program for the period 10/1/2012 - 9/30/2013 to extend the time period to 9/30/2014 and for additional funds in the amount of \$500,000.00. Funding Source: FY2012 U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance grant funds.

Item CPB2014-59 was unanimously approved.

CPB2014-60 Department of Health and Human Services/ Community Initiatives Division/Office of Homeless Services Submitting a grant agreement with Ohio Development Services Agency in the amount of \$1,675,000.00 for the Homeless Crisis Response Program for the period 1/1/2014 - 2/28/2016. Funding Source: 100% State of Ohio, Emergency Solutions Grant funds and State Housing Trust Funds.

Item CPB2014-60 was unanimously approved.

CPB2014-61 Department of Health and Human Services/Division of Senior and Adult Services submitting a grant agreement with the Western Reserve Area Agency on Aging in the amount of \$19,778.48 for the Medicare Improvements for Patients and Providers Act Beneficiary Outreach and Assistance Program for the period 9/30/2013 - 9/29/2014. Funding Source: Western Reserve Area Agency on Aging.

Item CPB2014-61 was unanimously approved.

CPB2014-62 Office of Procurement & Diversity presenting voucher payments for the week of 1/27/2014.

Item CPB2014-62 was unanimously approved.

CPB2014-63 Department of Development submitting voucher payments/housing rehab loans for the week 1/16/14 through 1/22/14.

Item CPB2014-63 was unanimously approved.

V. Other Business

CPB2014-64 Mike Chambers presented a mission-critical item that was listed among the purchase order report included in the original calendar: Requisition 29937 (CT-14-29937) recommending an award to Concord Road Equipment Mfg., Inc. in the amount of \$3,466.02 for Airport - snowblower Repairs (#M14).

Item CPB2014-64 was unanimously approved. A motion to restore the Public Works Department's time-sensitive/mission critical budget limit to \$25,000 was unanimously approved.

VI. Public Comment

There was no public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 11:49 a.m.

B. Scheduled Items

CPB2014-65

A. Scope of Work:

- 1.) Department of Development requesting approval of an NCO Technology Fund Loan with Casentric, LLC in the amount not to exceed \$100,000.00 and requesting authority for the Director or Deputy Chief of Staff of Development to execute all documents required in connection with said loan.
- 2.) The primary goals of the project are to accelerate the development of a high-growth entrepreneurial company, increase the flow of follow-on private investment, create new high paying jobs, and generate program income

B. Procurement:

- 1.) Loan

C. Contractor and Project Information:

- 1.) The current address of the borrower is:
Casentric, LLC
2370 Fairmount Boulevard
Shaker Heights, Ohio 44122
County Council District #9
- 2.) The principals of the borrower are:
James Kaiser, Chief Executive Officer – 65%
Steve Washington, Chief Operating Officer – 35%

D. Project Status:

- 1.) The project is new to the County.

E. Funding:

- 1.) The project is funded 100% by the Cuyahoga County Western Reserve Fund

2.) The schedule of loan disbursements is by invoice in accordance with the project budget as defined within the loan agreement.

CPB2014-66

Title: OPD 2014 Award Recommendation, Paladin Protective Systems, Inc. Furnishing Monopads w/touch display for the Office of the Prosecutor RQ 29410.

A. Scope of Work Summary

1. The Office of Procurement & Diversity is requesting approval of an Award Recommendation to Paladin Protective Systems, Inc. in the amount of \$93,216.00 for the furnishing of Monopads with touch display & accessories for the Office of the County Prosecutor.
2. The primary goal of the project is to assist prosecutors in court presentations to juries. Currently, power point projectors are used; this equipment will enhance prosecutor's presentation and detail capability.

B. Procurement

1. The procurement method for this project was a Formal Competitive Bid (RFB). The total value is \$93,216.00.
2. The RFB closed on January 10, 2014. There was a 0% SBE goal assigned to this project.
3. There were 3 bids pulled from OPD, 1 bids received and 1 bid selected as the lowest and best bid.

