

Cuyahoga County Contracts and Purchasing Board
February 10, 2014 11:30 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

I. Call to Order

II. Review Minutes

III. Public Comment

IV. Contracts and Awards

A. Tabled Items

Item	Requestor	Description	Board Action
CPB2014-18	Department of Public Safety and Justice Services/ Office of Emergency Management/ Cuyahoga Emergency Communications System Section	<p>Recommending an award on RQ28478 and enter into a contract with Independence Communications, Inc. in the amount not-to-exceed \$3,000.00 for Emergency Alert System maintenance for the period 1/1/2014 - 12/31/2016.</p> <p>Funding Source: 100% General Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2014-78	Department of Workforce Development	<p>Submitting a contract with Menorah Park Center for Senior Living BET Moshav Zekenim Hadati for Older Adults in the amount not-to-exceed \$2,271.08 for the Incumbent Worker Training Program for the period 1/6/2014 - 4/30/2014.</p> <p>Funding Source: 100% Federal Community Development Block Grant funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2014-79	Department of Workforce Development	<p>Submitting a contract with Professional Placement Services, LLC dba Superior Payroll Processing LLC in the amount not-to-exceed \$1,040.00 for the On-the-Job Training Program for the period 11/11/2013 - 2/11/2014.</p> <p>Funding Source: 100% Workforce Investment Act funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2014-80	Office of Procurement & Diversity	<p>Recommending various awards on RQ28898:</p> <p><u>Department of Public Safety and Justice Services</u></p> <p>a) to Fisher Scientific Company LLC (3-2) in the amount</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>of \$59,786.35 for powered air respirator filters.</p> <p>b) to US Safety Gear (3-2) in the amount of \$15,180.00 for personal protective equipment kits.</p> <p>Funding Source: 100% with FY2011 Urban Area Security Initiative grant funds - State Homeland Security Program</p>	
CPB2014-81	Office of Procurement & Diversity	<p>Recommending an award:</p> <p><u>Department of Public Safety and Justice Services</u></p> <p>a) on RQ29383 to Western Shelter Systems, LLC in the amount not-to-exceed \$42,080.04 for the purchase of an electric distribution system and a water distribution and purification system for the Ohio Region 2 Urban Search and Rescue Team.</p> <p>Funding Source: FY2011 Urban Area Security Initiative Grant program</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2014-82	Department of Public Safety and Justice Services/Office of Emergency Management	<p>Submitting an amendment to Contract No. CE1200506-01 with Sport Spirit, Inc. dba Readiness Co. for consultant services for Citizen Corps and Community Emergency Response Team Programs for the period 7/1/2012 - 12/31/2013 to extend the time period to 6/30/2014 and for additional funds in the amount not-to-exceed \$7,811.25.</p> <p>Funding Source: FY2011 Urban Area Security Initiative Grant program</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2014-83	Department of Public Safety and Justice Services	<p>Recommending an award on RQ29111 and enter into a contract with Inglenet Business Solutions Inc. in the amount of \$6,000.00 for a TIP Studio Site License and support services for the Regional Enterprise Data Sharing System for the period 1/1/2014 - 12/31/2015.</p> <p>Funding: 100% General Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

