

Cuyahoga County Board of Control
February 10, 2014 11:00 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

1. Call to Order
2. Review Minutes
3. Public Comment
4. Tabled Items

Item	Requestor	Description	Board Action
BC2014-11	Juvenile Court	Recommending an award on RQ27516 and enter in a contract with BI Incorporated in the amount not-to-exceed \$495,000.00 for electronic monitoring services for the period 4/1/2014 - 3/31/2016. Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

5. New Items for Review

Item	Requestor	Description	Board Action
BC2014-33	Department of Public Works	Submitting an amendment (Subsidiary No. 2) to Contract No. CE1200486-01 with Independence Excavating, Inc. for the Cuyahoga Area of Concern Urban Riparian Habitat Restoration project in the City of Cleveland for additional funds in the amount of \$95,998.77. Funding Source: Environmental Protection Agency Grant Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-34	Department of Information Technology	Recommending an award on RQ29718 to DWR Consulting in the amount not-to-exceed \$260,000.00 for consultant services for upgrade and maintenance on the payroll and FAMIS accounting systems for use by the Fiscal Office for the period 2/1/2014 - 1/31/2016. Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2014-35	Department of Public Safety and Justice Services/ Regional Enterprise Data Sharing System	a) Submitting an RFP exemption which will result in an amendment to Contract No. CE0800477-02 with CareWorks, Technologies, Ltd. for Wide Area Network services for the Cuyahoga Regional Information System for the period 5/1/2008 - 12/31/2013, to extend the time period to 3/31/2014 and for additional funds in the amount not-to-exceed \$44,640.00.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

	<p>b) Submitting an amendment to Contract No. CE0800477-02 with CareWorks, Technologies, Ltd. for Wide Area Network services for the Cuyahoga Regional Information System for the period 5/1/2008 - 12/31/2013, to extend the time period to 3/31/2014 and for additional funds in the amount not-to-exceed \$44,640.00.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Public Safety & Justice Services/Regional Enterprise Data Sharing System (REDSS) formerly known as Cuyahoga Regional Information System (CRIS) is requesting approval for an Amendment with CareWorks Technologies, Ltd for Security Management Services to stay in compliance with LEADS for additional cost of \$44,640.00 for the period January 1, 2014 to March 31, 2014.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The original contract CE0800477-01 through April 30, 2013 was in the amount of \$892,800.00. In October, 2011 the contract was amended and increased in the amount of \$200,640.00. We extended the contract again from April 30, 2013 to December 31, 2013 increasing the contract by \$119,040.00. We now are requesting to extend the contract to March 31, 2014 increasing the contract by \$44,640.00. The project is funded 100% by the General Fund.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Amendment to contract #CE0800477-02.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>This is an amendment to an existing contract. CareWorks Technologies, Ltd has been supporting our infrastructure for 5 years and is currently in contract to maintain the</p>	
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		<p>critical services provided by REDSS/CRIS.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>At the time of the original contract, CareWorks Technologies, Ltd was the most reliable company, as they are very familiar with “REDSS/CRIS” operations in securing the network for our users.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p> <p>If we change vendors in the middle of the contract, it will require a major transition to current operations in “REDSS/CRIS”</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Upon the procurement of future services there will be an open process to ensure competition for future network management services.</p>	
BC2014-36	Department of Health and Human Services	<p>Recommending an award on RQ29517 and enter into a contract with The Center for Community Solutions in the amount not-to-exceed \$300,000.00 for fiscal agent services for the AIDS funding collaborative for the period 1/1/2014 - 12/31/2015.</p> <p>Funding Source: 100% Health and Human Services Levy funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