C. Contractor and Project Information

1. The address of the vendor is:
Paladin Protective Systems, Inc.
7680 Hub Parkway
Valley View, Ohio 44125
Council District 9
2. The CEO is Calvin Corsi
3. The county location of the project will be the Office of the County Prosecutor
1200 Ontario Street, 9th Floor Justice Center.
Cleveland, OH 44113

D. Project Status and Planning

This project is a one-time equipment purchase.

E. Funding

1. The project is funded 100% by the General Fund.
2. The schedule of payments will be by purchase order/invoice.

CPB2014-67

A. Scope of Work Summary

1. The Office of Procurement and Diversity is Recommending an Award to GovConnection for 15 Microsoft Surface Pro 2 Tablets and Accessories for the Department of Information Technology for the amount of \$28,162.50.
2. The primary goal of the project is to provide the equipment for the Court of Appeals.

B. Procurement

1. The procurement method for this project was an Alternate Procurement process, approved BC2014-21, 1/21/2014 . The estimate was \$28,162.50.
2. There is no SBE for this type of purchase.

C. Contractor and Project Information

1. The address of the vendor is:

GovConnection

7503 Standish Place

Rockville, Maryland 20855

(There is no County Council representation as the vendor is located out-of-state)

2. The contact for the contractor is: TBD

3. The address or location of the project is:

Court of Appeals

Cuyahoga County Court House

1 Lakeside Avenue, #202

Cleveland, Ohio 44113

(County Council District 7)

D. Project Status and Planning

This is a one-time purchase for the County.

E. Funding

1. This project is funding 100% under CA360115, Court of Appeals Special Project.
2. Schedule of payment will be upon delivery and acceptance of goods.

CPB2014-68

A. Scope of Work Summary

1. The Office of Procurement & Diversity is requesting approval of a Recommendation of Award to Secure Tech Systems, Inc. for the amount of \$41,250.00 for the purchase of WAVE Plus Wireless Instant Notification System.
2. The primary goal of this purchase will be to provide staff safety in the V.E. Brown Building with a wireless remote notification system to alert Protective Service Officers of an uncooperative customer in the work space.
3. N/A

B. Procurement

1. The procurement method for this project was RFP Exemption/Sole Source Purchase as per the ORC 307.86. The Exemption was approved 1/06/2014 (CPB2014-8). The total cost is \$41,250.00.
2. There was no SBE Goal for this procurement type.
3. There was a Intent to Purchase posting for 5 business days, per County Code, and no quotes were received.

C. Contractor and Project Information

1. The address of the vendor is:

Secure Tech Systems, Inc.
4500 Fuller Drive, Suite 135
Irving, TX 75038

2. The CEO is J. Goldenberg.

3. The equipment will be exclusively located in the Virgil Brown Bldg.

D. Project Status and Planning

1. This is a one-time purchase for the County.

E. Funding

1. The project is funded 100% by Public Assistance Funds.

2. Payment will be by Purchase Order/Invoice.

CPB2014-69

A. Scope of Work Summary

1. The Office of Procurement & Diversity is recommending an award to Endicott Microfilm, Inc. on RQ28665 for the purchase of 2,500 215' rolls of 16mm x 66m EPM RA 334 NXDM Microfilm for use in the ArchiveWriters for the Fiscal Office/Microfilming Center in the amount of \$67,000.00.

2. The primary goal is to purchase 2,500 215' rolls of 16mm x 66m EPM RA 334 NXDM Microfilm for use by the County Microfilming Center in the Center's ArchiveWriters where scanned digital images (some historical, some current) are converted to 16 mm film images and then processed on the Centers' Kodak ProStar Archive Film Processor. Film then serves as state approved backup film to the original paper documents belonging to the various County Agencies that use the Center's microfilming services. Duplicate sets of film are created with one "working" set going to the Agency and one set being retained by the Center as a backup copy.