C. Exemption Requests -

Item	Requestor	Description	Board Action
CPB2014-84	Common Pleas Court	<p>Submitting an RFP exemption, which will result in an amendment to Contract No. CE1300470-01 with Sadler-Necamp Financial Services, Inc., dba PROWARE for interface design, development and implementation of the CCJIS case management system and OffenderLink System for the period 7/1/2013 - 12/31/2013 to extend the time period to 2/28/2014 and for a decrease in the amount of (\$5, 800.00.)</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>Funding Source: FY13 Ohio Department of Rehabilitation and Corrections Probation Improvement Technology and Training Grant funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Develop an interface between the CCJIS case management system and the Fieldware OffenderLink system. The interface will send and receive Adult Probation and upcoming event information between CCJIS and Offenderlink. The Offenderlink system will attempt to make contact with the probationers to remind them of scheduled dates for reporting or for drug testing. The Offenderlink system will provide result details as to the success or failure of the contact attempts which will be uploaded into CCJIS for use by the Probation Officers</p> <p>This amendment will extend the contract by 60 days to allow the vendor to complete the integration process. The amendment will also reduce the amount of the contract. The Amendment will read \$31,600 for the time period July 01, 2013 to February 28, 2014.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>Estimated dollar value of the contract was \$37,400 and was funded 100% by FY13 Ohio Department of Rehabilitation and Corrections Probation Improvement Technology and Training Grant funds.</p> <p>The amendment will decrease the contract. The amended estimated dollar value of the contract is \$31,600 and is funded 100% by FY13 Ohio Department of Rehabilitation and Corrections Probation Improvement Technology and Training Grant funds. The Probation Department received a grant extension to complete this interface which is an integral part of the Automated Notification System pilot project.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p>	
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		<p>The Court currently operates and uses the Criminal and Civil Justice Information System (CCJIS) pursuant to the PROWARE Software License to Cuyahoga County. The project involves transferring data between CCJIS developed by PROWARE</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>The Court currently operates and uses the Criminal and Civil Justice Information System (CCJIS) pursuant to the PROWARE Software License to Cuyahoga County. The project involves transferring data between CCJIS developed by PROWARE</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Currently the Court is manually sending a few files to Fieldware which contains information about the probationer and the upcoming event or financial status. The Court would like to replace this manual process with an enhanced integrated CCJIS interface that is more robust and will automatically send, receive, and process files with Fieldware.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>This contract is funded 100% by FY13 Ohio Department of Rehabilitation and Corrections Probation Improvement Technology and Training Grant funds. These funds must be expended by February 28, 2014. The Probation Department received a grant extension to complete this interface which is an integral part of the Automated Notification System pilot project.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The Court of Common Pleas Adult Probation Department always advocates the use of full and open competition for all contracts where applicable</p>	
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CPB2014-85	Department of Public Safety and Justice Services	<p>Submitting an RFP exemption on RQ29931, which will result in an award recommendation to Elsag North America in the amount of \$79,812.50 for maintenance of Automated License Plate Readers for the period 1/1/2014 - 12/31/2014.</p> <p>Funding Source: FY2013 State Homeland Security Program-Law Enforcement grant funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Contract will be to provide maintenance for the Automated License Plate Readers (ALPRs) deployed throughout Ohio Homeland Security Region 2. OHS Region 2 includes Ashtabula, Cuyahoga, Geauga, Lake and Lorain Counties.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>\$79,812.50 from FY13 SHSP-LE STS # 800067</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>This is proprietary technology and we must continue to use this vendor for maintenance services. The vendor is on State Contract and STS pricing is generally lower than open market pricing if we were to pursue another purchase route such as sole source or RFP exemption.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Because of the proprietary nature of the services no other vendors were evaluated. It is necessary to use the vendor to continue maintenance services through December 31, 2014.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
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		<p>The vendor was selected for the initial License Plate Reader purchases by a multi-jurisdictional committee from agencies within Cuyahoga County and across Ohio Homeland Security Region 2 (Ashtabula, Cuyahoga, Geauga, Lake and Lorain Counties).</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>Further delays could possibly prevent the maintenance services for the ALPRs deployed throughout Ohio Homeland Security Region 2, which could impact the ability of law enforcement officials within the Region from generating information from the ALPRs and distributing that information through the region.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Continuation of the Automated License Plate Readers (ALPRs) will require a maintenance service contract with the vendor. It will be necessary to use the vendor in the future if it is determined that the County will continue to help the users of the ALPR with maintenance.</p>	
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D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2014-86	Department of Public Works	<p>Submitting administrative offers of settlement agreements to various property owners for acquisition of right of way in connection with the improvement of Pleasant Valley Road/Bagley Road from Pearl Road to York Road in the Cities of Middleburg Heights and Parma:</p> <p>Parcel No.(s): 120SH, CH & T</p> <p>Owner(s): R.A. Imbrigiotta Settlement \$ Amount: \$88.00</p> <p>Owner(s): D.R. Imbrigiotta Settlement \$ Amount: \$88.00</p> <p>Owner(s): R.M. Imbrigiotta Settlement \$ Amount: \$88.00</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>Owner(s): I. Imbrigiotta, Trustee Settlement \$ Amount: \$264.00</p> <p>Owner(s): N.T. & G. Imbrigiotta, Co-Trustees Settlement \$ Amount: \$264.00</p> <p>Owner(s): J.T. & N.M. Imbrigiotta, Co-Trustees Settlement \$ Amount: \$264.00</p> <p>Owner(s): K. Trunzo Settlement \$ Amount: \$88.00</p> <p>Owner(s): P.F. Imbrigiotta Settlement \$ Amount: \$88.00</p> <p>Owner(s): L. Imbrigiotta Settlement \$ Amount: \$88.00</p> <p>Funding Source: First \$27,000.00 - County [Road and Bridge Fund]; \$27,000.00 to \$2,400,000.00 - 50% Federal/50% County [Road and Bridge].</p>	
CPB2014-87	Department of Public Works	<p>Submitting an agreement of cooperation with City of Cleveland Heights for resurfacing of Lee Road from Superior Avenue to Dellwood Road.</p> <p>Funding Source: Federal - \$1,316,193.00 Cleveland Heights - \$3,908,807.00 County Road and Bridge - \$1,600,000.00</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2014-88	Department of Public Works	<p>Recommending to declare miscellaneous furniture and office equipment that is obsolete and has no value as surplus County property no longer needed for public use; recommending to discard or salvage said furniture and office equipment in accordance with Ohio Revised Code Section 307.12(I).</p> <p>Funding Source: Revenue Generating</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2014-89	Department of Public Works	<p>Recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00.</p> <p>Funding Source: Revenue Generating</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2014-90	Department of Health and Human Services/ Division of	<p>Submitting a grant agreement with the Western Reserve Area Agency on Aging in the amount of \$69,094.00 for FY2014 MyCare Ohio Enrollment Assistance Project for the period 11/1/2013 - 6/30/2014.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

	Senior and Adult Services	Funding Source: Ohio Department of Medicaid CFDA	
CPB2014-91	Office of Procurement & Diversity	Presenting voucher payments for the week of 2/10/2014.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-92	Department of Development	Submitting voucher payments/housing rehab loans for the week 1/31/14 - 2/6/14	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

V. Other Business

VI. Public Comment

VII. Adjournment

Minutes

Cuyahoga County Contracts and Purchasing Board
February 3, 2014 11:30 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

I. Call to Order

The meeting was called to order at 11:41 A.M.
Attending:
County Executive Ed FitzGerald
Chief of Staff Matt Carroll
Councilman Dale Miller
Director of Procurement and Diversity Lenora Lockett
Interim Fiscal Officer Mark Parks
Public Works Director Bonnie Teeuwen

At the February 3, 2014 regular meeting of the Contracts and Purchasing Board, all actions taken for the following approved items were done with the approval of all members present. All items were considered and adopted by unanimous vote unless otherwise noted.