6. Other Business

Item	Requestor	Description	Board Action
BC2014-37	Department of Public Safety & Justice Services	<p>Recommending an alternative procurement process on RQ29980 which will result in an award recommendation in the estimated amount of \$30,000 for the purchase of routers for the 911 hardware project.</p> <p>Funding Source: 100% Wireless Government Assistance Funds</p> <p>1. Description of Supplies or Services - Cuyahoga County Department of Public Safety and Justice Services needs to procure routers for the 911 Hardware project. Specific make and model must be procured as the current</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>contracted vendor requested the exact specifications for use with their system. We are requesting that the accepting "alternate" language be removed from the bid. We are also requesting that there is no advertisement for this project due to the need for quick turnaround and the known product requirements.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The estimate of cost the entire order of routers is approximately \$30,000.</p> <p>Funds utilized are the Wireless Government Assistance Funds, JA106773</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Due to the exact make and model being required, we are seeking an alternative method to procure these items. In bidding, we are requesting exact make and model specifically not adding the language " an alternate" Also requesting 5 day bid process rather than 10 and to not advertise the bid because the exact make and model are known.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Quotes will be obtained from any vendor choosing to bid the exact make and model provided.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? The current contracted vendor for the 911 Hardware project has provided this make and model for use with their system. No vendor was selected, just a specific part number that meets the requirements for system.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p>	
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		<p>We are requesting this item go out for bid for 5 days rather than 10 as there are time constraints for the programming and installation of the routers in relation to the overall project. The vendor needs to program the equipment immediately and get them installed at each of the County PSAPs.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>When applicable, the Department of Public Safety and Justice Services always goes to bid unless there are circumstances where exact model is being requested.</p>	
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7. Public Comment

8. Adjourn

Minutes

Cuyahoga County Board of Control
February 3, 2014, 11:00 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

1. Call to Order

The meeting was called to order at 11:07 a.m.

Attending:
County Executive Ed FitzGerald
Councilman Michael Gallagher
Councilman Dave Greenspan
Councilman Pernel Jones
Director of Procurement and Diversity Lenora Lockett
Interim Fiscal Officer Mark Parks
Public Works Director Bonnie Teeuwen

At the February 3, 2014 regular meeting of the Board of Control the following approved items were properly moved and seconded. All items were considered and adopted by all members present, unless otherwise noted.

2. Review Minutes

Ed FitzGerald motioned to approve the minutes from the January 27, 2014 Board of Control Meeting as written. Pernel Jones seconded the motion. The minutes were unanimously approved.

3. Public Comment

There was no public comment.

4. Tabled Items

There were no tabled items.

5. New Items for Review

BC2014-28 Department of Public Works recommending an award on RQ28831 and enter into a contract with Michael Baker Jr., Inc. in the amount not-to-exceed \$200,000.00 for general engineering services for the period 2/3/2014 - 1/31/2017. Funding Source: 100% by County Road and Bridge \$7.50 Fund.

Bonnie Teeuwen presented. Ed FitzGerald motioned to approve the item; Pernel Jones seconded. Item BC2014-28 was unanimously approved.

BC2014-29 Department of Development requesting approval of an Economic Development Loan with Lake Erie Energy Development Corporation (LEEDCo) in the amount not to exceed \$300,000.00 for the acceleration of the development of an offshore wind power industry; requesting authority for the Director or Deputy Chief of Staff for Development to execute all documents required in connection with said loan. Funding Source: 100% General Funds.

Greg Zucca, Department of Development, and Dave Karpinski, of Lake Erie Energy Development Corporation (LEEDCo), presented. Ed FitzGerald motioned to approve the item; Bonnie Teeuwen seconded. Item BC2014-29 was unanimously approved.

BC2014-30 Office of Procurement & Diversity recommending an award: Common Pleas Court a) on RQ26284 to S. Rose, Inc. (4-4) in the amount of \$341,640.00 for the purchase and delivery of 520-swivel tilt chairs. Funding Source: 100% General Funds.

Lenora Lockett, Procurement and Diversity, presented. Ed FitzGerald motioned to approve the item; Michael Gallagher seconded. Item BC2014-30 was unanimously approved.