B. Procurement

1. The procurement method for this purchase was a formal competitive bid. The estimated dollar amount of the RFB was \$70,825.00.

2. The bid closed on January 3, 2014.

3. Eleven (11) bids were pulled from OPD and two (2) bids were submitted. The lowest compliant bidder was Endicott Microfilm, Inc.

4. There is 0% SBE goal participation.

5. No Performance Bond required

C. Contractor and Project Information

1. Endicott Microfilm, Inc.

642 High Street
Hamilton Ohio 450112

2. The President is Len Weber

3. Film will be purchased quarterly by the Fiscal Office.

D. Project Status and Planning

1. This is the 2nd Competitive Bid for this type of purchase. The prior purchase order (RQ25588) was in the amount of \$28,320.00 for 1,640 rolls of microfilm. There is an increase in the estimate over the prior year for the following reasons: (1) the Microfilming Center operating work capacity was doubled in mid-2013 and this has created an increase in the quantity of film needed for the increased scanned images; (2) EPM has taken over the market distribution rights for Kodak and AGFA film and has increased prices for the AFGA (EPM) film by over \$5.00 per roll. They had already almost doubled the price of Kodak film the previous year. There no other current brand manufacturers of ArchiveMedia film.
2. Four quarterly purchases will be made against the PO.

E. Funding

1. The contract is funded 100% by General Fund (FS109645/0223)
2. Schedule of payments will be by invoice upon delivery and acceptance of the merchandise by the County under the terms of the purchase order.

CPB2014-70

A. Scope of Work Summary

1. Common Pleas Court Corrections Planning Board recommending an award and requesting approval to contract with the Center for Effective Public Policy for the anticipated cost not to exceed \$61,942.67. The anticipated start-completion dates are January 01, 2014 through December 31, 2014.
2. The primary goals of the project are (list 2 to 3 goals).
 - a. Develop a behavioral management system.
 - b. Develop a quality assurance and monitoring/evaluation process to ensure fidelity to and effectiveness of the behavioral management system. .

B. Procurement

1. The procurement method for this project was RFP. The total value of the RFP is \$75,000.00.
2. The RFP was closed on November 27, 2013. There is an SBE participation goal of 0%.
3. There were 2 proposals pulled from OPD, two proposals submitted for review, and one proposal approved.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Center for Effective Public Policy
8605 Cameron Street, Suite 514
Silver Spring, MD 20910

2. The Chief Operating Officer for the contractor/vendor is Susan Gibel.

D. Project Status and Planning

1. This project's term has already begun. There was a delay in receiving the contract and other required contractual documents back from the vendor.

E. Funding

1. The project is funded 100% by the Probation Supervision Fees.

2. The schedule of payments is monthly by invoice.

CPB2014-71

A. Scope of Work Summary

1. Juvenile Court, requesting approval of contracts with various municipalities for the period February 3, 2014 – December 31, 2014, for funding in the not-to-exceed amounts as follows:

- a. City of Strongsville, Strongsville Police Department; \$11,063.64
- b. Village of Walton Hills; \$1,200.00
- c. City of Westlake, Center for Community Services; \$4,800.00

2. The primary goals of the project are to develop and implement a Community Diversion Program (CDP) in various municipalities to hear misdemeanor and status offense complaints that occur in those municipalities, or by that municipality's residents.

3. N/A.

B. Procurement

1. The procurement method for this project was government purchase, as these contracts are agreements with Cuyahoga County municipalities. The total value of the entire CDP program (all municipalities) is \$220,200.00.

2. N/A

3. The proposed agreements received a government purchase exemption on 10/16/13. The approval letter is attached for review.