II. Review Minutes

The minutes from the January 27, 2014 Contracts and Purchasing Board meeting were unanimously approved, as written.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items

B. Scheduled Items

CPB2014-65 Department of Development requesting approval of a North Coast Opportunities Technology Fund Loan with Casentric, LLC in the amount not to exceed \$100,000.00 for acceleration of the development of a high-growth entrepreneurial company; requesting authority for the Director or Deputy Chief of Staff for Development to execute all documents required in connection with said loan. Funding Source: 100% Cuyahoga County Western Reserve Funds.

Greg Zucca, Department of Development, presented. Item CPB2014-65 was unanimously approved.

CPB2014-66 Office of Procurement & Diversity recommending an award: County Prosecutor's Office
a) on RQ29410 to Paladin Protective Systems, Inc. (3-1) in the amount of \$93,216.00 for 8-70" Monopads with touch display and accessories. Funding Source: 100% General Funds.

Greg Sherman, Prosecutor's Office, presented. Item CPB2014-66 was unanimously approved.

CPB2014-67 Office of Procurement & Diversity recommending an Award - Department of Information Technology a) on RQ29624 which will result in an award recommendation to GovConnection in the amount of \$28,162.50 for the purchase of 15 Microsoft Surface Pro 2 Tablets and accessories for use by the Court of Appeals. Funding Source: Court Special Projects Fund.

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-67 was unanimously approved.

CPB2014-68 Office of Procurement & Diversity recommending an award: Cuyahoga Job and Family Services a) on RQ29241 to SecureTech Systems, Inc. in the amount of \$41,250.00 for the purchase of 1 WAVE Plus Wireless Instant Notification System. Funding Source: 100% Public Assistance Funds.

Lenora Lockett, Office of Procurement and Diversity, presented. Item CPB2014-68 was unanimously approved.

CPB2014-69 Office of Procurement & Diversity recommending an award: Fiscal Office
a) on RQ28665 to Endicott Microfilm, Inc. (11-2) in the amount of \$67,000.00 for the purchase of 2,500 215' rolls of 16mm x 66m EPM RA 334 NXD microfilm for the County Microfilming Center. Funding Source: 100% General Funds.

Lenora Lockett, Office of Procurement and Diversity, presented. Item CPB2014-69 was unanimously approved.

CPB2014-70 Common Pleas Court recommending an award on RQ29307 and enter into a contract with Center for Effective Public Policy, Incorporated in the amount not-to-exceed \$61,942.67 for consultation and training services in the development of a structured program of incentives, rewards and sanctions for the period 1/1/2014 - 12/31/2014. Funding Source: 100% Probation Supervision Fees.

Marty Murphy, Court of Common Pleas, presented. Item CPB2014-70 was unanimously approved.

CPB2014-71 Juvenile Court recommending awards on various requisitions and enter into agreements with various municipalities for the Community Diversion Program for the period 2/3/2014 - 12/31/2014:

- a) on RQ28925 with City of Strongsville in the amount not-to-exceed \$11,063.64.
- b) on RQ28928 with Village of Walton Hills in the amount not-to-exceed \$1,200.00.
- c) on RQ28930 with City of Westlake in the amount not-to-exceed \$4,800.00.

Funding Source: 100% General Funds

Karen Lippman, Juvenile Court, presented. Item CPB2014-71 was unanimously approved.

CPB2014-72 County Law Library on behalf of the Cuyahoga County Law Library Resources Board, submitting an amendment to Agreement No. AG1200049-01 with Board of Trustees of the Cleveland Public Library for on-line access to the CLEVNET System for the period 2/1/2012 - 1/31/2014 to extend the time period to 1/31/2015 and for additional funds in the amount of \$17,821.23. Funding Source: 100% by the County Law Library Resources Board Special Revenue Fund.

Kathy Dugan, County Law Library, presented. Item CPB2014-72 was unanimously approved.

C. Exemption Requests –

There were no exemption requests to be presented.

D. Consent Agenda

CPB2014-73 Common Pleas Court/ Corrections Planning Board submitting an amendment to Agreement No. AG1300178-01 with Cleveland Municipal Court for monitoring and fiscal agent services for integration of the Automated Telephone Reporting System for the period 8/1/2013- 12/31/2013 to extend the time period to 2/28/2014; no additional funds required. Funding Source: Original Agreement: 100% by the Ohio Department of Rehabilitation and Corrections FY2012 Community Correction Act Probation Improvement grant funds.

Item CPB2014-73 was unanimously approved.

CPB2014-74 Department of Public Safety and Justice Services submitting amendments to various grant awards with Ohio Department of Youth Services:

- a) FY2010 Juvenile Accountability Block Grant Program for the period 1/1/2011 - 12/31/2013 to extend the time period to 09/30/2014; no additional funds required.
- b) FY2011 Juvenile Accountability Block Grant Program for the period 1/1/2012 -12/31/2013 to extend the time period to 09/30/2014; no additional funds required.

Funding Source: Ohio Department of Youth Services through the Federal Office of Juvenile Justice and Delinquency Prevention.

Item CPB2014-74 was unanimously approved.

CPB2014-75 Department of Health and Human Services/Division of Children and Family Services submitting a grant award from St. Luke's Foundation in the amount of \$75,000.00 for the Resilient Families Program for the period 12/19/2013 - 12/31/2014. Funding Source: St. Luke's Foundation Grant Funds.