BC2014-31 Sheriff's Department requesting approval of an inter-agency agreement with The MetroHealth System in the anticipated amount of \$201,566.18, for reimbursement of costs related to purchase of equipment and cabling services to support the EPIC system, as part of provision of healthcare services at the Cuyahoga County Corrections Center. Funding Source: 85% General fund; 15% Capital Project Fund.

Elise Hara, Human Resources, and Sheriff Frank Bova presented. Administrators from MetroHealth were also in attendance. Ed FitzGerald motioned to approve the item; Pernel Jones seconded. Item BC2014-31 was unanimously approved.

6. Other Business

BC2014-32 Sheriff's Department recommending an alternative procurement process and an exemption from aggregation of Contracts on RQ29813 for legal advertisement of notice of foreclosure sale for delinquent land taxes for the period 8/1/2013 - 7/31/2018. Funding Source: 100% General Funds.

Jim Bitterman, Sheriff's Department, presented. Ed FitzGerald motioned to approve the item; Mark Parks seconded. Item BC2014-32 was unanimously approved.

7. Public Comment

There was no further public comment.

8. Ed FitzGerald motioned to adjourn the meeting; Michael Gallagher seconded the motion. The motion to adjourn was unanimously approved at 11:33 a.m.

4. Tabled Items

BC2014-11

A. Scope of Work Summary

1. Juvenile Court is requesting approval of award recommendation and approval of a contract for Electronic Monitoring Services with BI Incorporated for the time period of April 1, 2014 to March 31, 2016, with the not-to-exceed amount of \$495,000.00.
2. The primary goal of the project is to provide electronic monitoring services to Home Detention and Probation Court youth.
3. N/A.

B. Procurement

1. The procurement method for this project was an RFP (#27516). The total value of the RFP is \$495,000.00.
2. The above RFP closed on June 20, 2013. There was a 5% SBE goal.
3. There were four (4) proposals submitted to OPD. One of the vendors was deemed non-responsive by OPD. The Court reviewed all four (4) proposals and chose the selected vendor to provide services.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:
BI Incorporated
6400 Lookout Road
Boulder, Colorado 80301
Council District: N/A
2. The owner of BI Incorporated is the GEO Group, Inc. The Assistant Controller of BI Incorporated is Michael Pharris.
- 3.a. The location of the project is 9300 Quincy Avenue, Cleveland, Ohio 44106 and also at various county-wide satellite probation offices.

3.b. The project is located in Council District 8.

D. Project Status and Planning

1. This project reoccurs annually.
2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. The project is funded 100% by the General Fund.
2. The schedule of payments is monthly, by invoice.
3. N/A

5. Scheduled Items

BC2014-33

A. Summary of Scope

1. Department of Public Works is submitting an amended agreement (Subsidiary No. 2) to Contract CE1200486 with Independence Excavating, Inc. for the Cuyahoga County Area of Concern (AOC) Urban Riparian Habitat Restoration in the City of Cleveland for an amount not-to-exceed \$95,998.77.

This project is staffed with following employees of the Department of Public Works:

Darwin Merdes, P.E., Area Construction Engineer
Mark Rinderman, Project Supervisor

The engineer's estimate was \$3,505,900.00.

Original Contract Amount: \$3,465,525.85
Amendment No. 1: \$69,977.28
Amendment No. 2: \$95,998.77(Pending)
Rev. Contract Amount: \$3,361,501.90
(4.7% over original contract amount)

2) The primary goal is to complete construction as per plans and specifications.

B. Procurement

1. Competitive Bid Process (original contract).

C. Contractor and Project Information

1. Contractor: Independence Excavating, Inc., 5720 Schaaf Road, Independence, Ohio 44131, (Council District 7). Project Location: Cleveland (Council District 7).

Independence Excavating, Inc. is a Corporation (Richard DiGeronimo, President)

D. Project Status and Planning

1. Construction is substantially complete. There was a final inspection on November 8, 2013. Punch list items will be completed in the Spring.