C. Contractor and Project Information

1. a. Ms. Marie McManus
City of Strongsville, Strongsville Police Department
18688 Royalton Road
Strongsville, Ohio 44136
Council District: 5
- b. Detective Tom Koth
Village of Walton Hills
7595 Walton Road
Walton Hills, Ohio 44146
Council District: 6

- c. Ms. Madeline Crandall
City of Westlake, Center for Community Services
27700 Hilliard Boulevard
Westlake, Ohio 44145
Council District: 1
2. The Mayor of the City of Strongsville is The Honorable Thomas Perciak
The Mayor of the Village of Walton Hills is The Honorable Kevin Hurst
The Mayor of the City of Westlake is The Honorable Dennis Clough
- 3.a. The location of the services is:
- a. City of Strongsville, Strongsville Police Department
18688 Royalton Road
Strongsville, Ohio 44136
Council District: 5
- b. Village of Walton Hills
7595 Walton Road
Walton Hills, Ohio 44146
Council District: 6
- c. City of Westlake, Center for Community Services
27700 Hilliard Boulevard
Westlake, Ohio 44145
Council District: 1
- 3.b. Multiple Council Districts. Please see above.

D. Project Status and Planning

1. The project reoccurs annually.
2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. The project is funded 100% by General Fund.
2. The schedule of payments is monthly, by invoice.
3. N/A.

CPB2014-72

A. Scope of Work Summary

1. The Cuyahoga County Law Library Resources Board is requesting approval of a renewal/amendment of an Agreement with the Cleveland Public Library/CLEVNET in the amount of \$17,821.23 for the period 2/1/2014-1/31/2015. The Cleveland Public Library is a political agency/subdivision, and the Law Library has authority to contract under ORC sec. 307.51(F) with public agencies.
2. The primary goals of the Agreement are to provide the law Library with an integrated library system that is hosted in the cloud with companion desktop software, an online catalog, access to selected research databases, membership in a regional library consortium called CLEVNET, a virtual network and

email services, and technical library support.

B. Procurement

1. The procurement method for this Agreement is a Justification for Other than Full and Open Competition, same which is pending in Novus. The total value of the Agreement renewal is \$17,821.23.
2. The above procurement method is pending approval in Novus.
3. The proposed renewal Agreement is awaiting an exemption from competitive procurement in Novus.

C. Contractor and Project Information

1. The address of the sole vendor is:

Cleveland Public Library
325 Superior Avenue
Cleveland, OH 44114-1271
Council District No. 7

2. There is no principal owner because the Cleveland Public Library is a public entity/political subdivision. However, the President of the Cleveland Public Library's Board of Trustees is Thomas D. Corrigan, Esq., and its Executive Director is Felton Thomas.
3. The Agreement will be performed in Cleveland, OH at the Cuyahoga County Law Library located in the County Courthouse at 1 West Lakeside Ave., Floor 4, Cleveland, OH 44113.
Council District No. 7
The vendor is listed above under item C(1).

D. Project Status and Planning

1. This is the 2nd renewal/amendment of a 1-year Agreement (that the County approved in 2012); the Agreement can be renewed up to 5 times.
2. N/A
3. N/A
4. The project's term will begin on 2/1/2014, which is before the Agreement could realistically be scheduled for a CPB meeting. The Librarian did not receive a signed copy of the Amendment at issue until 1/6/2014.
5. The Agreement needs to be renewed as soon as possible.

E. Funding

1. The contract is funded 100% by the County Law Library Resources Board Special Revenue Fund. No general revenue funds will be used.
2. The schedule of payments is monthly.
3. The Agreement is not a new Agreement; it is the 2nd renewal/amendment of a 1-year Agreement that the County approved in 2012.

C. Exemption Requests

None to present this week

D. Consent Agenda

CPB2014-73

A. Scope of Work Summary

1. Common Pleas Court Corrections Planning Board requesting approval of a contract amendment with Cleveland Municipal Court for the anticipated cost not-to-exceed \$0. This is a no cost extension request. The anticipated start-completion dates are 08/01/2013- 02/28/2014.