Item CPB2014-75 was unanimously approved.

CPB2014-76 Office of Procurement & Diversity presenting voucher payments for the week of 2/3/2014.

Item CPB2014-76 was unanimously approved.

CPB2014-77 Department of Development submitting voucher payments/housing rehab loans for the week 1/23/14 to 1/29/14.

Item CPB2014-77 was unanimously approved.

V. Other Business

There was no other business presented.

VI. Public Comment

There was no further public comment.

VII. Adjournment

A motion to adjourn the meeting was unanimously approved at 11:55 a.m.

IV. (A) Tabled Items

CPB2014-18

Title: Public Safety & Justice Services; 2014; Independence Communications, Inc.; Contract for Emergency Alert System Maintenance

A. Scope of Work Summary

1. Public Safety & Justice Services requesting approval of a contract with Independence Communications Inc. for the anticipated cost of \$3,000.00. The anticipated start-completion dates are January 1, 2014 - December 31, 2016.
2. The primary goals of the project are:

1. To provide routine maintenance service checks to ensure equipment is properly working.
2. To provide on call services and site visits for any determined issues with the equipment.

B. Procurement

1. The procurement method for this project was an informal request for proposal.
2. Independence Communications, Inc. was the sole responder to the informal request for proposal.

C. Contractor and Project Information

1. The address of all vendor is:
Independence Communications, Inc.
5515 Old Brecksville Road
Independence, OH 44131
2. The primary contract for the contractor/vendor is President, Donald J. DiGeronimo

D. Project Status and Planning

1. This is a first time agreement with Independence Communications, Inc. for the maintenance of the Emergency Alert System.

E. Funding

1. The project is funded 100% by CECOMS General Fund.
2. The schedule of payments is by invoice.

IV. (B) Scheduled Items

CPB2014-78

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an Incumbent Worker Training Program grant with Menorah Park Center for Senior Living BET Moshav Zekenim Hadati for the anticipated cost of not more than \$2,271.08. The anticipated start-completion dates are 1/6/2014 to 4/30/2014.
2. The primary goals of the project are to train 7 existing workers in various clinical technician operations. Menorah Park Center for Senior Living BET Moshav Zekenim Hadati will provide a match of \$1,015.56 towards the overall costs of the training program.
3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The Incumbent Worker Training (IWT) program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the IWT policy which was approved by the Workforce Investment Board. The IWT policy may be obtained upon request from Workforce Development.

C. Contractor and Project Information

1. Menorah Park Center for Senior Living BET Moshav Zekenim Hadati - IWT
27100 Cedar Road, Beachwood, Ohio 44122
Council District #11

2. Steve R. Raichilson is the Executive Director. Menorah Park Center for Senior Living BET Moshav Zekenim Hadati is a non-profit organization providing facility and care for elderly seniors.

D. Project Status and Planning

1. This is a new contract. However the employer has prior history of previous contracts with the department and the evaluation of previous contract is very satisfactory.
2. The IWT program has already begun. The reason for the delay is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's training needs.

E. Funding

1. The project is funded 100% by Federal CDBG funds
2. The schedule of payments is by invoice received from the employer on a monthly basis.

CPB2014-79

A. Scope of Work Summary:

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of a contract for On-the-Job Training Program with Professional Placement Services, LLC for the anticipated cost of not more than \$1,040.00. The anticipated start-completion dates are 11/11/2013 to 2/11/2014.
2. The primary goals of the project are to hire and train one individual under an On-the-Job Training Program. The employer will reimburse 50% of the wages paid for the contract period.
3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The OJT Program is specifically authorized under the Federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board.

C. Contract and Project Information

1. Professional Placement Services, LLC
Council District #6
Principal Owners: Daniel J. O'Neill and Maurice R. Berns, Members

Professional Placement Services, LLC is a staffing company that recruits candidates to fill positions in the manufacturing, driving and sales industry. It has over 19 employees.

D. Project Status and Planning

1. This is a new contract. There is previous contract with this company and the last evaluation result is very satisfactory.
2. The OJT Program has already begun. The reason for the delay in the request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by WIA funds
2. The schedule of payments is by invoice received from the employer on a monthly basis.

CPB2014-80

Title: OPD 2014 Recommend Awards for PAPR Filters and PPE Kits for Department of Public Safety and Justice Services on RQ28898

A. Scope of Work Summary

1. The Office of Procurement and Diversity is Recommending Awards for PAPR Filters and PPE Kits for the Department of Public Safety & Justice Services under RQ28898 in the total amount of \$74,966.35, breakdown as follows:
 - a.) Fisher Scientific Company LLC for 1,402 PAPR Filters in the amount \$59,786.35
 - b.) US Safety Gear for 220 PPE Kits in the amount \$15,180.00
2. The primary goal of the project is to provide PAPR (Powered, Air-Purifying Respirator) Replacement Filters and HazKit-Grab-N-Go Bags for First Responders and Hospital Personnel. The exact number ordered is based on the unit price quoted to utilize the current allocation of funds.

B. Procurement

1. The procurement method for this project was a Competitive Formal Bid. The estimate was \$75,000.00. The SBE Goal was 0%.
2. The bid closed on December 12, 2013.
3. Three bids were pulled from OPD and two bids were submitted. The award is being split between two bids, based on the low unit cost for each item.