E. Funding

1. The project is being funded from grants through the Environmental Protection Agency (EPA). Independence Excavating, Inc. has completed the required training.

BC2014-34

Title: The Department of Information Technology 2014 Consulting Contract with DWR Consulting

A. Scope: The Department of Information Technology submitting a contract with DWR Consulting, in the amount not-to-exceed \$260,000.00 (\$85.00 per hour), for Professional Services - to consult, assist and advise in the maintenance and upgrade of the County Payroll and FAMIS Systems, for the period 2/1/14-1/31/16.

B. Procurement: RFP Exemption

C. Contractor: DWR Consulting, 19336 Frazier Drive, Rocky River, Ohio 44116
Council District - 1
Owner: David W. Rauske, Owner and Sole Proprietor

D. Project: NA

F. Funding 100% General Fund

BC2014-35

A. Scope of Work Summary

1. Public Safety & Justice Services, Regional Enterprise Data Sharing System (REDSS) is requesting approval for an Amendment of a contract with CareWorks Technologies, LTD for Security Management Services for additional cost not to exceed \$44,640.00, and to ex to March 31, 2014.

2. The primary goals of the project are to assist with security and engineering tasks including intrusion detection and intrusion prevention systems.

B. Procurement

The procurement method for this project were listed in 2008 as a State Term Vendor. The total value of the agreement is \$1,279,920.00 and would end on March 31, 2014.

C. Contractor

The address of the vendor is:

5555 Glendon Court

Dublin, Ohio 43016

The President for the vendor is:

Bart Murphy

D. Project Status and Planning

1. The project reoccurs annually. This project is an extension of the existing project which currently provides the security required for the REDSS system by State and Federal guidelines. This amendment will allow for these continued services.

The reason for the delay was getting all of the necessary documents back in a timely manner.

E. Funding

1. The project is funded 100% by the General Fund.

2. The schedule of payments is monthly by invoice.

3. The project is an amendment to contract #CE0800477-01 (formerly Plannet Group, LLC). This amendment changes the term from December 31, 2013 to March 31, 2014 and adds funding.

BC2014-36

A. Scope of Work Summary:

The Department of Health and Human Services, recommending an award and enter into a contract with The Center for Community Solutions in the amount not-to-exceed \$300,000.00 for fiscal agent services for the AIDS Funding Collaborative for the period 1/1/2014 - 12/31/2015. This is a two-year contract.

Purpose:

The Center for Community Solutions is the fiscal agent responsible for distributing and accounting for funds contributed to the AIDS Funding Collaborative (Collaborative). The Collaborative has been designated as the organization through which funds will be aggregated and distributed from local government and philanthropic organizations. The Collaborative provides financial support to community-based organizations in Cuyahoga County providing prevention, education, and treatment services to persons living with HIV/AIDS. Grants are made to agencies to support activities not fully funded or which are ineligible for support through other funding streams such as the federal Ryan White Part A program.

Outcomes:

1) The continuation of a mechanism to pool and distribute funds from government and philanthropy with the intent of addressing unmet needs for people living with HIV/AIDS.

2) The Center for Community Solutions' staff will identify performance indicators for each agency that are specific to the purpose for which funds are granted.

Registration completed with the Inspector General's Office #12-2710.

B. Procurement

The proposed contract received an exemption from the Request for Proposal process December 23, 2013, CPB 2013-1006.

C. Contractor and Project Information

The Center for Community Solutions
1501 Euclid Avenue, Suite 310
Cleveland, Ohio 44115

The Administrative Office is located in Council District 07, but the pooled resources of the Collaboration span the entire county.

The Executive Director for The Center for Community Solutions is John A. Begala

D. Project Status and Planning

The project reoccurs annually.

The project's term begins January 1, 2014.

E. Funding

The project is 100% Levy funded. The schedule of payments is by invoice