2. The primary goals of the project are (list 2 to 3 goals).

a. To provide program oversight necessary to complete the integration of an interface to the Offenderlink system with the Courtview Justice Solution system.

b. To utilize automated telephone reporting for low and moderate risk offenders thereby allowing resources to be directed to higher risk/need offenders.

B. Procurement

3. The proposed contract is with another political subdivision and in prior contracts periods was exempt from competitive bidding. The award to Cleveland Municipal Court is made pursuant to Ohio Revised Code 307.86 (C).

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Cleveland Municipal Court

1200 Ontario Street

Cleveland, Ohio 44113

Council District Downtown

2. The Hon. Ronald B. Adrine is the Presiding and Administrative Judge for the contractor.

D. Project Status and Planning

1. The project is a contract amendment.

E. Funding

1. The project is funded 100% by the Ohio Department of Rehabilitation and Corrections FY2012 Community Correction Act Probation Improvement grant funding.

2. The schedule of payments is monthly by invoice.

CPB2014-74

Title: Public Safety and Justice Services, 2014 submitting a grant extension in connection with FY2010 and FY2011 Juvenile Accountability Block Grant Block awards.

A. Scope of Work Summary

1. Department of Public Safety and Justice Services, Public Safety Grants submitting grant amendment extensions from the Ohio Department of Youth Services (ODYS) in connection with the FY2010 and FY2011 Juvenile Accountability Block Grant Block awards.

The time frame for extensions is as follows:

- A. 2010 Juvenile Accountability grant for the time period 1/1/2011 through 12/31/2013 to 1/1/2011 through 9/30/2014.

- B. 2011 Juvenile Accountability grant for the time period 1/1/2012 through 12/31/2013 to 1/1/2011 through 9/30/2014.

No additional funds are requested

There is a 10% match associated with this grant.

2. The primary goal of the Juvenile Justice Delinquency Prevention Grant is to promote greater accountability for youth in the juvenile justice system.

B. Procurement

N/A

C. Contractor and Project Information

N/A

D. Project Status and Planning

1. The JABG grant occurs annually.

E. Funding

The JABG grant is from the Ohio Department of Youth Services through the Federal Office of Juvenile Justice and Delinquency Prevention.

CPB2014-75

A. Scope of Work Summary

1. The Division of Children and Family Services (DCFS) is requesting authorization to accept funds from St. Luke's Foundation in the amount of \$75,000.00 for the period of December 19, 2013 through December 31, 2014. (St. Luke's Foundation is giving the county the money, it is not being paid from county funds). The purpose of the grant is to strengthening workers, strengthening families. Once this process is approved, DCFS will be seeking to release an RFP for services.

Cuyahoga County Division of Children and Family Services +\$75,000.00

2. The primary goals of the project are as follows:

The planning process will incorporate the current leadership efforts in problem identification, a national review of best practices and result in a detailed intervention plan that would be submitted for additional funding from the St. Luke's Foundation. Areas to be developed include, but are not limited to, the following:

- Marketing campaign to attract front door applicants

- Development of “dashboards” to identify key measures at various points in the workforce “pipeline”.
- Tools for screening applicants
- Interactive tools to help qualified candidates self-select
- Retention strategies for existing staff
- Leadership Academy development

3. N/A

B. Procurement

1. The procurement method for this project was that Division of Children and Family Services applied and was granted this grant issued by St. Luke’s Foundation. Contract with the St. Luke’s Foundation who is giving the county the money, it is not being paid from county funds) Process not required - entity providing money to county.

2. The (above procurement method) will close on December 31, 2014. This program is giving the county the money; it is not being paid from county funds). Process not required - entity providing money to county.

3. N/A

C. Contractor and Project Information

1. The address of vendor and/or contractor are:
Cuyahoga County Division of Children and Family Services
3955 Euclid Ave
Cleveland, OH 44115
Council District (5)
Patricia Rideout, Administrator
Telephone #: (216) 432-3390

D. Project Status and Planning

1. The project reoccurs annually.

2. N/A

3. N/A

4. The current project’s agreement was to start on December 19, 2013 through December 31, 2014.

E. Funding

1. The project is entering into an agreement with Cuyahoga County Division of Children and Family Services Contract with St. Luke’s Foundation who is giving the county the money, it is not being paid from county funds) Process not required - entity providing money to county.