C. Contractor and Project Information

1. The address of the vendor is:
 - a.) Fisher Scientific Company LLC, 300 Industry Drive, Pittsburgh, PA 15275
 - b.) US Safety Gear, P.O. Box 309, Leavittsburg, Ohio 44431
2. The contact for the contractor is:
 - a.) Fisher Scientific Company LLC: Charles Fink, Safety Specialist
 - b.) US Safety Gear: John C. Conley, President, COO
3. The address or location of the project is: N/A

D. Project Status and Planning

E. Funding

1. This project is funding 100% with FY11 UASI funds - State Homeland Security Program, Index #JA741520.
2. Schedule of payment will be upon delivery and acceptance of goods.

CPB2014-81

Title: OPD requesting approval of purchase of Western Shelter Equipment on RQ29383

A. Scope of Work Summary

1. Office of Procurement & Diversity requesting approval of purchase with Western Shelter for Electric Distribution System and Water Distribution and Purification System on RQ29383 for Ohio Region 2 Urban Search and Rescue Team, in the amount of \$42,080.04.
2. The primary goal of the project is purchase the FEMA-grade equipment recommended for search & rescue response.

B. Procurement

1. The procurement method for this project was an RFP Exemption approved by the CPB on 12/16/2013 (#CPB2013-985)
2. The Intent to Purchase under a GSA Supply Contract was posted on OPD's website for 5 business days, and no other quotes were received. The OTF Justification for a GSA - Government Service Agency purchase was reviewed and approved by OPD on 12/5/2013.

C. Contractor and Project Information

1. The address of the vendor is:
Western Shelter Systems
P.O. Box 2729
815 Conger Street
Eugene, Oregon 97402
2. The owner for the contractor is: Larry Morin, President
(Contact: Mike Ottaway 513.349.9802)
- 3.a. The address or location of the project is: n/a
- 3.b. The project is located in Council District: n/a

D. Project Status and Planning

1. Western Shelter tent system was purchased earlier in 2013.

E. Funding

1. The project is funded by FY2011 Urban Area Security Initiative Grant program. (JA107425)
2. The schedule of payments is upon receipt of goods.

CPB2014-82

A. Scope of Work Summary

1. Dept. of Public Safety & Justice Services, Office of Emergency Management requesting approval of a

Contract Amendment with Sport Spirit, Inc. dba Readiness Co. - Sharon Nicastro for the anticipated cost not-to-exceed \$7,811.25. The amended start-completion dates are January 1, 2014 thru June 30, 2014.

2. The primary goals of the project are (list 2 to 3 goals).

1. The Citizen Corps Coordination will continue assist the development and management of the Cuyahoga County Citizen Corps Program.
2. Allow for the completion of a credentialing project that the Citizen Corps Coordinator is involved with.

B. Procurement

1. The procurement method for the original contract was (RFQ). The total value of the (RFQ) is \$22,500.00.
2. The (RFQ) was closed on (March 23, 2012).
3. There were (1 proposal #) pulled from OPD, submitted for review, and subsequently approved.
4. The proposed (Contract Amendment received an OPD Approval for Justification for Other Than Full and Open Competition exemption on (11/20/2013). The approval letter is attached for review.

C. Contractor and Project Information

1. The address of all vendors and/or contractors is:
Sport Spirit, Inc dba Readiness Co.
6611 Sunset Avenue
Independence, Ohio 44131
2. The Owner for the contractor/vendor is Sharon Nicastro.

D. Project Status and Planning

1. The project is an occasional service.

E. Funding

1. The project is funded FY2011 Urban Area Security Grant Initiative (UASI).
2. The schedule of payments is by Invoice.
3. The project is an amendment to a Contract. This amendment changes (value: \$7,811.25; term: January 1, 2014 – June 30, 2014; scope: unchanged and is the second amendment of the contract. The history of the amendments is: attached.

CPB2014-83

Title: Department of Public Safety & Justice Services/ REDSS, 2014-15 Inglenet Contract

A. Scope of Work Summary

Cuyahoga County Department of Public Safety & Justice Services is requesting approval of a two-year contract with Inglenet Business Solutions to provide a TIP Studio Software License and support which includes a total of 20 sessions for the anticipated cost not-to-exceed \$6,000.00 for a two year period. Year one (January 1, 2014 thru December 31, 2014), Inglenet will be awarded a total of: \$3,000.00 for 10 TIP sessions and year two (January 1, 2015 thru December 31, 2015) Inglenet will be awarded a total of \$3,000.00 for 10 TIP Sessions.

This contract covers continued support for the Regional Enterprise Data Sharing System (REDSS). The support will service Users for the period of:
January 1, 2014 through December 31, 2015 (2 years).

B. Procurement

1. The procurement method for this project was through an informal bid through Buyspeed, followed by an email solicitation. The total value of the 2 year contract is \$6,000.00.
2. The informal RFP was closed on 10/23/13.