2. The schedule of payments is by invoice.

3. The project is entering into an agreement with Cuyahoga County Division of Children and Family Services Contract with St. Luke’s Foundation who is giving the county the money, it is not being paid from county funds) Process not required - entity providing money to county.

CPB2014-76

Department/ Location Key:					
AU: Fiscal Officer	CE: Public Works (Engineer)	CT: Public Works	JA: Cuyahoga County Public Safety and Justice Services	SH: Sheriff	TR: Treasurer
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	JC: Juvenile Court	SA: Senior & Adult Svs.	WI: Workforce Development
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SE: Support Enforcement Agency	WT: Employment & Family Svs.
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	MI: HIV/AIDS Services	SM: Solid Waste District	
CC-002: Human Resources	CR: Medical Examiner	IS: Information Systems	OPD: Procurement and Diversity	ST: Public Works (Sanitary)	

Direct Open Market Purchases (Purchases between \$500 - \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)

Requisition #	Requisition Date	Description	Dept/Loc	Total
AU-14-29966	1/24/2014	Legal Advertisement for Hearing Officers RFQ	AU / AU01	\$600.00
AU-14-29893	1/16/2014	Hearing Officer ad	AU / AU07	\$1,000.00
CE-14-29926	1/22/2014	Advertising - 2014 Resurfacing	CE / CE01	\$950.00
CE-14-29588	12/12/2013	Appraisal Review Services	CE / CE01	\$8,800.00
CE-14-29745	1/6/2014	Sodium Chloride	CE / CE01	\$1,337.41
CE-14-29711	12/26/2013	Sodium Chloride	CE / CE01	\$1,275.96
CR-14-29948	1/23/2014	Drug Standards - Toxicology	CR / CR00	\$897.70
CR-14-29934	1/22/2014	Guardian Column - Toxicology	CR / CR00	\$725.00
CR-14-29851	1/14/2014	Autopsy Saw Repairs	CR / CR00	\$1,660.00

CR-14-29815	1/10/2014	Weights Calibration & Balances PM	CR / CR00	\$2,720.00
CR-14-29976	1/27/2014	Cleaning Supplies - Storage	CR / CR00	\$807.84
CR-14-29894	1/17/2014	Consumables - All- In-One-Analyzer (OPD Note: Medical Examiner supplies)	CR / CR00	\$24,998.99
CT-14-30005	1/30/2014	LEGAL / SANITARY ENGINEER SILENT TOW MOTOR (RQ29707)	CT / CT01	\$800.00
CT-14-30003	1/30/2014	LEGAL / SANITARY ENGINEER F450 CAB AND CHASSIS (RQ29687)	CT / CT01	\$800.00
CT-14-29822	1/10/2014	Advt RFQ	CT / CT01	\$900.00
CT-14-29944	1/23/2014	GLENNVILLE MOVE TO RTA TRUCK RENTAL	CT / CT01	\$2,989.52
CT-14-29906	1/21/2014	VEB VARIABLE FREQUENCY DRIVES	CT / CT01	\$17,773.00
CT-14-29853	1/14/2014	JJC- MOTOR FOR HOUSING UNIT DOOR	CT / CT01	\$706.00
CT-14-29503	12/4/2013	ANIMAL SHELTER MEDICAL SUPPLIES 1 YEAR	CT / CT01	\$24,000.00
CT-14-29995	1/29/2014	MAIL ROOM MAIL MACHINE RED FLUORESCENT INK CARTIDGE	CT / CT01	\$6,299.58
CT-14-29975	1/27/2014	JEH VARIABLE FREQUENCY DRIVES	CT / CT01	\$5,543.00
CT-14-29953	1/24/2014	JC SEWAGE PUMPS CONTROL PANEL SHERIFF GARAGE	CT / CT01	\$2,800.00