C. Contractor and Project Information

1. Inglenet Business Solutions
4501 Blackcomb Way, Suite 19
Whistler BC VON 1B0 Canada

2. The owner for the contractor/vendor is Alexander R. Allinson

3. The address or location of the project is:

REDSS/CRIS:
Courthouse Square
W. 310 Lakeside Suite 195
Cleveland, Ohio 44113

The project is located in Council District 3

D. Project Status and Planning

This project is an existing project. The TIP license is necessary for REDSS Users

E. Funding

1. The project is funded 100% by the General Fund.
2. The schedule of payments is yearly

C. Exemptions

[See detail under items CPB2014-84 through CPB2014-85 in section C., above]

D. Consent Agenda

CPB2014-86

A. Scope of Work Summary

1. Public Works Department requesting approval of one (1) Administrative Offer of Settlement Agreement for acquiring necessary right-of-way for the following property owners and for the amounts listed in connection with the Pleasant Valley Road/Bagley Road project which consists of the improvement of 2.34 miles of Bagley Road and Pleasant Valley Road (including 0.24 miles of W. 130th Street) from Pearl Road to York Road, in the cities of Middleburg Heights and Parma, by widening to five lanes, regrading of profile and providing new pavement, new storm and sanitary sewers, water main, new signing and striping and new traffic signal system:

Parcel 120-SH [Standard Highway (permanent) Easement], CH [Channel (permanent) Easement], T

[Temporary Easement] - TOTAL AMOUNT = \$1,320.00

Owners and Amounts

- a. Robert A. Imbriotti (\$88.00),
- b. Donna R. Imbriotti (\$88.00),
- c. Raymond M. Imbriotti (\$88.00),
- d. Irene Imbriotti, Trustee (\$264.00),
- e. Nick T. Imbriotti and Georgina Imbriotti, Co-Trustees (\$264.00),
- f. Joseph T. Imbriotti and Nancy M. Imbriotti, Co-Trustees (\$264.00),
- g. Karen Trunzo (\$88.00),
- h. Philip F. Imbriotti (\$88.00), and
- i. Lisa Imbriotti (\$88.00)

The total amount EXCEEDS the FMVE of \$670.00 by \$650.00.

The owners were offered \$670.00, based on a property value of \$1.00/SF. The owners counteroffered at \$1,320.00 based on a property value of \$2.00/SF. The \$2.00/SF figure is based on the appraiser's valuation of parcels under 1 acre at \$2.00/SF. The appraiser treated the three (3) separate, but adjoining, parcels of the owners, all of which are under 1 acre, as one large parcel containing more than 1 acre of land. This treatment by the appraiser lowered the value of land to \$1.00/SF.

The additional amount of this administrative settlement was recommended by the consultant, is less costly than initiating and prosecuting an appropriation action in Probate Court, has been approved by the Ohio Department of Transportation, District 12 Real Estate Administrator and is eligible for reimbursement [see, attached Administrative Settlement Documentation].

The anticipated start-completion dates for right-of-way acquisition are 3/1/13 and 12/31/13.

2. The primary goal of acquiring right-of-way for the Pleasant Valley/Bagley project is to allow the improvement of said roads in the manner described above.

3. N/A

B. Procurement

1. The procurement method for the acquisition of right-of-way for this project is that consultant O.R. Colon visits the properties, its ODOT pre-qualified appraiser prepares a Value Analysis [Fair Market Value Estimate "FMVE"] of the value of the property being acquired, the FMVE is then reviewed by ODOT pre-qualified review appraiser employed by consultant Heritage Land Services, and then one of O.R. Colon's ODOT pre-qualified negotiators negotiates with the property owners. The Agreement contained herein is for an amount which EXCEEDS the FMVE.

2. N/A

3. N/A

C. Contractor and Project Information

The addresses of the property owners are:

1. Robert A. Imbriotti

2010 NE 65th St.

Fort Lauderdale, FLA 33308

Council District N/A

2. Donna R. Imbriotti

6707 Boca Pines Trail, Apt. C

Boca Raton, FLA 33433

Council District N/A

3. Raymond M. Imbrigiotta

2449 SE 12th St.

Pompano Beach, FLA 33062

Council District N/A

4. Irene Imbrigiotta, Trustee

8723 Alendra Dr.

North Royalton, OH 44133

Council District 5

5. Nick T. Imbrigiotta and Georgina Imbrigiotta, Co-Trustees

5600 Miller Rd.

Brecksville, OH 44141

Council District 6

6. Joseph T. Imbrigiotta and Nancy M. Imbrigiotta, Co-Trustees

13704 Cherokee Tr.

Middleburg Heights, OH 44130

Council District 5

7. Karen Trunzo

8409 Southington Dr.

Parma, OH 44129

Council District 4

8. Philip F. Imbrigiotta

6946 Crystal Creek Dr.

Brecksville, OH 44141

Council District 6

9. Lisa Imbrigiotta

5355 Coventry Park Lane

Medina, OH 44256

Council District N/A

Property Addresses

No Number [Vacant Parcels - PPNs 457-07-005, 002 and 004] E. Bagley Rd.

Parma, OH 44130

Council District 4

2. N/A

3.a. The address or location of the project is Pleasant Valley and Bagley Roads, Middleburg Heights and Parma, Ohio, upon which roads all property owners own property.

3.b. The project is located in Council Districts 4 and 5

D. Project Status and Planning

1. This particular project is the first such project for this portion of Pleasant Valley and Bagley Roads

2. N/A

3. N/A

4. N/A

5. N/A

E. Funding

There is an estimated cost of \$2,400,000.00 for acquiring the necessary right-of-way, which sum will be used to pay the property owners and the consultant providing the acquisition services. Funding will be as follows: First \$27,000.00 - County [Road and Bridge Fund]; \$27,000.00 to \$2,400,000.00 - 50% Federal/50% County [Road and Bridge].

2. N/A

3. N/A

Resolution 003119, adopted on 03/15/79, declared the Convenience and Welfare of this project. The agreements of cooperation between the County and the City of Middleburg Heights and the County and the City of Parma were approved by Resolutions 026209 [adopted on 05/19/1980] and 003201 [adopted on 01/14/1980], respectively. R2011-0317 approved the right-of-way plans and authorized the acquisition of necessary right-of-way.

CPB2014-87

A. Scope of Work Summary

1. Department of Public Works, 2014, Requesting Approval of Agreement of Cooperation for Lee Road from Superior Avenue to Dellwood Road. The anticipated construction cost for this improvement is \$6,825,000.00 (Federal - \$1,316,193.00, Cleveland Heights - \$3,908,807.00, County Road and Bridge - \$1,600,00.00).

The anticipated sale date for construction of this project is 2015.

2. Primary goal of this request is to receive approval of this agreement of cooperation and to properly maintain the County's Infrastructure.

3. N/A

B. Procurement - N/A

C. Contractor and Project Information

1. N/A

2. N/A

3a. The location of the project is Lee Road from Superior Avenue to Dellwood Road in the City of Cleveland Heights.

3b. The project is located in Council District 10.

D. Project Status and Planning

1. The project is new to the County.

2. N/A

3. N/A

4. N/A

5. N/A

E. Funding

1. The project is to be funded as follows:

Federal - \$1,316,193.00

Cleveland Heights - \$3,908,807.00

County Road and Bridge - \$1,600,000.00

2. N/A

3. N/A

CPB2014-88

Department of Public Works, recommending to declare miscellaneous furniture, equipment, and other assets as obsolete and no value - as surplus County property no longer needed for public use; recommending to discard or salvage said furniture and office equipment in accordance with Ohio Revised Code Section 307.12(I) and County approved ordinance EAO2012-0001.

CPB2014-89

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property in accordance with EAO2012-0001.

Sale of property to:

RET3 Job Corp.

1814 E. 40th Street

Cleveland, Ohio 44103

Ken Kovatch – Director

CPB2014-90

Title: Senior & Adult Services – 2014 - WRAAA – MyCare Ohio Enrollment Assistance Project, 2014.

A. Scope of Work Summary

1. The Division of Senior & Adult Services is seeking approval of a grant agreement in the amount of \$69,094.00 from the Western Reserve Aging for the FY 2014 MyCare Ohio Enrollment Assistance Project for the period 11/1/2013 -6/30/2014.
2. Some of the primary goals of the project are to: (a) develop a plan for outreach and enrollment assistance activities; (b) accept referrals from multiple sources for one-on-one counseling support; and (c) to participate in at least two (2) outreach activities per month for the targeted populations.
3. The project is not mandated.

B. Procurement

1. There is no procurement method associated with this grant. This grant is primarily used to fund staff positions. Small ancillary expenses covered by the grant (i.e., printing materials, postage, memberships, etc.) are procured via the County's normal procurement methods (i.e. the County Print Shop, County Mail Room, soliciting 3 informal quotes, etc.)

C. Contractor and Project Information

1. The address of the vendor is
Western Reserve Area Agency on Aging
925 Euclid Avenue, Suite 600
Cleveland, OH 44115
Council District 7

2. The executive director for the WRAAA is Ron Hill.

3.a The address or location of the project is county-wide.

3.b. The project is located in all Council Districts.

D. Project Status and Planning

1. The project is new to the County.

2. Not applicable.

3. The project requires timely action. DSAS is unable to draw down grant monies until this agreement is executed and returned to the funding agency.

4. The project term has already begun. The reason there is a delay in this request is based on the late receipt of the agreement from the funding agency.

5. The agreement needs a signature in ink on (3 original copies) when approved by the CPB.

E. Funding

1. The grant portion of project is funded by the Ohio Department of Medicaid CFDA #93.778.

2. The schedule of payments is by invoice.

3. Not applicable.

CPB2014-91

Department/ Location Key:					
AU: Fiscal Officer	CE: Public Works (Engineer)	CT: Public Works	JA: Cuyahoga County Public Safety and Justice Services	SH: Sheriff	TR: Treasurer
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	JC: Juvenile Court	SA: Senior & Adult Svs.	WI: Workforce Development
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SE: Support Enforcement Agency	WT: Employment & Family Svs.
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	MI: HIV/AIDS Services	SM: Solid Waste District	
CC-002: Human Resources	CR: Medical Examiner	IS: Information Systems	OPD: Procurement and Diversity	ST: Public Works (Sanitary)	

Direct Open Market Purchases (Purchases between \$500 - \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)

Requisition #	Requisition Date	Description	Dept/Loc	Total
CE-14-30008	1/30/2014	Turbocharger #03-0028	CE / CE01	\$2,640.68
CE-14-29997	1/29/2014	Sodium Chloride	CE / CE01	\$7,318.54
CE-14-30044	2/4/2014	Advertise - Harvard Paving	CE / CE01	\$950.00
CE-14-29885	1/16/2014	Advertising RFP Req 29887 - Construction Material Testing Services	CE / CE01	\$950.00
CL-14-29923	1/21/2014	Certified Mailer	CL / CL00	\$14,362.50
CR-14-30083	2/5/2014	Latex Gloves - Toxicology	CR / CR00	\$997.50
CR-14-29959	1/24/2014	9mm Caps/Vials - Drug Chemistry	CR / CR00	\$1,945.36
CR-14-29956	1/24/2014	SEM Filaments - Trace Evidence	CR / CR00	\$2,240.00
CR-14-29940	1/22/2014	Column/Liners - Toxicology	CR / CR00	\$2,096.85
CR-14-29936	1/22/2014	Gas Chromatograph - Agilent - Toxicology	CR / CR00	\$2,570.00
CR-14-29919	1/21/2014	Absolute Alcohol - Histology	CR / CR00	\$1,258.80
CR-14-29901	1/17/2014	Coverslips - Histology supplies	CR / CR00	\$833.00
CR-14-29873	1/14/2014	Lab Supplies - Toxicology	CR / CR00	\$9,036.32
CR-14-29856	1/14/2014	Cleaning Products - Autopsy	CR / CR00	\$1,135.11
CT-14-30032	2/3/2014	JC 1 MONTH RENTAL OF FORKLIFT	CT / CT01	\$1,328.29
CT-14-30024	1/31/2014	JJC BOILER ROOM - BTU HEATING SYSTEM	CT / CT01	\$1,445.00
CT-14-30019	1/31/2014	VEB- PNEUMATIC THERMOSTAT	CT / CT01	\$999.00