CT-14-29988	1/27/2014	INTERIM MOVE-MAIL MACHINES	CT / CT01	\$3,012.00
CT-14-29735	1/6/2014	Mtce Garage - Sheriff #18-54 Trans	CT / CT04	\$1,600.00
CT-14-29986	1/27/2014	JFS- EXTENDED TAB FILE FOLDER (NO CLIPS)	CT / CT09	\$743.58
CT-14-29958	1/24/2014	STOCK- NO. 9 REGULAR BLUE ENVELOPE	CT / CT09	\$720.00
CT-14-29957	1/24/2014	VSC- SECURITY PAPER KAN'T KOPY	CT / CT09	\$541.00
CT-14-29943	1/23/2014	DCFS- FILE FOLDER WITH JALEMA CLIP	CT / CT09	\$2,350.00
CT-13-27929	6/7/2013	Advertising - General Mech-Elect-Plumb Services Req 27930	CT / CT11	\$950.00
DV-14-29812	1/9/2014	Lead Remediation: C.B. Mullins, 219, & 220 2015 Lark Ave, Lakewood, OH	DV / DV01	\$20,105.00
DV-14-29811	1/9/2014	Lead Remediation: C.B. Mullins, 140, & 141 2015 Lark Ave, Lakewood	DV / DV01	\$8,800.00
DV-14-29978	1/27/2014	Lead Remediation: C.B. Mullins, 442 at 16014 Elderwood Ave. Units 1 of 2, East Cleveland	DV / DV01	\$11,525.00
DV-14-29982	1/27/2014	Lead Remediation: C.B. Mullins, 463 at 16016 Elderwood Ave. Units 2 of 2, East Cleveland	DV / DV01	\$17,200.00
LL001-14-29994	1/27/2014	Wolters Kluwer books Jan 2014	LL001 / LL00	\$4,278.00

LL001-14-29993	1/27/2014	BNA Books Division Jan 2014	LL001 / LL00	\$2,107.65
LL001-14-29992	1/27/2014	Lexis Books Jan 2014	LL001 / LL00	\$1,197.91
LL001-14-29991	1/27/2014	NCLC Books Jan 2014	LL001 / LL00	\$612.00
LL001-14-29990	1/27/2014	Bloomberg BNA books Jan 2014	LL001 / LL00	\$8,156.00
SH-14-29902	1/17/2014	New Corrections Officer Uniforms	SH / SH01	\$2,197.50
SH-14-29519	12/5/2013	Legal Notice for Correction Officer (CO) Uniforms per RQ29518	SH /SH01	\$900.00
ST-14-29890	1/16/2014	28" Safety Cones	ST / ST01	\$1,350.00

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Purchase Order #	Purchase Order Date	Description	Dept/Loc	Total
1413501	1/30/2014	Mini Excavator	CE/CE01	\$64,538.00
1313491	1/29/2014	Legal Ad re Mondo Pad Touchpads	PR/PR00	\$533.93
1413468	1/23/2014	JANUARY WAFFLES OPPORTUNITY BUY	SH/SHFS	\$2,808.00
1413500	1/30/2014	Mini Excavator	ST/ST01	\$124,866.22
1413499	1/30/2014	Silent Pump	ST/ST01	\$46,628.00

CPB2014-77

DEPARTMENT OF DEVELOPMENT				
DEVELOPMENT VOUCHERS FOR THE PERIOD 1/23/14 to 1/29/14				
VOUCHER NO.	PAYEE	AMOUNT	FUNDING SOURCE	AUTHORIZATION
DV1450051	Len's Refrigeration	\$2,669.00	Federal CDBG Grant	Rehab Loan Ordinance
DV1450052	L.C. Electrical Services	\$2,700.00	Federal CDBG Grant	Rehab Loan Ordinance
	Total Loans	\$5,369.00		