CT-14-30029	2/3/2014	LEGAL / COMMON PLEAS COURT CHAIRS	CT / CT01	\$800.00
CT-14-30009	1/31/2014	JJC - Repair Traction Control #OF5927	CT / CT04	\$1,190.70
CT-14-30018	1/31/2014	STORMWATER POSTERS 18X24	CT / CT09	\$890.00
CT-14-30016	1/31/2014	CLRK OF CRT- CRIMINAL FILE FOLDERS	CT / CT09	\$1,325.00
CT-14-30015	1/31/2014	LAMINATION SERVICES ONLY	CT / CT09	\$1,965.00
CT-14-30012	1/31/2014	STOCK- 25 X 38 65LB COVER PAPER	CT / CT09	\$765.24
CT-14-29942	1/23/2014	Airport - Runway Brushes	CT / CT14	\$6,504.50
IS-14-29879	1/14/2014	Toner for IBM 4100Printers	IS	\$1,530.16
IS-14-29683	12/19/2013	VoIP Conference Phones for Domestic Relations	IS	\$3,194.95
JA-14-29915	1/21/2014	Cleveland Bomb - First Line Kits	JA / JA00	\$2,859.80
JA-14-30031	2/3/2014	Ergotron Monitor Stands	JA / JA01	\$14,786.60
JA-14-29979	2/4/2014	Advertisement of Formal Bid for Routers for 911 Project on RQ29980 <i>Note: 2/10/14 BOC - Dept requesting Alternate Process to bypass advertisement.</i>	JA/ JA00	\$500.00
SA-14-30023	1/31/2014	Private Label of BenefitsCheckUp	SA / SA01	\$5,000.00
ST-14-30011	1/31/2014	Replace Fuel Injectors #S-113	ST / ST01	\$1,383.73
ST-14-30007	1/30/2014	Ridgid Cutters	ST / ST01	\$8,513.64

WT-14-29911	1/21/2014	Ad for RFP for drop-in child care	WT / WT01	\$700.00
WT-14-29907	1/21/2014	EITC program ad	WT / WT01	\$700.00

SUBMITTED AS MISSION CRITICAL (<i>*Must be presented by Department Staff at CPB Meeting</i>)				
ST-14-30039	2/4/2014	Engine Rebuild #S-417	ST / ST01	\$13,509.16

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Purchase Order #	Purchase Order Date	Description	Dept/Loc	Total
1413553	2/6/2014	March 2014 JD Pork & Beans	JC/JC10	\$861.24
1413552	2/6/2014	March 2014 JD Bread	JC/JC10	\$1,504.00
1413551	2/6/2014	March 2014 JD Meats	JC/JC10	\$2,943.60
1413550	2/6/2014	March 2014 JD Lima Beans	JC/JC10	\$2,496.81
1413547	2/6/2014	March 2014 JD Bananas	JC/JC10	\$3,125.51
1413544	2/6/2014	March 2014 JD Peaches, etc.	JC/JC10	\$2,553.35
1413543	2/6/2014	March 2014 JD Lunch Meats	JC/JC10	\$192.00
1413542	2/6/2014	March 2014 JD Dairy Products	JC/JC10	\$323.23
1413541	2/6/2014	FEBRUARY DRINK MIX EMERGENCY	SH/SHFS	\$1,837.50
1413540	2/6/2014	FEBRUARY CHICKEN **EMERGENCY ORDER**	SH/SHFS	\$4,800.00
1413539	2/5/2014	FEBRUARY CAN VEGETABLES	SH/SHFS	\$1,879.60
1413538	2/5/2014	FEBRUARY OPP BUY	SH/SHFS	\$3,989.09

CPB2014-92

DEPARTMENT OF DEVELOPMENT				
DEVELOPMENT VOUCHERS & REHAB LOANS FOR THE PERIOD 01/31/14 to 2/06/14				
VOUCHER NO.	PAYEE	AMOUNT	FUNDING SOURCE	AUTHORIZATION
DV1450057	Brennan & Associates	\$1,096.87	Federal CDBG Grant	Rehab Loan Ordinance
DV1450059	BDL General Contracting	\$20,137.00	Federal CDBG Grant	Rehab Loan Ordinance
DV1450060	Green Home Solutions	\$9,100.00	Federal CDBG Grant	Rehab Loan Ordinance
	Pearson Mahone	\$15,090.00	Community Development	CDBG Rehab Loan: Index Code DV714170
	Lida Contesso	\$9,990.00	Community Development	CDBG Rehab Loan: Index Code DV714170
	Craig Mayornick	\$6,250.00	Community Development	CDBG Rehab Loan: Index Code DV714170
	Latasha Williams	\$4,500.00	Community Development	CDBG Rehab Loan: Index Code DV714170
	Total Loans	\$66,163.87		